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**05 07 2024**

**BOT**

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**FINAL**

**PACKET**



## BOARD OF TRUSTEES

Final Agenda

300 PORTWINE ROAD  
RIVERWOODS, IL 60015

May 7, 2024

BOARD OF TRUSTEES MEETING

7:30 P.M.

[Riverwoods.gov/streamBOT](http://Riverwoods.gov/streamBOT)

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF MINUTES
  - a. Board of Trustees Apr 16, 2024
  - b. Release of Executive Session Minutes from May 2, 2023
5. FINANCE DIRECTOR'S REPORT
  - a. Approval of Bills
6. TREASURER'S REPORT
7. DIRECTOR OF COMMUNITY SERVICES REPORT
  - a. Status of Saunders Road Project
  - b. Status of Administrative Adjudication Activities**
8. CONSULTANTS' REPORTS
  - a. ATTORNEY'S REPORT
    - i. Status of Proposed Purchase of the Federal Life Property
  - b. ENGINEER'S REPORT
  - c. ECOLOGIST'S REPORT
9. PLAN COMMISSION REPORT
10. ZONING BOARD OF APPEALS REPORT
11. POLICE REPORT
12. FIRE DISTRICT REPORT
13. INFORMATION ITEMS & COMMENTS FROM THE PRESIDENT
  - a. Upcoming Grand Opening of the Play Area Event May 18 from 1:00 pm to 4:00 pm
  - b. Exploration of Board Meeting Efficiencies
14. NEW BUSINESS
  - a. Approval of the Purchase of Office Furniture from Office Revolution in an Amount not to exceed \$24,000
  - b. Approval of a Proposal From M.E.Bock, Inc. for the Repair of the HVAC Systems in the Police Department and Village Hall Buildings

- c. Approval of a Contract with Calvo's Maintenance Services, Inc. for Various Building and Property Repair and Maintenance Projects
- d. Approval of a Contract with National Power Rodding for the 2024 MPI Sanitary Sewer Rehabilitation Project in an Amount of \$84,893.53
- e. Approval of the Extension of the Preventative Maintenance Contract with M.E. Bock related to HVAC Systems at the Police Department and Village Hall Buildings.

15. OLD BUSINESS

- a. Discussion of the Status of the Proposed Construction of a Pathway to the Demonstration Center

16. VISITORS WISHING TO ADDRESS THE BOARD

17. COMMITTEE REPORTS

- |                                       |                   |
|---------------------------------------|-------------------|
| a. Finance/Economic Development       | Trustee Clayton   |
| b. Communications                     | Trustee Dikin     |
| c. Woodlands/Ecology/Legal            | Trustee Eastmond  |
| d. Land Use and Roads                 | Trustee Hollander |
| e. Building and Utilities/Storm Water | Trustee Jamerson  |
| f. Community Services                 | Trustee Smith     |

18. EXECUTIVE SESSION

- a. Litigation, Acquisition, Property, and Personnel

19. ESTABLISH TIME AND DATE FOR NEXT MEETING

- a. Board of Trustees Regular Meeting May 21, 2024, 7:30 PM

20. ADJOURNMENT

# Minutes

Village of Riverwoods  
Board of Trustees Meeting  
April 16, 2024  
Draft

Present:

Kris Ford, Mayor  
Michael Clayton  
Liliya Dikin  
Andrew Eastmond  
Henry Hollander  
Jeff Smith

Absent:

Rick Jamerson

Also Present:

Bruce Dayno, Police Chief  
Stephen Witt, Director of Community Services  
Tony Vasquez, Finance Director  
Tom Krueger, Fire Chief  
Vivian Hofeld, Deputy Village Clerk  
Carissa Smith, Village Engineer

The meeting was called to order at 7:30 pm

Thank You

On behalf of the Board and the Village, Mayor Ford thanked Gryphn Hong for his service in live streaming the Board meetings to the Village.

Document Approval

Trustee Dikin moved to approve the minutes of the April 2, 2024 Board of Trustees meeting. Trustee Smith seconded the motion. The motion passed unanimously on a voice vote.

Trustee Hollander moved to approve the minutes of the May 2, 2023 Executive Session. Trustee Clayton seconded the motion. The motion passed unanimously on a voice vote.

Trustee Hollander moved to approve the minutes of the March 20, 2024 Executive Session. Trustee Smith seconded the motion. The motion passed unanimously on a voice vote.

Finance Director's Report

Trustee Clayton moved to approve the bills. Trustee Hollander the motion. Trustee Hollander asked about the Strenger grinder pump bill. Director Vasquez explained there was a backlog of invoices that

needed to be processed. The process is the invoices go from Stranger to GHA then to the Village. The motion passed by the following vote:

AYES: Clayton, Dikin, Eastmond, Hollander, Smith (5)

NAYS: None (0)

#### First Quarter Finance Report

Director Vasquez presented highlights from the unaudited first quarter financials for 2024. The audited 2023 numbers should be received shortly. A copy of his report is attached to the minutes.

Trustee Eastmond asked what is driving the higher expenditures in the Building Department. Director Vasquez explained this time last year, we had a part-time Director of Community Services. We now have a full-time director. Trustee Hollander questioned whether the Water Fund should be self-supporting. Director Vasquez explained the Water Fund is operated in a manner to be self-sufficient. Trustee Clayton noted at the last finance workshop, the projection showed the Water Fund could have difficulty maintaining the reserve and meeting expenses due to a higher number of capital projects without an adjustment to rates.

#### Director of Community Services Report

Director Witt noted the Village's Road program does include Village roads. SSAs are encouraged to participate as they and the Village benefit from economy of scale.

Director Witt reported on the progress in replying to the Verisk project. Requests included providing credentials of individuals in certain Village positions, and information from ICC. Other projects were: reviewing the building permit fee schedule, work on the electric aggregation program, interviewing a company for building maintenance work for Village Hall and the Police Department, and preparations for the April 18 adjudication hearing.

Trustee Clayton noted there is a high degree of interest in including a green initiative for the electric aggregation program.

#### Village Attorney's Report

Mr. Huvar reported the Plan Commission has been working on a Planned Unit Development Ordinance.

#### Village Engineer's Report

Ms. Smith reported the Watershed Development Ordinance (WDO) documentation has been submitted and is up for approval later this month. The pre-construction meeting was held on for the road program which is expected to start next week.

#### Zoning Board of Appeals Report

ZBA Chairperson Sherry Graditor reported the ZBA met on April 11<sup>th</sup> to discuss a variance on signage at 1195 Milwaukee. The petitioner will come back to the May 9<sup>th</sup> meeting with a revised request.

### Police Report

Chief Dayno reported the police activity is attached to the end of the minutes. He noted the Department received a \$10,000 grant toward the purchase of body cameras. Another grant just opened up that should cover the rest of the cost for the cameras and film storage this year.

On April 4<sup>th</sup>, a criminal damage to property arrest was made. A person went to a door and struck the car with their hand, causing a dent. The person was found in McHenry and was charged with a misdemeanor. On April 14<sup>th</sup>, a person was arrested for assault and criminal damage to property at Thornton's. Compliance checks were conducted on April 14<sup>th</sup> and one restaurant sold alcohol to the underaged agent. The server was cited and the case was turned over to the Liquor Commission.

### Fire Protection District Report

Chief Krueger reported on April 4<sup>th</sup>, they were called for a potential kitchen fire in Inverrary. The call was upgraded as two people were trapped. The townhome was on fire and the husband was holding the door open. Chief Krueger noted the doors should always be kept closed because oxygen feeds fires. The wife was trapped in the house, but the firefighters were able to rescue her.

### Information Items from the President

#### 1. Communication with Consultants

Mayor Ford mentioned that requests for information should be channeled to Staff in the first instance, which often will make it unnecessary to involve our consultants.

#### 2. Status of proposed purchase of the Federal Life property

Mr. Huvard reported the project has a lot of "moving parts", including the necessary coordination with Lake County. Issues include the approval and funding for redesigning the compensatory storage, and coordinating to receive Lake County's offer for easement compensation. Director Witt and Mr. Huvard will be meeting with Lake County next week.

Trustees were interested in any changes to the expected purchase price, and timelines for various actions and funding,

### New Business

There was no New Business.

### Old Business

There was no Old Business.

### Visitors wishing to address the Board

Russ Romanelli believes the fire station discussion for the Federal Life property came up very quickly and questioned why we need a new firehouse. He also asked what would happen to the old firehouse building. Mr. Romanelli noted the firehouse is currently centrally located in the Village and asked why it would move and the how it would impact taxes.

Chief Krueger explained they currently have three fire stations in the district. Based on call volume, they should be a two-fire station district. The fire district has different boundaries than the Village. Chief Krueger noted the main station, built in 2018, is in dire need of repair and the three fire stations are not properly located. In 2023 there was a study to consider the possibility of consolidating two of the stations and improving response times. The study suggested a move closer to Milwaukee Avenue. Chief Krueger noted when Federal Life approached the Village, they found it was the best opportunity to move the station to a location on the Milwaukee Road corridor.

Mr. Huvard explained that Federal Life only recently requested a meeting with the Village to discuss a second attempt by a developer to build townhouse units. At that meeting, Federal Life indicated they would be open to an offer from the Village for a public use.

Cheryl Rue-Borden asked if anywhere else would be covered in Riverwoods if the station was moved. Chief Krueger explained the fire district has a different boundary than the Village. The new building would be Lincolnshire-Riverwoods district while the current station is actually in the Deerfield – Bannockburn District. Chief Krueger noted the Deerfield-Bannockburn fire protection district and Northbrook fire department help each other out. Overall, moving the building would help the district coverage as a whole.

Trustee Hollander noted the fire protection district is not governed by the Riverwoods Board and the Village does not have control over them. They are a completely separate entity from the Village and have their own board and levy their own taxes.

### Adjournment

There being no further business to discuss, Trustee Clayton moved to adjourn the meeting. Trustee Dikin seconded the motion. The motion passed unanimously on a voice vote.

The meeting was adjourned at 8:33 pm

The next regular meeting of the Board of Trustees will take place on May 7, 2024 at 7:30 pm.

Respectfully submitted,

Transcribed by:  
Jeri Cotton

Attachments:



Police Report  
Finance Director's Report

minutes



## Riverwoods Police Incident Analysis Report

### Summary by Incident Type

4/16/2024

Activity Through April 10th of Each Year

| Incident Type                                | 2024 YTD | This Time<br>2023 YTD |
|--|----------|-----------------------|
| 46 (7503) (Mortorist Assist)                 | 31       | 24                    |
| 50 PD (7572) (Crash Property Damage)         | 23       | 17                    |
| 50 PI (7571) (Crash Personal Injury)         | 7        | 8                     |
| 50 Priv Prop (7573) (Crash Private Property) | -        | 3                     |
| 911 Hang up (7911)                           | 6        | 1                     |
| Ambulance (7021)                             | 108      | 97                    |
| Animal Problem (7245)                        | 17       | 11                    |
| AOA (7001)                                   | 41       | 50                    |
| Armed Robbery (0310)                         | -        | -                     |
| Assault (0500)                               | -        | -                     |
| Attempt Suicide (7221)                       | -        | -                     |
| Battery - Simple (0460)                      | -        | 1                     |
| Battery (0400)                               | 1        | 1                     |
| Burg - From Motor Veh (0760)                 | -        | -                     |
| Burglar Alarm (7082)                         | 70       | 86                    |
| Burglary - Residential (0625)                | -        | 3                     |
| Burglary (0600)                              | -        | 1                     |
| Cell 911 (7912)                              | -        | -                     |
| Child Seat Inspect (7042)                    | -        | 1                     |
| Construction Comp (7078)                     | -        | 1                     |
| Controlled Substance (2000)                  | -        | -                     |
| Credit Card Fraud (1150)                     | -        | 1                     |
| Crim Damage to Prop (1310)                   | 2        | 2                     |
| Crim Sexual Assault (1563)                   | -        | -                     |
| Crim Trespass to Land (1330)                 | 2        | 1                     |
| Crim Trespass to Veh (1360)                  | -        | -                     |
| Death Investigation (7231)                   | -        | 1                     |
| Deceptive Practice (1110)                    | 2        | -                     |
| Domestic Battery (0486)                      | -        | -                     |
| Domestic Trouble (7130)                      | 2        | 10                    |
| DUI (2410)                                   | 10       | 13                    |
| Fingerprinting (7039)                        | 4        | 6                     |
| Fire Alarm (0733)                            | 11       | 11                    |
| Fire Call (7024)                             | 18       | 15                    |
| Fireworks Complaints (3001)                  | -        | -                     |
| Forgery (1120)                               | -        | -                     |
| Found Animal (7246)                          | 3        | -                     |
| Found Prop. (7156)                           | 3        | 1                     |
| Harassment by Telephone (2825)               | 1        | -                     |
| Hold Up Alarm (7083)                         | 7        | 9                     |
| Identity Theft (7198)                        | 6        | 1                     |
| Lock out - Vehicle (7051)                    | 6        | 2                     |
| Lost / Mislaid Prop (7144)                   | 2        | 2                     |
| Missing Person (7178)                        | -        | 1                     |
| Noise Comp (7078)                            | 3        | 5                     |
| Notification (7049)                          | 4        | 7                     |
| Other Comp (7079)                            | 14       | 17                    |
| Other Investigation (7199)                   | 9        | 7                     |

| <b>Incident Type</b>               | <b>2024 YTD</b> | <b>This Time<br/>2023 YTD</b> |
|------------------------------------|-----------------|-------------------------------|
| Other Trouble (7139)               | 1               | 1                             |
| Parking Complaint (7522)           | 2               | 1                             |
| Premise Exam (7041)                | 530             | 551                           |
| Public Service (7040)              | 17              | 14                            |
| Roadway Debris (7250)              | 10              | 11                            |
| Solicitor (7063)                   | -               | 3                             |
| Suicide (7211)                     | -               | -                             |
| Suspicious Auto (7123)             | 10              | 19                            |
| Suspicious Person (7123)           | 9               | 8                             |
| Telephone Threat (2820)            | -               | -                             |
| Theft from Motor Veh (0710)        | -               | -                             |
| Theft of Motor Veh (0910)          | -               | 1                             |
| Theft Over \$500 (0815)            | 2               | 2                             |
| Theft Under \$500 (0825)           | 1               | -                             |
| Traffic Complaint (7521)           | 13              | 12                            |
| Turned in Weapon/Ammo (7160)       | 1               | 1                             |
| Village Ord. Violation (7500)      | 4               | 4                             |
| Well Being Check (7045)            | 21              | 13                            |
| <b>Total:</b>                      | <b>1034</b>     | <b>1058</b>                   |
| Crime Prevention Notices           | 185             | 181                           |
| Case Reports                       | 53              | 53                            |
| Traffic Stops                      | 650             | 463                           |
| Number of Citations issued         | 238             | 184                           |
| Number of Persons Issued Citations | 180             | 118                           |

20 houses are currently on the Vacation Watch list and are checked regularly.

- Presented tonight are the unaudited financials for the 1<sup>st</sup> quarter of 2024
- We just had our auditors on site for field work last week, and will have the audited 2023 numbers presented when the audit is complete in the early summer.

### General Fund

- Starting with the revenues, the main outlier here is the Police Department. However, a significant portion of the Police revenue budget comes from property taxes, which are distributions that pick up pace in late spring into summer. The 4% number you see here is similar to what we experienced last year at this time as well.
- Administration and Building Department revenues are trending near the 25% mark. We should see more activity for building revenue as we get to the warmer months, although we are trending ahead of where we were in Building Department revenue at this point last year.
- Expenses in the General Fund are overall near 20% for being a quarter of the way through the year.
- The General Fund deficit at the end of the 1st quarter is \$131,227 which is 75% of our expected deficit for the year. However, since the property tax revenue doesn't start coming in until after the 1st quarter, I don't believe this is a concern for our annual projections at this point in the year. Last year at this time, our General Fund deficit was at 120% of our expected deficit for the year, but still ended up as an operating surplus by year end.

### MFT Fund

- MFT revenues are trending right on target at 25% through the first quarter. You may recall my note from the last quarterly report, where I said we were removing the Rebuild Illinois program from expected revenue, as the final payments related to that program came in 2022. Our revenue forecasts are now much closer.
- Expenditures are well below budget at 12.25%. Thankfully, with fewer snow events than normal in the early months of the year, we had few invoices for snow removal.

### Water Fund

- Revenues are just under 19% of the annual budget amount. The warmer months bring more water usage, so that number should look closer to target at the next quarter. We are still trending ahead of where we were last year at this time, and a factor in that is the correction I brought to the Board's attention last fall, where we discovered that the commercial water rate needed to be corrected.
- Expenditures are low at this point in the year. However, much of the budget for water expenses is related to maintenance work and capital projects that will happen later in the year.

### Sewer Fund

- Revenues are at 32% of the budgeted amount for the year.
- Expenditures are low at this point in the year, much like the Water fund. Much of the work related to the sewer fund will happen later in the year, including capital projects.

### Capital Fund

- Revenue for the Capital fund is based on a transfer from the General Fund as well as grant revenue, neither of which have happened at this point in the year
- Expenditures are at 10.5% for the annual budgeted amount. It should be noted that we budgeted a high expenditure scenario for our capital fund, so all projects may not ultimately be approved to happen in 2024.

# Bills



May 02, 2024

TO: Kris Ford, Mayor  
Village Trustees  
Village Attorney Bruce Huvard

FROM: Moses Diaz

RE: Council Report for May 07, 2024

Attached are the Invoices for approval at the May 07, 2024 BOT Meeting:

| <b>Fund Number</b>           | <b>Fund Name</b>          | <b>Total</b>        |
|------------------------------|---------------------------|---------------------|
| 001                          | General Fund              | \$142,972.34        |
| 125                          | SSA 25                    | \$1,830.00          |
| 501                          | Water Fund                | \$581,019.35        |
| 502                          | Sewer Fund                | \$25,314.19         |
| 504                          | TIF# 2 – Federal Life     | \$11,012.50         |
| 505                          | Capital Project Fund      | \$33,560.00         |
| 702                          | Chudy Subdivision – Legal | \$1,050.00          |
| <b>TOTAL TO BE APPROVED:</b> |                           | <b>\$796,758.38</b> |



## INVOICE REGISTER FOR VILLAGE OF RIVERWOODS

POST DATES 04/15/2024 - 05/02/2024

POSTED AND UNPOSTED  
OPEN

17

## Invoice Number

| Inv Ref #  | Vendor Description<br>GL Distribution  | Invoice Date<br>Entered By                           | Due Date | Invoice Amount           | Amount Due | Status | Posted<br>Post Date |
|--|--|--|----------|--------------------------|------------|--------|---------------------|
| Vendor 0139 - ACE HARDWARE                         |  |  |          |                          |            |        |                     |
| 150484/1<br>00016253                               | ACE HARDWARE<br>ANCHOR #8WALBD NYLN CD10<br>001-110-60510                          | 04/16/2024<br>MDIAZ<br>ANCHOR #8WALBD NYLN CD10      |          | 12.59<br><br>12.59       | 12.59      | Open   | N<br>04/26/2024     |
| Total Vendor 0139 - ACE HARDWARE                   |  |  |          | 12.59                    | 12.59      |        |                     |
| Vendor 0707 - ADVANCED AUTOMATION & CONTROLS       |  |  |          |                          |            |        |                     |
| 24-4430<br>00016241                                | ADVANCED AUTOMATION & CONTROLS<br>WORK ON SCADA/REPORTING<br>501-000-60543         | 04/19/2024<br>MDIAZ<br>WORK ON SCADA/REPORTING       |          | 960.00<br><br>960.00     | 960.00     | Open   | N<br>04/22/2024     |
| Total Vendor 0707 - ADVANCED AUTOMATION & CONTROLS |  |  |          | 960.00                   | 960.00     |        |                     |
| Vendor 0322 - AVI SYSTEMS, INC.                    |  |  |          |                          |            |        |                     |
| 88957945<br>00016260                               | AVI SYSTEMS, INC.<br>EQUIPMENT FOR THE A/V PROJECT IN THE CON<br>505-000-90520     | 04/29/2024<br>MDIAZ<br>EQUIPMENT FOR THE A/V PROJECT |          | 4,836.00<br><br>4,836.00 | 4,836.00   | Open   | N<br>04/29/2024     |
| Total Vendor 0322 - AVI SYSTEMS, INC.              |  |  |          | 4,836.00                 | 4,836.00   |        |                     |
| Vendor 0497 - AXON ENTERPRISE, INC.                |  |  |          |                          |            |        |                     |
| INUS245592<br>00016273                             | AXON ENTERPRISE, INC.<br>AXON TASER - INSTRUCTOR COURSE VOUCHER -<br>001-110-50630 | 04/30/2024<br>MDIAZ<br>TRAINING EXPENSE              |          | 495.00<br><br>495.00     | 495.00     | Open   | N<br>05/01/2024     |
| Total Vendor 0497 - AXON ENTERPRISE, INC.          |  |  |          | 495.00                   | 495.00     |        |                     |
| Vendor 0014 - BADGER METER INC                     |  |  |          |                          |            |        |                     |
| 80158103<br>00016275                               | BADGER METER INC<br>WATER METER EXPENSE - SERVICES FOR APRIL<br>501-000-51000      | 05/01/2024<br>MDIAZ<br>WATER METER EXPENSE           |          | 845.37<br><br>845.37     | 845.37     | Open   | N<br>05/02/2024     |
| Total Vendor 0014 - BADGER METER INC               |  |  |          | 845.37                   | 845.37     |        |                     |

## INVOICE REGISTER FOR VILLAGE OF RIVERWOODS

POST DATES 04/15/2024 - 05/02/2024

POSTED AND UNPOSTED  
OPEN

18

## Invoice Number

| Inv Ref # | Vendor Description<br>GL Distribution | Invoice Date<br>Entered By | Due Date | Invoice Amount | Amount Due | Status | Posted<br>Post Date |
|-----------|---------------------------------------|----------------------------|----------|----------------|------------|--------|---------------------|
|-----------|---------------------------------------|----------------------------|----------|----------------|------------|--------|---------------------|

## Vendor 0751 - BAXTER &amp; WOODMAN NATURAL RESOURCES LLC

|          |                                    |                               |  |          |          |      |            |
|----------|------------------------------------|-------------------------------|--|----------|----------|------|------------|
| 0257862  |                                    |                               |  |          |          |      |            |
| 00016264 | BAXTER & WOODMAN NATURAL RESOURCES | 04/22/2024                    |  | 5,130.80 | 5,130.80 | Open | N          |
|          | FORESTER SERVICES, APRIL 2024      | MDIAZ                         |  |          |          |      | 04/29/2024 |
|          | 001-102-50350                      | FORESTER SERVICES, APRIL 2024 |  | 5,130.80 |          |      |            |

Total Vendor 0751 - BAXTER &amp; WOODMAN NATURAL RESOURCES LLC

|          |          |
|----------|----------|
| 5,130.80 | 5,130.80 |
|----------|----------|

## Vendor 0805 - BOLDER CONTRACTORS, INC.

|          |                          |                         |  |            |            |      |            |
|----------|--------------------------|-------------------------|--|------------|------------|------|------------|
| 1        |                          |                         |  |            |            |      |            |
| 00016304 | BOLDER CONTRACTORS, INC. | 03/01/2024              |  | 275,555.70 | 275,555.70 | Open | N          |
|          | SAUNDERS ROAD WATERMAIN  | MDIAZ                   |  |            |            |      | 05/02/2024 |
|          | 501-000-80202            | SAUNDERS ROAD WATERMAIN |  | 275,555.70 |            |      |            |
| 2        |                          |                         |  |            |            |      |            |
| 00016305 | BOLDER CONTRACTORS, INC. | 04/05/2024              |  | 262,053.00 | 262,053.00 | Open | N          |
|          | SAUNDERS ROAD WATERMAIN  | MDIAZ                   |  |            |            |      | 05/02/2024 |
|          | 501-000-80202            | WATER MAINS             |  | 262,053.00 |            |      |            |

Total Vendor 0805 - BOLDER CONTRACTORS, INC.

|            |            |
|------------|------------|
| 537,608.70 | 537,608.70 |
|------------|------------|

## Vendor 0043 - BRUCE DAYNO

|              |  |  |  |       |       |      |            |
|--------------|--|--|--|-------|-------|------|------------|
| 240411XREIMB |  |  |  |       |       |      |            |
| 00016220     | BRUCE DAYNO                              | 04/11/2024                               |  | 20.00 | 20.00 | Open | N          |
|              | LIQUOR COMPLIANCE CHECKS - REIMBURSEMENT | MDIAZ                                    |  |       |       |      | 04/15/2024 |
|              | 001-110-50080                            | LIQUOR COMPLIANCE CHECKS - REIMBURSEMENT |  | 20.00 |       |      |            |

Total Vendor 0043 - BRUCE DAYNO

|       |       |
|-------|-------|
| 20.00 | 20.00 |
|-------|-------|

## Vendor 0024 - CENTRAL MANAGEMENT SERVICES LGHP

|           |  |                    |  |           |           |      |            |
|-----------|--|--------------------|--|-----------|-----------|------|------------|
| 240426CMS |  |                    |  |           |           |      |            |
| 00016267  | CENTRAL MANAGEMENT SERVICES LGHP         | 04/26/2024         |  | 26,190.00 | 26,190.00 | Open | N          |
|           | HEALTH INSURANCE - COVERAGE FOR MAY 2024 | MDIAZ              |  |           |           |      | 04/30/2024 |
|           | 001-101-40100                            | INSURANCE - HEALTH |  | 7,001.00  |           |      |            |
|           | 001-110-40100                            | INSURANCE - HEALTH |  | 19,189.00 |           |      |            |

Total Vendor 0024 - CENTRAL MANAGEMENT SERVICES LGHP

|           |           |
|-----------|-----------|
| 26,190.00 | 26,190.00 |
|-----------|-----------|

## Vendor 0026 - CHASE BANK

## INVOICE REGISTER FOR VILLAGE OF RIVERWOODS

POST DATES 04/15/2024 - 05/02/2024

19

POSTED AND UNPOSTED  
OPEN

## Invoice Number

| Inv Ref # | Vendor Description<br>GL Distribution | Invoice Date<br>Entered By | Due Date | Invoice Amount | Amount Due | Status | Posted<br>Post Date |
|-----------|---------------------------------------|----------------------------|----------|----------------|------------|--------|---------------------|
|-----------|---------------------------------------|----------------------------|----------|----------------|------------|--------|---------------------|

## Vendor 0026 - CHASE BANK

240403CHASECC  
00016217

|                     |                               |  |  |          |          |      |            |
|---------------------|-------------------------------|--|--|----------|----------|------|------------|
| CHASE BANK          | 04/03/2024                    |  |  | 3,072.90 | 3,072.90 | Open | N          |
| CREDIT CARD CHARGES | MDIAZ                         |  |  |          |          |      | 04/15/2024 |
| 001-101-50620       | TRAVEL & MEETING EXPENSE      |  |  | 576.03   |          |      |            |
| 001-101-60700       | VILLAGE EVENTS                |  |  | 212.95   |          |      |            |
| 001-101-60510       | OFFICE EXPENSE                |  |  | 15.38    |          |      |            |
| 001-110-60510       | OFFICE EXPENSE                |  |  | 59.38    |          |      |            |
| 001-101-60543       | SOFTWARE - MAINTENANCE        |  |  | 120.00   |          |      |            |
| 001-101-60541       | SOFTWARE                      |  |  | 439.79   |          |      |            |
| 001-110-50070       | POLICE OFFICERS EQUIP.        |  |  | 58.07    |          |      |            |
| 001-110-50630       | TRAINING EXPENSE              |  |  | 921.70   |          |      |            |
| 001-110-90900       | MISC.EXPENSE                  |  |  | 126.11   |          |      |            |
| 001-110-50510       | POSTAGE EXPENSE               |  |  | 69.99    |          |      |            |
| 001-101-60545       | INTERNET EXPENSE/CABLE /EMAIL |  |  | 14.95    |          |      |            |
| 001-101-50640       | ORD.BOOKS & MAPS              |  |  | 458.55   |          |      |            |

Total Vendor 0026 - CHASE BANK

3,072.90

3,072.90

## Vendor 0718 - COMCAST BUSINESS

240408COMCASTX1  
00016223

|  |  |  |  |       |       |      |            |
|--|--|--|--|-------|-------|------|------------|
| COMCAST BUSINESS                         | 04/08/2024                               |  |  | 68.65 | 68.65 | Open | N          |
| PHONE, OFF-SITE LIFT STATION - 4 TIMBERW | MDIAZ                                    |  |  |       |       |      | 04/16/2024 |
| 502-000-50710                            | PHONE, OFF-SITE LIFT STATION - 4 TIMBERW |  |  | 68.65 |       |      |            |

199812860

00016228

|   |                   |  |  |          |          |      |            |
|---|-------------------|--|--|----------|----------|------|------------|
| COMCAST BUSINESS                        | 04/15/2024        |  |  | 1,132.43 | 1,132.43 | Open | N          |
| POLICE & VILLAGE HALL TELEPHONE SERVICE | MDIAZ             |  |  |          |          |      | 04/17/2024 |
| 001-101-50520                           | TELEPHONE EXPENSE |  |  | 566.22   |          |      |            |
| 001-110-50520                           | TELEPHONE EXPENSE |  |  | 566.21   |          |      |            |

240411COMCASTX1

00016236

|                               |                              |  |  |        |        |      |            |
|-------------------------------|------------------------------|--|--|--------|--------|------|------------|
| COMCAST BUSINESS              | 04/11/2024                   |  |  | 495.82 | 495.82 | Open | N          |
| INTERNET EXPENSE/CABLE /EMAIL | MDIAZ                        |  |  |        |        |      | 04/18/2024 |
| 001-110-50520                 | TELEPHONE EXPENSE            |  |  | 60.00  |        |      |            |
| 001-110-60545                 | INTERNET EXPENSE/CABLE/EMAIL |  |  | 435.82 |        |      |            |

240411COMCASTX7

00016237

|                              |                              |  |  |        |        |      |            |
|------------------------------|------------------------------|--|--|--------|--------|------|------------|
| COMCAST BUSINESS             | 04/11/2024                   |  |  | 500.51 | 500.51 | Open | N          |
| VILLAGE CABLE, INTERNET, FAX | MDIAZ                        |  |  |        |        |      | 04/18/2024 |
| 001-101-50710                | VILLAGE CABLE, INTERNET, FAX |  |  | 500.51 |        |      |            |

## INVOICE REGISTER FOR VILLAGE OF RIVERWOODS

POST DATES 04/15/2024 - 05/02/2024

POSTED AND UNPOSTED  
OPEN

20

## Invoice Number

| Inv Ref #                                     | Vendor<br>Description<br>GL Distribution       | Invoice Date<br>Entered By               | Due Date | Invoice Amount | Amount Due | Status | Posted<br>Post Date |
|---|--|--|----------|----------------|------------|--------|---------------------|
| <b>Vendor 0718 - COMCAST BUSINESS</b>         |  |  |          |                |            |        |                     |
| 240419COMCASTX1                               |  |  |          |                |            |        |                     |
| 00016254                                      | COMCAST BUSINESS                               | 04/19/2024                               |          | 68.65          | 68.65      | Open   | N                   |
|   | PHONE, OFF-SITE LIFT STATION - 1805 TRIL MDIAZ |  |          |                |            |        | 04/26/2024          |
|   | 502-000-50710                                  | PHONE, OFF-SITE LIFT STATION - 1805 TRIL |          | 68.65          |            |        |                     |
| Total Vendor 0718 - COMCAST BUSINESS          |  |  |          | 2,266.06       | 2,266.06   |        |                     |
| <b>Vendor 0038 - COMED</b>                    |  |  |          |                |            |        |                     |
| 240423COMEDX333                               |  |  |          |                |            |        |                     |
| 00016257                                      | COMED  | 04/23/2024                               |          | 31.95          | 31.95      | Open   | N                   |
|   | UTILITY EXPENSE - ELECTRIC: 40 WELLESLEY MDIAZ |  |          |                |            |        | 04/29/2024          |
|   | 501-000-50710                                  | UTILITY EXPENSE                          |          | 31.95          |            |        |                     |
| Total Vendor 0038 - COMED                     |  |  |          | 31.95          | 31.95      |        |                     |
| <b>Vendor 0041 - DAILY HERALD MEDIA GROUP</b> |  |  |          |                |            |        |                     |
| 287243  |  |  |          |                |            |        |                     |
| 00016261                                      | DAILY HERALD MEDIA GROUP                       | 04/29/2024                               |          | 78.20          | 78.20      | Open   | N                   |
|   | PUBLIC HEARINGS                                | MDIAZ                                    |          |                |            |        | 04/29/2024          |
|   | 001-101-50570                                  | ADVERTISING EXPENSE - LEGAL              |          | 78.20          |            |        |                     |
| Total Vendor 0041 - DAILY HERALD MEDIA GROUP  |  |  |          | 78.20          | 78.20      |        |                     |
| <b>Vendor 0520 - DAVID G.ETERNO</b>           |  |  |          |                |            |        |                     |
| 10489   |  |  |          |                |            |        |                     |
| 00016278                                      | DAVID G.ETERNO                                 | 05/01/2024                               |          | 500.00         | 500.00     | Open   | N                   |
|   | ADMINISTRATIVE ADJUDICATION HEARINGS - A MDIAZ |  |          |                |            |        | 05/02/2024          |
|   | 001-102-50329                                  | ADMIN.HEARING - JUDGE                    |          | 500.00         |            |        |                     |
| Total Vendor 0520 - DAVID G.ETERNO            |  |  |          | 500.00         | 500.00     |        |                     |
| <b>Vendor 0171 - DAVID SCHOENFELD</b>         |  |  |          |                |            |        |                     |
| 24422DAVIDSCHOE                               |  |  |          |                |            |        |                     |
| 00016242                                      | DAVID SCHOENFELD                               | 04/22/2024                               |          | 22.34          | 22.34      | open   | N                   |
|   | SENIOR CITIZEN REIMBURSEMENT OF RIVERWOO MDIAZ |  |          |                |            |        | 04/22/2024          |
|   | 001-101-50601                                  | GAS TAX REBATE                           |          | 22.34          |            |        |                     |
| Total Vendor 0171 - DAVID SCHOENFELD          |  |  |          | 22.34          | 22.34      |        |                     |

## INVOICE REGISTER FOR VILLAGE OF RIVERWOODS

POST DATES 04/15/2024 - 05/02/2024

POSTED AND UNPOSTED  
OPEN

21

## Invoice Number

| Inv Ref #                                     | Vendor Description<br>GL Distribution    | Invoice Date<br>Entered By               | Due Date | Invoice Amount | Amount Due | Status | Posted<br>Post Date |
|---|--|--|----------|----------------|------------|--------|---------------------|
| <b>Vendor 0276 - DIGITAL CURRENCY SYSTEMS</b> |  |  |          |                |            |        |                     |
| QB118915<br>00016270                          | DIGITAL CURRENCY SYSTEMS                 | 05/01/2024                               |          | 1,053.01       | 1,053.01   | Open   | N                   |
|   | IT CONSULTANT - MONTHLY RETAINER         | MDIAZ                                    |          |                |            |        | 05/01/2024          |
|   | 001-101-50365                            | IT CONSULTANT - MONTHLY RETAINER         |          | 1,053.01       |            |        |                     |
| Total Vendor 0276 - DIGITAL CURRENCY SYSTEMS  |  |  |          | 1,053.01       | 1,053.01   |        |                     |
| <b>Vendor 0293 - DITO,LLC</b>                 |  |  |          |                |            |        |                     |
| INV84871<br>00016235                          | DITO,LLC                                 | 04/17/2024                               |          | 87.20          | 87.20      | Open   | N                   |
|   | 1 - PRORATED GOOGLE WORKSPACE BUSINESS S | MDIAZ                                    |          |                |            |        | 04/18/2024          |
|   | 001-101-60541                            | GOOGLE WORKSPACE BUSINESS LICENSE        |          | 87.20          |            |        |                     |
| Total Vendor 0293 - DITO,LLC                  |  |  |          | 87.20          | 87.20      |        |                     |
| <b>Vendor 0804 - ERIC OCHOA</b>               |  |  |          |                |            |        |                     |
| INV0048<br>00016249                           | ERIC OCHOA                               | 04/24/2024                               |          | 400.00         | 400.00     | Open   | N                   |
|   | A/V - FEBRUARY 20 2024 / APRIL 16, 2024  | MDIAZ                                    |          |                |            |        | 04/24/2024          |
|   | 001-101-50551                            | BOT & VILLAGE MEETING EXPENSE            |          | 400.00         |            |        |                     |
| Total Vendor 0804 - ERIC OCHOA                |  |  |          | 400.00         | 400.00     |        |                     |
| <b>Vendor 0049 - ERNIE'S WRECKER SERVICE</b>  |  |  |          |                |            |        |                     |
| 248845<br>00016268                            | ERNIE'S WRECKER SERVICE                  | 04/29/2024                               |          | 658.74         | 658.74     | Open   | N                   |
|   | 2021 DODGE DURANGO #65 - OIL CHANGE, REP | MDIAZ                                    |          |                |            |        | 04/30/2024          |
|   | 001-110-50010                            | AUTO - REPAIRS & MAINTENANCE             |          | 658.74         |            |        |                     |
| Total Vendor 0049 - ERNIE'S WRECKER SERVICE   |  |  |          | 658.74         | 658.74     |        |                     |
| <b>Vendor 0483 - ESSCOE LLC</b>               |  |  |          |                |            |        |                     |
| 65248<br>00016280                             | ESSCOE LLC                               | 04/30/2024                               |          | 627.50         | 627.50     | open   | N                   |
|   | REPAIRED (5) CAT5 CABLES AND RECONNECTED | MDIAZ                                    |          |                |            |        | 05/02/2024          |
|   | 001-110-50120                            | REPAIRED (5) CAT5 CABLES AND RECONNECTED |          | 627.50         |            |        |                     |
| Total Vendor 0483 - ESSCOE LLC                |  |  |          | 627.50         | 627.50     |        |                     |

## INVOICE REGISTER FOR VILLAGE OF RIVERWOODS

POST DATES 04/15/2024 - 05/02/2024

22

POSTED AND UNPOSTED  
OPEN

## Invoice Number

| Inv Ref #   | Vendor Description<br>GL Distribution          | Invoice Date<br>Entered By               | Due Date | Invoice Amount | Amount Due | Status | Posted<br>Post Date |
|---|--|--|----------|----------------|------------|--------|---------------------|
| <b>Vendor 0050 - FAST SIGNS</b>                         |  |  |          |                |            |        |                     |
| <a href="#">138-124620</a><br><a href="#">00016245</a>  | FAST SIGNS                                     | 04/22/2024                               |          | 899.26         | 899.26     | Open   | N                   |
|   | NOTICE OF PUBLIC HEARING - ZONING HEARIN MDIAZ |  |          |                |            |        | 04/23/2024          |
|   | 001-102-90900                                  | NOTICE OF PUBLIC HEARING - ZONING HEARIN |          | 899.26         |            |        |                     |
| <a href="#">138-124660</a><br><a href="#">00016246</a>  | FAST SIGNS                                     | 04/19/2024                               |          | 163.02         | 163.02     | Open   | N                   |
|   | PATHWAY CLOSED SIGN - DOUBLE SIDED MDIAZ       |  |          |                |            |        | 04/23/2024          |
|   | 001-101-50210                                  | SIGNS                                    |          | 163.02         |            |        |                     |
| Total Vendor 0050 - FAST SIGNS                          |  |  |          | 1,062.28       | 1,062.28   |        |                     |
| <b>Vendor 0053 - FOX VALLEY FIRE &amp; SAFETY</b>       |  |  |          |                |            |        |                     |
| <a href="#">IN00678566</a><br><a href="#">00016247</a>  | FOX VALLEY FIRE & SAFETY                       | 04/18/2024                               |          | 547.85         | 547.85     | Open   | N                   |
|   | ANNUAL INSPECTION BACKFLOW PREVENTER MDIAZ     |  |          |                |            |        | 04/24/2024          |
|   | 001-101-50120                                  | ANNUAL INSPECTION BACKFLOW PREVENTER     |          | 547.85         |            |        |                     |
| <a href="#">IN00678347</a><br><a href="#">00016252</a>  | FOX VALLEY FIRE & SAFETY                       | 04/16/2024                               |          | 2,345.00       | 2,345.00   | Open   | N                   |
|   | EMERGENCY LIGHTS SERVICE MDIAZ                 |  |          |                |            |        | 04/25/2024          |
|   | 001-110-50111                                  | EMERGENCY LIGHTS SERVICE                 |          | 2,345.00       |            |        |                     |
| Total Vendor 0053 - FOX VALLEY FIRE & SAFETY            |  |  |          | 2,892.85       | 2,892.85   |        |                     |
| <b>Vendor 0056 - GARVEY'S OFFICE PRODUCTS</b>           |  |  |          |                |            |        |                     |
| <a href="#">PINV2557241</a><br><a href="#">00016213</a> | GARVEY'S OFFICE PRODUCTS                       | 04/12/2024                               |          | 136.88         | 136.88     | Open   | N                   |
|   | OFFICE SUPPLIES MDIAZ                          |  |          |                |            |        | 04/15/2024          |
|   | 001-110-60510                                  | OFFICE SUPPLIES                          |          | 136.88         |            |        |                     |
| <a href="#">PINV2557257</a><br><a href="#">00016214</a> | GARVEY'S OFFICE PRODUCTS                       | 04/12/2024                               |          | 86.08          | 86.08      | Open   | N                   |
|   | OFFICE SUPPLIES MDIAZ                          |  |          |                |            |        | 04/15/2024          |
|   | 001-110-60510                                  | OFFICE SUPPLIES                          |          | 86.08          |            |        |                     |
| <a href="#">PINV2557873</a><br><a href="#">00016218</a> | GARVEY'S OFFICE PRODUCTS                       | 04/15/2024                               |          | 290.00         | 290.00     | Open   | N                   |
|   | OFFICE SUPPLIES MDIAZ                          |  |          |                |            |        | 04/15/2024          |
|   | 001-101-60510                                  | OFFICE SUPPLIES                          |          | 290.00         |            |        |                     |

## INVOICE REGISTER FOR VILLAGE OF RIVERWOODS

POST DATES 04/15/2024 - 05/02/2024

POSTED AND UNPOSTED  
OPEN

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## Invoice Number

| Inv Ref #                                     | Vendor Description<br>GL Distribution                                 | Invoice Date<br>Entered By                      | Due Date | Invoice Amount       | Amount Due | Status | Posted<br>Post Date |
|---|---|---|----------|----------------------|------------|--------|---------------------|
| <b>Vendor 0056 - GARVEY'S OFFICE PRODUCTS</b> |   |   |          |                      |            |        |                     |
| PINV2558148<br>00016225                       | GARVEY'S OFFICE PRODUCTS<br>OFFICE SUPPLIES<br>001-101-60510          | 04/16/2024<br>MDIAZ<br>OFFICE SUPPLIES          |          | 83.50<br><br>83.50   | 83.50      | Open   | N<br>04/16/2024     |
| CM204996<br>00016226                          | GARVEY'S OFFICE PRODUCTS<br>OFFICE SUPPLIES - RETURN<br>001-101-60510 | 04/15/2024<br>MDIAZ<br>OFFICE SUPPLIES - RETURN |          | (6.79)<br><br>(6.79) | (6.79)     | Open   | N<br>04/16/2024     |
| PINV2558353<br>00016230                       | GARVEY'S OFFICE PRODUCTS<br>OFFICE SUPPLIES<br>001-110-60510          | 04/16/2024<br>MDIAZ<br>OFFICE SUPPLIES          |          | 51.48<br><br>51.48   | 51.48      | Open   | N<br>04/17/2024     |
| PINV2558748<br>00016233                       | GARVEY'S OFFICE PRODUCTS<br>OFFICE SUPPLIES<br>001-110-60510          | 04/17/2024<br>MDIAZ<br>OFFICE SUPPLIES          |          | 59.05<br><br>59.05   | 59.05      | Open   | N<br>04/18/2024     |
| PINV2559980<br>00016239                       | GARVEY'S OFFICE PRODUCTS<br>OFFICE SUPPLIES<br>001-101-60510          | 04/19/2024<br>MDIAZ<br>OFFICE SUPPLIES          |          | 114.16<br><br>114.16 | 114.16     | Open   | N<br>04/19/2024     |
| PINV2563802<br>00016269                       | GARVEY'S OFFICE PRODUCTS<br>OFFICE SUPPLIES<br>001-101-60510          | 04/30/2024<br>MDIAZ<br>OFFICE SUPPLIES          |          | 207.71<br><br>207.71 | 207.71     | Open   | N<br>04/30/2024     |
| PINV2564324<br>00016274                       | GARVEY'S OFFICE PRODUCTS<br>OFFICE SUPPLIES<br>001-110-60510          | 05/01/2024<br>MDIAZ<br>OFFICE SUPPLIES          |          | 52.17<br><br>52.17   | 52.17      | Open   | N<br>05/02/2024     |
| PINV2564999<br>00016297                       | GARVEY'S OFFICE PRODUCTS<br>OFFICE SUPPLIES<br>001-101-60510          | 05/02/2024<br>MDIAZ<br>OFFICE SUPPLIES          |          | 68.67<br><br>68.67   | 68.67      | Open   | N<br>05/02/2024     |
| Total Vendor 0056 - GARVEY'S OFFICE PRODUCTS  |   |   |          | 1,142.91             | 1,142.91   |        |                     |

## Vendor 0057 - GEWALT HAMILTON

## INVOICE REGISTER FOR VILLAGE OF RIVERWOODS

POST DATES 04/15/2024 - 05/02/2024

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POSTED AND UNPOSTED  
OPEN

## Invoice Number

| Inv Ref #                            | Vendor Description<br>GL Distribution                                | Invoice Date<br>Entered By                     | Due Date | Invoice Amount         | Amount Due | Status | Posted<br>Post Date |
|--------------------------------------|--|--|----------|------------------------|------------|--------|---------------------|
| <b>Vendor 0057 - GEWALT HAMILTON</b> |  |  |          |                        |            |        |                     |
| 9770.002 - 14R<br>00016285           | GEWALT HAMILTON<br>GENERAL VILLAGE ENGINEERING<br>001-101-50320      | 04/26/2024<br>MDIAZ<br>ENGINEER EXPENSE        |          | 7,861.26<br>7,861.26   | 7,861.26   | Open   | N<br>05/02/2024     |
| 9770.003 - 5<br>00016286             | GEWALT HAMILTON<br>DEERFIELD ROAD COORDINATION<br>001-104-50320      | 03/31/2024<br>MDIAZ<br>ENGINEER EXPENSE        |          | 1,070.00<br>1,070.00   | 1,070.00   | Open   | N<br>05/02/2024     |
| 9770.150 - 11<br>00016287            | GEWALT HAMILTON<br>ROAD PROGRAM<br>001-104-50320                     | 03/31/2024<br>MDIAZ<br>ENGINEER EXPENSE        |          | 6,419.00<br>6,419.00   | 6,419.00   | Open   | N<br>05/02/2024     |
| 9770.264 - 12R<br>00016288           | GEWALT HAMILTON<br>IEPA MS4 INSPECTION COORDINATION<br>001-104-50433 | 03/31/2024<br>MDIAZ<br>POLUTION CONTROL/ NPDES |          | 720.00<br>720.00       | 720.00     | Open   | N<br>05/02/2024     |
| 9770.700 - 8R<br>00016289            | GEWALT HAMILTON<br>SEWER<br>502-000-50320                            | 04/26/2024<br>MDIAZ<br>ENGINEER EXPENSE        |          | 6,183.00<br>6,183.00   | 6,183.00   | Open   | N<br>05/02/2024     |
| 9770.604 - 44R<br>00016290           | GEWALT HAMILTON<br>WATER SYSTEM OPERATIONS<br>501-000-50320          | 03/31/2024<br>MDIAZ<br>ENGINEER EXPENSE        |          | 14,215.00<br>14,215.00 | 14,215.00  | Open   | N<br>05/02/2024     |
| 9770.606 - 14<br>00016291            | GEWALT HAMILTON<br>UTILITY BILLING<br>501-000-50320                  | 03/31/2024<br>MDIAZ<br>ENGINEER EXPENSE        |          | 4,722.28<br>4,722.28   | 4,722.28   | Open   | N<br>05/02/2024     |
| 9770.600 - 4<br>00016292             | GEWALT HAMILTON<br>WATER OPS GENERAL<br>501-000-50320                | 04/30/2024<br>MDIAZ<br>ENGINEER EXPENSE        |          | 1,260.00<br>1,260.00   | 1,260.00   | Open   | N<br>05/02/2024     |
| 9770.401 - 11<br>00016293            | GEWALT HAMILTON<br>GENERAL GIS<br>001-101-50320                      | 03/31/2024<br>MDIAZ<br>ENGINEER EXPENSE        |          | 2,428.00<br>2,428.00   | 2,428.00   | Open   | N<br>05/02/2024     |



## INVOICE REGISTER FOR VILLAGE OF RIVERWOODS

POST DATES 04/15/2024 - 05/02/2024

POSTED AND UNPOSTED  
OPEN

25

## Invoice Number

| Inv Ref # | Vendor Description<br>GL Distribution | Invoice Date<br>Entered By | Due Date | Invoice Amount | Amount Due | Status | Posted<br>Post Date |
|-----------|---------------------------------------|----------------------------|----------|----------------|------------|--------|---------------------|
|-----------|---------------------------------------|----------------------------|----------|----------------|------------|--------|---------------------|

## Vendor 0057 - GEWALT HAMILTON

9770.524 - 1  
00016294GEWALT HAMILTON  
ASSORTED LOT REVIEWS 2024  
001-102-5032003/31/2024  
MDIAZ  
ENGINEER EXPENSE

747.00

747.00

Open

N  
05/02/2024

747.00

9770.609 -4  
00016295GEWALT HAMILTON  
SAUNDERS ROAD PH II  
505-000-9052003/22/2024  
MDIAZ  
SAUNDERS ROAD PH II

28,724.00

28,724.00

Open

N  
05/02/2024

28,724.00

9770.348 - 14  
00016296GEWALT HAMILTON  
SAUNDERS RD WATER MAIN REPLACEMENT  
501-000-8020203/31/2024  
MDIAZ  
SAUNDERS RD WATER MAIN REPLACEMENT

20,483.00

20,483.00

Open

N  
05/02/2024

20,483.00

Total Vendor 0057 - GEWALT HAMILTON

94,832.54

94,832.54

## Vendor 0488 - HENRY HOLLANDER

240424HENRYHOLL  
00016250HENRY HOLLANDER  
CELL PHONE REIMBURSEMENT, HENRY  
001-101-5052004/24/2024  
HOLLANDE MDIAZ  
TELEPHONE EXPENSE

50.00

50.00

Open

N  
04/25/2024

50.00

Total Vendor 0488 - HENRY HOLLANDER

50.00

50.00

## Vendor 0754 - HOWARD SIMON

12405310  
00016221HOWARD SIMON  
PAYROLL SERVICES, 04/15/2024  
001-101-5037004/12/2024  
MDIAZ  
PAYROLL SERVICES, 04/15/2024

537.50

537.50

Open

N  
04/15/2024

537.50

12406269  
00016259HOWARD SIMON  
PAYROLL SERVICES, 04/30/2024  
001-101-5037004/29/2024  
MDIAZ  
PAYROLL SERVICES, 04/30/2024

42.07

42.07

Open

N  
04/29/2024

42.07

Total Vendor 0754 - HOWARD SIMON

579.57

579.57

## Vendor 0071 - HT STRENGER

## INVOICE REGISTER FOR VILLAGE OF RIVERWOODS

POST DATES 04/15/2024 - 05/02/2024

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POSTED AND UNPOSTED  
OPEN

## Invoice Number

| Inv Ref # | Vendor Description<br>GL Distribution | Invoice Date<br>Entered By | Due Date | Invoice Amount | Amount Due | Status | Posted<br>Post Date |
|-----------|---------------------------------------|----------------------------|----------|----------------|------------|--------|---------------------|
|-----------|---------------------------------------|----------------------------|----------|----------------|------------|--------|---------------------|

## Vendor 0071 - HT STRENGER

|                                 |  |  |  |                        |           |      |                 |
|---------------------------------|--|--|--|------------------------|-----------|------|-----------------|
| I924420<br>00016281             | HT STRENGER<br>GRINDER PUMP MAINTENANCE, 3079 DEERFIELD MDIAZ<br>502-000-50100 | 03/17/2024<br>GRINDER PUMP MAINTENANCE |  | 1,493.00<br>1,493.00   | 1,493.00  | Open | N<br>05/02/2024 |
| I924503<br>00016282             | HT STRENGER<br>GRINDER PUMP MAINTENANCE, 2500 GREENBRIA MDIAZ<br>502-000-50100 | 03/26/2024<br>GRINDER PUMP MAINTENANCE |  | 352.00<br>352.00       | 352.00    | Open | N<br>05/02/2024 |
| I924514<br>00016283             | HT STRENGER<br>GRINDER PUMP MAINTENANCE, 460 PORTWINE R MDIAZ<br>502-000-50100 | 03/27/2024<br>GRINDER PUMP MAINTENANCE |  | 352.00<br>352.00       | 352.00    | Open | N<br>05/02/2024 |
| I924539<br>00016284             | HT STRENGER<br>PURCHASE 4, DH E-ONE GRINDER PUMPS FOR R MDIAZ<br>502-000-50100 | 03/29/2024<br>GRINDER PUMP MAINTENANCE |  | 15,984.00<br>15,984.00 | 15,984.00 | Open | N<br>05/02/2024 |
| Total Vendor 0071 - HT STRENGER |  |  |  | 18,181.00              | 18,181.00 |      |                 |

## Vendor 0034 - HUVARD LAW FIRM

|                                     |  |                                 |  |                        |           |      |                 |
|-------------------------------------|--|---------------------------------|--|------------------------|-----------|------|-----------------|
| 300.001.040<br>00016298             | HUVARD LAW FIRM<br>LEGAL EXPENSE - GENERAL MATTERS MDIAZ<br>001-101-50330          | 05/02/2024<br>LEGAL EXPENSE     |  | 3,000.00<br>3,000.00   | 3,000.00  | Open | N<br>05/02/2024 |
| 300.504.001.012<br>00016299         | HUVARD LAW FIRM<br>TIF#2 - COLONIAL COURT, FEDRAL LIFE, SHO MDIAZ<br>504-000-50330 | 05/02/2024<br>LEGAL EXPENSE     |  | 10,132.50<br>10,132.50 | 10,132.50 | Open | N<br>05/02/2024 |
| 300.702.007<br>00016300             | HUVARD LAW FIRM<br>CHUDY SUBDIVISION MDIAZ<br>702-000-20700                        | 05/02/2024<br>CHUDY SUBDIVISION |  | 1,050.00<br>1,050.00   | 1,050.00  | Open | N<br>05/02/2024 |
| Total Vendor 0034 - HUVARD LAW FIRM |  |                                 |  | 14,182.50              | 14,182.50 |      |                 |

## Vendor 0089 - JERI COTTON

## INVOICE REGISTER FOR VILLAGE OF RIVERWOODS

POST DATES 04/15/2024 - 05/02/2024

POSTED AND UNPOSTED  
OPEN

27

## Invoice Number

| Inv Ref # | Vendor Description<br>GL Distribution | Invoice Date<br>Entered By | Due Date | Invoice Amount | Amount Due | Status | Posted<br>Post Date |
|-----------|---------------------------------------|----------------------------|----------|----------------|------------|--------|---------------------|
|-----------|---------------------------------------|----------------------------|----------|----------------|------------|--------|---------------------|

## Vendor 0089 - JERI COTTON

240428JERICOTTO

|          |                                       |                                       |  |        |        |      |            |
|----------|---------------------------------------|---------------------------------------|--|--------|--------|------|------------|
| 00016256 | JERI COTTON                           | 04/28/2024                            |  | 262.55 | 262.55 | Open | N          |
|          | MEETING MINUTES - 04 02, 11, 16, 2024 | MDIAZ                                 |  |        |        |      | 04/29/2024 |
|          | 001-101-50360                         | MEETING MINUTES - 04 02, 11, 16, 2024 |  | 262.55 |        |      |            |

Total Vendor 0089 - JERI COTTON

|        |        |
|--------|--------|
| 262.55 | 262.55 |
|--------|--------|

## Vendor 0105 - LAKE COUNTY PUBLIC WORKS

4192084

|          |  |                                   |  |        |        |      |            |
|----------|--|-----------------------------------|--|--------|--------|------|------------|
| 00016262 | LAKE COUNTY PUBLIC WORKS                 | 04/30/2024                        |  | 106.16 | 106.16 | Open | N          |
|          | SEWER VH, 02/29/2024 - 04/30/2024, 00488 | MDIAZ                             |  |        |        |      | 04/29/2024 |
|          | 001-101-50710                            | SEWER VH, 02/29/2024 - 04/30/2024 |  | 106.16 |        |      |            |

4192164

|          |  |                                   |  |        |        |      |            |
|----------|--|-----------------------------------|--|--------|--------|------|------------|
| 00016263 | LAKE COUNTY PUBLIC WORKS                 | 04/30/2024                        |  | 212.32 | 212.32 | Open | N          |
|          | SEWER PD, 02/29/2024 - 04/30/2024, 03239 | MDIAZ                             |  |        |        |      | 04/29/2024 |
|          | 001-110-50710                            | SEWER PD, 02/29/2024 - 04/30/2024 |  | 212.32 |        |      |            |

Total Vendor 0105 - LAKE COUNTY PUBLIC WORKS

|        |        |
|--------|--------|
| 318.48 | 318.48 |
|--------|--------|

## Vendor 0108 - LAKE COUNTY STORMWATER MGT.

RIVERWOODS-2024

|          |  |  |  |          |          |      |            |
|----------|--|--|--|----------|----------|------|------------|
| 00016265 | LAKE COUNTY STORMWATER MGT.              | 06/01/2024                               |  | 5,166.67 | 5,166.67 | Open | N          |
|          | OPERATION AND MAINTENANCE OF GAUGE FY202 | MDIAZ                                    |  |          |          |      | 04/30/2024 |
|          | 001-101-50360                            | OPERATION AND MAINTENANCE OF GAUGE FY202 |  | 5,166.67 |          |      |            |

Total Vendor 0108 - LAKE COUNTY STORMWATER MGT.

|          |          |
|----------|----------|
| 5,166.67 | 5,166.67 |
|----------|----------|

## Vendor 0769 - MACGOULD

190

|          |  |                     |  |          |          |      |            |
|----------|--|---------------------|--|----------|----------|------|------------|
| 00016216 | MACGOULD                                 | 04/04/2024          |  | 1,830.00 | 1,830.00 | Open | N          |
|          | SSA 25 SNOW REMOVAL - 01 /12, 17, 19, 22 | MDIAZ               |  |          |          |      | 04/15/2024 |
|          | 125-000-50180                            | SSA 25 SNOW REMOVAL |  | 1,830.00 |          |      |            |

Total Vendor 0769 - MACGOULD

|          |          |
|----------|----------|
| 1,830.00 | 1,830.00 |
|----------|----------|

## Vendor 0531 - MELISSA C.WACH

## INVOICE REGISTER FOR VILLAGE OF RIVERWOODS

POST DATES 04/15/2024 - 05/02/2024

POSTED AND UNPOSTED  
OPEN

28

## Invoice Number

| Inv Ref #                             | Vendor Description<br>GL Distribution  | Invoice Date<br>Entered By       | Due Date   | Invoice Amount | Amount Due | Status | Posted<br>Post Date |
|---------------------------------------|--|----------------------------------|------------|----------------|------------|--------|---------------------|
| <b>Vendor 0531 - MELISSA C.WACH</b>   |  |                                  |            |                |            |        |                     |
| 240501WACH                            |  |                                  |            |                |            |        |                     |
| 00016271                              | MELISSA C.WACH                         | 05/01/2024                       |            | 6,300.00       | 6,300.00   | Open   | N                   |
|                                       | APRIL 2024 PROSECUTION LEGAL FEES      | MDIAZ                            |            |                |            |        | 05/01/2024          |
|                                       | 001-101-50330                          | LEGAL EXPENSE                    |            | 6,300.00       |            |        |                     |
| Total Vendor 0531 - MELISSA C.WACH    |  |                                  |            | 6,300.00       | 6,300.00   |        |                     |
| <b>Vendor 0614 - MICHAEL CLAYTON</b>  |  |                                  |            |                |            |        |                     |
| 240423MICHAELCL                       |  |                                  |            |                |            |        |                     |
| 00016243                              | MICHAEL CLAYTON                        | 04/23/2024                       |            | 254.87         | 254.87     | Open   | N                   |
|                                       | SOFTWARE EXPENSE - REIMBURSEMENT       | MDIAZ                            |            |                |            |        | 04/23/2024          |
|                                       | 001-101-60541                          | SOFTWARE EXPENSE - REIMBURSEMENT |            | 254.87         |            |        |                     |
| Total Vendor 0614 - MICHAEL CLAYTON   |  |                                  |            | 254.87         | 254.87     |        |                     |
| <b>Vendor 0125 - MICHAEL P.MURRIN</b> |  |                                  |            |                |            |        |                     |
| 240430MURRIN                          |  |                                  |            |                |            |        |                     |
| 00016272                              | MICHAEL P.MURRIN                       | 04/30/2024                       |            | 350.00         | 350.00     | Open   | N                   |
|                                       | PLUMBING INSPECTIONS FOR APRIL 2024    | MDIAZ                            |            |                |            |        | 05/01/2024          |
|                                       | 001-102-50380                          |                                  |            | 350.00         |            |        |                     |
| Total Vendor 0125 - MICHAEL P.MURRIN  |  |                                  |            | 350.00         | 350.00     |        |                     |
| <b>Vendor MISC - MICHAEL PETMEZAS</b> |  |                                  |            |                |            |        |                     |
| 24423MICHAELPET                       |  |                                  |            |                |            |        |                     |
| 00016244                              | MICHAEL PETMEZAS                       | 04/23/2024                       |            | 555.00         | 555.00     | Open   | N                   |
|                                       | COST SHARE REIMBURSEMENT - NATIVE TREE | MDIAZ                            |            |                |            |        | 04/23/2024          |
|                                       | 001-106-50850                          | NATIVE TREE & SHRUB PLANTING     |            | 555.00         |            |        |                     |
| Total Vendor MISC - MICHAEL PETMEZAS  |  |                                  |            | 555.00         | 555.00     |        |                     |
| <b>Vendor UB REFUND - NEAL TYSON</b>  |  |                                  |            |                |            |        |                     |
| 240430NEALTYSON                       |  |                                  |            |                |            |        |                     |
| 00016266                              | NEAL TYSON                             | 04/30/2024                       | 04/30/2024 | 16.72          | 16.72      | open   | N                   |
|                                       | UB REFUND FOR INACTIVE ACCOUNT: 02-102 | MDIAZ                            |            |                |            |        | 04/30/2024          |
|                                       | 502-000-30641                          | SEWER FEES                       |            | 9.98           |            |        |                     |
|                                       | 501-000-10390                          | ACCOUNTS RECEIVABLE - UB         |            | 6.74           |            |        |                     |
| Total Vendor UB REFUND - NEAL TYSON   |  |                                  |            | 16.72          | 16.72      |        |                     |

## INVOICE REGISTER FOR VILLAGE OF RIVERWOODS

POST DATES 04/15/2024 - 05/02/2024

POSTED AND UNPOSTED  
OPEN

29

## Invoice Number

| Inv Ref # | Vendor Description<br>GL Distribution | Invoice Date<br>Entered By | Due Date | Invoice Amount | Amount Due | Status | Posted<br>Post Date |
|-----------|---------------------------------------|----------------------------|----------|----------------|------------|--------|---------------------|
|-----------|---------------------------------------|----------------------------|----------|----------------|------------|--------|---------------------|

## Vendor UB REFUND - NEAL TYSON

## Vendor 0136 - NORTH EAST MULTI-REGIONAL TRAINING

349683

|          |  |                  |  |          |          |      |            |
|----------|--|------------------|--|----------|----------|------|------------|
| 00016219 | NORTH EAST MULTI-REGIONAL TRAINING             | 04/03/2024       |  | 1,425.00 | 1,425.00 | Open | N          |
|          | ANNUAL MEMBERSHIP INVOICE - FOR THE TRAI MDIAZ |                  |  |          |          |      | 04/15/2024 |
|          | 001-110-50630                                  | TRAINING EXPENSE |  | 1,425.00 |          |      |            |

Total Vendor 0136 - NORTH EAST MULTI-REGIONAL TRAINING

|          |          |
|----------|----------|
| 1,425.00 | 1,425.00 |
|----------|----------|

## Vendor 0449 - NORTH SHORE GAS

240415NSGASX066

|          |                         |                         |  |       |       |      |            |
|----------|-------------------------|-------------------------|--|-------|-------|------|------------|
| 00016227 | NORTH SHORE GAS         | 04/15/2024              |  | 83.40 | 83.40 | Open | N          |
|          | UTILITIES EXPENSE - GAS | MDIAZ                   |  |       |       |      | 04/16/2024 |
|          | 501-000-50710           | UTILITIES EXPENSE - GAS |  | 83.40 |       |      |            |

240417NSGASX191

|          |                         |                         |  |        |        |      |            |
|----------|-------------------------|-------------------------|--|--------|--------|------|------------|
| 00016238 | NORTH SHORE GAS         | 04/17/2024              |  | 380.91 | 380.91 | Open | N          |
|          | UTILITIES EXPENSE - GAS | MDIAZ                   |  |        |        |      | 04/18/2024 |
|          | 001-101-50710           | UTILITIES EXPENSE - GAS |  | 380.91 |        |      |            |

Total Vendor 0449 - NORTH SHORE GAS

|        |        |
|--------|--------|
| 464.31 | 464.31 |
|--------|--------|

## Vendor 0141 - NORTHERN ILLINOIS POLICE ALARM SYSTEM

15306

|          |                                     |                                    |  |          |          |      |            |
|----------|-------------------------------------|------------------------------------|--|----------|----------|------|------------|
| 00016222 | NORTHERN ILLINOIS POLICE ALARM SYST | 04/12/2024                         |  | 6,955.00 | 6,955.00 | Open | N          |
|          | NIPAS MEMBERSHIP, 5/1/24 - 4/30/25  | MDIAZ                              |  |          |          |      | 04/15/2024 |
|          | 001-110-50610                       | NIPAS MEMBERSHIP, 5/1/24 - 4/30/25 |  | 6,955.00 |          |      |            |

Total Vendor 0141 - NORTHERN ILLINOIS POLICE ALARM SYSTEM

|          |          |
|----------|----------|
| 6,955.00 | 6,955.00 |
|----------|----------|

## Vendor 0802 - POINT &amp; PAY

240422POINT&amp;PAY

|          |                                   |                                   |  |       |       |      |            |
|----------|-----------------------------------|-----------------------------------|--|-------|-------|------|------------|
| 00016240 | POINT & PAY                       | 04/22/2024                        |  | 50.00 | 50.00 | Open | N          |
|          | MONTHLY SERVICE FEE - MARCH, 2024 | MDIAZ                             |  |       |       |      | 04/22/2024 |
|          | 001-101-50360                     | MONTHLY SERVICE FEE - MARCH, 2024 |  | 50.00 |       |      |            |

Total Vendor 0802 - POINT &amp; PAY

|       |       |
|-------|-------|
| 50.00 | 50.00 |
|-------|-------|

## Vendor 0133 - QUADIENT FINANCE USA, INC.

## INVOICE REGISTER FOR VILLAGE OF RIVERWOODS

POST DATES 04/15/2024 - 05/02/2024

POSTED AND UNPOSTED  
OPEN

30

## Invoice Number

| Inv Ref #  | Vendor Description<br>GL Distribution | Invoice Date<br>Entered By | Due Date | Invoice Amount | Amount Due | Status | Posted<br>Post Date |
|--|---------------------------------------|----------------------------|----------|----------------|------------|--------|---------------------|
| <b>Vendor 0133 - QUADIENT FINANCE USA, INC.</b>      |                                       |                            |          |                |            |        |                     |
| 240412QUAD   |                                       |                            |          |                |            |        |                     |
| 00016248   | QUADIENT FINANCE USA, INC.            | 04/12/2024                 |          | 500.00         | 500.00     | Open   | N                   |
|  | POSTAGE MDIAZ                         |                            |          |                |            |        | 04/24/2024          |
|  | 001-101-50510                         | POSTAGE EXPENSE            |          | 500.00         |            |        |                     |
| Total Vendor 0133 - QUADIENT FINANCE USA, INC.       |                                       |                            |          | 500.00         | 500.00     |        |                     |
| <b>Vendor 0161 - QUICK KILL EXTERMINATING</b>        |                                       |                            |          |                |            |        |                     |
| 354628   |                                       |                            |          |                |            |        |                     |
| 00016231   | QUICK KILL EXTERMINATING              | 04/17/2024                 |          | 263.00         | 263.00     | Open   | N                   |
|  | QUARTERLY PEST PREVENTION MDIAZ       |                            |          |                |            |        | 04/17/2024          |
|  | 001-101-50116                         | QUARTERLY PEST PREVENTION  |          | 263.00         |            |        |                     |
| 354190   |                                       |                            |          |                |            |        |                     |
| 00016234   | QUICK KILL EXTERMINATING              | 04/17/2024                 |          | 158.00         | 158.00     | Open   | N                   |
|  | QUARTERLY PEST PREVENTION MDIAZ       |                            |          |                |            |        | 04/18/2024          |
|  | 001-110-50116                         | QUARTERLY PEST PREVENTION  |          | 158.00         |            |        |                     |
| Total Vendor 0161 - QUICK KILL EXTERMINATING         |                                       |                            |          | 421.00         | 421.00     |        |                     |
| <b>Vendor 0695 - RGN &amp; SONS LANDSCAPING INC.</b> |                                       |                            |          |                |            |        |                     |
| 240331RGN  |                                       |                            |          |                |            |        |                     |
| 00016232   | RGN & SONS LANDSCAPING INC.           | 03/31/2024                 |          | 3,625.00       | 3,625.00   | Open   | N                   |
|  | LANDSCAPING - MARCH 2024 MDIAZ        |                            |          |                |            |        | 04/17/2024          |
|  | 001-101-50130                         | LANDSCAPING - MARCH 2024   |          | 3,625.00       |            |        |                     |
| Total Vendor 0695 - RGN & SONS LANDSCAPING INC.      |                                       |                            |          | 3,625.00       | 3,625.00   |        |                     |
| <b>Vendor 0189 - TESKA ASSOCIATES INC</b>            |                                       |                            |          |                |            |        |                     |
| 14208  |                                       |                            |          |                |            |        |                     |
| 00016258   | TESKA ASSOCIATES INC                  | 04/24/2024                 |          | 880.00         | 880.00     | Open   | N                   |
|  | LEXINGTON REVIEWS MDIAZ               |                            |          |                |            |        | 04/29/2024          |
|  | 504-000-50360                         | LEXINGTON REVIEWS          |          | 880.00         |            |        |                     |
| Total Vendor 0189 - TESKA ASSOCIATES INC             |                                       |                            |          | 880.00         | 880.00     |        |                     |
| <b>Vendor 0190 - THE BLUE LINE</b>                   |                                       |                            |          |                |            |        |                     |

## INVOICE REGISTER FOR VILLAGE OF RIVERWOODS

POST DATES 04/15/2024 - 05/02/2024

POSTED AND UNPOSTED  
OPEN

31

## Invoice Number

| Inv Ref # | Vendor Description<br>GL Distribution | Invoice Date<br>Entered By | Due Date | Invoice Amount | Amount Due | Status | Posted<br>Post Date |
|-----------|---------------------------------------|----------------------------|----------|----------------|------------|--------|---------------------|
|-----------|---------------------------------------|----------------------------|----------|----------------|------------|--------|---------------------|

## Vendor 0190 - THE BLUE LINE

46392

|          |  |                                      |  |        |        |      |            |
|----------|--|--------------------------------------|--|--------|--------|------|------------|
| 00016279 | THE BLUE LINE                                  | 04/30/2024                           |  | 397.00 | 397.00 | Open | N          |
|          | PART-TIME POLICE OFFICER RECRUITMENT LIS MDIAZ |                                      |  |        |        |      | 05/02/2024 |
|          | 001-110-50090                                  | PART-TIME POLICE OFFICER RECRUITMENT |  | 397.00 |        |      |            |

Total Vendor 0190 - THE BLUE LINE

|        |        |
|--------|--------|
| 397.00 | 397.00 |
|--------|--------|

## Vendor 0195 - THOMPSON ELEVATOR INSPECTION

24-0769

|          |                              |                      |  |        |        |      |            |
|----------|------------------------------|----------------------|--|--------|--------|------|------------|
| 00016224 | THOMPSON ELEVATOR INSPECTION | 04/12/2024           |  | 129.00 | 129.00 | Open | N          |
|          | ELEVATOR INSPECTIONS         | MDIAZ                |  |        |        |      | 04/16/2024 |
|          | 001-102-50340                | ELEVATOR INSPECTIONS |  | 129.00 |        |      |            |

Total Vendor 0195 - THOMPSON ELEVATOR INSPECTION

|        |        |
|--------|--------|
| 129.00 | 129.00 |
|--------|--------|

## Vendor 0667 - USIC LOCATING SERVICES,LLC

656673

|          |                            |                   |  |          |          |      |            |
|----------|----------------------------|-------------------|--|----------|----------|------|------------|
| 00016276 | USIC LOCATING SERVICES,LLC | 04/30/2024        |  | 1,605.82 | 1,605.82 | Open | N          |
|          | LOCATING SERVICES          | MDIAZ             |  |          |          |      | 05/02/2024 |
|          | 501-000-50360              | LOCATING SERVICES |  | 802.91   |          |      |            |
|          | 502-000-50360              | LOCATING SERVICES |  | 802.91   |          |      |            |

Total Vendor 0667 - USIC LOCATING SERVICES,LLC

|          |          |
|----------|----------|
| 1,605.82 | 1,605.82 |
|----------|----------|

## Vendor 0206 - VERIZON WIRELESS

9961799811

|          |                   |                   |  |        |        |      |            |
|----------|-------------------|-------------------|--|--------|--------|------|------------|
| 00016255 | VERIZON WIRELESS  | 04/16/2024        |  | 728.07 | 728.07 | Open | N          |
|          | TELEPHONE EXPENSE | MDIAZ             |  |        |        |      | 04/26/2024 |
|          | 001-101-50520     | TELEPHONE EXPENSE |  | 329.52 |        |      |            |
|          | 001-110-50520     | TELEPHONE EXPENSE |  | 398.55 |        |      |            |

Total Vendor 0206 - VERIZON WIRELESS

|        |        |
|--------|--------|
| 728.07 | 728.07 |
|--------|--------|

## Vendor 0325 - VILLAGE OF DEERFIELD - DISPATCH SVC

44819

|          |                                      |                                      |  |           |           |      |            |
|----------|--------------------------------------|--------------------------------------|--|-----------|-----------|------|------------|
| 00016251 | VILLAGE OF DEERFIELD - DISPATCH SVC  | 04/17/2024                           |  | 36,333.00 | 36,333.00 | Open | N          |
|          | DISPATCH SERVICES - 2ND QUARTER 2024 | MDIAZ                                |  |           |           |      | 04/25/2024 |
|          | 001-110-50220                        | DISPATCH SERVICES - 2ND QUARTER 2024 |  | 36,333.00 |           |      |            |

Total Vendor 0325 - VILLAGE OF DEERFIELD - DISPATCH SVC

## INVOICE REGISTER FOR VILLAGE OF RIVERWOODS

POST DATES 04/15/2024 - 05/02/2024

32

POSTED AND UNPOSTED  
OPEN

## Invoice Number

| Inv Ref # | Vendor Description<br>GL Distribution | Invoice Date<br>Entered By | Due Date | Invoice Amount | Amount Due | Status | Posted<br>Post Date |
|-----------|---------------------------------------|----------------------------|----------|----------------|------------|--------|---------------------|
|-----------|---------------------------------------|----------------------------|----------|----------------|------------|--------|---------------------|

Vendor 0325 - VILLAGE OF DEERFIELD - DISPATCH SVC

|  |  |  |  |           |           |  |  |
|--|--|--|--|-----------|-----------|--|--|
|  |  |  |  | 36,333.00 | 36,333.00 |  |  |
|--|--|--|--|-----------|-----------|--|--|

Vendor 0764 - WEX BANK

96433369

00016229

WEX BANK  
MONTHLY FUEL  
001-110-6055004/15/2024  
MDIAZ  
MONTHLY FUEL

1,220.88

1,220.88

Open

N  
04/17/2024

1,220.88

Total Vendor 0764 - WEX BANK

1,220.88

1,220.88

Vendor 0761 - WRB LLC

2024-08

00016277

WRB LLC  
CONSULTANT  
001-101-5036005/01/2024  
MDIAZ  
CONSULTANT

9,150.00

9,150.00

Open

N  
05/02/2024

9,150.00

Total Vendor 0761 - WRB LLC

9,150.00

9,150.00

# of Invoices: 88 # Due: 88

# of Credit Memos: 1 # Due: 1

Net of Invoices and Credit Memos:

Totals:

796,765.17

796,765.17

Totals:

(6.79)

(6.79)

796,758.38

796,758.38

\* 1 Net Invoices have Credits Totalling:

(377.99)

--- TOTALS BY FUND ---

001 GENERAL  
125 SSA 25 ROAD MAINT.  
501 CONSOLIDATED WATER FUND  
502 SEWER FUND  
504 TIF # 2 - FEDERAL LIFE  
505 CAPITAL PROJECT FUND  
702 DEPOSIT

142,972.34

142,972.34

1,830.00

1,830.00

581,019.35

581,019.35

25,314.19

25,314.19

11,012.50

11,012.50

33,560.00

33,560.00

1,050.00

1,050.00

--- TOTALS BY DEPT/ACTIVITY ---

000  
101 ADMINISTRATION  
102 BUILDING DEPARTMENT  
104 ROAD & BRIDGE & STORM WATER  
106 WOODLAND MANAGEMENT

653,786.04

653,786.04

53,321.76

53,321.76

7,756.06

7,756.06

8,209.00

8,209.00

555.00

555.00



INVOICE REGISTER FOR VILLAGE OF RIVERWOODS

POST DATES 04/15/2024 - 05/02/2024  
POSTED AND UNPOSTED  
OPEN

| Invoice Number  |        | Invoice Date |  | Due Date |  | Invoice Amount |  | Amount Due |  | Status | Posted    |
|-----------------|--------|--------------|--|----------|--|----------------|--|------------|--|--------|-----------|
| Inv Ref #       | Vendor | Entered By   |  |          |  |                |  |            |  |        | Post Date |
| GL Distribution |        |              |  |          |  |                |  |            |  |        |           |
| 110             | POLICE |              |  |          |  | 73,130.52      |  | 73,130.52  |  |        |           |

## VILLAGE OF RIVERWOODS

### 2024 MC Citations - Administrative Court

| Citation Number | Violation   | Citation Date | Court Date | Disposition             | Amount   | Court Costs | Paid     |
|-----------------|---|---------------|------------|-------------------------|----------|-------------|----------|
| MC0751          | Failure to secure all door and window openings  | 1/19/2024     | 2/15/2024  | Liable                  | \$100.00 | \$40.00     | \$240.00 |
| MC0752          | Failure to erect temporary fence around building  | 1/19/2024     | 2/15/2024  | Liable                  | \$100.00 |             |          |
| MC0753          | Failed to apply for building permit   | 1/24/2024     | 2/15/2024  | Dismissed w/o prejudice | \$0.00   | N/A         | N/A      |
| MC0754          | Failed to properly store on or remove from the premises nonlicensed motor vehicles  | 1/26/2024     | 2/15/2024  | Dismissed / Nonsuited   | \$0.00   | N/A         | N/A      |
| MC0755          | Failed to remove a motorized earthmoving equipment from the property  | 1/26/2024     | 2/15/2024  | Liable                  | \$500.00 | \$50.00     |          |
| MC0756          | Failed to store construction equipment & materials wholly within the principle building or accessory building   | 1/26/2024     | 2/15/2024  | Liable                  | \$500.00 |             |          |
| MC0757          | Used construction equipment not in connection with a residential occupancy on the property  | 1/26/2024     | 2/15/2024  | Liable                  | \$500.00 |             |          |
| MC0758          | Stored nonlicensed motor vehicles outside a totally enclosed structure  | 1/30/2024     | 2/15/2024  | Liable                  | \$125.00 | \$40.00     | \$290.00 |
| MC0759          | Violated home occupation ordinance by accepting delivery of multiple nonlicensed vehicles on the premises   | 1/30/2024     | 2/15/2024  | Liable                  | \$125.00 |             |          |
| MC0760          | Failed to remove flammable draperies which obstruct required exit width and visibility thereof  | 2/2/2024      | 2/15/2024  | Liable                  | \$500.00 | \$50.00     | \$550.00 |
| MC0761          | Failed to maintain required fence or barrier around swimming pool continuing from December 12, 2023   | 3/4/2024      | 3/21/2024  | Liable                  | \$750.00 |             |          |
| MC0762          | Failed to prevent the accumulation of stagnant water on the premises and abate an unsafe condition by maintaining an uncovered and unprotected open trench on the premises - continuing from December 12, 2023. | 3/4/2024      | 3/21/2024  | Liable                  | \$750.00 |             |          |

**VILLAGE OF RIVERWOODS**  
**2024 MC Citations - Administrative Court**

| Citation Number | Violation  | Citation Date | Court Date | Disposition | Amount   | Court Costs | Paid |
|-----------------|--|---------------|------------|-------------|----------|-------------|------|
| MC0763          | Failed to maintain construction site free and clear of construction debris and refuse. Failed to maintain refuse containment on site, continuing from December 12, 2023                                      | 3/4/2024      | 3/21/2024  | Liable      | \$750.00 | \$50.00     |      |
| MC0764          | Failed to stabilize disturbed areas of land continuing from December 12, 2023  | 3/4/2024      | 3/21/2024  | Liable      | \$750.00 |             |      |
| MC0765          | Failed to install unfinished edges of fence at the bottom of the fence or abate sharp twist selvages, continuing from December 12, 2023.   | 3/4/2024      | 3/21/2024  | Liable      | \$750.00 |             |      |
| MC0766          | Failed to abate unsafe conditions:<br>1. Exposed conductors at exterior electric service receptacle.<br>2. Damage exterior light pole.   | 3/4/2024      | 3/21/2024  | Liable      | \$750.00 |             |      |
| MC0767          | Failed to maintain required fence or barrier around swimming pool continuing from March 22, 2024.  | 4/12/2024     | 5/16/2024  |             |          |             |      |
| MC0768          | Failed to prevent the accumulation of stagnant water on the premises and abate an unsafe condition by maintaining an uncovered and unprotected open trench on the premises - continuing from March 22, 2024. | 4/12/2024     | 5/16/2024  |             |          |             |      |
| MC0769          | Failed to maintain construction site free and clear of construction debris and refuse. Failed to maintain refuse containment on site, continuing from March 22, 2024.  | 4/12/2024     | 5/16/2024  |             |          |             |      |
| MC0770          | Failed to stabilize disturbed areas of land continuing from March 22, 2024.  | 4/12/2024     | 5/16/2024  |             |          |             |      |
| MC0771          | Failed to install unfinished edges of fence at the bottom of the fence or abate sharp twist selvages, continuing from March 22, 2024.  | 4/12/2024     | 5/16/2024  |             |          |             |      |

## VILLAGE OF RIVERWOODS

### 2024 MC Citations - Administrative Court

| Citation Number | Violation  | Citation Date | Court Date | Disposition | Amount | Court Costs | Paid |
|-----------------|--|---------------|------------|-------------|--------|-------------|------|
| MC0772          | Failed to abate unsafe conditions:<br>1. Exposed conductors at exterior electric service receptacle.<br>2. Damage exterior light pole.<br>Continuing from March 22, 2024.                                    | 4/12/2024     | 5/16/2024  |             |        |             |      |
| MC0773          | Failure to maintain the perimeter area construction fencing in a secure manner.  | 4/12/2024     | 5/16/2024  |             |        |             |      |
| MC0774          | Violated Stop Work Order   | 4/12/2024     | 5/16/2024  |             |        |             |      |
| MC0775          | Performed work not in conformance with the approved construction documents   | 4/12/2024     | 5/16/2024  |             |        |             |      |
| MC0901          | Failed to maintain required fence or barrier around swimming pool continuing from March 22, 2024.  | 4/12/2024     | 5/16/2024  |             |        |             |      |
| MC0902          | Failed to prevent the accumulation of stagnant water on the premises and abate an unsafe condition by maintaining an uncovered and unprotected open trench on the premises - continuing from March 22, 2024. | 4/12/2024     | 5/16/2024  |             |        |             |      |
| MC0903          | Failed to maintain construction site free and clear of construction debris and refuse. Failed to maintain refuse containment on site, continuing from March 22, 2024.  | 4/12/2024     | 5/16/2024  |             |        |             |      |
| MC0904          | Failed to stabilize disturbed areas of land continuing from March 22, 2024.  | 4/12/2024     | 5/16/2024  |             |        |             |      |
| MC0905          | Failed to install unfinished edges of fence at the bottom of the fence or abate sharp twist selvages, continuing from March 22, 2024.  | 4/12/2024     | 5/16/2024  |             |        |             |      |
| MC0906          | Failed to abate unsafe conditions:<br>1. Exposed conductors at exterior electric service receptacle.<br>2. Damage exterior light pole.<br>Continuing from March 22, 2024.                                    | 4/12/2024     | 5/16/2024  |             |        |             |      |

## VILLAGE OF RIVERWOODS

### 2024 MC Citations - Administrative Court

| Citation Number | Violation  | Citation Date | Court Date | Disposition | Amount | Court Costs | Paid |
|-----------------|--|---------------|------------|-------------|--------|-------------|------|
| MC0907          | Failure to maintain the perimeter area construction fencing in a secure manner.  | 4/12/2024     | 5/16/2024  |             |        |             |      |
| MC0908          | Violated Stop Work Order   | 4/12/2024     | 5/16/2024  |             |        |             |      |
| MC0909          | Performed work not in conformance with the approved construction documents   | 4/12/2024     | 5/16/2024  |             |        |             |      |
| MC0910          | Failed to maintain required fence or barrier around swimming pool continuing from March 22, 2024.  | 4/12/2024     | 5/16/2024  |             |        |             |      |
| MC0911          | Failed to prevent the accumulation of stagnant water on the premises and abate an unsafe condition by maintaining an uncovered and unprotected open trench on the premises - continuing from March 22, 2024. | 4/12/2024     | 5/16/2024  |             |        |             |      |
| MC0912          | Failed to maintain construction site free and clear of construction debris and refuse. Failed to maintain refuse containment on site, continuing from March 22, 2024.  | 4/12/2024     | 5/16/2024  |             |        |             |      |
| MC0913          | Failed to stabilize disturbed areas of land continuing from March 22, 2024.  | 4/12/2024     | 5/16/2024  |             |        |             |      |
| MC0914          | Failed to install unfinished edges of fence at the bottom of the fence or abate sharp twist selvages, continuing from March 22, 2024.  | 4/12/2024     | 5/16/2024  |             |        |             |      |
| MC0915          | Failed to abate unsafe conditions:<br>1. Exposed conductors at exterior electric service receptacle.<br>2. Damage exterior light pole.<br>Continuing from March 22, 2024.                                    | 4/12/2024     | 5/16/2024  |             |        |             |      |
| MC0916          | Failure to maintain the perimeter area construction fencing in a secure manner.  | 4/12/2024     | 5/16/2024  |             |        |             |      |
| MC0917          | Violated Stop Work Order   | 4/12/2024     | 5/16/2024  |             |        |             |      |

**VILLAGE OF RIVERWOODS**  
**2024 MC Citations - Administrative Court**

| Citation Number | Violation  | Citation Date | Court Date | Disposition | Amount | Court Costs | Paid |
|-----------------|--|---------------|------------|-------------|--------|-------------|------|
| MC0918          | Performed work not in conformance with the approved construction documents | 4/12/2024     | 5/16/2024  |             |        |             |      |
| MC0919          | VOIDED   | N/A           | N/A        |             |        |             |      |

# Police Report



## Riverwoods Police Incident Analysis Report

### Summary by Incident Type

**5/7/2024**

Activity Through May 1st of Each Year

| Incident Type                                | 2024 YTD | This Time<br>2023 YTD |
|--|----------|-----------------------|
| 46 (7503) (Mortorist Assist)                 | 35       | 30                    |
| 50 PD (7572) (Crash Property Damage)         | 28       | 22                    |
| 50 PI (7571) (Crash Personal Injury)         | 8        | 10                    |
| 50 Priv Prop (7573) (Crash Private Property) | -        | 3                     |
| 911 Hang up (7911)                           | 10       | 2                     |
| Ambulance (7021)                             | 131      | 122                   |
| Animal Problem (7245)                        | 20       | 12                    |
| AOA (7001)                                   | 52       | 60                    |
| Armed Robbery (0310)                         | -        | -                     |
| Assault (0500)                               | -        | -                     |
| Attempt Suicide (7221)                       | -        | -                     |
| Battery - Simple (0460)                      | -        | 1                     |
| Battery (0400)                               | 1        | 1                     |
| Burg - From Motor Veh (0760)                 | -        | -                     |
| Burglar Alarm (7082)                         | 78       | 100                   |
| Burglary - Residential (0625)                | -        | 3                     |
| Burglary (0600)                              | -        | 1                     |
| Cell 911 (7912)                              | -        | -                     |
| Child Seat Inspect (7042)                    | -        | 1                     |
| Construction Comp (7078)                     | -        | 1                     |
| Controlled Substance (2000)                  | -        | -                     |
| Credit Card Fraud (1150)                     | -        | 1                     |
| Crim Damage to Prop (1310)                   | 2        | 4                     |
| Crim Sexual Assault (1563)                   | -        | -                     |
| Crim Trespass to Land (1330)                 | 2        | 1                     |
| Crim Trespass to Veh (1360)                  | -        | -                     |
| Death Investigation (7231)                   | -        | 1                     |
| Deceptive Practice (1110)                    | 3        | 2                     |
| Domestic Battery (0486)                      | -        | -                     |
| Domestic Trouble (7130)                      | 4        | 10                    |
| DUI (2410)                                   | 11       | 14                    |
| Fingerprinting (7039)                        | 4        | 6                     |
| Fire Alarm (0733)                            | 13       | 15                    |
| Fire Call (7024)                             | 23       | 17                    |
| Fireworks Complaints (3001)                  | 1        | 1                     |
| Forgery (1120)                               | -        | -                     |
| Found Animal (7246)                          | 3        | -                     |
| Found Prop. (7156)                           | 4        | 1                     |
| Harassment by Telephone (2825)               | 1        | -                     |
| Hold Up Alarm (7083)                         | 7        | 9                     |
| Identity Theft (7198)                        | 6        | 1                     |
| Lock out - Vehicle (7051)                    | 8        | 3                     |
| Lost / Mislaidd Prop (7144)                  | 2        | 2                     |
| Missing Person (7178)                        | -        | 1                     |
| Noise Comp (7078)                            | 3        | 5                     |
| Notification (7049)                          | 4        | 8                     |
| Other Comp (7079)                            | 19       | 19                    |
| Other Investigation (7199)                   | 11       | 9                     |



| Incident Type                      | 2024 YTD    | This Time<br>2023 YTD |
|------------------------------------|-------------|-----------------------|
| Other Trouble (7139)               | 1           | 1                     |
| Parking Complaint (7522)           | 2           | 2                     |
| Premise Exam (7041)                | 641         | 657                   |
| Public Service (7040)              | 23          | 20                    |
| Roadway Debris (7250)              | 12          | 12                    |
| Solicitor (7063)                   | -           | 9                     |
| Suicide (7211)                     | -           | -                     |
| Suspicious Auto (7123)             | 14          | 24                    |
| Suspicious Person (7123)           | 9           | 9                     |
| Telephone Threat (2820)            | -           | -                     |
| Theft from Motor Veh (0710)        | -           | -                     |
| Theft of Motor Veh (0910)          | -           | 1                     |
| Theft Over \$500 (0815)            | 2           | 2                     |
| Theft Under \$500 (0825)           | 1           | -                     |
| Traffic Complaint (7521)           | 15          | 16                    |
| Turned in Weapon/Ammo (7160)       | 1           | 1                     |
| Village Ord. Violation (7500)      | 4           | 6                     |
| Well Being Check (7045)            | 25          | 15                    |
| <b>Total:</b>                      | <b>1244</b> | <b>1274</b>           |
| Crime Prevention Notices           | 213         | 222                   |
| Case Reports                       | 63          | 58                    |
| Traffic Stops                      | 771         | 563                   |
| Number of Citations issued         | 301         | 218                   |
| Number of Persons Issued Citations | 225         | 145                   |

8 houses are currently on the Vacation Watch list and are checked regularly.

# New Business

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## MEMORANDUM

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**TO:** Kristine Ford, Village President  
**FROM:** Tony Vasquez, Finance Director  
**DATE:** May 3, 2024  
**RE:** Village Hall Furniture Purchase

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**Background:**

The Village Hall has furniture needs to complete the work spaces for the Finance Director, Director of Community Services, and Village Clerk. Currently all 3 of us are having to make use of conference tables in our work space instead of using desks or filing cabinets. When there is a special committee meeting or other event, those 5 conference tables are either unavailable or we need to clear our work space to make them available. Now that all 3 of those positions are filled we were able to determine our furniture needs.

The following list has detail on how we obtained the quote:

- We contacted the manufacturer that makes the brand of furniture we already have in place at Village Hall
- The manufacturer put us into contact with a local sales representative from Office Revolution that handles sale of this furniture in our area. The sales representative was able to look up our original order to make sure they knew the exact styles and colors of our existing furniture.
- The sales representative took a site visit to Village Hall to verify the colors and styles. They were also able to make suggestions for our additional furniture needs that fit in the 3 offices that needed additional furniture.
- Office Revolution provided the attached quote in a total of \$22,278.67
- This expense will come from the Capital Fund which included \$15,000 in the budget for administrative equipment. There should be capacity in the Capital Fund to absorb the additional cost over \$15,000. If we determine later in the year that the Capital Fund cannot absorb this cost due to all Capital activity in the high expenditure scenario happening, we should have capacity in the contingency expense line item to absorb this cost as well.

**Recommendation:**

Staff recommends purchase of this office equipment from Office Revolution LLC, 2275 Half Day Road, Bannockburn, IL 60015, in an amount not to exceed 24,000 to provide the furniture, including delivery and installation, as outlined in the attached proposal

dated April 30, 2024. The request for a not to exceed amount greater than the quote is to allow for flexibility in the event of incidentals or other changes needed to complete the order.

Att: A – Office Revolution proposal dated April 30, 2024

Date: 4/30/2024

Valid For: 30 Days

Proposal #: Pending

Prepared By: Jill Hoffman

PURCHASER:

Village of Riverwoods  
300 Portwine Rd.  
Riverwoods, IL 60015

DELIVER TO:

Village of Riverwoods  
300 Portwine Rd.  
Riverwoods, IL 60015

Village of Riverwoods

| Line        | Mfr. | Part              | Description  | Qty | Sell        | Ext. Sell  |
|-------------|------|-------------------|--|-----|-------------|------------|
| 1           | KIM  | 53KE2436LFF<br>2L | <u>consultant</u><br>PRIORITY, 24DX36W, LATERAL FILE, 2 DRAWER, LAMINATE<br><br>RIM PROFILE<br>PULL<br>LOCK<br>SURFACE LAMINATE PRICE GROUP<br>LAMINATE COLOR<br>FRONT LAMINATE COLOR<br>CHASSIS LAMINATE COLOR<br>VIN RIM COLOR | 1   | \$ 909.31   | \$909.31   |
| Sub-Total : |      |                   |  |     |             | \$909.31   |
| 2           | KIM  | K56TMBUB4L<br>SL  | <u>joya chairs</u><br>JOYA, TASK, 24/7 USE, BLACK MESH BACK, 2D ARM, 4 POS LOCK, SLIDER<br><br>SEAT UPHOLSTERY GRADE<br>SEAT UPHOLSTERY PATTERN COLOR  | 4   | \$ 543.35   | \$2,173.40 |
| Sub-Total : |      |                   |  |     |             | \$2,173.40 |
| 3           | KIM  | 53K2472WSS<br>L   | <u>steve's office</u><br>PRIORITY, 24DX72W, SURFACE, RECTANGLE, HPL<br><br>APPLICATION<br>RIM PROFILE<br>WORKSURFACE GROMMET<br>SURFACE LAMINATE PRICE GROUP<br>LAMINATE COLOR<br>VIN RIM COLOR                                  | 1   | \$ 312.99   | \$312.99   |
| 4           | KIM  | 53K3636SQL        | <u>steve's office</u><br>PRIORITY, 36DX36W, TABLE TOP, SQUARE, HPL<br><br>RIM PROFILE<br>SURFACE LAMINATE PRICE GROUP<br>LAMINATE COLOR<br>VIN RIM COLOR   | 1   | \$ 359.16   | \$359.16   |
| 5           | KIM  | 53K7219SOH<br>MGL | <u>steve's office</u><br>PRIORITY, 72WX19H, OVERHEAD, HINGED DOOR, GLASS, WALL MOUNT, LAM<br><br>GLASS PATTERN<br>PAINT COLOR<br>CHASSIS LAMINATE COLOR  | 1   | \$ 1,540.13 | \$1,540.13 |
| 6           | KIM  | 53KE2436LFF<br>2L | <u>steve's office</u><br>PRIORITY, 24DX36W, LATERAL FILE, 2 DRAWER, LAMINATE<br><br>RIM PROFILE<br>PULL<br>LOCK<br>SURFACE LAMINATE PRICE GROUP  | 1   | \$ 909.31   | \$909.31   |

**Date:** 4/30/2024

**Valid For:** 30 Days

**Proposal #:** Pending

**Prepared By:** Jill Hoffman

**PURCHASER:**

Village of Riverwoods  
300 Portwine Rd.  
Riverwoods, IL 60015

**DELIVER TO:**

Village of Riverwoods  
300 Portwine Rd.  
Riverwoods, IL 60015

**Village of Riverwoods**

| Line | Mfr. | Part              | Description  | Qty | Sell               | Ext. Sell         |
|------|------|-------------------|--|-----|--------------------|-------------------|
|      |      |                   | LAMINATE COLOR<br>FRONT LAMINATE COLOR<br>CHASSIS LAMINATE COLOR<br>VIN RIM COLOR  |     |                    |                   |
|      |      |                   | HUNTINGTON<br>HUNTINGTON<br>HUNTINGTON<br>TRIBECA  |     |                    |                   |
| 7    | KIM  | 53KE2436LFM<br>2L | <b>steve's office</b><br>PRIORITY, 24DX36W, UNDERSURFACE PED, 2 DRAWER, LATERAL FILE, LAM<br>PULL<br>LOCK<br>FRONT LAMINATE COLOR<br>CHASSIS LAMINATE COLOR                                | 2   | \$ 775.17          | \$1,550.34        |
|      |      |                   | STUDIO, PLATINUM METALLIC<br>RDM CORE INCL, NOT INSTL, SILVER<br>HUNTINGTON<br>HUNTINGTON  |     |                    |                   |
| 8    | KIM  | CBS1627SSW        | <b>steve's office</b><br>CONF SOL, 16DX16WX27H, SOFT SQUARE BASE, WOOD<br>FINISH PRICE GROUP<br>FINISH COLOR   | 1   | \$ 863.13          | \$863.13          |
|      |      |                   | STANDARD GROUP 1<br>HUNTINGTON   |     |                    |                   |
| 9    | KIM  | KAC7220TBK<br>W   | <b>steve's office</b><br>ACCESSORIES-CG, 72WX20H, TACKBOARD, WALL MOUNT<br>FABRIC GRADE<br>FABRIC PATTERN COLOR  | 1   | \$ 287.23          | \$287.23          |
|      |      |                   | GRADE A<br>COMPOSE NICKEL  |     |                    |                   |
|      |      |                   |  |     | <b>Sub-Total :</b> | <b>\$5,822.29</b> |
| 10   | KIM  | 53K2428STL        | <b>tony's office</b><br>PRIORITY, 24DX28H, END PANEL, T-LEG, LAMINATE<br>CHASSIS LAMINATE COLOR  | 1   | \$ 278.48          | \$278.48          |
|      |      |                   | HUNTINGTON   |     |                    |                   |
| 11   | KIM  | 53K2448WSS<br>L   | <b>tony's office</b><br>PRIORITY, 24DX48W, SURFACE, RECTANGLE, HPL<br>APPLICATION<br>RIM PROFILE<br>WORKSURFACE GROMMET<br>SURFACE LAMINATE PRICE GROUP<br>LAMINATE COLOR<br>VIN RIM COLOR | 1   | \$ 261.96          | \$261.96          |
|      |      |                   | FILLER<br>1/8" MOLDED VIN<br>G19, CENTER, PLATINUM METALLIC<br>STANDARD GROUP 1<br>HUNTINGTON<br>TRIBECA   |     |                    |                   |
| 12   | KIM  | 53K2472WSS<br>L   | <b>tony's office</b><br>PRIORITY, 24DX72W, SURFACE, RECTANGLE, HPL<br>APPLICATION<br>RIM PROFILE<br>WORKSURFACE GROMMET<br>SURFACE LAMINATE PRICE GROUP<br>LAMINATE COLOR<br>VIN RIM COLOR | 2   | \$ 312.99          | \$625.98          |
|      |      |                   | EXTENSION<br>1/8" MOLDED VIN<br>NO GROMMET<br>STANDARD GROUP 1<br>HUNTINGTON<br>TRIBECA  |     |                    |                   |

Date: 4/30/2024

Valid For: 30 Days

Proposal #: Pending

Prepared By: Jill Hoffman

**PURCHASER:**

Village of Riverwoods  
300 Portwine Rd.  
Riverwoods, IL 60015

**DELIVER TO:**

Village of Riverwoods  
300 Portwine Rd.  
Riverwoods, IL 60015

**Village of Riverwoods**

| Line | Mfr. | Part               | Description   | Qty | Sell        | Ext. Sell  |
|------|------|--------------------|---|-----|-------------|------------|
| 13   | KIM  | 53K3072WSSL        | <b>tony's office</b><br>PRIORITY, 30DX72W, SURFACE, RECTANGLE, HPL<br><br><i>RIM PROFILE</i><br><i>WORKSURFACE GROMMET</i><br><i>SURFACE LAMINATE PRICE GROUP</i><br><i>LAMINATE COLOR</i><br><i>VIN RIM COLOR</i>  | 1   | \$ 366.44   | \$366.44   |
|      |      |                    | <i>1/8" MOLDED VIN</i><br><i>NO GROMMET</i><br><i>STANDARD GROUP 1</i><br><i>HUNTINGTON</i><br><i>TRIBECA</i>   |     |             |            |
| 14   | KIM  | 53K42RDL           | <b>tony's office</b><br>PRIORITY, 42DIAMETER, TABLE TOP, ROUND, HPL<br><br><i>RIM PROFILE</i><br><i>SURFACE LAMINATE PRICE GROUP</i><br><i>LAMINATE COLOR</i><br><i>VIN RIM COLOR</i>   | 1   | \$ 399.49   | \$399.49   |
|      |      |                    | <i>1/8" MOLDED VIN</i><br><i>STANDARD GROUP 1</i><br><i>HUNTINGTON</i><br><i>TRIBECA</i>  |     |             |            |
| 15   | KIM  | 53K6616PSR         | <b>tony's office</b><br>PRIORITY, 66WX16H, PRIVACY SCREEN, RESIN<br><br><i>RESIN COLOR</i>  | 1   | \$ 410.04   | \$410.04   |
|      |      |                    | <i>ALPINE WHITE</i>   |     |             |            |
| 16   | KIM  | 53K7219SOH<br>MGL  | <b>tony's office</b><br>PRIORITY, 72WX19H, OVERHEAD, HINGED DOOR, GLASS, WALL<br>MOUNT, LAM<br><br><i>GLASS PATTERN</i><br><i>PAINT COLOR</i><br><i>CHASSIS LAMINATE COLOR</i>  | 1   | \$ 1,540.13 | \$1,540.13 |
|      |      |                    | <i>OPAQUE FROST</i><br><i>SILVER FROST</i><br><i>HUNTINGTON</i>   |     |             |            |
| 17   | KIM  | 53KE2436LFF<br>2L  | <b>tony's office</b><br>PRIORITY, 24DX36W, LATERAL FILE, 2 DRAWER, LAMINATE<br><br><i>RIM PROFILE</i><br><i>PULL</i><br><i>LOCK</i><br><i>SURFACE LAMINATE PRICE GROUP</i><br><i>LAMINATE COLOR</i><br><i>FRONT LAMINATE COLOR</i><br><i>CHASSIS LAMINATE COLOR</i><br><i>VIN RIM COLOR</i> | 1   | \$ 909.31   | \$909.31   |
|      |      |                    | <i>1/8" MOLDED VIN</i><br><i>STUDIO, PLATINUM METALLIC</i><br><i>RDM CORE INCL, NOT INSTL, SILVER</i><br><i>STANDARD GROUP 1</i><br><i>HUNTINGTON</i><br><i>HUNTINGTON</i><br><i>HUNTINGTON</i><br><i>TRIBECA</i>   |     |             |            |
| 18   | KIM  | 53KE2436LFM<br>2L  | <b>tony's office</b><br>PRIORITY, 24DX36W, UNDERSURFACE PED, 2 DRAWER, LATERAL FILE,<br>LAM<br><br><i>PULL</i><br><i>LOCK</i><br><i>FRONT LAMINATE COLOR</i><br><i>CHASSIS LAMINATE COLOR</i>   | 2   | \$ 775.17   | \$1,550.34 |
|      |      |                    | <i>STUDIO, PLATINUM METALLIC</i><br><i>RDM CORE INCL, NOT INSTL, SILVER</i><br><i>HUNTINGTON</i><br><i>HUNTINGTON</i>   |     |             |            |
| 19   | KIM  | 53KE2436PUB<br>BFL | <b>tony's office</b><br>PRIORITY, 24DX36W, UNDERSURFACE PED, FILE LEFT, BB RIGHT, LF,<br>LAM<br><br><i>PULL</i><br><i>LOCK</i>  | 1   | \$ 1,216.95 | \$1,216.95 |
|      |      |                    | <i>STUDIO, PLATINUM METALLIC</i><br><i>RDM CORE INCL, NOT INSTL, SILVER</i>   |     |             |            |

Date: 4/30/2024

Valid For: 30 Days

Proposal #: Pending

Prepared By: Jill Hoffman

PURCHASER:

Village of Riverwoods  
300 Portwine Rd.  
Riverwoods, IL 60015

DELIVER TO:

Village of Riverwoods  
300 Portwine Rd.  
Riverwoods, IL 60015

Village of Riverwoods

| Line | Mfr. | Part            | Description  | Qty | Sell        | Ext. Sell  |
|------|------|-----------------|--|-----|-------------|------------|
|      |      |                 | FRONT LAMINATE COLOR<br>CHASSIS LAMINATE COLOR                       |     |             |            |
|      |      |                 | HUNTINGTON<br>HUNTINGTON   |     |             |            |
| 20   | KIM  | 53KPSBSP        | tony's office<br>PRIORITY, SCRN BRACKET, SURFACE MT, PAINT, SET OF 2 | 2   | \$ 52.92    | \$105.84   |
|      |      |                 | BRKT/SPRT PAINT COLOR<br>PLATINUM METALLIC                           |     |             |            |
| 21   | KIM  | 75K42WSSR       | tony's office<br>DOCK, 42W, UNDERSURFACE SUPPORT RAIL                | 2   | \$ 34.03    | \$68.06    |
| 22   | KIM  | 75K56WSSR       | tony's office<br>DOCK, 56W, UNDERSURFACE SUPPORT RAIL                | 1   | \$ 39.85    | \$39.85    |
| 23   | KIM  | CBS2716CYL      | tony's office<br>CONF SOL, 16DIAX27H, CYLINDER BASE, LAMINATE        | 1   | \$ 662.91   | \$662.91   |
|      |      |                 | LAMINATE PRICE GROUP<br>LAMINATE COLOR                               |     |             |            |
|      |      |                 | STANDARD GROUP 1<br>HUNTINGTON                                       |     |             |            |
| 24   | KIM  | DF3028SLUSF1    | tony's office<br>DEFINITION, 30D, SUPPORT, U-LEG, METAL              | 2   | \$ 387.83   | \$775.66   |
|      |      |                 | PAINT<br>PLATINUM METALLIC   |     |             |            |
| 25   | KIM  | KAC7220TBK W    | tony's office<br>ACCESSORIES-CG, 72WX20H, TACKBOARD, WALL MOUNT      | 1   | \$ 287.23   | \$287.23   |
|      |      |                 | FABRIC GRADE<br>FABRIC PATTERN COLOR                                 |     |             |            |
|      |      |                 | GRADE A<br>COMPOSE NICKEL  |     |             |            |
|      |      |                 |  |     | Sub-Total : | \$9,498.67 |
| 26   | ORDS | Design Services | X-Design<br>Design Services  | 1   | \$ 475.00   | \$475.00   |
|      |      |                 |  |     | Sub-Total : | \$475.00   |
|      | ISI  | Labor           | Labor to receive, deliver, and install furniture.                    |     | \$ 3,400.00 | \$3,400.00 |

Grand Total: \$22,278.67  
50% Deposit Required at Time of Order



**Date:** 4/30/2024

**Valid For:** 30 Days

**Proposal #:** Pending

**Prepared By:** Jill Hoffman

**PURCHASER:**

Village of Riverwoods  
300 Portwine Rd.  
Riverwoods, IL 60015

**DELIVER TO:**

Village of Riverwoods  
300 Portwine Rd.  
Riverwoods, IL 60015

***Village of Riverwoods***

| Line | Mfr. | Part | Description | Qty | Sell | Ext. Sell |
|------|------|------|-------------|-----|------|-----------|
|------|------|------|-------------|-----|------|-----------|

**ORDER SPECIFIC TERMS & CONDITIONS:**

- \* All furniture will be received, warehoused, re-delivered to the jobsite and installed during normal working hours. If any overtime is required, the cost will increase to reflect overtime rates. Product will be held up to 30 days at no charge. Merchandise held beyond that time will incur an additional charge.
- \* Proposal is based upon direct shipment to jobsite. Unloading and inspecting shipment is the purchaser’s responsibility. Carton damage must be noted on carrier’s freight bill prior to his departure. Filing of freight claims is purchaser’s responsibility.
- \* Proposal is based upon a direct shipment to jobsite. Installers will meet truck, unload, uncarton, and install on straight time. If direct shipment needs to be rerouted and held until facility is ready, additional costs will be incurred.
- \* All areas receiving new furniture will need to be free and clear, allowing installers to place furniture directly in place. Additional labor charges will be added to final invoice if furniture is double-handled due to areas not free and clear.
- \* Proposal is based upon exclusive use of buildings freight elevator at no charge to Office Revolution.
- \* Proposal is based upon union labor and laborers are paid a prevailing wage.
- \* All furniture cartoning materials and debris will be removed to a client-supplied dumpster.
- \* Price includes removal of furniture cartoning material and debris from the jobsite.
- \* Proposal does not include electrical wiring of furniture.
- \* Proposal includes modular electric within the furniture and is connected by the furniture installer. Hook-up of electrical infeed by others.
- \* Wiring of computers and telephones is not included in proposal.

Date: 4/30/2024

Valid For: 30 Days

Proposal #: Pending

Prepared By: Jill Hoffman

## PURCHASER:

Village of Riverwoods  
300 Portwine Rd.  
Riverwoods, IL 60015

## Village of Riverwoods

## DELIVER TO:

Village of Riverwoods  
300 Portwine Rd.  
Riverwoods, IL 60015

| Line | Mfr. | Part | Description | Qty | Sell | Ext. Sell |
|------|------|------|-------------|-----|------|-----------|
|------|------|------|-------------|-----|------|-----------|

## TERMS AND CONDITIONS

- PROPOSAL IS VALID FOR 30 DAYS**
- A deposit of 50% of total purchase price is required to place order. Balance is due 20 days from invoice date. Invoices will be sent upon shipment of the majority of the furniture and are due regardless if jobsite is not ready to accept furniture or if project is delayed for any reason. Any unpaid balances will be charged at a rate of 1.5% per month on all past due balances and will be payable upon demand by Office Revolution, LLC. Credit card payments will be assessed a 3% fee. Any balance withheld for resolution of punchlist, must be limited to the value of the aforementioned item. Office Revolution, LLC is registered to collect Sales Taxes in many states. As obligated by law, Office Revolution, LLC will charge sales tax on taxable items as determined by each state at the sales tax rate applicable at the time of sale.
- Office Revolution, LLC hereby assigns to purchaser all assignable warranties of the manufacturer of the products sold under this agreement. Office Revolution, LLC makes no warranty of any kind, expressed or implied, written or oral, and expressly disclaims any implied warranty of merchantability or fitness for a particular purpose. Office Revolution, LLC may cancel the contract at any time for non-payment or lack of supply, but the purchaser's order once placed, is non-cancellable. No alterations of, nor alterations to, this agreement shall be binding on either party, unless hereon or evidenced by a written memorandum signed by both parties.
- Manufacturers' shipping schedules are quoted in good faith. Office Revolution, LLC will use reasonable commercial efforts to ensure timely delivery of goods and services, but does not guaranty any schedule or projected project timeline. No responsibility or liability is assumed by Office Revolution, LLC for delays due to the failure of goods or the acts or omissions of outside service providers, such as manufacturers, third parties, contractors and subcontractors, including their failures to meet commitments. **Further, any delays, cancellations or changes in pricing as a result of Purchaser's failure to make timely payment shall be the sole fault of Purchaser.** Office Revolution, LLC shall not be liable for any special, indirect or consequential damages or losses occasioned by Purchaser or any third party caused by any delay to the project or in connection with Office Revolution, LLC's performance of services pursuant to this agreement. Further, Office Revolution, LLC shall not be liable for any delay or default in performing this agreement if such delay or default is caused by conditions beyond its control (force majeure conditions) including, but not limited to, emergency, lockouts, accidents, delays in transportation of works or materials, acts of god, government restrictions, strikes, wars, insurrections or any other cause beyond the reasonable control of Office Revolution, LLC.
- Purchaser shall provide without cost; necessary light, heat, electricity, timely elevator service and adequately secured facilities for off-loading, staging, moving and storage of merchandise and associated equipment. Any loss, destruction, theft or damage to any of the articles or merchandise described herein, after the same reach the premises of the purchaser, shall be borne by the purchaser.
- The following actions constitute acceptance of this Proposal: (a) Purchaser signs and returns to Office Revolution, LLC the acknowledgment copy of this Proposal; or (b) Office Revolution, LLC delivers the goods specified in this Proposal by the specified delivery date. Such acceptance of this Proposal constitutes acceptance of all terms and conditions herein. This Proposal is limited and subject to all terms and conditions specified on this document. Any failure of Purchaser to return the acknowledgment copy of this Proposal or any other statement or writing issued by Office Revolution, LLC shall not serve to alter, modify, or otherwise affect these terms and conditions. Shipment, delivery and acceptance of payment shall each stand as an affirmation, supported by adequate consideration, that the terms and conditions herein control this transaction.
- IN NO EVENT SHALL OFFICE REVOLUTION, LLC BE LIABLE TO PURCHASER OR ANY OTHER PERSON FOR ANY INCIDENTAL, PUNITIVE, EXEMPLARY, CONSEQUENTIAL OR SPECIAL DAMAGES RESULTING FROM THE USE OF OR THE INABILITY TO USE THE GOODS COVERED HEREBY WHETHER ARISING FROM BREACH OF WARRANTY, NEGLIGENCE OR STRICT LIABILITY.**
- No amendment to this Agreement shall modify this agreement unless it is in writing and signed by both Office Revolution, LLC and Purchaser.
- This agreement shall be governed by the laws of the State of Illinois. The passage of title and the sale from Office Revolution, LLC to Purchaser shall be deemed accomplished in the State of Illinois. Any actions brought in a court of law to determine the rights and liabilities of the parties shall be brought in the Circuit Court of Lake County, Illinois, or in the United State District Court for the Northern District of Illinois, Eastern Division. The Parties agree to personal jurisdiction, venue and convenience of forum in Lake County, Illinois.
- In the event of default of the terms of this agreement or Proposal by Purchaser, Purchaser agrees to pay all of Office Revolution, LLC's costs and damage resulting therefrom, including, but not limited to, reasonable attorneys' fees.
- Each of the parties irrevocably waives any right to trial by jury in any action, proceeding, or counterclaim, whether at law or in equity, brought by any of such parties.
- Purchaser agrees that (i) an electronic signature shall be considered an original signature, and (ii) a copy of the agreement shall be considered an original instrument, and each, together or separately, shall become binding and enforceable as if original and the parties may rely on the same to prove the authenticity of the agreement.
- If any term or provisions hereof shall be determined by a court of competent jurisdiction to be illegal or invalid for any reason whatsoever, such provision shall be severed from this agreement and shall not affect the validity of the remainder hereof.
- Office Revolution cannot be held liable for any furniture or installation delays due to COVID-19 and / or any other force majeure issue.

Please remit by check to:  
Office Revolution LLC  
2275 Half Day Road  
Suite 100  
Bannockburn, IL 60015

**We also accept Credit Card\* and Wire/ACH payments. Please call for info.**  
\*credit card payments subject to a 3% processing fee

## Please Sign & Date

Approved By: \_\_\_\_\_

Name

\_\_\_\_\_

Date

All proposals are subject to the Terms & Conditions

Date: 4/30/2024

Valid For: 30 Days

Proposal #: Pending

Prepared By: Jill Hoffman

PURCHASER:

Village of Riverwoods  
300 Portwine Rd.  
Riverwoods, IL 60015

DELIVER TO:

Village of Riverwoods  
300 Portwine Rd.  
Riverwoods, IL 60015

Village of Riverwoods

| Line | Mfr. | Part | Description | Qty | Sell | Ext. Sell |
|------|------|------|-------------|-----|------|-----------|
|------|------|------|-------------|-----|------|-----------|

Thank you for your business

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## MEMORANDUM

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**TO:** Kristine Ford, Village President

**FROM:** Steve Witt, Director of Community Services

**DATE:** May 2, 2024

**RE:** Police Department and Village Hall  
HVAC System Repairs



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**Background:**

The Police Department ("PD") and Village Hall ("VH") buildings have a history of HVAC system issues resulting from the initial installation and subsequent ineffective and non-code-compliant repair work, some of which has resulted in system component failures and discomfort of building occupants. A site survey of the Police Department building was performed in June, 2023 by M.E. Bock, Inc. ("Bock"), an HVAC contractor, to investigate and document these issues. A second site survey, also including the Village Hall building, was performed by Bock in November, 2023. As a side note, Bock is currently under contract with the Village to provide preventative maintenance work on both of these systems.

Their findings and determinations are included in the attachments and summarized herein as follows:

- Condensate drain lines are not properly pitched, causing water to leak to the floor level below,
- The PD server room has insufficient air volume required for cooling of the electronic equipment and is supplemented by a temporary mobile air conditioning unit,
- The PD server room has no controls or ambient lockouts to prevent the air conditioning equipment from running when outside temperatures are lower than 60°F, which has previously caused the condenser coils to ice up,
- The PD system has no humidification capability which could reduce static electricity and improve indoor air quality,
- The PD furnaces have no filter boxes/racks to allow for replacement of filters without damaging them,
- There is a faulty exhaust fan motor in the PD Evidence Room,
- The fan in the PD Evidence Room cannot operate independently of the light fixture in the room,
- The PD Sprinkler Room lacks a fresh air supply,
- The PD system has an inefficient air flow due to ductwork seams that are not sealed and interior wall penetrations which cause conditioned air to enter the

ceiling space,

- One of the VH vestibule unit heater thermostats is malfunctioning and needs to be replaced,
- Volume dampers are needed in the VH public Restrooms to correct the excessive heat load in those rooms during the winter,
- Insulation repairs are needed for the VH ductwork system, and
- The air conditioning wall unit in the VH server room needs to be repaired to prevent the condensate line from baking up and causing water flow down the face of the interior wall.

I had the opportunity to walk through both buildings with Bock to review and discuss each of these issues and found that their proposals are responsive the matters at hand.

**Recommendation:**

I recommend that a contract be awarded to M.E. Bock, Inc., 3380 Mill Road, Grayslake, IL 60030-2041, in an amount of \$26,974.00 to perform the scope of work as outlined in the attached proposals of M.E. Bock, Inc.

Att: A – M.E. Bock proposal dated May 2, 2024 – Revised  
with recommendations from site visit on June 20, 2023  
B – M. E. Bock proposal dated May 2, 2024 – Revised  
with recommendations form site visit on November 29, 2023



## HEATING REFRIGERATION AIR CONDITIONING

33280 Mill Grayslake, IL 60030-2041 Office (847)543-1421 Fax (847)543-1420

Revised May 2, 2024

Riverwood Police Department  
845 Saunders Road  
Riverwood, IL 60015

Dear Steve,

Please except this proposal for various items at the Riverwoods Police Department located in Riverwoods, Illinois. This proposal was made after a site survey was performed on June 20, 2023. During our site survey, the existing 3 gas fire furnaces along with their connected condensing units were inspected. During our site survey, it was noted that the that there was a water leak several weeks ago and by looking at the furnaces on the second floor there were signs of water dripping from the hallway unit along with the west office unit. The existing drain lines run across the floors and are not pitched correctly towards the open site drain. The locker room unit which also serves the computer room has a supply duct, which is tied into the existing plenum below the cooling coil. This interferes with the amount of supplied air going down this supply duct. No head pressure or low ambient controls were found on either of the three air conditioning units. Due to the operation of this particular building, either head pressure fan cycling controls should be installed or ambient lockouts, so that the equipment does not run when it is under 60<sup>0</sup>, which would cause the coils to ice up an intern caused leakage after they thaw.

The computer room is supplied by a single 6-inch takeoff from the main supply duct on its connecting furnace. An auxiliary air-conditioning unit has been placed inside the computer room and during the winter and a call for heat, the computer room will have hot air delivered to it through this takeoff. Neither of the three furnaces have any type of humidification on them, and in an effort to reduce static electricity, along with increasing indoor air quality M.E. Bock recommends that a humidifier be installed on at least one of the three furnaces.

On August 1, 2023 M.E. Bock performed a site survey at the Riverwoods City Hall. The building is supplied by 5 gas fired high efficiency furnaces and connecting condensing units along with a mini split system for the server room, a unit heater for the garage and several electric heaters for the vestibules. The building also has two air to air heat exchangers. The building has recently had new zoning control system

installed and M.E. Bock will not be including this in our maintenance agreement. We will be cycling the zone dampers during our inspections and if issues arise, these will be communicated to the facilities department.

M.E. Bock proposes the following for your review.

Police Department Building

#1) Install ambient lockouts on all three condensing units. These lockouts will be set for 60<sup>0</sup> and will not allow the air conditioning to run when outside air temperature is under 60<sup>0</sup>. We feel that this will reduce the chances of any future freeze ups of the air-conditioning systems. **Price for above work. \$920.00.**

#2) Install three condensate pumps on the side of each furnace and drain the air conditioning condensate into these pumps. These pumps will then pump condensate overhead into the open site drain. A float inside the condensate pumps will turn off the air-conditioning if the condensate pump fails to pump water out. This will eliminate any clogged drains that are laying on the floor along with reducing tripping hazards and opening up floor space.

**Price for above work. \$1,650.00.**

#3) Cut into existing return base plenum and install filter rack in order to change filters without damaging them.

**Price for above work. \$985.00.**

#4) Re-duct computer room/locker room supply duct so that it's on top of the plenum and cap offside takeoff. This will increase airflow through the cooling coil and will improve efficiency of the equipment. **Price for above work. \$1,200.00.**

#5) Install 240 V steam generator to the hallway furnace. The steam distribution tube will be placed above the cooling coil so that any condensate will dripping to the existing condensate pan. The steam generators boil water for humidification, which will allow for pure, sanitized steam to enter the ductwork. This will improve indoor air quality and protect electronics in the building. These steam generators will need additional maintenance and will have to have their cylinders replaced annually. The drainage for these units will also be directed towards the open side drain which is in the mechanical room. A 20-amp 230 V circuit will need to be brought to the mechanical room ( By others) **Price for above work. \$3,200.00.**

#6) Install an inline fan to computer supply duct to force more air into room. This fan will be supplied with a speed control to adjust speed or air supplied to room. A line voltage thermostat will be installed to cycle fan through space temperature. **Price for above work. \$2,550.00.**

Total for above work \$ 10,505.00

Deduct 12% if all work is done at same time. \$9,244.00.

In regards to the inspection only contract for the Police Department Building, M.E. Bock would like to propose an inspection only contract with three visits.

These visits will include a fall inspection, where the heating systems will be inspected and cleaned. A spring inspection, where the air-conditioning systems will be started up and checked. A summer inspection where the condensing coil's will be cleaned. The filters will be changed during the spring and fall inspections. After each inspection, a report will be made, and if any additional work is needed, this will be quoted separately. After the initial inspection is complete a accurate equipment list will be supplied.

Price for above maintenance contract. \$2,350.00 Annually

In regards to the inspection only contract for the Riverwoods Village Hall building, M.E. Bock would like to propose an inspection only contract with three visits.

This these visits will include a fall inspection, where the heating systems will be inspected and cleaned. A spring inspection, where the air-conditioning systems will be started up and checked. A summer inspection where the condensing coil's will be cleaned. The filters will be changed during the spring and fall inspections. After each inspection, a report will be made, and if any additional work is needed, this will be quoted separately. After the initial inspection is complete a accurate equipment list will be supplied.

Price for above maintenance contract. \$2,735.00 Annually

If Both buildings are combined into a single contract. \$5,085.00 Annually

Please contact the office with any additional questions you may have.  
Sincerely,

Ron Hadle  
M.E. Bock Inc.  
847-543-1421

080123RPD/LH





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**HEATING / REFRIGERATION • AIR CONDITIONING**

33280 Mill Rd., Grayslake, IL 60030-2041 • Office (847)543-1421 Fax (847)543-1420

Revised May 2, 2024

Riverwood Police Department  
845 Saunders Rd,  
Riverwoods, IL 60015

Dear Steve,

Please accept this report regarding the HVAC inspection which was performed on November 29<sup>th</sup>, 2023. During the contract inspection of the HVAC equipment all the units were cycled through all their molds of operation except for air-conditioning due to ambient temperature conditions.

**Police department building.**

The building is supplied by three split system air conditioning units. After cycling all the units, they were found to be operating correctly. All the flame rods were pulled and cleaned. The filters were changed with filters that were on site. In addition to the previously quoted work for this building,

M.E. Bock recommends the following.

- Replace faulty, exhaust fan motor in evidence room.
- Replace electrical switch in evidence room so that exhaust fan and lights could be turned on and off independently.

*Price for above work* **\$850.00.**

Add small supply duct in sprinkler room in order to provide for fresh air into the space.

*Price for above work* **\$350.00.**

Seal all ducting and refrigeration piping penetrations inside the mechanical room on the upper mezzanine level.

None of the existing ductwork is sealed, and large amounts of air are exiting the evaporator coil sections, were the refrigerant pipes and drain connections connect to the unit.

*Price for above work* **\$1,730.00**

Budget for split system air-conditioning unit to serve the server room. This room is presently a slave off of the Squad room, heating and cooling unit and the use of a mobile air conditioning system is serving it.

Budgetary pricing for a 1-ton split system rated at a -20° ambient would be roughly **\$12,600.00.**

\*Please note the above split system install does NOT include Power (electrical)

**Village Hall building.**

All the heating equipment was cycled through and found to be working correctly. The air filters were replaced with ones found on site. All the flame rows were pulled and cleaned. The air-to-air heat exchanger were bumped to check operation but we're not calling. The server room air-conditioning unit was inspected and found to be operating correctly.

M.E. Bock recommends the following regarding the building heating and cooling systems.

- Replace thermostat in North entry unit heater. \$250.00.
- Add volume dampers in Men's and Women's washroom in order to adjust airflow. \$250.00.
- Re-insulate ductwork in unconditioned attic space that has either fallen or cut out due to zone damper installation. \$1,125.00.
- Flush out drainage system on F5 Lennox unit. M.E. Bock suspects that the condensate is backing up into the draft motor. During our inspection, the lines were blown out, but the secondary heat exchanger should be checked. \$575.00.

Please review and advise if you would like M.E. Bock to address any of the above issues. If you have any questions, please feel free to call the office (847) 543-1421.

Thank you,

Ron Hadle  
M.E. Bock inc.  
847-543-1421

012924GM/lh

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## MEMORANDUM

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**TO:** Kristine Ford, Village President

**FROM:** Steve Witt, Director of Community Services

**DATE:** May 1, 2024

**RE:** Police Department and Village Hall  
Building Maintenance Contractor

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**Background:**

Pinestone Lawn & Snow was the most recent contractor that performed building maintenance work for the Village. Late last year, our contact at Pinestone indicated that he would no longer be providing building maintenance or minor public works services for the Village. However, Pinestone remains under contract for emergency tree removal services. We have since been searching for a replacement building maintenance contractor.

Chief Dayno and I recently interviewed Mr. Carlos Calvo, of Calvo's Maintenance Services, Inc. 1916 Wright Avenue, North Chicago, IL 60064, regarding his company's ability to service the building maintenance and minor public works needs of the Village. We were provided his contact information from the Bannockburn Chief of Police. Calvo's Maintenance Services currently provides identical services to the Village of Bannockburn.

**Recommendation:**

Based on our interview of Mr. Calvo, I believe that his company has the capacity to service the Village of Riverwoods and I recommend that a contract be awarded to Calvo's Maintenance Services, Inc. 1916 Wright Avenue, North Chicago, IL 60064 to perform ongoing building maintenance and minor public works services on an annual basis per the attached proposal dated April 19, 2024, pending review by the Village Attorney.

Item 14c: Approval of a Contract with Calvo's Maintenance Services, Inc. for Various Building and Property Repair and Maintenance Projects

April 19, 2024

Stephen Witt  
Director of Community Services  
Village of Riverwoods  
300 Portwine Rd  
Riverwoods, IL 60015

RE: Public Works Maintenance and Repairs

Dear Mr. Witt,

Please accept this correspondence as our proposal to provide the Village of Riverwoods public works maintenance and repairs.

Calvo's Maintenance Services will provide services to the Village of Riverwoods as mutually agreed upon. Our services include 24-hour on-call services for any after-hours emergency calls that may arise. We will supply the labor, tools and materials needed for scheduled and emergency service calls.

Thank you for the opportunity.

Sincerely,

Carlos Calvo  
Calvo's Maintenance Services  
[calvo1987@yahoo.com](mailto:calvo1987@yahoo.com)  
847-641-7966

## **Calvo's Maintenance Services – Price List**

Regular Service Hours 7:00 am – 5:00 pm Monday to Saturday

After Hours / Emergency Service Hours 5:00 pm – 7:00 am Monday to Sunday

### **Regular Service**

Supervisor \$50.00/hour

Laborer \$38.00/hour

Minimum labor charge per service call \$150.00

### **After Hours/Emergency Service**

Supervisor \$65.00/hour

Laborer \$45.00/hour

Minimum labor charge per service call \$200.00

### **Equipment Fees**

-Truck and dump trailer ( depending on the use minimum of \$50 per use)

-Fuel charge for vehicles and tools (Depending on the use, minimum of \$10 per use)

-If there is any job that requires special equipment we will charge on base of the rental prices from local suppliers/rental places.

### **Materials Fees**

Cost of materials + 10% markup (receipts/invoices provided) to compensate for fuel costs

### **Services Overview**

List of services include, but are not limited to

- Road and shoulder maintenance
- Storm drain maintenance and cleaning
- Street sign maintenance and installation
- Water meter readings/maintenance
- Holiday light and holiday decorations installation
- Tree removal/Trimming
- Buildings maintenance

# CERTIFICATE OF LIABILITY INSURANCE

Item 14c: Approval of a Contract with Calvo's Maintenance Services, Inc. for Various Building and Property Repair and Maintenance Projects

American Family Mutual Insurance Company, S.I. if selection box is not checked.  
6000 American Pky Madison, Wisconsin 53783-0001

Insured's Name and Address  
**CALVO'S MAINTENANCE SERVICES INC**  
1916 Wright Ave  
North Chicago, IL 60064

Agent's Name, Address and Phone Number (Agt./Dist.)  
**Silvia V Chacon Agency Inc**  
2009 N Green Bay Rd  
Waukegan, IL 60087  
(847) 775-1818 (031/801)

This certificate is issued as a matter of information only and confers no rights upon the Certificate Holder.  
This certificate does not amend, extend or alter the coverage afforded by the policies listed below.

| COVERAGES  |               |  |                             |  |
|--|---------------|--|-----------------------------|--|
| TYPE OF INSURANCE  | POLICY NUMBER | POLICY DATE  |                             | LIMITS OF LIABILITY  |
|  |               | EFFECTIVE<br>(Mo, Day, Yr)   | EXPIRATION<br>(Mo, Day, Yr) |  |
| <b>Homeowners/<br/>Mobilehomeowners Liability</b>  |               |  |                             | Bodily Injury and Property Damage<br>Each Occurrence \$ ,000   |
| <b>Boatowners Liability</b>  |               |  |                             | Bodily Injury and Property Damage<br>Each Occurrence \$ ,000   |
| <b>Personal Umbrella Liability</b>   |               |  |                             | Bodily Injury and Property Damage<br>Each Occurrence \$ ,000   |
| <b>Farm/Ranch Liability</b>  |               |  |                             | Farm Liability & Personal Liability<br>Each Occurrence \$ ,000<br>Farm Employer's Liability<br>Each Occurrence \$ ,000   |
| <b>Workers Compensation and<br/>Employers Liability †</b>  |               |  |                             | Statutory *****<br>Each Accident \$ ,000<br>Disease - Each Employee \$ ,000<br>Disease - Policy Limit \$ ,000  |
| <b>General Liability</b><br><input checked="" type="checkbox"/> Commercial General<br>Liability (occurrence)<br><input type="checkbox"/><br><input type="checkbox"/>   | CP00000105    | 03/23/2024   | 03/23/2025                  | General Aggregate \$ 2,000,000<br>Products - Completed Operations Aggregate \$ 2,000,000<br>Personal and Advertising Injury \$ 1,000,000<br>Each Occurrence \$ 1,000,000<br>Damage to Premises Rented to You \$ 100,000<br>Medical Expense (Any One Person) \$ 5,000 |
| <b>Businessowners Liability</b>  |               |  |                             | Each Occurrence †† \$ ,000<br>Aggregate †† \$ ,000   |
| <b>Liquor Liability</b>  |               |  |                             | Common Cause Limit \$ ,000<br>Aggregate Limit \$ ,000  |
| <b>Automobile Liability</b><br><input type="checkbox"/> Any Auto<br><input type="checkbox"/> All Owned Autos<br><input type="checkbox"/> Scheduled Autos<br><input type="checkbox"/> Hired Auto<br><input type="checkbox"/> Nonowned Autos<br><input type="checkbox"/>   |               |  |                             | Bodily Injury - Each Person \$ ,000<br>Bodily Injury - Each Accident \$ ,000<br>Property Damage \$ ,000<br>Bodily Injury and Property Damage Combined \$ ,000  |
| <b>Excess Liability</b><br><input type="checkbox"/> Commercial Blanket Excess<br><input type="checkbox"/>  |               |  |                             | Each Occurrence/Aggregate \$ ,000  |
| <b>Other (Miscellaneous Coverages)</b>   |               |  |                             |  |
| DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / RESTRICTIONS / SPECIAL ITEMS<br><div style="text-align: right;">             †The individual or partners <input type="checkbox"/> Have shown as insured elected to be covered under this policy. <input type="checkbox"/> Have not<br/>             ††Products-Completed Operations aggregate is equal to each occurrence limit and is included in policy aggregate.           </div> |               |  |                             |  |
| <b>CERTIFICATE HOLDER'S NAME AND ADDRESS</b>   |               | <b>CANCELLATION</b>  |                             |  |
| <b>PROOF OF INSURANCE</b>  |               | <input type="checkbox"/> Should any of the above described policies be cancelled before the expiration date thereof, the company will endeavor to mail *(        days) written notice to the Certificate Holder named, but failure to mail such notice shall impose no obligation or liability of any kind upon the company, its agents or representatives. *10 days unless different number of days shown.<br><input checked="" type="checkbox"/> This certifies coverage on the date of issue only. The above described policies are subject to cancellation in conformity with their terms and by the laws of the state of issue. |                             |  |
| DATE ISSUED<br>04/23/2024  |               | AUTHORIZED REPRESENTATIVE<br>Daisy H   |                             |  |

April 8, 2024

Mayor Kristine Ford and Board of Trustees  
Village of Riverwoods  
300 Portwine Road  
Riverwoods, Illinois 60015

625 Forest Edge Drive, Vernon Hills, IL 60061

TEL 847.478.9700 ■ FAX 847.478.9701

www.gha-engineers.com

Re: 2024 Municipal Partnership Initiative  
Sanitary Sewer Lining  
Bid Results and Recommendation

Dear Mayor Ford and Trustees:

The Village of Riverwoods participated in a Municipal Partnership Initiative (MPI) to rehabilitate sanitary sewers through cured-in-place pipe practices. The MPI allows municipalities to partner together to bid and award contracts in order to get more favorable pricing to complete work. This year's Sewer Rehabilitation MPI project was led by the Village of Wheeling.

On Friday, March 29<sup>th</sup>, 2024 bid proposals for the Sewer Rehabilitation MPI project were received, opened, and publicly read at the Village of Wheeling Village Hall. Four (4) bids for the project were received. A summary bid tabulation, outlining the Village or Riverwoods Bid tabulation is enclosed and outlined below:

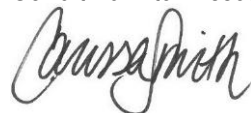
| Contractor                    | Bid                | Assurance   |
|-------------------------------|--------------------|-------------|
| <b>National Power Rodding</b> | <b>\$84,893.53</b> | <b>Bond</b> |
| Visu-Sewer                    | \$97,638.50        | Bond        |
| Hoerr Const.                  | \$99,433.00        | Bond        |
| Insituform                    | \$112,161.92       | Bond        |

National Power Rodding (NPR) Company submitted the lowest. NPR previously been selected as the contractor for past Sanitary Sewer Rehabilitation MPI projects and has the means and experience to complete the project per the plans and specifications.

**We recommend award of a contract for the 2024 MPI Sanitary Sewer Rehabilitation Project to National Power Rodding based on the bid amount of \$84,893.53.**

If you have any questions or require additional information, please do not hesitate to contact our office.

Sincerely,  
Gewalt Hamilton Associates, Inc.



Carissa Smith, P.E.  
Village Engineer

encl: Bid Tabulation

## Sanitary and Storm Sewer Lining (#9022992)

Owner: Wheeling IL, Village of

Solicitor: Wheeling IL, Village of

03/29/2024 11:00 AM CDT

|                               |           |           |   |      |          | Insituform Technologies USA, LLC |              | National Power Rodding Corp |              | Hoerr Construction, Inc. |              | Visu-Sewer          |              |
|-------------------------------|-----------|-----------|---|------|----------|----------------------------------|--------------|-----------------------------|--------------|--------------------------|--------------|---------------------|--------------|
|                               | Line Item | Item Code | Item Description                          | UofM | Quantity | Unit Price                       | Extension    | Unit Price                  | Extension    | Unit Price               | Extension    | Unit Price          | Extension    |
| <b>Village of Lake Bluff</b>  |           |           |   |      |          | <b>\$0.00</b>                    |              | <b>\$190,385.00</b>         |              | <b>\$183,876.00</b>      |              | <b>\$182,388.50</b> |              |
|                               | 1         | 1         | 8" Cured in Place Pipe                    | LF   | 2100     | \$0.00                           | \$0.00       | \$35.00                     | \$73,500.00  | \$37.00                  | \$77,700.00  | \$37.50             | \$78,750.00  |
|                               | 2         | 2         | 10" Cured in Place Pipe                   | LF   | 270      | \$0.00                           | \$0.00       | \$35.00                     | \$9,450.00   | \$44.20                  | \$11,934.00  | \$41.25             | \$11,137.50  |
|                               | 3         | 3         | 12" Cured in Place Pipe                   | LF   | 1026     | \$0.00                           | \$0.00       | \$35.00                     | \$35,910.00  | \$46.00                  | \$47,196.00  | \$51.75             | \$53,095.50  |
|                               | 4         | 4         | 15" Cured in Place Pipe                   | LF   | 169      | \$0.00                           | \$0.00       | \$125.00                    | \$21,125.00  | \$94.00                  | \$15,886.00  | \$99.50             | \$16,815.50  |
|                               | 5         | 5         | 8" Easement                               | LF   | 390      | \$0.00                           | \$0.00       | \$85.00                     | \$33,150.00  | \$44.00                  | \$17,160.00  | \$38.50             | \$15,015.00  |
|                               | 6         | 6         | Heavy Cleaning                            | LF   | 1200     | \$0.00                           | \$0.00       | \$5.00                      | \$6,000.00   | \$4.00                   | \$4,800.00   | \$2.00              | \$2,400.00   |
|                               | 7         | 7         | Reinstatement of Service - Sanitary Sewer | Ea   | 60       | \$0.00                           | \$0.00       | \$175.00                    | \$10,500.00  | \$120.00                 | \$7,200.00   | \$75.00             | \$4,500.00   |
|                               | 8         | 8         | Protruding Tap Removal                    | Ea   | 5        | \$0.00                           | \$0.00       | \$150.00                    | \$750.00     | \$400.00                 | \$2,000.00   | \$135.00            | \$675.00     |
| <b>Village of Lincolnwood</b> |           |           |   |      |          | <b>\$113,266.75</b>              |              | <b>\$90,835.50</b>          |              | <b>\$83,925.00</b>       |              | <b>\$97,187.50</b>  |              |
|                               | 9         | 9         | 8" Cured in Place Pipe                    | LF   | 425      | \$53.83                          | \$22,877.75  | \$54.26                     | \$23,060.50  | \$40.00                  | \$17,000.00  | \$63.25             | \$26,881.25  |
|                               | 10        | 10        | 12" Cured in Place Pipe                   | LF   | 850      | \$74.77                          | \$63,554.50  | \$54.00                     | \$45,900.00  | \$60.00                  | \$51,000.00  | \$61.25             | \$52,062.50  |
|                               | 11        | 11        | 18" Cured in Place Pipe                   | LF   | 175      | \$153.34                         | \$26,834.50  | \$125.00                    | \$21,875.00  | \$91.00                  | \$15,925.00  | \$104.25            | \$18,243.75  |
| <b>Village of Riverwoods</b>  |           |           |   |      |          | <b>\$112,161.92</b>              |              | <b>\$84,893.53</b>          |              | <b>\$99,433.00</b>       |              | <b>\$97,638.50</b>  |              |
|                               | 12        | 12        | 8" Cured in Place Pipe                    | LF   | 2549     | \$42.08                          | \$107,261.92 | \$29.97                     | \$76,393.53  | \$37.00                  | \$94,313.00  | \$36.50             | \$93,038.50  |
|                               | 13        | 13        | Reinstatement of Service- Sanitary Sewer  | Ea   | 16       | \$100.00                         | \$1,600.00   | \$300.00                    | \$4,800.00   | \$120.00                 | \$1,920.00   | \$75.00             | \$1,200.00   |
|                               | 14        | 14        | 8" End Seals                              | Ea   | 20       | \$165.00                         | \$3,300.00   | \$185.00                    | \$3,700.00   | \$160.00                 | \$3,200.00   | \$170.00            | \$3,400.00   |
| <b>Village of Wauconda</b>    |           |           |   |      |          | <b>\$352,647.70</b>              |              | <b>\$280,875.00</b>         |              | <b>\$335,420.80</b>      |              | <b>\$327,008.80</b> |              |
|                               | 15        | 15        | 8" Cured in Place Pipe                    | LF   | 7528     | \$38.33                          | \$288,548.24 | \$30.00                     | \$225,840.00 | \$37.00                  | \$278,536.00 | \$36.75             | \$276,654.00 |
|                               | 16        | 16        | 10" Cured in Place Pipe                   | LF   | 394      | \$38.59                          | \$15,204.46  | \$31.00                     | \$12,214.00  | \$44.20                  | \$17,414.80  | \$41.70             | \$16,429.80  |
|                               | 17        | 17        | Reinstatement of Service- Sanitary Sewer  | Ea   | 186      | \$90.00                          | \$16,740.00  | \$150.00                    | \$27,900.00  | \$100.00                 | \$18,600.00  | \$50.00             | \$9,300.00   |
|                               | 18        | 18        | Protruding Tap Removal                    | Ea   | 11       | \$265.00                         | \$2,915.00   | \$125.00                    | \$1,375.00   | \$350.00                 | \$3,850.00   | \$135.00            | \$1,485.00   |
|                               | 19        | 19        | 8" End Seals                              | Ea   | 56       | \$155.00                         | \$8,680.00   | \$147.00                    | \$8,232.00   | \$160.00                 | \$8,960.00   | \$170.00            | \$9,520.00   |
|                               | 20        | 20        | 10" End Seals                             | Ea   | 2        | \$180.00                         | \$360.00     | \$157.00                    | \$314.00     | \$180.00                 | \$360.00     | \$185.00            | \$370.00     |
|                               | 21        | 21        | 8" Spot Liner (10')                       | Ea   | 1        | \$7,250.00                       | \$7,250.00   | \$2,500.00                  | \$2,500.00   | \$2,900.00               | \$2,900.00   | \$6,000.00          | \$6,000.00   |
|                               | 22        | 22        | 15" Spot Liner (10')                      | Ea   | 1        | \$12,950.00                      | \$12,950.00  | \$2,500.00                  | \$2,500.00   | \$4,800.00               | \$4,800.00   | \$7,250.00          | \$7,250.00   |
| <b>Village of Wheeling</b>    |           |           |   |      |          | <b>\$172,092.52</b>              |              | <b>\$158,540.56</b>         |              | <b>\$167,588.00</b>      |              | <b>\$182,148.00</b> |              |
|                               | 23        | 23        | 8" Cured in Place Pipe                    | LF   | 3864     | \$39.43                          | \$152,357.52 | \$30.29                     | \$117,040.56 | \$37.00                  | \$142,968.00 | \$43.25             | \$167,118.00 |
|                               | 24        | 24        | Reinstatement of Service- Sanitary Sewer  | Ea   | 181      | \$75.00                          | \$13,575.00  | \$200.00                    | \$36,200.00  | \$100.00                 | \$18,100.00  | \$50.00             | \$9,050.00   |
|                               | 25        | 25        | Protruding Tap Removal                    | Ea   | 4        | \$300.00                         | \$1,200.00   | \$125.00                    | \$500.00     | \$350.00                 | \$1,400.00   | \$135.00            | \$540.00     |
|                               | 26        | 26        | 8" End Seals                              | Ea   | 32       | \$155.00                         | \$4,960.00   | \$150.00                    | \$4,800.00   | \$160.00                 | \$5,120.00   | \$170.00            | \$5,440.00   |

BASE BID TOTALS

\$750,168.89

\$805,529.59

\$870,242.80

\$886,371.30



**M.E. BOCK inc.**

**HEATING • REFRIGERATION • AIR CONDITIONING**

33280 Mill Rd., Grayslake, IL 60030-2041 • Office (847)543-1421

## **PREVENTIVE MAINTENANCE CONTRACT MC # 801**

Service Owner's Agent: Riverwoods Police Department  
845 Saunders Road, Riverwoods IL, 60015

Service Location: Police Department building, Riverwoods Village Hall building.

Contract term:

Contract in Effect: August 1<sup>st</sup>, 2024 through December 31, 2025

Cost per term of contract: \$ 3,525.00 for the Police department  
\$ 4,100.00 for the Riverwoods Village Hall

Inspection per Year: Inspections as outlined in proposal #80123

**M. E. Bock inc.** will provide service under this contract during normal business days 7:00 a.m. to 3:30 p.m. All overtime service will be invoiced at our current hourly rate plus 50% and plus 75% of our hourly rate on Holidays.

It is given that equipment under contract is in proper operating condition. Upon the initial inspection and/or seasonal start up, any repairs needed must be made and/or provisions made in order to bring contract into action. These repairs will be quoted and made at hourly labor and mark-up rates.

**EQUIPMENT OWNER**

The undersigned offers to purchase the services and material described, at the prices and on the terms and conditions indicated in the contract.

Date: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

**Contract non-transferable.**

**Contract comes into effect when authorized seller signs off on original copy.**

**SELLER**

You are hereby notified that the undersigned accepts your offer based on this contract.

Date: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

**M.E. BOCK inc.** will either exclude from contract or propose required repairs to the following and shall not be responsible for:

1. Any water treatment and/or de-liming.
2. Cleaning of evaporator, heating coils, or their replacement.
3. Any control, vessel, pipe, and/or tank in which water is held in or surrounded by (including steam).
4. Replacement of any heat exchanger.
5. Breaching, chimneys and refractory.
6. Software and/or computer hardware problems.
7. Temperature or pressure gauges.
8. Main power wiring up to and including units' factory line voltage connections.
9. Ductwork repairs or cleaning.
10. Insulation of any type.
11. Balancing of gas, water, air, or steam.
12. Movement of product, equipment, or personnel.
13. Crane or man lift rental.
14. Any obsolete or non-exact replacement part.
15. Removal or replacement of any part of building and/or its structure.
16. Corrections in design or installation of new equipment.
17. Latches, hinges, gaskets, lights, painting, rusting, and/or restoration of equipment.
18. Interconnected piping, high voltage, and/or low voltage wiring between split systems (Heating & Cooling)
19. Any item intended or expected to wear through normal use.
20. Costs incurred due to contaminated refrigerant and its disposal.

Service calls made by owner, whether utility related, operator related, or owner generated will be billed at **M.E. BOCK inc.** normal hourly rate.

- A. Low water pressure or volume.
- B. Low/High natural gas pressure
- C. Low/High line voltage.
- D. Power failure.
- E. Thermostat or controls turned off or set incorrectly.
- F. Clogged filters if owners responsibility.
- G. Clogged drains.
- H. Costs generated by Insurance, government, code, or design requirements.

**M.E. BOCK inc.** shall not in any way be responsible for any product spoilage, loss of business, damage caused by freezing, roof leaks, flood, fire, unusual weather, abuse by owner and/or owners' employees, strikes, lock-outs, acts of God, act of Government, and/or misuse by operator and any other party providing service. In no event is **M.E. BOCK inc.** liable from the equipment owner for any reason what so ever, in excess of the amount of 1/100<sup>th</sup> of the service charge for a one-month period.

**M.E. BOCK inc.** will not respond to any call if owner has a past due account without a verification of billing dispute and/or error, 24hrs. prior to service call.

#### **CANCELLATION**

Either party upon prior written notice subject to the following conditions may cancel this contract:

- Equipment owner, 30 day notice
- **M.E. BOCK inc.**, 30 day notice

This contract includes parts and labor needed to inspect and maintain the mechanical operation of the covered equipment subject to the terms and conditions described above.

NOTE: Equipment lists for covered equipment will be provided after initial inspection.

Contract payment will be due the first of each quarter. A signed contract, in duplicate, along with one-month payment will allow **M.E. BOCK inc.** to proceed with acceptance of contract.

**M.E. BOCK inc.** provides inspections on equipment in order to maintain proper mechanical operation and will make mechanical adjustments as listed below.

Inspections will include, but are not limited to:

- Spring and/or winter start up as needed.
- Blow out condenser and evaporator coils with nitrogen
- Inspection of drainage piping and/or condensate pans located in equipment.
- Inspection for leaks, gas, water, steam, refrigerant, where it applies.
- Inspection and check of safety operating controls.
- Inspection and check of high voltage and equipment amperages.
- Check and adjust belts.
- Grease or oil serviceable bearings and motors.
- Inspection of evaporator.
- Inspection of temperature and pressure gauges.
- Inspection of hardware and/or unit integrity.
- Inspection of refrigerant related controls and valves.
- Inspection of damper and/or zone motors.
- Inspection of pumps and fans relating to and supporting equipment.
- Provide a report of inspection.
- Make recommendation for any additional work not included and/or excluded by contract.

**Confidentiality Notice:** This contract is intended only for the use of the individual or entity to which it is addressed and may contain information that is privileged, confidential, and exempt from disclosure under applicable laws. If the reader of this contract is not the intended recipient or the employee or agent responsible for delivering the message to the intended recipient, you are hereby notified that and dissemination, distribution, or copying of this contract on part or in full is strictly prohibited.

# Old Business

## 15. Old Business

### Discussion of the Status of the Proposed Construction of a Pathway to the Demonstration Center

**Staff Memorandum**  
**on the**  
**Demonstration Center Path**  
**May 7, 2024**

#### **Background**

The memory of the purpose for the purchase of the property at the corner of Deerfield and Saunders Roads was to avoid commercial development and to provide space for the Police and Fire buildings. Board minutes from 2012 and 2013 indicate that the intended use of the remaining 3 acres of the property was educational, to demonstrate woodland care, by the restoration of the degraded woodlands on the property. The intent of the shelter was to house educational exhibits, and was to be accessed from the existing bike/walking/multi-use path on Saunders Road. The only amenities contemplated were a mulch trail through the area, the drinking fountain, posts that marked areas linked to the educational panels in the shelter, and bike racks. There was no seating provided and no plan for access from the Police Department parking lot.

The area, which has become known as the Demonstration Center, has since upgraded the internal paths from the mulch trails, and added an entrance from the Deerfield Road multi-use path.

#### **Current Status (Notes from the Site Visit, April 10)**

The Demonstration Center shelter is clearly not maintained. Last year the shelter gutters were cleared of plant growth and cleaned. The educational panels in the shelter were in various stages of need – from cloudy coverings to broken edges. Of the 2 temporary picnic tables under the shelter (moved from Village Hall last year), 1 was broken and no longer usable. Lakeshore Recycling (LRS) collection bins were also provided, but are not accessible to LRS. There is a permanent metal garbage container near Saunders Road that has not been emptied. The paths appear to be solid without failing edges, but are moss covered in places, and eroding in other lower lying areas. There is a drinking fountain near Saunders Road which the Village maintains. The shelter is accessible from the multi-use paths along Deerfield and Saunders Roads. The closest parking lot – the Police Department – is limited with only 6 available spaces and 1 handicapped space, and is not connected to the Saunders multi-use path. There is no available public washroom. Other than the woodlands, there are no visible barriers between the shelter and Deerfield and Saunders Road similar to the one between the Play Area and Portwine Road.

#### **Issues**

Cost of Connecting Path.

What was viewed as the primary barrier to use of the shelter was the lack of an accessible path from the Police Department parking lot to the pathways. There have been 3 cost estimates provided by GHA to construct a connecting path. The first was roughly \$35,000, the second was \$74,000 and the most recent was much higher. The Director of Community Services has spent time reviewing the most recent bid, and has some thoughts regarding the alternatives.



## 15. Old Business

### Discussion of the Status of the Proposed Construction of a Pathway to the Demonstration Center

#### Maintenance.

While the existing paths continue to be usable, the fact is that there is no maintenance plan for the shelter or the paths in place.

#### Parking.

Parking continues to be a barrier to use. There are only 6 spaces available for public use in addition to the one handicapped space in the Police Department lot. This lot also serves the Community Garden. There is no plan nor ability to expand the lot. Any pathway construction may require the elimination of one parking space.

It has been mentioned that parking could again be available at the business across the street, Café de Oro. This not a realistic solution. Café de Oro has a limited number of spots for patrons, and the car wash to the north is a separate lot, again with a limited number of parking spaces for customers. Neither commercial parking lot is connected to a sidewalk or walkway leading to the corner of Deerfield and Saunders Road which has a marked pedestrian crossing. There was a past event where parking was offered (prior to the construction of the car wash) and a police officer was assigned to duty for safe crossing of Deerfield Road for access to the shelter.

#### Public Washrooms.

There is no access to public washrooms. The Police Department has one available washroom in the reception area which is locked when the Records staff is off duty.

### **Recommendation**

The availability of the Village Hall campus as a public gathering spot with a Play Area, safe seating, adequate parking and the availability of public washrooms argues against moving forward with path construction despite the current Board approval in place for construction of a path not to exceed \$74,000. After a review of recent bids, and a site visit, the staff consensus was that at this time the resources needed to construct a path were better deployed to other Village projects. What is needed is a maintenance plan to, at a minimum, ensure the shelter structure is taken care of, and paths do not become impassable.

#### Two important notes:

The upcoming road work on Riverwoods and Saunders Roads will include the addition of a walkway or shared shoulder connecting those roads to paths accessing the Demonstration Center. Any construction of a pathway from the Police Department parking lot at this point would then be redundant to the connection included as part of the road construction work.

The Village is working on expanding our current landscaping services to include maintenance of the shelter and paths in the Demonstration Center.

# Committee Reports

**Village of Riverwoods  
Building Permits Issued  
For Date From 04/01/24 to 04/30/24**

| <u>Issued</u>        | <u>Permit Number</u> | <u>Address</u>             | <u>Type</u> | <u>Value</u>          | <u>Permit Fee</u>  | <u>Plan Review</u> | <u>Inspection</u>  | <u>Other Fee</u> | <u>Deposit</u>    | <u>Total Fee</u>   |
|----------------------|----------------------|----------------------------|-------------|-----------------------|--------------------|--------------------|--------------------|------------------|-------------------|--------------------|
| 4/1/2024             | PB12716              | 2560 FOREST GLEN TRAIL     | Reroof      | 160,236.30            |                    |                    |                    |                  |                   |                    |
| 4/1/2024             | PB12717              | 2539 W COURSE DR           | Reroof      | 101,543.54            |                    |                    |                    |                  |                   |                    |
| 4/4/2024             | PB12713              | 1953 MAPLE PL              | Res Remodel | 2,100.00              |                    |                    |                    |                  |                   |                    |
| 4/4/2024             | PB12720              | 2940 CHEROKEE LN           | Reroof      | 35,500.00             |                    |                    |                    |                  |                   |                    |
| 4/9/2024             | PB12721              | 989 SAUNDERS RD            | Reroof      | 40,824.00             |                    |                    |                    |                  |                   |                    |
| 4/9/2024             | PB12722              | 1025 SAUNDERS RD           | Reroof      | 15,000.00             |                    |                    |                    |                  |                   |                    |
| 4/10/2024            | PB12723              | 783 BUNKER CT              | Reroof      | 44,685.00             |                    |                    |                    |                  |                   |                    |
| 4/10/2024            | PB12724              | 280 SAUNDERS RD            | Reroof      | 7,950.00              |                    |                    |                    |                  |                   |                    |
| 4/11/2024            | PB12715              | 750 W LAKE COOK RD STE 190 | Walkway     | 18,700.00             |                    |                    |                    |                  |                   |                    |
| 4/11/2024            | PB12726              | 782 LINKS COURT            | Reroof      | 106,450.00            |                    |                    |                    |                  |                   |                    |
| 4/11/2024            | PB12727              | 1830 ROBINWOOD LN          | Reroof      | 79,940.00             |                    |                    |                    |                  |                   |                    |
| 4/15/2024            | PB12592              | 1003 SAUNDERS RD           | Reroof      | 56,285.87             |                    |                    |                    |                  |                   |                    |
| 4/16/2024            | PB12729              | 1024 OAKHURST LN           | Reroof      | 70,695.94             |                    |                    |                    |                  |                   |                    |
| 4/16/2024            | PB12730              | 1395 KENILWOOD LN          | Reroof      | 15,028.10             |                    |                    |                    |                  |                   |                    |
| 4/16/2024            | PB12732              | 1755 SAUNDERS RD           | Siding      | 56,972.00             |                    |                    |                    |                  |                   |                    |
| 4/17/2024            | PB12725              | 2342 GLEN EAGLES LN        | Reroof      | 27,500.00             |                    |                    |                    |                  |                   |                    |
| 4/17/2024            | PB12731              | 2620 DEERFIELD RD          | Reroof      | 132,000.00            |                    |                    |                    |                  |                   |                    |
| 4/17/2024            | PB12736              | 2930 RIVERWOODS COURT      | Fence       | 5,850.00              |                    |                    |                    |                  |                   |                    |
| 4/18/2024            | PB12739              | 1000 HIAWATHA LN           | Reroof      | 48,932.00             |                    |                    |                    |                  |                   |                    |
| 4/19/2024            | PB12733              | 495 SOMERSET HILLS COURT   | Gazebo      | 13,500.00             |                    |                    |                    |                  |                   |                    |
| 4/19/2024            | PB12734              | 1385 KENILWOOD LN          | Res Remodel | 184,944.38            |                    |                    |                    |                  |                   |                    |
| 4/19/2024            | PB12738              | 2875 ARROWWOOD TRAIL       | Deck        | 1,000.00              |                    |                    |                    |                  |                   |                    |
| 4/19/2024            | PB12740              | 5 BIG OAK LN               | Reroof      | 33,401.54             |                    |                    |                    |                  |                   |                    |
| 4/23/2024            | PB12742              | 2387 PEBBLE BEACH LN       | Driveway    | 3,200.00              |                    |                    |                    |                  |                   |                    |
| 4/23/2024            | PB12744              | 1330 SAUNDERS ROAD         | Siding      | 11,200.00             |                    |                    |                    |                  |                   |                    |
| 4/24/2024            | PB24-0002            | 3420 DEERFIELD RD          | Garage Sale | 0                     |                    |                    |                    |                  |                   |                    |
| 4/25/2024            | PB12695              | 1111 MILWAUKEE AVENUE      | Fire Alarm  | 15,415.65             |                    |                    |                    |                  |                   |                    |
| 4/25/2024            | PB12745              | 3046 FARNER CT             | Reroof      | 79,484.12             |                    |                    |                    |                  |                   |                    |
| 4/25/2024            | PB12746              | 2293 GLEN EAGLES LN        | Driveway    | 3,100.00              |                    |                    |                    |                  |                   |                    |
| 4/25/2024            | PB12747              | 880 BLACKHAWK LN           | Reroof      | 20,000.00             |                    |                    |                    |                  |                   |                    |
| 4/26/2024            | PB12748              | 2412 SAWGRASS CT           | Reroof      | 21,880.00             |                    |                    |                    |                  |                   |                    |
| 4/29/2024            | PB12749              | 3260 TIMBERWOOD LN         | Driveway    | 15,780.00             |                    |                    |                    |                  |                   |                    |
| 4/30/2024            | PB12719              | 1155 WHIGAM ROAD           | Fence       | 17,850.00             |                    |                    |                    |                  |                   |                    |
| 4/30/2024            | PB12753              | 2690 EDGEWOOD CT           | Shed        | 8,000.00              |                    |                    |                    |                  |                   |                    |
| 4/30/2024            | PB12754              | 2580 RIVERWOODS RD         | Reroof      | 50,632.00             |                    |                    |                    |                  |                   |                    |
| <b>Total Permits</b> |                      |                            |             | <b>\$1,505,580.44</b> | <b>\$5,908.00</b>  | <b>\$3,400.00</b>  | <b>\$6,953.61</b>  | <b>\$0.00</b>    | <b>\$0.00</b>     | <b>\$16,261.61</b> |
| <b>Apr, 2023</b>     |                      |                            |             | <b>\$747,079.20</b>   | <b>\$7,687.00</b>  | <b>\$3,600.00</b>  | <b>\$6,803.75</b>  | <b>\$0.00</b>    | <b>\$0.00</b>     | <b>\$18,090.75</b> |
| <b>YTD 2022</b>      |                      |                            |             | <b>\$3,987,284.39</b> | <b>\$82,309.51</b> | <b>\$14,871.00</b> | <b>\$0.00</b>      | <b>\$0.00</b>    | <b>\$0.00</b>     | <b>\$97,180.51</b> |
| <b>YTD 2023</b>      |                      |                            |             | <b>\$1,680,717.23</b> | <b>\$17,732.00</b> | <b>\$7,116.00</b>  | <b>\$10,563.75</b> | <b>\$0.00</b>    | <b>\$0.00</b>     | <b>\$35,411.75</b> |
| <b>YTD 2024</b>      |                      |                            |             | <b>\$1,704,899.68</b> | <b>\$30,090.45</b> | <b>\$14,907.50</b> | <b>\$17,878.61</b> | <b>\$0.00</b>    | <b>\$9,500.00</b> | <b>\$72,376.56</b> |
| <b>Inspections</b>   |                      |                            |             |                       |                    |                    |                    |                  |                   |                    |
|                      |                      |                            |             |                       |                    |                    |                    |                  |                   |                    |