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**05 07 2024**

**BOT**

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**FINAL**

**PACKET**



**BOARD OF TRUSTEES**

Final Agenda  
300 PORTWINE ROAD  
RIVERWOODS, IL 60015  
May 7, 2024

BOARD OF TRUSTEES MEETING

7:30 P.M.

[Riverwoods.gov/streamBOT](http://Riverwoods.gov/streamBOT)

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF MINUTES
  - a. Board of Trustees Apr 16, 2024
  - b. Release of Executive Session Minutes from May 2, 2023
5. FINANCE DIRECTOR'S REPORT
  - a. Approval of Bills
6. TREASURER'S REPORT
7. DIRECTOR OF COMMUNITY SERVICES REPORT
  - a. Status of Saunders Road Project
  - b. Status of Administrative Adjudication Activities**
8. CONSULTANTS' REPORTS
  - a. ATTORNEY'S REPORT
    - i. Status of Proposed Purchase of the Federal Life Property
  - b. ENGINEER'S REPORT
  - c. ECOLOGIST'S REPORT
9. PLAN COMMISSION REPORT
10. ZONING BOARD OF APPEALS REPORT
11. POLICE REPORT
12. FIRE DISTRICT REPORT
13. INFORMATION ITEMS & COMMENTS FROM THE PRESIDENT
  - a. Upcoming Grand Opening of the Play Area Event May 18 from 1:00 pm to 4:00 pm
  - b. Exploration of Board Meeting Efficiencies
14. NEW BUSINESS
  - a. Approval of the Purchase of Office Furniture from Office Revolution in an Amount not to exceed \$24,000
  - b. Approval of a Proposal From M.E.Bock, Inc. for the Repair of the HVAC Systems in the Police Department and Village Hall Buildings

- c. Approval of a Contract with Calvo’s Maintenance Services, Inc. for Various Building and Property Repair and Maintenance Projects
- d. Approval of a Contract with National Power Rodding for the 2024 MPI Sanitary Sewer Rehabilitation Project in an Amount of \$84,893.53
- e. Approval of the Extension of the Preventative Maintenance Contract with M.E. Bock related to HVAC Systems at the Police Department and Village Hall Buildings.

15. OLD BUSINESS

- a. Discussion of the Status of the Proposed Construction of a Pathway to the Demonstration Center

16. VISITORS WISHING TO ADDRESS THE BOARD

17. COMMITTEE REPORTS

- a. Finance/Economic Development           Trustee Clayton
- b. Communications                            Trustee Dikin
- c. Woodlands/Ecology/Legal                Trustee Eastmond
- d. Land Use and Roads                       Trustee Hollander
- e. Building and Utilities/Storm Water     Trustee Jamerson
- f. Community Services                       Trustee Smith

18. EXECUTIVE SESSION

- a. Litigation, Acquisition, Property, and Personnel

19. ESTABLISH TIME AND DATE FOR NEXT MEETING

- a. Board of Trustees Regular Meeting May 21, 2024, 7:30 PM

20. ADJOURNMENT

# Minutes

Village of Riverwoods  
Board of Trustees Meeting  
April 16, 2024  
Draft

Present:

Kris Ford, Mayor  
Michael Clayton  
Liliya Dikin  
Andrew Eastmond  
Henry Hollander  
Jeff Smith

Absent:

Rick Jamerson

Also Present:

Bruce Dayno, Police Chief  
Stephen Witt, Director of Community Services  
Tony Vasquez, Finance Director  
Tom Krueger, Fire Chief  
Vivian Hofeld, Deputy Village Clerk  
Carissa Smith, Village Engineer

The meeting was called to order at 7:30 pm

Thank You

On behalf of the Board and the Village, Mayor Ford thanked Gryphn Hong for his service in live streaming the Board meetings to the Village.

Document Approval

Trustee Dikin moved to approve the minutes of the April 2, 2024 Board of Trustees meeting. Trustee Smith seconded the motion. The motion passed unanimously on a voice vote.

Trustee Hollander moved to approve the minutes of the May 2, 2023 Executive Session. Trustee Clayton seconded the motion. The motion passed unanimously on a voice vote.

Trustee Hollander moved to approve the minutes of the March 20, 2024 Executive Session. Trustee Smith seconded the motion. The motion passed unanimously on a voice vote.

Finance Director's Report

Trustee Clayton moved to approve the bills. Trustee Hollander the motion. Trustee Hollander asked about the Strenger grinder pump bill. Director Vasquez explained there was a backlog of invoices that

needed to be processed. The process is the invoices go from Stranger to GHA then to the Village. The motion passed by the following vote:

AYES: Clayton, Dikin, Eastmond, Hollander, Smith (5)

NAYS: None (0)

#### First Quarter Finance Report

Director Vasquez presented highlights from the unaudited first quarter financials for 2024. The audited 2023 numbers should be received shortly. A copy of his report is attached to the minutes.

Trustee Eastmond asked what is driving the higher expenditures in the Building Department. Director Vasquez explained this time last year, we had a part-time Director of Community Services. We now have a full-time director. Trustee Hollander questioned whether the Water Fund should be self-supporting. Director Vasquez explained the Water Fund is operated in a manner to be self-sufficient. Trustee Clayton noted at the last finance workshop, the projection showed the Water Fund could have difficulty maintaining the reserve and meeting expenses due to a higher number of capital projects without an adjustment to rates.

#### Director of Community Services Report

Director Witt noted the Village's Road program does include Village roads. SSAs are encouraged to participate as they and the Village benefit from economy of scale.

Director Witt reported on the progress in replying to the Verisk project. Requests included providing credentials of individuals in certain Village positions, and information from ICC. Other projects were: reviewing the building permit fee schedule, work on the electric aggregation program, interviewing a company for building maintenance work for Village Hall and the Police Department, and preparations for the April 18 adjudication hearing.

Trustee Clayton noted there is a high degree of interest in including a green initiative for the electric aggregation program.

#### Village Attorney's Report

Mr. Huvard reported the Plan Commission has been working on a Planned Unit Development Ordinance.

#### Village Engineer's Report

Ms. Smith reported the Watershed Development Ordinance (WDO) documentation has been submitted and is up for approval later this month. The pre-construction meeting was held on for the road program which is expected to start next week.

#### Zoning Board of Appeals Report

ZBA Chairperson Sherry Graditor reported the ZBA met on April 11<sup>th</sup> to discuss a variance on signage at 1195 Milwaukee. The petitioner will come back to the May 9<sup>th</sup> meeting with a revised request.

### Police Report

Chief Dayno reported the police activity is attached to the end of the minutes. He noted the Department received a \$10,000 grant toward the purchase of body cameras. Another grant just opened up that should cover the rest of the cost for the cameras and film storage this year.

On April 4<sup>th</sup>, a criminal damage to property arrest was made. A person went to a door and struck the car with their hand, causing a dent. The person was found in McHenry and was charged with a misdemeanor. On April 14<sup>th</sup>, a person was arrested for assault and criminal damage to property at Thornton's. Compliance checks were conducted on April 14<sup>th</sup> and one restaurant sold alcohol to the underaged agent. The server was cited and the case was turned over to the Liquor Commission.

### Fire Protection District Report

Chief Krueger reported on April 4<sup>th</sup>, they were called for a potential kitchen fire in Inverrary. The call was upgraded as two people were trapped. The townhome was on fire and the husband was holding the door open. Chief Krueger noted the doors should always be kept closed because oxygen feeds fires. The wife was trapped in the house, but the firefighters were able to rescue her.

### Information Items from the President

#### 1. Communication with Consultants

Mayor Ford mentioned that requests for information should be channeled to Staff in the first instance, which often will make it unnecessary to involve our consultants.

#### 2. Status of proposed purchase of the Federal Life property

Mr. Huvard reported the project has a lot of "moving parts", including the necessary coordination with Lake County. Issues include the approval and funding for redesigning the compensatory storage, and coordinating to receive Lake County's offer for easement compensation. Director Witt and Mr. Huvard will be meeting with Lake County next week.

Trustees were interested in any changes to the expected purchase price, and timelines for various actions and funding,

### New Business

There was no New Business.

### Old Business

There was no Old Business.

### Visitors wishing to address the Board

Russ Romanelli believes the fire station discussion for the Federal Life property came up very quickly and questioned why we need a new firehouse. He also asked what would happen to the old firehouse building. Mr. Romanelli noted the firehouse is currently centrally located in the Village and asked why it would move and the how it would impact taxes.

Chief Krueger explained they currently have three fire stations in the district. Based on call volume, they should be a two-fire station district. The fire district has different boundaries than the Village. Chief Krueger noted the main station, built in 2018, is in dire need of repair and the three fire stations are not properly located. In 2023 there was a study to consider the possibility of consolidating two of the stations and improving response times. The study suggested a move closer to Milwaukee Avenue. Chief Krueger noted when Federal Life approached the Village, they found it was the best opportunity to move the station to a location on the Milwaukee Road corridor.

Mr. Huvad explained that Federal Life only recently requested a meeting with the Village to discuss a second attempt by a developer to build townhouse units. At that meeting, Federal Life indicated they would be open to an offer from the Village for a public use.

Cheryl Rue-Borden asked if anywhere else would be covered in Riverwoods if the station was moved. Chief Krueger explained the fire district has a different boundary than the Village. The new building would be Lincolnshire-Riverwoods district while the current station is actually in the Deerfield – Bannockburn District. Chief Krueger noted the Deerfield-Bannockburn fire protection district and Northbrook fire department help each other out. Overall, moving the building would help the district coverage as a whole.

Trustee Hollander noted the fire protection district is not governed by the Riverwoods Board and the Village does not have control over them. They are a completely separate entity from the Village and have their own board and levy their own taxes.

### Adjournment

There being no further business to discuss, Trustee Clayton moved to adjourn the meeting. Trustee Dikin seconded the motion. The motion passed unanimously on a voice vote.

The meeting was adjourned at 8:33 pm

The next regular meeting of the Board of Trustees will take place on May 7, 2024 at 7:30 pm.

Respectfully submitted,

Transcribed by:  
Jeri Cotton

Attachments:



Police Report  
Finance Director's Report

minutes



## Riverwoods Police Incident Analysis Report Summary by Incident Type 4/16/2024

Activity Through April 10th of Each Year

Incident Type	2024 YTD	This Time 2023 YTD
46 (7503) (Mortorist Assist)	31	24
50 PD (7572) (Crash Property Damage)	23	17
50 PI (7571) (Crash Personal Injury)	7	8
50 Priv Prop (7573) (Crash Private Property)	-	3
911 Hang up (7911)	6	1
Ambulance (7021)	108	97
Animal Problem (7245)	17	11
AOA (7001)	41	50
Armed Robbery (0310)	-	-
Assault (0500)	-	-
Attempt Suicide (7221)	-	-
Battery - Simple (0460)	-	1
Battery (0400)	1	1
Burg - From Motor Veh (0760)	-	-
Burglar Alarm (7082)	70	86
Burglary - Residential (0625)	-	3
Burglary (0600)	-	1
Cell 911 (7912)	-	-
Child Seat Inspect (7042)	-	1
Construction Comp (7078)	-	1
Controlled Substance (2000)	-	-
Credit Card Fraud (1150)	-	1
Crim Damage to Prop (1310)	2	2
Crim Sexual Assault (1563)	-	-
Crim Trespass to Land (1330)	2	1
Crim Trespass to Veh (1360)	-	-
Death Investigation (7231)	-	1
Deceptive Practice (1110)	2	-
Domestic Battery (0486)	-	-
Domestic Trouble (7130)	2	10
DUI (2410)	10	13
Fingerprinting (7039)	4	6
Fire Alarm (0733)	11	11
Fire Call (7024)	18	15
Fireworks Complaints (3001)	-	-
Forgery (1120)	-	-
Found Animal (7246)	3	-
Found Prop. (7156)	3	1
Harassment by Telephone (2825)	1	-
Hold Up Alarm (7083)	7	9
Identity Theft (7198)	6	1
Lock out - Vehicle (7051)	6	2
Lost / Mislaid Prop (7144)	2	2
Missing Person (7178)	-	1
Noise Comp (7078)	3	5
Notification (7049)	4	7
Other Comp (7079)	14	17
Other Investigation (7199)	9	7

<b>Incident Type</b>	<b>2024 YTD</b>	<b>This Time 2023 YTD</b>
Other Trouble (7139)	1	1
Parking Complaint (7522)	2	1
Premise Exam (7041)	530	551
Public Service (7040)	17	14
Roadway Debris (7250)	10	11
Solicitor (7063)	-	3
Suicide (7211)	-	-
Suspicious Auto (7123)	10	19
Suspicious Person (7123)	9	8
Telephone Threat (2820)	-	-
Theft from Motor Veh (0710)	-	-
Theft of Motor Veh (0910)	-	1
Theft Over \$500 (0815)	2	2
Theft Under \$500 (0825)	1	-
Traffic Complaint (7521)	13	12
Turned in Weapon/Ammo (7160)	1	1
Village Ord. Violation (7500)	4	4
Well Being Check (7045)	21	13
<b>Total:</b>	<b>1034</b>	<b>1058</b>
Crime Prevention Notices	185	181
Case Reports	53	53
Traffic Stops	650	463
Number of Citations issued	238	184
Number of Persons Issued Citations	180	118

20 houses are currently on the Vacation Watch list and are checked regularly.

- Presented tonight are the unaudited financials for the 1<sup>st</sup> quarter of 2024
- We just had our auditors on site for field work last week, and will have the audited 2023 numbers presented when the audit is complete in the early summer.

### General Fund

- Starting with the revenues, the main outlier here is the Police Department. However, a significant portion of the Police revenue budget comes from property taxes, which are distributions that pick up pace in late spring into summer. The 4% number you see here is similar to what we experienced last year at this time as well.
- Administration and Building Department revenues are trending near the 25% mark. We should see more activity for building revenue as we get to the warmer months, although we are trending ahead of where we were in Building Department revenue at this point last year.
- Expenses in the General Fund are overall near 20% for being a quarter of the way through the year.
- The General Fund deficit at the end of the 1st quarter is \$131,227 which is 75% of our expected deficit for the year. However, since the property tax revenue doesn't start coming in until after the 1st quarter, I don't believe this is a concern for our annual projections at this point in the year. Last year at this time, our General Fund deficit was at 120% of our expected deficit for the year, but still ended up as an operating surplus by year end.

### MFT Fund

- MFT revenues are trending right on target at 25% through the first quarter. You may recall my note from the last quarterly report, where I said we were removing the Rebuild Illinois program from expected revenue, as the final payments related to that program came in 2022. Our revenue forecasts are now much closer.
- Expenditures are well below budget at 12.25%. Thankfully, with fewer snow events than normal in the early months of the year, we had few invoices for snow removal.

### Water Fund

- Revenues are just under 19% of the annual budget amount. The warmer months bring more water usage, so that number should look closer to target at the next quarter. We are still trending ahead of where we were last year at this time, and a factor in that is the correction I brought to the Board's attention last fall, where we discovered that the commercial water rate needed to be corrected.
- Expenditures are low at this point in the year. However, much of the budget for water expenses is related to maintenance work and capital projects that will happen later in the year.

### Sewer Fund

- Revenues are at 32% of the budgeted amount for the year.
- Expenditures are low at this point in the year, much like the Water fund. Much of the work related to the sewer fund will happen later in the year, including capital projects.

### Capital Fund

- Revenue for the Capital fund is based on a transfer from the General Fund as well as grant revenue, neither of which have happened at this point in the year
- Expenditures are at 10.5% for the annual budgeted amount. It should be noted that we budgeted a high expenditure scenario for our capital fund, so all projects may not ultimately be approved to happen in 2024.

minutes

# Bills



May 02, 2024

TO: Kris Ford, Mayor  
Village Trustees  
Village Attorney Bruce Huvad

FROM: Moses Diaz

RE: Council Report for May 07, 2024

Attached are the Invoices for approval at the May 07, 2024 BOT Meeting:

<b>Fund Number</b>	<b>Fund Name</b>	<b>Total</b>
001	General Fund	\$142,972.34
125	SSA 25	\$1,830.00
501	Water Fund	\$43,410.65
502	Sewer Fund	\$25,314.19
504	TIF# 2 – Federal Life	\$11,012.50
505	Capital Project Fund	\$33,560.00
702	Chudy Subdivision – Legal	\$1,050.00
<b>TOTAL TO BE APPROVED:</b>		<b>\$259,149.68</b>



INVOICE REGISTER FOR VILLAGE OF RIVERWOODS

POST DATES 04/15/2024 - 05/02/2024

POSTED AND UNPOSTED  
OPEN

Invoice Number

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
<b>Vendor 0139 - ACE HARDWARE</b>							
150484/1 00016253	ACE HARDWARE ANCHOR #8WALBD NYLN CD10 001-110-60510	04/16/2024 MDIAZ ANCHOR #8WALBD NYLN CD10		12.59 12.59	12.59	Open	N 04/26/2024
Total Vendor 0139 - ACE HARDWARE				12.59	12.59		
<b>Vendor 0707 - ADVANCED AUTOMATION &amp; CONTROLS</b>							
24-4430 00016241	ADVANCED AUTOMATION & CONTROLS WORK ON SCADA/REPORTING 501-000-60543	04/19/2024 MDIAZ WORK ON SCADA/REPORTING		960.00 960.00	960.00	Open	N 04/22/2024
Total Vendor 0707 - ADVANCED AUTOMATION & CONTROLS				960.00	960.00		
<b>Vendor 0322 - AVI SYSTEMS, INC.</b>							
88957945 00016260	AVI SYSTEMS, INC. EQUIPMENT FOR THE A/V PROJECT IN THE CON 505-000-90520	04/29/2024 MDIAZ EQUIPMENT FOR THE A/V PROJECT		4,836.00 4,836.00	4,836.00	Open	N 04/29/2024
Total Vendor 0322 - AVI SYSTEMS, INC.				4,836.00	4,836.00		
<b>Vendor 0497 - AXON ENTERPRISE, INC.</b>							
INUS245592 00016273	AXON ENTERPRISE, INC. AXON TASER - INSTRUCTOR COURSE VOUCHER - 001-110-50630	04/30/2024 MDIAZ TRAINING EXPENSE		495.00 495.00	495.00	Open	N 05/01/2024
Total Vendor 0497 - AXON ENTERPRISE, INC.				495.00	495.00		
<b>Vendor 0014 - BADGER METER INC</b>							
80158103 00016275	BADGER METER INC WATER METER EXPENSE - SERVICES FOR APRIL 501-000-51000	05/01/2024 MDIAZ WATER METER EXPENSE		845.37 845.37	845.37	Open	N 05/02/2024
Total Vendor 0014 - BADGER METER INC				845.37	845.37		

INVOICE REGISTER FOR VILLAGE OF RIVERWOODS

POST DATES 04/15/2024 - 05/02/2024

POSTED AND UNPOSTED  
OPEN

Invoice Number

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
<b>Vendor 0751 - BAXTER &amp; WOODMAN NATURAL RESOURCES LLC</b>							
0257862							
00016264	BAXTER & WOODMAN NATURAL RESOURCES	04/22/2024		5,130.80	5,130.80	Open	N
	FORESTER SERVICES, APRIL 2024	MDIAZ					04/29/2024
	001-102-50350	FORESTER SERVICES, APRIL 2024		5,130.80			
Total Vendor 0751 - BAXTER & WOODMAN NATURAL RESOURCES LLC				5,130.80	5,130.80		
<b>Vendor 0043 - BRUCE DAYNO</b>							
240411XREIMB							
00016220	BRUCE DAYNO	04/11/2024		20.00	20.00	Open	N
	LIQUOR COMPLIANCE CHECKS - REIMBURSEMENT	MDIAZ					04/15/2024
	001-110-50080	LIQUOR COMPLIANCE CHECKS - REIMBURSEMENT		20.00			
Total Vendor 0043 - BRUCE DAYNO				20.00	20.00		
<b>Vendor 0024 - CENTRAL MANAGEMENT SERVICES LGHP</b>							
240426CMS							
00016267	CENTRAL MANAGEMENT SERVICES LGHP	04/26/2024		26,190.00	26,190.00	Open	N
	HEALTH INSURANCE - COVERAGE FOR MAY 2024	MDIAZ					04/30/2024
	001-101-40100	INSURANCE - HEALTH		7,001.00			
	001-110-40100	INSURANCE - HEALTH		19,189.00			
Total Vendor 0024 - CENTRAL MANAGEMENT SERVICES LGHP				26,190.00	26,190.00		
<b>Vendor 0026 - CHASE BANK</b>							
240403CHASECC							
00016217	CHASE BANK	04/03/2024		3,072.90	3,072.90	Open	N
	CREDIT CARD CHARGES	MDIAZ					04/15/2024
	001-101-50620	TRAVEL & MEETING EXPENSE		576.03			
	001-101-60700	VILLAGE EVENTS		212.95			
	001-101-60510	OFFICE EXPENSE		15.38			
	001-110-60510	OFFICE EXPENSE		59.38			
	001-101-60543	SOFTWARE - MAINTENANCE		120.00			
	001-101-60541	SOFTWARE		439.79			
	001-110-50070	POLICE OFFICERS EQUIP.		58.07			
	001-110-50630	TRAINING EXPENSE		921.70			
	001-110-90900	MISC.EXPENSE		126.11			
	001-110-50510	POSTAGE EXPENSE		69.99			
	001-101-60545	INTERNET EXPENSE/CABLE /EMAIL		14.95			
	001-101-50640	ORD.BOOKS & MAPS		458.55			
Total Vendor 0026 - CHASE BANK							

INVOICE REGISTER FOR VILLAGE OF RIVERWOODS

POST DATES 04/15/2024 - 05/02/2024

POSTED AND UNPOSTED  
OPEN

Invoice Number

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
<b>Vendor 0026 - CHASE BANK</b>				3,072.90	3,072.90		
<b>Vendor 0718 - COMCAST BUSINESS</b>							
<b>240408COMCASTX1</b>							
00016223	COMCAST BUSINESS	04/08/2024		68.65	68.65	Open	N
	PHONE, OFF-SITE LIFT STATION - 4	TIMBERW MDIAZ		68.65			04/16/2024
	502-000-50710	PHONE, OFF-SITE LIFT STATION - 4	TIMBERW				
<b>199812860</b>							
<b>00016228</b>							
	COMCAST BUSINESS	04/15/2024		1,132.43	1,132.43	Open	N
	POLICE & VILLAGE HALL TELEPHONE	SERVICE MDIAZ		566.22			04/17/2024
	001-101-50520	TELEPHONE EXPENSE		566.21			
	001-110-50520	TELEPHONE EXPENSE					
<b>240411COMCASTX1</b>							
<b>00016236</b>							
	COMCAST BUSINESS	04/11/2024		495.82	495.82	Open	N
	INTERNET EXPENSE/CABLE /EMAIL	MDIAZ		60.00			04/18/2024
	001-110-50520	TELEPHONE EXPENSE		435.82			
	001-110-60545	INTERNET EXPENSE/CABLE/EMAIL					
<b>240411COMCASTX7</b>							
<b>00016237</b>							
	COMCAST BUSINESS	04/11/2024		500.51	500.51	Open	N
	VILLAGE CABLE, INTERNET, FAX	MDIAZ		500.51			04/18/2024
	001-101-50710	VILLAGE CABLE, INTERNET, FAX					
<b>240419COMCASTX1</b>							
<b>00016254</b>							
	COMCAST BUSINESS	04/19/2024		68.65	68.65	Open	N
	PHONE, OFF-SITE LIFT STATION - 1805	TRIL MDIAZ		68.65			04/26/2024
	502-000-50710	PHONE, OFF-SITE LIFT STATION - 1805	TRIL				
Total Vendor 0718 - COMCAST BUSINESS				2,266.06	2,266.06		
<b>Vendor 0038 - COMED</b>							
<b>240423COMEDX333</b>							
<b>00016257</b>							
	COMED	04/23/2024		31.95	31.95	Open	N
	UTILITY EXPENSE - ELECTRIC: 40	WELLESLEY MDIAZ		31.95			04/29/2024
	501-000-50710	UTILITY EXPENSE					
Total Vendor 0038 - COMED				31.95	31.95		
<b>Vendor 0041 - DAILY HERALD MEDIA GROUP</b>							

INVOICE REGISTER FOR VILLAGE OF RIVERWOODS

POST DATES 04/15/2024 - 05/02/2024

POSTED AND UNPOSTED  
OPEN

Invoice Number

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
<b>Vendor 0041 - DAILY HERALD MEDIA GROUP</b>							
287243 00016261	DAILY HERALD MEDIA GROUP PUBLIC HEARINGS 001-101-50570	04/29/2024 MDIAZ		78.20	78.20	Open	N 04/29/2024
		ADVERTISING EXPENSE - LEGAL		78.20			
Total Vendor 0041 - DAILY HERALD MEDIA GROUP				78.20	78.20		
<b>Vendor 0520 - DAVID G.ETERNO</b>							
10489 00016278	DAVID G.ETERNO ADMINISTRATIVE ADJUDICATION HEARINGS - A MDIAZ 001-102-50329	05/01/2024 ADMIN.HEARING - JUDGE		500.00	500.00	Open	N 05/02/2024
Total Vendor 0520 - DAVID G.ETERNO				500.00	500.00		
<b>Vendor 0171 - DAVID SCHOENFELD</b>							
24422 00016242	DAVID SCHOENFELD SENIOR CITIZEN REIMBURSEMENT OF RIVERWOOD MDIAZ 001-101-50601	04/22/2024 GAS TAX REBATE		22.34	22.34	Open	N 04/22/2024
Total Vendor 0171 - DAVID SCHOENFELD				22.34	22.34		
<b>Vendor 0276 - DIGITAL CURRENCY SYSTEMS</b>							
QB118915 00016270	DIGITAL CURRENCY SYSTEMS IT CONSULTANT - MONTHLY RETAINER 001-101-50365	05/01/2024 MDIAZ IT CONSULTANT - MONTHLY RETAINER		1,053.01	1,053.01	Open	N 05/01/2024
Total Vendor 0276 - DIGITAL CURRENCY SYSTEMS				1,053.01	1,053.01		
<b>Vendor 0293 - DITO,LLC</b>							
INV84871 00016235	DITO,LLC 1 - PRORATED GOOGLE WORKSPACE BUSINESS S MDIAZ 001-101-60541	04/17/2024 GOOGLE WORKSPACE BUSINESS LICENSE		87.20	87.20	Open	N 04/18/2024
Total Vendor 0293 - DITO,LLC				87.20	87.20		

INVOICE REGISTER FOR VILLAGE OF RIVERWOODS

POST DATES 04/15/2024 - 05/02/2024

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OPEN

Invoice Number

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
<b>Vendor 0804 - ERIC OCHOA</b>							
INV0048 00016249	ERIC OCHOA	04/24/2024		400.00	400.00	Open	N
	A/V - FEBRUARY 20 2024 / APRIL 16, 2024 MDIAZ			400.00			04/24/2024
	001-101-50551	BOT & VILLAGE MEETING EXPENSE					
Total Vendor 0804 - ERIC OCHOA				400.00	400.00		
<b>Vendor 0049 - ERNIE'S WRECKER SERVICE</b>							
248845 00016268	ERNIE'S WRECKER SERVICE	04/29/2024		658.74	658.74	Open	N
	2021 DODGE DURANGO #65 - OIL CHANGE, REP MDIAZ			658.74			04/30/2024
	001-110-50010	AUTO - REPAIRS & MAINTENANCE					
Total Vendor 0049 - ERNIE'S WRECKER SERVICE				658.74	658.74		
<b>Vendor 0483 - ESSCOE LLC</b>							
65248 00016280	ESSCOE LLC	04/30/2024		627.50	627.50	Open	N
	REPAIRED (5) CAT5 CABLES AND RECONNECTED MDIAZ			627.50			05/02/2024
	001-110-50120	REPAIRED (5) CAT5 CABLES AND RECONNECTED					
Total Vendor 0483 - ESSCOE LLC				627.50	627.50		
<b>Vendor 0050 - FAST SIGNS</b>							
138-124620 00016245	FAST SIGNS	04/22/2024		899.26	899.26	Open	N
	NOTICE OF PUBLIC HEARING - ZONING HEARIN MDIAZ			899.26			04/23/2024
	001-102-90900	NOTICE OF PUBLIC HEARING - ZONING HEARIN					
138-124660 00016246	FAST SIGNS	04/19/2024		163.02	163.02	Open	N
	PATHWAY CLOSED SIGN - DOUBLE SIDED MDIAZ			163.02			04/23/2024
	001-101-50210	SIGNS					
Total Vendor 0050 - FAST SIGNS				1,062.28	1,062.28		
<b>Vendor 0053 - FOX VALLEY FIRE &amp; SAFETY</b>							

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<b>Vendor 0053 - FOX VALLEY FIRE &amp; SAFETY</b>							
IN00678566 00016247	FOX VALLEY FIRE & SAFETY ANNUAL INSPECTION BACKFLOW PREVENTER 001-101-50120	04/18/2024 MDIAZ ANNUAL INSPECTION BACKFLOW PREVENTER		547.85 547.85	547.85	Open	N 04/24/2024
IN00678347 00016252	FOX VALLEY FIRE & SAFETY EMERGENCY LIGHTS SERVICE 001-110-50111	04/16/2024 MDIAZ EMERGENCY LIGHTS SERVICE		2,345.00 2,345.00	2,345.00	Open	N 04/25/2024
Total Vendor 0053 - FOX VALLEY FIRE & SAFETY				2,892.85	2,892.85		
<b>Vendor 0056 - GARVEY'S OFFICE PRODUCTS</b>							
PINV2557241 00016213	GARVEY'S OFFICE PRODUCTS OFFICE SUPPLIES 001-110-60510	04/12/2024 MDIAZ OFFICE SUPPLIES		136.88 136.88	136.88	Open	N 04/15/2024
PINV2557257 00016214	GARVEY'S OFFICE PRODUCTS OFFICE SUPPLIES 001-110-60510	04/12/2024 MDIAZ OFFICE SUPPLIES		86.08 86.08	86.08	Open	N 04/15/2024
PINV2557873 00016218	GARVEY'S OFFICE PRODUCTS OFFICE SUPPLIES 001-101-60510	04/15/2024 MDIAZ OFFICE SUPPLIES		290.00 290.00	290.00	Open	N 04/15/2024
PINV2558148 00016225	GARVEY'S OFFICE PRODUCTS OFFICE SUPPLIES 001-101-60510	04/16/2024 MDIAZ OFFICE SUPPLIES		83.50 83.50	83.50	Open	N 04/16/2024
CM204996 00016226	GARVEY'S OFFICE PRODUCTS OFFICE SUPPLIES - RETURN 001-101-60510	04/15/2024 MDIAZ OFFICE SUPPLIES - RETURN		(6.79) (6.79)	(6.79)	Open	N 04/16/2024
PINV2558353 00016230	GARVEY'S OFFICE PRODUCTS OFFICE SUPPLIES 001-110-60510	04/16/2024 MDIAZ OFFICE SUPPLIES		51.48 51.48	51.48	Open	N 04/17/2024

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<b>Vendor 0056 - GARVEY'S OFFICE PRODUCTS</b>							
PINV2558748 00016233	GARVEY'S OFFICE PRODUCTS OFFICE SUPPLIES 001-110-60510	04/17/2024 MDIAZ OFFICE SUPPLIES		59.05	59.05	Open	N 04/18/2024
PINV2559980 00016239	GARVEY'S OFFICE PRODUCTS OFFICE SUPPLIES 001-101-60510	04/19/2024 MDIAZ OFFICE SUPPLIES		114.16	114.16	Open	N 04/19/2024
PINV2563802 00016269	GARVEY'S OFFICE PRODUCTS OFFICE SUPPLIES 001-101-60510	04/30/2024 MDIAZ OFFICE SUPPLIES		207.71	207.71	Open	N 04/30/2024
PINV2564324 00016274	GARVEY'S OFFICE PRODUCTS OFFICE SUPPLIES 001-110-60510	05/01/2024 MDIAZ OFFICE SUPPLIES		52.17	52.17	Open	N 05/02/2024
PINV2564999 00016297	GARVEY'S OFFICE PRODUCTS OFFICE SUPPLIES 001-101-60510	05/02/2024 MDIAZ OFFICE SUPPLIES		68.67	68.67	Open	N 05/02/2024
Total Vendor 0056 - GARVEY'S OFFICE PRODUCTS				1,142.91	1,142.91		
<b>Vendor 0057 - GEWALT HAMILTON</b>							
9770.002 - 14R 00016285	GEWALT HAMILTON GENERAL VILLAGE ENGINEERING 001-101-50320	04/26/2024 MDIAZ ENGINEER EXPENSE		7,861.26	7,861.26	Open	N 05/02/2024
9770.003 - 5 00016286	GEWALT HAMILTON DEERFIELD ROAD COORDINATION 001-104-50320	03/31/2024 MDIAZ ENGINEER EXPENSE		1,070.00	1,070.00	Open	N 05/02/2024
9770.150 - 11 00016287	GEWALT HAMILTON ROAD PROGRAM 001-104-50320	03/31/2024 MDIAZ ENGINEER EXPENSE		6,419.00	6,419.00	Open	N 05/02/2024

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<b>Vendor 0057 - GEWALT HAMILTON</b>							
9770.264 - 12R 00016288	GEWALT HAMILTON IEPA MS4 INSPECTION COORDINATION 001-104-50433	03/31/2024 MDIAZ POLUTION CONTROL/ NPDES		720.00 720.00	720.00	Open	N 05/02/2024
9770.700 - 8R 00016289	GEWALT HAMILTON SEWER 502-000-50320	04/26/2024 MDIAZ ENGINEER EXPENSE		6,183.00 6,183.00	6,183.00	Open	N 05/02/2024
9770.604 - 44R 00016290	GEWALT HAMILTON WATER SYSTEM OPERATIONS 501-000-50320	03/31/2024 MDIAZ ENGINEER EXPENSE		14,215.00 14,215.00	14,215.00	Open	N 05/02/2024
9770.606 - 14 00016291	GEWALT HAMILTON UTILITY BILLING 501-000-50320	03/31/2024 MDIAZ ENGINEER EXPENSE		4,722.28 4,722.28	4,722.28	Open	N 05/02/2024
9770.600 - 4 00016292	GEWALT HAMILTON WATER OPS GENERAL 501-000-50320	04/30/2024 MDIAZ ENGINEER EXPENSE		1,260.00 1,260.00	1,260.00	Open	N 05/02/2024
9770.401 - 11 00016293	GEWALT HAMILTON GENERAL GIS 001-101-50320	03/31/2024 MDIAZ ENGINEER EXPENSE		2,428.00 2,428.00	2,428.00	Open	N 05/02/2024
9770.524 - 1 00016294	GEWALT HAMILTON ASSORTED LOT REVIEWS 2024 001-102-50320	03/31/2024 MDIAZ ENGINEER EXPENSE		747.00 747.00	747.00	Open	N 05/02/2024
9770.609 -4 00016295	GEWALT HAMILTON SAUNDERS ROAD PH II 505-000-90520	03/22/2024 MDIAZ SAUNDERS ROAD PH II		28,724.00 28,724.00	28,724.00	Open	N 05/02/2024
9770.348 - 14 00016296	GEWALT HAMILTON SAUNDERS RD WATER MAIN REPLACEMENT 501-000-80202	03/31/2024 MDIAZ SAUNDERS RD WATER MAIN REPLACEMENT		20,483.00 20,483.00	20,483.00	Open	N 05/02/2024



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<b>Vendor 0057 - GEWALT HAMILTON</b>							
Total Vendor 0057 - GEWALT HAMILTON				94,832.54	94,832.54		
<b>Vendor 0488 - HENRY HOLLANDER</b>							
240424HENRYHOLL							
00016250	HENRY HOLLANDER	04/24/2024		50.00	50.00	Open	N
	CELL PHONE REIMBURSEMENT, HENRY HOLLANDE MDIAZ			50.00			04/25/2024
	001-101-50520	TELEPHONE EXPENSE					
Total Vendor 0488 - HENRY HOLLANDER				50.00	50.00		
<b>Vendor 0754 - HOWARD SIMON</b>							
12405310							
00016221	HOWARD SIMON	04/12/2024		537.50	537.50	Open	N
	PAYROLL SERVICES, 04/15/2024	MDIAZ		537.50			04/15/2024
	001-101-50370	PAYROLL SERVICES, 04/15/2024					
12406269							
00016259	HOWARD SIMON	04/29/2024		42.07	42.07	Open	N
	PAYROLL SERVICES, 04/30/2024	MDIAZ		42.07			04/29/2024
	001-101-50370	PAYROLL SERVICES, 04/30/2024					
Total Vendor 0754 - HOWARD SIMON				579.57	579.57		
<b>Vendor 0071 - HT STRENGER</b>							
I924420							
00016281	HT STRENGER	03/17/2024		1,493.00	1,493.00	Open	N
	GRINDER PUMP MAINTENANCE, 3079 DEERFIELD MDIAZ			1,493.00			05/02/2024
	502-000-50100	GRINDER PUMP MAINTENANCE					
I924503							
00016282	HT STRENGER	03/26/2024		352.00	352.00	Open	N
	GRINDER PUMP MAINTENANCE, 2500 GREENBRIA MDIAZ			352.00			05/02/2024
	502-000-50100	GRINDER PUMP MAINTENANCE					
I924514							
00016283	HT STRENGER	03/27/2024		352.00	352.00	Open	N
	GRINDER PUMP MAINTENANCE, 460 PORTWINE R MDIAZ			352.00			05/02/2024
	502-000-50100	GRINDER PUMP MAINTENANCE					

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<b>Vendor 0071 - HT STRENGER</b>							
1924539 00016284	HT STRENGER PURCHASE 4, DH E-ONE GRINDER PUMPS FOR R MDIAZ 502-000-50100	03/29/2024 GRINDER PUMP MAINTENANCE		15,984.00 15,984.00	15,984.00	Open	N 05/02/2024
Total Vendor 0071 - HT STRENGER				18,181.00	18,181.00		
<b>Vendor 0034 - HUVARD LAW FIRM</b>							
300.001.040 00016298	HUVARD LAW FIRM LEGAL EXPENSE - GENERAL MATTERS 001-101-50330	05/02/2024 MDIAZ LEGAL EXPENSE		3,000.00 3,000.00	3,000.00	Open	N 05/02/2024
300.504.001.012 00016299	HUVARD LAW FIRM TIF#2 - COLONIAL COURT, FEDRAL LIFE, SHO MDIAZ 504-000-50330	05/02/2024 LEGAL EXPENSE		10,132.50 10,132.50	10,132.50	Open	N 05/02/2024
300.702.007 00016300	HUVARD LAW FIRM CHUDY SUBDIVISION 702-000-20700	05/02/2024 MDIAZ CHUDY SUBDIVISION		1,050.00 1,050.00	1,050.00	Open	N 05/02/2024
Total Vendor 0034 - HUVARD LAW FIRM				14,182.50	14,182.50		
<b>Vendor 0089 - JERI COTTON</b>							
240428 00016256	JERI COTTON MEETING MINUTES - 04 02, 11, 16, 2024 001-101-50360	04/28/2024 MDIAZ MEETING MINUTES - 04 02, 11, 16, 2024		262.55 262.55	262.55	Open	N 04/29/2024
Total Vendor 0089 - JERI COTTON				262.55	262.55		
<b>Vendor 0105 - LAKE COUNTY PUBLIC WORKS</b>							
4192084 00016262	LAKE COUNTY PUBLIC WORKS SEWER VH, 02/29/2024 - 04/30/2024, 00488 MDIAZ 001-101-50710	04/30/2024 SEWER VH, 02/29/2024 - 04/30/2024		106.16 106.16	106.16	Open	N 04/29/2024

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<b>Vendor 0105 - LAKE COUNTY PUBLIC WORKS</b>							
4192164							
00016263	LAKE COUNTY PUBLIC WORKS	04/30/2024		212.32	212.32	Open	N
	SEWER PD, 02/29/2024 - 04/30/2024, 03239 MDIAZ						04/29/2024
	001-110-50710	SEWER PD, 02/29/2024 - 04/30/2024		212.32			
Total Vendor 0105 - LAKE COUNTY PUBLIC WORKS				318.48	318.48		
<b>Vendor 0108 - LAKE COUNTY STORMWATER MGT.</b>							
RIVERWOODS-2024							
00016265	LAKE COUNTY STORMWATER MGT.	06/01/2024		5,166.67	5,166.67	Open	N
	OPERATION AND MAINTENANCE OF GAUGE FY202 MDIAZ						04/30/2024
	001-101-50360	OPERATION AND MAINTENANCE OF GAUGE FY202		5,166.67			
Total Vendor 0108 - LAKE COUNTY STORMWATER MGT.				5,166.67	5,166.67		
<b>Vendor 0769 - MACGOULD</b>							
190							
00016216	MACGOULD	04/04/2024		1,830.00	1,830.00	Open	N
	SSA 25 SNOW REMOVAL - 01 /12, 17, 19, 22 MDIAZ						04/15/2024
	125-000-50180	SSA 25 SNOW REMOVAL		1,830.00			
Total Vendor 0769 - MACGOULD				1,830.00	1,830.00		
<b>Vendor 0531 - MELISSA C.WACH</b>							
240501WACH							
00016271	MELISSA C.WACH	05/01/2024		6,300.00	6,300.00	Open	N
	APRIL 2024 PROSECUTION LEGAL FEES MDIAZ						05/01/2024
	001-101-50330	LEGAL EXPENSE		6,300.00			
Total Vendor 0531 - MELISSA C.WACH				6,300.00	6,300.00		
<b>Vendor 0614 - MICHAEL CLAYTON</b>							
240423MICHAELCL							
00016243	MICHAEL CLAYTON	04/23/2024		254.87	254.87	open	N
	SOFTWARE EXPENSE - REIMBURSEMENT MDIAZ						04/23/2024
	001-101-60541	SOFTWARE EXPENSE - REIMBURSEMENT		254.87			
Total Vendor 0614 - MICHAEL CLAYTON				254.87	254.87		

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<b>Vendor 0125 - MICHAEL P.MURRIN</b>							
240430MURRIN 00016272	MICHAEL P.MURRIN PLUMBING INSPECTIONS FOR APRIL 2024 001-102-50380	04/30/2024 MDIAZ		350.00 350.00	350.00	Open	N 05/01/2024
Total Vendor 0125 - MICHAEL P.MURRIN				350.00	350.00		
<b>Vendor MISC - MICHAEL PETMEZAS</b>							
24423MICHAELPET 00016244	MICHAEL PETMEZAS COST SHARE REIMBURESEMENT - NATIVE TREE 001-106-50850	04/23/2024 MDIAZ NATIVE TREE & SHRUB PLANTING		555.00 555.00	555.00	Open	N 04/23/2024
Total Vendor MISC - MICHAEL PETMEZAS				555.00	555.00		
<b>Vendor UB REFUND - NEAL TYSON</b>							
240430NEALTYSON 00016266	NEAL TYSON UB REFUND FOR INACTIVE ACCOUNT: 02-102 502-000-30641 501-000-10390	04/30/2024 MDIAZ SEWER FEES ACCOUNTS RECEIVABLE - UB	04/30/2024	16.72 9.98 6.74	16.72	Open	N 04/30/2024
Total Vendor UB REFUND - NEAL TYSON				16.72	16.72		
<b>Vendor 0136 - NORTH EAST MULTI-REQIONAL TRAINING</b>							
349683 00016219	NORTH EAST MULTI-REQIONAL TRAINING ANNUAL MEMBERSHIP INVOICE - FOR THE TRAI 001-110-50630	04/03/2024 MDIAZ TRAINING EXPENSE		1,425.00 1,425.00	1,425.00	Open	N 04/15/2024
Total Vendor 0136 - NORTH EAST MULTI-REQIONAL TRAINING				1,425.00	1,425.00		
<b>Vendor 0449 - NORTH SHORE GAS</b>							
240415NSGASX066 00016227	NORTH SHORE GAS UTILITIES EXPENSE - GAS 501-000-50710	04/15/2024 MDIAZ UTILITIES EXPENSE - GAS		83.40 83.40	83.40	Open	N 04/16/2024

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<b>Vendor 0449 - NORTH SHORE GAS</b>							
240417NSGASX191							
00016238	NORTH SHORE GAS	04/17/2024		380.91	380.91	Open	N
	UTILITIES EXPENSE - GAS	MDIAZ					04/18/2024
	001-101-50710	UTILITIES EXPENSE - GAS		380.91			
Total Vendor 0449 - NORTH SHORE GAS				<u>464.31</u>	<u>464.31</u>		
<b>Vendor 0141 - NORTHERN ILLINOIS POLICE ALARM SYSTEM</b>							
15306							
00016222	NORTHERN ILLINOIS POLICE ALARM SYST	04/12/2024		6,955.00	6,955.00	Open	N
	NIPAS MEMBERSHIP, 5/1/24 - 4/30/25	MDIAZ					04/15/2024
	001-110-50610	NIPAS MEMBERSHIP, 5/1/24 - 4/30/25		6,955.00			
Total Vendor 0141 - NORTHERN ILLINOIS POLICE ALARM SYSTEM				<u>6,955.00</u>	<u>6,955.00</u>		
<b>Vendor 0802 - POINT &amp; PAY</b>							
240422POINT&PAY							
00016240	POINT & PAY	04/22/2024		50.00	50.00	Open	N
	MONTHLY SERVICE FEE - MARCH, 2024	MDIAZ					04/22/2024
	001-101-50360	MONTHLY SERVICE FEE - MARCH, 2024		50.00			
Total Vendor 0802 - POINT & PAY				<u>50.00</u>	<u>50.00</u>		
<b>Vendor 0133 - QUADIENET FINANCE USA, INC.</b>							
240412QUAD							
00016248	QUADIENET FINANCE USA, INC.	04/12/2024		500.00	500.00	Open	N
	POSTAGE	MDIAZ					04/24/2024
	001-101-50510	POSTAGE EXPENSE		500.00			
Total Vendor 0133 - QUADIENET FINANCE USA, INC.				<u>500.00</u>	<u>500.00</u>		
<b>Vendor 0161 - QUICK KILL EXTERMINATING</b>							
354628							
00016231	QUICK KILL EXTERMINATING	04/17/2024		263.00	263.00	open	N
	QUARTERLY PEST PREVENTION	MDIAZ					04/17/2024
	001-101-50116	QUARTERLY PEST PREVENTION		263.00			

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<b>Vendor 0161 - QUICK KILL EXTERMINATING</b>							
354190							
00016234	QUICK KILL EXTERMINATING	04/17/2024		158.00	158.00	Open	N
	QUARTERLY PEST PREVENTION	MDIAZ					04/18/2024
	001-110-50116	QUARTERLY PEST PREVENTION		158.00			
Total Vendor 0161 - QUICK KILL EXTERMINATING				421.00	421.00		
<b>Vendor 0695 - RGN &amp; SONS LANDSCAPING INC.</b>							
240331RGN							
00016232	RGN & SONS LANDSCAPING INC.	03/31/2024		3,625.00	3,625.00	Open	N
	LANDSCAPING - MARCH 2024	MDIAZ					04/17/2024
	001-101-50130	LANDSCAPING - MARCH 2024		3,625.00			
Total Vendor 0695 - RGN & SONS LANDSCAPING INC.				3,625.00	3,625.00		
<b>Vendor 0189 - TESKA ASSOCIATES INC</b>							
14208							
00016258	TESKA ASSOCIATES INC	04/24/2024		880.00	880.00	Open	N
	LEXINGTON REVIEWS	MDIAZ					04/29/2024
	504-000-50360	LEXINGTON REVIEWS		880.00			
Total Vendor 0189 - TESKA ASSOCIATES INC				880.00	880.00		
<b>Vendor 0190 - THE BLUE LINE</b>							
46392							
00016279	THE BLUE LINE	04/30/2024		397.00	397.00	Open	N
	PART-TIME POLICE OFFICER RECRUITMENT LIS	MDIAZ					05/02/2024
	001-110-50090	PART-TIME POLICE OFFICER RECRUITMENT		397.00			
Total Vendor 0190 - THE BLUE LINE				397.00	397.00		
<b>Vendor 0195 - THOMPSON ELEVATOR INSPECTION</b>							
24-0769							
00016224	THOMPSON ELEVATOR INSPECTION	04/12/2024		129.00	129.00	open	N
	ELEVATOR INSPECTIONS	MDIAZ					04/16/2024
	001-102-50340	ELEVATOR INSPECTIONS		129.00			
Total Vendor 0195 - THOMPSON ELEVATOR INSPECTION				129.00	129.00		

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<b>Vendor 0667 - USIC LOCATING SERVICES,LLC</b>							
656673 00016276	USIC LOCATING SERVICES,LLC LOCATING SERVICES 501-000-50360 502-000-50360	04/30/2024 MDIAZ LOCATING SERVICES LOCATING SERVICES		1,605.82 802.91 802.91	1,605.82	Open	N 05/02/2024
Total Vendor 0667 - USIC LOCATING SERVICES,LLC				1,605.82	1,605.82		
<b>Vendor 0206 - VERIZON WIRELESS</b>							
9961799811 00016255	VERIZON WIRELESS TELEPHONE EXPENSE 001-101-50520 001-110-50520	04/16/2024 MDIAZ TELEPHONE EXPENSE TELEPHONE EXPENSE		728.07 329.52 398.55	728.07	Open	N 04/26/2024
Total Vendor 0206 - VERIZON WIRELESS				728.07	728.07		
<b>Vendor 0325 - VILLAGE OF DEERFIELD - DISPATCH SVC</b>							
44819 00016251	VILLAGE OF DEERFIELD - DISPATCH SVC DISPATCH SERVICES - 2ND QUARTER 2024 001-110-50220	04/17/2024 MDIAZ DISPATCH SERVICES - 2ND QUARTER 2024		36,333.00 36,333.00	36,333.00	Open	N 04/25/2024
Total Vendor 0325 - VILLAGE OF DEERFIELD - DISPATCH SVC				36,333.00	36,333.00		
<b>Vendor 0764 - WEX BANK</b>							
96433369 00016229	WEX BANK MONTHLY FUEL 001-110-60550	04/15/2024 MDIAZ MONTHLY FUEL		1,220.88 1,220.88	1,220.88	Open	N 04/17/2024
Total Vendor 0764 - WEX BANK				1,220.88	1,220.88		
<b>Vendor 0761 - WRB LLC</b>							
2024-08 00016277	WRB LLC CONSULTANT 001-101-50360	05/01/2024 MDIAZ CONSULTANT		9,150.00 9,150.00	9,150.00	Open	N 05/02/2024
Total Vendor 0761 - WRB LLC							

INVOICE REGISTER FOR VILLAGE OF RIVERWOODS

POST DATES 04/15/2024 - 05/02/2024

POSTED AND UNPOSTED  
OPEN

Invoice Number

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
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Vendor 0761 - WRB LLC

9,150.00      9,150.00

# of Invoices:	86	# Due: 86	Totals:	259,156.47	259,156.47
# of Credit Memos:	1	# Due: 1	Totals:	(6.79)	(6.79)
Net of Invoices and Credit Memos:				259,149.68	259,149.68
* 1 Net Invoices have Credits Totalling:				(377.99)	

--- TOTALS BY FUND ---

001 GENERAL	142,972.34	142,972.34
125 SSA 25 ROAD MAINT.	1,830.00	1,830.00
501 CONSOLIDATED WATER FUND	43,410.65	43,410.65
502 SEWER FUND	25,314.19	25,314.19
504 TIF # 2 - FEDERAL LIFE	11,012.50	11,012.50
505 CAPITAL PROJECT FUND	33,560.00	33,560.00
702 DEPOSIT	1,050.00	1,050.00

--- TOTALS BY DEPT/ACTIVITY ---

000	116,177.34	116,177.34
101 ADMINISTRATION	53,321.76	53,321.76
102 BUILDING DEPARTMENT	7,756.06	7,756.06
104 ROAD & BRIDGE & STORM WATER	8,209.00	8,209.00
106 WOODLAND MANAGEMENT	555.00	555.00
110 POLICE	73,130.52	73,130.52



**VILLAGE OF RIVERWOODS**  
**2024 MC Citations - Administrative Court**

Citation Number	Violation	Citation Date	Court Date	Disposition	Amount	Court Costs	Paid
MC0751	Failure to secure all door and window openings	1/19/2024	2/15/2024	Liable	\$100.00	\$40.00	\$240.00
MC0752	Failure to erect temporary fence around building	1/19/2024	2/15/2024	Liable	\$100.00		
MC0753	Failed to apply for building permit	1/24/2024	2/15/2024	Dismissed w/o prejudice	\$0.00	N/A	N/A
MC0754	Failed to properly store on or remove from the premises nonlicensed motor vehicles	1/26/2024	2/15/2024	Dismissed / Nonsuited	\$0.00	N/A	N/A
MC0755	Failed to remove a motorized earthmoving equipment from the property	1/26/2024	2/15/2024	Liable	\$500.00	\$50.00	
MC0756	Failed to store construction equipment & materials wholly within the principle building or accessory building	1/26/2024	2/15/2024	Liable	\$500.00		
MC0757	Used construction equipment not in connection with a residential occupancy on the property	1/26/2024	2/15/2024	Liable	\$500.00		
MC0758	Stored nonlicensed motor vehicles outside a totally enclosed structure	1/30/2024	2/15/2024	Liable	\$125.00	\$40.00	\$290.00
MC0759	Violated home occupation ordinance by accepting delivery of multiple nonlicensed vehicles on the premises	1/30/2024	2/15/2024	Liable	\$125.00		
MC0760	Failed to remove flammable draperies which obstruct required exit width and visibility thereof	2/2/2024	2/15/2024	Liable	\$500.00	\$50.00	\$550.00
MC0761	Failed to maintain required fence or barrier around swimming pool continuing from December 12, 2023	3/4/2024	3/21/2024	Liable	\$750.00		
MC0762	Failed to prevent the accumulation of stagnant water on the premises and abate an unsafe condition by maintaining an uncovered and unprotected open trench on the premises - continuing from December 12, 2023.	3/4/2024	3/21/2024	Liable	\$750.00		

**VILLAGE OF RIVERWOODS**  
**2024 MC Citations - Administrative Court**

Citation Number	Violation	Citation Date	Court Date	Disposition	Amount	Court Costs	Paid
MC0763	Failed to maintain construction site free and clear of construction debris and refuse. Failed to maintain refuse containment on site, continuing from December 12, 2023	3/4/2024	3/21/2024	Liable	\$750.00	\$50.00	
MC0764	Failed to stabilize disturbed areas of land continuing from December 12, 2023	3/4/2024	3/21/2024	Liable	\$750.00		
MC0765	Failed to install unfinished edges of fence at the bottom of the fence or abate sharp twist selvages, continuing from December 12, 2023.	3/4/2024	3/21/2024	Liable	\$750.00		
MC0766	Failed to abate unsafe conditions: 1. Exposed conductors at exterior electric service receptacle. 2. Damage exterior light pole.	3/4/2024	3/21/2024	Liable	\$750.00		
MC0767	Failed to maintain required fence or barrier around swimming pool continuing from March 22, 2024.	4/12/2024	5/16/2024				
MC0768	Failed to prevent the accumulation of stagnant water on the premises and abate an unsafe condition by maintaining an uncovered and unprotected open trench on the premises - continuing from March 22, 2024.	4/12/2024	5/16/2024				
MC0769	Failed to maintain construction site free and clear of construction debris and refuse. Failed to maintain refuse containment on site, continuing from March 22, 2024.	4/12/2024	5/16/2024				
MC0770	Failed to stabilize disturbed areas of land continuing from March 22, 2024.	4/12/2024	5/16/2024				
MC0771	Failed to install unfinished edges of fence at the bottom of the fence or abate sharp twist selvages, continuing from March 22, 2024.	4/12/2024	5/16/2024				

**VILLAGE OF RIVERWOODS**  
**2024 MC Citations - Administrative Court**

Citation Number	Violation	Citation Date	Court Date	Disposition	Amount	Court Costs	Paid
MC0772	Failed to abate unsafe conditions: 1. Exposed conductors at exterior electric service receptacle. 2. Damage exterior light pole. Continuing from March 22, 2024.	4/12/2024	5/16/2024				
MC0773	Failure to maintain the perimeter area construction fencing in a secure manner.	4/12/2024	5/16/2024				
MC0774	Violated Stop Work Order	4/12/2024	5/16/2024				
MC0775	Performed work not in conformance with the approved construction documents	4/12/2024	5/16/2024				
MC0901	Failed to maintain required fence or barrier around swimming pool continuing from March 22, 2024.	4/12/2024	5/16/2024				
MC0902	Failed to prevent the accumulation of stagnant water on the premises and abate an unsafe condition by maintaining an uncovered and unprotected open trench on the premises - continuing from March 22, 2024.	4/12/2024	5/16/2024				
MC0903	Failed to maintain construction site free and clear of construction debris and refuse. Failed to maintain refuse containment on site, continuing from March 22, 2024.	4/12/2024	5/16/2024				
MC0904	Failed to stabilize disturbed areas of land continuing from March 22, 2024.	4/12/2024	5/16/2024				
MC0905	Failed to install unfinished edges of fence at the bottom of the fence or abate sharp twist selvages, continuing from March 22, 2024.	4/12/2024	5/16/2024				
MC0906	Failed to abate unsafe conditions: 1. Exposed conductors at exterior electric service receptacle. 2. Damage exterior light pole. Continuing from March 22, 2024.	4/12/2024	5/16/2024				

**VILLAGE OF RIVERWOODS**  
**2024 MC Citations - Administrative Court**

Citation Number	Violation	Citation Date	Court Date	Disposition	Amount	Court Costs	Paid
MC0907	Failure to maintain the perimeter area construction fencing in a secure manner.	4/12/2024	5/16/2024				
MC0908	Violated Stop Work Order	4/12/2024	5/16/2024				
MC0909	Performed work not in conformance with the approved construction documents	4/12/2024	5/16/2024				
MC0910	Failed to maintain required fence or barrier around swimming pool continuing from March 22, 2024.	4/12/2024	5/16/2024				
MC0911	Failed to prevent the accumulation of stagnant water on the premises and abate an unsafe condition by maintaining an uncovered and unprotected open trench on the premises - continuing from March 22, 2024.	4/12/2024	5/16/2024				
MC0912	Failed to maintain construction site free and clear of construction debris and refuse. Failed to maintain refuse containment on site, continuing from March 22, 2024.	4/12/2024	5/16/2024				
MC0913	Failed to stabilize disturbed areas of land continuing from March 22, 2024.	4/12/2024	5/16/2024				
MC0914	Failed to install unfinished edges of fence at the bottom of the fence or abate sharp twist selvages, continuing from March 22, 2024.	4/12/2024	5/16/2024				
MC0915	Failed to abate unsafe conditions: 1. Exposed conductors at exterior electric service receptacle. 2. Damage exterior light pole. Continuing from March 22, 2024.	4/12/2024	5/16/2024				
MC0916	Failure to maintain the perimeter area construction fencing in a secure manner.	4/12/2024	5/16/2024				
MC0917	Violated Stop Work Order	4/12/2024	5/16/2024				

**VILLAGE OF RIVERWOODS**  
**2024 MC Citations - Administrative Court**

Citation Number	Violation	Citation Date	Court Date	Disposition	Amount	Court Costs	Paid
MC0918	Performed work not in conformance with the approved construction documents	4/12/2024	5/16/2024				
MC0919	VOIDED	N/A	N/A				

# Police Report



## Riverwoods Police Incident Analysis Report

### Summary by Incident Type

5/7/2024

Activity Through May 1st of Each Year

Incident Type	2024 YTD	This Time 2023 YTD
46 (7503) (Mortorist Assist)	35	30
50 PD (7572) (Crash Property Damage)	28	22
50 PI (7571) (Crash Personal Injury)	8	10
50 Priv Prop (7573) (Crash Private Property)	-	3
911 Hang up (7911)	10	2
Ambulance (7021)	131	122
Animal Problem (7245)	20	12
AOA (7001)	52	60
Armed Robbery (0310)	-	-
Assault (0500)	-	-
Attempt Suicide (7221)	-	-
Battery - Simple (0460)	-	1
Battery (0400)	1	1
Burg - From Motor Veh (0760)	-	-
Burglar Alarm (7082)	78	100
Burglary - Residential (0625)	-	3
Burglary (0600)	-	1
Cell 911 (7912)	-	-
Child Seat Inspect (7042)	-	1
Construction Comp (7078)	-	1
Controlled Substance (2000)	-	-
Credit Card Fraud (1150)	-	1
Crim Damage to Prop (1310)	2	4
Crim Sexual Assault (1563)	-	-
Crim Trespass to Land (1330)	2	1
Crim Trespass to Veh (1360)	-	-
Death Investigation (7231)	-	1
Deceptive Practice (1110)	3	2
Domestic Battery (0486)	-	-
Domestic Trouble (7130)	4	10
DUI (2410)	11	14
Fingerprinting (7039)	4	6
Fire Alarm (0733)	13	15
Fire Call (7024)	23	17
Fireworks Complaints (3001)	1	1
Forgery (1120)	-	-
Found Animal (7246)	3	-
Found Prop. (7156)	4	1
Harassment by Telephone (2825)	1	-
Hold Up Alarm (7083)	7	9
Identity Theft (7198)	6	1
Lock out - Vehicle (7051)	8	3
Lost / Mislaid Prop (7144)	2	2
Missing Person (7178)	-	1
Noise Comp (7078)	3	5
Notification (7049)	4	8
Other Comp (7079)	19	19
Other Investigation (7199)	11	9

<b>Incident Type</b>	<b>2024 YTD</b>	<b>This Time 2023 YTD</b>
Other Trouble (7139)	1	1
Parking Complaint (7522)	2	2
Premise Exam (7041)	641	657
Public Service (7040)	23	20
Roadway Debris (7250)	12	12
Solicitor (7063)	-	9
Suicide (7211)	-	-
Suspicious Auto (7123)	14	24
Suspicious Person (7123)	9	9
Telephone Threat (2820)	-	-
Theft from Motor Veh (0710)	-	-
Theft of Motor Veh (0910)	-	1
Theft Over \$500 (0815)	2	2
Theft Under \$500 (0825)	1	-
Traffic Complaint (7521)	15	16
Turned in Weapon/Ammo (7160)	1	1
Village Ord. Violation (7500)	4	6
Well Being Check (7045)	25	15
<b>Total:</b>	<b>1244</b>	<b>1274</b>
Crime Prevention Notices	213	222
Case Reports	63	58
Traffic Stops	771	563
Number of Citations issued	301	218
Number of Persons Issued Citations	225	145

8 houses are currently on the Vacation Watch list and are checked regularly.



# New Business

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## MEMORANDUM

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**TO:** Kristine Ford, Village President  
**FROM:** Tony Vasquez, Finance Director  
**DATE:** May 3, 2024  
**RE:** Village Hall Furniture Purchase

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**Background:**

The Village Hall has furniture needs to complete the work spaces for the Finance Director, Director of Community Services, and Village Clerk. Currently all 3 of us are having to make use of conference tables in our work space instead of using desks or filing cabinets. When there is a special committee meeting or other event, those 5 conference tables are either unavailable or we need to clear our work space to make them available. Now that all 3 of those positions are filled we were able to determine our furniture needs.

The following list has detail on how we obtained the quote:

- We contacted the manufacturer that makes the brand of furniture we already have in place at Village Hall
- The manufacturer put us into contact with a local sales representative from Office Revolution that handles sale of this furniture in our area. The sales representative was able to look up our original order to make sure they knew the exact styles and colors of our existing furniture.
- The sales representative took a site visit to Village Hall to verify the colors and styles. They were also able to make suggestions for our additional furniture needs that fit in the 3 offices that needed additional furniture.
- Office Revolution provided the attached quote in a total of \$22,278.67
- This expense will come from the Capital Fund which included \$15,000 in the budget for administrative equipment. There should be capacity in the Capital Fund to absorb the additional cost over \$15,000. If we determine later in the year that the Capital Fund cannot absorb this cost due to all Capital activity in the high expenditure scenario happening, we should have capacity in the contingency expense line item to absorb this cost as well.

**Recommendation:**

Staff recommends purchase of this office equipment from Office Revolution LLC, 2275 Half Day Road, Bannockburn, IL 60015, in an amount not to exceed 24,000 to provide the furniture, including delivery and installation, as outlined in the attached proposal

dated April 30, 2024. The request for a not to exceed amount greater than the quote is to allow for flexibility in the event of incidentals or other changes needed to complete the order.

Att: A – Office Revolution proposal dated April 30, 2024

**Date:** 4/30/2024

**Valid For:** 30 Days

**Proposal #:** Pending

**Prepared By:** Jill Hoffman

**PURCHASER:**

Village of Riverwoods  
300 Portwine Rd.  
Riverwoods, IL 60015

**DELIVER TO:**

Village of Riverwoods  
300 Portwine Rd.  
Riverwoods, IL 60015

**Village of Riverwoods**

Line	Mfr.	Part	Description	Qty	Sell	Ext. Sell
1	KIM	53KE2436LFF 2L	<b>consultant</b> PRIORITY, 24DX36W, LATERAL FILE, 2 DRAWER, LAMINATE  <i>RIM PROFILE</i> <i>PULL</i> <i>LOCK</i> <i>SURFACE LAMINATE PRICE GROUP</i> <i>LAMINATE COLOR</i> <i>FRONT LAMINATE COLOR</i> <i>CHASSIS LAMINATE COLOR</i> <i>VIN RIM COLOR</i>	1	\$ 909.31	\$909.31
			<i>1/8" MOLDED VIN</i> <i>STUDIO, PLATINUM METALLIC</i> <i>RDM CORE INCL, NOT INSTL, SILVER</i> <i>STANDARD GROUP 1</i> <i>HUNTINGTON</i> <i>HUNTINGTON</i> <i>HUNTINGTON</i> <i>TRIBECA</i>			
					<b>Sub-Total :</b>	<b>\$909.31</b>
2	KIM	K56TMBUB4L SL	<b>joya chairs</b> JOYA, TASK, 24/7 USE, BLACK MESH BACK, 2D ARM, 4 POS LOCK, SLIDER  <i>SEAT UPHOLSTERY GRADE</i> <i>SEAT UPHOLSTERY PATTERN COLOR</i>	4	\$ 543.35	\$2,173.40
			<i>GRADE 2</i> <i>DOLCE CAMEL</i>			
					<b>Sub-Total :</b>	<b>\$2,173.40</b>
3	KIM	53K2472WSS L	<b>steve's office</b> PRIORITY, 24DX72W, SURFACE, RECTANGLE, HPL  <i>APPLICATION</i> <i>RIM PROFILE</i> <i>WORKSURFACE GROMMET</i> <i>SURFACE LAMINATE PRICE GROUP</i> <i>LAMINATE COLOR</i> <i>VIN RIM COLOR</i>	1	\$ 312.99	\$312.99
			<i>MAIN</i> <i>1/8" MOLDED VIN</i> <i>NO GROMMET</i> <i>STANDARD GROUP 1</i> <i>HUNTINGTON</i> <i>TRIBECA</i>			
4	KIM	53K3636SQL	<b>steve's office</b> PRIORITY, 36DX36W, TABLE TOP, SQUARE, HPL  <i>RIM PROFILE</i> <i>SURFACE LAMINATE PRICE GROUP</i> <i>LAMINATE COLOR</i> <i>VIN RIM COLOR</i>	1	\$ 359.16	\$359.16
			<i>1/8" MOLDED VIN</i> <i>STANDARD GROUP 1</i> <i>HUNTINGTON</i> <i>TRIBECA</i>			
5	KIM	53K7219SOH MGL	<b>steve's office</b> PRIORITY, 72WX19H, OVERHEAD, HINGED DOOR, GLASS, WALL MOUNT, LAM  <i>GLASS PATTERN</i> <i>PAINT COLOR</i> <i>CHASSIS LAMINATE COLOR</i>	1	\$ 1,540.13	\$1,540.13
			<i>OPAQUE FROST</i> <i>SILVER FROST</i> <i>HUNTINGTON</i>			
6	KIM	53KE2436LFF 2L	<b>steve's office</b> PRIORITY, 24DX36W, LATERAL FILE, 2 DRAWER, LAMINATE  <i>RIM PROFILE</i> <i>PULL</i> <i>LOCK</i> <i>SURFACE LAMINATE PRICE GROUP</i>	1	\$ 909.31	\$909.31
			<i>1/8" MOLDED VIN</i> <i>STUDIO, PLATINUM METALLIC</i> <i>RDM CORE INCL, NOT INSTL, SILVER</i> <i>STANDARD GROUP 1</i>			

**Date:** 4/30/2024

**Valid For:** 30 Days

**Proposal #:** Pending

**Prepared By:** Jill Hoffman

**PURCHASER:**

Village of Riverwoods  
300 Portwine Rd.  
Riverwoods, IL 60015

**DELIVER TO:**

Village of Riverwoods  
300 Portwine Rd.  
Riverwoods, IL 60015

**Village of Riverwoods**

Line	Mfr.	Part	Description	Qty	Sell	Ext. Sell
			LAMINATE COLOR FRONT LAMINATE COLOR CHASSIS LAMINATE COLOR VIN RIM COLOR			HUNTINGTON HUNTINGTON HUNTINGTON TRIBECA
7	KIM	53KE2436LFM 2L	<b>steve's office</b> PRIORITY, 24DX36W, UNDERSURFACE PED, 2 DRAWER, LATERAL FILE, LAM PULL LOCK FRONT LAMINATE COLOR CHASSIS LAMINATE COLOR	2	\$ 775.17	\$1,550.34
						STUDIO, PLATINUM METALLIC RDM CORE INCL, NOT INSTL, SILVER HUNTINGTON HUNTINGTON
8	KIM	CBS1627SSW	<b>steve's office</b> CONF SOL, 16DX16WX27H, SOFT SQUARE BASE, WOOD  FINISH PRICE GROUP FINISH COLOR	1	\$ 863.13	\$863.13
						STANDARD GROUP 1 HUNTINGTON
9	KIM	KAC7220TBK W	<b>steve's office</b> ACCESSORIES-CG, 72WX20H, TACKBOARD, WALL MOUNT  FABRIC GRADE FABRIC PATTERN COLOR	1	\$ 287.23	\$287.23
						GRADE A COMPOSE NICKEL
					<b>Sub-Total :</b>	<b>\$5,822.29</b>
10	KIM	53K2428STL	<b>tony's office</b> PRIORITY, 24DX28H, END PANEL, T-LEG, LAMINATE  CHASSIS LAMINATE COLOR	1	\$ 278.48	\$278.48
						HUNTINGTON
11	KIM	53K2448WSS L	<b>tony's office</b> PRIORITY, 24DX48W, SURFACE, RECTANGLE, HPL  APPLICATION RIM PROFILE WORKSURFACE GROMMET SURFACE LAMINATE PRICE GROUP LAMINATE COLOR VIN RIM COLOR	1	\$ 261.96	\$261.96
						FILLER 1/8" MOLDED VIN G19, CENTER, PLATINUM METALLIC STANDARD GROUP 1 HUNTINGTON TRIBECA
12	KIM	53K2472WSS L	<b>tony's office</b> PRIORITY, 24DX72W, SURFACE, RECTANGLE, HPL  APPLICATION RIM PROFILE WORKSURFACE GROMMET SURFACE LAMINATE PRICE GROUP LAMINATE COLOR VIN RIM COLOR	2	\$ 312.99	\$625.98
						EXTENSION 1/8" MOLDED VIN NO GROMMET STANDARD GROUP 1 HUNTINGTON TRIBECA

Date: 4/30/2024

Valid For: 30 Days

Proposal #: Pending

Prepared By: Jill Hoffman

**PURCHASER:**

Village of Riverwoods  
300 Portwine Rd.  
Riverwoods, IL 60015

**DELIVER TO:**

Village of Riverwoods  
300 Portwine Rd.  
Riverwoods, IL 60015

**Village of Riverwoods**

Line	Mfr.	Part	Description	Qty	Sell	Ext. Sell
13	KIM	53K3072WSS L	<b>tony's office</b> PRIORITY, 30DX72W, SURFACE, RECTANGLE, HPL  <i>RIM PROFILE</i> <i>WORKSURFACE GROMMET</i> <i>SURFACE LAMINATE PRICE GROUP</i> <i>LAMINATE COLOR</i> <i>VIN RIM COLOR</i>	1	\$ 366.44	\$366.44
			<i>1/8" MOLDED VIN</i> <i>NO GROMMET</i> <i>STANDARD GROUP 1</i> <i>HUNTINGTON</i> <i>TRIBECA</i>			
14	KIM	53K42RDL	<b>tony's office</b> PRIORITY, 42DIAMETER, TABLE TOP, ROUND, HPL  <i>RIM PROFILE</i> <i>SURFACE LAMINATE PRICE GROUP</i> <i>LAMINATE COLOR</i> <i>VIN RIM COLOR</i>	1	\$ 399.49	\$399.49
			<i>1/8" MOLDED VIN</i> <i>STANDARD GROUP 1</i> <i>HUNTINGTON</i> <i>TRIBECA</i>			
15	KIM	53K6616PSR	<b>tony's office</b> PRIORITY, 66WX16H, PRIVACY SCREEN, RESIN  <i>RESIN COLOR</i>	1	\$ 410.04	\$410.04
			<i>ALPINE WHITE</i>			
16	KIM	53K7219SOH MGL	<b>tony's office</b> PRIORITY, 72WX19H, OVERHEAD, HINGED DOOR, GLASS, WALL MOUNT, LAM  <i>GLASS PATTERN</i> <i>PAINT COLOR</i> <i>CHASSIS LAMINATE COLOR</i>	1	\$ 1,540.13	\$1,540.13
			<i>OPAQUE FROST</i> <i>SILVER FROST</i> <i>HUNTINGTON</i>			
17	KIM	53KE2436LFF 2L	<b>tony's office</b> PRIORITY, 24DX36W, LATERAL FILE, 2 DRAWER, LAMINATE  <i>RIM PROFILE</i> <i>PULL</i> <i>LOCK</i> <i>SURFACE LAMINATE PRICE GROUP</i> <i>LAMINATE COLOR</i> <i>FRONT LAMINATE COLOR</i> <i>CHASSIS LAMINATE COLOR</i> <i>VIN RIM COLOR</i>	1	\$ 909.31	\$909.31
			<i>1/8" MOLDED VIN</i> <i>STUDIO, PLATINUM METALLIC</i> <i>RDM CORE INCL, NOT INSTL, SILVER</i> <i>STANDARD GROUP 1</i> <i>HUNTINGTON</i> <i>HUNTINGTON</i> <i>HUNTINGTON</i> <i>TRIBECA</i>			
18	KIM	53KE2436LFM 2L	<b>tony's office</b> PRIORITY, 24DX36W, UNDERSURFACE PED, 2 DRAWER, LATERAL FILE, LAM  <i>PULL</i> <i>LOCK</i> <i>FRONT LAMINATE COLOR</i> <i>CHASSIS LAMINATE COLOR</i>	2	\$ 775.17	\$1,550.34
			<i>STUDIO, PLATINUM METALLIC</i> <i>RDM CORE INCL, NOT INSTL, SILVER</i> <i>HUNTINGTON</i> <i>HUNTINGTON</i>			
19	KIM	53KE2436PUB BFLL	<b>tony's office</b> PRIORITY, 24DX36W, UNDERSURFACE PED, FILE LEFT, BB RIGHT, LF, LAM  <i>PULL</i> <i>LOCK</i>	1	\$ 1,216.95	\$1,216.95
			<i>STUDIO, PLATINUM METALLIC</i> <i>RDM CORE INCL, NOT INSTL, SILVER</i>			

Date: 4/30/2024

Valid For: 30 Days

Proposal #: Pending

Prepared By: Jill Hoffman

**PURCHASER:**

Village of Riverwoods  
300 Portwine Rd.  
Riverwoods, IL 60015

**DELIVER TO:**

Village of Riverwoods  
300 Portwine Rd.  
Riverwoods, IL 60015

**Village of Riverwoods**

Line	Mfr.	Part	Description	Qty	Sell	Ext. Sell
			FRONT LAMINATE COLOR CHASSIS LAMINATE COLOR			
			HUNTINGTON HUNTINGTON			
20	KIM	53KPSBSP	<b>tony's office</b> PRIORITY, SCRN BRACKET, SURFACE MT, PAINT, SET OF 2	2	\$ 52.92	\$105.84
			BRKT/SPRT PAINT COLOR PLATINUM METALLIC			
21	KIM	75K42WSSR	<b>tony's office</b> DOCK, 42W, UNDERSURFACE SUPPORT RAIL	2	\$ 34.03	\$68.06
22	KIM	75K56WSSR	<b>tony's office</b> DOCK, 56W, UNDERSURFACE SUPPORT RAIL	1	\$ 39.85	\$39.85
23	KIM	CBS2716CYL	<b>tony's office</b> CONF SOL, 16DIAX27H, CYLINDER BASE, LAMINATE	1	\$ 662.91	\$662.91
			LAMINATE PRICE GROUP LAMINATE COLOR			
			STANDARD GROUP 1 HUNTINGTON			
24	KIM	DF3028SLUSF 1	<b>tony's office</b> DEFINITION, 30D, SUPPORT, U-LEG, METAL	2	\$ 387.83	\$775.66
			PAINT PLATINUM METALLIC			
25	KIM	KAC7220TBK W	<b>tony's office</b> ACCESSORIES-CG, 72WX20H, TACKBOARD, WALL MOUNT	1	\$ 287.23	\$287.23
			FABRIC GRADE FABRIC PATTERN COLOR			
			GRADE A COMPOSE NICKEL			
					<b>Sub-Total :</b>	<b>\$9,498.67</b>
26	ORDS	Design Services	<b>X-Design</b> Design Services	1	\$ 475.00	\$475.00
					<b>Sub-Total :</b>	<b>\$475.00</b>
	ISI	Labor	Labor to receive, deliver, and install furniture.		\$ 3,400.00	\$3,400.00

**Grand Total: \$22,278.67**  
50% Deposit Required at Time of Order

**Date:** 4/30/2024

**Valid For:** 30 Days

**Proposal #:** Pending

**Prepared By:** Jill Hoffman

**PURCHASER:**

Village of Riverwoods  
300 Portwine Rd.  
Riverwoods, IL 60015

**DELIVER TO:**

Village of Riverwoods  
300 Portwine Rd.  
Riverwoods, IL 60015

***Village of Riverwoods***

Line	Mfr.	Part	Description	Qty	Sell	Ext. Sell
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**ORDER SPECIFIC TERMS & CONDITIONS:**

- \* All furniture will be received, warehoused, re-delivered to the jobsite and installed during normal working hours. If any overtime is required, the cost will increase to reflect overtime rates. Product will be held up to 30 days at no charge. Merchandise held beyond that time will incur an additional charge.
- \* Proposal is based upon direct shipment to jobsite. Unloading and inspecting shipment is the purchaser's responsibility. Carton damage must be noted on carrier's freight bill prior to his departure. Filing of freight claims is purchaser's responsibility.
- \* Proposal is based upon a direct shipment to jobsite. Installers will meet truck, unload, uncarton, and install on straight time. If direct shipment needs to be rerouted and held until facility is ready, additional costs will be incurred.
- \* All areas receiving new furniture will need to be free and clear, allowing installers to place furniture directly in place. Additional labor charges will be added to final invoice if furniture is double-handled due to areas not free and clear.
- \* Proposal is based upon exclusive use of buildings freight elevator at no charge to Office Revolution.
- \* Proposal is based upon union labor and laborers are paid a prevailing wage.
- \* All furniture cartoning materials and debris will be removed to a client-supplied dumpster.
- \* Price includes removal of furniture cartoning material and debris from the jobsite.
- \* Proposal does not include electrical wiring of furniture.
- \* Proposal includes modular electric within the furniture and is connected by the furniture installer. Hook-up of electrical infeed by others.
- \* Wiring of computers and telephones is not included in proposal.



**Date:** 4/30/2024

**Valid For:** 30 Days

**Proposal #:** Pending

**Prepared By:** Jill Hoffman

**PURCHASER:**

Village of Riverwoods  
300 Portwine Rd.  
Riverwoods, IL 60015

**Village of Riverwoods**

**DELIVER TO:**

Village of Riverwoods  
300 Portwine Rd.  
Riverwoods, IL 60015

Line   Mfr.   Part	Description	Qty	Sell	Ext. Sell
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**TERMS AND CONDITIONS**

1. **PROPOSAL IS VALID FOR 30 DAYS**
2. A deposit of 50% of total purchase price is required to place order. Balance is due 20 days from invoice date. Invoices will be sent upon shipment of the majority of the furniture and are due regardless if jobsite is not ready to accept furniture or if project is delayed for any reason. Any unpaid balances will be charged at a rate of 1.5% per month on all past due balances and will be payable upon demand by Office Revolution, LLC. Credit card payments will be assessed a 3% fee. Any balance withheld for resolution of punchlist, must be limited to the value of the aforementioned item. Office Revolution, LLC is registered to collect Sales Taxes in many states. As obligated by law, Office Revolution, LLC will charge sales tax on taxable items as determined by each state at the sales tax rate applicable at the time of sale.
3. Office Revolution, LLC hereby assigns to purchaser all assignable warranties of the manufacturer of the products sold under this agreement. Office Revolution, LLC makes no warranty of any kind, expressed or implied, written or oral, and expressly disclaims any implied warranty of merchantability or fitness for a particular purpose. Office Revolution, LLC may cancel the contract at any time for non-payment or lack of supply, but the purchaser's order once placed, is non-cancellable. No alterations of, nor alterations to, this agreement shall be binding on either party, unless hereon or evidenced by a written memorandum signed by both parties.
4. Manufacturers' shipping schedules are quoted in good faith. Office Revolution, LLC will use reasonable commercial efforts to ensure timely delivery of goods and services, but does not guaranty any schedule or projected project timeline. No responsibility or liability is assumed by Office Revolution, LLC for delays due to the failure of goods or the acts or omissions of outside service providers, such as manufacturers, third parties, contractors and subcontractors, including their failures to meet commitments. **Further, any delays, cancellations or changes in pricing as a result of Purchaser's failure to make timely payment shall be the sole fault of Purchaser.** Office Revolution, LLC shall not be liable for any special, indirect or consequential damages or losses occasioned by Purchaser or any third party caused by any delay to the project or in connection with Office Revolution, LLC's performance of services pursuant to this agreement. Further, Office Revolution, LLC shall not be liable for any delay or default in performing this agreement if such delay or default is caused by conditions beyond its control (force majeure conditions) including, but not limited to, emergency, lockouts, accidents, delays in transportation of works or materials, acts of god, government restrictions, strikes, wars, insurrections or any other cause beyond the reasonable control of Office Revolution, LLC.
5. Purchaser shall provide without cost; necessary light, heat, electricity, timely elevator service and adequately secured facilities for off-loading, staging, moving and storage of merchandise and associated equipment. Any loss, destruction, theft or damage to any of the articles or merchandise described herein, after the same reach the premises of the purchaser, shall be borne by the purchaser.
6. The following actions constitute acceptance of this Proposal: (a) Purchaser signs and returns to Office Revolution, LLC the acknowledgment copy of this Proposal; or (b) Office Revolution, LLC delivers the goods specified in this Proposal by the specified delivery date. Such acceptance of this Proposal constitutes acceptance of all terms and conditions herein. This Proposal is limited and subject to all terms and conditions specified on this document. Any failure of Purchaser to return the acknowledgment copy of this Proposal or any other statement or writing issued by Office Revolution, LLC shall not serve to alter, modify, or otherwise affect these terms and conditions. Shipment, delivery and acceptance of payment shall each stand as an affirmation, supported by adequate consideration, that the terms and conditions herein control this transaction.
7. **IN NO EVENT SHALL OFFICE REVOLUTION, LLC BE LIABLE TO PURCHASER OR ANY OTHER PERSON FOR ANY INCIDENTAL, PUNITIVE, EXEMPLARY, CONSEQUENTIAL OR SPECIAL DAMAGES RESULTING FROM THE USE OF OR THE INABILITY TO USE THE GOODS COVERED HEREBY WHETHER ARISING FROM BREACH OF WARRANTY, NEGLIGENCE OR STRICT LIABILITY.**
8. No amendment to this Agreement shall modify this agreement unless it is in writing and signed by both Office Revolution, LLC and Purchaser.
9. This agreement shall be governed by the laws of the State of Illinois. The passage of title and the sale from Office Revolution, LLC to Purchaser shall be deemed accomplished in the State of Illinois. Any actions brought in a court of law to determine the rights and liabilities of the parties shall be brought in the Circuit Court of Lake County, Illinois, or in the United State District Court for the Northern District of Illinois, Eastern Division. The Parties agree to personal jurisdiction, venue and convenience of forum in Lake County, Illinois.
10. In the event of default of the terms of this agreement or Proposal by Purchaser, Purchaser agrees to pay all of Office Revolution, LLC's costs and damage resulting therefrom, including, but not limited to, reasonable attorneys' fees.
11. Each of the parties irrevocably waives any right to trial by jury in any action, proceeding, or counterclaim, whether at law or in equity, brought by any of such parties.
12. Purchaser agrees that (i) an electronic signature shall be considered an original signature, and (ii) a copy of the agreement shall be considered an original instrument, and each, together or separately, shall become binding and enforceable as if original and the parties may rely on the same to prove the authenticity of the agreement.
13. If any term or provisions hereof shall be determined by a court of competent jurisdiction to be illegal or invalid for any reason whatsoever, such provision shall be severed from this agreement and shall not affect the validity of the remainder hereof.
14. Office Revolution cannot be held liable for any furniture or installation delays due to COVID-19 and / or any other force majeure issue.

Please remit by check to:  
Office Revolution LLC  
2275 Half Day Road  
Suite 100  
Bannockburn, IL 60015

**We also accept Credit Card\* and Wire/ACH payments. Please call for info.**  
*\*credit card payments subject to a 3% processing fee*

**Please Sign & Date**

**Approved By:** \_\_\_\_\_  
Name Date

All proposals are subject to the Terms & Conditions

**Date:** 4/30/2024

**Valid For:** 30 Days

**Proposal #:** Pending

**Prepared By:** Jill Hoffman

**PURCHASER:**

Village of Riverwoods  
300 Portwine Rd.  
Riverwoods, IL 60015

**DELIVER TO:**

Village of Riverwoods  
300 Portwine Rd.  
Riverwoods, IL 60015

***Village of Riverwoods***

Line	Mfr.	Part	Description	Qty	Sell	Ext. Sell
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Thank you for your business

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**MEMORANDUM**

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**TO:** Kristine Ford, Village President

**FROM:** Steve Witt, Director of Community Services

**DATE:** May 2, 2024

**RE:** Police Department and Village Hall  
HVAC System Repairs



**Background:**

The Police Department (“PD”) and Village Hall (“VH”) buildings have a history of HVAC system issues resulting from the initial installation and subsequent ineffective and non-code-compliant repair work, some of which has resulted in system component failures and discomfort of building occupants. A site survey of the Police Department building was performed in June, 2023 by M.E. Bock, Inc. (“Bock”), an HVAC contractor, to investigate and document these issues. A second site survey, also including the Village Hall building, was performed by Bock in November, 2023. As a side note, Bock is currently under contract with the Village to provide preventative maintenance work on both of these systems.

Their findings and determinations are included in the attachments and summarized herein as follows:

- Condensate drain lines are not properly pitched, causing water to leak to the floor level below,
- The PD server room has insufficient air volume required for cooling of the electronic equipment and is supplemented by a temporary mobile air conditioning unit,
- The PD server room has no controls or ambient lockouts to prevent the air conditioning equipment from running when outside temperatures are lower than 60°F, which has previously caused the condenser coils to ice up,
- The PD system has no humidification capability which could reduce static electricity and improve indoor air quality,
- The PD furnaces have no filter boxes/racks to allow for replacement of filters without damaging them,
- There is a faulty exhaust fan motor in the PD Evidence Room,
- The fan in the PD Evidence Room cannot operate independently of the light fixture in the room,
- The PD Sprinkler Room lacks a fresh air supply,
- The PD system has an inefficient air flow due to ductwork seams that are not sealed and interior wall penetrations which cause conditioned air to enter the

ceiling space,

- One of the VH vestibule unit heater thermostats is malfunctioning and needs to be replaced,
- Volume dampers are needed in the VH public Restrooms to correct the excessive heat load in those rooms during the winter,
- Insulation repairs are needed for the VH ductwork system, and
- The air conditioning wall unit in the VH server room needs to be repaired to prevent the condensate line from backing up and causing water flow down the face of the interior wall.

I had the opportunity to walk through both buildings with Bock to review and discuss each of these issues and found that their proposals are responsive to the matters at hand.

**Recommendation:**

I recommend that a contract be awarded to M.E. Bock, Inc., 3380 Mill Road, Grayslake, IL 60030-2041, in an amount of \$26,974.00 to perform the scope of work as outlined in the attached proposals of M.E. Bock, Inc.

- Att: A – M.E. Bock proposal dated May 2, 2024 – Revised  
with recommendations from site visit on June 20, 2023  
B – M. E. Bock proposal dated May 2, 2024 – Revised  
with recommendations from site visit on November 29, 2023



## HEATING REFRIGERATION AIR CONDITIONING

33280 Mill Grayslake, IL 60030-2041 Office (847)543-1421 Fax (847)543-1420

Revised May 2, 2024

Riverwood Police Department  
845 Saunders Road  
Riverwood, IL 60015

Dear Steve,

Please except this proposal for various items at the Riverwoods Police Department located in Riverwoods, Illinois. This proposal was made after a site survey was performed on June 20, 2023. During our site survey, the existing 3 gas fire furnaces along with their connected condensing units were inspected. During our site survey, it was noted that the that there was a water leak several weeks ago and by looking at the furnaces on the second floor there were signs of water dripping from the hallway unit along with the west office unit. The existing drain lines run across the floors and are not pitched correctly towards the open site drain. The locker room unit which also serves the computer room has a supply duct, which is tied into the existing plenum below the cooling coil. This interferes with the amount of supplied air going down this supply duct. No head pressure or low ambient controls were found on either of the three air conditioning units. Due to the operation of this particular building, either head pressure fan cycling controls should be installed or ambient lockouts, so that the equipment does not run when it is under 60<sup>0</sup>, which would cause the coils to ice up an intern caused leakage after they thaw.

The computer room is supplied by a single 6-inch takeoff from the main supply duct on its connecting furnace. An auxiliary air-conditioning unit has been placed inside the computer room and during the winter and a call for heat, the computer room will have hot air delivered to it through this takeoff. Neither of the three furnaces have any type of humidification on them, and in an effort to reduce static electricity, along with increasing indoor air quality M.E. Bock recommends that a humidifier be installed on at least one of the three furnaces.

On August 1, 2023 M.E. Bock performed a site survey at the Riverwoods City Hall. The building is supplied by 5 gas fired high efficiency furnaces and connecting condensing units along with a mini split system for the server room, a unit heater for the garage and several electric heaters for the vestibules. The building also has two air to air heat exchangers. The building has recently had new zoning control system

installed and M.E. Bock will not be including this in our maintenance agreement. We will be cycling the zone dampers during our inspections and if issues arise, these will be communicated to the facilities department.

M.E. Bock proposes the following for your review.

Police Department Building

#1) Install ambient lockouts on all three condensing units. These lockouts will be set for 60<sup>0</sup> and will not allow the air conditioning to run when outside air temperature is under 60<sup>0</sup>. We feel that this will reduce the chances of any future freeze ups of the air-conditioning systems. **Price for above work. \$920.00.**

#2) Install three condensate pumps on the side of each furnace and drain the air conditioning condensate into these pumps. These pumps will then pump condensate overhead into the open site drain. A float inside the condensate pumps will turn off the air-conditioning if the condensate pump fails to pump water out. This will eliminate any clogged drains that are laying on the floor along with reducing tripping hazards and opening up floor space. **Price for above work. \$1,650.00.**

#3) Cut into existing return base plenum and install filter rack in order to change filters without damaging them. **Price for above work. \$985.00.**

#4) Re-duct computer room/locker room supply duct so that it's on top of the plenum and cap offside takeoff. This will increase airflow through the cooling coil and will improve efficiency of the equipment. **Price for above work. \$1,200.00.**

#5) Install 240 V steam generator to the hallway furnace. The steam distribution tube will be placed above the cooling coil so that any condensate will dripping to the existing condensate pan. The steam generators boil water for humidification, which will allow for pure, sanitized steam to enter the ductwork. This will improve indoor air quality and protect electronics in the building. These steam generators will need additional maintenance and will have to have their cylinders replaced annually. The drainage for these units will also be directed towards the open side drain which is in the mechanical room. A 20-amp 230 V circuit will need to be brought to the mechanical room ( By others) **Price for above work. \$3,200.00.**

#6) Install an inline fan to computer supply duct to force more air into room. This fan will be supplied with a speed control to adjust speed or air supplied to room. A line voltage thermostat will be installed to cycle fan through space temperature. **Price for above work. \$2,550.00.**

Total for above work \$ 10,505.00

Deduct 12% if all work is done at same time. \$9,244.00.

In regards to the inspection only contract for the Police Department Building, M.E. Bock would like to propose an inspection only contract with three visits.

These visits will include a fall inspection, where the heating systems will be inspected and cleaned. A spring inspection, where the air-conditioning systems will be started up and checked. A summer inspection where the condensing coil's will be cleaned. The filters will be changed during the spring and fall inspections. After each inspection, a report will be made, and if any additional work is needed, this will be quoted separately. After the initial inspection is complete a accurate equipment list will be supplied.

Price for above maintenance contract. **\$2,350.00 Annually**

In regards to the inspection only contract for the Riverwoods Village Hall building, M.E. Bock would like to propose an inspection only contract with three visits.

This these visits will include a fall inspection, where the heating systems will be inspected and cleaned. A spring inspection, where the air-conditioning systems will be started up and checked. A summer inspection where the condensing coil's will be cleaned. The filters will be changed during the spring and fall inspections. After each inspection, a report will be made, and if any additional work is needed, this will be quoted separately. After the initial inspection is complete a accurate equipment list will be supplied.

Price for above maintenance contract. **\$2,735.00 Annually**

If Both buildings are combined into a single contract. **\$5,085.00 Annually**

Please contact the office with any additional questions you may have.  
Sincerely,

Ron Hadle  
M.E. Bock Inc.  
847-543-1421

080123RPD/LH



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**HEATING / REFRIGERATION • AIR CONDITIONING**

33280 Mill Rd., Grayslake, IL 60030-2041 • Office (847)543-1421 Fax (847)543-1420

Revised May 2, 2024

Riverwood Police Department  
845 Saunders Rd,  
Riverwoods, IL 60015

Dear Steve,

Please accept this report regarding the HVAC inspection which was performed on November 29<sup>th</sup>, 2023. During the contract inspection of the HVAC equipment all the units were cycled through all their molds of operation except for air-conditioning due to ambient temperature conditions.

**Police department building.**

The building is supplied by three split system air conditioning units. After cycling all the units, they were found to be operating correctly. All the flame rods were pulled and cleaned. The filters were changed with filters that were on site. In addition to the previously quoted work for this building,

M.E. Bock recommends the following.

- Replace faulty, exhaust fan motor in evidence room.
- Replace electrical switch in evidence room so that exhaust fan and lights could be turned on and off independently.

Price for above work **\$850.00.**

Add small supply duct in sprinkler room in order to provide for fresh air into the space.

Price for above work **\$350.00.**

Seal all ducting and refrigeration piping penetrations inside the mechanical room on the upper mezzanine level. None of the existing ductwork is sealed, and large amounts of air are exiting the evaporator coil sections, were the refrigerant pipes and drain connections connect to the unit.

Price for above work **\$1,730.00**

Budget for split system air-conditioning unit to serve the server room. This room is presently a slave off of the Squad room, heating and cooling unit and the use of a mobile air conditioning system is serving it.

Budgetary pricing for a 1-ton split system rated at a -20° ambient would be roughly **\$12,600.00.**

\*Please note the above split system install does NOT include Power (electrical)

**Village Hall building.**

All the heating equipment was cycled through and found to be working correctly. The air filters were replaced with ones found on site. All the flame rows were pulled and cleaned. The air-to-air heat exchanger were bumped to check operation but we're not calling. The server room air-conditioning unit was inspected and found to be operating correctly.



M.E. Bock recommends the following regarding the building heating and cooling systems.

- Replace thermostat in North entry unit heater. \$250.00.
- Add volume dampers in Men's and Women's washroom in order to adjust airflow. \$250.00.
- Re-insulate ductwork in unconditioned attic space that has either fallen or cut out due to zone damper installation. \$1,125.00.
- Flush out drainage system on F5 Lennox unit. M.E. Bock suspects that the condensate is backing up into the draft motor. During our inspection, the lines were blown out, but the secondary heat exchanger should be checked. \$575.00.

Please review and advise if you would like M.E. Bock to address any of the above issues. If you have any questions, please feel free to call the office (847) 543-1421.

Thank you,

Ron Hadle  
M.E. Bock inc.  
847-543-1421

012924GM/lh

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**MEMORANDUM**

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**TO:** Kristine Ford, Village President

**FROM:** Steve Witt, Director of Community Services

**DATE:** May 1, 2024

**RE:** Police Department and Village Hall  
Building Maintenance Contractor



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**Background:**

Pinestone Lawn & Snow was the most recent contractor that performed building maintenance work for the Village. Late last year, our contact at Pinestone indicated that he would no longer be providing building maintenance or minor public works services for the Village. However, Pinestone remains under contract for emergency tree removal services. We have since been searching for a replacement building maintenance contractor.

Chief Dayno and I recently interviewed Mr. Carlos Calvo, of Calvo's Maintenance Services, Inc. 1916 Wright Avenue, North Chicago, IL 60064, regarding his company's ability to service the building maintenance and minor public works needs of the Village. We were provided his contact information from the Bannockburn Chief of Police. Calvo's Maintenance Services currently provides identical services to the Village of Bannockburn.

**Recommendation:**

Based on our interview of Mr. Calvo, I believe that his company has the capacity to service the Village of Riverwoods and I recommend that a contract be awarded to Calvo's Maintenance Services, Inc. 1916 Wright Avenue, North Chicago, IL 60064 to perform ongoing building maintenance and minor public works services on an annual basis per the attached proposal dated April 19, 2024, pending review by the Village Attorney.

Item 14c: Approval of a Contract with Calvo's Maintenance Services, Inc. for Various Building and Property Repair and Maintenance Projects 59

April 19, 2024

Stephen Witt  
Director of Community Services  
Village of Riverwoods  
300 Portwine Rd  
Riverwoods, IL 60015

RE: Public Works Maintenance and Repairs

Dear Mr. Witt,

Please accept this correspondence as our proposal to provide the Village of Riverwoods public works maintenance and repairs.

Calvo's Maintenance Services will provide services to the Village of Riverwoods as mutually agreed upon. Our services include 24-hour on-call services for any after-hours emergency calls that may arise. We will supply the labor, tools and materials needed for scheduled and emergency service calls.

Thank you for the opportunity.

Sincerely,

Carlos Calvo  
Calvo's Maintenance Services  
[calvo1987@yahoo.com](mailto:calvo1987@yahoo.com)  
847-641-7966

## **Calvo's Maintenance Services – Price List**

Regular Service Hours 7:00 am – 5:00 pm Monday to Saturday

After Hours / Emergency Service Hours 5:00 pm – 7:00 am Monday to Sunday

### **Regular Service**

Supervisor \$50.00/hour

Laborer \$38.00/hour

Minimum labor charge per service call \$150.00

### **After Hours/Emergency Service**

Supervisor \$65.00/hour

Laborer \$45.00/hour

Minimum labor charge per service call \$200.00

### **Equipment Fees**

-Truck and dump trailer ( depending on the use minimum of \$50 per use)

-Fuel charge for vehicles and tools (Depending on the use, minimum of \$10 per use)

-If there is any job that requires special equipment we will charge on base of the rental prices from local suppliers/rental places.

### **Materials Fees**

Cost of materials + 10% markup (receipts/invoices provided) to compensate for fuel costs

### **Services Overview**

List of services include, but are not limited to

- Road and shoulder maintenance
- Storm drain maintenance and cleaning
- Street sign maintenance and installation
- Water meter readings/maintenance
- Holiday light and holiday decorations installation
- Tree removal/Trimming
- Buildings maintenance

**CERTIFICATE OF LIABILITY INSURANCE**

Item 14c: Approval of a Contract with Calvo's Maintenance Services, Inc. for Various Building and Property Repair and Maintenance Projects  
 American Family Mutual Insurance Company, S.I. if selection box is not checked.  
 6000 American Pky Madison, Wisconsin 53783-0001

Insured's Name and Address  
**CALVO'S MAINTENANCE SERVICES INC**  
 1916 Wright Ave  
 North Chicago, IL 60064

Agent's Name, Address and Phone Number (Agt./Dist.)  
**Silvia V Chacon Agency Inc**  
 2009 N Green Bay Rd  
 Waukegan, IL 60087  
 (847) 775-1818 (031/801)

**This certificate is issued as a matter of information only and confers no rights upon the Certificate Holder.  
 This certificate does not amend, extend or alter the coverage afforded by the policies listed below.**

COVERAGES				
This is to certify that policies of insurance listed below have been issued to the insured named above for the policy period indicated, notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate may be issued or may pertain, the insurance afforded by the policies described herein is subject to all the terms, exclusions, and conditions of such policies.				
TYPE OF INSURANCE	POLICY NUMBER	POLICY DATE		LIMITS OF LIABILITY
		EFFECTIVE (Mo, Day, Yr)	EXPIRATION (Mo, Day, Yr)	
<b>Homeowners/ Mobilehomeowners Liability</b>				Bodily Injury and Property Damage Each Occurrence \$ ,000
<b>Boatowners Liability</b>				Bodily Injury and Property Damage Each Occurrence \$ ,000
<b>Personal Umbrella Liability</b>				Bodily Injury and Property Damage Each Occurrence \$ ,000
<b>Farm/Ranch Liability</b>				Farm Liability & Personal Liability Each Occurrence \$ ,000
				Farm Employer's Liability Each Occurrence \$ ,000
<b>Workers Compensation and Employers Liability †</b>				Statutory *****
				Each Accident \$ ,000
				Disease - Each Employee \$ ,000
				Disease - Policy Limit \$ ,000
<b>General Liability</b> <input checked="" type="checkbox"/> Commercial General Liability (occurrence) <input type="checkbox"/> <input type="checkbox"/>	CP00000105	03/23/2024	03/23/2025	General Aggregate \$ 2,000,000
				Products - Completed Operations Aggregate \$ 2,000,000
				Personal and Advertising Injury \$ 1,000,000
				Each Occurrence \$ 1,000,000
				Damage to Premises Rented to You \$ 100,000
				Medical Expense (Any One Person) \$ 5,000
<b>Businessowners Liability</b>				Each Occurrence†† \$ ,000
				Aggregate†† \$ ,000
<b>Liquor Liability</b>				Common Cause Limit \$ ,000
				Aggregate Limit \$ ,000
<b>Automobile Liability</b> <input type="checkbox"/> Any Auto <input type="checkbox"/> All Owned Autos <input type="checkbox"/> Scheduled Autos <input type="checkbox"/> Hired Auto <input type="checkbox"/> Nonowned Autos <input type="checkbox"/>				Bodily Injury - Each Person \$ ,000
				Bodily Injury - Each Accident \$ ,000
				Property Damage \$ ,000
				Bodily Injury and Property Damage Combined \$ ,000
<b>Excess Liability</b> <input type="checkbox"/> Commercial Blanket Excess <input type="checkbox"/>				Each Occurrence/Aggregate \$ ,000
<b>Other (Miscellaneous Coverages)</b>				
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / RESTRICTIONS / SPECIAL ITEMS				
†The individual or partners <input type="checkbox"/> Have shown as insured elected to be covered under this policy. <input type="checkbox"/> Have not ††Products-Completed Operations aggregate is equal to each occurrence limit and is included in policy aggregate.				
<b>CERTIFICATE HOLDER'S NAME AND ADDRESS</b>			<b>CANCELLATION</b>	
<b>PROOF OF INSURANCE</b>			<input type="checkbox"/> Should any of the above described policies be cancelled before the expiration date thereof, the company will endeavor to mail *(        days) written notice to the Certificate Holder named, but failure to mail such notice shall impose no obligation or liability of any kind upon the company, its agents or representatives. *10 days unless different number of days shown. <input checked="" type="checkbox"/> This certifies coverage on the date of issue only. The above described policies are subject to cancellation in conformity with their terms and by the laws of the state of issue.	
DATE ISSUED 04/23/2024			AUTHORIZED REPRESENTATIVE Daisy H	

April 8, 2024

Mayor Kristine Ford and Board of Trustees  
Village of Riverwoods  
300 Portwine Road  
Riverwoods, Illinois 60015

625 Forest Edge Drive, Vernon Hills, IL 60061  
TEL 847.478.9700 ■ FAX 847.478.9701

www.gha-engineers.com

Re: 2024 Municipal Partnership Initiative  
Sanitary Sewer Lining  
Bid Results and Recommendation

Dear Mayor Ford and Trustees:

The Village of Riverwoods participated in a Municipal Partnership Initiative (MPI) to rehabilitate sanitary sewers through cured-in-place pipe practices. The MPI allows municipalities to partner together to bid and award contracts in order to get more favorable pricing to complete work. This year's Sewer Rehabilitation MPI project was led by the Village of Wheeling.

On Friday, March 29<sup>th</sup>, 2024 bid proposals for the Sewer Rehabilitation MPI project were received, opened, and publicly read at the Village of Wheeling Village Hall. Four (4) bids for the project were received. A summary bid tabulation, outlining the Village or Riverwoods Bid tabulation is enclosed and outlined below:

<u>Contractor</u>	<u>Bid</u>	<u>Assurance</u>
<b>National Power Rodding</b>	<b>\$84,893.53</b>	<b>Bond</b>
<i>Visu-Sewer</i>	<i>\$97,638.50</i>	<i>Bond</i>
<i>Hoerr Const.</i>	<i>\$99,433.00</i>	<i>Bond</i>
<i>Insituform</i>	<i>\$112,161.92</i>	<i>Bond</i>

National Power Rodding (NPR) Company submitted the lowest. NPR previously been selected as the contractor for past Sanitary Sewer Rehabilitation MPI projects and has the means and experience to complete the project per the plans and specifications.

**We recommend award of a contract for the 2024 MPI Sanitary Sewer Rehabilitation Project to National Power Rodding based on the bid amount of \$84,893.53.**

If you have any questions or require additional information, please do not hesitate to contact our office.

Sincerely,  
Gewalt Hamilton Associates, Inc.



Carissa Smith, P.E.  
Village Engineer

encl: Bid Tabulation

Sanitary and Storm Sewer Lining (#9022992)

Owner: Wheeling IL, Village of

Solicitor: Wheeling IL, Village of

03/29/2024 11:00 AM CDT

Line Item	Item Code	Item Description	UofM	Quantity	Insituform Technologies USA, LLC		National Power Rodding Corp		Hoerr Construction, Inc.		Visu-Sewer	
					Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
<b>Village of Lake Bluff</b>					<b>\$0.00</b>		<b>\$190,385.00</b>		<b>\$183,876.00</b>		<b>\$182,388.50</b>	
1	1	8" Cured in Place Pipe	LF	2100	\$0.00	\$0.00	\$35.00	\$73,500.00	\$37.00	\$77,700.00	\$37.50	\$78,750.00
2	2	10" Cured in Place Pipe	LF	270	\$0.00	\$0.00	\$35.00	\$9,450.00	\$44.20	\$11,934.00	\$41.25	\$11,137.50
3	3	12" Cured in Place Pipe	LF	1026	\$0.00	\$0.00	\$35.00	\$35,910.00	\$46.00	\$47,196.00	\$51.75	\$53,095.50
4	4	15" Cured in Place Pipe	LF	169	\$0.00	\$0.00	\$125.00	\$21,125.00	\$94.00	\$15,886.00	\$99.50	\$16,815.50
5	5	8" Easement	LF	390	\$0.00	\$0.00	\$85.00	\$33,150.00	\$44.00	\$17,160.00	\$38.50	\$15,015.00
6	6	Heavy Cleaning	LF	1200	\$0.00	\$0.00	\$5.00	\$6,000.00	\$4.00	\$4,800.00	\$2.00	\$2,400.00
7	7	Reinstatement of Service - Sanitary Sewer	Ea	60	\$0.00	\$0.00	\$175.00	\$10,500.00	\$120.00	\$7,200.00	\$75.00	\$4,500.00
8	8	Protruding Tap Removal	Ea	5	\$0.00	\$0.00	\$150.00	\$750.00	\$400.00	\$2,000.00	\$135.00	\$675.00
<b>Village of Lincolnwood</b>					<b>\$113,266.75</b>		<b>\$90,835.50</b>		<b>\$83,925.00</b>		<b>\$97,187.50</b>	
9	9	8" Cured in Place Pipe	LF	425	\$53.83	\$22,877.75	\$54.26	\$23,060.50	\$40.00	\$17,000.00	\$63.25	\$26,881.25
10	10	12" Cured in Place Pipe	LF	850	\$74.77	\$63,554.50	\$54.00	\$45,900.00	\$60.00	\$51,000.00	\$61.25	\$52,062.50
11	11	18" Cured in Place Pipe	LF	175	\$153.34	\$26,834.50	\$125.00	\$21,875.00	\$91.00	\$15,925.00	\$104.25	\$18,243.75
<b>Village of Riverwoods</b>					<b>\$112,161.92</b>		<b>\$84,893.53</b>		<b>\$99,433.00</b>		<b>\$97,638.50</b>	
12	12	8" Cured in Place Pipe	LF	2549	\$42.08	\$107,261.92	\$29.97	\$76,393.53	\$37.00	\$94,313.00	\$36.50	\$93,038.50
13	13	Reinstatement of Service- Sanitary Sewer	Ea	16	\$100.00	\$1,600.00	\$300.00	\$4,800.00	\$120.00	\$1,920.00	\$75.00	\$1,200.00
14	14	8" End Seals	Ea	20	\$165.00	\$3,300.00	\$185.00	\$3,700.00	\$160.00	\$3,200.00	\$170.00	\$3,400.00
<b>Village of Wauconda</b>					<b>\$352,647.70</b>		<b>\$280,875.00</b>		<b>\$335,420.80</b>		<b>\$327,008.80</b>	
15	15	8" Cured in Place Pipe	LF	7528	\$38.33	\$288,548.24	\$30.00	\$225,840.00	\$37.00	\$278,536.00	\$36.75	\$276,654.00
16	16	10" Cured in Place Pipe	LF	394	\$38.59	\$15,204.46	\$31.00	\$12,214.00	\$44.20	\$17,414.80	\$41.70	\$16,429.80
17	17	Reinstatement of Service- Sanitary Sewer	Ea	186	\$90.00	\$16,740.00	\$150.00	\$27,900.00	\$100.00	\$18,600.00	\$50.00	\$9,300.00
18	18	Protruding Tap Removal	Ea	11	\$265.00	\$2,915.00	\$125.00	\$1,375.00	\$350.00	\$3,850.00	\$135.00	\$1,485.00
19	19	8" End Seals	Ea	56	\$155.00	\$8,680.00	\$147.00	\$8,232.00	\$160.00	\$8,960.00	\$170.00	\$9,520.00
20	20	10" End Seals	Ea	2	\$180.00	\$360.00	\$157.00	\$314.00	\$180.00	\$360.00	\$185.00	\$370.00
21	21	8" Spot Liner (10')	Ea	1	\$7,250.00	\$7,250.00	\$2,500.00	\$2,500.00	\$2,900.00	\$2,900.00	\$6,000.00	\$6,000.00
22	22	15" Spot Liner (10')	Ea	1	\$12,950.00	\$12,950.00	\$2,500.00	\$2,500.00	\$4,800.00	\$4,800.00	\$7,250.00	\$7,250.00
<b>Village of Wheeling</b>					<b>\$172,092.52</b>		<b>\$158,540.56</b>		<b>\$167,588.00</b>		<b>\$182,148.00</b>	
23	23	8" Cured in Place Pipe	LF	3864	\$39.43	\$152,357.52	\$30.29	\$117,040.56	\$37.00	\$142,968.00	\$43.25	\$167,118.00
24	24	Reinstatement of Service- Sanitary Sewer	Ea	181	\$75.00	\$13,575.00	\$200.00	\$36,200.00	\$100.00	\$18,100.00	\$50.00	\$9,050.00
25	25	Protruding Tap Removal	Ea	4	\$300.00	\$1,200.00	\$125.00	\$500.00	\$350.00	\$1,400.00	\$135.00	\$540.00
26	26	8" End Seals	Ea	32	\$155.00	\$4,960.00	\$150.00	\$4,800.00	\$160.00	\$5,120.00	\$170.00	\$5,440.00

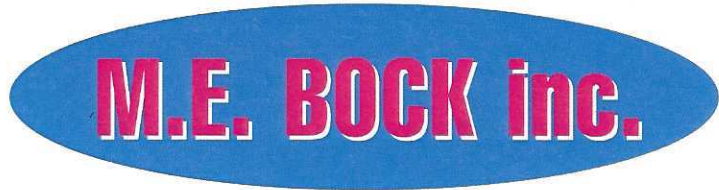
BASE BID TOTALS

\$750,168.89

\$805,529.59

\$870,242.80

\$886,371.30



HEATING • REFRIGERATION • AIR CONDITIONING

33280 Mill Rd., Grayslake, IL 60030-2041 • Office (847)543-1421

# PREVENTIVE MAINTENANCE CONTRACT MC # 801

Service Owner's Agent: Riverwoods Police Department  
845 Saunders Road, Riverwoods IL, 60015

Service Location: Police Department building, Riverwoods Village Hall building.

Contract term:

Contract in Effect: August 1<sup>st</sup>, 2024 through December 31, 2025

Cost per term of contract: \$ 3,525.00 for the Police department  
\$ 4,100.00 for the Riverwoods Village Hall

Inspection per Year: Inspections as outlined in proposal #80123

M. E. Bock inc. will provide service under this contract during normal business days 7:00 a.m. to 3:30 p.m. All overtime service will be invoiced at our current hourly rate plus 50% and plus 75% of our hourly rate on Holidays.

It is given that equipment under contract is in proper operating condition. Upon the initial inspection and/or seasonal start up, any repairs needed must be made and/or provisions made in order to bring contract into action. These repairs will be quoted and made at hourly labor and mark-up rates.

EQUIPMENT OWNER  
The undersigned offers to purchase the services and material described, at the prices and on the terms and conditions indicated in the contract.

SELLER  
You are hereby notified that the undersigned accepts your offer based on this contract.

Date: \_\_\_\_\_

Date: \_\_\_\_\_

By: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

**Contract non-transferable.**

**Contract comes into effect when authorized seller signs off on original copy.**



**M.E. BOCK inc.** will either exclude from contract or propose required repairs to the following and shall not be responsible for:

1. Any water treatment and/or de-liming.
2. Cleaning of evaporator, heating coils, or their replacement.
3. Any control, vessel, pipe, and/or tank in which water is held in or surrounded by (including steam).
4. Replacement of any heat exchanger.
5. Breaching, chimneys and refractory.
6. Software and/or computer hardware problems.
7. Temperature or pressure gauges.
8. Main power wiring up to and including units' factory line voltage connections.
9. Ductwork repairs or cleaning.
10. Insulation of any type.
11. Balancing of gas, water, air, or steam.
12. Movement of product, equipment, or personnel.
13. Crane or man lift rental.
14. Any obsolete or non-exact replacement part.
15. Removal or replacement of any part of building and/or its structure.
16. Corrections in design or installation of new equipment.
17. Latches, hinges, gaskets, lights, painting, rusting, and/or restoration of equipment.
18. Interconnected piping, high voltage, and/or low voltage wiring between split systems (Heating & Cooling)
19. Any item intended or expected to wear through normal use.
20. Costs incurred due to contaminated refrigerant and its disposal.

Service calls made by owner, whether utility related, operator related, or owner generated will be billed at **M.E. BOCK inc.** normal hourly rate.

- A. Low water pressure or volume.
- B. Low/High natural gas pressure
- C. Low/High line voltage.
- D. Power failure.
- E. Thermostat or controls turned off or set incorrectly.
- F. Clogged filters if owners responsibility.
- G. Clogged drains.
- H. Costs generated by Insurance, government, code, or design requirements.

**M.E. BOCK inc.** shall not in any way be responsible for any product spoilage, loss of business, damage caused by freezing, roof leaks, flood, fire, unusual weather, abuse by owner and/or owners' employees, strikes, lock-outs, acts of God, act of Government, and/or misuse by operator and any other party providing service. In no event is **M.E. BOCK inc.** liable from the equipment owner for any reason what so ever, in excess of the amount of 1/100<sup>th</sup> of the service charge for a one-month period.

**M.E. BOCK inc.** will not respond to any call if owner has a past due account without a verification of billing dispute and/or error, 24hrs. prior to service call.

#### **CANCELLATION**

Either party upon prior written notice subject to the following conditions may cancel this contract:

- Equipment owner, 30 day notice
- **M.E. BOCK inc.**, 30 day notice

This contract includes parts and labor needed to inspect and maintain the mechanical operation of the covered equipment subject to the terms and conditions described above.

NOTE: Equipment lists for covered equipment will be provided after initial inspection.

Contract payment will be due the first of each quarter. A signed contract, in duplicate, along with one-month payment will allow **M.E. BOCK inc.** to proceed with acceptance of contract.

**M.E. BOCK inc.** provides inspections on equipment in order to maintain proper mechanical operation and will make mechanical adjustments as listed below.

Inspections will include, but are not limited to:

- Spring and/or winter start up as needed.
- Blow out condenser and evaporator coils with nitrogen
- Inspection of drainage piping and/or condensate pans located in equipment.
- Inspection for leaks, gas, water, steam, refrigerant, where it applies.
- Inspection and check of safety operating controls.
- Inspection and check of high voltage and equipment amperages.
- Check and adjust belts.
- Grease or oil serviceable bearings and motors.
- Inspection of evaporator.
- Inspection of temperature and pressure gauges.
- Inspection of hardware and/or unit integrity.
- Inspection of refrigerant related controls and valves.
- Inspection of damper and/or zone motors.
- Inspection of pumps and fans relating to and supporting equipment.
- Provide a report of inspection.
- Make recommendation for any additional work not included and/or excluded by contract.

**Confidentiality Notice:** This contract is intended only for the use of the individual or entity to which it is addressed and may contain information that is privileged, confidential, and exempt from disclosure under applicable laws. If the reader of this contract is not the intended recipient or the employee or agent responsible for delivering the message to the intended recipient, you are hereby notified that and dissemination, distribution, or copying of this contract on part or in full is strictly prohibited.

# Old Business

## 15. Old Business

### Discussion of the Status of the Proposed Construction of a Pathway to the Demonstration Center

**Staff Memorandum**  
**on the**  
**Demonstration Center Path**  
**May 7, 2024**

#### **Background**

The memory of the purpose for the purchase of the property at the corner of Deerfield and Saunders Roads was to avoid commercial development and to provide space for the Police and Fire buildings. Board minutes from 2012 and 2013 indicate that the intended use of the remaining 3 acres of the property was educational, to demonstrate woodland care, by the restoration of the degraded woodlands on the property. The intent of the shelter was to house educational exhibits, and was to be accessed from the existing bike/walking/multi-use path on Saunders Road. The only amenities contemplated were a mulch trail through the area, the drinking fountain, posts that marked areas linked to the educational panels in the shelter, and bike racks. There was no seating provided and no plan for access from the Police Department parking lot.

The area, which has become known as the Demonstration Center, has since upgraded the internal paths from the mulch trails, and added an entrance from the Deerfield Road multi-use path.

#### **Current Status (Notes from the Site Visit, April 10)**

The Demonstration Center shelter is clearly not maintained. Last year the shelter gutters were cleared of plant growth and cleaned. The educational panels in the shelter were in various stages of need – from cloudy coverings to broken edges. Of the 2 temporary picnic tables under the shelter (moved from Village Hall last year), 1 was broken and no longer usable. Lakeshore Recycling (LRS) collection bins were also provided, but are not accessible to LRS. There is a permanent metal garbage container near Saunders Road that has not been emptied. The paths appear to be solid without failing edges, but are moss covered in places, and eroding in other lower lying areas. There is a drinking fountain near Saunders Road which the Village maintains. The shelter is accessible from the multi-use paths along Deerfield and Saunders Roads. The closest parking lot – the Police Department – is limited with only 6 available spaces and 1 handicapped space, and is not connected to the Saunders multi-use path. There is no available public washroom. Other than the woodlands, there are no visible barriers between the shelter and Deerfield and Saunders Road similar to the one between the Play Area and Portwine Road.

#### **Issues**

Cost of Connecting Path.

What was viewed as the primary barrier to use of the shelter was the lack of an accessible path from the Police Department parking lot to the pathways. There have been 3 cost estimates provided by GHA to construct a connecting path. The first was roughly \$35,000, the second was \$74,000 and the most recent was much higher. The Director of Community Services has spent time reviewing the most recent bid, and has some thoughts regarding the alternatives.

## 15. Old Business

### Discussion of the Status of the Proposed Construction of a Pathway to the Demonstration Center

#### Maintenance.

While the existing paths continue to be usable, the fact is that there is no maintenance plan for the shelter or the paths in place.

#### Parking.

Parking continues to be a barrier to use. There are only 6 spaces available for public use in addition to the one handicapped space in the Police Department lot. This lot also serves the Community Garden. There is no plan nor ability to expand the lot. Any pathway construction may require the elimination of one parking space.

It has been mentioned that parking could again be available at the business across the street, Café de Oro. This not a realistic solution. Café de Oro has a limited number of spots for patrons, and the car wash to the north is a separate lot, again with a limited number of parking spaces for customers. Neither commercial parking lot is connected to a sidewalk or walkway leading to the corner of Deerfield and Saunders Road which has a marked pedestrian crossing. There was a past event where parking was offered (prior to the construction of the car wash) and a police officer was assigned to duty for safe crossing of Deerfield Road for access to the shelter.

#### Public Washrooms.

There is no access to public washrooms. The Police Department has one available washroom in the reception area which is locked when the Records staff is off duty.

#### **Recommendation**

The availability of the Village Hall campus as a public gathering spot with a Play Area, safe seating, adequate parking and the availability of public washrooms argues against moving forward with path construction despite the current Board approval in place for construction of a path not to exceed \$74,000. After a review of recent bids, and a site visit, the staff consensus was that at this time the resources needed to construct a path were better deployed to other Village projects. What is needed is a maintenance plan to, at a minimum, ensure the shelter structure is taken care of, and paths do not become impassable.

#### Two important notes:

The upcoming road work on Riverwoods and Saunders Roads will include the addition of a walkway or shared shoulder connecting those roads to paths accessing the Demonstration Center. Any construction of a pathway from the Police Department parking lot at this point would then be redundant to the connection included as part of the road construction work.

The Village is working on expanding our current landscaping services to include maintenance of the shelter and paths in the Demonstration Center.

# Committee Reports

