



02-20-2024

BOT

FINAL PACKET





BOARD OF TRUSTEES

Final Agenda

300 PORTWINE ROAD

RIVERWOODS, IL 60015

February 20, 2024

7:30 P.M.

Riverwoods.gov/streamBOT

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF MINUTES
 - a. Board of Trustees February 6, 2024
5. FINANCE DIRECTOR'S REPORT
 - a. Approval of Bills
 - b. Presentation of 4th Quarter Financial Results
6. TREASURER'S REPORT
7. DIRECTOR OF COMMUNITY SERVICES REPORT
8. CONSULTANTS' REPORTS
 - a. ATTORNEY'S REPORT
 - b. ENGINEER'S REPORT
 - c. ECOLOGIST'S REPORT
9. PLAN COMMISSION REPORT
10. ZONING BOARD OF APPEALS REPORT
11. POLICE REPORT
12. FIRE DISTRICT REPORT
13. INFORMATION ITEMS & COMMENTS FROM THE PRESIDENT
 - a. Report of the Water Infrastructure Committee
14. NEW BUSINESS
 - a. Approval of a Donation to the Deerfield Parents Network (DPN) and the DPN sponsored After Party event of \$2,000
 - b. Discussion Regarding a Sustainability and Climate Change Action Plan
15. OLD BUSINESS
16. VISITORS WISHING TO ADDRESS THE BOARD
17. EXECUTIVE SESSION
 - a. Litigation, Acquisition, Property, and Personnel
18. ESTABLISH TIME AND DATE FOR NEXT MEETING
 - a. Board of Trustees Regular Meeting March 5, 2024, 7:30 PM
19. ADJOURNMENT

Minutes

Village of Riverwoods
Board of Trustees Meeting
February 6, 2024
Draft

Present:

Kris Ford, Mayor
Michael Clayton
Liliya Dikin
Andrew Eastmond
Henry Hollander
Rick Jamerson

Absent:

Jeff Smith

Also Present:

Bruce Huvad, Village Attorney
Bruce Dayno, Police Chief
Stephen Witt, Director of Community Services
Tony Vasquez, Finance Director
Carissa Smith, Village Engineer

The meeting was called to order at 7:30 pm

Document Approval

Trustee Jamerson moved to approve the minutes of the January 16, 2024 Board of Trustees meeting. Trustee Clayton seconded the motion. The motion passed unanimously on a voice vote with Trustee Jamerson and Trustee Hollander abstaining.

Treasurer's and Finance Committee Report

Trustee Jamerson moved to approve the bills. Trustee Clayton seconded the motion. There was a question regarding categorization of an expense which will be reviewed. The motion passed by the following vote:

AYES: Clayton, Dikin, Eastmond, Jamerson, Hollander (5)

NAYS: None (0)

Mr. Vasquez reported the Village of Northbrook will be increasing their water rates starting May 1, 2024. The increase will be incorporated into the budget and the user water rate will be reviewed.

Director of Community Services Report

Mr. Witt provided an overview of current Community Services department projects. Mr. Witt praised Vivian Hofeld, who handles a lot of the day-to-day work. Projects in progress are: revamping the permit fee schedule to reflect recent Ordinance changes and verify our fees reflect the cost of providing services; reviewing proposed 2024 projects with Gewalt Hamilton; a review of certain issues with businesses located in the Shoppes of Riverwoods and Colonial Court; review of the Village codes and building department processes; and working with the Village Attorney, Teska Associates, and Plan Commission on a new PUD Ordinance. He further noted the Village will restart Administrative Adjudication Court to handle violations. The report summary is attached to the end of the minutes.

Questions and open discussion with Director Witt included: the grinder pump system, current and proposed road work on Deerfield, Saunders and Riverwoods Road, and current condition of Lake Cook Road.

Village Attorney Report

Mr. Huvad discussed various topics regarding easements for the Deerfield Road project. Mr. Huvad noted the County is offering approximately \$60,000 for temporary and permanent easements from the Village on various Village-owned property along Deerfield Road. Associated issues regarding compensatory storage on the Federal Life site may arise as Federal Life is continuing to actively market their property. Given the limited nature of the easements, Mr. Huvad believes it is unlikely the Village will be served by contesting the proposed compensation.

Engineer's Report

Ms. Smith reported that the SSAs have been contacted regarding the annual road program. She will also look into the current status of the Saunders Road project.

Plan Commission Report

Plan Commission Chairperson Laurie Breilkopf reported the Plan Commission met on February 1, 2024 to discuss a possible Planned Unit Development (PUD) Ordinance. The next Plan Commission meeting will take place on March 7, 2024.

Zoning Board of Appeals Report

ZBA Chairperson Sherry Graditor reported the ZBA did not meet.

Police Report

The police activity is attached to the end of the minutes.

Information Items from the President

Mayor Ford commented that just one year ago, Bill Balling was engaged as our interim Finance Director, and began the recruiting assignment for a Finance Director and a Director of Community Services. Mr Balling is to be congratulated for his work on behalf of the Village.

New Business

Approval of a Contract for Saunders Road Water Main Replacement with Bolder Contractors at an Amount Not to Exceed \$781,230.

Ms. Smith provided a history of the project noting that 18 months ago, the bids came in substantially over the estimated cost. The Village is now working on a portion of Saunders Road, which is prone for water main breaks. The bids came in under the \$850,000 budget.

Trustee Jamerson moved to approve the contract for the Sanders Road water main replacement with Bolder Contractors at an amount not to exceed \$781,230. Trustee Clayton seconded the motion. Finance Director Vasquez supports the work and further noted the project has been included in the budget. This project, as well as others, may require some funds to be moved from the general fund. His comments are intended to provide context for this expense in terms of the impact to the Village's financial condition. The motion passed by the following vote:

AYES: Clayton, Dikin, Eastmond, Jamerson, Hollander (5)

NAYS: None (0)

Approval of the Annual Woodland Maintenance Work by Baxter & Woodman in an Amount Not to Exceed \$13,000.

Trustee Hollander moved to approve the annual woodland maintenance work by Baxter & Woodman in an amount not to exceed \$13,000. Trustee Eastmond seconded the motion. Mayor Ford noted this is part of the pre-approved 10-year plan for the woodlands. The motion passed by the following vote:

AYES: Clayton, Dikin, Eastmond, Jamerson, Hollander (5)

NAYS: None (0)

Approval of a Letter of Agreement with Gewalt Hamilton (GHA) with an Annual Rate Schedule

Mayor Ford noted this will be discussed at a future meeting.

Old Business

There was no Old Business.

Visitors wishing to address the Board

There were no visitors wishing to address the Board.

Committee Reports

Communications – Trustee Dikin reported on a recent notification by the Illinois Municipal League regarding potential litigation for image copywrite infringement.

Woodlands/Ecology/Legal – Trustee Eastmond reported an upcoming meeting regarding the Village’s representation on the South Lake Mosquito Abatement Board. He also reported that the Village received a presentation from the RPC regarding a sustainability and climate action plan.

Building and Utilities/Storm Water – Trustee Jamerson reported the Building Report is in the packet. The Stormwater Management Committee will meet on Wednesday Feb 7.

Adjournment

There being no further business to discuss, Trustee Clayton moved to adjourn the meeting. Trustee Jamerson seconded the motion. The motion passed unanimously on a voice vote.

The meeting was adjourned at 8:30 pm

The next regular meeting of the Board of Trustees will take place on February 20, 2024 at 7:30 pm.

Respectfully submitted,

Transcribed by:
Jeri Cotton

Attachment:
Police Report
Building Report
Community Services Report



Riverwoods Police Incident Analysis Report

Summary by Incident Type

2/6/2024

Activity Through January 31st of Each Year

Incident Type	2024 YTD	This Time 2023 YTD
46 (7503) (Mortorist Assist)	13	11
50 PD (7572) (Crash Property Damage)	11	8
50 PI (7571) (Crash Personal Injury)	3	3
50 Priv Prop (7573) (Crash Private Property)		2
911 Hang up (7911)	2	1
Ambulance (7021)	39	29
Animal Problem (7245)	6	2
AOA (7001)	14	17
Armed Robbery (0310)		
Assault (0500)		
Attempt Suicide (7221)		
Battery - Simple (0460)		1
Battery (0400)		1
Burg - From Motor Veh (0760)		
Burglar Alarm (7082)	17	15
Burglary - Residential (0625)		1
Burglary (0600)		
Cell 911 (7912)		
Child Seat Inspect (7042)		
Construction Comp (7078)		
Controlled Substance (2000)		
Credit Card Fraud (1150)		
Crim Damage to Prop (1310)	1	
Crim Sexual Assault (1563)		
Crim Trespass to Land (1330)		
Crim Trespass to Veh (1360)		
Death Investigation (7231)		
Deceptive Practice (1110)	1	
Domestic Battery (0486)		
Domestic Trouble (7130)		2
DUI (2410)	1	5
Fingerprinting (7039)		
Fire Alarm (0733)	6	5
Fire Call (7024)	7	5
Fireworks Complaints (3001)		
Forgery (1120)		
Found Animal (7246)		
Found Prop. (7156)		
Harassment by Telephone (2825)		
Hold Up Alarm (7083)	1	1
Identity Theft (7198)	3	
Lock out - Vehicle (7051)	1	
Lost / Mislaid Prop (7144)	2	1
Missing Person (7178)		
Noise Comp (7078)	1	1
Notification (7049)	3	3
Other Comp (7079)	5	2
Other Investigation (7199)	1	

Incident Type	2024 YTD	This Time 2023 YTD
Other Trouble (7139)		
Parking Complaint (7522)		
Premise Exam (7041)	167	136
Public Service (7040)	3	4
Roadway Debris (7250)	4	3
Solicitor (7063)		
Suicide (7211)		
Suspicious Auto (7123)	7	9
Suspicious Person (7123)	1	
Telephone Threat (2820)		
Theft from Motor Veh (0710)		
Theft of Motor Veh (0910)		1
Theft Over \$500 (0815)	2	
Theft Under \$500 (0825)	1	
Traffic Complaint (7521)	4	3
Turned in Weapon/Ammo (7160)		
Village Ord. Violation (7500)		1
Well Being Check (7045)	5	3
Total:	332	276
Crime Prevention Notices	63	58
Case Reports	11	14
Traffic Stops	150	148
Number of Citations issued	50	66
Number of Persons Issued Citations	33	36

32 houses are currently on the Vacation Watch list and are checked regularly.



**Village of Riverwoods
Building Permits Issued
For Date From 01/01/24 to 01/31/24**

<u>Issued</u>	<u>Permit Number</u>	<u>Address</u>	<u>Type</u>	<u>Value</u>	<u>Permit Fee</u>	<u>Plan Review</u>	<u>Inspection</u>	<u>Other Fee</u>	<u>Total Fee</u>
1/5/2024	PB12664	1185 WHIGAM ROAD	Reroof	42,178.29					
1/5/2024	PB12665	2755 EDGEWOOD LN	Reroof	27,389.00					
1/5/2024	PB12667	125 PINE TREE LN	Driveway	19,532.00					
1/5/2024	PB12668	1302 WOODLAND LN	Driveway	21,250.00					
1/8/2024	PB12655	1484 E COURSE DR	Res - Windows/Doors	24,188.00					
1/8/2024	PB12657	1338 KENILWOOD LN	Res - Windows/Doors	89,716.14					
1/8/2024	PB12666	2376 MASTERS LN	Res - Windows/Doors	19,834.00					
1/10/2024	PB12669	1127 MILWAUKEE AVE	Signage	50.00					
1/16/2024	PB12661	2313 GLEN EAGLES LN	Res - Windows/Doors	37,523.00					
1/17/2024	PB12670	2359 MASTERS LN	Reroof	21,527.00					
1/17/2024	PB12671	1552 E COURSE DR	Reroof	82,770.00					
1/17/2024	PB12672	2735 FOREST GLEN TRL	Reroof	137,307.00					
1/22/2024	PB12631	2440 FOREST GLEN TRL	Water and Sewer Repair	10,000.00					
1/23/2024	PB12673	6 JULIE LN	Reroof	102,171.50					
1/23/2024	PB12674	4 BURR OAK TRL	Reroof	54,550.00					
1/23/2024	PB12675	3085 BLACKTHORN RD	Siding	28,020.00					
1/29/2024	PB12676	2373 GLEN EAGLES LN	Res - Windows/Doors	5,112.95					
1/31/2024	PB12677	2393 WEST COURSE DRIVE	Res - Windows/Doors	115,927.00					
Total Permits	18			\$839,045.88	\$6,045.00	\$1,800.00	\$2,320.00	\$0.00	\$10,165.00
Jan, 2023	5			\$495,255.00	\$6,090.00	\$1,444.00	\$960.00	\$0.00	\$8,494.00
YTD 2022	18			\$1,892,809.69	\$25,561.51	\$4,170.00	\$0.00	\$0.00	\$29,731.51
YTD 2023	5			\$495,255.00	\$6,090.00	\$1,444.00	\$960.00	\$0.00	\$8,494.00
YTD 2024	18			\$839,045.88	\$6,045.00	\$1,800.00	\$2,320.00	\$0.00	\$10,165.00
Inspections	46								



Summary of Current Activities in the Community Services Department

I want to take this opportunity to provide a broad overview of activities and projects that the Community Services Department has been involved in since I started here last Fall. This discussion does not include the day-to-day operations and resident assistance that is necessary for the department to function as it should.

Community Services Coordinator

I could never take for granted the work performed by Vivian on a day-to-day basis. She answers most questions from our residents, processes and scans permit applications in record numbers, organizes special events, issues Business and Liquor Licenses, and coordinates our consulting engineers during plan reviews, usually all before lunch. I can't thank her enough for her contribution to the department.

Permitting

January permits were down by three from December reflective of the historically low permit application volume during winter months; however, the permit fees were up by about 20% compared to January of 2023. Vivian deserves a break from the banner year she had in 2023.

There are currently 4 larger projects that consist of additions and remodeling in the review queue.

Some accomplishments include,

- Created new checklists for general business and food service establishment inspections, building demolition permits, and permit application for residential deck construction.
- Revised roof permit application form to help expedite plan review and inspections.
- With the exception of fire alarm, fire sprinkler and solar panels, all plan reviews are performed in-house.

Permit Fee Schedule

We are working on revamping the permit fee schedule to reflect the changes necessary due to the rental unit ordinance recently passed by the Village Board as well as verify that the fees reflect the cost of our providing services.

Inspections

- Brought property maintenance inspections back in house, no longer using outside consulting firm.
- Re-instated business license inspections that were not being performed for food service establishments, outdoor dining, and the massage spa.

- Developed relationship with the Lincolnshire Riverwoods Fire District to perform joint life-safety inspections for our commercial properties.

Engineering

Projects with GHA for 2024 include:

Lift Station Upgrades: Projects to occur at the Thorngate, Meadowlake, Trillium, and Wigham stations. Upgrades of the Timberwood station have been completed. The Meadowlake lift station is budgeted for an overhaul in 2024; however, three of the stations are in need of UPS equipment to prevent a re-occurrence of the backups that were recently experienced at the Thorngate station. We expect to get quotes on the UPS work in March.

2024 Road Program: GHA is working to coordinate work with the SSAs and should have a bid package out by April, with a construction start of April/May this year.

2024 Sewer Lining Program: GHA is working to define the scope of work for this year's project.

Saunders Road Water Main Replacement: Bids were received on January 18 for Phase 2 of the work. I will let Engineer Smith update you in her report.

Grinder Pumps. Working with GHA to develop program related to replacement and maintenance of the low- pressure sanitary system grinder pumps which are near the end of their life expectancy.

Construction

Commercial projects include:

Baby Vegas in the Shoppes of Riverwoods. Project is moving at slower than a snail's pace, with the metal studs and rough plumbing and electric having been installed within the past six months.

Shoppes of Riverwoods/Colonial Courts. The shopping centers and the Brunch Factory are being fitted with new fire alarm systems under direction of the Fire District.

Anytime Fitness is completing punch list items and getting ready to open later this week.

Village Hall remodeling of the Finance Director's office is essentially complete.

Village Hall Playground is complete except for minor punch list items.

Police Department repair of a broken water pipe and restoration of the public restroom is complete.

HVAC Upgrades to the Village Hall and the Police Department will happen over the next few months.

Lake County DOT Riverwoods/Duffy Road 3R Project. This is a County project to Resurface, Restore, and Rehabilitate (the 3 Rs) Riverwoods Road from IL Route 22 to Deerfield Road and along Duffy Lane from Riverwoods Road to the I-94 Bridge. The County is looking at adding/improving non-motorized travel improvements as well as to improve drainage in the area. The kickoff meeting is scheduled for this Friday.

Service Agreements

We are collecting Master Service Agreements for all of our consultants to formally establish working relationships with them, mainly for financial auditing purposes. We are aiming to bring these to the Board for consideration in early March.

The Intergovernmental Agreement with Lake County for maintenance of the sanitary sewer system is under review.

Building Code

Effectiveness Grading System

We have a meeting set later this month with Verisk to start the process of reviewing the Building Department and codes that regulate construction in the Village. As part of that review, we will be upgrading the version of the International Codes to the 2024 version, and upgrading related code books. Along with that upgrade, we are working on proposed amendments to the Tree and Woodlands, and the Stormwater Management Ordinances.

Planning and Zoning

Working with Teska Associates, the Village Attorney and the Plan Commission on developing a new Planned Development Ordinance.

Worked with the Village Attorney and the developer for the VennPoint townhome project within the Parkway North Center located in Deerfield. Negotiated a cash contribution from the developer to help screen the Thorngate subdivision play lot and several nearby homes from the project if their project obtains approval to construct from the Village of Deerfield.

Met with a potential developer for a project at 20611 Milwaukee Avenue, which was determined to not be a good fit for the property.

Plan Commission:

Pending projects include,

- Brunch Factory gaming, awaiting submittal of a parking analysis.
- Camp Bow Wow tenancy at the Shoppes, awaiting submittal of a parking analysis.
- Review of sign permits for Anytime Fitness and Snap Medical Wellness at Colonial Courts. The Special Use Permit for the shopping center requires the review.
- Consolidation and subdivision of properties at Orange Brace and Juneberry Roads to allow for construction of a new single-family residence.

Adjudication Hearings

We are restarting the Administrative Adjudication system to handle real property violations. Though we have had some success in gaining compliance through the issuance of notices to residents, there are currently 9 citations in the system with at least 4 more to be issued this week.

Violations include:

- Home Occupations: Car Dealership run out of a residence
Training seminars being held in a residence
Construction equipment stored in the front yard
Vacant Building
- Building Codes: Construction site safety issues
Violations of the Watershed Development Ordinance
- Fire Code: Flammable curtains hung inside restaurant exit corridors
- Short-term Rentals: Would have additional citations but I elected to defer issuance of citations until the recent Ordinance revisions become effective

A dry run of the hearing process was held last week with the Hearing Officer and staff. The first cases will be heard on February 15.

Bills



February 15, 2024

TO: Kris Ford, Mayor
 Village Trustees
 Village Attorney Bruce Huvad

FROM: Moses Diaz

RE: Council Report for February 20, 2024

Attached are the Invoices for approval at the February 20, 2024 BOT Meeting:

Fund Number	Fund Name	Total
001	General Fund	\$108,838.90
126	SSA 26	\$8,190.00
128	SSA 28	675.00
129	SSA 29	720.00
130	SSA 30	285.00
430	SSA 30 DSF	4,114.86
501	Water Fund	\$70,893.06
502	Sewer Fund	\$2,318.87
505	Capital Project Fund	\$2,006.00
TOTAL TO BE APPROVED:		\$198,041.69

INVOICE REGISTER FOR VILLAGE OF RIVERWOODS

POST DATES 12/31/2023 - 02/15/2024

POSTED AND UNPOSTED
OPEN

Invoice Number

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Vendor 0320 - B&F CONSTRUCTION CODE SERVICES							
18835 00015929	B&F CONSTRUCTION CODE SERVICES INSPECTIONS, DECEMBER 2023 001-102-50345	02/05/2024 MDIAZ INSPECTIONS, DECEMBER 2023		3,099.97 3,099.97	3,099.97	Open	N 02/06/2024
Total Vendor 0320 - B&F CONSTRUCTION CODE SERVICES				<u>3,099.97</u>	<u>3,099.97</u>		
Vendor 0014 - BADGER METER INC							
80150540 00015911	BADGER METER INC WATER METER EXPENSE 501-000-51000	01/31/2024 MDIAZ WATER METERS EXPENSE		136.20 136.20	136.20	Open	N 02/05/2024
80151511 00015968	BADGER METER INC WATER METER EXPENSE 501-000-51000	02/13/2024 MDIAZ WATER METERS EXPENSE		843.51 843.51	843.51	Open	N 02/14/2024
Total Vendor 0014 - BADGER METER INC				<u>979.71</u>	<u>979.71</u>		
Vendor 0751 - BAXTER & WOODMAN NATURAL RESOURCES LLC							
0255539 00015951	BAXTER & WOODMAN NATURAL RESOURCES MONITORING, PRESCRIBED BURNS AND INVASIV 001-102-50350	02/08/2024 MDIAZ ECOLOGIST/FORESTER EXPENSE		17,303.00 17,303.00	17,303.00	Open	N 02/08/2024
Total Vendor 0751 - BAXTER & WOODMAN NATURAL RESOURCES LLC				<u>17,303.00</u>	<u>17,303.00</u>		
Vendor 0043 - BRUCE DAYNO							
240123XREIMB 00015974	BRUCE DAYNO CELL PHONE REIMBURSEMENT 001-110-50520	01/23/2024 MDIAZ CELL PHONE REIMBURSEMENT		50.00 50.00	50.00	Open	N 02/15/2024
Total Vendor 0043 - BRUCE DAYNO				<u>50.00</u>	<u>50.00</u>		
Vendor 0020 - CANON SOLUTIONS AMERICA INC							

INVOICE REGISTER FOR VILLAGE OF RIVERWOODS

POST DATES 12/31/2023 - 02/15/2024

POSTED AND UNPOSTED
OPEN

Invoice Number

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Vendor 0020 - CANON SOLUTIONS AMERICA INC							
6006923133 00015944	CANON SOLUTIONS AMERICA INC COPIER MAINTENANCE 001-101-60511	01/29/2024 MDIAZ COPIER MAINTENANCE		216.50 216.50	216.50	Open	N 02/07/2024
6006924033 00015945	CANON SOLUTIONS AMERICA INC COPIER MAINTENANCE 001-101-60511	01/29/2024 MDIAZ COPIER MAINTENANCE		17.47 17.47	17.47	Open	N 02/07/2024
639865 00015958	CANON SOLUTIONS AMERICA INC COPIER MAINTENANCE 001-110-60511	02/01/2024 MDIAZ COPIER MAINTENANCE		127.62 127.62	127.62	Open	N 02/09/2024
Total Vendor 0020 - CANON SOLUTIONS AMERICA INC				361.59	361.59		
Vendor 0718 - COMCAST BUSINESS							
240126COMCASTX1 00015899	COMCAST BUSINESS INTERNET 502-000-50710	01/26/2024 MDIAZ INTERNET		221.10 221.10	221.10	Open	N 02/05/2024
240201COMCASTX1 00015955	COMCAST BUSINESS OFF-SITE LIFT STATION - 644 THORNGATE LN 502-000-50520	02/01/2024 MDIAZ OFF-SITE LIFT STATION - 644 THORNGATE LN		68.71 68.71	68.71	Open	N 02/09/2024
Total Vendor 0718 - COMCAST BUSINESS				289.81	289.81		
Vendor 0038 - COMED							
240201COMEDX214 00015936	COMED UTILITY EXPENSE - ELECTRIC 001-104-50720	02/01/2024 MDIAZ UTILITY EXPENSE - ELECTRIC		201.05 201.05	201.05	Open	N 02/07/2024
240201COMEDX711 00015937	COMED UTILITY EXPENSE - ELECTRIC 502-000-50710	02/01/2024 MDIAZ UTILITY EXPENSE - ELECTRIC		55.80 55.80	55.80	Open	N 02/07/2024

INVOICE REGISTER FOR VILLAGE OF RIVERWOODS

POST DATES 12/31/2023 - 02/15/2024

POSTED AND UNPOSTED
OPEN

Invoice Number

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Vendor 0038 - COMED							
240201COMEDX109							
00015938	COMED	02/01/2024		70.97	70.97	Open	N
	UTILITY EXPENSE - ELECTRIC	MDIAZ					02/07/2024
	502-000-50710	UTILITY EXPENSE - ELECTRIC		70.97			
240201COMEDX613							
00015939	COMED	02/01/2024		38.30	38.30	Open	N
	UTILITY EXPENSE - ELECTRIC	MDIAZ					02/07/2024
	501-000-50710	UTILITY EXPENSE - ELECTRIC		38.30			
240201COMEDX014							
00015940	COMED	02/01/2024		2,295.62	2,295.62	Open	N
	UTILITY EXPENSE - ELECTRIC	MDIAZ					02/07/2024
	501-000-50710	UTILITY EXPENSE - ELECTRIC		2,295.62			
240201COMEDX008							
00015941	COMED	02/01/2024		26.16	26.16	Open	N
	UTILITY EXPENSE - ELECTRIC	MDIAZ					02/07/2024
	502-000-50710	UTILITY EXPENSE - ELECTRIC		26.16			
240201COMEDX300							
00015942	COMED	02/01/2024		417.78	417.78	Open	N
	UTILITY EXPENSE - ELECTRIC	MDIAZ					02/07/2024
	502-000-50710	UTILITY EXPENSE - ELECTRIC		417.78			
240201COMEDX714							
00015943	COMED	02/01/2024		25.15	25.15	Open	N
	UTILITY EXPENSE - ELECTRIC	MDIAZ					02/07/2024
	501-000-50710	UTILITY EXPENSE - ELECTRIC		25.15			
Total Vendor 0038 - COMED				3,130.83	3,130.83		
Vendor 0276 - DIGITAL CURRENCY SYSTEMS							
QB117357							
00015912	DIGITAL CURRENCY SYSTEMS	02/01/2024		1,053.01	1,053.01	Open	N
	IT CONSULTANT - MONTHLY RETAINER	MDIAZ					02/05/2024
	001-101-50365	IT CONSULTANT - MONTHLY RETAINER		1,053.01			
Total Vendor 0276 - DIGITAL CURRENCY SYSTEMS				1,053.01	1,053.01		
Vendor 0799 - DUDE OYSTER PRODUCTIONS, LLC							

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POSTED AND UNPOSTED
OPEN

Invoice Number

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Vendor 0799 - DUDE OYSTER PRODUCTIONS, LLC							
0000400							
00015916	DUDE OYSTER PRODUCTIONS, LLC	01/30/2024		300.00	300.00	Open	N
	A/V CONSULTING - SITE VISIT, REVIEW OF E MDIAZ			300.00			02/05/2024
	001-101-50360	A/V CONSULTING					
Total Vendor 0799 - DUDE OYSTER PRODUCTIONS, LLC				300.00	300.00		
Vendor 0049 - ERNIE'S WRECKER SERVICE							
248573							
00015903	ERNIE'S WRECKER SERVICE	02/01/2024		1,230.31	1,230.31	Open	N
	2019 CHEVY TAHOE, SILVER #66 - OIL CHANG MDIAZ			1,230.31			02/05/2024
	001-110-50010	AUTO - REPAIRS & MAINTENANCE					
Total Vendor 0049 - ERNIE'S WRECKER SERVICE				1,230.31	1,230.31		
Vendor 0757 - FLOCK SAFETY							
INV-32836							
00015966	FLOCK SAFETY	02/12/2024		12,178.08	12,178.08	Open	N
	FALCON	MDIAZ					02/13/2024
	001-110-80210	FALCON		12,178.08			
Total Vendor 0757 - FLOCK SAFETY				12,178.08	12,178.08		
Vendor 0053 - FOX VALLEY FIRE & SAFETY							
IN00658960							
00015904	FOX VALLEY FIRE & SAFETY	01/30/2024		615.00	615.00	Open	N
	EMERGENCY EXIT LIGHT SERVICE	MDIAZ					02/05/2024
	001-110-50111	BUILDING MAINTENANCE		615.00			
Total Vendor 0053 - FOX VALLEY FIRE & SAFETY				615.00	615.00		
Vendor 0056 - GARVEY'S OFFICE PRODUCTS							
PINV2529447							
00015905	GARVEY'S OFFICE PRODUCTS	02/05/2024		82.05	82.05	open	N
	PAD, TISSUE, CAN LINER-32GAL	MDIAZ					02/05/2024
	001-110-50110	BUILDING - CLEANING		82.05			

INVOICE REGISTER FOR VILLAGE OF RIVERWOODS

POST DATES 12/31/2023 - 02/15/2024

POSTED AND UNPOSTED
OPEN

Invoice Number

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Vendor 0056 - GARVEY'S OFFICE PRODUCTS							
PINV2531078 00015949	GARVEY'S OFFICE PRODUCTS OFFICE SUPPLIES 001-101-60510	02/08/2024 MDIAZ OFFICE SUPPLIES		140.35	140.35	Open	N 02/08/2024
PINV2531454 00015950	GARVEY'S OFFICE PRODUCTS OFFICE SUPPLIES 001-101-60510	02/08/2024 MDIAZ OFFICE SUPPLIES		76.69	76.69	Open	N 02/08/2024
PINV2531716 00015956	GARVEY'S OFFICE PRODUCTS OFFICE SUPPLIES 001-101-60510	02/09/2024 MDIAZ OFFICE SUPPLIES		25.99	25.99	Open	N 02/09/2024
PINV2531734 00015957	GARVEY'S OFFICE PRODUCTS OFFICE SUPPLIES 001-101-60510	02/09/2024 MDIAZ OFFICE SUPPLIES		69.12	69.12	Open	N 02/09/2024
PINV2532608 00015960	GARVEY'S OFFICE PRODUCTS OFFICE SUPPLIES 001-101-60510	02/12/2024 MDIAZ OFFICE SUPPLIES		20.79	20.79	Open	N 02/13/2024
PINV2533823 00015975	GARVEY'S OFFICE PRODUCTS OFFICE SUPPLIES 001-101-60510	02/14/2024 MDIAZ OFFICE SUPPLIES		27.54	27.54	Open	N 02/15/2024
Total Vendor 0056 - GARVEY'S OFFICE PRODUCTS				442.53	442.53		
Vendor 0057 - GEWALT HAMILTON							
9770.002 - 12 00015917	GEWALT HAMILTON GENERAL VILLAGE ENGINEERING 001-101-50320	01/31/2024 MDIAZ GENERAL VILLAGE ENGINEERING		7,888.00	7,888.00	Open	N 02/05/2024
9770.004 - 9 00015918	GEWALT HAMILTON FLATWOODS HERITAGE CENTER 001-101-50320	01/31/2024 MDIAZ FLATWOODS HERITAGE CENTER		155.00	155.00	Open	N 02/05/2024

INVOICE REGISTER FOR VILLAGE OF RIVERWOODS

POST DATES 12/31/2023 - 02/15/2024

POSTED AND UNPOSTED

OPEN

Invoice Number

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Vendor 0057 - GEWALT HAMILTON							
9770.010 - 5 00015919	GEWALT HAMILTON 1400 SAUNDERS DEVELOPMENT 001-101-50320	01/31/2024 MDIAZ 1400 SAUNDERS DEVELOPMENT		244.00 244.00	244.00	Open	N 02/05/2024
9770.011 - 1 00015920	GEWALT HAMILTON POLICE STATION 2024 PATHWAY IMPROVEMENTS 505-000-90520	01/31/2024 MDIAZ CONTINGENCY		219.00 219.00	219.00	Open	N 02/05/2024
9770.150 - 9 00015921	GEWALT HAMILTON ROAD PROGRAM 001-104-50320	01/31/2024 MDIAZ ROAD PROGRAM		486.00 486.00	486.00	Open	N 02/05/2024
9770.264 - 10 00015922	GEWALT HAMILTON IEPA MS4 INSPECTION COORDINATION 001-104-50433	01/31/2024 MDIAZ IEPA MS4 INSPECTION COORDINATION		174.00 174.00	174.00	Open	N 02/05/2024
9770.702 - 6 00015923	GEWALT HAMILTON SANITARY SEWER INSPECT & MAINT 502-000-50320	01/31/2024 MDIAZ ENGINEER EXPENSE		486.00 486.00	486.00	Open	N 02/05/2024
9770.700 - 6 00015924	GEWALT HAMILTON SEWER 502-000-50320	01/31/2024 MDIAZ SEWER		554.50 554.50	554.50	Open	N 02/05/2024
9770.348 - 12 00015925	GEWALT HAMILTON SAUNDERS RD WATER MAIN REPLACEMENT 501-000-80202	01/31/2024 MDIAZ SAUNDERS RD WATER MAIN REPLACEMENT		3,091.50 3,091.50	3,091.50	Open	N 02/05/2024
9770.604 - 42 00015926	GEWALT HAMILTON WATER SYSTEM OPERATIONS 501-000-50320	01/31/2024 MDIAZ WATER SYSTEM OPERATIONS		17,288.76 17,288.76	17,288.76	Open	N 02/05/2024
9770.606 - 12 00015927	GEWALT HAMILTON UTILITY BILLING 501-000-50320	01/31/2024 MDIAZ UTILITY BILLING		5,271.00 5,271.00	5,271.00	Open	N 02/05/2024

INVOICE REGISTER FOR VILLAGE OF RIVERWOODS

POST DATES 12/31/2023 - 02/15/2024

POSTED AND UNPOSTED
OPEN

Invoice Number

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Vendor 0057 - GEWALT HAMILTON							
9770.609 - 2 00015932	GEWALT HAMILTON SAUNDERS ROAD PH II 505-000-90520	01/24/2024 MDIAZ SAUNDERS ROAD PH II		1,787.00	1,787.00	Open	N 02/06/2024
9770.401 - 9 00015933	GEWALT HAMILTON GENERAL GIS 001-101-50320	01/31/2024 MDIAZ GENERAL GIS		300.00	300.00	Open	N 02/06/2024
Total Vendor 0057 - GEWALT HAMILTON				37,944.76	37,944.76		
Vendor 0754 - HOWARD SIMON							
12401759 00015973	HOWARD SIMON PAYROLL SERVICES, 02/15/2024 001-101-50370	02/14/2024 MDIAZ PAYROLL SERVICES, 02/15/2024		749.32	749.32	Open	N 02/14/2024
Total Vendor 0754 - HOWARD SIMON				749.32	749.32		
Vendor 0226 - IAPE							
M24-C191293 00015962	IAPE 2024 IAPE MEMBERSHIP 001-110-50610	01/08/2024 MDIAZ 2024 IAPE MEMBERSHIP		65.00	65.00	Open	N 02/13/2024
Total Vendor 0226 - IAPE				65.00	65.00		
Vendor 0075 - IL.SECRETARY OF STATE							
240213 REG# 524 00015963	IL.SECRETARY OF STATE POLICE VEHICLE REGISTRATION VIN 1GNSKFEC 001-110-50010	02/13/2024 MDIAZ POLICE VEHICLE REGISTRATION		151.00	151.00	Open	N 02/13/2024
Total Vendor 0075 - IL.SECRETARY OF STATE				151.00	151.00		
Vendor 0472 - ILLINOIS ASSOC OF PROPERTY AND EVID							

INVOICE REGISTER FOR VILLAGE OF RIVERWOODS

POST DATES 12/31/2023 - 02/15/2024

POSTED AND UNPOSTED
OPEN

Invoice Number

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Vendor 0472 - ILLINOIS ASSOC OF PROPERTY AND EVID							
95001 00015961	ILLINOIS ASSOC OF PROPERTY AND EVID 2024 INDIVIDUAL MEMBERSHIP DUES - JANUAR MDIAZ 001-110-50610	01/31/2024		35.00	35.00	Open	N 02/13/2024
	2024 INDIVIDUAL MEMBERSHIP DUES			35.00			
Total Vendor 0472 - ILLINOIS ASSOC OF PROPERTY AND EVID				35.00	35.00		
Vendor 0089 - JERI COTTON							
240131JERICOTTO 00015915	JERI COTTON MEETING MINUTES 010424, 011624 001-101-50360	01/31/2024		187.50	187.50	Open	N 02/05/2024
	MEETING MINUTES 010424, 011624			187.50			
Total Vendor 0089 - JERI COTTON				187.50	187.50		
Vendor 0093 - JUST TIRES							
000098701 00015952	JUST TIRES 2019 CHEVY TAHOE, VIN: 1GNSKDEC9KR14734 MDIAZ 001-110-50010	01/18/2024		1,036.95	1,036.95	Open	N 02/08/2024
	2019 CHEVY TAHOE - TIRE REPLACEMENT			1,036.95			
Total Vendor 0093 - JUST TIRES				1,036.95	1,036.95		
Vendor 0120 - MARIO AGUILAR LANDSCAPING							
306, 01 FEB 202 00015947	MARIO AGUILAR LANDSCAPING SSA 30 SNOW REMOVAL - 01 / 12, 13, 19 / MDIAZ 130-000-50180	02/01/2024		285.00	285.00	Open	N 02/08/2024
	SSA 30 SNOW REMOVAL - 01/12,13,19 /24			285.00			
390, 01 FEB 202 00015959	MARIO AGUILAR LANDSCAPING SSA 28 SNOW REMOVAL - 01/12,13,19/2024 MDIAZ 128-000-50180	02/01/2024		675.00	675.00	Open	N 02/13/2024
	SSA 28 SNOW REMOVAL - 01/12,13,19/2024			675.00			
1082, 02 FEB 20 00015969	MARIO AGUILAR LANDSCAPING SSA 29 SNOW REMOVAL - 01/12,13,19/2024 MDIAZ 129-000-50180	02/02/2024		720.00	720.00	Open	N 02/14/2024
	SSA 29 SNOW REMOVAL - 01/12,13,19/2024			720.00			
Total Vendor 0120 - MARIO AGUILAR LANDSCAPING				1,680.00	1,680.00		

INVOICE REGISTER FOR VILLAGE OF RIVERWOODS

POST DATES 12/31/2023 - 02/15/2024

POSTED AND UNPOSTED
OPEN

Invoice Number

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Vendor 0120 - MARIO AGUILAR LANDSCAPING							
Vendor 0531 - MELISSA C.WACH							
240202WACH 00015928	MELISSA C.WACH JANUARY 2024 PROSECUTION LEGAL FEES 001-101-50330	02/02/2024 MDIAZ LEGAL EXPENSE		6,300.00 6,300.00	6,300.00	open	N 02/06/2024
Total Vendor 0531 - MELISSA C.WACH				6,300.00	6,300.00		
Vendor 0125 - MICHAEL P.MURRIN							
240131MURRIN 00015913	MICHAEL P.MURRIN PLUMBING INSPECTIONS FOR JANUARY 2024 001-102-50380	01/31/2024 MDIAZ PLUMBING INSPECTIONS FOR JANUARY 2024		420.00 420.00	420.00	open	N 02/05/2024
Total Vendor 0125 - MICHAEL P.MURRIN				420.00	420.00		
Vendor 0616 - MID-STATES ORGANIZED CRIME INFORMAT							
0004211-IN 00015964	MID-STATES ORGANIZED CRIME INFORMAT MOCIC MEMBERSHIP 2024 001-110-50610	01/07/2024 MDIAZ MOCIC MEMBERSHIP 2024		100.00 100.00	100.00	open	N 02/13/2024
Total Vendor 0616 - MID-STATES ORGANIZED CRIME INFORMAT				100.00	100.00		
Vendor 0126 - MIDWEST METER INC							
0163912-IN 00015934	MIDWEST METER INC MISC METER COMPONENTS - WATER SYSTEM 501-000-80210	02/06/2024 MDIAZ MISC METER COMPONENTS - WATER SYSTEM		598.98 598.98	598.98	open	N 02/06/2024
Total Vendor 0126 - MIDWEST METER INC				598.98	598.98		
Vendor CD REFUND - NEXT DOOR & WINDOW							
240207NEXTDOORW 00015946	NEXT DOOR & WINDOW REFUND - OVERCHARGED 001-102-30500	02/07/2024 MDIAZ PERMIT FEE (PROMPT FOR AMOUNT)	09/15/2023	1,160.00 1,160.00	1,160.00	open	N 02/07/2024
Total Vendor CD REFUND - NEXT DOOR & WINDOW							

INVOICE REGISTER FOR VILLAGE OF RIVERWOODS

POST DATES 12/31/2023 - 02/15/2024

POSTED AND UNPOSTED
OPEN

Invoice Number

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Vendor CD REFUND - NEXT DOOR & WINDOW							
				1,160.00	1,160.00		
Vendor 0142 - NORTHSIDE COMMUNITY BANK							
240201SSA30BOND							
00015971	NORTHSIDE COMMUNITY BANK	02/01/2024		4,114.86	4,114.86	Open	N
	SSA 30 BOND PRINCIPAL AND INTEREST PAYME MDIAZ			375.21			02/14/2024
	430-000-70200 INTEREST ON BONDS			3,739.65			
	430-000-70210 BOND PRINCIPAL						
Total Vendor 0142 - NORTHSIDE COMMUNITY BANK				4,114.86	4,114.86		
Vendor MISC - PRASAD RAO							
240213PRASADRAO							
00015967	PRASAD RAO	02/13/2024		1,927.00	1,927.00	Open	N
	COST SHARE REIMBURESEMENT - NATIVE SEEDI MDIAZ			1,927.00			02/13/2024
	001-106-50860 NATIVE SEEDING & PLANTING						
Total Vendor MISC - PRASAD RAO				1,927.00	1,927.00		
Vendor 0165 - RAY O'HERRON CO., INC.							
2321260							
00015908	RAY O'HERRON CO., INC.	01/29/2024		1,530.95	1,530.95	Open	N
	POLICE OFFICERS EQUIP. MDIAZ			1,530.95			02/05/2024
	001-110-50070 POLICE OFFICERS EQUIP.						
2321322							
00015909	RAY O'HERRON CO., INC.	01/30/2024		14.00	14.00	Open	N
	POLICE OFFICERS EQUIP. MDIAZ			14.00			02/05/2024
	001-110-50070 POLICE OFFICERS EQUIP.						
2231182-CM							
00015910	RAY O'HERRON CO., INC.	02/05/2024		(742.56)	(742.56)	Open	N
	CREDIT MEMO - POLICE OFFICERS EQUIP. MDIAZ			(742.56)			02/05/2024
	001-110-50070 POLICE OFFICERS EQUIP.						
2323000							
00015953	RAY O'HERRON CO., INC.	02/06/2024		1,554.94	1,554.94	Open	N
	POLICE OFFICERS EQUIP. MDIAZ			1,554.94			02/08/2024
	001-110-50070 POLICE OFFICERS EQUIP.						

INVOICE REGISTER FOR VILLAGE OF RIVERWOODS

POST DATES 12/31/2023 - 02/15/2024

POSTED AND UNPOSTED
OPEN

Invoice Number

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Vendor 0165 - RAY O'HERRON CO., INC.							
2324692 00015972	RAY O'HERRON CO., INC. POLICE OFFICERS EQUIP. 001-110-50070	02/13/2024 MDIAZ		118.60	118.60	Open	N 02/14/2024
		POLICE OFFICERS EQUIP.		118.60			
Total Vendor 0165 - RAY O'HERRON CO., INC.				2,475.93	2,475.93		
Vendor 0631 - SE INC.							
23-33163 00015892	SE INC. SSA 26 SNOW REMOVAL - 010524 - 010724 126-000-50180	01/08/2024 MDIAZ		1,155.00	1,155.00	Open	N 02/05/2024
		SSA 26 SNOW REMOVAL - 010524 - 010724		1,155.00			
23-33164 00015893	SE INC. SSA 26 SNOW REMOVAL - 010824 - 011024 126-000-50180	01/10/2024 MDIAZ		1,470.00	1,470.00	Open	N 02/05/2024
		SSA 26 SNOW REMOVAL - 010824 - 011024		1,470.00			
23-33189 00015894	SE INC. SSA 26 SNOW REMOVAL - 011024 - 011124 126-000-50180	01/11/2024 MDIAZ		385.00	385.00	Open	N 02/05/2024
		SSA 26 SNOW REMOVAL - 011024 - 011124		385.00			
23-33190 00015895	SE INC. SSA 26 SNOW REMOVAL - 011124 126-000-50180	01/12/2024 MDIAZ		385.00	385.00	Open	N 02/05/2024
		SSA 26 SNOW REMOVAL - 011124		385.00			
23-33191 00015896	SE INC. SSA 26 SNOW REMOVAL - 011224 126-000-50180	01/15/2024 MDIAZ		2,100.00	2,100.00	Open	N 02/05/2024
		SSA 26 SNOW REMOVAL - 011224		2,100.00			
24-33234 00015897	SE INC. SSA 26 SNOW REMOVAL - 011324 - 011424 126-000-50180	01/26/2024 MDIAZ		770.00	770.00	Open	N 02/05/2024
		SSA 26 SNOW REMOVAL - 011324 - 011424		770.00			
24-33235 00015898	SE INC. SSA 26 SNOW REMOVAL - 012224 - 012324 126-000-50180	01/26/2024 MDIAZ		1,925.00	1,925.00	Open	N 02/05/2024
		SSA 26 SNOW REMOVAL - 012224 - 012324		1,925.00			
Total Vendor 0631 - SE INC.							

INVOICE REGISTER FOR VILLAGE OF RIVERWOODS

POST DATES 12/31/2023 - 02/15/2024

POSTED AND UNPOSTED
OPEN

Invoice Number

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Vendor 0631 - SE INC.							
				8,190.00	8,190.00		
Vendor 0623 - SERVPRO							
5129526							
00015954	SERVPRO WATER RESTORATION 001-110-50111	01/23/2024 MDIAZ WATER RESTORATION		3,208.23	3,208.23	Open	N 02/08/2024
Total Vendor 0623 - SERVPRO				3,208.23	3,208.23		
Vendor MISC - STEVE BERLIANT							
240213	STEVE BERLIANT	02/13/2024		10.00	10.00	Open	N
00015970	REFUND - OVERPAYMENT OF ALARM REGISTRATI 001-110-30780	MDIAZ BURGLAR ALARM REG.		10.00			02/14/2024
Total Vendor MISC - STEVE BERLIANT				10.00	10.00		
Vendor 0798 - STUCKEY CONSTRUCTION COMPANY, INC.							
24204-101							
00015879	STUCKEY CONSTRUCTION COMPANY, INC. POLICE STATION - DRYWALL REPAIR 001-110-50111	01/26/2024 MDIAZ BUILDING MAINTENANCE		4,409.10	4,409.10	Open	N 02/05/2024
Total Vendor 0798 - STUCKEY CONSTRUCTION COMPANY, INC.				4,409.10	4,409.10		
Vendor 0312 - SUBURBAN ACCENTS, INC							
34467							
00015965	SUBURBAN ACCENTS, INC GRAPHICS & LETTERING ON POLICE VEHICLE, 001-110-80210	02/01/2024 MDIAZ GRAPHICS & LETTERING ON POLICE VEHICLE		650.00	650.00	Open	N 02/13/2024
Total Vendor 0312 - SUBURBAN ACCENTS, INC				650.00	650.00		
Vendor 0184 - SWALCO							
920003215							
00015914	SWALCO SWALCO - 2024 OPERATIONS & MAINTENANCE F 001-101-50610	01/30/2024 MDIAZ SWALCO-2024 OPERATIONS & MAINTENANCE FEE		1,656.25	1,656.25	Open	N 02/05/2024

INVOICE REGISTER FOR VILLAGE OF RIVERWOODS

POST DATES 12/31/2023 - 02/15/2024

POSTED AND UNPOSTED
OPEN

Invoice Number

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Vendor 0184 - SWALCO							
Total Vendor 0184 - SWALCO				1,656.25	1,656.25		
Vendor 0196 - THOMSON REUTERS - WEST							
849676809	THOMSON REUTERS - WEST	02/01/2024		305.92	305.92	Open	N
00015907	SOFTWARE SUBSCRIPTION 001-110-60543	MDIAZ SOFTWARE SUBSCRIPTION		305.92			02/05/2024
Total Vendor 0196 - THOMSON REUTERS - WEST				305.92	305.92		
Vendor 0667 - USIC LOCATING SERVICES,LLC							
638825	USIC LOCATING SERVICES,LLC	01/31/2024		835.70	835.70	Open	N
00015891	LOCATING SERVICES 501-000-50360 502-000-50360	MDIAZ LOCATING SERVICES LOCATING SERVICES		417.85 417.85			02/05/2024
Total Vendor 0667 - USIC LOCATING SERVICES,LLC				835.70	835.70		
Vendor 0325 - VILLAGE OF DEERFIELD - DISPATCH SVC							
44766	VILLAGE OF DEERFIELD - DISPATCH SVC	01/29/2024		36,333.00	36,333.00	Open	N
00015906	DISPATCH SERVICES - 1ST QUARTER 2024 001-110-50220	MDIAZ DISPATCH SERVICES - 1ST QUARTER 2024		36,333.00			02/05/2024
Total Vendor 0325 - VILLAGE OF DEERFIELD - DISPATCH SVC				36,333.00	36,333.00		
Vendor 0207 - VILLAGE OF DEERFIELD							
561677	VILLAGE OF DEERFIELD	02/09/2024		12.07	12.07	Open	N
00015948	WATER USAGE 501-000-50750	MDIAZ WATER USAGE		12.07			02/08/2024
Total Vendor 0207 - VILLAGE OF DEERFIELD				12.07	12.07		
Vendor 0209 - VILLAGE OF NORTHBROOK							

INVOICE REGISTER FOR VILLAGE OF RIVERWOODS

POST DATES 12/31/2023 - 02/15/2024

POSTED AND UNPOSTED
OPEN

Invoice Number

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Vendor 0209 - VILLAGE OF NORTHBROOK							
240205NBK 00015900	VILLAGE OF NORTHBROOK WATER PURCHASE 501-000-50770	02/05/2024 MDIAZ WATER PURCHASE		40,874.12 40,874.12	40,874.12	Open	N 02/05/2024
Total Vendor 0209 - VILLAGE OF NORTHBROOK				<u>40,874.12</u>	<u>40,874.12</u>		
Vendor 0800 - VILLAGE OF RIVERWOODS							
240205, 04-123 00015930	VILLAGE OF RIVERWOODS WATER & SEWER, 01/03/2024 - 02/02/2024 001-110-50710	02/05/2024 MDIAZ UTILITIES		150.38 150.38	150.38	Open	N 02/06/2024
240205, 04-420 00015931	VILLAGE OF RIVERWOODS WATER, 01/03/2024 - 02/02/2024 001-101-50710	02/05/2024 MDIAZ UTILITIES		31.50 31.50	31.50	Open	N 02/06/2024
Total Vendor 0800 - VILLAGE OF RIVERWOODS				<u>181.88</u>	<u>181.88</u>		
Vendor MISC - VIVIAN HOFELD							
240202VIVIANHOF 00015901	VIVIAN HOFELD REGISTERED MAIL EXPENSE - REIMBURSEMENT 001-101-50510	02/02/2024 MDIAZ POSTAGE EXPENSE		14.86 14.86	14.86	Open	N 02/05/2024
240201VIVIANHOF 00015902	VIVIAN HOFELD EASEL PAPER, 27X3 - REIMBURSEMENT 001-101-60510	02/01/2024 MDIAZ OFFICE EXPENSE		68.22 68.22	68.22	Open	N 02/05/2024
Total Vendor MISC - VIVIAN HOFELD				<u>83.08</u>	<u>83.08</u>		
Vendor 0729 - WEX BANK							
95005666 00015935	WEX BANK MONTHLY FUEL 001-110-60550	02/06/2024 MDIAZ MONTHLY FUEL		1,312.20 1,312.20	1,312.20	Open	N 02/07/2024
Total Vendor 0729 - WEX BANK				<u>1,312.20</u>	<u>1,312.20</u>		

INVOICE REGISTER FOR VILLAGE OF RIVERWOODS

POST DATES 12/31/2023 - 02/15/2024

POSTED AND UNPOSTED

OPEN

Invoice Number

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
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Vendor 0729 - WEX BANK

# of Invoices:	85 # Due: 85	Totals:	198,784.25	198,784.25
# of Credit Memos:	1 # Due: 1	Totals:	(742.56)	(742.56)
Net of Invoices and Credit Memos:			198,041.69	198,041.69

--- TOTALS BY FUND ---

001 GENERAL	108,838.90	108,838.90
126 SSA 26 ROAD MAINT.	8,190.00	8,190.00
128 SSA 28 ROAD MAINT.	675.00	675.00
129 SSA 29 RINGLAND RD.	720.00	720.00
130 SSA 30 BURR OAK TRAIL	285.00	285.00
430 SSA 30 DSF	4,114.86	4,114.86
501 CONSOLIDATED WATER FUND	70,893.06	70,893.06
502 SEWER FUND	2,318.87	2,318.87
505 CAPITAL PROJECT FUND	2,006.00	2,006.00

--- TOTALS BY DEPT/ACTIVITY ---

000	89,202.79	89,202.79
101 ADMINISTRATION	19,542.11	19,542.11
102 BUILDING DEPARTMENT	21,982.97	21,982.97
104 ROAD & BRIDGE & STORM WATER	861.05	861.05
106 WOODLAND MANAGEMENT	1,927.00	1,927.00
110 POLICE	64,525.77	64,525.77

ACCOUNT BALANCE HISTORY REPORT FOR VILLAGE OF RIVERWOODS
CASH & INVESTMENT BALANCE

GL#			AS OF 12/31/2022		AS OF 12/31/2023
Fund: 001	GENERAL	\$	4,137,303.77	\$	5,434,517.07
Fund: 104	MFT	\$	1,014,032.71	\$	1,128,113.65
Fund: 501	CONSOLIDATED WATER FUND	\$	2,132,338.69	\$	1,745,156.47
Fund: 502	SEWER FUND	\$	2,218,274.09	\$	2,548,959.01
Fund: 503	MILWAUKEE/DEERFIELD TIF	\$	1,479,631.69	\$	277,215.43
Fund: 504	TIF # 2 - FEDERAL LIFE	\$	(52,974.95)	\$	(153,978.45)
Fund: 505	CAPITAL PROJECT FUND	\$	4,739,609.97	\$	4,209,829.51
		\$	15,668,215.97	\$	15,189,812.69

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF RIVERWOODS
AS OF 12/31/2023

	Month Activity			YTD Activity			% Bdgt Used
	12/31/22	12/31/23	Budget 12/31/2023	12/31/22	12/31/23	Budget 2023	
Fund: 001 GENERAL							
Account Category: Revenues							
Total Dept 101 - ADMINISTRATION	109,335.65	222,109.17	213,395.83	2,444,738.77	2,866,573.29	2,560,750.00	111.94
Total Dept 102 - BUILDING DEPARTMENT	4,103.00	37,611.63	23,541.67	326,735.00	475,116.88	282,500.00	168.18
Total Dept 104 - ROAD & BRIDGE & STORM WATER	90.54	231.91	2,000.00	26,287.65	24,056.55	24,000.00	100.24
Total Dept 106 - WOODLAND MANAGEMENT	6.16	100.00	916.67	6,082.32	7,823.54	11,000.00	71.12
Total Dept 110 - POLICE	36,915.55	28,150.45	110,162.67	1,303,243.81	1,366,486.15	1,321,952.00	103.37
Revenues	150,450.90	288,203.16	350,016.83	4,107,087.55	4,740,056.41	4,200,202.00	112.85
Account Category: Expenditures							
Total Dept 101 - ADMINISTRATION	223,035.22	249,020.95	104,276.17	1,227,680.38	1,691,403.17	1,251,314.00	135.17
Total Dept 102 - BUILDING DEPARTMENT	32,567.12	44,604.30	38,685.25	307,182.66	372,937.82	464,223.00	80.34
Total Dept 104 - ROAD & BRIDGE & STORM WATER	45,644.56	31,357.59	7,083.33	164,026.28	70,777.81	85,000.00	83.27
Total Dept 105 - DRAINAGE	-	-	208.33	2,173.00	-	2,500.00	0.00
Total Dept 106 - WOODLAND MANAGEMENT	2,557.00	3,600.00	6,595.83	94,079.48	66,376.68	79,150.00	83.86
Total Dept 110 - POLICE	413,759.07	276,921.32	203,847.08	2,272,837.54	2,331,098.24	2,446,165.00	95.30
Expenditures	717,562.97	605,504.16	360,696.00	4,067,979.34	4,532,593.72	4,328,352.00	104.72
OPERATING NET INCOME (REVENUE)	(567,112.07)	(317,301.00)	(10,679.17)	39,108.21	207,462.69	(128,150.00)	
TRANSFERS			166,666.67	3,000,000.00		2,000,000.00	
NET OF REVENUES & EXPENDITURES:	(567,112.07)	(317,301.00)	(177,345.83)	(2,960,891.79)	207,462.69	(2,128,150.00)	
Fund: 104 MFT							
Revenues	26,980.86	15,773.65	16,991.75	230,065.27	164,164.19	203,901.00	80.51
Expenditures	15,741.00	2,600.00	11,666.67	146,056.00	65,517.00	140,000.00	46.80
NET OF REVENUES & EXPENDITURES:	11,239.86	13,173.65	5,325.08	84,009.27	98,647.19	63,901.00	
Fund: 501 CONSOLIDATED WATER FUND							
Revenues	304,251.76	130,992.87	94,291.67	1,322,160.73	1,208,661.99	1,131,500.00	106.82
Expenditures	373,414.52	181,178.49	174,956.67	1,569,455.83	1,621,509.58	2,099,480.00	77.23
NET OF REVENUES & EXPENDITURES:	(69,162.76)	(50,185.62)	(80,665.00)	(247,295.10)	(412,847.59)	(967,980.00)	
Fund: 502 SEWER FUND							
Revenues	(82,747.73)	37,283.61	38,979.17	385,242.70	537,305.11	467,750.00	114.87
Expenditures	159,596.58	132,497.85	43,480.42	333,986.95	313,680.24	521,765.00	60.12
NET OF REVENUES & EXPENDITURES:	(242,344.31)	(95,214.24)	(4,501.25)	51,255.75	223,624.87	(54,015.00)	
Fund: 505 CAPITAL PROJECT FUND							
Revenues	242,366.75	-	-	3,602,058.51	-	-	
Expenditures	10,369.46	26,324.25	83,416.67	11,298.96	546,065.25	1,001,000.00	54.55
NET OF REVENUES & EXPENDITURES:	231,997.29	(26,324.25)	(83,416.67)	3,590,759.55	(546,065.25)	(1,001,000.00)	



Water Infrastructure Committee Status Report
February 20, 2024

Background

The Water Infrastructure Committee was formed in 2021 in response to continuing resident inquiries in order to facilitate a broader open discussion on a community level regarding the extension of water mains, and a more detailed review of the financial impact to residents in the areas that do not have access to the water system.

The Committee divided its work into three distinct areas of research as described below: civil engineering, legal issues of SSA formation, and financial engineering:

- Civil engineering: is it possible to construction water main extensions to unserved areas, and what are the estimated costs of construction?
- Legal issues: can we construct larger SSAs through contiguous properties therefore creating a financial mechanism to spread (and so lowering) construction cost across a larger base?
- Financial engineering: how can costs be allocated without creating material financial hurdles to participation and without undue reliance upon Village Capital Reserves?

In May of 2022, the Board approved work by the Village Engineer on a phase 1 topographical study of existing conditions, and a water supply modeling study. Further, the Board authorized the Committee to conduct a survey of hypothetical Special Services Areas (SSAs) of the groups of residents without access to municipal water.

The Survey

The Committee focused first on the survey to understand the views of residents in order to determine how best, or whether or not, to move forward with additional phases of engineering.

The survey was constructed by Dr. Michael Baumann, a former Trustee with extensive professional credentials in data collection and analysis.

The targeted groups of residents – the hypothetical SSAs - were determined by identifying those properties without access to the Village water system and determining contiguous groupings as required to construct an SSA. The hypothetical SSAs were given names based on the general geographic area: those SSAs are Indian Trails, Vernon Woods and Duffy. The Indian Trails and Vernon Woods delineations were fairly evident. The construct of the Duffy area was more challenging as it spans neighborhoods off

Duffy Lane to properties further south along Saunders Road. For purposes of this exercise, however, these 3 areas provided insight into where resident desire for municipal water exists.

The survey was originally sent only to residents of the 3 hypothetical SSAs using randomized codes to ensure confidentiality of response. As a result of resident comments, the survey questions were published on the Village website, and made widely available. Responses received as a result of this publication were not part of the confidential coding system. A copy of the survey is attached to this memo.

Without Village participation, a communication was anonymously sent to residents in the Vernon Woods area that contained some incomplete and erroneous information. Dr. Baumann controlled for these events in his analysis.

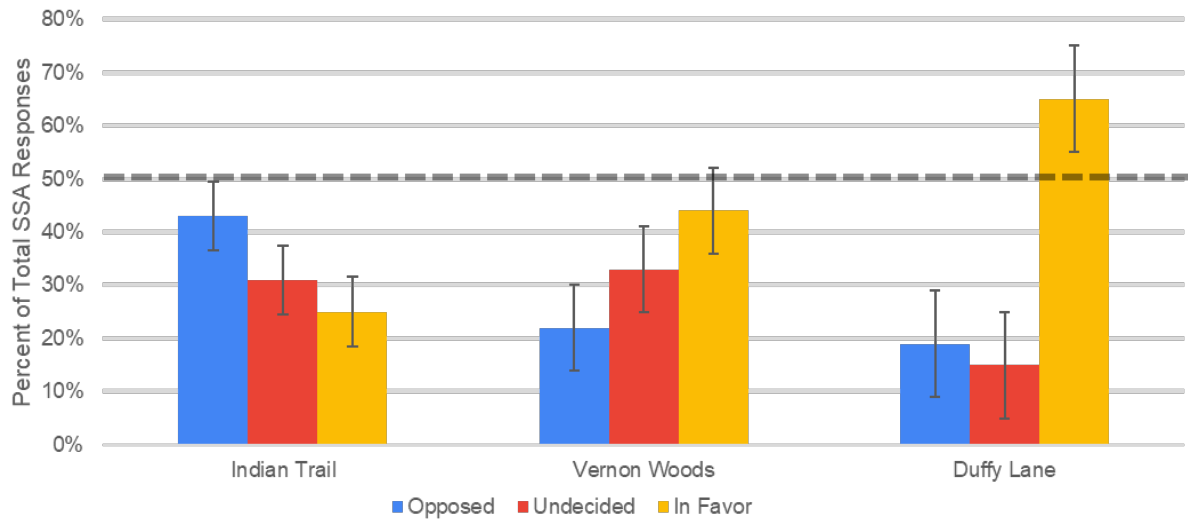
It should also be noted that during this time, residents of the Indian Trails area were present at Board meetings to voice their sentiments against municipal water, or any “forced” connection to municipal water mains, indicating that they had a petition signed by a majority of properties in the area. No petition was filed with the Board.

Survey Results

The analysis of the survey results was completed and received by the Committee in January, 2023. Generally, the findings were:

- There was a high degree of participation, and so a high degree of confidence in the survey results.
- There was no majority of opinion taking all 3 areas together.
- When taken individually, the responses indicate that a majority of Duffy residents were likely open to receiving municipal water; in Vernon Woods, the views on municipal water were more evenly mixed, between those interested and those not interested; and Indian Trails showed a majority of residents likely to oppose municipal water. Dr. Baumann discussed the nuances of inferring degrees of support and statistical levels of confidence in a presentation to the Board.
- Cost emerged as the largest factor in the municipal water decision.

Position on Municipal Water by SSA



The Committee engaged in discussion regarding various aspects of a water infrastructure project to include:

- **Fire Safety.** The survey supported the fact that residents were aware of the distance to hydrants and that despite fire district plans to fight residential fires, there could well be serious loss incurred.
- **“Forced” Connections.** The Committee assured residents that no one would be compelled or forced to connect to municipal water.
- **Community Expense.** Given that survey results indicated cost emerged as a critical factor in the decision regarding municipal water, financial estimates to include use of Village funds should be explored as such information could well have a material effect on main construction.
- **Timing.** The time to form an SSA, complete engineering plans, bidding for services, and weather all point to the fact that installing water mains will usually require a year or longer to implement, depending on the size and location of the SSA..

Survey results presented by Dr. Baumann to the Committee in January of 2023 were also presented to the Board at their meeting in February of 2023 where community comments could also be heard.

The Committee was of the opinion that the results of the survey indicated that it may be most useful to focus on the Duffy area for continued action of the formation of an SSA and financing options given the expressed interest in connecting to municipal water.

Further it was determined that the proposed and approved topographical and water supply modeling study was not needed as a conceptual study done earlier, and recently updated, was sufficient for current purposes.

Committee Meetings: July 25, 2023, October 11, 2023 and January 19, 2024

The Committee continued to meet to focusing their attention on the so-called Duffy area. From the notes of the October meeting, cost estimates provided by the Village Engineer of a likely amount to be shared among all the 64 properties in the proposed SSA was (at that time) roughly \$7,100 per year for 15 years (the term of a possible SSA bond) which amount did not include the additional cost of individual property connection. The Village's ability to share in the cost rose as critical issue.

Generally, the meeting of January 19 was called to review the status of the project given recent Village financial projections. Key discussion points from that meeting were:

- Construction costs for water main extensions (for the entire unserved area of the Village) increased from an estimated \$12 million to \$20 million, including "soft costs" as of June, 2023. The engineering estimate used approximately \$400 per lineal feet.
- The original 3 broad groupings of unserved areas could be redivided to some extent based on interests of owners. The different groupings have different cost structures due to geographical differences that arise when greater lengths of water main are needed to serve fewer homes. The nature of this disparity means that certain portions of the Village will always be more costly to serve. Relying solely on the owners within an SSA to fund costs means that certain owners will be at a disadvantage when trying to assemble a consenting majority. One idea that was explored was having each SSA owner commit to a fixed contribution for the water expansion, with the Village picking up and smoothing out the differences between different areas. If SSA owners were asked to commit \$36,000 each toward water, the Village share would be the remaining cost. According to current estimates, the Village-funded share of the project (across the entire Village) would be \$10-12 million, and even with that contribution, resulting property owner expenses may well be past the point at which residents still desire municipal water.
- Communication with property owners to test interest given estimated costs was deemed a critical step in moving forward with the project.
- Financing has emerged as the single most critical feature both in terms of the ability or interest of the property owners in moving forward as well as the Village's ability to share in the cost given recent budget projections.

The Committee discussions continued to focus on the key issues surrounding extension of municipal water to the roughly 1/3 of the unserved Village properties. First would be the financial issues. Setting aside the view of municipal water as a community issue rather than an individual property owner issue with respect to cost sharing, there remains the concern of the ability of the Water Fund, which is funded through current municipal water fees, to support the necessary maintenance required on the current system. Further research into available grants was not promising. Recent budget projections include or consider certain road, sanitary replacement, water main replacement and stormwater management projects – all part of maintaining existing Village infrastructure. The Committee felt that more insight is needed into how the Village will manage the existing infrastructure capital needs before embarking on major self-funded municipal water cost sharing on the part of the Village.

The concern regarding the future of allocation of Lake Michigan water and the ability of residential wells to support future demand as well as the various safety issues continue; however, there does not appear to be a clear path forward given financial considerations presented in this memo.

Committee Consensus and Board Recommendations

The Committee has come to a consensus that at this point the extension of water mains should be suspended for the following reasons:

- There needs to be an in-depth review of the ability of the Water Fund to support the current system. The risk of a failure to the current system due to improper or delayed maintenance is a considerable health and safety issue.
- Overall Village budget projections trend toward deficits as a result of infrastructure and maintenance issues relating to existing water and sewer systems.
- Research for other sources of financial assistance is needed, including consultation with a municipal financial advisor and Federal and State representatives for grants or other financial assistance programs.

The Committee recommends:

- That at this time its work on extending the water mains to the unserved areas of the Village be delayed until there is a sustainable financial plan developed to support the maintenance and planned repairs for the existing water system.

If the Board agrees with this recommendation, then the Committee further recommends:

- That the Board communicate to property owners in the affected areas that the Village has no current plans for Village-wide water expansion projects but will remain open to water main extension projects when sought by interested residents who are able to overcome financial obstacles in their respective areas to pay the costs of such extension.

New Business



August 28, 2023

Hello Mayor Ford,

I am submitting a Contribution/Donation Request Form on behalf of Deerfield Parent Network (DPN). As requested on the form, our financials are included as well. Thank you for your consideration. We look forward to hearing from you.

Most sincerely,

Debra Steinberg
Treasurer
Deerfield Parent Network



2023 After Party Board

Co-Chairs:

Jessica Berger
Crissy Crane
Dana Mandell

Jamie Agay
Jessica Aven
Becky Erdman
Pam Greenfield
Kim Heil
Jenni Jacobson
Amy Katz
Marti Meyers
Wendy Moskovitz
Nancy Nervick
Jen Pontikes
Amy Reeder
Jamie Robin
Lori Schwartz
Jessica Shiffman
Amy Shpritz
Debbie Steinberg
Andrea Strle

On behalf of the *Prom After Party Committee* for Deerfield Parent Network, we ask for your support for this important community event. Because of local community support, last year we had over 95% of the senior class (450 students) attend the event, which is now recognized as the ultimate choice for post prom plans!

We are again asking for your support to co-sponsor our **Seventeenth Annual Prom AfterParty** on May 18, 2024 for the DHS 2024 senior class.

The safety and well-being of our high school students is our first priority. This event was started in memory of a DHS student who was tragically killed in a drunk driving incident leaving a post-Prom party. According to the U.S. Department of Transportation, on a typical prom weekend:

- 48 American teenagers will be killed in vehicle crashes;
- 5,202 American teenagers will be injured;
- 40% of the deaths will be alcohol-related.

As concerned parents, we don't like those odds and we're determined to do something about it – with your help.

The ***Seventeenth Annual Prom After Party*** is a substance-free, late night celebration for the 2024 senior class that is free for all senior class students and their dates. Scheduled Immediately after the Prom, the "Lock-In" will take place at the Sachs Recreation Center and includes a variety of entertainment, games and of course, food.

To help us meet our goals, we are asking for donations from local businesses and organizations. We recognize that this has been a difficult couple of years for all in many different ways. A tax-deductible donation in any amount to support this important community event will be greatly appreciated and go a long way to provide a fun, safe and memorable event for the senior class. We sincerely appreciate your consideration and support!

Sponsorship levels are listed on the attached page.

Early contributions help us to plan an amazing event for the DHS class of 2024. If you have any questions, please email us at dhsstheafterparty@gmail.com.

Thank you for your support!

Deerfield High School Parent Network After Party Committee

Jessica Berger, Crissy Crane, and Dana Mandell, Co-Chairs

Deerfield Parent Network is a 501(c)3 organization
The Prom After Party Committee is a part of Deerfield Parent Network

Village of Riverwoods Contribution or Donation Request Form

Date: August 28, 2023

Organization Name: Deerfield Parent Network

Address: c/o Deerfield High School 1959 N. Waukegan Rd Deerfield, IL 60015

Telephone: (773) 339-9489 (Debra Steinberg)

Email: hackberrygator@gmail.com

Contact name: Debra Steinberg (DPN Treasurer)

Amount requested: \$2000.00

Organization type:

Government or quasi-government

Illinois not-for-profit corporation; if 501(c)(3) please attach determination letter

Community organization, please describe type _____

Religious or political affiliation, please describe _____

Other, please describe _____

Describe the organization's purpose and how funds will be used:

We provide an array of free, expert-led educational programs to parents which offer the tools needed to teach their children to make safe and healthy choices.

Deerfield Parent Network provides programs that:

- **SHARE** resources, experiences and ideas of professionals
- **EDUCATE** parents on strategies and tools for effective parenting
- **EMPOWER** families, schools & our communities

Describe the organization's association with Riverwoods (office in Riverwoods, employees or volunteers are residents, recipients of service or benefit are residents):

We are an all volunteer organization that serves all of the parents of Riverwoods as their children attend school in District 109 and 113, our target population.

Describe the service or benefit provided to the Riverwoods community (include details such as the number or percentage of residents who will benefit, whether the benefit is short or long term, whether the service or benefit addresses a particular need or desire of the

community, the impact to the community if not funded, or any indirect benefit to the community):

Every academic year we provide educational programming to the parents of Riverwoods. Our grade level programming addresses concerns such as final exams, the laws and issues surrounding learning to drive, the college search and application process, the transition to middle school and transition to high school, and preparation for college in terms of safety and day to day living in a new space. Please visit www.deerfieldparentnetwork.org for examples of upcoming and past programs. Highlights of this year's community wide programming include:

- *Taking the Fear out of Finals*
- *College Planning: "What We Wish We Knew," an Insider's Guide to Junior Year*
- *Parenting a Smooth Transition to DHS*
- *Prom After Party*

Describe financial need and/or alternative sources of funding:

We receive donations from parents and community members, but given the ever increasing cost of speakers (generally from \$6,000 - \$20,000), we ask our towns and villages (Deerfield, Riverwoods, and Bannockburn) for support. We also are sponsored by Northshore University Healthsystem, and we reach out to other local corporations for financial support.

Please indicate if organization has made any prior request to the Village of Riverwoods and if so, when the request was made and outcome of the request:

Requests have been made yearly since 2013, and your \$2,000 contributions have helped to support parenting programs reaching 2,800 residents.

Please attach a current financial statement of the organization, including audited financials if available. If the organization has previously received a contribution or donation from the Village of Riverwoods, please provide an income and expense statement reflecting the use of the funds received and the financial condition of the organization.

A current financial statement from our organization is attached.

Please indicate if anyone in the organization is a Village of Riverwoods employee or member of the Riverwoods Board of Trustees and if so, please identify:

Not aware of anyone.

Additional information or documentation for any question may be attached if necessary to provide an adequate response.

Village of Riverwoods Contribution and Donation Policy

Charitable contributions or donations may be made at the discretion of the Village of Riverwoods Board of Trustees.

Qualifications

1. Contributions or donations to religious organizations, political organizations, or to individuals will not be considered.
2. Recipients must have some demonstrated association with the Riverwoods community.

Process for Consideration

1. All recipients are required to complete the attached form for each contribution or donation.
2. Completed applications will be considered by the Mayor and Finance Committee which will make a recommendation to the Board of Trustees.
3. A representative from the organization must appear, if requested, before the Village of Riverwoods Board of Trustees to present the request and answer questions.
4. Requests for contributions or donations will be considered on a case-by-case basis.
5. Contributions and donations are made for one calendar year only.

Criteria Favoring Consideration May Include:

1. The recipient organization provides a direct benefit or complement to a Village of Riverwoods program.
2. The recipient organization provides a service or benefit to the community.
3. The recipient organization addresses a particular need or desire of the community.
4. The recipient organization has an office or base in Riverwoods.
5. The recipient organization has employees or volunteers who are Riverwoods residents.
6. The recipient organization has a financial need which cannot be satisfied by alternative sources.
7. There will be a negative impact to Riverwoods residents if the request is not funded.
8. A high percentage of the funds contributed or donated to the recipient organization directly benefit Riverwoods residents.
9. The recipient organization provides an indirect benefit or value to the community.

I have read all of the information above and verify that the information provided is true and correct.

Signature: Debra Steinberg

Relationship to organization: DPN Treasurer

Date: August 28, 2023

**DEERFIELD PARENT NETWORK
FINANCIAL STATEMENTS 6/1/22 - 5/31/23**

BALANCE SHEET

	6/1/2022	5/31/2023
Cash	52,034	58,795
Total Assets	<u>52,034</u>	<u>58,795</u>
Liabilities	0	0
Fund Balance	52,034	58,795
Total Capital	<u>52,034</u>	<u>58,795</u>

INCOME STATEMENT

Corporate Donations	11,944
Individual Donations	13,099
School PTO Donations	1,500
Village Donations	3,250
Restaurant Fundraisers	389
Food Sales	8,298
Self Defense Program Income	445
Misc.	<u>20</u>
Total Income	38,945
Program Expense- Speakers	2,725
Program Expense - After Party	27,814
Fees & Charges	44
Insurance	190
Printing/Postage/Supplies	689
Communications Expense	682
Misc.	<u>40</u>
Total Expenses	32,184
Net Income	<u>6,761</u>