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**110723 BOT**

**FINAL**

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**PACKET**





## **BOARD OF TRUSTEES**

Final Agenda

300 PORTWINE ROAD

RIVERWOODS, IL 60015

[Riverwoods.gov/streamBOT](http://Riverwoods.gov/streamBOT)

November 7, 2023

7:30 P.M.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF MINUTES
  - a. Board of Trustees October 17, 2023
5. TREASURER AND FINANCE REPORT
  - a. Approval of Bills
  - b. Update on Utility Billing
6. DIRECTOR OF COMMUNITY SERVICES REPORT
7. CONSULTANTS' REPORTS
  - a. ATTORNEY'S REPORT
  - b. ENGINEER'S REPORT
  - c. ECOLOGIST'S REPORT
8. PLAN COMMISSION REPORT
9. ZONING BOARD OF APPEALS REPORT
10. POLICE REPORT
11. FIRE DISTRICT REPORT
12. INFORMATION ITEMS & COMMENTS FROM THE PRESIDENT
13. NEW BUSINESS
  - a. Approval of a Contract for the Reconfiguration of Certain Village Hall Offices
  - b. Approval of Snowplowing Contract for 2023/2024 Season
  - c. Approval of a Contract with WRB LLC for Development of a Position Description and Recruiting Program for a Village Clerk
  - d. Approval of a Fence Installation Contract for the Village Hall Play Area
  - e. Approval of the Mayor's Appointments to Fill Vacancies on the Plan Commission and the Zoning Board of Appeals
  - f. Discussion of the Plan Commission Report Regarding an Ordinance Amending the Special Use for Colonial Court to Allow Video Gaming

14. OLD BUSINESS
15. VISITORS WISHING TO ADDRESS THE BOARD
16. COMMITTEE REPORTS
  - a. Finance/Economic Development Trustee Clayton
  - b. Communications Trustee Dikin
  - c. Woodlands/Ecology/Legal Trustee Eastmond
  - d. Land Use and Roads Trustee Hollander
  - e. Building and Utilities/Storm Water Trustee Jamerson
  - f. Community Services Trustee Smith
17. EXECUTIVE SESSION
  - a. Litigation, Acquisition, Property, and Personnel
18. ESTABLISH TIME AND DATE FOR NEXT MEETING
  - a. Board of Trustees Regular Meeting November 21, 2023 , 7:30 PM
19. ADJOURNMENT

# Minutes

#### 4. APPROVAL OF MINUTES

##### a. Board of Trustees October 17, 2023

Village of Riverwoods  
Board of Trustees Meeting  
October 17, 2023  
Draft

Present:

Kris Ford, Mayor  
Michael Clayton  
Liliya Dikin  
Andrew Eastmond (arrived pm)  
Henry Hollander  
Rick Jamerson

Absent:

Jeff Smith

Also Present:

Bruce Huvard, Village Attorney  
Sgt. William Kirby, Riverwoods Police Department  
Stephen Witt, Director of Community Services  
Carissa Smith, Village Engineer  
Tony Vasquez, Finance Director  
Vivian Hofeld, Deputy Village Clerk

The meeting was called to order at 7:30 pm

#### Swearing in of New Police Officer

Sgt. Kirby introduced Officer Kolek who has 27 years of prior experience. He served as a commander in his past department. Deputy Village Clerk Vivian Kolek swore in Andy Kolek as the new police officer in the Village of Riverwoods.

#### Thank you

Mayor Ford reported this is former Director of Community Services Russ Kraly last meeting. Mr. Kraly retired once from the Village of Riverwoods and has stayed on when we needed him. Mr. Kraly is also the mayor in his community. He will be missed. Mr. Kraly has been with Riverwoods for 23 years. He thanked the Village and Mayor Ford for everything.

#### Document Approval

Trustee Jamerson moved to approve the minutes of the September 19, 2023 Board of Trustees meeting. Trustee Clayton seconded the motion. The motion passed unanimously on a voice vote with Trustee Dikin abstaining.

#### Treasurer's and Finance Committee Report

Trustee Jamerson moved to approve the bills. Trustee Clayton seconded the motion. There were some questions by the Trustees. The motion passed by the following vote:

AYES: Clayton, Dikin, Hollander, Jamerson (4)

NAYS: None (0)

Trustee Clayton presented the third quarter financial reports. He discussed the revenue and expense report. The building department is running ahead of budget in revenue. The police department revenue is trending higher than budget. The expenditures show a significant increase in the administration department due to software, hardware and consulting expenses. All other expenses are trending well. The sewer fund expenditures have been behind budget, but Trustee Clayton believes it is due to timing.

#### Director of Community Services Report

Mr. Witt is trying to absorb the history of the village, including evaluating internal processes, and working with landscapers and contractors. Mr. Witt is looking at how things are functioning, and as needed improving the processes. Mr. Witt noted the level of activity in the play area over the past two weeks.

#### Engineer's Report

Ms. Smith reported the play area now has structures in place. The rubberized surface will hopefully be installed next week.

Ms. Smith received a call because JULIE missed the water main location by 8 feet and the water main was hit. Boil alerts were issued. Fire hydrant painting will be wrapping up shortly. Trustee Jamerson noted JULIE has requested changes from Springfield on how they do their locates. Trustee Clayton looked at the play area and believes the Board should consider a fence to keep kids from running onto Portwine.

#### Plan Commission Report

Plan Commission Chairperson Laurie Breitkopf reported the Plan Commission met on October 5, 2023 and held a hearing on a Special Use to consider video gaming in Colonial Court. The Plan Commission voted 3-1 with some conditions. The Plan Commission also held a workshop meeting to consider land use. The Plan Commission will meet on November 2, 2023.

#### ZBA Report

Zoning Board of Appeals Chairperson Sherry Graditor reported the ZBA has not met.

#### Police Report

The police activity is attached to the end of the minutes. Sgt. Kirby reported the department has received calls about the situation in Israel and Palestine and has been working with local, State and

Federal partners. Currently, there are no credible threats. The department is monitoring events. Sgt. Kirby noted this time of year sees an uptick in fraud.

### Information Items from the President

#### Status of Organizational Structure

Mayor Ford noted there have been changes in personnel. We are moving forward and have a great team in place. The Village is very fortunate to find both a Finance Director and Community Services Director. Administrative operations determined the strictly administrative assistant position was unnecessary, but a part-time Village Clerk is needed.

#### New Business

##### Approval of the Property and Liability Insurance Renewal Proposal

Cathy Easley, First Vice President with Alliant Insurance Services, Inc. presented the insurance renewal proposal. The insurance market is still difficult, especially in the public entity space. Starting the renewal process early provided the opportunity for an early renewal. Ms. Easley noted the proposed renewal premium includes a 7 percent increase. The estimate was initially a 10 percent increase. They received multiple options for cyber security and suggested going with the current carrier at a lower premium.

Trustee Clayton asked about the workman's comp, because there are two different amounts. Ms. Easley noted the overall rate has gone down from the past year. Trustee Clayton asked about the increase in the police department overall liability. Ms. Easley explained it is a function of the global insurance market. Mayor Ford thanked Ms. Easley for her prompt service. The estimate was initially a 10 percent increase.

Trustee Clayton moved to approve the property and liability insurance renewal proposal as presented. Trustee Jamerson seconded the motion. The motion passed by the following vote:

AYES: Clayton, Dikin, Hollander, Jamerson (4)

NAYS: None (0)

##### Approval of Ordinance O-23-10-14 amending the Village Code concerning soliciting in the Village

After discussion, Trustee Jamerson moved to waive the First Reading of the Ordinance. Trustee Clayton seconded the motion. The motion passed unanimously on a voice vote.

Trustee Jamerson moved for Second Reading and adoption of the Ordinance amending the Village Code concerning soliciting in the Village. Trustee Clayton seconded the motion. The motion passed by the following vote:

AYES: Clayton, Dikin, Hollander, Jamerson (4)

NAYS: None (0)

Approval of Resolution R-23-10-05 appointing the authorized agent to the IMRF

Trustee Jamerson moved to appoint Anthony (Tony) Vasquez as the authorized agent to the IMRF. Trustee Dikin seconded the motion. The motion passed by the following vote:

AYES: Clayton, Dikin, Hollander, Jamerson (4)

NAYS: None (0)

### Old Business

Approval of a request for a donation to the Deerfield Parents Network

Debra Steinberg, Treasurer of Deerfield Parent Network, a 501(c)(3) organization that puts on programs for parents during the year, was present. She asked the Village to continue their generous support to help fund their free programs. Ms. Steinberg noted they run solely on donations. For example, tonight, there is a program at Deerfield High School explaining what parents need to know when their child turns 18. Trustee Clayton asked if this is the same as the after prom. Ms. Steinberg explained that is a different part of the Deerfield Parent Network. He noted the total contribution from communities is about \$3250 and Riverwoods contributes \$1000 of that. Ms. Steinberg reported Deerfield donates \$1000 and Bannockburn donates as well.

Trustee Jamerson moved to approve the request for a \$1000 donation to the Deerfield Parents Network. Trustee Clayton seconded the motion. The motion passed by the following vote:

AYES: Clayton, Dikin, Hollander, Jamerson (4)

NAYS: None (0)

### Visitors wishing to address the Board

Barbara Raff thanked the Village for the new hydrants and roads. Ms. Raff asked if Thorngate could be part of the buckthorn remediation program.

Summer Zong and Herbert Wu asked about the minimum stay for short-term rentals, which is currently 28 days. She asked what triggered the regulation. Ms. Zong purchased their home on two-acres, six years ago but do not use their entire home. They started with Air BnB in 2020 before the pandemic. The 28-day restriction is very difficult. Mr. Huvard explained the Village had some complaints and the Plan Commission discussed the regulations. After discussion, Mr. Huvard suggested making a request to the Board with the minimum changes that are being requested.

Steven Fisher is a 30-year resident. Mr. Fisher does not believe limiting short-term rentals to a minimum of 28 days is appropriate.

### Standing Committee Reports



Finance/Economic Development – Trustee Clayton is working on the 5-year projections as a foundation for the police tax, capital projects and budget. Trustee Clayton asked for additional ideas to determine the capital budget.

Communications – Trustee Dikin reported the Village website has a statement on the Hamas attack on Israel. There are resources in the article that are important. The Village website will have a dedicated page for resources. The existing content will be categorized for residents to search for information. Trustee Dikin hopes to have this complete by the end of the year.

Woodlands/Ecological/Legal – Mayor Ford noted there was some rumbling about the mosquito abatement district dissolving. Mayor Ford and Trustee Eastmond are trying to get more information and will make it known that Riverwoods is interested in keeping the district.

Land Use and Roads – Trustee Hollander met with Lake County twice in the past two weeks about Deerfield Road. They will keep the retention pond and availability of an access road even though the Federal Life property will not be developed at this time. Trustee Hollander received information about the sound wall. The number of trees being removed have been reduced from 1000 to 600. Trustee Hollander noted the Village needs to budget for an estimate on landscaping Deerfield Road. Trustee Jamerson asked about the sidewalk from Meadowlake to Colonial Court. The Village will be responsible for 4 percent of the cost plus maintenance.

Building and Storm Water/Utilities – Trustee Jamerson reported the building department is very busy with re-roofing projects. There is more than \$4 million in construction costs for the month of September which is 2.5 times last year. There was one new residential permit. There will be a stormwater report in November.

### Adjournment

There being no further business to discuss, Trustee Dikin moved to adjourn the meeting. Trustee Jamerson seconded the motion. The motion passed unanimously on a voice vote.

:

The meeting was adjourned at 8:49 pm

The next regular meeting of the Board of Trustees will take place on November 7, 2023 at 7:30 pm.

Respectfully submitted,

Vivian Hofeld  
Deputy Village Clerk

Transcribed by:  
Jeri Cotton

Attachment:  
Police Report  
Building Report



# Riverwoods Police Incident Analysis Report

## Summary by Incident Type

10/17/2023

Activity Through October 12th of Each Year

Incident Type	2023 YTD	This Time 2022 YTD
46 (7503) (Mortorist Assist)	63	66
50 PD (7572) (Crash Property Damage)	77	58
50 PI (7571) (Crash Personal Injury)	16	10
50 Priv Prop (7573) (Crash Private Property)	6	6
911 Hang up (7911)	9	12
Ambulance (7021)	296	218
Animal Problem (7245)	32	53
AQA (7001)	129	198
Armed Robbery (0310)	-	-
Assault (0500)	1	1
Attempt Suicide (7221)	1	1
Battery - Simple (0460)	1	2
Battery (0400)	2	3
Burg - From Motor Veh (0760)	-	2
Burglar Alarm (7082)	205	174
Burglary - Residential (0625)	3	4
Burglary (0600)	2	2
Call 911 (7912)	-	1
Child Seat Inspect (7042)	5	6
Construction Comp (7078)	2	-
Controlled Substance (2000)	-	-
Credit Card Fraud (1150)	1	2
Crim Damage to Prop (1310)	6	2
Crim Sexual Assault (1563)	1	-
Crim Trespass to Land (1330)	3	-
Crim Trespass to Veh (1360)	-	-
Death Investigation (7231)	1	3
Deceptive Practice (1110)	6	5
Domestic Battery (0486)	-	-
Domestic Trouble (7130)	18	14
DUI (2410)	36	37
Fingerprinting (7039)	8	8
Fire Alarm (0733)	40	31
Fire Call (7024)	40	21
Fireworks Complaints (3001)	6	8
Forgery (1120)	-	-
Found Animal (7246)	8	7
Found Prop. (7156)	6	2
Harassment by Telephone (2825)	1	1
Hold Up Alarm (7083)	15	12
Identity Theft (7198)	12	12
Lock out - Vehicle (7051)	17	16
Lost / Mislaidd Prop (7144)	2	8
Missing Person (7178)	1	2
Noise Comp (7078)	20	24
Notification (7049)	12	15
Other Comp (7079)	62	55
Other Investigation (7199)	33	24

<b>Incident Type</b>	<b>2023 YTD</b>	<b>This Time 2022 YTD</b>
Other Trouble (7139)	5	4
Parking Complaint (7522)	15	16
Premise Exam (7041)	1133	1031
Public Service (7040)	49	43
Roadway Debris (7250)	23	14
Solicitor (7063)	15	7
Suicide (7211)	-	-
Suspicious Auto (7123)	49	47
Suspicious Person (7123)	27	29
Telephone Threat (2820)	-	-
Theft from Motor Veh (0710)	-	2
Theft of Motor Veh (0910)	2	1
Theft Over \$500 (0815)	5	1
Theft Under \$500 (0825)	4	4
Traffic Complaint (7521)	42	46
Turned in Weapon/Ammo (7160)	1	1
Village Ord. Violation (7500)	16	13
Well Being Check (7045)	51	35
<b>Total:</b>	<b>2642</b>	<b>2420</b>
Crime Prevention Notices	456	447
Case Reports	155	171
Traffic Stops	1221	1540
Number of Citations issued	513	587
Number of Persons Issued Citations	329	415

7 houses are currently on the Vacation Watch list and are checked regularly.

**Village of Riverwoods  
Building Permits Issued  
For Date From 09/01/23 to 09/30/23**

<u>Issued</u>	<u>Permit Number</u>	<u>Address</u>	<u>Type</u>	<u>Value</u>	<u>Permit Fee</u>	<u>Plan Review</u>	<u>Inspection</u>	<u>Other Fee</u>	<u>Total Fee</u>
9/1/2023	PB12234	1629 E COURSE DR	Garage	30,500.00					
9/1/2023	PB12495	2645 CRESTWOOD LN	Reroof	39,539.00					
9/1/2023	PB12497	564 CYPRESS POINT COURT	Water and Sewer Repair	4,639.00					
9/5/2023	PB12464	650 TIMBER TRL	Reroof	87,233.64					
9/5/2023	PB12496	30 CHICORY LANE	Driveway & Walkway	31,400.00					
9/5/2023	PB12498	1516 E COURSE DR	Reroof	29,179.93					
9/5/2023	PB12499	2440 FOREST GLEN TRL	Reroof	35,000.00					
9/5/2023	PB12501	1370 KENILWOOD LN	Reroof	55,094.25					
9/5/2023	PB12502	2833 HOFFMAN LANE	Reroof	55,440.95					
9/5/2023	PB12503	544 CYPRESS POINT CT.	Reroof	31,017.99					
9/5/2023	PB12504	1743 CLENDENIN LN	Reroof	20,000.00					
9/5/2023	PB12505	1350 WOODLAND LN	Reroof	42,686.77					
9/5/2023	PB12508	2220 BRAE BURN DR	Fence	12,284.00					
9/6/2023	PB12435	1082 OAKHURST LN	Res New Construction	1,300,000.00					
9/6/2023	PB12465	716 RINGLAND RD	Reroof	45,000.00					
9/6/2023	PB12506	645 JUNE BERRY RD	Reroof	45,755.16					
9/7/2023	PB12480	1375 WOODLAND LN	Reroof	36,500.00					
9/7/2023	PB12510	1761 CLENDENIN LANE	Reroof	63,200.00					
9/7/2023	PB12511	724 INTERLOCHEN CT	Reroof	34,367.00					
9/12/2023	PB12485	1100 WHIGAM RD	Walkway	5,350.00					
9/12/2023	PB12512	2830 HOFFMAN LN	Reroof	39,192.00					
9/13/2023	PB12514	145 PINE TREE LN	Reroof	28,940.00					
9/13/2023	PB12519	354 SHADOW CREEK LN	Reroof	23,566.00					
9/14/2023	PB12500	2409 MASTERS LANE	Reroof	29,827.30					
9/14/2023	PB12507	2320 RIVERWOODS RD	Reroof	137,700.00					
9/14/2023	PB12513	115 PINE TREE LANE	Reroof	19,322.00					
9/14/2023	PB12515	1417 SHAWNEE TRAIL	Reroof	37,000.00					
9/14/2023	PB12518	2765 FOREST GLEN TRAIL	Shed	10,000.00					
9/14/2023	PB12521	2500 W COURSE DRIVE	Reroof	46,893.43					
9/14/2023	PB12523	410 THORNMEADOW RD	Patio	13,430.00					
9/14/2023	PB12524	2 JULIE LN	Shed	7,500.00					
9/14/2023	PB12526	2267 W COURSE DR	Reroof	49,530.00					
9/15/2023	PB12516	712 RINGLAND ROAD	Reroof	20,000.00					
9/15/2023	PB12517	3 JASMINE DR	Driveway	36,000.00					
9/15/2023	PB12527	2560 RIVERWOODS RD	Electrical	7,500.00					
9/18/2023	PB12525	2700 SUNSET TR	Water	15,000.00					
9/18/2023	PB12529	413 CASTLE PINES LN	Reroof	48,200.00					
9/19/2023	PB12522	761 LINKS CT	Driveway	10,000.00					
9/19/2023	PB12530	2223 W COURSE DRIVE	Reroof	46,000.00					
9/19/2023	PB12531	2355 W COURSE DR	Reroof	77,999.66					



9/19/2023	PB12532	2950 RIVERWOODS RD	Reroof	52,569.63					
9/20/2023	PB12528	1190 WHIGAM RD	Res Remodel	60,000.00					
9/20/2023	PB12533	2639 FOREST GLEN TRL	Driveway	13,800.00					
9/20/2023	PB12536	2440 WEST COURSE DRIVE	Reroof	26,480.00					
9/20/2023	PB12538	2460 FOREST GLEN TRL	Reroof	34,359.27					
9/20/2023	PB12540	1835 ROBINWOOD LANE	Driveway	59,428.00					
9/21/2023	PB12534	2890 DUFFY LN	Deck	7,000.00					
9/21/2023	PB12543	1040 PORTWINE ROAD	Reroof	42,425.00					
9/21/2023	PB12544	3 COLUMBINE LN	Reroof	29,645.72					
9/21/2023	PB12545	1575 CLENDENIN LANE	Reroof	96,851.00					
9/21/2023	PB12546	3 JULIE LANE	Reroof	81,681.40					
9/22/2023	PB12547	1766 SAUNDERS RD	Reroof	140,091.45					
9/22/2023	PB12548	2458 W COURSE DR	Reroof	52,509.38					
9/22/2023	PB12549	2941 ORANGE BRACE RD	Reroof	91,000.00					
9/26/2023	PB12551	1382 BLACKHEATH LN	Reroof	45,940.00					
9/26/2023	PB12552	2000 ROBINWOOD LANE	Reroof	7,000.00					
9/27/2023	PB12553	240 SAUNDERS ROAD	Reroof	18,000.00					
9/28/2023	PB12555	1520 CHIPPEWA PTWA	Reroof	130,061.00					
9/28/2023	PB12557	2521 PALMER COURT	Reroof	68,500.00					
9/28/2023	PB12558	718 LONG COVE CT	Reroof	49,700.00					
9/29/2023	PB12535	556 THORNGATE LANE	Res - Windows/Doors	147,267.86					
9/29/2023	PB12562	2695 DAIQUIRI DR	Driveway & Walkway	40,000.00					
9/29/2023	PB12565	1372 KENILWOOD CT	Reroof	32,300.00					
9/29/2023	PB12566	2330 W COURSE DR	Reroof	57,670.00					
9/29/2023	PB12567	3035 BLACKTHORN RD	Res Remodel	100,000.00					
<b>Total Permits</b>	<b>65</b>			<b>\$4,192,067.79</b>	<b>\$47,982.00</b>	<b>\$7,238.00</b>	<b>\$13,200.00</b>	<b>\$0.00</b>	<b>\$67,509.00</b>
<b>Sept, 2022</b>	<b>21</b>			<b>\$1,591,310.00</b>	<b>\$6,080.00</b>	<b>\$4,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$10,080.00</b>
<b>YTD 2021</b>	<b>265</b>			<b>\$6,472,367.30</b>	<b>\$84,748.01</b>	<b>\$40,880.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$125,628.01</b>
<b>YTD 2022</b>	<b>208</b>			<b>\$12,370,787.70</b>	<b>\$140,775.35</b>	<b>\$98,455.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$239,230.35</b>
<b>YTD 2023</b>	<b>446</b>			<b>\$18,421,724.73</b>	<b>\$116,210.11</b>	<b>\$47,793.00</b>	<b>\$75,703.75</b>	<b>\$0.00</b>	<b>\$238,795.86</b>
<b>Inspections</b>	<b>160</b>								



# Bills

5. TREASURER AND FINANCE REPORT

a. Approval of Bills



November 03, 2023

TO: Kris Ford, Mayor  
Village Trustees  
Village Attorney Bruce Huvad

FROM: Moses Diaz

RE: Council Report for November 07, 2023

Attached are the Invoices for approval at the November 07, 2023 BOT Meeting:

Fund Number	Fund Name	Total	Comments
001	General Fund	115,812.44	
119	SSA 19	1,121.00	
121	SSA 21	854.00	
122	SSA 22	2,236.00	
125	SSA 25	264.00	
126	SSA 26	3,565.00	
128	SSA 28	2,079.50	
129	SSA 29	1,149.00	
130	SSA 30	500.00	
501	Water Fund	78,051.17	
502	Sewer Fund	13,686.05	
504	TIF #2	7,542.50	
505	CAPITAL PROJECT FUND	237,520.00	
<b>Total to be approved</b>		<b>464,380.66</b>	

INVOICE REGISTER FOR VILLAGE OF RIVERWOODS  
 POST DATES 10/16/2023 - 11/03/2023  
 POSTED AND UNPOSTED  
 OPEN

Invoice Number Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
<b>Vendor 0779 - AMERICAN LEGAL PUBLISHING</b>							
28743 00015462	AMERICAN LEGAL PUBLISHING ORDINANCE 23-07-09 THRU 23-08-11, CUT/DR MDIAZ 001-101-50640	10/24/2023 MDIAZ		973.55 973.55	973.55	Open	N 10/24/2023
<b>Total Vendor 0779 - AMERICAN LEGAL PUBLISHING</b>				973.55	973.55		
<b>Vendor 0455 - ANDERSON LOCK</b>							
7108457 00015443	ANDERSON LOCK DOORS - MAINTENANCE 001-101-50120	10/05/2023 MDIAZ		410.00 410.00	410.00	Open	N 10/16/2023
<b>Total Vendor 0455 - ANDERSON LOCK</b>				410.00	410.00		
<b>Vendor 0497 - AXON ENTERPRISE, INC.</b>							
INUS196636 00015468	AXON ENTERPRISE, INC. TASER EQUIPMENT 001-110-50070	10/20/2023 MDIAZ		91.25 91.25	91.25	Open	N 10/26/2023
<b>Total Vendor 0497 - AXON ENTERPRISE, INC.</b>				91.25	91.25		
<b>Vendor 0634 - AZAVAR AUDIT</b>							
157383 00015501	AZAVAR AUDIT MUNICIPAL UTILITY TAX AUDIT PROGRAM 001-101-50360	10/31/2023 MDIAZ		28.06 28.06	28.06	Open	N 11/02/2023
<b>Total Vendor 0634 - AZAVAR AUDIT</b>				28.06	28.06		
<b>Vendor 0014 - BADGER METER INC</b>							
80142693 00015484	BADGER METER INC WATER METER EXPENSE 501-000-51000	10/30/2023 MDIAZ		979.71 979.71	979.71	Open	N 10/31/2023
<b>Total Vendor 0014 - BADGER METER INC</b>				979.71	979.71		



INVOICE REGISTER FOR VILLAGE OF RIVERWOODS  
 POST DATES 10/16/2023 - 11/03/2023  
 POSTED AND UNPOSTED  
 OPEN

Invoice Number Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
<b>Vendor 0751 - BAXTER &amp; WOODMAN NATURAL RESOURCES LLC</b>							
0251459 00015466	BAXTER & WOODMAN NATURAL RESOURCES FORESTER SERVICES, OCTOBER 2023 001-102-50350	10/23/2023 MDIAZ FORESTER SERVICES, OCTOBER 2023		7,090.00 7,090.00	7,090.00	Open	N 10/25/2023
<b>Total Vendor 0751 - BAXTER &amp; WOODMAN NATURAL RESOURCES LLC</b>				7,090.00	7,090.00		
<b>Vendor 0043 - BRUCE DAYNO</b>							
231019XREIMB 00015460	BRUCE DAYNO COFFEE, PLATES, TOWELS 001-110-60510	10/19/2023 MDIAZ OFFICE EXPENSE		67.38 67.38	67.38	Open	N 10/24/2023
<b>Total Vendor 0043 - BRUCE DAYNO</b>				67.38	67.38		
<b>Vendor 0722 - BS&amp;A SOFTWARE</b>							
150775 00015455	BS&A SOFTWARE BS&A ONLINE SERVICES - ANNUAL SERVICE/SU 001-101-60543	11/01/2023 MDIAZ BS&A ONLINE - ANNUAL SERVICES/UPPORT FEE		2,915.00 2,915.00	2,915.00	Open	N 10/23/2023
<b>Total Vendor 0722 - BS&amp;A SOFTWARE</b>				2,915.00	2,915.00		
<b>Vendor 0024 - CENTRAL MANAGEMENT SERVICES LGHP</b>							
231026CMS 00015481	CENTRAL MANAGEMENT SERVICES LGHP HEALTH INSURANCE - COVERAGE FOR NOVEMBER 001-101-40100 001-110-40100	10/26/2023 MDIAZ INSURANCE - HEALTH INSURANCE - HEALTH		26,190.00 7,001.00 19,189.00	26,190.00	Open	N 10/30/2023
<b>Total Vendor 0024 - CENTRAL MANAGEMENT SERVICES LGHP</b>				26,190.00	26,190.00		
<b>Vendor 0026 - CHASE BANK</b>							

INVOICE REGISTER FOR VILLAGE OF RIVERWOODS  
 POST DATES 10/16/2023 - 11/03/2023  
 POSTED AND UNPOSTED  
 OPEN

Invoice Number Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
<b>Vendor 0026 - CHASE BANK</b>							
231003 00015447	CHASE BANK CREDIT CARD CHARGES	10/03/2023 MDIAZ		6,222.28	6,222.28	Open	N 10/17/2023
	001-101-50620	TRAVEL & MEETING EXPENSE		354.21			
	001-101-60510	OFFICE EXPENSE		93.78			
	001-101-60540	HARDWARE		905.36			
	001-101-60541	SOFTWARE		1,008.97			
	001-101-60543	SOFTWARE - MAINTENANCE		120.00			
	001-101-60700	VILLAGE EVENTS		189.38			
	001-110-50070	POLLICE OFFICERS EQUIP.		3,480.59			
	001-110-50510	POSTAGE EXPENSE		69.99			
Total Vendor 0026 - CHASE BANK				6,222.28	6,222.28		
<b>Vendor 0765 - CHONG, GRYPHON</b>							
231015 00015435	CHONG, GRYPHON A/V - SEPTEMBER 19, 2023 & OCTOBER 05, 2023	10/15/2023 MDIAZ		70.00	70.00	Open	N 10/16/2023
	001-101-50551	BOT & VILLAGE MEETING EXPENSE		70.00			
Total Vendor 0765 - CHONG, GRYPHON				70.00	70.00		
<b>Vendor 0718 - COMCAST BUSINESS</b>							
231008 00015433	COMCAST BUSINESS PHONE, OFF-SITE LIFT STATION - 4 TIMBERW	10/08/2023 MDIAZ		63.48	63.48	Open	N 10/16/2023
	502-000-50710	PHONE, OFF-SITE LIFT STATION - 4 TIMBERW		63.48			
185133154 00015445	COMCAST BUSINESS POLICE & VILLAGE HALL TELEPHONE SERVICE	10/15/2023 MDIAZ		1,155.62	1,155.62	Open	N 10/17/2023
	001-101-50520	VILLAGE HALL TELEPHONE SERVICE		577.81			
	001-110-50520	POLICE TELEPHONE SERVICE		577.81			
231015 00015456	COMCAST BUSINESS VILLAGE CABLE, INTERNET, FAX	10/15/2023 MDIAZ		493.50	493.50	Open	N 10/23/2023
	001-101-50710	VILLAGE CABLE, INTERNET, FAX		493.50			

INVOICE REGISTER FOR VILLAGE OF RIVERWOODS  
 POST DATES 10/16/2023 - 11/03/2023  
 POSTED AND UNPOSTED  
 OPEN

Invoice Number Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
<b>Vendor 0718 - COMCAST BUSINESS</b>							
231019COMCASTX1 00015473	COMCAST BUSINESS PHONE, OFF-SITE LIFT STATION - 1805 TRIL MDIAZ 502-000-50710	10/19/2023 MDIAZ		63.48	63.48	Open	N 10/26/2023
				63.48			
<b>231026COMCASTX1</b>							
00015520	COMCAST BUSINESS INTERNET 502-000-50710	10/26/2023 MDIAZ		215.82	215.82	Open	N 11/03/2023
		INTERNET		215.82			
<b>231024COMCASTX1</b>							
00015521	COMCAST BUSINESS INTERNET EXPENSE/CABLE /EMAIL 001-110-50520 001-110-60545	10/24/2023 MDIAZ		231.49	231.49	Open	N 11/03/2023
		TELEPHONE EXPENSE		60.00			
		INTERNET EXPENSE/CABLE/EMAIL		171.49			
<b>Total Vendor 0718 - COMCAST BUSINESS</b>				2,223.39	2,223.39		
<b>Vendor 0038 - COMED</b>							
231018COMEDX011 00015457	COMED UTILITY EXPENSE - ELECTRIC 501-000-50710	10/18/2023 MDIAZ		28.73	28.73	Open	N 10/23/2023
		UTILITY EXPENSE - ELECTRIC		28.73			
<b>231030COMEDX214</b>							
00015524	COMED UTILITY EXPENSE - ELECTRIC 001-104-50720	10/30/2023 MDIAZ		188.71	188.71	Open	N 11/03/2023
		UTILITY EXPENSE - ELECTRIC		188.71			
<b>231030COMEDX711</b>							
00015525	COMED UTILITY EXPENSE - ELECTRIC 502-000-50710	10/30/2023 MDIAZ		36.36	36.36	Open	N 11/03/2023
		UTILITY EXPENSE - ELECTRIC		36.36			
<b>231030COMEDX109</b>							
00015526	COMED UTILITY EXPENSE - ELECTRIC 502-000-50710	10/30/2023 MDIAZ		43.50	43.50	Open	N 11/03/2023
		UTILITY EXPENSE - ELECTRIC		43.50			
<b>231030COMEDX613</b>							
00015527	COMED UTILITY EXPENSE - ELECTRIC 501-000-50710	10/30/2023 MDIAZ		35.16	35.16	Open	N 11/03/2023
		UTILITY EXPENSE - ELECTRIC		35.16			

INVOICE REGISTER FOR VILLAGE OF RIVERWOODS  
 POST DATES 10/16/2023 - 11/03/2023  
 POSTED AND UNPOSTED  
 OPEN

Invoice Number Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
<b>Vendor 0038 - COMED</b>							
231030COMEDX014 00015528	COMED UTILITY EXPENSE - ELECTRIC 501-000-50710	10/30/2023 MDIAZ		1,621.16	1,621.16	Open	N 11/03/2023
		UTILITY EXPENSE - ELECTRIC		1,621.16			
<b>231030COMEDX008</b>							
00015529	COMED UTILITY EXPENSE - ELECTRIC 502-000-50710	10/30/2023 MDIAZ		23.94	23.94	Open	N 11/03/2023
		UTILITY EXPENSE - ELECTRIC		23.94			
<b>231030COMEDX300</b>							
00015530	COMED UTILITY EXPENSE - ELECTRIC 502-000-50710	10/30/2023 MDIAZ		54.87	54.87	Open	N 11/03/2023
		UTILITY EXPENSE - ELECTRIC		54.87			
<b>231030COMEDX714</b>							
00015531	COMED UTILITY EXPENSE - ELECTRIC 501-000-50710	10/30/2023 MDIAZ		23.26	23.26	Open	N 11/03/2023
		UTILITY EXPENSE - ELECTRIC		23.26			
<b>Total Vendor 0038 - COMED</b>				2,055.69	2,055.69		
<b>Vendor 0276 - DIGITAL CURRENCY SYSTEMS</b>							
QB115284 00015454	DIGITAL CURRENCY SYSTEMS RIVERWOODS SUPPORT NETGATE PER YEAR 001-101-60542	10/23/2023 MDIAZ		1,598.00	1,598.00	Open	N 10/23/2023
		RIVERWOODS SUPPORT NETGATE PER YEAR		1,598.00			
QB115541 00015486	DIGITAL CURRENCY SYSTEMS IT CONSULTANT - MONTHLY RETAINER 001-101-50365	11/01/2023 MDIAZ		1,010.57	1,010.57	Open	N 11/01/2023
		IT CONSULTANT - MONTHLY RETAINER		1,010.57			
<b>Total Vendor 0276 - DIGITAL CURRENCY SYSTEMS</b>				2,608.57	2,608.57		
<b>Vendor 0056 - GARVEY'S OFFICE PRODUCTS</b>							
PINV2483879 00015436	GARVEY'S OFFICE PRODUCTS OFFICE SUPPLIES 001-110-60510	10/13/2023 MDIAZ		93.82	93.82	Open	N 10/16/2023
		OFFICE SUPPLIES		93.82			

INVOICE REGISTER FOR VILLAGE OF RIVERWOODS  
 POST DATES 10/16/2023 - 11/03/2023  
 POSTED AND UNPOSTED  
 OPEN

Invoice Number Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
<b>Vendor 0056 - GARVEY'S OFFICE PRODUCTS</b>							
PINV2484066 00015437	GARVEY'S OFFICE PRODUCTS OFFICE SUPPLIES 001-101-60510	10/13/2023 MDIAZ		201.74	201.74	Open	N 10/16/2023
		OFFICE SUPPLIES		201.74			
PINV2484323 00015438	GARVEY'S OFFICE PRODUCTS OFFICE SUPPLIES 001-101-60510	10/13/2023 MDIAZ		19.69	19.69	Open	N 10/16/2023
		OFFICE SUPPLIES		19.69			
PINV2487132 00015452	GARVEY'S OFFICE PRODUCTS OFFICE SUPPLIES 001-101-60510	10/20/2023 MDIAZ		20.36	20.36	Open	N 10/23/2023
		OFFICE SUPPLIES		20.36			
PINV2488471 00015461	GARVEY'S OFFICE PRODUCTS OFFICE SUPPLIES 001-101-60510	10/24/2023 MDIAZ		74.50	74.50	Open	N 10/24/2023
		OFFICE SUPPLIES		74.50			
PINV2489348 00015471	GARVEY'S OFFICE PRODUCTS OFFICE SUPPLIES 001-110-60510	10/26/2023 MDIAZ		81.79	81.79	Open	N 10/26/2023
		OFFICE SUPPLIES		81.79			
PINV2489921 00015476	GARVEY'S OFFICE PRODUCTS OFFICE SUPPLIES 001-101-60510	10/27/2023 MDIAZ		94.68	94.68	Open	N 10/27/2023
		OFFICE SUPPLIES		94.68			
PINV2490671 00015477	GARVEY'S OFFICE PRODUCTS OFFICE SUPPLIES 001-101-60510	10/30/2023 MDIAZ		35.33	35.33	Open	N 10/30/2023
		OFFICE SUPPLIES		35.33			
PINV2491843 00015485	GARVEY'S OFFICE PRODUCTS OFFICE SUPPLIES 001-110-60510	11/01/2023 MDIAZ		84.32	84.32	Open	N 11/01/2023
		OFFICE SUPPLIES		84.32			
<b>Total Vendor 0056 - GARVEY'S OFFICE PRODUCTS</b>				706.23	706.23		

Vendor 0057 - GEWALT HAMILTON

INVOICE REGISTER FOR VILLAGE OF RIVERWOODS  
 POST DATES 10/16/2023 - 11/03/2023  
 POSTED AND UNPOSTED  
 OPEN

Invoice Number Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Vendor 0057 - 9770.002 - 9 00015492	GEWALT HAMILTON GEWALT HAMILTON GENERAL VILLAGE ENGINEERING 001-101-50320	10/31/2023 MDIAZ GENERAL VILLAGE ENGINEERING		16,361.01 16,361.01	16,361.01	Open	N 11/01/2023
9770.008 - 12 00015493	GEWALT HAMILTON VILLAGE-WIDE STORMWATER STUDY 001-101-50320	10/31/2023 MDIAZ VILLAGE-WIDE STORMWATER STUDY		2,125.50 2,125.50	2,125.50	Open	N 11/01/2023
9770.004 - 6 00015494	GEWALT HAMILTON FLATWOODS HERITAGE CENTER 001-101-50320	10/31/2023 MDIAZ FLATWOODS HERITAGE CENTER		1,642.00 1,642.00	1,642.00	Open	N 11/01/2023
9770.003 - 2 00015495	GEWALT HAMILTON DEERFIELD ROAD COORDINATION 001-104-50320	10/31/2023 MDIAZ DEERFIELD ROAD COORDINATION		1,727.50 1,727.50	1,727.50	Open	N 11/01/2023
9770.010 - 3 00015496	GEWALT HAMILTON 1400 SAUNDERS DEVELOPMENT 001-101-50320	10/31/2023 MDIAZ 1400 SAUNDERS DEVELOPMENT		312.40 312.40	312.40	Open	N 11/01/2023
9770.150 - 6 00015497	GEWALT HAMILTON ROAD PROGRAM 001-104-50320	10/31/2023 MDIAZ ROAD PROGRAM		4,032.78 4,032.78	4,032.78	Open	N 11/01/2023
9770.119 - 247 00015502	GEWALT HAMILTON ROAD PROGRAM - SSA 19, HIAWATHA WOODS ST 119-000-50320	10/31/2023 MDIAZ ROAD PROGRAM - SSA 19		1,121.00 1,121.00	1,121.00	Open	N 11/02/2023
9770.122 - 1 00015503	GEWALT HAMILTON ROAD PROGRAM - SSA 22, TIMBERS STREETS 122-000-50320	10/31/2023 MDIAZ ROAD PROGRAM - SSA 22		2,236.00 2,236.00	2,236.00	Open	N 11/02/2023
9770.125 - 260 00015504	GEWALT HAMILTON ROAD PROGRAM - SSA 25, EAST COURSE DRIVE 125-000-50320	10/31/2023 MDIAZ ROAD PROGRAM - SSA 25		264.00 264.00	264.00	Open	N 11/02/2023

INVOICE REGISTER FOR VILLAGE OF RIVERWOODS  
 POST DATES 10/16/2023 - 11/03/2023  
 POSTED AND UNPOSTED  
 OPEN

Invoice Number Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Vendor 0057 - GEWALT HAMILTON 9770.126 - 306 00015505	GEWALT HAMILTON ROAD PROGRAM - SSA 26, KENILWOOD STREETS MDIAZ 126-000-50320	10/31/2023		3,565.00 3,565.00	3,565.00	Open	N 11/02/2023
9770.128 - 237 00015506	GEWALT HAMILTON ROAD PROGRAM - SSA 28, S. ROBINWOOD STRE MDIAZ 128-000-50320	10/31/2023		1,961.00 1,961.00	1,961.00	Open	N 11/02/2023
9770.129 - 1 00015507	GEWALT HAMILTON ROAD PROGRAM - SSA 29, RINGLAND STREETS MDIAZ 129-000-50320	10/31/2023		1,149.00 1,149.00	1,149.00	Open	N 11/02/2023
9770.130 - 1 00015508	GEWALT HAMILTON ROAD PROGRAM - SSA 30, BURR OAK STREETS MDIAZ 130-000-50320	10/31/2023		500.00 500.00	500.00	Open	N 11/02/2023
9770.121 - 1 00015509	GEWALT HAMILTON ROAD PROGRAM - SSA 21, MEADOWLAKE STREET MDIAZ 121-000-50320	10/31/2023		854.00 854.00	854.00	Open	N 11/02/2023
9770.702 - 3 00015510	GEWALT HAMILTON SANITARY SEWER INSPECT & MAINT MDIAZ 502-000-50320	10/31/2023		70.00 70.00	70.00	Open	N 11/02/2023
9770.700 - 3 00015511	GEWALT HAMILTON SEWER MDIAZ 502-000-50320	10/31/2023		780.00 780.00	780.00	Open	N 11/02/2023
9770.348 - 9 00015512	GEWALT HAMILTON SAUNDERS RD WATER MAIN REPLACEMENT MDIAZ 501-000-80202	10/31/2023		9,207.80 9,207.80	9,207.80	Open	N 11/02/2023
9770.604 - 39 00015513	GEWALT HAMILTON WATER SYSTEM OPERATIONS MDIAZ 501-000-50320	10/31/2023		14,173.14 14,173.14	14,173.14	Open	N 11/02/2023

INVOICE REGISTER FOR VILLAGE OF RIVERWOODS  
 POST DATES 10/16/2023 - 11/03/2023  
 POSTED AND UNPOSTED  
 OPEN

Invoice Number Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
<b>Vendor 0057 - GEWALT HAMILTON</b>							
9770.606 - 9 00015514	GEWALT HAMILTON UTILITY BILLING 501-000-50320	10/31/2023 MDIAZ		6,288.00	6,288.00	Open	N 11/02/2023
		UTILITY BILLING		6,288.00			
<b>9770.608 - 2</b>							
00015515	GEWALT HAMILTON VALVE INSPECTION AND MAINTENANCE 501-000-50320	10/31/2023 MDIAZ		6,180.00	6,180.00	Open	N 11/02/2023
		VALVE INSPECTION AND MAINTENANCE		6,180.00			
<b>9770.401 - 6</b>							
00015516	GEWALT HAMILTON GENERAL GIS 001-101-50320	10/31/2023 MDIAZ		696.00	696.00	Open	N 11/02/2023
		GENERAL GIS		696.00			
<b>9770.400 - 1</b>							
00015517	GEWALT HAMILTON UTILITY MAP UPDATES 501-000-50320	10/31/2023 MDIAZ		1,307.00	1,307.00	Open	N 11/02/2023
		UTILITY MAP UPDATES		1,307.00			
<b>9770.523 - 5</b>							
00015518	GEWALT HAMILTON ASSORTED LOT REVIEWS 2023 001-102-50320	10/31/2023 MDIAZ		232.50	232.50	Open	N 11/02/2023
		ASSORTED LOT REVIEWS 2023		232.50			
<b>Total Vendor 0057 - GEWALT HAMILTON</b>				76,785.63	76,785.63		
<b>Vendor 0488 - HENRY HOLLANDER</b>							
231023HENRYHOLL 00015459	HENRY HOLLANDER CELL PHONE REIMBURSEMENT, HENRY HOLLANDER 001-101-50520	10/23/2023 MDIAZ		50.00	50.00	Open	N 10/23/2023
		TELEPHONE EXPENSE		50.00			
<b>Total Vendor 0488 - HENRY HOLLANDER</b>				50.00	50.00		
<b>Vendor 0754 - HOWARD SIMON</b>							
12394345 00015432	HOWARD SIMON PAYROLL SERVICES, 10/17/2023, ANDREW KOL 001-101-50370	10/16/2023 MDIAZ		38.50	38.50	Open	N 10/16/2023
		PAYROLL SERVICES,10/17/2023-ANDREW KOLEK		38.50			



INVOICE REGISTER FOR VILLAGE OF RIVERWOODS  
 POST DATES 10/16/2023 - 11/03/2023  
 POSTED AND UNPOSTED  
 OPEN

Invoice Number Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
<b>Vendor 0754 - HOWARD SIMON</b>							
12395205 00015478	HOWARD SIMON PAYROLL SERVICES, 10/31/2023 001-101-50370	10/30/2023 MDIAZ		38.50	38.50	Open	N 10/30/2023
		PAYROLL SERVICES, 10/31/2023		38.50			
<b>Total Vendor 0754 - HOWARD SIMON</b>				77.00	77.00		
<b>Vendor 0071 - HT STRENGER</b>							
1921456 00015441	HT STRENGER GRINDER PUMP MAINTENANCE, 2715 DAIQUIRI 502-000-50100	08/07/2023 MDIAZ		1,667.00	1,667.00	Open	N 10/16/2023
		GRINDER PUMP MAINTENANCE		1,667.00			
1922089 00015442	HT STRENGER GRINDER PUMP MAINTENANCE, 1001 BLACKTHOR 502-000-50100	08/01/2023 MDIAZ		6,370.00	6,370.00	Open	N 10/16/2023
		GRINDER PUMP MAINTENANCE		6,370.00			
1922677 00015474	HT STRENGER GRINDER PUMP MAINTENANCE, 2709 GEMINI LA 502-000-50100	09/21/2023 MDIAZ		792.00	792.00	Open	N 10/26/2023
		GRINDER PUMP MAINTENANCE		792.00			
1922549 00015475	HT STRENGER GRINDER PUMP MAINTENANCE, GERALD-555 THO 502-000-50100	09/09/2023 MDIAZ		2,354.00	2,354.00	Open	N 10/26/2023
		GRINDER PUMP MAINTENANCE		2,354.00			
<b>Total Vendor 0071 - HT STRENGER</b>				11,183.00	11,183.00		
<b>Vendor 0074 - IL.ASSOC.OF CHIEFS OF POLICE</b>							
231101ILEAPTIER 00015487	IL.ASSOC.OF CHIEFS OF POLICE ILEAP - TIER 1, ANNUAL MEMBERSHIP 001-110-50610	11/01/2023 MDIAZ		400.00	400.00	Open	N 11/01/2023
		ILEAP - TIER 1, ANNUAL MEMBERSHIP		400.00			
<b>Total Vendor 0074 - IL.ASSOC.OF CHIEFS OF POLICE</b>				400.00	400.00		
<b>Vendor 0084 - INTOXIMETERS</b>							

INVOICE REGISTER FOR VILLAGE OF RIVERWOODS  
 POST DATES 10/16/2023 - 11/03/2023  
 POSTED AND UNPOSTED  
 OPEN

Invoice Number Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
<b>Vendor 0084 - INTOXIMETERS</b>							
745962 00015469	INTOXIMETERS POLICE OFFICERS EQUIP. 001-110-50070	10/19/2023 MDIAZ		538.00	538.00	Open	N 10/26/2023
		POLICE OFFICERS EQUIP.		538.00			
746052 00015488	INTOXIMETERS POLICE OFFICERS EQUIP. 001-110-50070	10/20/2023 MDIAZ		514.50	514.50	Open	N 11/01/2023
		POLICE OFFICERS EQUIP.		514.50			
Total Vendor 0084 - INTOXIMETERS				1,052.50	1,052.50		
<b>Vendor 0089 - JERI COTTON</b>							
231026 00015472	JERI COTTON MEETING MINUTES 100523, 101723 001-101-50360	10/26/2023 MDIAZ		337.00	337.00	Open	N 10/26/2023
		MEETING MINUTES 100523, 101723		337.00			
Total Vendor 0089 - JERI COTTON				337.00	337.00		
<b>Vendor 0105 - LAKE COUNTY PUBLIC WORKS</b>							
4085954 00015479	LAKE COUNTY PUBLIC WORKS SEWER VH, 08/31/2023 - 10/31/2023, 00488 001-101-50710	10/31/2023 MDIAZ		102.08	102.08	Open	N 10/30/2023
		SEWER VH, 08/31/2023 - 10/31/2023		102.08			
4086034 00015480	LAKE COUNTY PUBLIC WORKS SEWER PD, 08/31/2023 - 10/31/2023, 03239 001-110-50710	10/31/2023 MDIAZ		204.16	204.16	Open	N 10/30/2023
		SEWER PD, 08/31/2023 - 10/31/2023		204.16			
Total Vendor 0105 - LAKE COUNTY PUBLIC WORKS				306.24	306.24		
<b>Vendor 0789 - M.E. BOCK INC</b>							
15225 00015522	M.E. BOCK INC HVAC - PREVENTIVE MAINTENANCE CONTRACT, 001-110-50111	08/08/2023 MDIAZ		5,085.00	5,085.00	Open	N 11/03/2023
		BUILDING - HEATING/COOLING - MAINTENANC		2,350.00			
		BUILDING - HEATING/COOLING - MAINTENANC		2,735.00			

INVOICE REGISTER FOR VILLAGE OF RIVERWOODS  
 POST DATES 10/16/2023 - 11/03/2023  
 POSTED AND UNPOSTED  
 OPEN

Invoice Number Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
<b>Vendor 0789 - M.E. BOCK INC</b>							
15267 00015523	M.E. BOCK INC HVAC MAINTENANCE, 08 15 2023, WORK 001-101-50114	08/24/2023 TICKE MDIAZ		370.00	370.00	Open	N 11/03/2023
				370.00			
<b>Total Vendor 0789 - M.E. BOCK INC</b>				5,455.00	5,455.00		
<b>Vendor 0531 - MELISSA C.WACH</b>							
231101WACH 00015499	MELISSA C.WACH OCTOBER 2023 PROSECUTION LEGAL FEES 001-110-50330	11/01/2023 MDIAZ		6,300.00	6,300.00	Open	N 11/02/2023
				6,300.00			
<b>Total Vendor 0531 - MELISSA C.WACH</b>				6,300.00	6,300.00		
<b>Vendor 0125 - MICHAEL P.MURRIN</b>							
231031MURRIN 00015498	MICHAEL P.MURRIN PLUMBING INSPECTIONS FOR OCTOBER 2023 001-102-50380	10/31/2023 MDIAZ		700.00	700.00	Open	N 11/02/2023
				700.00			
<b>Total Vendor 0125 - MICHAEL P.MURRIN</b>				700.00	700.00		
<b>Vendor 0449 - NORTH SHORE GAS</b>							
231012NSGASX066 00015439	NORTH SHORE GAS UTILITIES EXPENSE - GAS 501-000-50710	10/12/2023 MDIAZ		70.57	70.57	Open	N 10/16/2023
				70.57			
231012NSGASX191 00015440	NORTH SHORE GAS UTILITIES EXPENSE - GAS 001-101-50710	10/12/2023 MDIAZ		107.99	107.99	Open	N 10/16/2023
				107.99			
<b>Total Vendor 0449 - NORTH SHORE GAS</b>				178.56	178.56		
<b>Vendor 0781 - PINESTONE LAWN &amp; SNOW</b>							

INVOICE REGISTER FOR VILLAGE OF RIVERWOODS  
 POST DATES 10/16/2023 - 11/03/2023  
 POSTED AND UNPOSTED  
 OPEN

Invoice Number Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
<b>Vendor 0781 - PINESTONE LAWN &amp; SNOW</b>							
VR845-PB090123 00015444	PINESTONE LAWN & SNOW TREE REMOVAL & STUMP GRINDING 001-101-50350	09/08/2023 MDIAZ		11,500.00	11,500.00	open	N 10/16/2023
		TREE REMOVAL & STUMP GRINDING		11,500.00			
<b>VR845-PB083123</b>							
00015448	PINESTONE LAWN & SNOW SERVICE PERIOD: AUGUST 2023	09/08/2023 MDIAZ		5,521.20	5,521.20	open	N 10/17/2023
	001-101-50114	BUILDING - HEATING/COOLING - MAINTENANC		276.25			
	001-101-50130	GROUPS - VILLAGE PROPERTY		1,919.20			
	001-101-50350	ECOLOGIST / FORESTER EXPENSE		2,114.60			
	001-101-50120	BUILDING - EQUIPMENT		169.50			
	001-110-50110	BUILDING - CLEANING		254.40			
	001-101-50110	BUILDING - CLEANING		787.25			
<b>Total Vendor 0781 - PINESTONE LAWN &amp; SNOW</b>				17,021.20	17,021.20		
<b>Vendor 0133 - QUADIENT FINANCE USA, INC.</b>							
231013QUAD 00015458	QUADIENT FINANCE USA, INC. POSTAGE 001-101-50510	10/13/2023 MDIAZ		700.45	700.45	open	N 10/23/2023
		POSTAGE EXPENSE		700.45			
<b>Total Vendor 0133 - QUADIENT FINANCE USA, INC.</b>				700.45	700.45		
<b>Vendor 0161 - QUICK KILL EXTERMINATING</b>							
338754 00015450	QUICK KILL EXTERMINATING QUARTERLY PEST PREVENTION 001-101-50116	10/18/2023 MDIAZ		263.00	263.00	open	N 10/19/2023
		QUARTERLY PEST PREVENTION		263.00			
338329 00015453	QUICK KILL EXTERMINATING QUARTERLY PEST PREVENTION 001-110-50116	10/18/2023 MDIAZ		158.00	158.00	open	N 10/23/2023
		QUARTERLY PEST PREVENTION		158.00			
<b>Total Vendor 0161 - QUICK KILL EXTERMINATING</b>				421.00	421.00		
<b>Vendor 0776 - RACCOON CLEANING COMMERCIAL INC</b>							

INVOICE REGISTER FOR VILLAGE OF RIVERWOODS  
 POST DATES 10/16/2023 - 11/03/2023  
 POSTED AND UNPOSTED  
 OPEN

Invoice Number Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
<b>Vendor 0776 - RACCOON CLEANING COMMERCIAL INC</b>							
1836 00015490	RACCOON CLEANING COMMERCIAL INC BUILDING CLEANING, POLICE - 10 / 04, 07, MDIAZ 001-110-50110	11/01/2023 MDIAZ		800.00 800.00	800.00	Open	N 11/01/2023
1837 00015491	RACCOON CLEANING COMMERCIAL INC BUILDING CLEANING, VH - 10 / 04, 07, 11, MDIAZ 001-101-50110	11/01/2023 MDIAZ		1,040.00 1,040.00	1,040.00	Open	N 11/01/2023
Total Vendor 0776 - RACCOON CLEANING COMMERCIAL INC				1,840.00	1,840.00		
<b>Vendor 0368 - RALPH, SCHWAB &amp; SCHIEVER, CHTD.</b>							
96743 00015451	RALPH, SCHWAB & SCHIEVER, CHTD. LEGAL REVIEW - PREPARE 2023 ILLINOIS ANN MDIAZ 128-000-50330	10/09/2023 MDIAZ		118.50 118.50	118.50	Open	N 10/19/2023
Total Vendor 0368 - RALPH, SCHWAB & SCHIEVER, CHTD.				118.50	118.50		
<b>Vendor 0165 - RAY O'HERRON CO., INC.</b>							
2302643 00015465	RAY O'HERRON CO., INC. BARRIER TAPE, CAUTION 001-110-50070	10/23/2023 MDIAZ		90.81 90.81	90.81	Open	N 10/25/2023
2302216 00015470	RAY O'HERRON CO., INC. POLICE OFFICERS EQUIP. 001-110-50070	10/20/2023 MDIAZ		74.72 74.72	74.72	Open	N 10/26/2023
2304166 00015489	RAY O'HERRON CO., INC. POLICE OFFICERS EQUIP. 001-110-50070	10/30/2023 MDIAZ		1,651.08 1,651.08	1,651.08	Open	N 11/01/2023
Total Vendor 0165 - RAY O'HERRON CO., INC.				1,816.61	1,816.61		
<b>Vendor 0762 - TEAM REIL INC.</b>							

INVOICE REGISTER FOR VILLAGE OF RIVERWOODS  
 POST DATES 10/16/2023 - 11/03/2023  
 POSTED AND UNPOSTED  
 OPEN

Invoice Number Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
<b>Vendor 0762 - TEAM REIL INC.</b>							
24120 00015446	TEAM REIL INC. SITE WORK, INSTALLATION OF PLAYGROUND EQ MDIAZ 505-000-90520	10/13/2023		177,045.00	177,045.00	open	N 10/17/2023
				177,045.00			
24144 00015463	TEAM REIL INC. SITE WORK, POURED IN PLACE AT PLAYGROUND MDIAZ 505-000-90520	10/24/2023		60,475.00	60,475.00	open	N 10/24/2023
				60,475.00			
Total Vendor 0762 - TEAM REIL INC.				237,520.00	237,520.00		
<b>Vendor 0189 - TESKA ASSOCIATES INC</b>							
13663 00015483	TESKA ASSOCIATES INC LEXINGTON REVIEWS 504-000-50360	10/24/2023 MDIAZ		7,542.50	7,542.50	open	N 10/31/2023
		LEXINGTON REVIEWS		7,542.50			
Total Vendor 0189 - TESKA ASSOCIATES INC				7,542.50	7,542.50		
<b>Vendor 0193 - THE VILLAGE PRINTER</b>							
231013VILLAGEPR 00015467	THE VILLAGE PRINTER BUSINESS CARDS - MICHAEL JOHNSON 001-110-50070	10/13/2023 MDIAZ		180.00	180.00	open	N 10/26/2023
		BUSINESS CARDS - MICHAEL JOHNSON		180.00			
Total Vendor 0193 - THE VILLAGE PRINTER				180.00	180.00		
<b>Vendor 0195 - THOMPSON ELEVATOR INSPECTION</b>							
23-2509 00015449	THOMPSON ELEVATOR INSPECTION ELEVATOR INSPECTIONS 001-102-50340	10/19/2023 MDIAZ		645.00	645.00	open	N 10/19/2023
		ELEVATOR INSPECTIONS		645.00			
Total Vendor 0195 - THOMPSON ELEVATOR INSPECTION				645.00	645.00		
<b>Vendor 0667 - USIC LOCATING SERVICES,LLC</b>							

INVOICE REGISTER FOR VILLAGE OF RIVERWOODS  
 POST DATES 10/16/2023 - 11/03/2023  
 POSTED AND UNPOSTED  
 OPEN

Invoice Number Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
<b>Vendor 0667 - USIC LOCATING SERVICES,LLC</b>							
622015 00015500	USIC LOCATING SERVICES,LLC LOCATING SERVICES 501-000-50360 502-000-50360	10/31/2023 MDIAZ LOCATING SERVICES LOCATING SERVICES		2,303.20 1,151.60 1,151.60	2,303.20	Open	N 11/02/2023
<b>Total Vendor 0667 - USIC LOCATING SERVICES,LLC</b>				2,303.20	2,303.20		
<b>Vendor 0206 - VERIZON WIRELESS</b>							
9946997445 00015464	VERIZON WIRELESS TELEPHONE EXPENSE 001-101-50520 001-110-50520	10/16/2023 MDIAZ TELEPHONE EXPENSE TELEPHONE EXPENSE		867.33 295.61 571.72	867.33	Open	N 10/25/2023
<b>Total Vendor 0206 - VERIZON WIRELESS</b>				867.33	867.33		
<b>Vendor 0209 - VILLAGE OF NORTHBROOK</b>							
231103NBK 00015519	VILLAGE OF NORTHBROOK WATER PURCHASE 501-000-50770	11/03/2023 MDIAZ WATER PURCHASE		36,985.04 36,985.04	36,985.04	Open	N 11/03/2023
<b>Total Vendor 0209 - VILLAGE OF NORTHBROOK</b>				36,985.04	36,985.04		
<b>Vendor MISC - VIVIAN HOFELD</b>							
231028VIVIANHOF 00015482	VIVIAN HOFELD EVENT SUPPLIES - REIMBURSEMENT 001-101-60700	10/28/2023 MDIAZ EVENT SUPPLIES - REIMBURSEMENT		6.59 6.59	6.59	Open	N 10/31/2023
<b>Total Vendor MISC - VIVIAN HOFELD</b>				6.59	6.59		
<b>Vendor 0764 - WEX BANK</b>							
92529151 00015434	WEX BANK MONTHLY FUEL 001-110-60550	10/15/2023 MDIAZ MONTHLY FUEL		957.20 957.20	957.20	Open	N 10/16/2023
<b>Total Vendor 0764 - WEX BANK</b>							

INVOICE REGISTER FOR VILLAGE OF RIVERWOODS  
 POST DATES 10/16/2023 - 11/03/2023  
 POSTED AND UNPOSTED  
 OPEN

Invoice Number Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Vendor 0764 - WEX BANK				957.20	957.20		

# of Invoices:	100	# Due:	100	Totals:	464,380.66	464,380.66
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00
Net of Invoices and Credit Memos:					464,380.66	464,380.66

--- TOTALS BY FUND ---

001 GENERAL	115,812.44	115,812.44
119 HIAWATHA WOODS	1,121.00	1,121.00
121 SSA 21 - MEDAOWLAK	854.00	854.00
122 SSA 22 TIMBERS ROAD	2,236.00	2,236.00
125 SSA 25 ROAD MAINT.	264.00	264.00
126 SSA 26 ROAD MAINT.	3,565.00	3,565.00
128 SSA 28 ROAD MAINT.	2,079.50	2,079.50
129 SSA 29 RINGLAND RD.	1,149.00	1,149.00
130 SSA 30 BURR OAK TRAIL	500.00	500.00
501 CONSOLIDATED WATER FUND	78,051.17	78,051.17
502 SEWER FUND	13,686.05	13,686.05
504 TIF # 2 - FEDERAL LIFE	7,542.50	7,542.50
505 CAPITAL PROJECT FUND	237,520.00	237,520.00

--- TOTALS BY DEPT/ACTIVITY ---

000	348,568.22	348,568.22
101 ADMINISTRATION	62,183.92	62,183.92
102 BUILDING DEPARTMENT	8,667.50	8,667.50
104 ROAD & BRIDGE & STORM WATER	5,948.99	5,948.99
110 POLICE	39,012.03	39,012.03



# Police Report

10. POLICE REPORT



**Riverwoods Police  
Incident Analysis Report**

**Summary by Incident Type**

**11/7/2023**

Activity Through November 2nd of Each Year

Incident Type	2023 YTD	This Time 2022 YTD
46 (7503) (Mortorist Assist)	69	67
50 PD (7572) (Crash Property Damage)	83	66
50 PI (7571) (Crash Personal Injury)	16	10
50 Priv Prop (7573) (Crash Private Property)	7	7
911 Hang up (7911)	14	13
Ambulance (7021)	317	244
Animal Problem (7245)	34	61
AQA (7001)	134	209
Armed Robbery (0310)	-	-
Assault (0500)	1	1
Attempt Suicide (7221)	1	1
Battery - Simple (0460)	1	2
Battery (0400)	3	3
Burg - From Motor Veh (0760)	-	2
Burglar Alarm (7082)	215	182
Burglary - Residential (0625)	3	4
Burglary (0600)	2	2
Cell 911 (7912)	-	1
Child Seat Inspect (7042)	5	6
Construction Comp (7078)	2	-
Controlled Substance (2000)	-	-
Credit Card Fraud (1150)	1	2
Crim Damage to Prop (1310)	7	2
Crim Sexual Assault (1563)	1	-
Crim Trespass to Land (1330)	4	-
Crim Trespass to Veh (1360)	-	-
Death Investigation (7231)	1	3
Deceptive Practice (1110)	6	5
Domestic Battery (0486)	-	-
Domestic Trouble (7130)	19	16
DUI (2410)	38	42
Fingerprinting (7039)	8	11
Fire Alarm (0733)	42	33
Fire Call (7024)	44	22
Fireworks Complaints (3001)	6	8
Forgery (1120)	-	-
Found Animal (7246)	9	9
Found Prop. (7156)	6	2
Harassment by Telephone (2825)	4	1
Hold Up Alarm (7083)	15	13
Identity Theft (7198)	12	12
Lock out - Vehicle (7051)	19	16
Lost / Mislaid Prop (7144)	2	9
Missing Person (7178)	1	2
Noise Comp (7078)	20	26
Notification (7049)	13	15
Other Comp (7079)	66	60
Other Investigation (7199)	37	28

<b>Incident Type</b>	<b>2023 YTD</b>	<b>This Time 2022 YTD</b>
Other Trouble (7139)	5	4
Parking Complaint (7522)	20	21
Premise Exam (7041)	1206	1070
Public Service (7040)	50	47
Roadway Debris (7250)	25	15
Solicitor (7063)	16	8
Suicide (7211)	-	-
Suspicious Auto (7123)	51	50
Suspicious Person (7123)	29	32
Telephone Threat (2820)	-	-
Theft from Motor Veh (0710)	-	2
Theft of Motor Veh (0910)	2	2
Theft Over \$500 (0815)	6	2
Theft Under \$500 (0825)	4	4
Traffic Complaint (7521)	46	50
Turned in Weapon/Ammo (7160)	1	1
Village Ord. Violation (7500)	18	16
Well Being Check (7045)	54	36
<b>Total:</b>	<b>2821</b>	<b>2578</b>
Crime Prevention Notices	491	459
Case Reports	165	192
Traffic Stops	1326	1647
Number of Citations issued	564	636
Number of Persons Issued Citations	367	443

15 houses are currently on the Vacation Watch list and are checked regularly.

# New Business

### 13. NEW BUSINESS

U Approval of a Contract with WRB LLC for Development of a Position Description and Recruiting Program for a Village Clerk

To: Mayor Kris Ford

From: Bill Balling

**SUBJECT: Proposal to conduct a recruitment for a Village Clerk**

Date: November 3, 2023

Mayor Ford,

WRB,LLC is pleased to submit a proposal for the recruitment of a Village Clerk. We have been operating under the auspices of a Deputy Clerk since September 27, 2023. The recruitment has been divided into two phases.

**Work Plan:**

The first phase develops the position foundation which includes the following components:

- a. Preparation of the position description which describes the expected role and output for the Village Clerk to be responsible.
- b. Develop a summary of the Village's records management project. This includes an overall plan for the reduction in the volume of the paper in accordance with the guidelines of the Secretary of State for proper records management, along with a plan for a newly formatted records system, and a target completion schedule for the end of the third quarter or 2024.
- c. Pursue a candidate with the requisite skill set in managing information both in paper and electronically, and possessing an understanding of the duties and mission of local units of government in Illinois.
- d. Develop a guideline for an hourly commitment to the position, with a flexible schedule to meet the needs of the Village.
- e. Provide a recommendation on the appropriate level of compensation for this position on an hourly basis.

The second phase of the project the recruitment itself, with the desired outcome of on-boarding the selected candidate not later than February 15, 2024 and include the following tasks:

- a. Assess any in house candidates for their capabilities to assume the tasks of Village Clerk in addition of their existing duties and responsibilities with the Village.
- b. Solicit and identify any outside candidates to consider for the position of Village Clerk
- c. Conduct screening, interviewing, and background verification of the work history of 2-3 priority candidates to consider.
- d. Prepare and present an offer of employment to the selected candidate.
- e. Conduct appropriate onboarding including the preparation of the first year performance plan.

**Commercial terms:**

Phase one work will proceed first with a written report presented to the Compensation and Benefits Committee. It will include approximately 50 hours of consulting work with a not to exceed price of \$11,500.

Phase two work will proceed first with the assessment of any in house candidates to confirm their capabilities to assume the position of Village Clerk in addition to their current assigned duties. This will be followed if needed by an outside recruitment which will include identification of potential candidates not currently employed by the Village, screening, interviewing and background verification of three targeted candidates, then structuring an offer of employment. Onboarding would occur once the selected candidate arrives to work and a first year performance plan will be presented. If the Village Clerk is a current employee phase two will be capped at \$9,550. Should the recruitment be expanded to an outside candidate search, then phase two would be capped at \$ 22,300, plus allowable reimbursable expenses such as publication costs.

WRB,LLC is prepared to begin this recruitment upon authorization of the Village and appreciates the opportunity to be considered for this work.



October 12, 2023

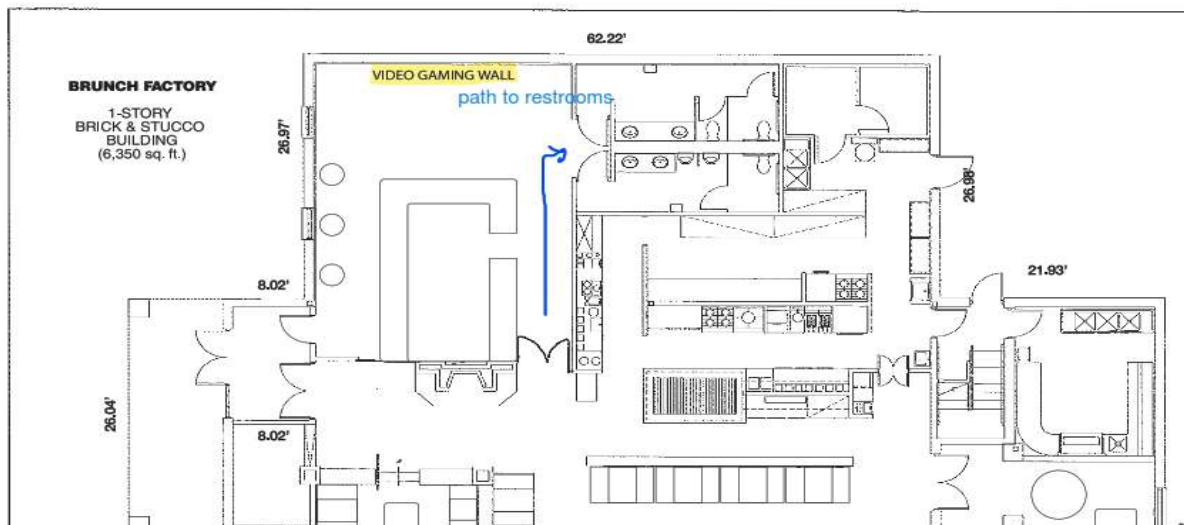
**Report on Application For Amendment to Special Use Ordinance  
For Colonial Court shopping Center to permit Video Gaming**

On October 5, 2023, the Plan Commission held a public hearing on a zoning application for an amendment to the special use ordinance (Ordinance No. 79-5-11, as amended) that governs the allowable uses at the Colonial Court Shopping Center.

The request, if approved, would add the following to the uses now allowed at the center:

“(52) Licensed establishment, as defined in the Video Gaming Act of the State of Illinois, which offers video gaming terminals for play, provided that such use will remain subject to all limitations specified in the liquor license issued for such establishment, and provided that such licensed establishment is operated in a restaurant in a standalone building.”

The zoning application was filed by Dimitris Bouhoutos, the owner of the Brunch Factory, with the consent of the owner of the shopping center. Notice was published, mailed and posted as provided by our village ordinances. The attached memo provided to the Plan Commission in advance of the hearing provides a more detailed background. At the hearing, Mr. Bouhoutos presented a floor plan illustrating the proposed location of the video gaming machines. Discussion centered mainly on how to properly control access to those machines by patrons, especially children, that would need to pass by to enter the restrooms.



The Plan Commission discussed types of partial walls or enclosure that would obscure view of the gaming terminals. The Plan Commission also discussed the impact on parking shortfall at the center.

After discussion, the Plan Commission voted 3-1 in favor of recommending approval but with 2 major conditions:

1. Mr. Bouhoutos stated that there would always be two attendants on duty during hours of video gaming and that the attendants would prevent children from entering the area in which the gaming terminals were located. The Plan Commission did not believe the question was resolved and recommends that the Village Board incorporate conditions calling for the addition of suitable screening of the gaming terminals from the general restaurant. Suitable screening includes consideration of sturdiness, height and appearance of the barrier, as well as whether the gaming terminals should be enclosed in some manner.
2. The Plan Commission asked to receive a satisfactory updated parking plan for Colonial Court Shopping Center, taking into account the loss of 25 parking spaces due to the widening of Deerfield Road. Mr. Bouhoutos stated that at peak hours on weekend mornings, his patrons only used approximately 40 parking spaces out of 125 currently available. After the road widening, that would mean 40 spaces out of 100 available for the entire center – based on current demand by patrons. He stated that the video gaming customers might overlap to some degree with restaurant patrons rather than claiming use of an additional 6 parking spaces (the number of proposed video gaming terminals). The Plan Commission recommends that the Board consider what steps should be undertaken, including planning discussions with the shopping center owner, to address this situation. Naturally, Mr. Bouhoutos would prefer that those discussions not hold up approval of the Brunch Factory application.

Respectfully submitted,  
Laurie Breitkopf

Attachment – Plan Commission Staff Memo dated September 28, 2023





September 28, 2023

**Staff Memo on Proposed Amendment to Special Use  
For a Video Gaming Business at Colonial Court Shopping Center**

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**Action Requested**

Favorable recommendation of the Plan Commission for an amendment to Special Use Ordinance No. 79-5-11, as amended (the "Special Use Ordinance") which authorizes each specified use at Colonial Court Shopping Center. This matter requires a public hearing as an amendment of a special use. Accordingly, notice of the requested action has been mailed to adjacent owners, published in the Daily Herald and posted by sign on the property, all as required by village ordinance. A copy of the hearing notice is attached as **Exhibit A**.

**Background – Part A**

When Colonial Court was developed, the means of approval was a special use that enumerated specific uses, intended to result in a mix of uses at the Center. The original 1979 ordinance has been amended a number of times – a complete list of uses now authorized at Colonial Court is set forth in **Exhibit B**.

The proposed text amendment would add "Licensed Establishment" as authorized use number 52, with the following proposed language:

"(52) Licensed establishment, as defined in the Video Gaming Act of the State of Illinois, which offers video gaming terminals for play, provided that such use will remain subject to all limitations specified in the liquor license issued for such establishment, and provided that such licensed establishment is operated in a restaurant in a standalone building."

A key requirement of the Video Gaming Act (230 ILCS 40) (the "Act") is that the Village has to issue an applicable liquor license, and a licensed establishment is required to hold this liquor license in order to be eligible to operate. The Village Board can dictate hours of operation, requirements for separation of the gaming area from other areas of the establishment, and related operational issues.

A licensed establishment can have six (6) gaming terminals, which have to be operated under a state license (as well as local license) by a licensed terminal operator. The Illinois Gaming Board (the "Board") is responsible for the administration and enforcement of the Act, including the promulgation of rules

governing the operation and regulation of the video gaming terminals. The terminals are similar to video poker, blackjack, and slot machines found in Las Vegas and Illinois riverboat casinos.

The Board sets rules for how the terminals operate, how they are tested, etc. One requirement is that licensed establishments must prevent access to or play by any person under age 21.

Under the Village Fee ordinance, the Village receives \$1,000 per year for each terminal and \$400 a year for a terminal operator license. The Village also receives a state-apportioned share of gaming tax revenue. The applicant has provided projections with its application to support the fiscal benefit to the Village, which should be evaluated by the Plan Commission.

### **Background – Part B**

The applicants are the owner of the center, Deerwaukee Real Estate L.P., and Brunch Factory Inc., the tenant of the Brunch Factory building at 1111 Milwaukee Avenue. The owner of the Brunch Factory is Mr. Dimitris Bouhoutos.

The Plan Commission in 2019 authorized a Licensed Establishment as among the permitted uses in a mixed-use planned development, the zoning regulation which governs Shoppes of Riverwoods. The tenant authorized to open a video gaming business, to be known as Baby Vegas, is awaiting completion of improvements to the space by the owner of Shoppes. It should be noted that the owner of Shoppes and the owner of Colonial Court are affiliated entities under common control. By joining in the application, the Village can presume that the owners of Colonial Court and Shoppes know that a second video gaming business is being proposed.

When the subject was recently presented to the Village Board, the proposed terminal license operator, Gaming Productions, Inc., representing the Brunch Factory, argued that two video gaming businesses in close proximity would not hurt each other but rather sometimes a different clientele (due to different gaming game choices) and sometimes an overlapping clientele who would be more confident of finding a console to play if there are two locations nearby.

Based on the discussion that ensued, the Board invited the tenant to make application and begin the formal process to see where it might lead. It is still up to the Plan Commission to understand the business plan for this new video gaming establishment, how well a 2<sup>nd</sup> location will mesh with the objectives of the shopping center to upgrade and develop further.

### **Staff Comments**

Staff asked for information on how the Brunch Factory restaurant will adjust to parking demand if six (6) patrons of video gaming take up parking spaces otherwise needed for restaurant patrons.

The Brunch Factory will suffer the loss of the entire southern row of parking spaces nearest Deerfield Road when the Deerfield Road widening occurs, a loss of 25 parking spaces that serve a restaurant of 23,611 gross square feet (floor space is less).

Per Section 9-10-1 of the Village Code, restaurants are to provide 1 parking space for every 100 square feet of floor space in the building. But joint use of other parking spaces in the center is allowed where demand occurs at different times of the day (per Section 9-10-1F).

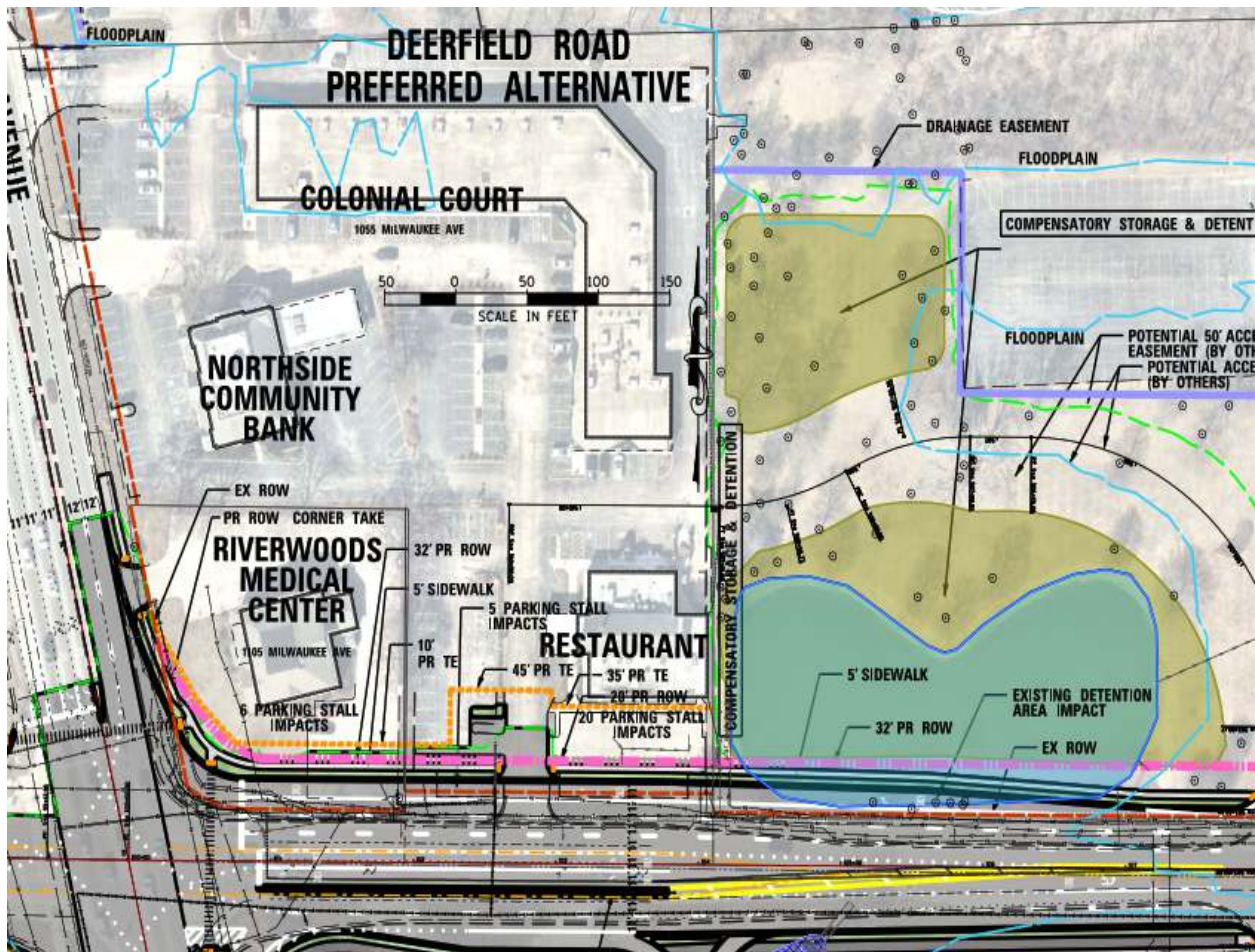
The approval of the building plans for Colonial Court showing the future Brunch Factory building did not indicate the specific number of parking spaces. However, it is presumed that the requirement of the parking standard in the village code was modified to the extent needed to approve the number of parking spaces in the approved building plan. This building plan is attached as Exhibit C.

Section 9-10-2-G of the Village Code states:

G. A plan of parking facilities shall accompany each application for a building permit, or certificate of compliance, or application for rezoning. The completion of the improvements for parking according to such plan shall be a requisite for the validity of the permit or certificate.

Staff therefore recommends a new parking analysis should be prepared to anticipate the reduced parking as a result of the widening of Deerfield Road and the added demand of video gaming customers.

The loss of parking spaces can be seen from the Deerfield Road Phase II design plan prepared for Lake County, in part shown below:



The Village has asked its planning consultant, Teska Associates, to prepare possible enhancements to the parking site plan for Colonial Court that would take advantage of the potential future access road linking the east side of Colonial Court to Deerfield Road. A depiction of this access road, which would be a public street if constructed, is shown in **Exhibit D**, which also assumes the loss of the southern row of parking spaces for the road widening project.

Northside Community Bank, which is the major tenant of the office building in Colonial Court has expressed a willingness to reduce the number of drive-through parking lanes from four (4) to two (2). This reduction as well as the opening of parking spaces between the Medical Spa building located at the corner (outside of the formal boundary of Colonial Court) and the rest of the center is also pictured.

Staff believes that added parking demand coupled with reduction of actual parking spaces should be met by a coordinated strategy to address these changing dynamics. The Village has obtained the preliminary interest of the bank in reducing its drive-through lanes but to date we have not received any indication from the owner or the applicant of any changes to the parking plan for the center.

Staff believes that the tie-in of the future access road should be agreed to by the owner of Colonial Court Shopping Center in consideration of adjustments to its zoning and the impact of the uses being proposed.

### **Standards**

The standards for considering the Special Use Amendment are the same as those that apply to Special Uses generally whereby, under the provisions of Section 9-11-9:D of the Riverwoods Village Code, the Village Board must find that:

1. The amendment of the Special Use is deemed beneficial for the public convenience at that location;
2. The amendment of the Special Use is so designed, located and proposed to be operated that the public health, safety, morals and welfare and interest will be protected; and
3. The amendment of the Special Use will not cause substantial injury to the value of other property in the neighborhood in which it is located.

### Attachments:

- Exhibit A Notice of Hearing
- Exhibit B List of Uses Authorized at Colonial Court
- Exhibit C Colonial Court Building Plan
- Exhibit D Teska Associates Concept Drawing
- Exhibit E Applicant Application Materials
  1. Business Plan Q & A
  2. Brunch Factory Floor Plan
  3. Photos – Exterior and Interior
  4. Video Gaming – Village Share Tax Projections
  5. Statement Addressing Special Use Standards

EXHIBIT A – NOTICE OF HEARING

## PLAN COMMISSION HEARING NOTICE

Please take notice that the Plan Commission of the Village of Riverwoods will hold a public hearing on October 5, 2023, at 7:30 p.m., in the Riverwoods Village Hall, 300 Portwine Road, Riverwoods, Illinois, to consider a request of Deerwaukee Real Estate L.P. (500 N. Dearborn Street, Suite 400, Chicago, IL 60654), the legal owner of the Colonial Court Shopping Center, and its tenant, Brunch Factory Inc., which occupies the building located at 1111 Milwaukee Avenue, Riverwoods, IL 60015, to amend the special use ordinance No. 79-5-11, as amended, (the "Special Use Ordinance") which governs the property legally described as follows:

That part of the South half of Section 26, Township 43 North, Range 11, East of the Third Principal Meridian, in Lake County, Illinois, described as follows: Commencing at the intersection of the center line of Milwaukee Avenue with the center line of Deerfield Road; running thence East along the center line of Deerfield Road to the West line of premises conveyed by John E. Barrett and Minnie B. Barrett, his wife, to Frederick A. Preston by Warranty Deed dated February 1, 1923 and recorded August 11, 1923, as Document 228057, in Book 254 of Deeds, page 313; thence North along said West line, 568.50 feet, more or less, to the South East corner of the premises conveyed by John E. Barrett and Minnie E. Barrett, his wife, to Frank A. O'Donnell, by Warranty Deed dated October 19, 1937 and recorded October 20, 1937, as Document 442582, in Book 412 of Deeds, Page 149; thence Westerly along the South line of said premises conveyed by Frank A. O'Donnell to the center line of Milwaukee Avenue; thence Southerly along the center line of said Milwaukee Avenue to the place of beginning, (except therefrom the East 1453.50 feet thereof and except that part described as follows: Beginning at the intersection of the center line of Milwaukee Avenue and the center line of Deerfield Road; thence East along the center line of Deerfield Road, 193.0 feet; thence North perpendicular to said center line 225.0 feet; thence West perpendicular to the last described line to the center line of Milwaukee Avenue; thence South Easterly along said center line to the place of beginning), in Lake County, Illinois.

The Brunch Factory restaurant is commonly known as 1111 Milwaukee Avenue, Riverwoods, Illinois, and is a stand-alone building located within the Colonial Court Shopping Center.

At the hearing, an amendment will be considered to amend the Special Use Ordinance to authorize a restaurant in Colonial Court Shopping Center to serve as a licensed establishment that operates video gaming terminals, provided the restaurant is licensed for video gaming by the Village of Riverwoods.

The proposed amendment is available for inspection at the Riverwoods Village Hall. All persons desiring to be heard in support or opposition to the proposal shall be afforded an opportunity to be heard in person or to submit their statements in writing, or both. Further information may be obtained from Stephen Witt, Riverwoods Director of Community Services (847-945-3990); and from Dimitris Bouhoutsos (708-250-6572) on behalf of the applicant.

LAURIE BREITKOPF, CHAIR  
RIVERWOODS PLAN COMMISSION

EXHIBIT B – LIST OF USES AUTHORIZED AT COLONIAL COURT

**Uses allowed under Colonial Court Shopping Center Special Use:**

- (1) One bakery where all goods are sold on the premises at retail
- (2) One barber shop and one beauty parlor
- (3) One commercial school for business, music or dance
- (4) One book and one stationary store
- (5) One dry cleaner, pick-up and drop-off station only; no processing
- (6) One electrical store including appliance shop and repair
- (7) One grocery. Fruit or vegetable store
- (8) One hardware store
- (9) One launderette or laundromat
- (10) One meat market or poultry store provided that no slaughter or stripping is involved
- (11) One photography or artist studio
- (12) Professional offices
- (13) One show repair shop
- (14) One tailor and/or dressmaking shop
- (15) One department, furniture and home appliance store
- (16) One employment agency
- (17) One painting and decorating shop related to retail sales only
- (18) One restaurant of a sitdown type where alcoholic liquor be served in conjunction with meals, provided that there shall be no drive-in or fast food type of restaurant service permitted and the restaurant shall be contained in its own separate single story building up to and including 5,200 square feet
- (19) One bank
- (20) One telephone building
- (21) One pharmacy
- ...
- (26) Retail clothing stores
- (27) Shoe stores
- (28) One catalogue showroom
- (29) One florist
- (30) One auto supply store
- (31) One candy store
- (32) One card shop and gift shop
- (33) One carpet store
- (34) One computer store
- (35) One copy-printing store
- (36) One health club exercise facility
- (37) One fabric store
- (38) One frame store
- (39) One ice cream shop
- (40) One jewelry store
- (41) One store for the retail sale of drapery, bedding and curtains
- (42) One luggage and leather store
- (44) One hobby shop



- (45) One store for the sale and rental of records, audio tapes and video tapes of a non-pornographic nature
- (46) One sporting goods store
- (47) One toy store
  
- (48) One market and restaurant, offering primarily seafood and related items for sale at retail for consumption on the premises, with a maximum of 2,000 square feet in area; provided, however, that no drive-in facility shall be permitted
  
- (49) One Korean restaurant, offering primarily Korean food and related items for sale at retail for consumption on the premises, with a maximum size of 2,100 square feet; provided that no drive-in facility shall be permitted
  
- (50) One restaurant, offering food and related items for sale at retail for consumption on the premises, provided that no drive-in facility shall be permitted and that no alcoholic liquor shall be offered for sale or served in conjunction with meals.
  
- (51) Health and wellness stores offering products for sale at retail and which may include products containing cannabidiol (CBD); provided, however, (i) a health and wellness store shall not sell products that are permitted to be sold only by a licensed cannabis dispensary or which require a tobacco license from the State of Illinois, and (ii) a health and wellness store that offers products containing cannabidiol shall not give away or sell such products to any person under 18 years of age.

Items (1) – (22) first listed in Ordinance no. 79-5-11

Items (26) – (46) added by Ordinance no. 87-4-7. [The 1987 ordinance adopted a revised site plan and increased the size of the restaurant building mentioned in use no. (18) from 5,000 to 5,200 square feet]

Item (48) added by Ordinance no. 89-12-17

Ordinance no. 93-4-10 modified size of approved signs

Item (49) added by Ordinance no. 94-8-7

Item (50) added by Ordinance no. 94-12-23

Item (51) added by Ordinance 19-11-20

The original 1979 ordinance provided:

“In order to permit flexibility in development of the area and in consideration of changes that may occur in the future, it is our further recommendation that the Special Use Permit is intended to be fixed and permanent as related to the site development and architectural design approval. But that as related to the specific retail businesses described, the Special Use Permit is intended to be flexible in nature to the extent that only the designated uses are authorized under the terms of this Permit but in the future, should any of the specific designated uses be considered by the Village in the exercise of its reasonable discretion to be incompatible with the character and uses of the surrounding property, the Village may,

upon reasonable prior notice to the owners, revoke the Special Use Permit as to that particularly described incompatible use. And, it is further intended that should the owners wish to substitute a use not presently described, they may apply for an Amended Special Use Permit in a similar manner, substance and on the same terms and conditions as is provided for in the process for application for a Special Use Permit under the terms of the Village's Zoning Ordinance."

EXHIBIT C – BUILDING PLAN FOR COLONIAL COURT

**ARCHITECT :**

**OTIS ASSOCIATES, INC.**  
 400 SKOKIE BLVD  
 NORTHBROOK, IL. 60062  
 PHONE# (312) 272-4310

**CIVIL ENGINEER :**

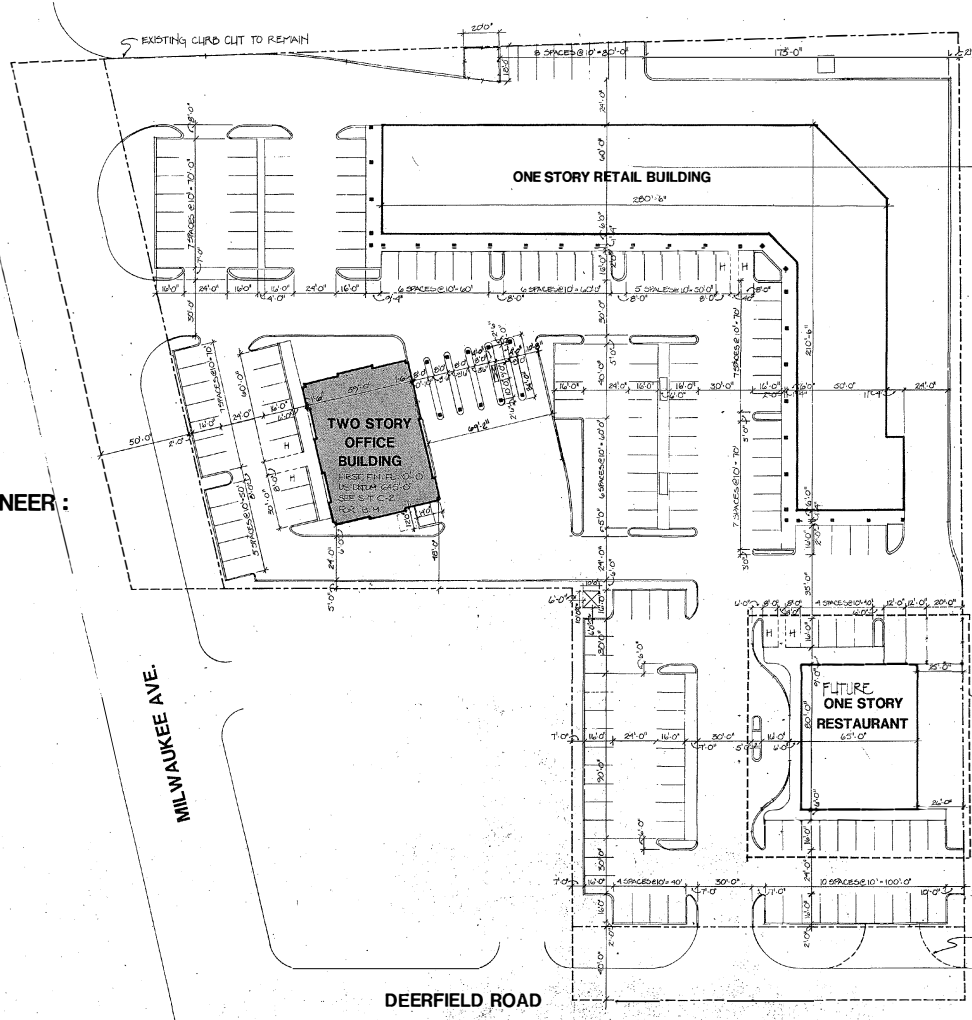
**CHARLES W. GREENGARD ASSOCIATES, INC.**  
 231 OLD HALF DAY RD., LINCOLNSHIRE  
 P.O. BOX 151 PRARIE VIEW, IL. 60069  
 PHONE# (312) 634-3883

**STRUCTURAL ENGINEER :**

**STAN JACHEC, STRUCTURAL ENG.**  
 531 SOUTH EVANSTON AVE.  
 ARLINGTON HEIGHTS, IL. 60004  
 PHONE# (312) 259-4307

**PLUM./ ELEC./ MECH./ FIRE PRO. ENGINEER :**

**BILAL ENGINEERING**  
 1300 WEST JEFFERSON STREET  
 DES PLAINES, IL. 60016  
 PHONE# (312) 298-1960



**INDEX OF DRAWINGS:**

- OA1 SITE PLAN
  - L1 LANDSCAPE PLAN
  - OA2 FIRST FLOOR PLAN
  - OA3 SECOND FLOOR PLAN
  - OA4 PENT./ROOF PLAN, BLD'G. SECTION
  - OA5 ELEVATIONS, WINDOW & DOOR SCHEDULES
  - OA6 WALL SECTIONS & DETAILS
  - OA7 FIRST FLR. REFLECTIVE CEILING PLAN
  - OA8 SECOND FLR. REFLECTIVE CEILING PLAN
- 
- S1 FOUNDATION PLAN
  - S2 SECOND FLR. FRAMING PLAN
  - S3 PENT. FLOOR FRAMING PLAN
  - S4 ROOF FRAMING PLAN
- 
- M1 FIRST FLOOR H.V.A.C. PLAN
  - M2 SECOND FLOOR H.V.A.C. PLAN
  - M3 PENT. H.V.A.C. PLAN, SECTIONS, SCHEDULES
- 
- P1 FIRST FLOOR PLUMBING PLAN & DIAGRAMS
  - P2 SECOND FLOOR PLUMBING PLAN
- 
- ES SITE ELECTRICAL PLAN
  - E1 FIRST FLOOR ELECTRICAL PLAN
  - E2 SECOND FLOOR ELECTRICAL PLAN
  - E3 PENTHOUSE ELECTRICAL PLAN
  - E4 SCHEDULES, SYMBOLS, DETAILS

MILWAUKEE AVE.

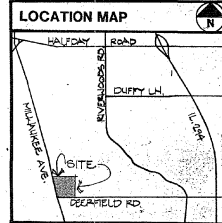
DEERFIELD ROAD

**SITE PLAN**



THIS WORK TO BE COMPLETED UNDER PHASE II (N.I.C.)

EXISTING CURB CUT, TO BE REMOVED



BID SET	8 / 2 / 81
PERMIT SET	7 / 25 / 81
description	date
revisions	

**COLONIAL COURT OF RIVERWOODS**  
 MILWAUKEE AVE. & DEERFIELD ROAD

**Otis Associates architects**  
 400 Skokie Boulevard  
 Northbrook, Illinois 60062

<b>SITE PLAN</b>	drawn
	checked
	date 7/24/81
	job no. 88088
	sheet no.
	<b>CA 1</b>

SCALE: 1" = 30'

# Colonial Court of Riverwoods Office Building

EXHIBIT D – TESKA ASSOCIATES CONCEPT PLAN FOR FUTURE ACCESS ROAD



**PARKING SUMMARY**  
 EXISTING PARKING COUNT = 183 SPACES  
 AFTER DEERFIELD ROAD EXPANSION = 169 SPACES (14 SPACES LOST)  
 CONCEPT B PARKING COUNT = 154 SPACES  
 CONCEPT B2 PARKING COUNT = 155 SPACES

**MEDICAL OFFICE PARKING SUMMARY**  
 EXISTING PARKING COUNT = 32 SPACES  
 AFTER DEERFIELD ROAD EXPANSION = 28 SPACES (6 SPACES LOST)  
 CONCEPT B PARKING COUNT = 24 SPACES  
 CONCEPT B2 PARKING COUNT = 23 SPACES

Concept Plan B  
**COLONIAL COURT**  
 Riverwoods, IL

0 50' 100' 200'

teska  
 associates  
 627 Grove Street  
 Evanston, Illinois  
 60201-4474

June 27, 2023

Removal of Existing Access to Be Managed Under Lake County DOT Deerfield Road Improvement Plans

EXHIBIT E – APPLICANT ZONING MATERIALS

## 1. BUSINESS PLAN Q & A



There are several items that may prove useful to the Board in the deliberations which include:

- 1 **Finances.** Please provide financial projections of the Village's share of video gaming tax revenue - and the basis for such projections.
  - See finance data
  - Riverwoods first MUNI before you hit Buffalo Grove, Wheeling, Rolling Meadows or Prospect Heights
  - Ideal to grab those customers crossing into neighboring muni's to play.
- 2 **Demand.** Customer demand and any information you might have on the ability to attract new customers - or conversely, if the addition of gaming would reduce your customer base.
  - **Anticipate customer base would increase** based on current customer demand/interest in video gaming / **existing customers constantly asking for video gaming.**
- 3 **Terminal operator.** Identification and background of the proposed terminal operator. Does the operator have a current Illinois license? Information on the maintenance of the machines.
  - Sam talks about Gaming Productions / **TO Licensed Dec 2022**
- 4 **Location and controlled access to the machines.** Pictures of where the machines would be in the restaurant.
  - Discuss photos provided by Dimitri
- 5 **Liquor and food service.** Already in place, but is menu expansion for the bar area planned to enhance current business.
  - Discuss current food/liquor options & **new 'limited' menu available.**

· 6 **Hours of operation.** What is your estimate of the daily population that will use the video gaming machines? What are the estimated peak hours of use?

- VGT (6) / Occupancy (235) = **2.5%** of the max occupancy daily population eligible to use VGT throughout the day.

- **Current Brunch Hours & Peak Hours :**

7x a week = 7:00a.m - 2:30p.m

**M-F = Rush** → 10:30a.m-1:30p.m

**S-S = Rush** → **ALL DAY**

- **Liquor License Hours :**

11a.m-10:30p.m = Sunday - Thursday

11a.m -11:30p.m = Friday & Saturday

11a.m-1:00a.m = New Years Eve/Day

· 7 **Customers.** Who is the likely user of video gaming inside the restaurant? Are some users not there to have a meal? if so, what proportion?

- Based on the studies we have reviewed, in particular the "**2021 Statewide Assessment of Gambling in Illinois**" prepared by Helath Resources in Action for the Illinois Department of Human Services. VIDEO GAME PLAYERS EQUALLY SPLIT BETWEEN **MEN (35%)** & **WOMEN (30%)**

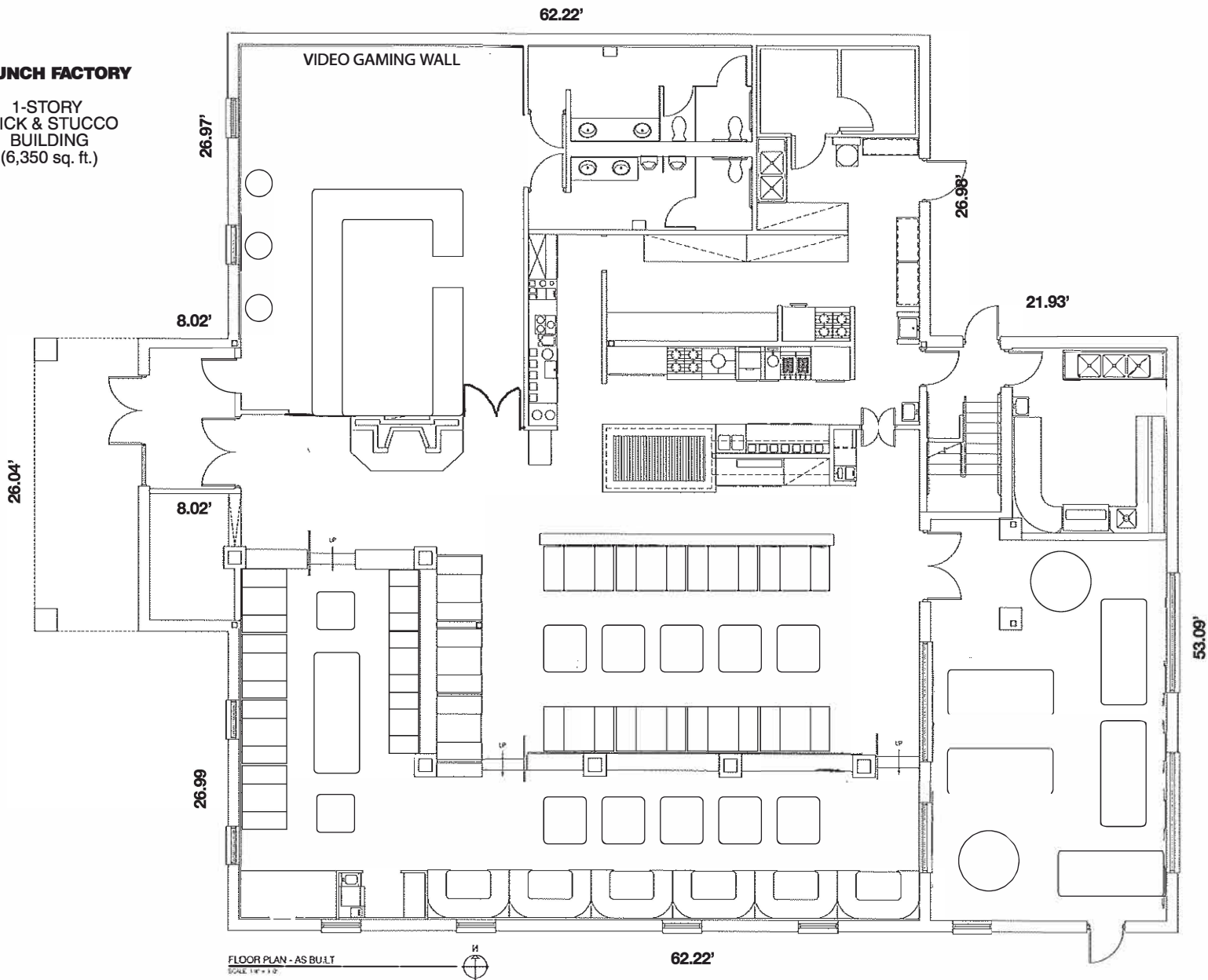
· 8 **Parking.** Would the number of parking spaces be sufficient if users of the video gaming compete with patrons of the restaurant? Note: As the owner of the shopping center is proposing a number of new uses, the Village will be requesting a parking lot demand study from the owner.

- **59 AVAILABLE SPOTS / VGT = 6 SPOTS / 53 REMAINING / UNUSED**

## 2. BRUNCH FACTORY FLOOR PLAN

**BRUNCH FACTORY**

1-STORY  
BRICK & STUCCO  
BUILDING  
(6,350 sq. ft.)



FLOOR PLAN - AS BUILT  
SCALE: 1/8" = 1'-0"

KEY PLAN

Rev. No.	Date	Description
ISSUES & REVISIONS		

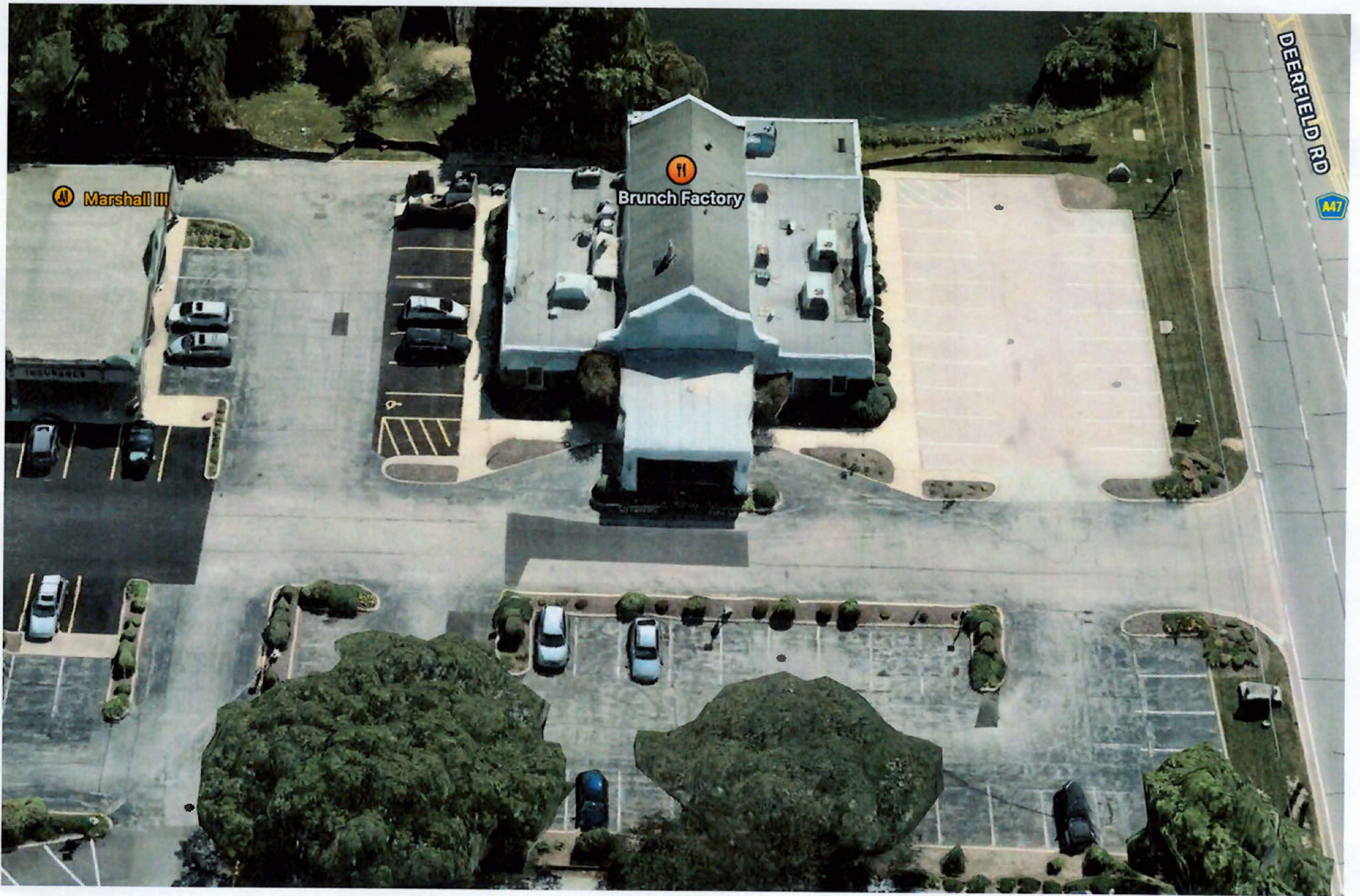
Project  
**BRUNCH FACTORY**  
1111 MILWAUKEE AVE  
RIVERWOODS, IL 60015

Date:	Proj. No.:
Drawn:	Sheet No.:
Checked:	
Approved:	

### 3. PHOTOS – EXTERIOR AND INTERIOR

**Brunch**  
**FACTORY** P.M.









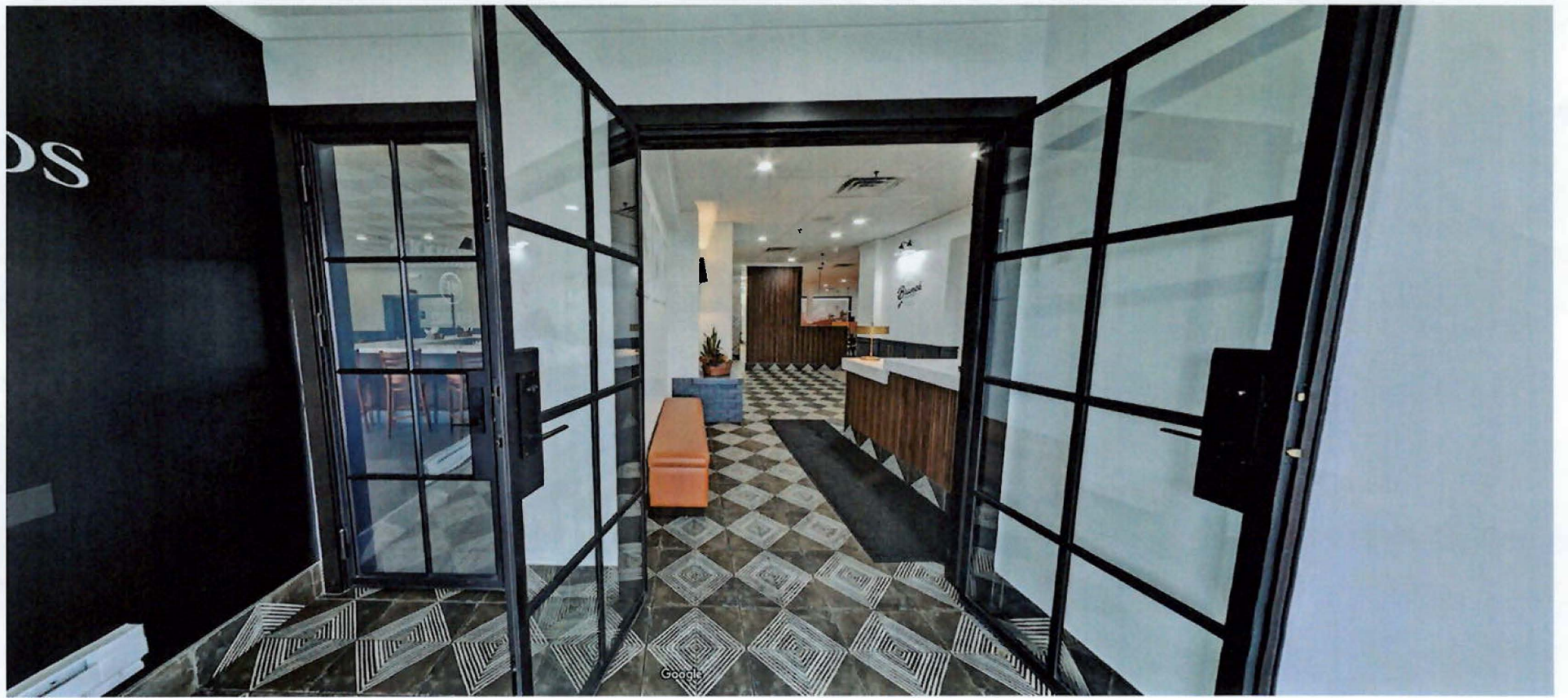






Google





#### 4. VIDEO GAMING TAX PROJECTIONS

PROSPECT HEIGHTS						JAN - JULY 2023				
Establishment	License	VGT	NTI Tax	State Share	Municipality Share					
Blackhawk Restaurant Group LLC Series P Prospect	130702439	6	\$ 20,835.09	\$ 17,771.11	\$ 3,063.98					
Fireside Land Development, L.L.C.	140702861	4	\$ 1,201.95	\$ 1,025.19	\$ 176.76					
GABIN CAFE, INC.	180701089	6	\$ 9,300.27	\$ 7,932.58	\$ 1,367.69					
HOUSE OF MUSIC AND ENTERTAINMENT LLC	120706158	6	\$ 20,309.54	\$ 17,322.84	\$ 2,986.70					
J&S Corp.	130701643	6	\$ 14,476.78	\$ 12,347.84	\$ 2,128.94					
LC Highland of Illinois LLC	170704312	6	\$ 29,896.24	\$ 25,499.74	\$ 4,396.50					
PIZZA PAVIA, INC.	220703087	6	\$ 3,274.69	\$ 2,793.12	\$ 481.57					
PLAYERS PUB & GRILL, LLC	120704369	6	\$ 43,628.62	\$ 37,212.64	\$ 6,415.98					
PROSPECT HOSPITALITY, INC.	160702663	5	\$ 3,808.97	\$ 3,248.83	\$ 560.14					
Sallis Enterprises, Inc.	130702711	6	\$ 10,762.06	\$ 9,179.40	\$ 1,582.66					
Seoul Billiards Corp.	120707315	6	\$ 22,123.82	\$ 18,870.32	\$ 3,253.50					
Stella's - Prospect Heights, LLC	160702416	6	\$ 133,442.99	\$ 113,819.02	\$ 19,623.97					
Taco Maya Arlington LLC	220702709	6	\$ 3,635.83	\$ 3,101.15	\$ 534.68					
<b>LOCATIONS = 13</b>		75			\$ 46,573.07					

PROSPECT HEIGHTS						JAN - DEC 2022				
Establishment	License	VGT	NTI Tax	State Share	Municipality Share					
Blackhawk Restaurant Group LLC Series P Prospect	130702439	6	\$ 153,877.31	\$ 131,248.30	\$ 22,629.01					
Fireside Land Development, L.L.C.	140702861	4	\$ 5,067.73	\$ 4,322.48	\$ 745.25					
GABIN CAFE, INC.	180701089	6	\$ 76,224.78	\$ 65,015.26	\$ 11,209.52					
HOUSE OF MUSIC AND ENTERTAINMENT LLC	120706158	6	\$ 165,113.89	\$ 140,832.44	\$ 24,281.45					
J&S Corp.	130701643	6	\$ 90,408.26	\$ 77,112.93	\$ 13,295.33					
LC Highland of Illinois LLC	170704312	6	\$ 202,303.34	\$ 172,552.88	\$ 29,750.46					
PIZZA PAVIA, INC.	220703087	6	\$ 9,434.93	\$ 8,047.45	\$ 1,387.48					
PLAYERS PUB & GRILL, LLC	120704369	6	\$ 254,199.36	\$ 216,817.10	\$ 37,382.26					
PROSPECT HOSPITALITY, INC.	160702663	5	\$ 28,186.04	\$ 24,041.04	\$ 4,145.00					
Sallis Enterprises, Inc.	130702711	6	\$ 97,636.61	\$ 83,278.29	\$ 14,358.32					
Seoul Billiards Corp.	120707315	6	\$ 143,437.94	\$ 122,344.14	\$ 21,093.80					
Stella's - Prospect Heights, LLC	160702416	6	\$ 133,442.99	\$ 113,819.02	\$ 19,623.97					
Taco Maya Arlington LLC	220702709	6	\$ 20,848.70	\$ 17,782.72	\$ 3,065.98					
<b>LOCATIONS = 13</b>		75			\$ 202,967.83					

BUFFALO GROVE						JAN - JULY 2023				
Establishment	License	VGT	NTI Tax	State Share	Municipality Share					
ABBA, INC.	190702471	4	\$ 11,560.04	\$ 9,860.04	\$ 1,700.00					
BRI Incorporated	170701114	6	\$ 49,932.03	\$ 42,589.09	\$ 7,342.94					
Donato Restaurant Group Inc.	180704438	6	\$ 40,176.61	\$ 34,268.78	\$ 5,908.33					
Eva's Mexican Restaurant, Inc.	220701930	5	\$ 5,559.98	\$ 4,742.34	\$ 817.64					
Grande Jales Fresh Mexican Grill in BG, Inc.	180701833	6	\$ 25,322.52	\$ 21,588.64	\$ 3,733.88					
La Presa Restaurant, Inc.	160703210	5	\$ 54,033.54	\$ 46,087.44	\$ 7,946.10					
Leisner, LLC	160701601	5	\$ 31,879.98	\$ 27,191.75	\$ 4,688.23					
Niki's Gyros, Inc.	220702058	6	\$ 4,220.42	\$ 3,599.76	\$ 620.66					
Nino's Pizzeria, Inc.	160702012	6	\$ 69,167.64	\$ 58,995.93	\$ 10,171.71					
RR BUFFALO GROVE LLC	220703755	6	\$ 42,436.09	\$ 36,195.48	\$ 6,240.61					
The Continental Restaurant, Inc.	160703193	6	\$ 181,461.98	\$ 154,776.39	\$ 26,685.59					
TK Tavern, Inc.	210703628	6	\$ 54,340.68	\$ 46,349.39	\$ 7,991.29					
WIN GOLF LLC	220701714	6	\$ 82,050.32	\$ 69,984.09	\$ 12,066.23					
<b>LOCATIONS = 13</b>		73			\$ 95,903.21					

WHEELING						JAN - JULY 2023				
Establishment	License	VGT	NTI Tax	State Share	Municipality Share					
A & A ENTERTAINMENT, LLC	180701210	6	\$ 131,103.82	\$ 111,823.86	\$ 19,279.96					
CASA CHAPALA'S GRILL, INC.	170704152	6	\$ 46,721.31	\$ 39,850.53	\$ 6,870.78					
D'Arosino's Pizzeria Wheeling, Inc.	130706320	6	\$ 50,169.63	\$ 42,791.75	\$ 7,377.88					
DEEP ENTERTAINMENT INC.	210703186	6	\$ 36,121.06	\$ 30,809.16	\$ 5,311.90					
El Alamo Mexican Grill, LLC	170700743	5	\$ 31,470.79	\$ 26,842.72	\$ 4,628.07					
Elite Restaurant Group, Inc.	180702604	6	\$ 202,460.57	\$ 172,686.96	\$ 29,773.61					
ELSA RESTAURANT GROUP WHEELING LLC	200700801	6	\$ 127,456.69	\$ 108,713.04	\$ 18,743.65					
JOE'S PIZZERIA INC.	160702202	3	\$ 20,590.97	\$ 17,562.89	\$ 3,028.08					
KILCOYNE'S REDWOOD INN, INC.	130701646	1	\$ 19,282.16	\$ 16,446.54	\$ 2,835.62					
LOUIE'S BOSTON FISH MARKET LLC	210700019	6	\$ 30,303.34	\$ 25,846.98	\$ 4,456.36					
Maxine's - Wheeling Fresh Farms, LLC	130703786	6	\$ 165,076.27	\$ 140,800.33	\$ 24,275.92					
Mays Wheeling LLC	180702210	6	\$ 110,327.25	\$ 94,102.66	\$ 16,224.59					
OLD MUNICH TAVERN, INC.	180700853	6	\$ 124,202.75	\$ 105,937.64	\$ 18,265.11					
PHILLIP CARPENTER POST 66 AMVET BUILDING CORP	120910788	5	\$ 26,624.54	\$ 22,709.16	\$ 3,915.38					
PINHEADS, II:G	120700547	6	\$ 85,174.51	\$ 72,648.85	\$ 12,525.66					
Prop Station, Inc.	120700608	6	\$ 121,496.96	\$ 103,629.76	\$ 17,867.20					
RNV Enterprises Inc.	210702903	6	\$ 109,421.52	\$ 93,330.11	\$ 16,091.41					
RNV Enterprises Inc.	220702651	6	\$ 34,712.67	\$ 29,607.87	\$ 5,104.80					
Silver Hawk Restaurant Group Wheeling LLC	180704482	6	\$ 171,154.82	\$ 145,985.00	\$ 25,169.82					
Sofia's Cafe of Wheeling LLC	220701063	6	\$ 85,958.58	\$ 73,317.62	\$ 12,640.96					
Stella's - Lexington Commons, LLC	140701781	6	\$ 224,163.14	\$ 191,197.97	\$ 32,965.17					
Stella's - Wheeling Lynn Plaza, LLC	130701605	6	\$ 116,083.23	\$ 98,978.08	\$ 17,065.15					
The Lucky Strike Corporation	220702731	6	\$ 4,189.62	\$ 3,573.50	\$ 616.12					
WNG Inc.	220701189	6	\$ 7,286.80	\$ 6,174.11	\$ 1,112.69					
<b>LOCATIONS = 24</b>		134			\$ 306,145.89					

ROLLING MEADOWS						JAN - JULY 2023				
Establishment	License	VGT	NTI Tax	State Share	Municipality Share					
1480 Golf Corp.	180702257	4	\$ 44,309.81	\$ 37,793.68	\$ 6,516.13					
Anna's Red Apple LLC	220702400	6	\$ 1,973.42	\$ 1,683.21	\$ 290.21					
DAISY'S CAFE - ROLLING MEADOWS, LLC	180704385	6	\$ 195,918.20	\$ 167,106.72	\$ 28,811.48					
Donato Restaurant Group Inc.	190700620	6	\$ 131,314.57	\$ 112,003.60	\$ 19,310.97					
Grande Jales Rolling Meadows, Inc.	180701767	5	\$ (8.43)	\$ (7.19)	\$ (1.24)					
GSC INCORPORATED	180701592	6	\$ 91,217.51	\$ 77,803.19	\$ 13,414.32					
IF MANAGEMENT, INC.	190701014	5	\$ 8,997.50	\$ 7,674.36	\$ 1,323.14					
MI HOSPITALITY, LLC	200702566	6	\$ 181,560.02	\$ 154,802.00	\$ 26,700.00					
REPS PLACE LLC	180702194	6	\$ 66,993.92	\$ 57,141.89	\$ 9,852.03					
SALLY'S GAMING, LLC	190702902	6	\$ 230,392.94	\$ 196,511.62	\$ 33,881.32					
SHELBY'S PLUM GROVE ROAD LLC	220701654	6	\$ 162,958.92	\$ 138,994.37	\$ 23,964.55					
<b>AVG LOCATION = 15K PER YEAR TO MUNI</b>		62			\$ 164,062.91					

ROLLING MEADOWS						JAN - DEC 2022				
Establishment	License	VGT	NTI Tax	State Share	Municipality Share					
1480 Golf Corp.	180702257	4	\$ 61,026.30	\$ 52,051.83	\$ 8,974.47					
DAISY'S CAFE - ROLLING MEADOWS, LLC	180704385	6	\$ 393,122.97	\$ 335,310.77	\$ 57,812.20					
Donato Restaurant Group Inc.	190700620	6	\$ 399,810.24	\$ 340,426.41	\$ 59,383.83					
Grande Jales Rolling Meadows, Inc.	180701767	5	\$ 13,549.75	\$ 11,557.16	\$ 1,992.59					
GSC INCORPORATED	180701592	6	\$ 162,734.58	\$ 138,803.03	\$ 23,931.55					
IF MANAGEMENT, INC.	190701014	5	\$ 30,921.91	\$ 26,374.61	\$ 4,547.30					
MI HOSPITALITY, LLC	200700566	6	\$ 136,671.01	\$ 116,572.35	\$ 20,098.66					
REPS PLACE LLC	180702194	6	\$ 121,955.61	\$ 104,920.96	\$ 17,034.65					
SALLY'S GAMING, LLC	190702902	6	\$ 52,028.37	\$ 44,553.63	\$ 7,474.74					
SHELBY'S PLUM GROVE ROAD LLC	220701654	6	\$ 14,666.59	\$ 12,509.74	\$ 2,156.85					
<b>LOCATIONS = 10</b>					\$ 243,306.84					
<b>AVG LOCATION = 25K PER YEAR TO MUNI</b>										

BUFFALO GROVE						JAN - DEC 2022				
Establishment	License	VGT	NTI Tax	State Share	Municipality Share					
ABBA, INC.	190702471	4	\$ 10,347.90	\$ 8,826.16	\$ 1,521.74					
BRI Incorporated	170701114	6	\$ 94,854.87	\$ 80,905.60	\$ 13,949.27					
Donato Restaurant Group Inc.	180704438	6	\$ 80,651.74	\$ 68,791.19	\$ 11,860.55					
Grande Jales Fresh Mexican Grill in BG, Inc.	180701833	6	\$ 44,610.14	\$ 38,049.85	\$ 6,560.29					
La Presa Restaurant, Inc.	160703210	5	\$ 82,102.80	\$ 70,028.87	\$ 12,073.93					
Leisner, LLC	160701601	5	\$ 50,518.80	\$ 43,089.57	\$ 7,429.23					
Nino's Pizzeria, Inc.	160702012	6	\$ 115,960.85	\$ 98,907.80	\$ 17,053.05					
RACKEM UP CHICAGO, INC	160701550	6	\$ 61,919.13	\$ 52,813.37	\$ 9,105.76					
The Continental Restaurant, Inc.	160703193	6	\$ 294,524.45	\$ 251,212.03	\$ 4					



## 5. SPECIAL USE STANDARDS

Brunch Factory – 1111 N. Milwaukee Ave., Riverwoods IL – Special Use Standards

1. The proposed Special Use will benefit public convenience at the subject property because it will offer adult customers access to legal video gaming machines within the Village of Riverwoods. The proposed video gaming area will operate in conjunction with and accessory to the Brunch Factory, a licensed general restaurant currently operating at the same site. The business model is intended to serve public convenience by offering customers restaurant and gaming services under one roof.

2. The proposed Special Use has been designed, located and will be operated in a way that the public health, safety, morals and welfare and interest will be protected because the video gaming component will operate accessory to the already established general restaurant at the subject site. The gaming room will operate within the small space currently occupied by the restaurant. The gaming room will be secure and monitored to ensure the safety of both employees and customers at the subject site. The video gaming hours of operation will be limited (not 24 hours or late night) to not negatively impact neighboring retail uses or negatively impact the health, safety, morals, and welfare of the community in general.

3. The proposed Special Use will not cause substantial injury to the value of other property in the neighborhood in which it is located. The subject site is adjacent to a multi-unit retail shopping area. The Applicant believes the proposed video gaming use, accessory to its general restaurant, will complement an existing business and maintain a viable retail use in an otherwise retail/commercial area. While the capacity of the video gaming area is limited to only 6 machines, the Applicant believes its business and customer traffic will benefit the surrounding retail shopping area.

# Committee Reports

## 16. COMMITTEE REPORTS

### e. Building and Utilities/Storm Water

**Village of Riverwoods  
Building Permits Issued  
For Date From 10/01/23 to 10/31/23**

<u>Issued</u>	<u>Permit Number</u>	<u>Address</u>	<u>Type</u>	<u>Value</u>	<u>Permit Fee</u>	<u>Plan Review</u>	<u>Inspection</u>	<u>Other Fee</u>	<u>Total Fee</u>
10/2/2023	PB12550	764 BUNKER CT	Reroof	148,942.00					
10/2/2023	PB12554	2560 THORNGATE LANE	Water and Sewer Repair	6,500.00					
10/2/2023	PB12556	676 MASTERS LN	Reroof	17,250.00					
10/2/2023	PB12568	714 INTERLOCHEN CT	Reroof	40,193.22					
10/3/2023	PB12509	330 THORNMEADOW RD	Res - Windows/Doors	16,838.00					
10/3/2023	PB12559	454 PEBBLE BEACH LANE	Reroof	3,245.00					
10/3/2023	PB12563	470 MUIRFIELD LN	Res - Windows/Doors	12,337.00					
10/3/2023	PB12569	2715 EDGEWOOD LN	Reroof	67,600.00					
10/3/2023	PB12570	1868 CLENDENIN LN	Reroof	35,810.25					
10/3/2023	PB12571	1005 HIAWATHA LN	Reroof	49,256.00					
10/4/2023	PB12542	1081 WHIGAM RD	Reroof	37,670.00					
10/4/2023	PB12561	3100 SCOTCH LN	Reroof	32,338.20					
10/5/2023	PB12541	2560 RIVERWOODS RD	Fence	6,900.00					
10/5/2023	PB12573	3 BURR OAK TRL	Reroof	31,301.25					
10/5/2023	PB12574	2955 ARROWWOOD TRL	Reroof	61,985.00					
10/10/2023	PB12564	2190 WOODLAND LN	Reroof	27,000.00					
10/10/2023	PB12575	1469 SAUNDERS RD	Reroof	55,922.00					
10/10/2023	PB12579	130 PINE TREE LN	Reroof	33,500.00					
10/10/2023	PB12580	7 BANE BERRY LN	Reroof	129,551.60					
10/11/2023	PB12572	2280 DUFFY LN	Res - Windows/Doors	7,611.00					
10/11/2023	PB12577	2292 CONGRESSIONAL LN	Reroof	24,755.00					
10/11/2023	PB12581	440 MUIRFIELD LN	Miscellaneous	8980					
10/12/2023	PB12576	1709 E COURSE DR	Reroof	16,600.00					
10/12/2023	PB12582	2 WOODLAND LANE	Reroof	32,000.00					
10/12/2023	PB12583	1733 ROBINWOOD LN	Reroof	44,000.00					
10/12/2023	PB12585	7 KINGSWOOD COURT	Reroof	16,396.00					
10/12/2023	PB12586	1 FOXTAIL CT	Reroof	37,000.00					
10/12/2023	PB12587	1050 WHIGAM RD	Reroof	43,000.00					
10/12/2023	PB12588	2320 DUFFY LN	Reroof	12,000.00					
10/16/2023	PB12584	1650 CLENDENIN LN	Reroof	15,000.00					
10/17/2023	PB12578	1500 SHAWNEE TRL	Reroof	20,975.00					
10/17/2023	PB12589	2600 LAKE COOK RD	Reroof	156,000.00					
10/17/2023	PB12590	2750 EDGEWOOD LN	Reroof	45,113.87					
10/17/2023	PB12597	1340 KENILWOOD LN	Reroof	26,885.00					
10/18/2023	PB12593	1755 SAUNDERS RD	Reroof	19,900.00					
10/18/2023	PB12595	21 CHICORY LN	Reroof	272,350.36					
10/19/2023	PB12594	1423 SHAWNEE TRL	Reroof	35,453.60					
10/19/2023	PB12598	11 CHERRYWOOD LN	Reroof	30,000.00					
10/19/2023	PB12599	2245 W COURSE DR	Reroof	63,402.83					
10/24/2023	PB12601	6 JULIE LN	Reroof	80,068.00					
10/26/2023	PB12333	2302 CONGRESSIONAL LN	deck	24,934.34					
10/26/2023	PB12591	466 SOMERSET HILLS CT	Reroof	40,893.00					

