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**091923 BOT**

**FINAL**

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**PACKET**





## **BOARD OF TRUSTEES**

Final Agenda

300 PORTWINE ROAD

RIVERWOODS, IL 60015

September 19, 2023

7:30 P.M.

[Riverwoods.gov/livestream](http://Riverwoods.gov/livestream)

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF MINUTES
  - a. Board of Trustees September 19, 2023
5. TREASURER AND FINANCE REPORT
  - a. Approval of Bills
6. DIRECTOR OF COMMUNITY SERVICES REPORT
7. CONSULTANTS' REPORTS
  - a. ATTORNEY'S REPORT
  - b. ENGINEER'S REPORT
  - c. ECOLOGIST'S REPORT

Presentation of Landscape Design prepared for Police Station by Indigo Ecological Design
8. PLAN COMMISSION REPORT
9. ZONING BOARD OF APPEALS REPORT
10. POLICE REPORT
11. FIRE DISTRICT REPORT
12. INFORMATION ITEMS & COMMENTS FROM THE PRESIDENT
  
13. NEW BUSINESS
  - a. Approval of a Request for a Donation to the Deerfield Parents Network
  
14. OLD BUSINESS
  - a. Approval of Resolution Accepting Watermain Improvements and a Watermain Easement Agreement and Releasing a Completion Bond (in the amount of \$100,000 provided by Thorntons LLC)
15. VISITORS WISHING TO ADDRESS THE BOARD
16. EXECUTIVE SESSION
  - a. Litigation, Acquisition, Property, and Personnel
17. ESTABLISH TIME AND DATE FOR NEXT MEETING
  - a. October 3, 2023 - 7:30 PM
18. ADJOURNMENT

# Minutes

Village of Riverwoods  
Board of Trustees Meeting  
September 5, 2023  
Draft

Present:

Kris Ford, Mayor  
Michael Clayton  
Andrew Eastmond  
Henry Hollander  
Rick Jamerson  
Jeff Smith

Absent:

Liliya Dikin

Also Present:

Bruce Huvad, Village Attorney  
Bruce Dayno, Police Chief  
Russ Kraly, Director of Community Services  
Stephen Witt, Director of Community Services  
Carissa Smith, Village Engineer  
Bill Balling, Interim Finance Director  
Chief Krueger, Fire Chief  
Katie Bowne, Village Clerk

The meeting was called to order at 7:30 pm

Document Approval

Trustee Jamerson moved to approve the minutes of the August 15, 2023 Board of Trustees meeting. Trustee Clayton seconded the motion. The motion passed unanimously on a voice vote.

Treasurer's and Finance Committee Report

Trustee Jamerson moved to approve the bills. Trustee Clayton seconded the motion. There were some questions by the Trustee Jamerson. The motion passed by the following vote:

AYES: Clayton, Eastmond, Hollander, Jamerson, Smith (5)

NAYS: None (0)

Director of Community Services Report

- a. Consideration of Brunch Factory request for a gaming license and Zoning amendment

Sam Fakori, Director of Operations for Gaming Productions provided a brief history on Gaming Productions, a company that was licensed by the State of Illinois in December 2022. They have ten

locations in the State and provide the equipment (gaming and voucher redemption terminals), service and fund collection/distribution. The Village would get 5 percent of the proceeds. Mr. Fakori believes this location is ideal for gaming and would provide additional sales tax revenue for Riverwoods. If the Brunch Factory is given a gaming license, they would establish Brunch PM, which would allow them to serve customers throughout the business day. Aside from the sales tax revenue of approximately \$25,000 per year, the Village could establish licensing and other fees.

Trustee Hollander asked how the gaming would be separated from the public area of the restaurant. Mr. Fakori explained there is a separate room that would be used for gaming, bar and events, which is visible from the restaurant host stand. The restaurant owners would offer a small dinner menu as well. Trustee Hollander noted there are two entrances to that room. Mr. Fakori explained the second entrance could be locked or closed off. Trustee Jamerson questioned whether the second set of doors could be blocked due to fire regulations. Mr. Fakori noted they would prevent under age people from entering the area. Mr. Huvad indicated an amendment to the Zoning would be required to allow video gaming in Colonial Court. The number of video gaming licenses in the Village and the number of liquor licenses associated with video gaming would also need to be increased.

Trustee Smith asked about security. Mr. Fakori explained the Illinois Gaming Board requires security cameras at each of the gaming terminals and the redemption terminal. It can also be placed on a monitor at the host stand. Trustee Smith questioned if the Riverwoods police department would be contacted if there was suspicious behavior. Mr. Fakori explained it would be up to management to decide the next course of action, but every scenario would not require police assistance. The Trustees discussed the hours of operation. Mr. Fakori explained they would be open as long as the liquor license would allow. They currently close at 2:30 pm but would like to be open until between 11:00 pm or midnight. Trustee Jamerson noted the establishment could turn into a full bar. It was established the restaurant area would be closed, but the bar and video gaming area would operate independently from 2:30 pm until midnight with limited food. Mr. Fakori explained it is not a bar or night club atmosphere; rather, the consumption of alcohol is not very extensive. Chief Dayno had surveyed local chiefs who stated they get very few complaints from the gaming establishments in their municipalities. Mr. Huvad asked Mr. Fakori whether having two video gaming establishments in close proximity would be detrimental. Mr. Fakori explained it is the opposite effect, considering the small number of terminals available at an establishment.

Mayor Ford directed the petitioners to move forward with the Plan Commission.

#### Attorney's Report

Mr. Huvad reported the Lake County Department of Planning issued a report on their meeting with Bridge Industrial. There is no indication the County views the type of warehouse proposed on the site as so intense or beyond the scope of what was originally intended that it would not be a permitted use. There was a question about the part of the property in the general office district, where the access road cannot go to industrial. The access road may have to be rezoned to limited industrial or the applicant could apply for a conditional use for a planned unit development. Mr. Huvad believes if the applicant applies for a PUD, they would not have to apply for rezoning. He noted the two original buildings were reduced by approximately 300,000 square feet. Trustee Hollander noted there was one condition that the applicant would have to get water from the Village of Deerfield.

### Engineer's Report

Ms. Smith has been in contact with the contractor on the road patching program. It should be a two-week project.

### Plan Commission Report

Plan Commission Chairperson Laurie Breitkopf reported the Plan Commission will meet on September 7, 2023 to discuss possible land uses for the Wolters Kluwer parcel.

### ZBA Report

Zoning Board of Appeals Chairperson Sherry Graditor reported the ZBA has not met.

### Police Report

The police activity is attached to the end of the minutes.

### Fire Protection District Report

Chief Krueger reported from January 1, 2023 to August 31, 2023, there were 475 Fire/EMS calls in Riverwoods. There were 70 more calls than 2022. Elevated Care is the busiest location in Riverwoods. The total calls went up for the entire fire district. In 2022, the department went to Elevated Care 2.4 times per day. This year, it is 1.7 times per day, which is a decrease. The police department responds to fire alarms and ambulance calls.

### Information Items from the President

#### a. Resident and staff communications

Mayor Ford noted there are two new directors and are working on getting the most accurate and complete information to residents. They are trying to find a good way to centralize information. She suggested calling Village staff first, instead of the consultants. This will make things more consistent.

#### b. Approval of appointment of Vivian Hofeld as Deputy Clerk

Mayor Ford recommended Vivian Hofeld be appointed as Deputy Village Clerk.

Trustee Jamerson moved to appoint Vivian Hofeld as Deputy Clerk for the Village of Riverwoods. Trustee Hollander seconded the motion. The motion passed unanimously on a voice vote.

### Visitors wishing to address the Board

George Gil has been a resident for 28 years. Riverwoods takes the woodlands and ecology very seriously. He raised concerns about potential ethical issues at a recent Plan Commission meeting. Some do not do their job; rather, they just approve things. The company that performed the wetland delineation for the 1400 Saunders property implicated the majority of the wetland was high quality. A

small section in the northeast corner was not listed as high quality. The testing was completed in November, which was not in the prescribed window but additional testing was not completed. Mr. Gill expressed concern that they purposefully did not retest as it could jeopardize thing. The company boasted on their website that they can get projects approved. He voiced concerns about how the project violates buffer requirements that are in the Watershed Development Ordinance.

Todd Olinger questioned why our ecologists would mitigate a wetland to the extreme. When a wetland is mitigated to the extreme, the average needs to hit 100 feet. They mitigated to the extreme of 50 feet and do not show where they are picking up 150 feet. When you have a lot and are borrowing a wetland buffer from another lot, it has to be deeded into that lot because it is a wetland lot liability and people need to know about it. He does not believe a house can be built on lot one because there is not enough room. It will be a small house wedged in that will have no neighborhood congruency. Mr. Olinger questioned why the lot was mitigated at 50 feet.

### New Business

#### Approval of Plat of Subdivision for 1400 Saunders Road

Mr. Huvad explained the Village has had five or six properties with wetlands that have subdivisions. The wetlands have been reduced to 50 feet or less, and the Village has been consistent. The Board usually reviews the compliance with Village Codes and Ordinances in regard to subdivision plats. The Board does not determine whether a subdivision serves public interest. Trustee Hollander cannot determine who is right or wrong, but understands the concern about the decision made by the wetland specialist. Unless there is an urgency, he questioned whether the concerned resident would be willing to pay for a second opinion. Mr. Huvad believes the opportunity to rely on a second consultant has passed. If the Village engineer believes the determination was inappropriate, that would be the Village's enforcement officer. Ms. Smith explained the certifications are ruled by the County SMC. Realistically, the only other avenue would be to have the County review it; however, that is why there is a PJD (preliminary jurisdictional determination). Most of the time, the County goes with the certified wetland specialist because that is why they are in that role.

Trustee Jamerson noted the drawing shows the wetland boundary limits which run along Saunders Road. He had questions on the impervious surface requirements listed in Article III and how some of the restrictions could be enforced. Mr. Huvad explained these restrictions are applicable to all properties in the Village. Trustee Jamerson questioned where the Overland Draining Routes are shown on the plat. Ms. Smith explained the grading and overland flow will be shown for each individual lot rather than the plat of subdivision. She noted part of the review includes the water flow. Ms. Smith provided a brief explanation of wetland buffer averaging. Trustee Smith questioned how the wetland buffer would work with three lots. Ms. Smith explained it would be based on the wetland. Mr. Huvad added it would depend on the degree of the buffer averaging. He noted the wetland specialist indicated a single-family house has a low impact on the wetlands. Narrowing the buffer in some areas would not affect the quality of the wetland. The overall effect is negligible to the quality of the wetland when most of it has buffer and when the use is impacted by a few residents living in a home.

Trustee Hollander moved to approve the Resolution for the plat of subdivision for the property at 1400 Saunders subject to the conditions stated in the Resolution. Trustee Jamerson seconded the motion.

The Trustees had questions on the Declaration of Covenants. Trustee Hollander recommended requiring an annual wetland review. The Village's primary concern is maintaining the wetlands. Ms. Smith noted there would be a cost involved. Mr. Huvard explained they want to ensure the native buffering is still intact and in compliance with the Ordinance. Trustee Eastmond expressed concern about setting a precedent and whether it would be manageable. Mayor Ford questioned whether the same standard should be retroactive to other properties. Mr. Huvard explained this would be part of the written approval for this property. The property owner did a lot of restoration work to the property, but Mr. Huvard suggested the annual review should look at the state of the native buffering, which is a result of other things being done. Trustee Jamerson noted at the Plan Commission, the wetland specialist based the recommendation on the restoration work that had been done. He believes the Board should set a forward precedent to ensure the work has been maintained. Mayor Ford questioned whether the Board is creating something more onerous than what has been recommended.

Trustee Hollander amended his motion to approve the Resolution subject to an annual review and report that the buffer has been maintained. Trustee Jamerson agreed to the modification.

Trustee Smith asked about the tree removal. Mr. Huvard explained the Village Ecologist stated the correct trees were removed and/or mitigated. Trustee Clayton is not comfortable with allowing Village staff to decide not to enforce the covenant. He believes the Board should vote to abrogate the section in the Declaration of Covenants. He is not comfortable with staff not enforcing the wetland restriction. Trustee Hollander believes either staff or a third party could evaluate it every year as a requirement.

Mr. Fortunato fully supports an annual review of this wetland property or any other. They are seeing an approval for being compliant as well as what will happen in the future. Mr. Fortunato noted less than five percent will be impervious surface. There will be three driveways off Saunders without any interior roads. The plan does not touch any protective plants and have exceeded the buffer areas. They propose building three homes within the required setbacks. Mr. Fortunato explained they started the project by restoring the property, removing invasive species and seeded for native plants over the 10.2-acre property. It will be a lush area of native plants. There will be very little earth movement and will not approach the wetland area. Mr. Fortunato noted they have met all of the Village requirements and have complied with the regulations.

The motion passed by the following vote:

AYES: Eastmond, Hollander, Jamerson (3)

NAYS: Clayton, Smith (2)

### Old Business

There was no Old Business.

### Committee Reports



Finance and Economic Development – Trustee Clayton noted they are working on developing the budget process outline.

Woodlands/Ecology/Legal – Trustee Eastmond will attend the Mosquito Abatement meeting. He is putting together a meeting with the County and the Thorngate residents’ association.

Land Use and Roads – Trustee Hollander explained conversation on the 37 acres keeps popping up. There was a meeting on Deerfield Road and the County will maintain the 4:1 slope requirement. There are 20 properties that will no longer be impacted. He is trying to work on avoiding difficulty with traffic along the bridge.

Building and Utilities/Storm Water – Trustee Jamerson noted the Village issued 88 permits in August with 90% being for reroofs. The value was more than \$3 million. The stormwater committee met and discussed information collection, analysis and potential projects. There are ten areas that will improve the overall stormwater for the Village. The top priority is Bunker Court within the Thorngate subdivision. The pipes are under capacity and run over to Deerfield Road. The overland flow is at true capacity and does not allow for emergency vehicles to pass. The committee discussed submitting for small grants to help with engineering design as well as funding for the construction. Trustee Hollander noted the County promised to not make the situation on Deerfield Road worse.

#### Adjournment

There being no further business to discuss, Trustee Hollander moved to adjourn the meeting. Trustee Jamerson seconded the motion. The motion passed unanimously on a voice vote.

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The meeting was adjourned at 9:59 pm

The next regular meeting of the Board of Trustees will take place on September 19, 2023 at 7:30 pm.

Respectfully submitted,

Katie Bowne  
Deputy Village Clerk

Transcribed by:  
Jeri Cotton

Attachment:  
Police Report  
Building Report



# Riverwoods Police Incident Analysis Report

## Summary by Incident Type

### 9/5/2023

Activity Through August 31st of Each Year

Incident Type	2023 YTD	This Time 2022 YTD
46 (7503) (Mortorist Assist)	53	61
50 PD (7572) (Crash Property Damage)	65	47
50 PI (7571) (Crash Personal Injury)	15	9
50 Priv Prop (7573) (Crash Private Property)	5	5
911 Hang up (7911)	6	11
Ambulance (7021)	249	179
Animal Problem (7245)	31	49
AOA (7001)	115	179
Armed Robbery (0310)	-	-
Assault (0500)	1	1
Attempt Suicide (7221)	1	1
Battery - Simple (0460)	1	2
Battery (0400)	1	3
Burg - From Motor Veh (0760)	-	2
Burglar Alarm (7082)	179	146
Burglary - Residential (0625)	3	3
Burglary (0600)	2	1
Cell 911 (7912)	-	1
Child Seat Inspect (7042)	4	5
Construction Comp (7078)	1	-
Controlled Substance (2000)	-	-
Credit Card Fraud (1150)	1	2
Crim Damage to Prop (1310)	6	2
Crim Sexual Assault (1563)	-	-
Crim Trespass to Land (1330)	2	-
Crim Trespass to Veh (1360)	-	-
Death Investigation (7231)	1	2
Deceptive Practice (1110)	6	4
Domestic Battery (0486)	-	-
Domestic Trouble (7130)	17	11
DUI (2410)	29	35
Fingerprinting (7039)	7	5
Fire Alarm (0733)	33	24
Fire Call (7024)	33	17
Fireworks Complaints (3001)	5	7
Forgery (1120)	-	-
Found Animal (7246)	5	6
Found Prop. (7156)	5	1
Harassment by Telephone (2825)	1	1
Hold Up Alarm (7083)	15	8
Identity Theft (7198)	11	9
Lock out - Vehicle (7051)	10	13
Lost / Mislaid Prop (7144)	2	8
Missing Person (7178)	1	2
Noise Comp (7078)	18	22
Notification (7049)	9	13
Other Comp (7079)	52	44
Other Investigation (7199)	25	22

Minutes

<b>Incident Type</b>	<b>2023 YTD</b>	<b>This Time 2022 YTD</b>
Other Trouble (7139)	5	4
Parking Complaint (7522)	11	9
Premise Exam (7041)	997	909
Public Service (7040)	45	31
Roadway Debris (7250)	19	10
Solicitor (7063)	13	4
Suicide (7211)	-	-
Suspicious Auto (7123)	38	42
Suspicious Person (7123)	23	26
Telephone Threat (2820)	-	-
Theft from Motor Veh (0710)	-	2
Theft of Motor Veh (0910)	2	1
Theft Over \$500 (0815)	4	1
Theft Under \$500 (0825)	3	3
Traffic Complaint (7521)	38	37
Turned in Weapon/Ammo (7160)	1	1
Village Ord. Violation (7500)	16	13
Well Being Check (7045)	41	25
<b>Total:</b>	<b>2282</b>	<b>2081</b>
Crime Prevention Notices	391	378
Case Reports	128	143
Traffic Stops	1043	1312
Number of Citations issued	420	517
Number of Persons Issued Citations	277	364

7 houses are currently on the Vacation Watch list and are checked regularly.

**Village of Riverwoods  
Building Permits Issued  
For Date From 08/01/23 to 08/31/23**

<u>Issued</u>	<u>Permit Number</u>	<u>Address</u>	<u>Type</u>	<u>Value</u>	<u>Permit Fee</u>	<u>Plan Review</u>	<u>Inspection</u>	<u>Other Fee</u>	<u>Total Fee</u>
8/1/2023	PB12382	1390 WOODLAND LN	Demolition Primary Structure	67,500.00					
8/2/2023	PB12383	4 BANE BERRY LN	Reroof	21,975.00					
8/2/2023	PB12408	975 WHIGAM RD	Reroof	39,793.63					
8/2/2023	PB12409	2440 DUFFY LANE	Reroof	36,166.00					
8/2/2023	PB12410	1726 CLENDENIN LN	Reroof	85,859.83					
8/2/2023	PB12412	8 JULIE LANE	Screen Porch	38,750.00					
8/3/2023	PB12411	2905 DUFFY LANE	Driveway	14,200.00					
8/3/2023	PB12414	2950 RIVERWOODS RD	Walkway	900					
8/3/2023	PB12415	1000 PORTWINE RD	Reroof	31,480.00					
8/4/2023	PB12416	443 CASTLE PINES LN	Reroof	218,989.00					
8/4/2023	PB12417	2376 MASTERS LN	Reroof	21,971.00					
8/4/2023	PB12418	2421 FOREST GLEN TRL	Reroof	33,200.00					
8/4/2023	PB12419	1320 KNOLLWOOD WAY	Driveway	4,240.00					
8/4/2023	PB12420	1345 WOODLAND LN	Reroof	49,285.00					
8/10/2023	PB12304	504 PEBBLE BEACH LN	Deck	18,000.00					
8/10/2023	PB12421	2324 GLEN EAGLES LN	Reroof	22,463.72					
8/10/2023	PB12422	2372 GLEN EAGLES LN	Reroof	27,377.49					
8/10/2023	PB12423	432 CASTLE PINES LN	Reroof	33,099.00					
8/11/2023	PB12424	7 JULIE LN	Reroof	61,090.87					
8/11/2023	PB12425	2384 GLEN EAGLES LANE	Reroof	28,016.55					
8/11/2023	PB12426	1340 WOODLAND LN	Reroof	22,810.00					
8/11/2023	PB12427	1497 EAST COURSE DRIVE	Reroof	42,000.00					
8/11/2023	PB12428	1111 PORTWINE ROAD	Reroof	120,000.00					
8/11/2023	PB12429	2270 CONGRESSIONAL LN	Reroof	25,260.00					
8/11/2023	PB12431	2800 HOFFMAN LANE	Reroof	42,000.00					
8/11/2023	PB12434	1051 SAUNDERS RD	Reroof	28,337.00					
8/14/2023	PB12430	2223 WOODLAND LN	Reroof	24,750.00					
8/14/2023	PB12433	1915 MAPLE PLACE	Driveway & Walkway	10,000.00					
8/14/2023	PB12438	1321 WOODLAND LN	Reroof	21,350.00					
8/14/2023	PB12439	2424 SEMINOLE COURT	Reroof	18,645.00					
8/15/2023	PB12440	1380 WOODLAND LN	Reroof	29,500.00					
8/16/2023	PB12441	655 THORNGATE LANE	Reroof	74,118.56					
8/16/2023	PB12442	1379 KENILWOOD LANE	Reroof	31,210.44					
8/16/2023	PB12443	2715 DAIQUIRI DR	Reroof	98,536.00					
8/17/2023	PB12432	446 SOMERSET HILLS CT	Reroof	152,946.30					
8/17/2023	PB12436	2351 WOODLAND LN	Reroof	23,400.00					
8/17/2023	PB12444	2260 CONGRESSIONAL LANE	Miscellaneous	16275					
8/17/2023	PB12445	1316 WOODLAND LN	Reroof	33,261.83					
8/17/2023	PB12448	1 JULIE LANE	Reroof	37,509.35					
8/18/2023	PB12447	1000 PORTWINE RD	Generator	8,046.62					
8/18/2023	PB12450	1029 OAKHURST LN	Reroof	82,225.00					
8/18/2023	PB23-0024	1359 BLACKHEATH LN	Garage Sale	0					
8/22/2023	PB12453	1104 OAKHURST LN	Reroof	70,000.00					
8/22/2023	PB12455	1 KINGSWOOD COURT	Reroof	39,000.00					
8/23/2023	PB12307	460 MUIRFIELD LN	Irrigation Sprinkler	6,250.00					
8/23/2023	PB12402	1805 TRILLIUM LANE	HVAC Replacement	5,857.00					

Minutes

8/23/2023	PB12446	560 JUNE BERRY ROAD	Res - Windows/Doors	39,986.00
8/23/2023	PB12451	1155 WHIGAM ROAD	Driveway & Walkway	12,075.00
8/23/2023	PB12452	2055 N MILWAUKEE AVE	Wall Sign	8,600.00
8/23/2023	PB12457	7 BURR OAK TRL	Res Remodel	17,500.00
8/23/2023	PB12458	2321 LEGENDS CT	Reroof	32,000.00
8/23/2023	PB12460	2891 RIVERWOODS RD	Reroof	55,649.30
8/23/2023	PB12461	2730 EDGEWOOD LN	Reroof	54,538.98
8/23/2023	PB12462	665 MASTERS LN	Reroof	27,955.19
8/24/2023	PB12413	2251 CONGRESSIONAL LN	Reroof	35,000.00
8/24/2023	PB12456	1155 WHIGAM ROAD	Reroof	27,185.23
8/24/2023	PB12459	1700 ROBINWOOD LN	Reroof	48,000.00
8/24/2023	PB12463	1326 KNOLLWOOD WAY	Reroof	38,325.00
8/24/2023	PB12466	2700 CRESTWOOD LN	Reroof	16,000.00
8/24/2023	PB12467	2316 BRAE BURN DRIVE	Reroof	187,000.00
8/24/2023	PB12468	1 FOXTAIL CT	Reroof	48,000.00
8/24/2023	PB12469	2830 BLACKTHORN RD	Reroof	45,000.00
8/24/2023	PB12470	475 SOMERSET HILLS CT	Reroof	88,500.00
8/24/2023	PB12471	845 BLACKHAWK LN	Driveway	13,500.00
8/24/2023	PB12473	1400 WOODLAND LANE	Reroof	148,895.53
8/24/2023	PB12474	1781 SAUNDERS RD	Reroof	34,460.00
8/29/2023	PB12449	9 CHICORY LN	Reroof	40,950.00
8/29/2023	PB12472	2420 RIVERWOODS RD	Reroof	57,441.20
8/30/2023	PB12454	1127 MILWAUKEE AVE	Com Remodel	100,000.00
8/30/2023	PB12475	2314 GLEN EAGLES LANE	Reroof	18,100.00
8/30/2023	PB12476	885 HOFFMAN LN	Reroof	54,000.00
8/30/2023	PB12478	656 MASTERS LANE	Reroof	16,182.00
8/30/2023	PB12479	1792 CLENDENIN LN	Reroof	41,000.00
8/30/2023	PB12481	2323 GLEN EAGLES LN	Reroof	21,382.09
8/30/2023	PB12482	2050 CLENDENIN LANE	Reroof	52,983.10
8/30/2023	PB12483	1320 KNOLLWOOD WAY	Reroof	16,576.00
8/30/2023	PB12484	3 WOODLAND CT	Reroof	15,759.00
8/31/2023	PB12437	2001 MILWAUKEE AVE	Com Remodel	85,000.00
8/31/2023	PB12477	2639 FOREST GLEN TRL	Reroof	10,898.80
8/31/2023	PB12486	1300 WOODLAND LN	Reroof	43,895.00
8/31/2023	PB12487	430 MUIRFIELD LANE	Reroof	6,130.00
8/31/2023	PB12488	2486 W COURSE DR	Reroof	50,562.00
8/31/2023	PB12489	1365 KENILWOOD LN	Reroof	55,000.00
8/31/2023	PB12490	1385 KENILWOOD LN	Reroof	153,523.90
8/31/2023	PB12491	2343 GLEN EAGLES LANE	Reroof	27,998.90
8/31/2023	PB12492	700 BAY HILL COURT	Reroof	24,300.00
8/31/2023	PB12493	1336 KENILWOOD LN	Reroof	18,500.00
8/31/2023	PB12494	6 COLUMBINE LN	Reroof	108,542.15

Total Permits	88	\$3,914,519.56	\$15,465.00	\$11,279.00	\$14,880.00	\$0.00	\$41,624.00
Aug, 2022	27	\$602,230.00	\$11,360.73	\$5,074.00	\$0.00	\$0.00	\$16,434.73
YTD 2021	232	\$5,949,215.70	\$75,110.98	\$34,380.00	\$0.00	\$0.00	\$109,490.98
YTD 2022	187	\$10,779,477.80	\$134,695.35	\$94,455.00	\$0.00	\$0.00	\$229,150.35
YTD 2023	381	\$14,229,646.94	\$68,228.11	\$40,555.00	\$62,503.75	\$0.00	\$171,286.86
Inspections	114						

Minutes

# Bills



VILLAGE OF  
**RIVERWOODS**  
 ESTD 1959

September 19, 2023

TO: Kris Ford, Mayor  
 Village Trustees  
 Village Attorney Bruce Huvad

FROM: Moses Diaz

RE: Council Report for September 19, 2023

Attached are the Invoices for approval at the September 19, 2023 BOT Meeting:

Fund Number	Fund Name	Total	Comments
001	General Fund	108,057.05	
104	MFT	0.00	
119	SSA19	0.00	
123	SSA 23	0.00	
128	SSA 28	200.00	
126	SSA 26	0.00	
130	SSA 30	0.00	
424	SSA24 DSF	0.00	
430	SSA30 DSF	0.00	
501	Water Fund	123,139.48	
502	Sewer Fund	1,546.69	
503	TIF #1	2,625.00	
504	TIF #2	0.00	
505	CAPITAL PROJECT FUND	0.00	
702	Developer Deposits	0.00	
<b>Total to be approved</b>		<b>235,568.22</b>	

**INVOICE REGISTER FOR VILLAGE OF RIVERWOODS**

POST DATES 09/04/2023 - 09/14/2023

POSTED AND UNPOSTED

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**Invoice Number**

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
<b>Vendor 0007 - AMERICAN TAXI DISPATCH, INC.</b>							
205427N 00015291	AMERICAN TAXI DISPATCH, INC. 4 SENIOR/DISABLED TAXI VOUCHERS 001-101-50600	09/07/2023 MDIAZ		22.00	22.00	Open	N 09/12/2023
		4 SENIOR/DISABLED TAXI VOUCHERS		22.00			
Total Vendor 0007 - AMERICAN TAXI DISPATCH, INC.				<u>22.00</u>	<u>22.00</u>		
<b>Vendor 0731 - AMS MECHANICAL SYSTEMS, INC</b>							
28394-02 00015286	AMS MECHANICAL SYSTEMS, INC ANNUAL BACKFLOW INSPECTIONS 001-110-50120	09/11/2023 MDIAZ		250.00	250.00	Open	N 09/12/2023
		ANNUAL BACKFLOW INSPECTIONS		250.00			
Total Vendor 0731 - AMS MECHANICAL SYSTEMS, INC				<u>250.00</u>	<u>250.00</u>		
<b>Vendor 0455 - ANDERSON LOCK</b>							
7106920 00015255	ANDERSON LOCK VH ELECTRONIC DOORS - MAINTENANCE 001-101-50120	07/07/2023 MDIAZ		312.00	312.00	Open	N 09/06/2023
		VH ELECTRONIC DOORS - MAINTENANCE		312.00			
Total Vendor 0455 - ANDERSON LOCK				<u>312.00</u>	<u>312.00</u>		
<b>Vendor 0278 - BRANIFF COMMUNICATIONS, INC.</b>							
0034942 00015282	BRANIFF COMMUNICATIONS, INC. ANNUAL MAINTENANCE AGREEMENT - OUTDOOR W 001-101-50130	09/01/2023 MDIAZ		1,440.00	1,440.00	Open	N 09/08/2023
		MAINT AGREEMENT - OUTDOOR WARNING SIRENS		1,440.00			
Total Vendor 0278 - BRANIFF COMMUNICATIONS, INC.				<u>1,440.00</u>	<u>1,440.00</u>		
<b>Vendor 0043 - BRUCE DAYNO</b>							
230823XREIMB 00015257	BRUCE DAYNO CELL PHONE REIMBURSEMENT 001-110-50520	08/23/2023 MDIAZ		50.00	50.00	open	N 09/06/2023
		CELL PHONE REIMBURSEMENT		50.00			
Total Vendor 0043 - BRUCE DAYNO				<u>50.00</u>	<u>50.00</u>		



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<b>Vendor 0020 - CANON SOLUTIONS AMERICA INC</b>							
6005344558 00015248	CANON SOLUTIONS AMERICA INC COPIER MAINTENANCE 001-101-60511	08/29/2023 MDIAZ COPIER MAINTENANCE		17.47 17.47	17.47	Open	N 09/05/2023
6005343214 00015249	CANON SOLUTIONS AMERICA INC COPIER MAINTENANCE 001-101-60511	08/29/2023 MDIAZ COPIER MAINTENANCE		119.25 119.25	119.25	Open	N 09/05/2023
619855 00015295	CANON SOLUTIONS AMERICA INC COPIER MAINTENANCE 001-110-60511	09/01/2023 MDIAZ COPIER MAINTENANCE		169.65 169.65	169.65	Open	N 09/13/2023
Total Vendor 0020 - CANON SOLUTIONS AMERICA INC				<u>306.37</u>	<u>306.37</u>		
<b>Vendor 0026 - CHASE BANK</b>							
230903CHASECC 00015293	CHASE BANK CREDIT CARD CHARGES 001-101-50551 001-101-50620 001-101-60510 001-101-60540 001-101-60541 001-101-60543 001-101-60700 001-110-50070 001-110-50510 001-110-50610 001-110-60510	09/03/2023 MDIAZ BOT & VILLAGE MEETING EXPENSE TRAVEL & MEETING EXPENSE OFFICE EXPENSE HARDWARE SOFTWARE SOFTWARE - MAINTENANCE VILLAGE EVENTS POLICE OFFICERS EQUIP. MEMBERSHIP/SUBSCRIPTION MEMBERSHIP/SUBSCRIPTION OFFICE EXPENSE		5,765.39 149.90 377.18 14.07 1,294.51 509.74 120.00 136.88 2,620.16 69.99 55.00 417.96	5,765.39	Open	N 09/12/2023
Total Vendor 0026 - CHASE BANK				<u>5,765.39</u>	<u>5,765.39</u>		
<b>Vendor 0718 - COMCAST BUSINESS</b>							
230901COMCASTX1 00015285	COMCAST BUSINESS OFF-SITE LIFT STATION - 644 THORNGATE LN MDIAZ 502-000-50520	09/01/2023 MDIAZ OFF-SITE LIFT STATION - 644 THORNGATE LN		63.27 63.27	63.27	Open	N 09/11/2023

INVOICE REGISTER FOR VILLAGE OF RIVERWOODS

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<b>Vendor 0718 - COMCAST BUSINESS</b>							
230908 00015297	COMCAST BUSINESS PHONE, OFF-SITE LIFT STATION - 4 502-000-50710	09/08/2023 MDIAZ		63.27	63.27	Open	N 09/14/2023
		PHONE, OFF-SITE LIFT STATION - 4 TIMBERW		63.27			
Total Vendor 0718 - COMCAST BUSINESS				<u>126.54</u>	<u>126.54</u>		
<b>Vendor 0038 - COMED</b>							
230830 00015259	COMED UTILITY EXPENSE - ELECTRIC 001-104-50720	08/30/2023 MDIAZ		186.75	186.75	Open	N 09/06/2023
		UTILITY EXPENSE - ELECTRIC		186.75			
230831 00015260	COMED UTILITY EXPENSE - ELECTRIC 501-000-50710	08/31/2023 MDIAZ		2,031.56	2,031.56	Open	N 09/06/2023
		UTILITY EXPENSE - ELECTRIC		2,031.56			
230830 00015261	COMED UTILITY EXPENSE - ELECTRIC 501-000-50710	08/30/2023 MDIAZ		23.26	23.26	Open	N 09/06/2023
		UTILITY EXPENSE - ELECTRIC		23.26			
230830 00015262	COMED UTILITY EXPENSE - ELECTRIC 502-000-50710	08/30/2023 MDIAZ		96.41	96.41	Open	N 09/06/2023
		UTILITY EXPENSE - ELECTRIC		96.41			
230830 00015263	COMED UTILITY EXPENSE - ELECTRIC 502-000-50710	08/30/2023 MDIAZ		24.02	24.02	Open	N 09/06/2023
		UTILITY EXPENSE - ELECTRIC		24.02			
230830 00015264	COMED UTILITY EXPENSE - ELECTRIC 501-000-50710	08/30/2023 MDIAZ		34.66	34.66	Open	N 09/06/2023
		UTILITY EXPENSE - ELECTRIC		34.66			
230830 00015265	COMED UTILITY EXPENSE - ELECTRIC 502-000-50710	08/30/2023 MDIAZ		43.89	43.89	Open	N 09/06/2023
		UTILITY EXPENSE - ELECTRIC		43.89			

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<b>Vendor 0038 - COMED</b>							
230830COMEDX711							
00015266	COMED	08/30/2023		40.26	40.26	Open	N
	UTILITY EXPENSE - ELECTRIC	MDIAZ					09/06/2023
	502-000-50710	UTILITY EXPENSE - ELECTRIC		40.26			
Total Vendor 0038 - COMED				<u>2,480.81</u>	<u>2,480.81</u>		
<b>Vendor 0276 - DIGITAL CURRENCY SYSTEMS</b>							
QB114411							
00015243	DIGITAL CURRENCY SYSTEMS	09/01/2023		1,010.57	1,010.57	Open	N
	IT CONSULTANT - MONTHLY RETAINER	MDIAZ					09/05/2023
	001-101-50365	IT CONSULTANT		1,010.57			
Total Vendor 0276 - DIGITAL CURRENCY SYSTEMS				<u>1,010.57</u>	<u>1,010.57</u>		
<b>Vendor 0049 - ERNIE'S WRECKER SERVICE</b>							
248175							
00015299	ERNIE'S WRECKER SERVICE	09/14/2023		78.56	78.56	Open	N
	2018 CHEVROLET SILVERADO 1500 - RED	S105 MDIAZ					09/14/2023
	001-101-50010	2018 CHEVY SILVERADO - RED OIL CHANGE		78.56			
Total Vendor 0049 - ERNIE'S WRECKER SERVICE				<u>78.56</u>	<u>78.56</u>		
<b>Vendor 0056 - GARVEY'S OFFICE PRODUCTS</b>							
PINV2467298							
00015250	GARVEY'S OFFICE PRODUCTS	09/01/2023		116.04	116.04	Open	N
	OFFICE SUPPLIES	MDIAZ					09/05/2023
	001-101-60510	OFFICE SUPPLIES		116.04			
PINV2467077							
00015251	GARVEY'S OFFICE PRODUCTS	09/01/2023		37.00	37.00	Open	N
	OFFICE SUPPLIES	MDIAZ					09/05/2023
	001-110-60510	OFFICE SUPPLIES		37.00			
PINV2468861							
00015274	GARVEY'S OFFICE PRODUCTS	09/07/2023		94.68	94.68	Open	N
	OFFICE SUPPLIES	MDIAZ					09/07/2023
	001-110-60510	OFFICE SUPPLIES		94.68			

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<b>Vendor 0056 - GARVEY'S OFFICE PRODUCTS</b>							
<a href="#">PINV2469261</a> 00015275	GARVEY'S OFFICE PRODUCTS OFFICE SUPPLIES 001-101-60510	09/07/2023 MDIAZ OFFICE SUPPLIES		59.90	59.90	Open	N 09/07/2023
<a href="#">PINV2470021</a> 00015284	GARVEY'S OFFICE PRODUCTS OFFICE SUPPLIES 001-110-60510	09/11/2023 MDIAZ OFFICE SUPPLIES		7.62	7.62	Open	N 09/11/2023
<a href="#">PINV2470708</a> 00015292	GARVEY'S OFFICE PRODUCTS OFFICE SUPPLIES 001-101-60510	09/12/2023 MDIAZ OFFICE SUPPLIES		261.08	261.08	Open	N 09/12/2023
<a href="#">CM202691</a> 00015294	GARVEY'S OFFICE PRODUCTS OFFICE SUPPLIES 001-101-60510	09/12/2023 MDIAZ OFFICE SUPPLIES		(17.18)	(17.18)	Open	N 09/13/2023
Total Vendor 0056 - GARVEY'S OFFICE PRODUCTS				<u>559.14</u>	<u>559.14</u>		
<b>Vendor 0057 - GEWALT HAMILTON</b>							
<a href="#">9770.002 - 7</a> 00015267	GEWALT HAMILTON GENERAL VILLAGE ENGINEERING 001-101-50320	08/31/2023 MDIAZ GENERAL VILLAGE ENGINEERING		9,441.43	9,441.43	Open	N 09/06/2023
<a href="#">9770.008 - 10</a> 00015268	GEWALT HAMILTON VILLAGE-WIDE STORMWATER STUDY 001-101-50320	08/31/2023 MDIAZ VILLAGE-WIDE STORMWATER STUDY		16,031.00	16,031.00	Open	N 09/06/2023
<a href="#">9770.010 - 1</a> 00015269	GEWALT HAMILTON 1400 SAUNDERS DEVELOPMENT 001-101-50320	08/31/2023 MDIAZ 1400 SAUNDERS DEVELOPMENT		542.50	542.50	Open	N 09/06/2023
<a href="#">9770.150 - 4</a> 00015270	GEWALT HAMILTON ROAD PROGRAM 001-104-50320	08/31/2023 MDIAZ ROAD PROGRAM		1,633.00	1,633.00	Open	N 09/06/2023

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<b>Vendor 0057 - GEWALT HAMILTON</b>							
9770.264 - 6 00015271	GEWALT HAMILTON IEPA MS4 INSPECTION COORDINATION 001-104-50433	08/31/2023 MDIAZ IEPA MS4 INSPECTION COORDINATION		2,037.00	2,037.00	Open	N 09/06/2023
9770.702 - 2 00015272	GEWALT HAMILTON SANITARY SEWER INSPECT & MAINT 502-000-50320	08/31/2023 MDIAZ SANITARY SEWER INSPECT & MAINT		122.00	122.00	Open	N 09/06/2023
9770.347 - 5 00015276	GEWALT HAMILTON WATER INFRASTRUCTURE IMPRV 501-000-50320	08/31/2023 MDIAZ WATER INFRASTRUCTURE IMPRV		613.50	613.50	Open	N 09/07/2023
9770.604 - 37 00015277	GEWALT HAMILTON WATER SYSTEM OPERATIONS 501-000-50320	08/31/2023 MDIAZ WATER SYSTEM OPERATIONS		10,423.23	10,423.23	Open	N 09/07/2023
9770.606 - 7 00015278	GEWALT HAMILTON UTILITY BILLING 501-000-50320	08/31/2023 MDIAZ UTILITY BILLING		5,408.60	5,408.60	Open	N 09/07/2023
9770.607 - 2 00015279	GEWALT HAMILTON HYDRANT FLUSHING AND INSPECTION 501-000-50320	08/31/2023 MDIAZ HYDRANT FLUSHING AND INSPECTION		6,875.00	6,875.00	Open	N 09/07/2023
9770.401 - 4 00015280	GEWALT HAMILTON GENERAL GIS 001-101-50320	08/31/2023 MDIAZ GENERAL GIS		2,619.00	2,619.00	Open	N 09/07/2023
Total Vendor 0057 - GEWALT HAMILTON				55,746.26	55,746.26		

**Vendor 0488 - HENRY HOLLANDER**

230904HENRYHOLL

00015241	HENRY HOLLANDER MICROSOFT 365 REIMBURSEMENT, HENRY HOLLANDER 001-101-60541	09/04/2023 MDIAZ SOFTWARE		75.58	75.58	Open	N 09/05/2023
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Total Vendor 0488 - HENRY HOLLANDER

**INVOICE REGISTER FOR VILLAGE OF RIVERWOODS**

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<b>Vendor 0488 - HENRY HOLLANDER</b>							
				75.58	75.58		
<b>Vendor 0754 - HOWARD SIMON</b>							
12392567							
00015298	HOWARD SIMON	09/14/2023		472.40	472.40	Open	N
	PAYROLL SERVICES, 09/15/2023	MDIAZ					09/14/2023
	001-101-50370	PAYROLL SERVICES, 09/15/2023		472.40			
Total Vendor 0754 - HOWARD SIMON				472.40	472.40		
<b>Vendor 0034 - HUVARD LAW FIRM</b>							
300.001.604							
00015252	HUVARD LAW FIRM	09/02/2023		2,887.50	2,887.50	Open	N
	ZONING	MDIAZ					09/05/2023
	001-101-50330	LEGAL EXPENSE		2,887.50			
300.503.002.016							
00015253	HUVARD LAW FIRM	09/02/2023		2,625.00	2,625.00	Open	N
	GMX-THORNTONS	MDIAZ					09/05/2023
	503-000-50330	LEGAL EXPENSE		2,625.00			
300.001.032							
00015254	HUVARD LAW FIRM	09/02/2023		17,640.00	17,640.00	Open	N
	LEGAL EXPENSE - GENERAL MATTERS	MDIAZ					09/05/2023
	001-101-50330	LEGAL EXPENSE		17,640.00			
Total Vendor 0034 - HUVARD LAW FIRM				23,152.50	23,152.50		
<b>Vendor 0074 - IL.ASSOC.OF CHIEFS OF POLICE</b>							
13611							
00015242	IL.ASSOC.OF CHIEFS OF POLICE	09/05/2023		150.00	150.00	Open	N
	BRUCE DAYNO: USE OF FORCE CERTIFICATION	MDIAZ					09/05/2023
	001-110-50610	USE OF FORCE CERTIFICATION - RENEWAL		150.00			
Total Vendor 0074 - IL.ASSOC.OF CHIEFS OF POLICE				150.00	150.00		
<b>Vendor 0305 - ILLINOIS TACTICAL OFFICERS ASSOCIAT</b>							

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<b>Vendor 0305 - ILLINOIS TACTICAL OFFICERS ASSOCIAT</b>							
05428 00015287	ILLINOIS TACTICAL OFFICERS ASSOCIAT 2023 ITOA FALL CONFERENCE - JEFFREY JOHN MDIAZ 001-110-50610	09/11/2023 2023 ITOA FALLCONFERENCE-JEFFREY JOHNSON		350.00 350.00	350.00	Open	N 09/12/2023
05429 00015288	ILLINOIS TACTICAL OFFICERS ASSOCIAT 2023 ITOA FALL CONFERENCE - JOAN PENZE MDIAZ 001-110-50610	09/11/2023 2023 ITOA FALL CONFERENCE - JOAN PENZE		350.00 350.00	350.00	Open	N 09/12/2023
Total Vendor 0305 - ILLINOIS TACTICAL OFFICERS ASSOCIAT				700.00	700.00		
<b>Vendor 0083 - INNER SECURITY SYSTEMS INC.</b>							
R11734 00015281	INNER SECURITY SYSTEMS INC. ALARM MONITORING & MAINTENANCE 001-101-60511	09/02/2023 MDIAZ ALARM MONITORING & MAINTENANCE		260.97 260.97	260.97	Open	N 09/08/2023
Total Vendor 0083 - INNER SECURITY SYSTEMS INC.				260.97	260.97		
<b>Vendor 0120 - MARIO AGUILAR LANDSCAPING</b>							
390, 01 SEP 202 00015296	MARIO AGUILAR LANDSCAPING SSA 28 LANDSCAPING - 08/28/2023 128-000-50140	09/01/2023 MDIAZ SSA 28 LANDSCAPING - 08/28/2023		200.00 200.00	200.00	Open	N 09/13/2023
Total Vendor 0120 - MARIO AGUILAR LANDSCAPING				200.00	200.00		
<b>Vendor 0125 - MICHAEL P.MURRIN</b>							
230831MURRIN 00015244	MICHAEL P.MURRIN PLUMBING INSPECTIONS FOR AUGUST 2023 001-102-50380	08/31/2023 MDIAZ		420.00 420.00	420.00	Open	N 09/05/2023
Total Vendor 0125 - MICHAEL P.MURRIN				420.00	420.00		
<b>Vendor 0266 - NORTHWEST POLICE ACADEMY</b>							

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<b>Vendor 0266 - NORTHWEST POLICE ACADEMY</b>							
1349 00015300	NORTHWEST POLICE ACADEMY MEMBERSHIP DUES FOR 2023-2024 001-110-50610	09/08/2023 MDIAZ		75.00	75.00	Open	N 09/14/2023
		MEMBERSHIP DUES FOR 2023-2024		75.00			
Total Vendor 0266 - NORTHWEST POLICE ACADEMY				<u>75.00</u>	<u>75.00</u>		
<b>Vendor 0776 - RACCOON CLEANING INC</b>							
1499 00015245	RACCOON CLEANING INC BUILDING CLEANING, POLICE - 08 / 02, 05, MDIAZ 001-110-50110	09/01/2023 MDIAZ		900.00	900.00	Open	N 09/05/2023
		BUILDING - CLEANING		900.00			
1500 00015246	RACCOON CLEANING INC BUILDING CLEANING, VH - 08 / 02, 05, 09, MDIAZ 001-101-50110	09/01/2023 MDIAZ		1,170.00	1,170.00	Open	N 09/05/2023
		BUILDING - CLEANING		1,170.00			
Total Vendor 0776 - RACCOON CLEANING INC				<u>2,070.00</u>	<u>2,070.00</u>		
<b>Vendor 0196 - THOMSON REUTERS - WEST</b>							
848893279 00015258	THOMSON REUTERS - WEST SOFTWARE SUBSCRIPTION 001-110-60543	09/01/2023 MDIAZ		273.14	273.14	Open	N 09/06/2023
		SOFTWARE SUBSCRIPTION		273.14			
Total Vendor 0196 - THOMSON REUTERS - WEST				<u>273.14</u>	<u>273.14</u>		
<b>Vendor 0667 - USIC LOCATING SERVICES, LLC</b>							
609310 00015247	USIC LOCATING SERVICES, LLC LOCATING SERVICES 501-000-50360	08/31/2023 MDIAZ		2,187.14	2,187.14	Open	N 09/05/2023
		LOCATING SERVICES		1,093.57			
		LOCATING SERVICES		1,093.57			
Total Vendor 0667 - USIC LOCATING SERVICES, LLC				<u>2,187.14</u>	<u>2,187.14</u>		
<b>Vendor 0207 - VILLAGE OF DEERFIELD</b>							



INVOICE REGISTER FOR VILLAGE OF RIVERWOODS

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<b>Vendor 0207 - VILLAGE OF DEERFIELD</b>							
549967							
00015283	VILLAGE OF DEERFIELD WATER USAGE 501-000-50750	09/08/2023 MDIAZ WATER USAGE		63.80	63.80	Open	N 09/08/2023
Total Vendor 0207 - VILLAGE OF DEERFIELD				<u>63.80</u>	<u>63.80</u>		
<b>Vendor 0209 - VILLAGE OF NORTHBROOK</b>							
230906NBK							
00015256	VILLAGE OF NORTHBROOK WATER PURCHASE 501-000-50770	09/06/2023 MDIAZ WATER PURCHASE		96,572.30	96,572.30	Open	N 09/06/2023
Total Vendor 0209 - VILLAGE OF NORTHBROOK				<u>96,572.30</u>	<u>96,572.30</u>		
<b>Vendor 0729 - WEX BANK</b>							
91663767							
00015273	WEX BANK MONTHLY FUEL 001-110-60550	09/06/2023 MDIAZ MONTHLY FUEL		1,453.35	1,453.35	Open	N 09/07/2023
Total Vendor 0729 - WEX BANK				<u>1,453.35</u>	<u>1,453.35</u>		
<b>Vendor 0761 - WRB LLC</b>							
2023-16							
00015289	WRB LLC CONSULTANT 001-101-50360	09/01/2023 MDIAZ CONSULTANT		7,400.00	7,400.00	Open	N 09/12/2023
2023-18							
00015290	WRB LLC CONSULTANT 001-101-50360	09/01/2023 MDIAZ CONSULTANT		31,894.40	31,894.40	Open	N 09/12/2023
Total Vendor 0761 - WRB LLC				<u>39,294.40</u>	<u>39,294.40</u>		

INVOICE REGISTER FOR VILLAGE OF RIVERWOODS

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POSTED AND UNPOSTED

OPEN

**Invoice Number**

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
# of Invoices:	59	# Due:	59	Totals:	235,585.40		235,585.40
# of Credit Memos:	1	# Due:	1	Totals:	(17.18)		(17.18)
Net of Invoices and Credit Memos:					235,568.22		235,568.22
* 1 Net Invoices have Credits Totalling:					(43.97)		
--- TOTALS BY FUND ---							
	001 GENERAL			108,057.05	108,057.05		
	128 SSA 28 ROAD MAINT.			200.00	200.00		
	501 CONSOLIDATED WATER FUND			123,139.48	123,139.48		
	502 SEWER FUND			1,546.69	1,546.69		
	503 MILWAUKEE/DEERFIELD TIF			2,625.00	2,625.00		
--- TOTALS BY DEPT/ACTIVITY ---							
	000			127,511.17	127,511.17		
	101 ADMINISTRATION			96,456.75	96,456.75		
	102 BUILDING DEPARTMENT			420.00	420.00		
	104 ROAD & BRIDGE & STORM WATER			3,856.75	3,856.75		
	110 POLICE			7,323.55	7,323.55		

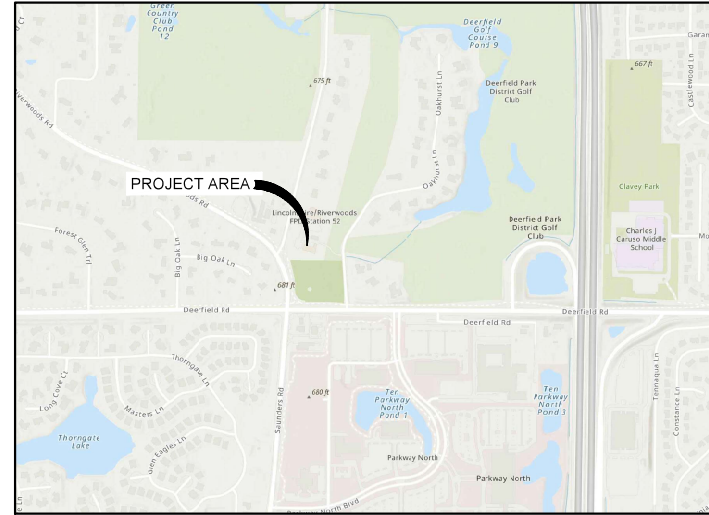
# Ecologist's Report

# RIVERWOODS POLICE STATION NATIVE LANDSCAPE DESIGN

August 2023

Sheet List Table	
Sheet Number	Sheet Title
G100	COVER
G101	SPECIFICATIONS
G102	SPECIFICATIONS
L100	EXISTING CONDITIONS & SITE PREP PLAN
L200	OVERALL LANDSCAPE PLAN
L201	LANDSCAPE PLAN ENLARGEMENT
L202	LANDSCAPE PLAN ENLARGEMENT
L203	LANDSCAPE PLAN ENLARGEMENT
L501	DETAILS
L502	PLANT SCHEDULE

SUMMARY OF QUANTITIES			
ITEM	DESCRIPTION	QUANTITY TOTAL	UNIT
1	SITE PREPARATION		
1.1	MOBILIZATION	1	LS
1.2	CLEARING, GRUBBING, & TREE REMOVAL	1	LS
1.3	HERBICIDING (2x)	0.17	AC
1.4	DISCING/TILLING (1x)	0.09	AC
2	EROSION AND SEDIMENT CONTROL		
2.1	EROSION CONTROL BLANKET - NAG S75BN	433	SY
2.2	HARDWOOD MULCH	17	CY
3	PLANTING & MANAGEMENT		
3.1	BIOSWALE SEEDING	0.07	AC
3.2	TURF SEEDING AND REPAIR	1,900	SF
3.3	GRASS AND PERENNIAL PLUGS	1,150	EA
3.4	2 GAL. GRASSES	20	EA
3.5	MANAGEMENT OF PLANTINGS, 3 YEARS	1	LS



PROJECT VICINITY MAP



PROJECT LOCATION MAP

**INDIGO ECOLOGICAL DESIGN**  
P.O. BOX 26 ALGONQUIN, IL 60102  
INDIGOECOLOGICAL.COM  
847.481.6487

OWNER

**RIVERWOODS POLICE STATION**

**RIVERWOODS POLICE STATION  
NATIVE LANDSCAPE DESIGN**  
845 SAUNDERS RD  
RIVERWOODS, IL 60015

PROJECT NUMBER: 22031

ISSUED FOR	REV	DATE
DRAFT	—	08/24/2023

STAMP

NOT FOR CONSTRUCTION

DATED: xxx

DRAWING TITLE

COVER

DRAWING NUMBER

G100



**PART 3. EXECUTION**

**3.1 MAINTENANCE WATERING**

- A. SCHEDULE WATERING TO PREVENT WILTING, PUDDLING, EROSION, AND DISPLACEMENT OF PERENNIAL PLANTS OR MULCH.
- B. WATER ALL HERBACEOUS PERENNIAL PLANTS TWICE A WEEK WITH FINE SPRAY AT A MINIMUM RATE OF 1 INCH PER WEEK AFTER PLANTING UNLESS RAINFALL PRECIPITATION IS ADEQUATE UNTIL PLANT ESTABLISHMENT, LIKELY THE ENTIRE FIRST GROWING SEASON.
- C. CONTRACTOR IS RESPONSIBLE FOR COORDINATING WATERING UNTIL FINAL ACCEPTANCE.

**3.2 HAND PULLING/MECHANICAL REMOVAL OF WEEDS**

- A. HAND PULLING OR MECHANICAL REMOVAL OF WEEDS IN PLANTING BEDS SHOULD BE CONDUCTED MONTHLY DURING THE GROWING SEASON FOR THE FIRST FULL GROWING SEASON. WEEDING IN THE FOLLOWING TWO YEARS CAN BE CONDUCTED AS NEEDED.

**3.2 HERBICIDE APPLICATION**

- A. REMOVE NON-NATIVE SPECIES AND PRESERVE NATIVE SPECIES PER THE PLAN. HERBICIDE APPLICATION IS MOST EFFECTIVE WHEN DONE DURING EARLY FLOWERING.

**3.3 MOWING**

- A. MOW NATIVE SEEDED AREAS TO A HEIGHT OF 6-12 INCHES AFTER VEGETATION OF SAID AREAS REACHES A HEIGHT OF 18-24" AND BEFORE NON-NATIVE SPECIES GO TO SEED WHICH MAY BE REQUIRED MULTIPLE TIMES DURING GROWING SEASONS 1 AND 2.

**PART 4. PERFORMANCE STANDARDS**

CONTRACTOR SHALL SCHEDULE INSPECTION WITH THE OWNER TO REVIEW COMPLETED WORK. M&M IS COMPLETE AFTER THE CONTRACTOR MEETS ALL PERFORMANCE STANDARDS. PERFORMANCE STANDARDS WILL BE DOCUMENTED FOR THREE GROWING SEASONS.

**4.1 MONITORING**

- B. MONITORING OF ALL PLANT COMMUNITIES SHALL BE CONDUCTED BIENNIALY FOR THREE FULL GROWING SEASONS. SITE VISITS SHOULD BE CONDUCTED BETWEEN MAY AND SEPTEMBER.
- C. MONITORING VISITS SHOULD BE PERFORMED BY A PERSON ABLE TO IDENTIFY PLANTS AND DETERMINE NEEDED MANAGEMENT.
- D. VEGETATION MONITORING CAN BE CONDUCTED VIA A 'MEANDER SEARCH' METHOD TO GENERALLY ASSESS PERFORMANCE STANDARDS. NOTE THAT FLORISTIC QUALITY CALCULATIONS (MEAN C & FQI) ARE NOT REQUIRED.
- E. PHOTOGRAPHS OF THE SITE WILL DOCUMENT ANNUAL CONDITIONS.

**4.2 REPORTING**

- A. AN ANNUAL LETTER REPORT SHALL BE PREPARED AND SUBMITTED TO THE OWNER AT THE END OF EACH GROWING SEASON AND NOT LATER THAN DECEMBER 31.
- B. THE REPORT WILL IDENTIFY MANAGEMENT TASK COMPLETED FOR THE YEAR AND RECOMMEND TASKS FOR FOLLOWING YEARS.
- C. THE REPORT WILL ADDRESS PERFORMANCE STANDARDS FOR THE YEAR.
- D. SITE PHOTOGRAPHS WILL BE INCLUDED IN THE REPORT.

PLANS FOR RIVERWOODS POLICE STATION, RIVERWOODS, ILL. 60015  
DRAWING NUMBER: 22031 RIVERWOODS SPECIFICATIONS



OWNER



**RIVERWOODS  
POLICE  
STATION  
NATIVE  
LANDSCAPE  
DESIGN**  
845 SAUNDERS RD  
RIVERWOODS, IL 60015

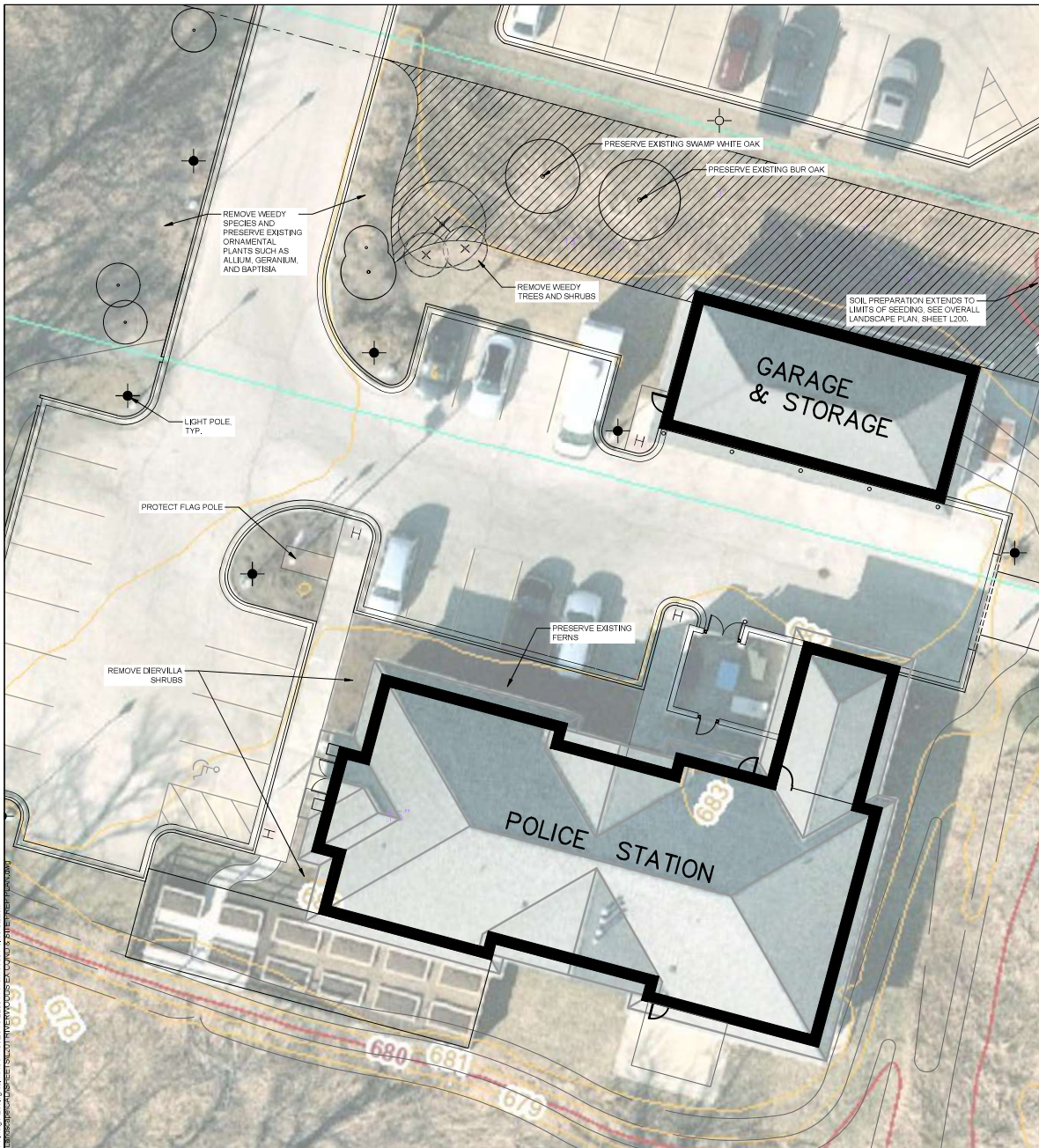
PROJECT NUMBER:	22031	
ISSUED FOR	REV	DATE
DRAFT	--	08/24/2023

STAMP  
*NOT FOR CONSTRUCTION*

DATED: xxx  
DRAWING TITLE  
**SPECIFICATIONS**




DRAWING NUMBER  
**G102**

P:\Jobs\Existing\MSRPROJECTS\2021\Riverwoods Police Station\20210810\SUBSET SHEET 1001 RIVERWOODS EXISTING AND SITE PREP PLAN.dwg




1 RIVERWOODS SIGN SCALE: 1" = 10'

**LEGEND**

-  EXISTING TREE OR SHRUB TO BE PRESERVED
-  EXISTING TREE OR SHRUB TO BE REMOVED
-  HERBICIDE (X2) AND DISC BIKESWALE AREA TO PREPARE AREA FOR SEEDING



PROJECT NUMBER:	22031
ISSUED FOR	REV DATE
DRAFT	— 08/24/2023

STAMP  


DATED: xxx  
 DRAWING TITLE  
**EXISTING CONDITIONS & SITE PREP PLAN**

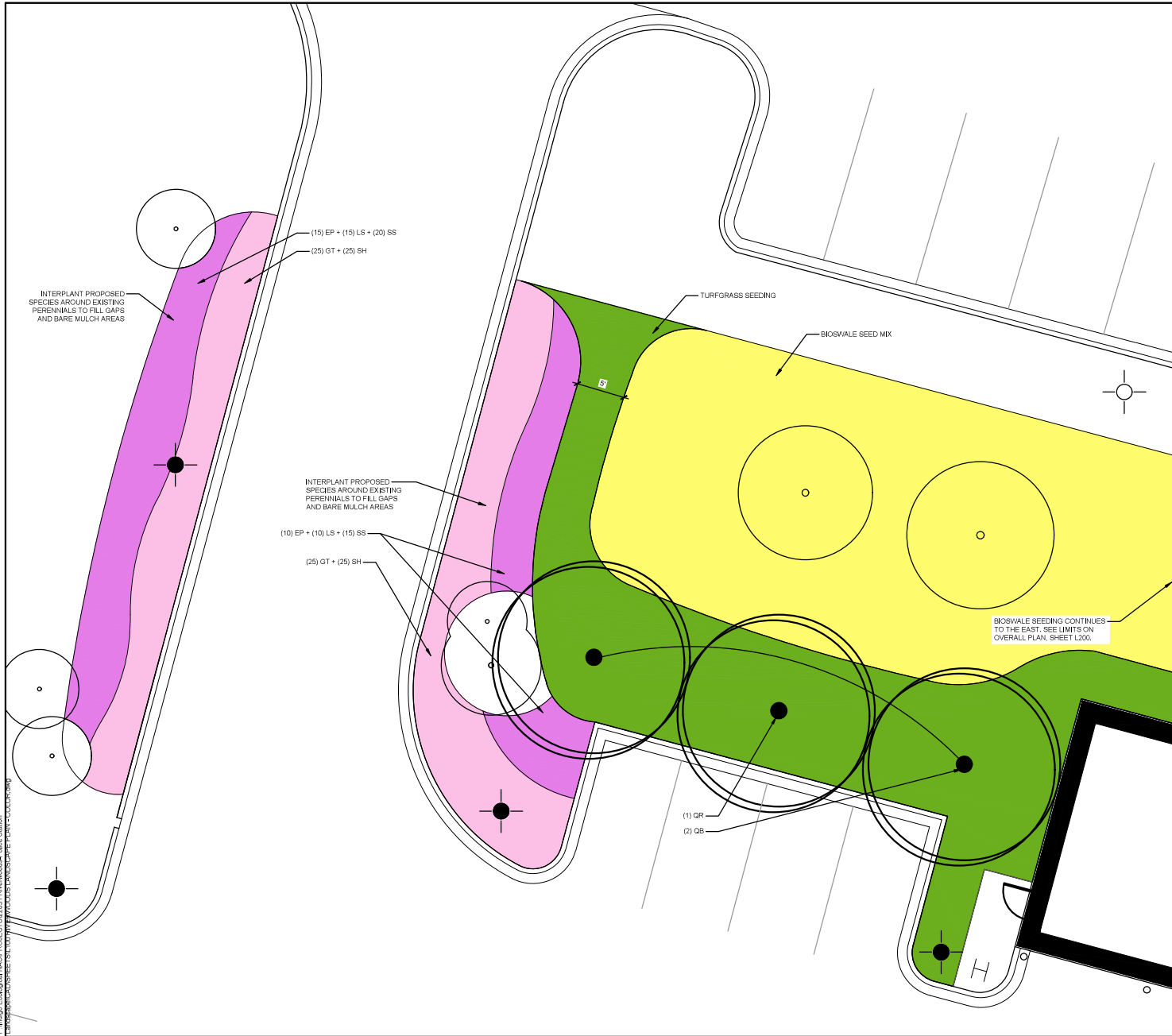
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**L100**







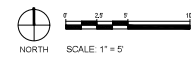
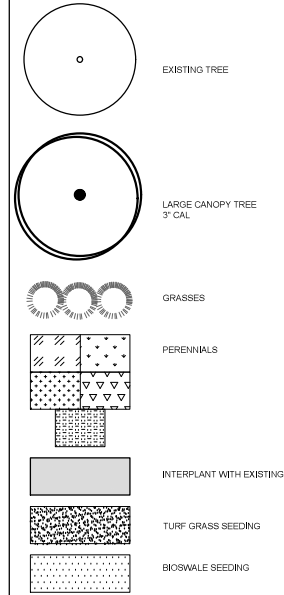
P:\18\18046\18046.dwg (R:\18046\18046.dwg) - RIVERWOODS POLICE STATION NATIVE LANDSCAPE DESIGN



### SHEET NOTES

- SEE SHEET L502 FOR PLANTING SCHEDULE.
- CONTRACTOR SHALL CONTACT DIGGERS LOCATE SERVICE (811) TO FIELD VERIFY UTILITIES PRIOR TO CONSTRUCTION.
- THE CONTRACTOR SHALL TAKE GREAT CARE NOT TO DAMAGE EXISTING PAVEMENT AND/OR STRUCTURES DURING EXCAVATION AND PLANTING OPERATIONS, AND SHALL REPAIR ANY SUCH DAMAGE AT NO ADDITIONAL COST TO THE CLIENT.
- THE CONTRACTOR SHALL TAKE GREAT CARE NOT TO DAMAGE TREES AND THEIR ROOT STRUCTURES DURING PLANTING OPERATIONS.
- THE CONTRACTOR SHALL REMOVE FROM THE SITE AND IN A LEGAL MANNER ANY AND ALL DEBRIS GENERATED DURING CONSTRUCTION.
- THE CONTRACTOR SHALL PERFORM ALL MAINTENANCE ACTIVITIES WITHIN THE SCOPE AREA THROUGH COMPLETION OF THE CONSTRUCTION PROJECT AND UNTIL FINAL WALK-THROUGH WITH THE OWNER AND A WRITTEN NOTE OF ACCEPTANCE.
- PULL OR SPOT TREAT WEEDS WITH HERBICIDE PRIOR TO PLANTING.
- EVENLY MIX SPECIES IN ALL PLANT COMBINATIONS.
- AFTER PLANTING, THE CONTRACTOR SHALL PROVIDE 2" THICK LAYER OF MULCH CONSISTING OF SHREDED HARDWOOD BARK FINES OVER ALL PLANTINGS UPON COMPLETION.
- INSTALL EROSION CONTROL BLANKET ON BARE SOIL, (NATIVE SEEDING AND TURF SEEDING AREAS) WITHIN 24 HOURS OF SEEDING.

### LEGEND



OWNER



**RIVERWOODS  
 POLICE  
 STATION  
 NATIVE  
 LANDSCAPE  
 DESIGN**  
 845 SAUNDERS RD  
 RIVERWOODS, IL 60015

PROJECT NUMBER: 22031

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DRAFT	---	08/24/2023

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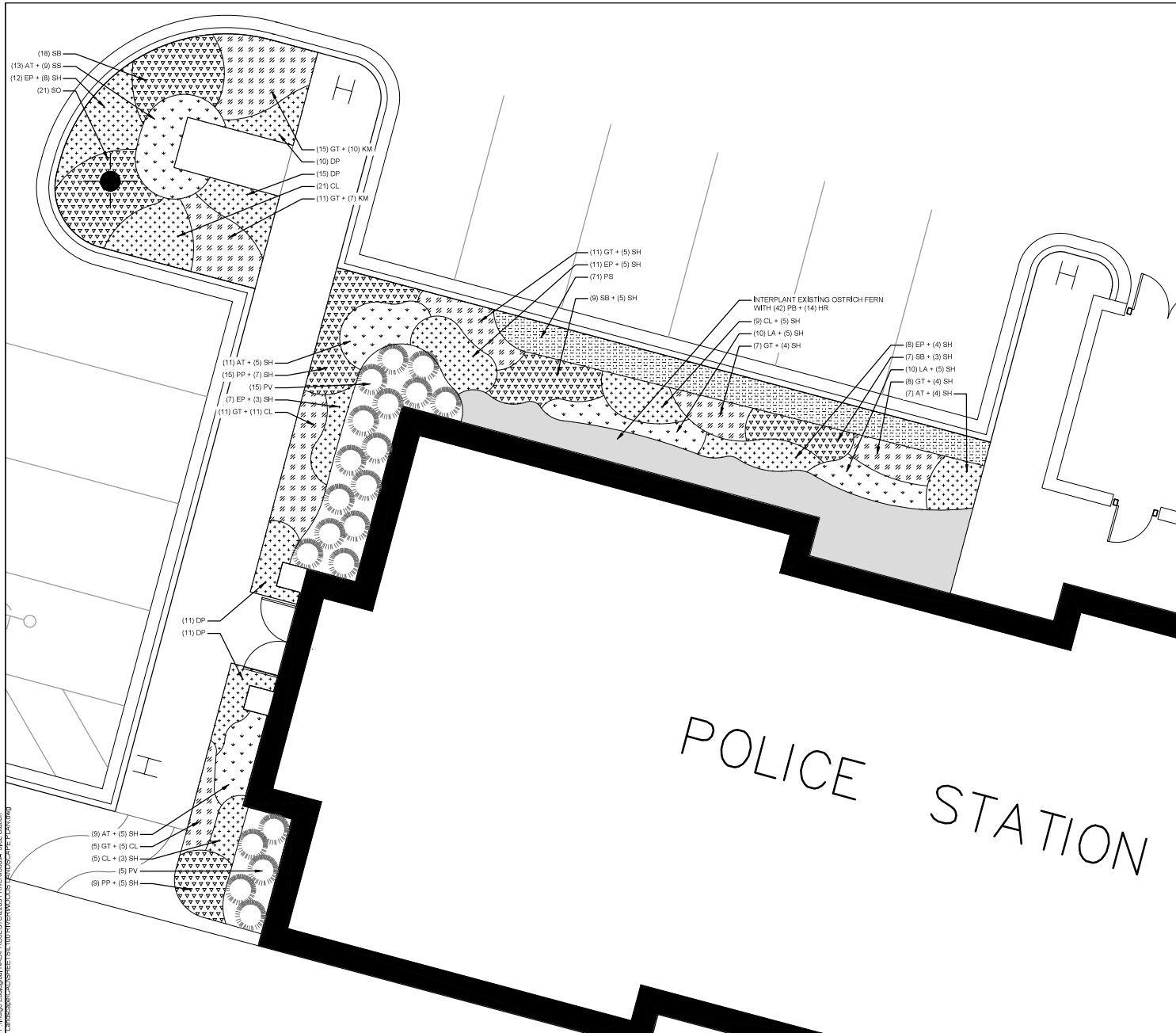
DATED: xxx

DRAWING TITLE

**LANDSCAPE  
 PLAN  
 ENLARGEMENT**

DRAWING NUMBER

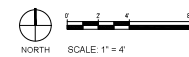
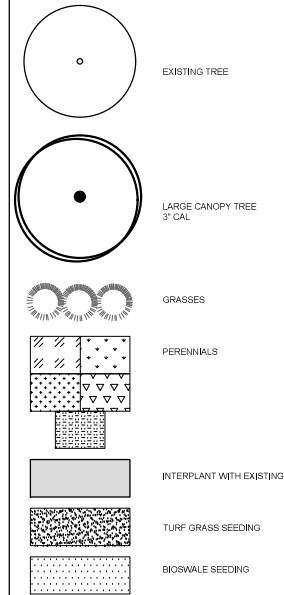
L201



**SHEET NOTES**

1. SEE SHEET L502 FOR PLANTING SCHEDULE.
2. CONTRACTOR SHALL CONTACT DIGGERS LOCATE SERVICE (811) TO FIELD VERIFY UTILITIES PRIOR TO CONSTRUCTION.
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4. THE CONTRACTOR SHALL TAKE GREAT CARE NOT TO DAMAGE TREES AND THEIR ROOT STRUCTURES DURING PLANTING OPERATIONS.
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7. PULL OR SPOT TREAT WEEDS WITH HERBICIDE PRIOR TO PLANTING.
8. EVENLY MIX SPECIES IN ALL PLANT COMBINATIONS.
9. AFTER PLANTING, THE CONTRACTOR SHALL PROVIDE 2" THICK LAYER OF MULCH CONSISTING OF SHREDED HARDWOOD BARK FINES OVER ALL PLANTINGS UPON COMPLETION.
10. INSTALL EROSION CONTROL BLANKET ON BARE SOIL, NATIVE SEEDING AND TURF SEEDING AREAS WITHIN 24 HOURS OF SEEDING.

**LEGEND**



OWNER



**RIVERWOODS POLICE STATION NATIVE LANDSCAPE DESIGN**  
 845 SAUNDERS RD  
 RIVERWOODS, IL 60015

PROJECT NUMBER:	22031
ISSUED FOR	REV DATE
DRAFT	06/24/2023

STAMP

NOT FOR CONSTRUCTION

DATED: XXX

DRAWING TITLE

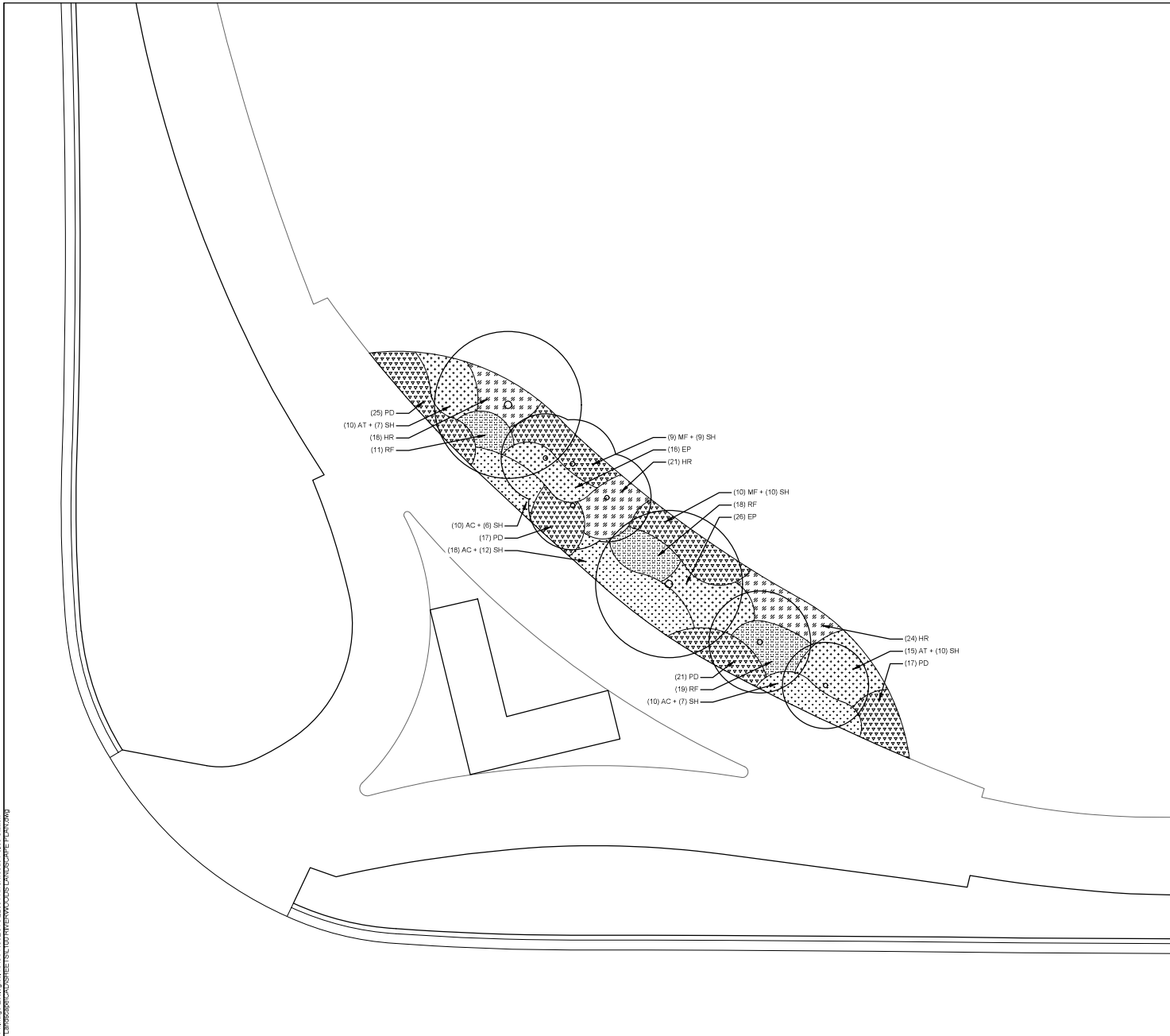
**LANDSCAPE PLAN ENLARGEMENT**

DRAWING NUMBER

**L202**

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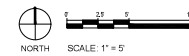
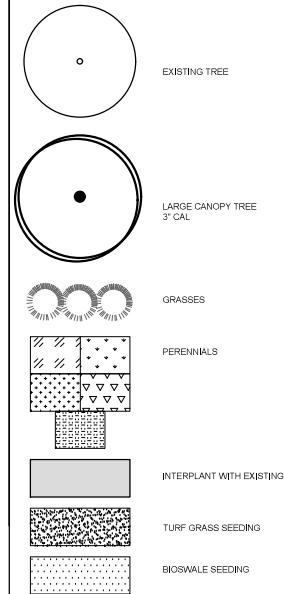




### SHEET NOTES

1. SEE SHEET L502 FOR PLANTING SCHEDULE.
2. CONTRACTOR SHALL CONTACT DIGGERS LOCATE SERVICE (811) TO FIELD VERIFY UTILITIES PRIOR TO CONSTRUCTION.
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10. INSTALL EROSION CONTROL BLANKET ON BARE SOIL, (NATIVE SEEDING AND TURF SEEDING AREAS) WITHIN 24 HOURS OF SEEDING.

### LEGEND



OWNER



**RIVERWOODS  
POLICE  
STATION  
NATIVE  
LANDSCAPE  
DESIGN**  
845 SAUNDERS RD  
RIVERWOODS, IL 60015

PROJECT NUMBER:		22031	
ISSUED FOR	REV	DATE	
DRAFT	—	08/24/2023	

STAMP

NOT FOR CONSTRUCTION

DATED: xxx

DRAWING TITLE

**LANDSCAPE  
PLAN  
ENLARGEMENT**

DRAWING NUMBER

**L203**



OWNER



**RIVERWOODS POLICE STATION NATIVE LANDSCAPE DESIGN**  
 845 SAUNDERS RD  
 RIVERWOODS, IL 60015

PROJECT NUMBER:	22031
ISSUED FOR	REV DATE
DRAFT	06/24/2023

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NOT FOR CONSTRUCTION

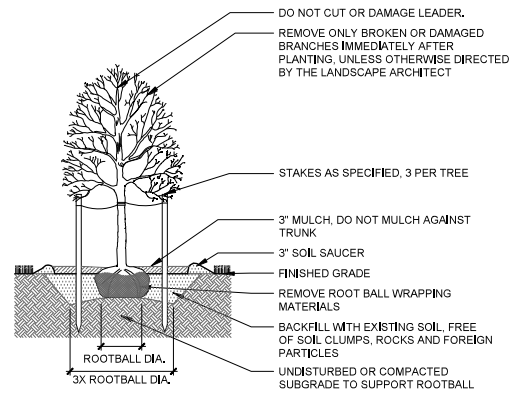
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DRAWING TITLE

**DETAILS**

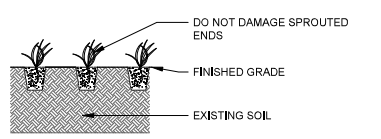
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**L501**



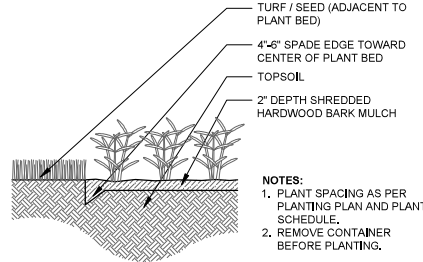
- NOTES:**
1. STAKE TREES ONLY WHEN CONDITIONS REQUIRE ADDITIONAL STABILIZATION, AS DESCRIBED IN SPECIFICATIONS.
  2. EXCAVATE TREE PIT AND SCARIFY EDGES TO ASSIST ROOT DEVELOPMENT.
  3. SET TOP OF ROOT BALL 2-3" ABOVE FINISH GRADE, DO NOT BACKFILL OVER TOP OF BALL.
  4. REMOVE ROOT BALL WRAPPING MATERIALS (BURLAP, TWINE, WIRE BASKET, ETC) AFTER TREE IS SET IN PLACE, REMOVE SYNTHETIC WRAPPING COMPLETELY.

① CANOPY TREE PLANTING SCALE: NTS

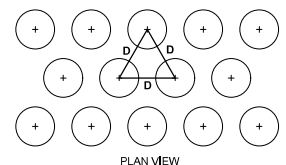


- NOTE:**
1. PLANT SPACING AS PER PLANTING PLAN AND PLANT SCHEDULE.
  2. PLANT EACH PLUG OR ROOTSTOCK INTO THE SOIL UP TO THE SHOOT COLLAR OF THE PLANT, DO NOT BURY THE ENTIRE PLANT OR DAMAGE SPROUTED VEGETATION.

② PERENNIAL PLUG PLANTING SCALE: NTS



③ SHOVEL CUT BED EDGE SCALE: NTS



- NOTES:**
1. D = DIMENSION OF PLANT SPACING AS INDICATED ON PLANT LIST

④ PLANT SPACING SCALE: NTS







# Police Report



# Riverwoods Police Incident Analysis Report

## Summary by Incident Type

9/19/2023

Activity Through September 14th of Each Year

Incident Type	2023 YTD	This Time 2022 YTD
46 (7503) (Mortorist Assist)	56	62
50 PD (7572) (Crash Property Damage)	72	49
50 PI (7571) (Crash Personal Injury)	16	9
50 Priv Prop (7573) (Crash Private Property)	6	5
911 Hang up (7911)	7	11
Ambulance (7021)	264	199
Animal Problem (7245)	32	50
AOA (7001)	121	189
Armed Robbery (0310)	-	-
Assault (0500)	1	1
Attempt Suicide (7221)	1	1
Battery - Simple (0460)	1	2
Battery (0400)	2	3
Burg - From Motor Veh (0760)	-	2
Burglar Alarm (7082)	187	154
Burglary - Residential (0625)	3	3
Burglary (0600)	2	1
Cell 911 (7912)	-	1
Child Seat Inspect (7042)	4	6
Construction Comp (7078)	1	-
Controlled Substance (2000)	-	-
Credit Card Fraud (1150)	1	2
Crim Damage to Prop (1310)	6	2
Crim Sexual Assault (1563)	-	-
Crim Trespass to Land (1330)	2	-
Crim Trespass to Veh (1360)	-	-
Death Investigation (7231)	1	2
Deceptive Practice (1110)	6	5
Domestic Battery (0486)	-	-
Domestic Trouble (7130)	17	12
DUI (2410)	30	35
Fingerprinting (7039)	8	7
Fire Alarm (0733)	38	26
Fire Call (7024)	39	19
Fireworks Complaints (3001)	6	8
Forgery (1120)	-	-
Found Animal (7246)	6	6
Found Prop. (7156)	5	1
Harassment by Telephone (2825)	1	1
Hold Up Alarm (7083)	15	8
Identity Theft (7198)	11	10
Lock out - Vehicle (7051)	13	13
Lost / Mislaid Prop (7144)	2	8
Missing Person (7178)	1	2
Noise Comp (7078)	18	23
Notification (7049)	9	15
Other Comp (7079)	54	46
Other Investigation (7199)	27	23

<b>Incident Type</b>	<b>2023 YTD</b>	<b>This Time 2022 YTD</b>
Other Trouble (7139)	5	4
Parking Complaint (7522)	11	9
Premise Exam (7041)	1030	946
Public Service (7040)	47	33
Roadway Debris (7250)	22	11
Solicitor (7063)	14	5
Suicide (7211)	-	-
Suspicious Auto (7123)	41	45
Suspicious Person (7123)	24	26
Telephone Threat (2820)	-	-
Theft from Motor Veh (0710)	-	2
Theft of Motor Veh (0910)	2	1
Theft Over \$500 (0815)	5	1
Theft Under \$500 (0825)	3	3
Traffic Complaint (7521)	40	40
Turned in Weapon/Ammo (7160)	1	1
Village Ord. Violation (7500)	16	13
Well Being Check (7045)	47	27
<b>Total:</b>	<b>2400</b>	<b>2189</b>
Crime Prevention Notices	410	339
Case Reports	132	153
Traffic Stops	1086	1389
Number of Citations issued	441	537
Number of Persons Issued Citations	293	380

5 houses are currently on the Vacation Watch list and are checked regularly.

# New Business



August 28, 2023

Hello Mayor Ford,

I am submitting a Contribution/Donation Request Form on behalf of Deerfield Parent Network (DPN). As requested on the form, our financials are included as well. Thank you for your consideration. We look forward to hearing from you.

Most sincerely,

Debra Steinberg  
Treasurer  
Deerfield Parent Network

*Empowering Parents  
in the Communities of Deerfield, Riverwoods, Bannockburn, and Highland Park*

[www.deerfieldparentnetwork.org](http://www.deerfieldparentnetwork.org)

# Village of Riverwoods Contribution or Donation Request Form

**Date:** August 28, 2023

**Organization Name:** Deerfield Parent Network

**Address:** c/o Deerfield High School 1959 N. Waukegan Rd Deerfield, IL 60015

**Telephone:** (773) 339-9489 (Debra Steinberg)

**Email:** hackberrygator@gmail.com

**Contact name:** Debra Steinberg (DPN Treasurer)

**Amount requested:** \$1000.00

**Organization type:**

Government or quasi-government

Illinois not-for-profit corporation; if 501(c)(3) please attach determination letter

Community organization, please describe  
type \_\_\_\_\_

Religious or political affiliation, please describe  
\_\_\_\_\_

Other, please describe  
\_\_\_\_\_

**Describe the organization's purpose and how funds will be used:**

We provide an array of free, expert-led educational programs to parents which offer the tools needed to teach their children to make safe and healthy choices.

Deerfield Parent Network provides programs that:

- **SHARE** resources, experiences and ideas of professionals
- **EDUCATE** parents on strategies and tools for effective parenting
- **EMPOWER** families, schools & our communities

**Describe the organization's association with Riverwoods (office in Riverwoods, employees or volunteers are residents, recipients of service or benefit are residents):**

We are an all volunteer organization that serves all of the parents of Riverwoods as their children attend school in District 109 and 113, our target population.

**Describe the service or benefit provided to the Riverwoods community (include details such as the number or percentage of residents who will benefit, whether the benefit is short or long term, whether the service or benefit addresses a particular need or desire**

**of the community, the impact to the community if not funded, or any indirect benefit to the community):**

Every academic year we provide educational programming to the parents of Riverwoods. Our grade level programming addresses concerns such as final exams, the laws and issues surrounding learning to drive, the college search and application process, the transition to middle school and transition to high school, and preparation for college in terms of safety and day to day living in a new space. Please visit [www.deerfieldparentnetwork.org](http://www.deerfieldparentnetwork.org) for examples of upcoming and past programs. Highlights of this year's community wide programming include:

- *Taking the Fear out of Finals*
- *College Planning: "What We Wish We Knew," an Insider's Guide to Junior Year*
- *Parenting a Smooth Transition to DHS*
- 

**Describe financial need and/or alternative sources of funding:**

We receive donations from parents and community members, but given the ever increasing cost of speakers (generally from \$6,000 - \$20,000), we ask our towns and villages (Deerfield, Riverwoods, and Bannockburn) for support. We also are sponsored by Northshore University Healthsystem, and we reach out to other local corporations for financial support.

**Please indicate if organization has made any prior request to the Village of Riverwoods and if so, when the request was made and outcome of the request:**

Requests have been made yearly since 2013, and your \$1,000 contributions have helped to support parenting programs reaching 2,800 residents.

**Please attach a current financial statement of the organization, including audited financials if available. If the organization has previously received a contribution or donation from the Village of Riverwoods, please provide an income and expense statement reflecting the use of the funds received and the financial condition of the organization.**

A current financial statement from our organization is attached.

**Please indicate if anyone in the organization is a Village of Riverwoods employee or member of the Riverwoods Board of Trustees and if so, please identify:**

Not aware of anyone.

**Additional information or documentation for any question may be attached if necessary to provide an adequate response.**

## **Village of Riverwoods Contribution and Donation Policy**

**Charitable contributions or donations may be made at the discretion of the Village of Riverwoods Board of Trustees.**



**Qualifications**

1. Contributions or donations to religious organizations, political organizations, or to individuals will not be considered.
2. Recipients must have some demonstrated association with the Riverwoods community.

**Process for Consideration**

1. All recipients are required to complete the attached form for each contribution or donation.
2. Completed applications will be considered by the Mayor and Finance Committee which will make a recommendation to the Board of Trustees.
3. A representative from the organization must appear, if requested, before the Village of Riverwoods Board of Trustees to present the request and answer questions.
4. Requests for contributions or donations will be considered on a case-by-case basis.
5. Contributions and donations are made for one calendar year only.

**Criteria Favoring Consideration May Include:**

1. The recipient organization provides a direct benefit or complement to a Village of Riverwoods program.
2. The recipient organization provides a service or benefit to the community.
3. The recipient organization addresses a particular need or desire of the community.
4. The recipient organization has an office or base in Riverwoods.
5. The recipient organization has employees or volunteers who are Riverwoods residents.
6. The recipient organization has a financial need which cannot be satisfied by alternative sources.
7. There will be a negative impact to Riverwoods residents if the request is not funded.
8. A high percentage of the funds contributed or donated to the recipient organization directly benefit Riverwoods residents.
9. The recipient organization provides an indirect benefit or value to the community.

I have read all of the information above and verify that the information provided is true and correct.

**Signature:** Debra Steinberg

**Relationship to organization:** DPN Treasurer

**Date:** August 28, 2023

**DEERFIELD PARENT NETWORK  
FINANCIAL STATEMENTS 6/1/22 - 5/31/23**

**BALANCE SHEET**

	6/1/2022	5/31/2023
Cash	52,034	58,795
<b>Total Assets</b>	<u><u>52,034</u></u>	<u><u>58,795</u></u>
Liabilities	0	0
Fund Balance	52,034	58,795
<b>Total Capital</b>	<u><u>52,034</u></u>	<u><u>58,795</u></u>

**INCOME STATEMENT**

Corporate Donations	11,944
Individual Donations	13,099
School PTO Donations	1,500
Village Donations	3,250
Restaurant Fundraisers	389
Food Sales	8,298
Self Defense Program Income	445
Misc.	<u>20</u>
<b>Total Income</b>	<b>38,945</b>
Program Expense- Speakers	2,725
Program Expense - After Party	27,814
Fees & Charges	44
Insurance	190
Printing/Postage/Supplies	689
Communications Expense	682
Misc.	<u>40</u>
<b>Total Expenses</b>	<b>32,184</b>
<b>Net Income</b>	<u><u>6,761</u></u>

# Old Business

## RESOLUTION R-23-09-04

### A RESOLUTION ACCEPTING WATERMAIN IMPROVEMENTS AND A WATERMAIN EASEMENT AGREEMENT AND RELEASING A COMPLETION BOND

---

**WHEREAS**, the Village of Riverwoods (the "Village") is a home rule municipality in accordance with the Constitution of the State of Illinois of 1970; and

**WHEREAS**, the Village entered into that certain Redevelopment Agreement dated March 17, 2020 (as amended, the "Redevelopment Agreement"), pursuant to which the Village conveyed a tract of land commonly known as 1055 N. Milwaukee Avenue, Village of Riverwoods, Lake County, Illinois (the "Property"), for development as a Thornton's gas station and convenience store (the "Project");

**WHEREAS**, the Project has received a final certificate of occupancy and the obligations of the original developer under the Redevelopment Agreement, as a result of various conveyances of the Property, are now binding upon Estia Holding Corp., an Illinois corporation ("Estia");

**WHEREAS**, the Property has been leased to Thorntons LLC, a Delaware limited liability company ("Thorntons") which assumed responsibility for construction of the Project and now operates the improvements on the Property;

**WHEREAS**, in the course of constructing the improvements, Thorntons caused a section of public watermain, approximately 240 feet in length (the "Watermain"), together with all necessary manholes, water valves and other equipment (the Watermain and such improvements, collectively, the "Watermain Improvements"), to be installed in the location as described in the Watermain Easement Agreement attached as Exhibit A hereto, between Estia and the Village (the "Watermain Easement Agreement"), for the purpose of serving the Property with potable water;

**WHEREAS**, at the request of the Village, Thorntons has executed and delivered a Bill of Sale in the form of Exhibit B hereto, conveying the Watermain Improvements to the Village;

**WHEREAS**, at the request of the Village, Estia has executed and delivered the Watermain Easement Agreement;

**WHEREAS**, the Village has been retaining a completion bond for \$100,000 to secure the completion of public improvements installed in accordance with the Project;

**WHEREAS**, the President and Board of Trustees find that all conditions for acceptance of the Watermain Improvements have been satisfied and that acceptance of the Watermain Improvements and entering into the Watermain Easement Agreement with Estia will promote the public health, safety and general welfare of the residents of the Village.

**NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF RIVERWOODS, LAKE COUNTY, ILLINOIS:**

**SECTION ONE:** The facts, statements and findings contained in the preamble to this Resolution are found to be true and correct, and are hereby adopted as part of this Resolution.

**SECTION TWO:** The President and Board of Trustees accept the Watermain Improvements and the Village President and Village Clerk or designees are authorized and directed to accept the Bill of Sale and to execute the Watermain Easement Agreement, subject to final review as to form by the Village Attorney. The Village Attorney is then authorized to provide for the recording of the Watermain Easement Agreement with the Recorder of Deeds of Lake County, Illinois, on behalf of the Village of Riverwoods.

**SECTION THREE:** The Finance Director is authorized to return to Thorntons the completion bond in the amount of \$100,000 given in connection with the Project.

**SECTION FOUR:** This Resolution shall be in full force and effect from and after its approval and passage as provided by law.

AYES:

NAYS:

ABSENT:

PASSED & APPROVED this 17<sup>th</sup> day of September, 2023.

---

Kristine L. Ford, Village President

Attest:

---

Vivian Hofeld, Deputy Clerk

EXHIBIT A

WATERMAIN EASEMENT AGREEMENT

This instrument was prepared by:  
and after recording return to:

Bruce K. Huvar  
Village Attorney  
Village of Riverwoods  
300 Portwine Road  
Riverwoods, IL 60015

Address: 1055 Milwaukee Avenue  
Riverwoods, IL 60015

PIN: 15-35-105-002

### **Watermain Easement Agreement**

This Watermain Easement Agreement (“**Agreement**”) is made this \_\_\_\_ day of September, 2023 (“**Effective Date**”) by and between Estia Holding Corp., an Illinois corporation, 3415 W. Diversey Avenue, Chicago, Illinois 60647 (the “**Grantor**”) and the Village of Riverwoods, an Illinois municipal corporation, 300 Portwine Road, Riverwoods, Illinois 60015, (the “**Grantee**”), and together with the Grantor, (the “**Parties**”). The following recitals form the basis for this Agreement and are made a material part hereof:

### **RECITALS**

WHEREAS, Grantor is the owner in fee simple of a tract of land commonly known as 1055 N. Milwaukee Avenue, Village of Riverwoods, Lake County, Illinois, which land is more particularly described in Exhibit “A” attached hereto and incorporated herein (hereinafter referred to as “**Grantor’s Property**”);

WHEREAS, Grantor has leased the Grantor’s Property to Thorntons LLC (“**Thorntons**”) for the development and operation of a convenience store and fuel station (the “**Thorntons Development**”) pursuant to that certain Ground Lease Agreement between Grantor as lessor and Thorntons as lessee dated as of March 25, 2021, as amended (the “**Thorntons Lease**”);

WHEREAS, in connection with the construction of the Thorntons’ Development and its connection to Grantee’s municipal water system, Thorntons, as part of its construction of its leasehold improvements, extended a public watermain (“**Watermain**”) and installed related improvements across and under a portion of Grantor’s Parcel (such portion as described in Exhibit B attached hereto and made a part hereof and herein referred to as the “**Easement Premises**”); and

WHEREAS, this Agreement is necessary to permit the Grantee the right to enter onto the Grantor’s Property for the purposes of constructing, reconstructing, operating, inspecting, maintaining, repairing and replacing, at Grantee’s sole cost and expense, the Watermain together with all necessary manholes, water valves and other equipment (collectively, the “**Watermain Improvements**”) as may be necessary for the supply and operation of the Grantee’s water system; and

WHEREAS, Grantee desires an easement to operate, maintain, repair, reconstruct and replace the Watermain Improvements following Grantor’s initial installation thereof and to obtain a right of way across

Grantor's Property to allow Grantee and/or its employees, agents and contractors to perform such operation, maintenance, repair, reconstruction and replacement of the Watermain Improvements as further described herein.

NOW THEREFORE, intending to be legally bound, the Parties agree as follows

### **AGREEMENT**

1. **Grant of Watermain Easement and Right of Way.** For and in consideration of One Dollar (\$1.00) and other valuable consideration, the receipt and sufficiency of which are hereby acknowledged, and in consideration of the mutual covenants and agreements hereinafter set forth, the Grantor, its successors and assigns, does hereby grant and convey to Grantee, its successors, assigns, a perpetual exclusive right to operate, maintain, repair and replace the Watermain Improvements installed upon that portion of the Grantor's Property identified as the "Watermain Easement Area" on Exhibit "B" (the "**Easement**" or "**Easement Area**") together with a right of way over, across and upon Grantor's Property to access the Easement Area for the foregoing purposes.

2. **Term.** Each covenant and undertaking in this Agreement, including with limitation the Easement granted herein, shall run with the Grantor Property and shall be binding upon the owner thereof and its successors-in-title; until Grantee has provided notice, in writing, of the abandonment of the Easement and Grantee has removed the Watermain Improvements from the Grantor's Property which removal shall be completed by Grantee within thirty (30) days following Grantor's receipt of said notice, upon which date this Agreement shall automatically terminate and be of no further force and effect without the requirement that an instrument effecting such termination be recorded in the official records of Lake County, Illinois. Notwithstanding the foregoing, upon the termination of this Agreement as provided above, Grantor shall have the right, but not the obligation, to record an instrument terminating this Agreement in the official records and Grantee hereby covenants and agrees to execute any such instrument to effect such termination.

3. **Use, Maintenance and Construction upon the Easement.**

3.1. Costs/Lien-Free Construction. Grantee shall bear and promptly pay without the imposition of any lien or charge on or against all or any portion of the Easement and/or the Grantor's Property, all costs and expenses of construction and maintenance of the Watermain Improvements and, the exercise of any easement rights granted under this Agreement. Grantee shall be solely responsible for the payment of any lien or charge and, the Grantor's attorneys' fees and costs in the event a lien and/or charge is filed against the Easement and/or the Grantor's Property in conjunction with the Grantee's use of the Easement Area.

3.2. Maintenance. Grantee shall be solely responsible for the maintenance of the Watermain Improvements within the Easement and agrees to bear all costs and liabilities related to the same, including, but not limited to, all costs associated with: operation, maintenance, upkeep, construction, removal, relocation, testing and/or remediation of the Watermain Improvements, with no contribution from the Grantor or Thorntons. Grantee shall perform all necessary maintenance so as to keep the Watermain Improvements at all times in safe and good order and repair, at Grantee's sole cost and expense. Aesthetic maintenance (including but not limited to the mowing of lawns, grasses and the trimming of bushes and shrubs) shall not be performed by Grantee.

3.3. Restoration. After completion of any construction activities by the Village pursuant to this Agreement, Grantee shall promptly repair and restore the surface of all areas of the



Grantor's Property disturbed by the Grantee to as near as reasonably possible the condition that existed prior to Grantee's activity within the Easement, such work to be completed at the sole expense of Grantee, and without contribution from the Grantor or Thorntons.

4. **Indemnification.** Grantee shall indemnify, defend, and hold Grantor, Thorntons and their respective successors and assigns, transferees, employees, agents, lessees, contractors, subcontractors, as well as trustees, beneficiaries, relatives, partners, officers, directors and related or affiliated entities harmless from any and all liability, liens, demands, judgments, suits, attorneys' fees, costs and claims of any kind or character arising out of, in connection with, or relating to Grantee's operations under the terms of this Agreement, including, but not limited to, the construction, installation, maintenance, replacement, repair or removal of the Watermain Improvements on the Grantor's Property, claims for injury to or death of any persons, damage, loss or destruction of any property, real or personal, any breach of this Agreement by the indemnifying party. Grantee further covenants and agrees to defend any suits brought against Grantor on any claims, and to pay any judgment against Grantor resulting from any suit or suits arising from Grantee's operations under the terms of this Agreement. Grantor and/or Thorntons, if such party so elects, shall have the right to participate, at its sole expense, in its defense in any suit or suits in which it may be a party, without relieving Grantee of the obligation to defend Grantor and/or Thorntons, as applicable. It is the intention of Grantee, Grantor and Thorntons that Grantee shall not be liable to Grantor or Thorntons in respect of (and the foregoing indemnity shall not cover) any claim to the extent the same resulted from the acts or omissions of the Grantor and/or Thorntons as applicable. This provision shall survive the termination of the Agreement.

5. **Insurance.** Prior to Grantee's entry upon Grantor's Property and the commencement of any work within the Easement Area, Grantee shall cause its contractor(s) to provide to Grantor, a certificate of insurance evidencing that the Village and/or its contractors are maintaining commercial general liability coverage on an occurrence basis with a minimum single limit of One Million Dollars (\$1,000,000.00) for bodily injury, including death resulting therefrom, personal injury, property damage, advertising injury and contractual liability coverage recognizing this Agreement, products and/or completed operations liability, and that such insurance is in full force and effect. Such certificate shall also confirm that the Grantor, Thorntons and their respective lenders have been named as an additional insured under such policy. The foregoing insurance required to be carried by the Village shall be with insurers qualified to do business in the state where the Grantor's Property is located and which have an AM Best rating of "A-XV" or better, or the equivalent thereof (or be in the nature of trusts or agencies insuring Illinois public entities comparable to the Illinois Counties Risk Management Trust). The Village's insurance policies shall provide a minimum of thirty (30) days written notice by the insurance company to the Grantor, Thorntons and their respective lenders prior to cancellation, termination, non-renewal, or any change in such insurance. Any errors, omissions or misrepresentations by the Village that may invalidate coverage to Grantor or Thorntons shall not prejudice such parties' rights under the aforementioned insurance required of the Village. Notwithstanding any other provision of this Agreement to the contrary, the obligations of the Village under this Section 5 shall survive the expiration or earlier termination of the Term of this Agreement.

6. **Title.** Grantor represents and warrants that it has good title to the Easement Area.

7. **Successors and Assigns.** The respective rights and duties herein of Grantor and Grantee shall inure to the benefit of, and shall be binding upon, the respective successors, assigns, heirs, personal representatives, lessees, licensees and/or tenants of Grantor and Grantee. Grantor and Grantee, as used herein, shall be deemed to be plural, when required to be so. It is mutually agreed that this Agreement contains and expresses all of the agreements and understandings of the Parties in regard to the subject matter thereof, and no implied covenant, agreement or obligation shall be read into this Agreement or imposed upon the parties or either of them.

8. **Notice.** All notices, demands, deliveries and communications under this Agreement shall be delivered or sent by: (i) first class or certified mail, postage prepaid, return receipt requested or (ii) nationally recognized overnight carrier to the parties first designated above or to such other address as either party may designate in writing in accordance with this section. Notices shall be deemed given three (3) business days after being mailed or one (1) business day after delivery to the overnight carrier. In addition, during the period of construction and/or installation of the Watermain Improvements and at all other times during the term of the Thorntons Lease, as the same may be extended and/or renewed, the parties hereto agree to send a copy of all notices sent pursuant to this Agreement to Thorntons LLC at the following address: Thorntons LLC, 2600 James Thornton Way, Louisville, Kentucky 40205, Attention: Chief Legal Officer and General Counsel – Legal Notice Enclosed.

9. **Third Parties.** Except as otherwise expressly provided herein, the Parties do not intend to confer any benefit hereunder on any person, firm or corporation other than parties hereto. Nothing contained in this Agreement shall be construed as creating any rights in the general public or as dedicating for public use any portion of the Grantor's Property.

10. **Entire Agreement.** This Agreement constitutes the entire agreement between Parties and supersedes all prior verbal agreements, representations or understandings pertaining to the subject matter of this Agreement and may only be modified by a written agreement signed by all parties.

11. **Waiver; Time of the Essence.** No waiver of any right hereunder shall be binding upon any party to this Agreement, unless such waiver is in writing and signed by all parties against whom enforcement thereof is sought. No failure of any party hereto to exercise any power or right granted hereunder or to insist upon strict compliance with any obligation specified herein, and no custom or practice at variance with the terms herewith, shall constitute a waiver of said right or power, or of the right of such party to demand exact compliance with the terms hereof. Time is of the essence of this Agreement.

12. **Modifications.** The Parties expressly reserve the right to modify or terminate the provisions of this Agreement in their sole discretion; provided, however, this Agreement may only be so modified, amended, changed, supplemented, or terminated by a written document entered into and executed by Grantor and Grantee, and by Thorntons (or its successor) at all times during the term of the Thorntons Lease as the same may be extended or renewed (such entity being an intended third party beneficiary of the rights and obligations of Grantor contained herein), including their respective successors and assigns, and recorded in the official records of the Office of the Recorder of Deeds for Lake County, Illinois.

13. **Severability.** Each provision of this Agreement and the application thereof to Grantor's Property is hereby declared to be independent of and severable from the remainder of this Agreement. If any provision contained herein shall be held to be invalid or to be unenforceable or not to run with the land, such holding shall not affect the validity or enforceability of the remainder of this Agreement. In the event the validity or enforceability of any provision of this Agreement is held to be dependent upon the existence of a specific legal description, the parties agree to promptly cause such legal description to be prepared.

14. **Governing Law.** The laws of the State of Illinois in which the lands are located shall govern the interpretation, validity, performance and enforcement of this Agreement. Any lawsuit under this Agreement will be commenced and exclusively conducted in its entirety in the 19<sup>th</sup> Judicial Circuit Court located in Lake County, Illinois. The prevailing Party as determined by the court shall also be entitled to recover its reasonable attorney fees, expenses and costs.

15. **Counterparts.** This Agreement may be executed in one or more counterparts, each of which shall be deemed original, and all of which together shall constitute one and the same instrument. If,

for any reason, any party named herein fails to execute this Agreement, it shall, nevertheless, be binding upon the signing parties.

16. **No Personal Liability.** No recourse or liability of any kind shall be had for payment of any claim based upon any representation, obligation or covenant in this Agreement against any past, present or future member, shareholder, officer, employee or agent of Grantor or Thorntons, or any past, present or future village president, trustee or other officer, employee or agent of the Village, and all such liability of any of the foregoing is hereby expressly waived and released as a condition of execution of this Agreement.

[Remainder of Page Left Intentionally Blank. Signatures to Follow.]

IN WITNESS WHEREOF, Grantor hereby acknowledges that it understands and agrees to all the contents, terms, conditions, restrictions, and effects of this instrument and grants this Agreement by executing this document on the \_\_\_ day of September, 2023.

**GRANTOR:**

ESTIA HOLDING CORP.,  
an Illinois corporation

By:

By: \_\_\_\_\_  
John Mourikes, President

STATE OF \_\_\_\_\_ )  
 ) SS  
COUNTY OF \_\_\_\_\_ )

I, the undersigned, a Notary Public in and for the County and State aforesaid, DO HEREBY CERTIFY, that the above named John Mourikes, President of Estia Holding Corp., an Illinois corporation, the Grantor under the foregoing instrument, personally known or identified to me to be the same person whose name is subscribed to the foregoing instrument appeared before me this day in person and acknowledged that he signed and delivered the said instrument as his free and voluntary act, and the free and voluntary act of such corporation, and pursuant to proper authority granted therefor, for the uses and purposes therein set forth.

GIVEN under my hand and notarial seal this \_\_\_\_ day of September, 2023.

\_\_\_\_\_  
Notary Public

Commission Expires: \_\_\_\_\_



**EXHIBIT "A"**

**LEGAL DESCRIPTION OF THE GRANTOR'S PROPERTY**

Parcel 1:

Lot 1 in Riverwoods Retail Development, being a subdivision of part of the North half of Section 35, Township 43 North, Range 11 East of the Third Principal Meridian, according to the plat thereof recorded December 5, 2007 as Document 6277862 in Lake County, Illinois.

PIN: 15-35-105-002

Common Address: 1055 Milwaukee Avenue, Riverwoods, Illinois 60015

**EXHIBIT "B"**

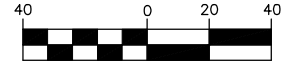
**GENERAL DEPICTION OF THE EASEMENT**

# EASEMENT EXHIBIT OF WATERMAIN EASEMENT

OF PART OF LOT 1 IN RIVERWOODS RETAIL DEVELOPMENT, BEING A  
SUBDIVISION OF PART OF THE NORTH HALF OF SECTION 35, TOWNSHIP 43  
NORTH, RANGE 11 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO  
THE PLAT THEREOF RECORDED DECEMBER 5, 2007, IN LAKE COUNTY, ILLINOIS.

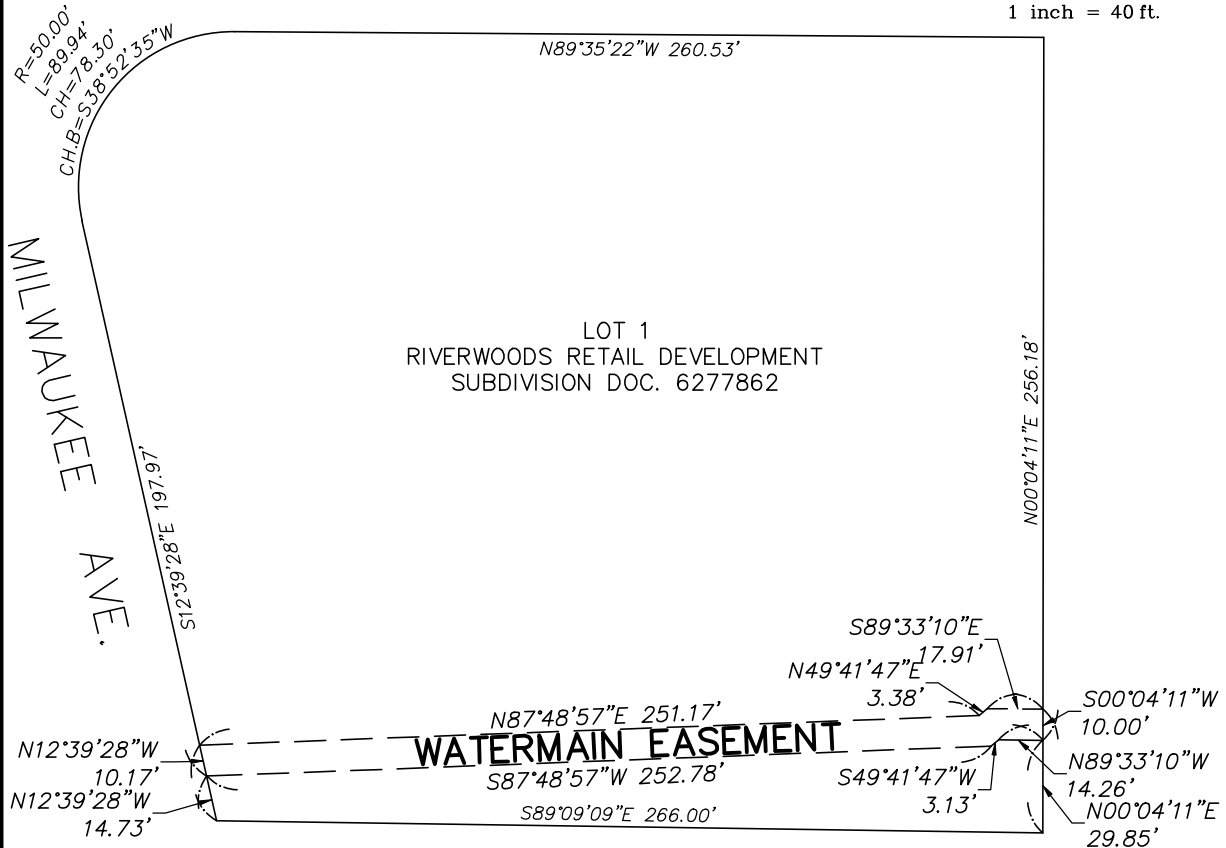


GRAPHIC SCALE



( IN FEET )  
1 inch = 40 ft.

DEERFIELD ROAD



**GHA GEWALT HAMILTON ASSOCIATES, INC.**

625 Forest Edge Drive ■ Vernon Hills, IL 60061  
Tel.: 847.478.9700 ■ Fax.: 847.478.9701

FILE: 9700.002-ESMT.dwg	
DRAWN BY: EAH	GHA PROJECT #
DATE: 08-22-23	9770.811
CHECKED BY: MMH	SCALE: 1"=40'





EXHIBIT B  
BILL OF SALE

**BILL OF SALE**

**THORNTONS LLC**, a Delaware limited liability company ("Owner"), in consideration of Ten and 00/100 Dollars (\$10.00) and other good and valuable consideration, the receipt and sufficiency whereof are hereby acknowledged, does hereby transfer and convey to the **VILLAGE OF RIVERWOODS**, an Illinois municipal corporation located in Lake County, Illinois (the "Village"), the following described personal property (collectively, the "Watermain Facilities ") located on that certain parcel of real estate situated in the Village of Riverwoods and commonly known as 1055 Milwaukee Avenue (the "Property"):

Approximately 240 lineal feet of eight (8) inch ductile iron pipe watermain extending from the property located at 3725 Deerfield Road, Riverwoods, Illinois to the right-of-way of Milwaukee Avenue, to provide water service to the Property and other properties served by the Village, including three (3) new valve vaults and two (2) fire hydrants, as described and shown on the "Utility Plan", last revised July 20, 2022, included with the final as-built engineering plans for "Thorntons at Riverwoods" prepared by RTM Engineering Consultants and on file with the Village.

Owner hereby represents and warrants to the Village that Owner is the owner of the Watermain Improvements, that the Watermain Improvements are free and clear of all liens and that Owner has full right, power and authority to convey the Watermain Improvements to the Village and to make this Bill of Sale. By acceptance of this Bill of Sale, the Village confirms the Watermain Improvements as having been installed in accordance with applicable codes, ordinances and regulations of the Village and authorizes the return of improvement bond posted on behalf of Owner.

**IN WITNESS WHEREOF**, Owner has signed and delivered this Bill of Sale as of the \_\_\_\_ day of September, 2023.

**THORNTONS LLC,**  
a Delaware limited liability company

By: \_\_\_\_\_  
Name: Daniel R. Fiden  
Title: Senior Manager of Network Planning  
and Real Estate

STATE OF ILLINOIS     )  
  ) SS.  
COUNTY OF COOK     )

I, \_\_\_\_\_, a Notary Public in and for the State aforesaid, do hereby certify that Daniel R. Fiden, Senior Manager of Network Planning and Real Estate of THORNTONS LLC, a Delaware limited liability company, personally known to me to be the same person whose name is subscribed to the foregoing instrument as such officer, acknowledged that he signed and delivered such instrument as his own free and voluntary act and as the free and voluntary act of said company, for the uses and purposes set forth therein.

GIVEN under my hand and notarial seal this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Notary Public

ESTIA HOLDING CORP., an Illinois corporation with a registered agent address of 3415 W. Diversey Avenue, Chicago, Illinois 60647, hereby joins in this bill of sale for the sole purpose of conveying to the Village of Riverwoods any reversionary interest it may have in the property conveyed hereby as the fee owner and ground lessor of Real Property under that certain Ground Lease Agreement with the Owner as ground lessee dated March 25, 2021.

ESTIA HOLDING CORP.  
an Illinois corporation

By: \_\_\_\_\_  
Name: John Mourikes  
Title: President

STATE OF ILLINOIS        )  
  )  
COUNTY OF COOK        )

BEFORE ME, the undersigned authority, this day personally appeared of John Mourikes, President of Estia Holding Corp, an Illinois corporation, well known to me to be the individual who acknowledged that he executed the foregoing document for the uses and purposes described herein.

WITNESS my hand and official seal this \_\_\_\_ day of \_\_\_\_\_, 2023.

Notary Public, State of

\_\_\_\_\_

Printed Name

\_\_\_\_\_

My Commission Expires:\_\_\_\_\_.