



---

**041823**  
**BOT FINAL**  
**PACKET**

---





## **BOARD OF TRUSTEES**

Final Agenda

300 PORTWINE ROAD RIVERWOODS, IL

April 18, 2023 -7:30 P.M

[riverwoods.gov/streamBOT](http://riverwoods.gov/streamBOT)

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF MINUTES
  - a. April 11, 2023
5. TREASURER AND FINANCE REPORT
  - a. Approval of Bills
6. DIRECTOR OF COMMUNITY SERVICES REPORT
7. CONSULTANTS' REPORTS
  - a. ATTORNEY'S REPORT
  - b. ENGINEER'S REPORT
    - i. Status Leak Detection project
  - c. ECOLOGIST REPORT
    - i. Open Lands Discussion
8. PLAN COMMISSION REPORT
9. ZONING BOARD OF APPEALS REPORT
10. POLICE REPORT
11. FIRE DISTRICT REPORT
12. INFORMATION ITEMS & COMMENTS FROM THE PRESIDENT
  - a. Reminder to Complete the Statement of Economic Interest
  - b. RRA Wine and Cheese Event April 26
13. VISITORS WISHING TO ADDRESS THE BOARD
14. NEW BUSINESS
  - a. Approval of Road Program
  - b. Approval of Valve Replacement (Chicory)
15. OLD BUSINESS
16. EXECUTIVE SESSION
  - a. Litigation, Acquisition, Property, and Personnel
17. ESTABLISH TIME AND DATE FOR NEXT MEETING
  - a. May 2 , 2023 - 7:30 PM
18. 18. ADJOURNMENT

# MINUTES

Village of Riverwoods  
Board of Trustees Meeting  
April 11, 2023  
Draft

Present:

Kris Ford, Mayor  
Michael Clayton  
Andrew Eastmond  
Michael Haber  
Henry Hollander  
Rick Jamerson

Absent:

Liliya Dikin

Also Present:

Bruce Dayno, Police Chief  
Bruce Huvad, Village Attorney  
Russ Kraly, Director of Community Services  
Carissa Smith, Village Engineer  
Katie Bowne, Deputy Village Clerk

The meeting was called to order at 7:30 pm

Document Approval

Trustee Jamerson moved to approve the minutes of the March 21, 2023 Public Hearing on the Appropriation Ordinance. Trustee Haber seconded the motion. The motion passed unanimously on a voice vote with Trustee Jamerson abstaining.

Trustee Eastmond moved to approve the minutes of the March 21, 2023 Board of Trustees meeting. Trustee Haber seconded the motion. The motion passed unanimously on a voice vote with Trustee Jamerson abstaining.

Treasurer and Finance Committee Report

Approval of Bills

Trustee Jamerson moved to approve the bills. Trustee Haber seconded the motion. The motion passed by the following vote:

AYES: Clayton, Eastmond, Haber, Hollander, Jamerson (5)

NAYS: None (0)

### Director of Community Services Report

Mr. Kraly inspected the house on the corner of Deerfield and Chicory. The house is red-tagged and the owner now has 30 days to clean up the property.

Mr. Kraly reported the Village has received several realtor phone inquiries regarding water hookup. Municipal water or the ability to easily connect to municipal water is a desirable feature to potential homebuyers.

Trustee Eastmond asked about the house on the corner of Portwine and Sherry. Mr. Kraly explained the contractor ran out of money but the plan is to fix the property.

### Attorney's Report

Mr. Huvad and Mayor Ford will meet with the president of Northside Community Bank. The bank was acquired but the closing has not occurred yet for regulatory reasons. Mr. Huvad noted Northside is the largest single tenant in Colonial Court.

### Engineer's Report

Karolina Cho from Gewalt Hamilton made a presentation on Municipal Separate Storm Sewer Systems (MS4).

Ms. Smith reported the Deerfield Road water main extension work will continue on April 17, 2023. There was one bidder for the 2023 road improvement program. The low bidder, Chicagoland Paving, came in about ten percent higher than the 2022 road program bids. The Riverwoods Road pathway will go out to bid next week.

### Plan Commission Report

Ch. Breitkopf reported the Plan Commission will meet on April 20, 2023 to discuss the Lexington development on the Federal Life property.

### ZBA Report

The ZBA has not met.

### Police Report

The police activity is attached to the end of the minutes.

## Information Items from the President

### Events Update

Deputy Clerk Bowne reported on the spring and early summer events. On April 26 from 7-9 pm, there will be a wine and cheese social sponsored by the RRA and co-sponsored by the Village. The RPC Plant Sale will take place on May 13 from 10:30 am –1:30 pm. May 13 is also Village Clean-Up Day and there will be a resident barbecue with music provided by North Shore Line. Residents may obtain complimentary garbage bags and reflective vests at Village Hall for use on Clean-Up Day. A Car Show will take place at the Flatwoods Heritage Center parking lot on June 3 from 11 am to 1 pm. The indoor Community Garage Sale will take place on June 24 from 9-3 pm at Village Hall.

Mayor Ford received an email from Al Dorfman about a newly created Vernon Township mental health board. The board is focused on improving mental health and disability services throughout Vernon Township.

### Live Streaming Services and Information on Board Room Acoustic Proposal

Mayor Ford explained the Village continues to work on live streaming capabilities. The Village recently hired a Stevenson High School student to monitor technology during the meetings. An acoustic improvement proposal was received from ABT for \$26,600.

### New Business

- a. Approval of an Ordinance 23-04-04 Authorizing the Sale of Surplus Personal Property Owned by the Village of Riverwoods (Waive First Reading, Second Reading and Approval)

Trustee Jamerson moved to waive the First Reading of the Ordinance. Trustee Haber seconded the motion. The motion passed unanimously on a voice vote.

Trustee Jamerson moved for Second Reading and adoption of the Ordinance. Trustee Haber seconded the motion. Trustee Hollander suggested giving Village residents the option to purchase surplus property before going out to bid. Mr. Huvard explained the Village is trying to sell the property through a competitive process. If the process is opened up to residents, there may only be one bidder. The motion passed by the following vote:

AYES: Clayton, Eastmond, Haber, Hollander, Jamerson (5)

NAYS: None (0)

- b. Approval of Ordinance 23-04-05 amending Ordinance No. 21-09-19 to revise the amount to be levied to pay interest and principal on \$342,000 Special Service Area No. 35 Special Tax Bonds (Waive First Reading, Second Reading and Approval)

Trustee Haber moved to waive the First Reading of the Ordinance. Trustee Jamerson seconded the motion. The motion passed unanimously on a voice vote.

Trustee Haber moved for Second Reading and adoption of the Ordinance. Trustee Jamerson seconded the motion. Mr. Huvard explained the Village sometimes has unspent bond proceeds due to contingencies. This will correct the levy going forward. The motion passed by the following vote:

AYES: Clayton, Eastmond, Haber, Hollander, Jamerson (5)

NAYS: None (0)

- c. Approval of Recruitment Services under a Current Agreement with WRB Management Services, LLC

Mayor Ford explained the Compensation and Benefits Committee met to discuss staffing priorities and determined both a Finance Director and Director of Community Services should be recruited concurrently.

Management Consultant Bill Balling explained the Finance Director and Director of Community Services will be full-time positions. As there will be two concurrent recruitments, Mr. Balling will bring in an associate consultant for assistance. He believes this will be a 4-6-month process.

Trustee Clayton moved to approve recruitment services under the current agreement with WRB Management Services LLC. Trustee Jamerson seconded the motion. The motion passed by the following vote:

AYES: Clayton, Eastmond, Haber, Hollander, Jamerson (5)

NAYS: None (0)

- d. Approval of Resolution 23-04-01 Naming the Sheila Hollander Memorial Community Garden

Mayor Ford read the Resolution dedicating the community garden as the Sheila Hollander Memorial Community Garden.

Trustee Clayton moved to adopt the Resolution. Trustee Eastmond seconded the motion. The motion passed unanimously on a voice vote.

### Old Business

There was no Old Business.

### Visitors wishing to address the Board

Mayor Ford read a letter from Barbara Raff, Thorngate HOA president, about allowing the Thorngate common areas to be eligible for participation in the Village's cost share programs. Ms. Raff's letter is attached to the minutes.

### Standing Committee Reports

Building and Stormwater – Trustee Jamerson reported the building report is in the packet.

Woodlands and Ecology – Trustee Eastmond discussed allowing HOA participation in the Cost Share Programs.

Land Use and Roads – Trustee Hollander noted the electronic newsletter had an excellent article on what to expect during the widening of Deerfield Road project.

Trustee Hollander reminded residents with wells that the water is not fluorinated and they may wish to inform their dentists.

Finance and Economic Development – Trustee Clayton reported the audit field work has been completed. The finance department is also analyzing the impact of the June 2023 Village of Northbrook water rate increase.

### Adjournment

There being no further business to discuss, Trustee Jamerson moved to adjourn the meeting. Trustee Clayton seconded the motion. The motion passed unanimously on a voice vote.

The meeting was adjourned at 8:27 pm

The next regular meeting of the Board of Trustees will take place on April 18, 2023 at 7:30 pm.

Respectfully submitted,

Katie Bowne  
Deputy Village Clerk

Transcribed by:  
Jeri Cotton



April 10, 2023

Dear Mayor Ford and Village of Riverwoods Trustees,

Thank you for considering the request from the Board of the Thorngate Owners Association to include our Association in the Riverwoods Ecological Cost-Sharing Program. Since our monthly Board meeting coincides with the Village Trustees' meeting, none of us will be able to attend your meeting and explain our position, but we hope this email will serve that purpose.

The Thorngate community includes 305 houses as well as acres of common land. All are subject to the same ecological challenges as the rest of Riverwoods, particularly in regard to invasive species such as buckthorn.

Individual residents can and do remove buckthorn with the approval and help of the Village. While care of the common areas is the responsibility of the Owners Association, the cost of buckthorn remediation in these areas is borne by the homeowners as part of their monthly assessment. The Board believes that for this reason, the expense of invasive species removal in the common areas should qualify for the Village's cost-sharing program.

I would be glad to discuss this further with the appropriate Village personnel.

Thank you once again for your consideration.

Barbara Raff  
President,  
Thorngate Owners Association

MINUTES



# Riverwoods Police Incident Analysis Report

## Summary by Incident Type

4/11/2023

Activity Through April 6th of Each Year

Incident Type	2023 YTD	This Time 2022 YTD
46 (7503) (Mortorist Assist)	23	29
50 PD (7572) (Crash Property Damage)	17	25
50 PI (7571) (Crash Personal Injury)	7	4
50 Priv Prop (7573) (Crash Private Property)	3	1
911 Hang up (7911)	1	4
Ambulance (7021)	94	62
Animal Problem (7245)	11	19
AOA (7001)	46	63
Armed Robbery (0310)	-	-
Assault (0500)	-	-
Attempt Suicide (7221)	-	-
Battery - Simple (0460)	1	-
Battery (0400)	1	-
Burg - From Motor Veh (0760)	-	-
Burglar Alarm (7082)	84	47
Burglary - Residential (0625)	3	2
Burglary (0600)	1	1
Cell 911 (7912)	-	1
Child Seat Inspect (7042)	1	1
Construction Comp (7078)	1	-
Controlled Substance (2000)	-	-
Credit Card Fraud (1150)	1	1
Crim Damage to Prop (1310)	2	-
Crim Sexual Assault (1563)	-	-
Crim Trespass to Land (1330)	1	-
Crim Trespass to Veh (1360)	-	-
Death Investigation (7231)	1	1
Deceptive Practice (1110)	-	2
Domestic Battery (0486)	-	-
Domestic Trouble (7136)	9	8
DUI (2410)	13	10
Fingerprinting (7039)	6	-
Fire Alarm (0733)	10	11
Fire Call (7024)	14	7
Fireworks Complaints (3001)	-	-
Forgery (1120)	-	-
Found Animal (7246)	-	3
Found Prop. (7156)	1	-
Harassment by Telephone (2825)	-	-
Hold Up Alarm (7083)	8	3
Identity Theft (7198)	1	6
Lock out - Vehicle (7051)	1	2
Lost / Mislaid Prop (7144)	2	2
Missing Person (7178)	1	2
Noise Comp (7078)	5	3
Notification (7049)	7	2
Other Comp (7079)	17	15
Other Investigation (7199)	7	8

Incident Type	2023 YTD	This Time 2022 YTD
Other Trouble (7139)	1	-
Parking Complaint (7522)	1	3
Premise Exam (7041)	522	505
Public Service (7040)	13	11
Roadway Debris (7250)	10	3
Solicitor (7063)	3	1
Suicide (7211)	-	-
Suspicious Auto (7123)	19	17
Suspicious Person (7123)	8	7
Telephone Threat (2820)	-	-
Theft from Motor Veh (0710)	-	2
Theft of Motor Veh (0910)	1	-
Theft Over \$500 (0815)	2	-
Theft Under \$500 (0825)	-	1
Traffic Complaint (7521)	12	14
Turned in Weapon/Ammo (7160)	1	1
Village Ord. Violation (7500)	4	3
Well Being Check (7045)	13	9
<b>Total:</b>	<b>1011</b>	<b>322</b>
Crime Prevention Notices	174	151
Case Reports	49	49
Traffic Stops	44	378
Number of Citations issued	78	140
Number of Persons Issued Citations	110	54

31 houses are currently on the Vacation Watch list and are checked regularly.

# BILLS



VILLAGE OF  
**RIVERWOODS**  
 ESTD 1959

April 14, 2023

TO: Kris Ford, Mayor  
 Village Trustees  
 Village Attorney Bruce Huvad

FROM: Moses Diaz

RE: Council Report for April 18, 2023

Attached are the Invoices for approval at the April 18, 2023 BOT Meeting:

Fund Number	Fund Name	Total	Comments
001	General Fund	39,058.97	
104	MFT	0.00	
119	SSA19	0.00	
122	SSA 22	0.00	
126	SSA 26	0.00	
128	SSA 28	0.00	
129	SSA 29	118.50	
130	SSA 30	0.00	
424	SSA24 DSF	0.00	
430	SSA30 DSF	0.00	
501	Water Fund	83,042.94	
502	Sewer Fund	26,361.48	
503	TIF #1	362,282.50	
504	TIF #2	202.00	
505	Capital Projects Fund	4,375.00	
701	Escrow Fund	0.00	
<b>Total to be approved</b>		<b>515,441.39</b>	

**INVOICE REGISTER FOR VILLAGE OF RIVERWOODS**

POST DATES 12/31/2022 - 04/14/2023

POSTED AND UNPOSTED  
OPEN

**Invoice Number**

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
<b>Vendor 0704 - AJ OLESON CONSTRUCTION</b>							
230404AJOLESON 00014603	AJ OLESON CONSTRUCTION WATER MAIN BREAK - 1904 ROSE TERRACE 501-000-50360	04/04/2023 MDIAZ		7,490.00	7,490.00	Open	N 04/13/2023
				7,490.00			
Total Vendor 0704 - AJ OLESON CONSTRUCTION				<u>7,490.00</u>	<u>7,490.00</u>		
<b>Vendor 0007 - AMERICAN TAXI DISPATCH, INC.</b>							
205334N 00014565	AMERICAN TAXI DISPATCH, INC. 4 SENIOR/DISABLED TAXI VOUCHERS 001-101-50600	04/05/2023 MDIAZ		22.00	22.00	Open	N 04/11/2023
				22.00			
Total Vendor 0007 - AMERICAN TAXI DISPATCH, INC.				<u>22.00</u>	<u>22.00</u>		
<b>Vendor 0755 - BEHM ENTERPRISES, INC.</b>							
2837 00014604	BEHM ENTERPRISES, INC. WATER MAIN REPAIR - 300 PORTWINE ROAD 501-000-50125	04/01/2023 MDIAZ		5,500.00	5,500.00	Open	N 04/13/2023
				5,500.00			
Total Vendor 0755 - BEHM ENTERPRISES, INC.				<u>5,500.00</u>	<u>5,500.00</u>		
<b>Vendor 0020 - CANON SOLUTIONS AMERICA INC</b>							
6003801730 00014574	CANON SOLUTIONS AMERICA INC COPIER MAINTENANCE 001-101-60511	03/31/2023 MDIAZ		15.19	15.19	Open	N 04/12/2023
				15.19			
6003792082 00014575	CANON SOLUTIONS AMERICA INC COPIER MAINTENANCE 001-101-60511	03/31/2023 MDIAZ		240.80	240.80	Open	N 04/12/2023
				240.80			
609299 00014576	CANON SOLUTIONS AMERICA INC COPIER MAINTENANCE 001-110-60511	04/01/2023 MDIAZ		177.47	177.47	Open	N 04/12/2023
				177.47			
Total Vendor 0020 - CANON SOLUTIONS AMERICA INC				<u>433.46</u>	<u>433.46</u>		

**INVOICE REGISTER FOR VILLAGE OF RIVERWOODS**

POST DATES 12/31/2022 - 04/14/2023

POSTED AND UNPOSTED  
OPEN

**Invoice Number**

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
<b>Vendor 0020 - CANON SOLUTIONS AMERICA INC</b>							
<b>Vendor 0026 - CHASE BANK</b>							
230403	CHASECC						
00014563	CHASE BANK	04/03/2023		3,860.21	3,860.21	Open	N
	CREDIT CARD CHARGES	MDIAZ					04/11/2023
	001-101-50551	BOT & VILLAGE MEETING EXPENSE		554.47			
	001-101-90900	MISC.EXPENSE		159.27			
	001-110-50510	POSTAGE EXPENSE		67.99			
	001-101-60543	SOFTWARE - MAINTENANCE		120.00			
	001-110-50070	POLICE OFFICERS EQUIP.		58.97			
	001-110-90900	MISC.EXPENSE		54.99			
	001-101-60545	INTERNET EXPENSE/CABLE /EMAIL		14.95			
	001-110-60510	OFFICE EXPENSE		110.75			
	001-110-50520	TELEPHONE EXPENSE		0.99			
	001-101-60540	HARDWARE		404.37			
	001-101-50130	GROUNDS - VILLAGE PROPERTY		1,820.00			
	001-101-50510	POSTAGE EXPENSE		10.61			
	001-101-50620	TRAVEL & MEETING EXPENSE		167.12			
	001-101-60541	SOFTWARE		315.73			
Total Vendor 0026 - CHASE BANK				3,860.21	3,860.21		
<b>Vendor 0718 - COMCAST BUSINESS</b>							
230401	COMCASTX1						
00014586	COMCAST BUSINESS	04/01/2023		62.64	62.64	Open	N
	OFF-SITE LIFT STATION - 644 THORNGATE LN	MDIAZ					04/12/2023
	502-000-50520	TELEPHONE EXPENSE		62.64			
230408	COMCASTX1						
00014634	COMCAST BUSINESS	04/08/2023		62.64	62.64	Open	N
	PHONE, OFF-SITE LIFT STATION - 4 TIMBERW	MDIAZ					04/14/2023
	502-000-50710	PHONE, OFF-SITE LIFT STATION - 4 TIMBER		62.64			
Total Vendor 0718 - COMCAST BUSINESS				125.28	125.28		
<b>Vendor 0038 - COMED</b>							
230403	COMEDX613						
00014587	COMED	04/03/2023		28.96	28.96	Open	N
	UTILITY EXPENSE - ELECTRIC	MDIAZ					04/12/2023
	501-000-50710	UTILITY EXPENSE - ELECTRIC		28.96			

**INVOICE REGISTER FOR VILLAGE OF RIVERWOODS**

POST DATES 12/31/2022 - 04/14/2023

POSTED AND UNPOSTED  
OPEN

Invoice Number Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
<b>Vendor 0038 - COMED</b>							
230403COMEDX008 00014588	COMED UTILITY EXPENSE - ELECTRIC 502-000-50710	04/03/2023 MDIAZ		24.26	24.26	Open	N 04/12/2023
		UTILITY EXPENSE - ELECTRIC		24.26			
230403COMEDX711 00014589	COMED UTILITY EXPENSE - ELECTRIC 502-000-50710	04/03/2023 MDIAZ		50.83	50.83	Open	N 04/12/2023
		UTILITY EXPENSE - ELECTRIC		50.83			
230403COMEDX109 00014590	COMED UTILITY EXPENSE - ELECTRIC 502-000-50710	04/03/2023 MDIAZ		67.73	67.73	Open	N 04/12/2023
		UTILITY EXPENSE - ELECTRIC		67.73			
230403COMEDX014 00014591	COMED UTILITY EXPENSE - ELECTRIC 501-000-50710	04/03/2023 MDIAZ		1,492.54	1,492.54	Open	N 04/12/2023
		UTILITY EXPENSE - ELECTRIC		1,492.54			
230403COMEDX714 00014592	COMED UTILITY EXPENSE - ELECTRIC 501-000-50710	04/03/2023 MDIAZ		23.22	23.22	Open	N 04/12/2023
		UTILITY EXPENSE - ELECTRIC		23.22			
230404COMEDX300 00014593	COMED UTILITY EXPENSE - ELECTRIC 502-000-50710	04/04/2023 MDIAZ		352.88	352.88	Open	N 04/12/2023
		UTILITY EXPENSE - ELECTRIC		352.88			
230403COMEDX214 00014594	COMED UTILITY EXPENSE - ELECTRIC 001-104-50720	04/03/2023 MDIAZ		177.92	177.92	Open	N 04/12/2023
		UTILITY EXPENSE - ELECTRIC		177.92			
Total Vendor 0038 - COMED				2,218.34	2,218.34		
<b>Vendor 0049 - ERNIE'S WRECKER SERVICE</b>							
247678 00014597	ERNIE'S WRECKER SERVICE 2015 CHEVROLET TAHOE - BLACK #62 - BRAKE 001-110-50010	04/12/2023 MDIAZ		455.26	455.26	Open	N 04/13/2023
		AUTO - REPAIRS & MAINTENANCE		455.26			
Total Vendor 0049 - ERNIE'S WRECKER SERVICE							



INVOICE REGISTER FOR VILLAGE OF RIVERWOODS

POST DATES 12/31/2022 - 04/14/2023

POSTED AND UNPOSTED

OPEN

Invoice Number

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
-----------	---------------------------------------	----------------------------	----------	----------------	------------	--------	---------------------

Vendor 0049 - ERNIE'S WRECKER SERVICE

	455.26	455.26
--	--------	--------

Vendor 0757 - FLOCK SAFETY

INV-13404 00014578	FLOCK SAFETY FALCON 505-000-90520	04/10/2023 MDIAZ FALCON		4,375.00	4,375.00	Open	N 04/12/2023
-----------------------	---	-------------------------------	--	----------	----------	------	-----------------

Total Vendor 0757 - FLOCK SAFETY

	4,375.00	4,375.00
--	----------	----------

Vendor 0676 - GANZIANO SEWER & WATER

1404 00014585	GANZIANO SEWER & WATER WATERMAIN BREAK AT THORNGATE LANE 501-000-80202	04/03/2023 MDIAZ WATER MAINS		14,441.98	14,441.98	Open	N 04/12/2023
------------------	--	------------------------------------	--	-----------	-----------	------	-----------------

Total Vendor 0676 - GANZIANO SEWER & WATER

	14,441.98	14,441.98
--	-----------	-----------

Vendor 0056 - GARVEY'S OFFICE PRODUCTS

PINV2409156 00014569	GARVEY'S OFFICE PRODUCTS OFFICE SUPPLIES 001-101-60510	04/07/2023 MDIAZ OFFICE SUPPLIES		180.73	180.73	Open	N 04/12/2023
-------------------------	--	--	--	--------	--------	------	-----------------

PINV2410923 00014570	GARVEY'S OFFICE PRODUCTS OFFICE SUPPLIES 001-101-60510	04/12/2023 MDIAZ OFFICE SUPPLIES		297.30	297.30	Open	N 04/12/2023
-------------------------	--	--	--	--------	--------	------	-----------------

PINV2410635 00014571	GARVEY'S OFFICE PRODUCTS OFFICE SUPPLIES 001-101-60510	04/12/2023 MDIAZ OFFICE SUPPLIES		168.60	168.60	Open	N 04/12/2023
-------------------------	--	--	--	--------	--------	------	-----------------

PINV2409805 00014572	GARVEY'S OFFICE PRODUCTS OFFICE SUPPLIES 001-110-60510	04/10/2023 MDIAZ OFFICE SUPPLIES		96.37	96.37	Open	N 04/12/2023
-------------------------	--	--	--	-------	-------	------	-----------------

INVOICE REGISTER FOR VILLAGE OF RIVERWOODS

POST DATES 12/31/2022 - 04/14/2023

POSTED AND UNPOSTED

OPEN

Invoice Number

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
<b>Vendor 0056 - GARVEY'S OFFICE PRODUCTS</b>							
<a href="#">PINV2409162</a> 00014573	GARVEY'S OFFICE PRODUCTS OFFICE SUPPLIES 001-110-60510	04/07/2023 MDIAZ OFFICE SUPPLIES		288.13 288.13	288.13	Open	N 04/12/2023
<a href="#">PINV2411172</a> 00014595	GARVEY'S OFFICE PRODUCTS OFFICE SUPPLIES 001-101-60510	04/13/2023 MDIAZ OFFICE SUPPLIES		23.59 23.59	23.59	Open	N 04/13/2023
Total Vendor 0056 - GARVEY'S OFFICE PRODUCTS				1,054.72	1,054.72		
<b>Vendor 0057 - GEWALT HAMILTON</b>							
<a href="#">9770.002 - 2</a> 00014624	GEWALT HAMILTON GENERAL VILLAGE ENGINEERING 001-101-50320	03/24/2023 MDIAZ GENERAL VILLAGE ENGINEERING		15,156.50 15,156.50	15,156.50	Open	N 04/13/2023
<a href="#">9770.008 - 5</a> 00014625	GEWALT HAMILTON VILLAGE-WIDE STORMWATER STUDY 001-101-50320	03/24/2023 MDIAZ VILLAGE-WIDE STORMWATER STUDY		5,156.00 5,156.00	5,156.00	Open	N 04/13/2023
<a href="#">9770.264 - 2</a> 00014626	GEWALT HAMILTON IEPA MS4 INSPECTION COORDINATION 001-104-50433	03/24/2023 MDIAZ IEPA MS4 INSPECTION COORDINATION		1,184.55 1,184.55	1,184.55	Open	N 04/13/2023
<a href="#">9770.345 - 2</a> 00014627	GEWALT HAMILTON 2022 DEERFIELD ROAD WATER MAIN 501-000-80202	03/24/2023 MDIAZ 2022 DEERFIELD ROAD WATER MAIN		17,900.61 17,900.61	17,900.61	Open	N 04/13/2023
<a href="#">9770.348 - 3</a> 00014628	GEWALT HAMILTON SAUNDERS RD WATER MAIN REPLACEMENT 501-000-80202	03/24/2023 MDIAZ SAUNDERS RD WATER MAIN REPLACEMENT		9,343.50 9,343.50	9,343.50	Open	N 04/13/2023
<a href="#">9770.600 - 2</a> 00014629	GEWALT HAMILTON WATER OPS GENERAL 501-000-50320	03/24/2023 MDIAZ WATER OPS GENERAL		6,474.10 6,474.10	6,474.10	Open	N 04/13/2023

INVOICE REGISTER FOR VILLAGE OF RIVERWOODS

POST DATES 12/31/2022 - 04/14/2023

POSTED AND UNPOSTED  
OPEN

Invoice Number

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
<b>Vendor 0057 - GEWALT HAMILTON</b>							
9770.604 - 32 00014630	GEWALT HAMILTON WATER SYSTEM OPERATIONS 501-000-50320	03/24/2023 MDIAZ WATER SYSTEM OPERATIONS		8,636.00	8,636.00	Open	N 04/13/2023
9770.606 - 2 00014631	GEWALT HAMILTON UTILITY BILLING 501-000-50320	03/28/2023 MDIAZ UTILITY BILLING		8,656.00	8,656.00	Open	N 04/13/2023
9770.811 - 2 00014632	GEWALT HAMILTON TIF 1 - THORNTONS 503-000-50320	03/24/2023 MDIAZ TIF 1 - THORNTONS		2,282.50	2,282.50	Open	N 04/13/2023
9770.821 - 2 00014633	GEWALT HAMILTON TIF 2 - FEDERAL LIFE 504-000-50320	03/24/2023 MDIAZ TIF 2 - FEDERAL LIFE		202.00	202.00	Open	N 04/13/2023
Total Vendor 0057 - GEWALT HAMILTON				74,991.76	74,991.76		
<b>Vendor 0754 - HOWARD SIMON</b>							
12383517 00014607	HOWARD SIMON PAYROLL SERVICES, 04/15/2023 001-101-50370	04/13/2023 MDIAZ PAYROLL SERVICES, 04/15/2023		509.84	509.84	Open	N 04/13/2023
Total Vendor 0754 - HOWARD SIMON				509.84	509.84		
<b>Vendor 0071 - HT STRENGER</b>							
1920548 00014598	HT STRENGER EQUIPMENT REPAIR & MAINTENANCE 502-000-50100	03/02/2023 MDIAZ GRINDER PUMP MAINTENANCE		396.00	396.00	Open	N 04/13/2023
1920711 00014599	HT STRENGER EQUIPMENT REPAIR & MAINTENANCE 502-000-50100	03/18/2023 MDIAZ GRINDER PUMP MAINTENANCE		924.00	924.00	Open	N 04/13/2023

INVOICE REGISTER FOR VILLAGE OF RIVERWOODS

POST DATES 12/31/2022 - 04/14/2023

POSTED AND UNPOSTED  
OPEN

Invoice Number Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
<b>Vendor 0071 - HT STRENGER</b>							
I920712 00014600	HT STRENGER EQUIPMENT REPAIR & MAINTENANCE 502-000-50100	03/18/2023 MDIAZ GRINDER PUMP MAINTENANCE		726.00 726.00	726.00	Open	N 04/13/2023
I920859 00014601	HT STRENGER EQUIPMENT REPAIR & MAINTENANCE 502-000-50100	03/31/2023 MDIAZ GRINDER PUMP MAINTENANCE		852.00 852.00	852.00	Open	N 04/13/2023
I920915 00014602	HT STRENGER EQUIPMENT REPAIR & MAINTENANCE 502-000-50100	03/31/2023 MDIAZ GRINDER PUMP MAINTENANCE		15,944.00 15,944.00	15,944.00	Open	N 04/13/2023
I920055 00014608	HT STRENGER EQUIPMENT REPAIR & MAINTENANCE 502-000-50100	01/09/2023 MDIAZ GRINDER PUMP MAINTENANCE		352.00 352.00	352.00	Open	N 04/13/2023
I920116 00014609	HT STRENGER EQUIPMENT REPAIR & MAINTENANCE 502-000-50100	01/16/2023 MDIAZ GRINDER PUMP MAINTENANCE		89.00 89.00	89.00	Open	N 04/13/2023
I920119 00014610	HT STRENGER EQUIPMENT REPAIR & MAINTENANCE 502-000-50100	01/12/2023 MDIAZ GRINDER PUMP MAINTENANCE		89.00 89.00	89.00	Open	N 04/13/2023
I920237 00014611	HT STRENGER EQUIPMENT REPAIR & MAINTENANCE 502-000-50100	01/30/2023 MDIAZ GRINDER PUMP MAINTENANCE		440.00 440.00	440.00	Open	N 04/13/2023
I920262 00014612	HT STRENGER EQUIPMENT REPAIR & MAINTENANCE 502-000-50100	02/02/2023 MDIAZ GRINDER PUMP MAINTENANCE		528.00 528.00	528.00	Open	N 04/13/2023
I920274 00014613	HT STRENGER EQUIPMENT REPAIR & MAINTENANCE 502-000-50100	02/02/2023 MDIAZ GRINDER PUMP MAINTENANCE		352.00 352.00	352.00	Open	N 04/13/2023

INVOICE REGISTER FOR VILLAGE OF RIVERWOODS

POST DATES 12/31/2022 - 04/14/2023

POSTED AND UNPOSTED

OPEN

Invoice Number

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
<b>Vendor 0071 - HT STRENGER</b>							
I920392 00014614	HT STRENGER EQUIPMENT REPAIR & MAINTENANCE 502-000-50100	03/14/2023 MDIAZ GRINDER PUMP MAINTENANCE		2,258.00	2,258.00	Open	N 04/13/2023
I920481 00014615	HT STRENGER EQUIPMENT REPAIR & MAINTENANCE 502-000-50100	02/24/2023 MDIAZ GRINDER PUMP MAINTENANCE		133.50	133.50	Open	N 04/13/2023
I920482 00014616	HT STRENGER EQUIPMENT REPAIR & MAINTENANCE 502-000-50100	02/24/2023 MDIAZ GRINDER PUMP MAINTENANCE		89.00	89.00	Open	N 04/13/2023
I920485 00014617	HT STRENGER EQUIPMENT REPAIR & MAINTENANCE 502-000-50100	02/24/2023 MDIAZ GRINDER PUMP MAINTENANCE		89.00	89.00	Open	N 04/13/2023
I920486 00014618	HT STRENGER EQUIPMENT REPAIR & MAINTENANCE 502-000-50100	02/24/2023 MDIAZ GRINDER PUMP MAINTENANCE		89.00	89.00	Open	N 04/13/2023
I920487 00014619	HT STRENGER EQUIPMENT REPAIR & MAINTENANCE 502-000-50100	02/24/2023 MDIAZ GRINDER PUMP MAINTENANCE		89.00	89.00	Open	N 04/13/2023
I920490 00014620	HT STRENGER EQUIPMENT REPAIR & MAINTENANCE 502-000-50100	02/24/2023 MDIAZ GRINDER PUMP MAINTENANCE		89.00	89.00	Open	N 04/13/2023
I920497 00014621	HT STRENGER EQUIPMENT REPAIR & MAINTENANCE 502-000-50100	02/27/2023 MDIAZ GRINDER PUMP MAINTENANCE		1,771.00	1,771.00	Open	N 04/13/2023
I920503 00014622	HT STRENGER EQUIPMENT REPAIR & MAINTENANCE 502-000-50100	02/27/2023 MDIAZ GRINDER PUMP MAINTENANCE		352.00	352.00	Open	N 04/13/2023

INVOICE REGISTER FOR VILLAGE OF RIVERWOODS

POST DATES 12/31/2022 - 04/14/2023

POSTED AND UNPOSTED

OPEN

Invoice Number

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
<b>Vendor 0071 - HT STRENGER</b>							
<a href="#">I920522</a> <a href="#">00014623</a>	HT STRENGER EQUIPMENT REPAIR & MAINTENANCE 502-000-50100	02/28/2023 MDIAZ GRINDER PUMP MAINTENANCE		89.00 89.00	89.00	Open	N 04/13/2023
Total Vendor 0071 - HT STRENGER				<u>25,740.50</u>	<u>25,740.50</u>		
<b>Vendor 0087 - JACKIE BORCHEW</b>							
<a href="#">230406</a> <a href="#">JACKIEB</a> <a href="#">00014580</a>	JACKIE BORCHEW VILLAGE VOICE / SPRING 2023 ISSUE 001-101-50580	04/06/2023 MDIAZ VILLAGE VOICE / SPRING 2023 ISSUE		2,000.00 2,000.00	2,000.00	Open	N 04/12/2023
Total Vendor 0087 - JACKIE BORCHEW				<u>2,000.00</u>	<u>2,000.00</u>		
<b>Vendor 0316 - JEFFERY JOHNSON</b>							
<a href="#">230412</a> <a href="#">JEFFERYJO</a> <a href="#">00014584</a>	JEFFERY JOHNSON REIMBURSEMENT - POLICE OFFICERS EQUIPMENT 001-110-50070	04/12/2023 MDIAZ POLICE OFFICERS EQUIP.		78.81 78.81	78.81	Open	N 04/12/2023
Total Vendor 0316 - JEFFERY JOHNSON				<u>78.81</u>	<u>78.81</u>		
<b>Vendor MISC - JOHN ROOT</b>							
<a href="#">230411</a> <a href="#">JOHNROOT</a> <a href="#">00014566</a>	JOHN ROOT COST SHARE REIMBURSEMENT - NATIVE SEED 001-106-50860	04/11/2023 MDIAZ COST SHARE REIMBURESEMENT		967.00 967.00	967.00	Open	N 04/12/2023
Total Vendor MISC - JOHN ROOT				<u>967.00</u>	<u>967.00</u>		
<b>Vendor 0096 - KIESLER'S POLICE SUPPLY INC</b>							
<a href="#">IN211769</a> <a href="#">00014579</a>	KIESLER'S POLICE SUPPLY INC AMMO 001-110-50070	03/31/2023 MDIAZ POLICE OFFICERS EQUIP.		1,810.00 1,810.00	1,810.00	open	N 04/12/2023
Total Vendor 0096 - KIESLER'S POLICE SUPPLY INC				<u>1,810.00</u>	<u>1,810.00</u>		

**INVOICE REGISTER FOR VILLAGE OF RIVERWOODS**

POST DATES 12/31/2022 - 04/14/2023

POSTED AND UNPOSTED  
OPEN

**Invoice Number**

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
<b>Vendor 0640 - M&amp;G GRAPHICS</b>							
12255011 00014581	M&G GRAPHICS VILLAGE VOICE NEWLETTER SPRING 2023 001-101-50580	04/06/2023 MDIAZ VILLAGE VOICE NEWLETTER SPRING 2023		2,600.61	2,600.61	Open	N 04/12/2023
Total Vendor 0640 - M&G GRAPHICS				<u>2,600.61</u>	<u>2,600.61</u>		
<b>Vendor 0126 - MIDWEST METER INC</b>							
0151253-IN 00014605	MIDWEST METER INC MISC METER COMPONENTS - WATER SYSTEM 501-000-80210	01/30/2023 MDIAZ MISC METER COMPONENTS - WATER SYSTEM		550.23	550.23	Open	N 04/13/2023
0152257-IN 00014606	MIDWEST METER INC ANNUAL MIDWEST METER TECHNICAL SUPPORT, 501-000-80210	03/01/2023 MDIAZ ANNUAL MIDWEST METER TECHNICAL SUPPORT		2,500.00	2,500.00	Open	N 04/13/2023
Total Vendor 0126 - MIDWEST METER INC				<u>3,050.23</u>	<u>3,050.23</u>		
<b>Vendor 0650 - MOTOROLA SOLUTIONS-STARCOM121</b>							
7318920230301 00014567	MOTOROLA SOLUTIONS-STARCOM121 RADIO MAINTENANCE 001-110-50220	04/01/2023 MDIAZ DISPATCH SERVICES		282.00	282.00	Open	N 04/12/2023
Total Vendor 0650 - MOTOROLA SOLUTIONS-STARCOM121				<u>282.00</u>	<u>282.00</u>		
<b>Vendor MISC - NLA RIVERWOODS, LLC</b>							
230412NLARIVERW 00014596	NLA RIVERWOODS, LLC VILLAGE INCENTIVE PER REDEVELOPMENT AGRE 503-000-90900	04/12/2023 MDIAZ VILLAGE INCENTIVE PER REDEVELOPMNT AGRMT		360,000.00	360,000.00	Open	N 04/13/2023
Total Vendor MISC - NLA RIVERWOODS, LLC				<u>360,000.00</u>	<u>360,000.00</u>		
<b>Vendor 0368 - RALPH, SCHWAB &amp; SCHIEVER, CHTD.</b>							

**INVOICE REGISTER FOR VILLAGE OF RIVERWOODS**

POST DATES 12/31/2022 - 04/14/2023

POSTED AND UNPOSTED

OPEN

**Invoice Number**

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
<b>Vendor 0368 - RALPH, SCHWAB &amp; SCHIEVER, CHTD.</b>							
94832 00014561	RALPH, SCHWAB & SCHIEVER, CHTD. LEGAL REVIEW - PREPARE 2023 ILLINOIS ANN MDIAZ 129-000-50330	03/07/2023 SSA 29 Legal Review Payment		118.50	118.50	Open	N 04/11/2023
		LEGAL EXPENSE		118.50			
Total Vendor 0368 - RALPH, SCHWAB & SCHIEVER, CHTD.				118.50	118.50		
<b>Vendor 0165 - RAY O'HERRON CO., INC.</b>							
2262658 00014582	RAY O'HERRON CO., INC. POLICE OFFICERS EQUIP. 001-110-50070	03/27/2023 MDIAZ POLICE OFFICERS EQUIP.		116.40	116.40	Open	N 04/12/2023
				116.40			
Total Vendor 0165 - RAY O'HERRON CO., INC.				116.40	116.40		
<b>Vendor 0182 - SUPERFLEET MASTER CARD PROGRAM</b>							
230408 00014564	SUPERFLEET MASTER CARD PROGRAM MONTHLY FUEL 001-110-60550	04/08/2023 MDIAZ MONTHLY FUEL		619.48	619.48	Open	N 04/11/2023
				619.48			
Total Vendor 0182 - SUPERFLEET MASTER CARD PROGRAM				619.48	619.48		
<b>Vendor 0195 - THOMPSON ELEVATOR INSPECTION</b>							
23-0920 00014583	THOMPSON ELEVATOR INSPECTION ELEVATOR INSPECTIONS 001-102-50340	04/06/2023 MDIAZ ELEVATOR INSPECTIONS		1,290.00	1,290.00	Open	N 04/12/2023
				1,290.00			
Total Vendor 0195 - THOMPSON ELEVATOR INSPECTION				1,290.00	1,290.00		
<b>Vendor MISC - T-MOBILE USA, INC.</b>							
9402528476 00014568	T-MOBILE USA, INC. TOWER DUMP, 05/05/2020 001-110-90900	06/23/2020 MDIAZ TOWER DUMP, 05/05/2020		50.00	50.00	open	N 12/31/2022
				50.00			
Total Vendor MISC - T-MOBILE USA, INC.				50.00	50.00		



INVOICE REGISTER FOR VILLAGE OF RIVERWOODS

POST DATES 12/31/2022 - 04/14/2023

POSTED AND UNPOSTED  
OPEN

Invoice Number

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
<b>Vendor 0207 - VILLAGE OF DEERFIELD</b>							
538308							
00014562	VILLAGE OF DEERFIELD WATER USAGE 501-000-50750	04/10/2023 MDIAZ WATER USAGE		5.80	5.80	Open	N 04/11/2023
Total Vendor 0207 - VILLAGE OF DEERFIELD				5.80	5.80		
<b>Vendor 0729 - WEX BANK</b>							
88401645							
00014577	WEX BANK MONTHLY FUEL 001-110-60550	04/06/2023 MDIAZ MONTHLY FUEL		1,234.21	1,234.21	Open	N 04/12/2023
Total Vendor 0729 - WEX BANK				1,234.21	1,234.21		

# of Invoices:	74	# Due: 74	Totals:	515,441.39	515,441.39
# of Credit Memos:	0	# Due: 0	Totals:	0.00	0.00
Net of Invoices and Credit Memos:				515,441.39	515,441.39

--- TOTALS BY FUND ---

001 GENERAL	39,058.97	39,058.97
129 SSA 29 RINGLAND RD.	118.50	118.50
501 CONSOLIDATED WATER FUND	83,042.94	83,042.94
502 SEWER FUND	26,361.48	26,361.48
503 MILWAUKEE/DEERFIELD TIF	362,282.50	362,282.50
504 TIF # 2 - FEDERAL LIFE	202.00	202.00
505 CAPITAL PROJECT FUND	4,375.00	4,375.00

--- TOTALS BY DEPT/ACTIVITY ---

000	476,382.42	476,382.42
101 ADMINISTRATION	29,937.68	29,937.68
102 BUILDING DEPARTMENT	1,290.00	1,290.00
104 ROAD & BRIDGE & STORM WATER	1,362.47	1,362.47
106 WOODLAND MANAGEMENT	967.00	967.00
110 POLICE	5,501.82	5,501.82

# POLICE REPORT



# Riverwoods Police Incident Analysis Report

## Summary by Incident Type

4/18/2023

Activity Through April 13th of Each Year

Incident Type	2023 YTD	This Time 2022 YTD
46 (7503) (Mortorist Assist)	24	32
50 PD (7572) (Crash Property Damage)	17	26
50 PI (7571) (Crash Personal Injury)	8	4
50 Priv Prop (7573) (Crash Private Property)	3	2
911 Hang up (7911)	1	4
Ambulance (7021)	101	66
Animal Problem (7245)	11	19
AOA (7001)	51	69
Armed Robbery (0310)	-	-
Assault (0500)	-	-
Attempt Suicide (7221)	-	-
Battery - Simple (0460)	1	-
Battery (0400)	1	-
Burg - From Motor Veh (0760)	-	-
Burglar Alarm (7082)	89	52
Burglary - Residential (0625)	3	2
Burglary (0600)	1	1
Cell 911 (7912)	-	1
Child Seat Inspect (7042)	1	1
Construction Comp (7078)	1	-
Controlled Substance (2000)	-	-
Credit Card Fraud (1150)	1	1
Crim Damage to Prop (1310)	2	-
Crim Sexual Assault (1563)	-	-
Crim Trespass to Land (1330)	1	-
Crim Trespass to Veh (1360)	-	-
Death Investigation (7231)	1	1
Deceptive Practice (1110)	2	2
Domestic Battery (0486)	-	-
Domestic Trouble (7130)	10	8
DUI (2410)	13	11
Fingerprinting (7039)	6	-
Fire Alarm (0733)	11	11
Fire Call (7024)	15	7
Fireworks Complaints (3001)	-	-
Forgery (1120)	-	-
Found Animal (7246)	-	3
Found Prop. (7156)	1	-
Harassment by Telephone (2825)	-	-
Hold Up Alarm (7083)	9	3
Identity Theft (7198)	1	6
Lock out - Vehicle (7051)	2	2
Lost / Mislaid Prop (7144)	2	3
Missing Person (7178)	1	2
Noise Comp (7078)	5	4
Notification (7049)	8	2
Other Comp (7079)	17	15
Other Investigation (7199)	8	8

<b>Incident Type</b>	<b>2023 YTD</b>	<b>This Time 2022 YTD</b>
Other Trouble (7139)	1	-
Parking Complaint (7522)	1	3
Premise Exam (7041)	575	526
Public Service (7040)	14	12
Roadway Debris (7250)	11	4
Solicitor (7063)	6	1
Suicide (7211)	-	-
Suspicious Auto (7123)	20	18
Suspicious Person (7123)	8	9
Telephone Threat (2820)	-	-
Theft from Motor Veh (0710)	-	2
Theft of Motor Veh (0910)	1	-
Theft Over \$500 (0815)	2	-
Theft Under \$500 (0825)	-	1
Traffic Complaint (7521)	13	15
Turned in Weapon/Ammo (7160)	1	1
Village Ord. Violation (7500)	4	3
Well Being Check (7045)	13	9
<b>Total:</b>	<b>1099</b>	<b>972</b>
Crime Prevention Notices	193	165
Case Reports	52	50
Traffic Stops	463	419
Number of Citations issued	186	149
Number of Persons Issued Citations	119	101

29 houses are currently on the Vacation Watch list and are checked regularly.

# NEW BUSINESS

# AGENDA ITEM 14 (a)



April 10, 2023

Mayor Kristine Ford and Board of Trustees  
Village of Riverwoods  
300 Portwine Road  
Riverwoods, Illinois 60015

Re: RW 2023 Road Maintenance Project  
Bid Results and Recommendation

625 Forest Edge Drive, Vernon Hills, IL 60061

TEL 847.478.9700 ■ FAX 847.478.9701

[www.gha-engineers.com](http://www.gha-engineers.com)

Dear Mayor Ford and Trustees:

On Thursday, April 6, 2023, bid proposals for the above referenced project were received, opened, and publicly read aloud at the Village of Riverwoods Village Hall. The project involves pavement removal, aggregate base course, HMA surface and binder course, pavement patching, crack routing and sealing, and other associated improvements.

A total of one (1) bid was received from a contractor. See below for the as-bid breakdown:

CONTRACTOR	BASE BID
Chicagoland Paving Contractors, Inc.	\$125,000.00
Engineer's Estimate of Probable Cost	\$111,460.50

Chicagoland Construction submitted the lowest bid. Chicagoland has performed similar projects and has the means and experience to complete the project per the plans and specifications.

We recommend award of a contract for the Riverwoods 2023 Road Maintenance Project to Chicagoland Construction based on the bid amount of \$125,000.00.

If you have any questions or require additional information, please do not hesitate to contact our office.

Sincerely,  
Gewalt Hamilton Associates, Inc.

A handwritten signature in black ink that reads 'Carissa Smith'.

Carissa Smith, P.E.  
Village Engineer

encl: Bid Tabulation

Agenda Item 14 (a)



<b>Client:</b>	Village of Riverwoods	<b>Bid Opening Date:</b>	4/6/2023
<b>Project:</b>	Village of Riverwoods 2023 Road Maintenance	<b>Bid Opening Time:</b>	10:00 AM
<b>GHA Project No:</b>	9770.152	<b>Bid Opening Location:</b>	Riverwoods Village Hall
<b>Project Manager:</b>	Wadee Rafati		

Item No.	Description	Qty	Unit	Engineer's Estimate of Probable Cost		BID TABULATION	
				Unit Price	Total	Chicagoland Paving Contractors, Inc.	
				Unit Price	Total	Unit Price	Total
20201200	Removal and Disposal of Unsuitable Material	10.0	CY	\$50.00	\$500.00	\$20.00	\$200.00
21001000	Geotechnical Fabric For Ground Stabilization	30.0	SY	\$2.00	\$60.00	\$1.00	\$30.00
21101600	Topsoil Furnish and Place Variable Depth	20.0	SY	\$6.00	\$120.00	\$15.00	\$300.00
25000110	Seeding, Class 1A	0.0	AC	\$9,000.00	\$90.00	\$10,000.00	\$100.00
25000400	Nitrogen Fertilizer Nutrient	0.1	LBS	\$2.50	\$0.25	\$100.00	\$10.00
25000700	Potassium Fertilizer Nutrient	0.1	LBS	\$2.50	\$0.25	\$100.00	\$10.00
25100125	Mulch, Method 3A	20.0	SY	\$5.00	\$100.00	\$15.00	\$300.00
30300001	Aggregate Subgrade Improvement	10.0	CY	\$50.00	\$500.00	\$25.00	\$250.00
35101582	Aggregate Base Course, Type B 2"	125.0	SY	\$25.00	\$3,125.00	\$5.00	\$625.00
35800100	Preparation of Base	125.0	SY	\$2.00	\$250.00	\$10.00	\$1,250.00
40603080	Hot-Mix Asphalt Binder Course, IL-19.0, N50	22.0	TN	\$95.00	\$2,090.00	\$150.00	\$3,300.00
40604060	Hot-Mix Asphalt Surface Course, Mix 'D', IL-9.5, N50	15.0	TN	\$100.00	\$1,500.00	\$150.00	\$2,250.00
40700100	Bituminous Materials (Tack Coat)	30.0	LBS	\$1.00	\$30.00	\$0.01	\$0.30
44000100	Pavement Removal (incl aggregate and subbase materials)	125.0	SY	\$6.00	\$750.00	\$15.00	\$1,875.00
45100100	Crack Routing (Pavement)	16,700.0	FT	\$0.25	\$4,175.00	\$0.12	\$2,004.00
45100200	Crack Filling	8,350.0	LBS	\$2.00	\$16,700.00	\$1.80	\$15,030.00
67100100	Mobilization	1.0	LS	\$6,000.00	\$6,000.00	\$6,065.70	\$6,065.70
X4021000	Temporary Access (Private Entrance)	1.0	EA	\$150.00	\$150.00	\$150.00	\$150.00
X4023000	Temporary Access (Road)	1.0	EA	\$150.00	\$150.00	\$250.00	\$250.00
X7010216	Traffic Control and Protection (Special)	1.0	LS	\$4,000.00	\$4,000.00	\$100.00	\$100.00
-	Class D Patches, Type I-IV, 4 Inch (Special)	2,000.0	SY	\$35.00	\$70,000.00	\$45.00	\$90,000.00
-	Remove, Store, and Reinstall Existing Timbers	180.0	FT	\$6.50	\$1,170.00	\$5.00	\$900.00
<b>Total Base Bid</b>					<b>\$111,460.50</b>		<b>\$125,000.00</b>
<b>Total Bid</b>					<b>\$111,460.50</b>		<b>\$125,000.00</b>

# AGENDA ITEM 14 (b)



April 14, 2023

Mayor Kristine Ford and Board of Trustees  
Village of Riverwoods  
300 Portwine Road  
Riverwoods, Illinois 60015

625 Forest Edge Drive, Vernon Hills, IL 60061  
TEL 847.478.9700 ■ FAX 847.478.9701

[www.gha-engineers.com](http://www.gha-engineers.com)

Re: RW Deerfield Road/Chicory Lane Watermain Improvements  
Change Order Request and Recommendation

Dear Mayor Ford and Trustees:

Prior to the Chicory Lane water main replacement our staff was conducting a field due diligence regarding the water shut down protocol and found a valve which could not be closed properly. After further investigation, we determined the 8" valve needed to be replaced and the adjacent valve vault and fire hydrant would require maintenance. If the valve is not replaced this would require the majority of Meadow Lake Subdivision to lose water during the installation. Replacing the valve will allow for a reduced footprint of impact on the residents affected by the watermain replacement.

Enclosed is the change order request from AJ Olsen Construction Company to conduct the required improvements. They are the current contractor performing the water main replacement and have done various improvements throughout the Village over the years.

**We recommend the approval of the change order for the Chicory Lane Valve replacement to AJ Olsen for the amount of \$23,800.00.**

If you have any questions or require additional information, please do not hesitate to contact our office.

Sincerely,  
Gewalt Hamilton Associates, Inc.

A handwritten signature in black ink, appearing to read 'Carissa Smith', is written over a light blue horizontal line.

Carissa Smith, P.E.  
Village Engineer

encl: Change Order Request



# Agenda Item 14 (b)



Date: 4.4.2023

To: Nico Cascella  
Company: Deerfield Road Hydrant and Valve Replacement

**PROJECT:**

From: Erick Oleson – AJ Oleson Construction Co.  
Email: [Erick.oleson@gmail.com](mailto:Erick.oleson@gmail.com)  
Tel: 630.546.0235

**JOB DESCRIPTION:** AJ Oleson Construction Co. proposes removing the cone on the valve vault behind the strip mall, installing a new 8” valve, sleeving and replacing a small section of water main, reinstalling cone and lid. Remove and replacing the fire hydrant adjacent to the valve vault with a new aux valve and box per the village standards. All work would be pre dug in order to eliminate the need for multiple shut offs.

<u>Description</u>	<u>Qty</u>	<u>Total</u>
Valve and Hydrant Replacement	1 LS	\$23,800.00
<b>Total</b>		<b>\$23,800.00</b>

NOTES:

- Survey and control points provided by the GC; AJO requires offset steaks at each critical location to perform the work indicated above
  - This proposal is based not being able to use any of the excavated materials as trench backfill under the pavements
  - This proposal does not include dewatering as needed to perform the tasks
  - This price does not include disposal of contaminated soils. Soils are considered CCDD and testing is by others.
  - Large boulders and or obstructions shall be removed on a T&M basis
- THIS IS A SPECIFIC QUOTE FOR ONLY THE SCOPE OF WORK DETAILED IN THIS DOCUMENT. ANY ADDITIONAL SCOPE NOT DESCRIBED IN THIS PROPOSAL WILL BE AT AN ADDITIONAL CHARGE TO BE DETERMINED AT THE TIME OF COMPLETION OF THE ORIGINAL SCOPE OF WORK.

## Agenda Item 14 (b)



THERE WILL BE AN ADDITIONAL INTEREST CHARGE OF 2.5% PER MONTH ON UNPAID BALANCES AFTER THE COMPLETION OF OUR WORK. Warranties are not in effect until all balances are paid in full.

All material is guaranteed to be as specified. All work to be completed in a workman like manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents or delays beyond our control.

Acceptance of Proposal: The above-mentioned prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. **The total amount of the work to be performed is \$\_\_\_\_\_.**

Payment will be made as outlined above.

Accepted By: \_\_\_\_\_

Print Name: \_\_\_\_\_

Date: \_\_\_\_\_

NOTE: This proposal may be withdrawn by AJ Oleson Construction Co. if not accepted within 30 days.

Any questions or comments please email [Erick.oleson@gmail.com](mailto:Erick.oleson@gmail.com)

# OLD BUSINESS