



BOT 3-7-23

FINAL

PACKET





Board of Trustees Meeting
Final Agenda
300 PORTWINE ROAD, RIVERWOODS IL
March 7, 2023
7:30 P.M.
riverwoods.gov/streamBOT

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF MINUTES
 - a. Board of Trustees February 21, 2022
5. APPROVAL OF BILLS
6. TREASURER'S REPORT AND FINANCE COMMITTEE'S REPORT
7. DIRECTOR OF COMMUNITY SERVICES REPORT
8. CONSULTANTS' REPORTS
 - a. ATTORNEY'S REPORT
 - b. ENGINEER'S REPORT
 - i. Updates on Deerfield and Riverwoods Roads paths
 - ii. Deerfield Road/Chicory Water Main Update
 - iii. Recent Storm Water Event
 - iv. 2023 Road Program
 - c. ECOLOGIST'S REPORT
 - i. Cost Share Program
9. PLAN COMMISSION REPORT
10. ZONING BOARD OF APPEALS REPORT
11. POLICE REPORT
12. INFORMATION ITEMS & COMMENTS FROM THE PRESIDENT
 - a. Administration Update
 - i. Utility Billing Late Payment Policy
 - ii. Finance Update
 - b. Events Update
 - c. Discussion of Expansion of Video Gaming Special Use
13. NEW BUSINESS
 - a. Presentation of the Budget
 - b. Approval of an Agreement with Baxter Woodman Regarding Maintenance of Village-Owned Properties
 - c. Approval of Maintenance Agreement with The Organic Gardener
14. OLD BUSINESS
15. VISITORS WISHING TO ADDRESS THE BOARD

16. COMMITTEE REPORTS

- | | |
|---------------------------------------|-------------------|
| a. Legal and Police | Trustee Haber |
| b. Communications | Trustee Dikin |
| c. Building and Utilities/Storm Water | Trustee Jamerson |
| d. Woodlands/Ecology | Trustee Eastmond |
| e. Land Use and Roads | Trustee Hollander |
| f. Finance/Economic Development | Trustee Clayton |

17. EXECUTIVE SESSION

- a. Litigation, Acquisition, Property, and Personnel

18. ESTABLISH TIME AND DATE FOR NEXT MEETING

- a. March 21, 2023 - 7:30 PM

19. ADJOURNMENT

MINUTES

Village of Riverwoods
Board of Trustees Meeting
February 21, 2023
Draft

Present:

Kris Ford, Mayor
Michael Clayton
Liliya Dikin
Andrew Eastmond
Rick Jamerson

Absent:

Michael Haber
Henry Hollander

Also Present:

Bruce Dayno, Police Chief
Bruce Huvad, Village Attorney
Carissa Smith, Village Engineer
Katie Bowne, Deputy Village Clerk

The meeting was called to order at 7:30 pm

Document Approval

Trustee Clayton moved to approve the minutes of the February 7, 2023 Board of Trustees meeting. Trustee Jamerson seconded the motion. The motion passed unanimously on a voice vote with Trustee Jamerson abstaining.

Approval of Bills

Trustee Jamerson moved to approve the bills. Trustee Eastmond seconded the motion. The motion passed by the following vote:

AYES: Clayton, Dikin, Eastmond, Jamerson (4)

NAYS: None (0)

Director of Community Services Report

Mayor Ford reported that Mr. Kraly spoke with the owner of the RV at 1917 Saunders that was red tagged. The resident was given a deadline to move the RV or a \$500 fine would be imposed. Two additional RVs have been red tagged on Saunders Road.

Attorney's Report

Authorization for \$360,000 Village Incentive payment under TIF Redevelopment Agreement to NLA Riverwoods, LLC

The Village has a redevelopment agreement with NLA Riverwoods LLC that provides for an adjustment to the original purchase price. The agreement further provides for a discount of \$20,000 per month in the event the business opening was delayed. The business opening was delayed by 2 months.

Trustee Clayton moved to authorize a \$360,000 Village incentive payment under the TIF Redevelopment Agreement to NLA Riverwoods, LLC. Trustee Eastmond seconded the motion. The motion passed by the following vote:

AYES: Clayton, Dikin, Eastmond, Jamerson (4)

NAYS: None (0)

Mr. Huvard is preparing the Appropriations Ordinance. A Public Hearing on the Ordinance is scheduled for the second meeting in March. The Ordinance will be presented at the Board meeting following the Public Hearing.

Engineer's Report

Ms. Smith reported the Deerfield Rd. water main extension work continues and will tentatively shut off service next Wednesday. Elevate Care and residents will be notified in advance of a shut off.

Ms. Smith noted:

- the results of the well depth survey
- the Deerfield Road path work is expected to start mid-April
- her suggestion to bid Riverwoods Road path work in mid- to late-summer
- contact with the SSAs/P.OAs has begun for the 2023 road work program
- more than 200 storm water surveys have been received in advance of the April deadline

Plan Commission Report

Ch. Breitkopf noted the Plan Commission will meet on March 2, 2023. The Village received a revised site plan from Lexington that was reviewed by Teska and Associates and returned with comments.

ZBA Report

Ch. Graditor reported the ZBA did not meet.

Police Report

The police activity is attached to the end of the minutes. Chief Dayno noted that on February 14, 2023 officers responded to a domestic dispute and removed three rifles and three hand guns with the resident's consent. The Police Department requested and received a firearm restraining order from Lake County. The resident's firearm owner's identification card was suspended for six months.

Information Items from the President

Presentation of Water Infrastructure Committee Report.

Dr. Michael Baumann was asked to design and execute a survey to assess the opinions of residents who have wells on whether or not they would like municipal water.

Dr. Baumann discussed the key findings:

- the responses demonstrate a representative sample
- the primary opposition to municipal water was due to the cost
- the main reasons for those in favor of municipal water was water quality preference and fire safety protection
- for the Village as a whole, there was no majority opinion
- those who are undecided may still have a significant influence on decisions

For survey purposes, Dr. Baumann worked with the Village Attorney to create 3 broad, geographic areas which could potentially be Special Service Areas (SSAs): Indian Trail, Vernon Woods, and Duffy Lane.

Indian Trail showed 43% opposed, 31% undecided and 25% in favor of municipal water. Vernon Woods showed 22% opposed, 33% undecided and 44% in favor of municipal water. Duffy Lane showed 19% opposed, 15% undecided and 65% in favor of municipal water.

Nearly half of the well water households responded to the survey and about 2/3 of those respondents are open to discussing municipal water. Although there is interest, most residents are concerned about the increased costs of municipal water. Given all the results, Dr. Baumann believes there is enough interest to justify a feasibility study.

Trustee Dikin was surprised with the low response rate given the issue's high importance. She questioned whether there has been any follow-up to obtain survey responses from residents who do not complete one.

Trustee Jamerson believes a feasibility study will be helpful but believes that people who are against municipal water will likely remain against it regardless of the study results. People that are undecided or even advocating for municipal water may change their minds after seeing the feasibility study results. Trustee Jamerson does not believe it makes sense to invest in a feasibility study for the Indian Trail subdivision.

Trustee Jamerson noted there were three SSAs designated for survey purposes but additional, smaller SSAs could be formed if necessary.

Mayor Ford believes the next step for the Committee would be to explore financing and then engage in a feasibility study which has previously been approved by the Board.

Trustee Eastmond questioned the availability of outside financing or grants. Mr. Huvard explained state programs typically require all residents to connect to municipal water while the Village has historically not required that.

After further discussion, the Board was in agreement that the Water Infrastructure Committee generate an estimated cost and possible SSA boundary for the Duffy Lane area because those residents showed the most interest.

New Business

There was no New Business.

Old Business

There was no Old Business.

Visitors wishing to address the Board

There were no visitors wishing to address the Board.

Adjournment

Trustee Eastmond moved to adjourn the meeting. Trustee Clayton seconded the motion. The motion passed unanimously on a voice vote.

The meeting was adjourned at 8:53 pm

The next regular meeting of the Board of Trustees will take place on March 7, 2023 at 7:30 pm.

Respectfully submitted,

Katie Bowne
Deputy Village Clerk

Transcribed by:
Jeri Cotton

Attachment:
Police Report



Riverwoods Police Incident Analysis Report

Summary by Incident Type

2/21/2023

Activity Through February 16th of Each Year

Incident Type	2023 YTD	This Time 2022 YTD
46 (7503) (Mortorist Assist)	11	14
50 PD (7572) (Crash Property Damage)	9	16
50 PI (7571) (Crash Personal Injury)	3	2
50 Priv Prop (7573) (Crash Private Property)	2	1
911 Hang up (7911)	1	2
Ambulance (7021)	33	33
Animal Problem (7245)	4	10
AQA (7001)	20	37
Armed Robbery (0310)	-	-
Assault (0500)	-	-
Attempt Suicide (7221)	-	-
Battery - Simple (0460)	1	-
Battery (0400)	1	-
Burg - From Motor Veh (0760)	-	-
Burglar Alarm (7082)	20	20
Burglary - Residential (0625)	1	1
Burglary (0600)	-	1
Cell 911 (7912)	-	-
Child Seat Inspect (7042)	-	1
Construction Comp (7078)	-	-
Controlled Substance (2000)	-	-
Credit Card Fraud (1150)	-	1
Crim Damage to Prop (1310)	1	-
Crim Sexual Assault (1563)	-	-
Crim Trespass to Land (1330)	-	-
Crim Trespass to Veh (1260)	-	-
Death Investigation (7231)	-	1
Deceptive Practice (1110)	-	2
Domestic Battery (0486)	-	-
Domestic Trouble (7130)	2	-
DUI (2410)	5	4
Fingerprinting (7039)	-	-
Fire Alarm (0733)	6	5
Fire Call (7024)	5	4
Fireworks Complaints (3001)	-	-
Forgery (1120)	-	-
Found Animal (7246)	-	-
Found Prop. (7156)	-	-
Harassment by Telephone (2825)	-	-
Hold Up Alarm (7083)	1	2
Identity Theft (7198)	-	4
Lock out - Vehicle (7051)	1	2
Lost / Mislaid Prop (7144)	1	2
Missing Person (7178)	-	1
Noise Comp (7078)	1	2
Notification (7049)	3	-
Other Comp (7079)	5	7
Other Investigation (7199)	-	4

Incident Type	2023 YTD	This Time 2022 YTD
Other Trouble (7139)	-	-
Parking Complaint (7522)	-	1
Premise Exam (7041)	169	271
Public Service (7040)	5	3
Roadway Debris (7250)	4	1
Solicitor (7063)	-	1
Suicide (7211)	-	-
Suspicious Auto (7123)	10	5
Suspicious Person (7123)	-	2
Telephone Threat (2820)	-	-
Theft from Motor Veh (0710)	-	2
Theft of Motor Veh (0910)	1	-
Theft Over \$500 (0815)	-	-
Theft Under \$500 (0825)	-	-
Traffic Complaint (7521)	3	10
Turned in Weapon/Ammo (7160)	-	1
Village Ord. Violation (7500)	1	2
Well Being Check (7045)	3	7
Total:	333	407
Crime Prevention Notices	82	72
Case Reports	20	23
Traffic Stops	213	119
Number of Citations issued	85	53
Number of Persons Issued Citations	53	34

38 houses are currently on the Vacation Watch list and are checked regularly.

2016-2022 Ecological Cost Share Program Village Reimbursement Summary

RW Code/Program	2016	2017	2018	2019	2020	2021	2022	AVERAGE \$/YR
50810: Consults/Reports	\$4,250.00	\$6,250.00	\$4,875.00	\$5,000.00	\$3,375.00	\$5,750.00	\$5,125.00	\$4,946.43
50800: Prescribed Burn	\$1,250.00	\$5,045.00	\$2,405.00	\$2,295.00	\$4,225.00	\$2,615.00	\$3,400.00	\$3,033.57
50820: Canopy Tree Removal	\$14,762.50	\$11,169.40	\$7,551.50	\$5,775.00	\$9,232.50	\$3,995.00	\$11,070.00	\$9,079.41
50830: Invasive Shrub Removal	\$13,016.00	\$39,219.10	\$12,065.00	\$35,430.03	\$10,780.00	\$10,128.70	\$28,088.50	\$21,246.76
50840: Garlic Mustard Removal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
50850: Native Tree/Shrub Planting	\$5,547.85	\$10,568.75	\$4,161.42	\$7,662.50	\$9,860.00	\$10,995.00	\$16,783.50	\$9,368.43
50860: Native Seeding/Plant Plugs	\$4,910.40	\$6,859.50	\$8,832.00	\$10,482.00	\$9,850.00	\$2,105.00	\$11,802.50	\$7,834.49
50870: Rain Garden	\$0.00	\$3,741.50	\$0.00	\$0.00	\$0.00	\$4,000.00	\$0.00	\$1,105.93
TOTALS \$/YR	\$43,736.75	\$82,853.25	\$39,889.92	\$66,644.53	\$47,322.50	\$39,588.70	\$76,269.50	\$45,719.38

POLICE REPORT



Riverwoods Police Incident Analysis Report

Summary by Incident Type

3/7/2023

Activity Through March 2nd of Each Year

Incident Type	2023 YTD	This Time 2022 YTD
46 (7503) (Mortorist Assist)	16	21
50 PD (7572) (Crash Property Damage)	13	21
50 PI (7571) (Crash Personal Injury)	4	4
50 Priv Prop (7573) (Crash Private Property)	3	1
911 Hang up (7911)	1	3
Ambulance (7021)	46	45
Animal Problem (7245)	6	11
AOA (7001)	34	44
Armed Robbery (0310)	-	-
Assault (0500)	-	-
Attempt Suicide (7221)	-	-
Battery - Simple (0460)	1	-
Battery (0400)	1	-
Burg - From Motor Veh (0760)	-	-
Burglar Alarm (7082)	45	29
Burglary - Residential (0625)	1	2
Burglary (0600)	-	1
Cell 911 (7912)	-	-
Child Seat Inspect (7042)	-	1
Construction Comp (7078)	1	-
Controlled Substance (2000)	-	-
Credit Card Fraud (1150)	-	1
Crim Damage to Prop (1310)	1	-
Crim Sexual Assault (1563)	-	-
Crim Trespass to Land (1330)	1	-
Crim Trespass to Veh (1360)	-	-
Death Investigation (7231)	1	1
Deceptive Practice (1110)	-	2
Domestic Battery (0486)	-	-
Domestic Trouble (7130)	7	4
DUI (2410)	7	5
Fingerprinting (7039)	1	-
Fire Alarm (0733)	8	7
Fire Call (7024)	9	5
Fireworks Complaints (3001)	-	-
Forgery (1120)	-	-
Found Animal (7246)	-	1
Found Prop. (7156)	1	-
Harassment by Telephone (2825)	-	-
Hold Up Alarm (7083)	2	3
Identity Theft (7198)	-	4
Lock out - Vehicle (7051)	1	2
Lost / Mislaid Prop (7144)	2	2
Missing Person (7178)	1	2
Noise Comp (7078)	1	2
Notification (7049)	3	1
Other Comp (7079)	9	9
Other Investigation (7199)	4	6

Incident Type	2023 YTD	This Time 2022 YTD
Other Trouble (7139)	-	-
Parking Complaint (7522)	-	2
Premise Exam (7041)	324	347
Public Service (7040)	9	4
Roadway Debris (7250)	7	1
Solicitor (7063)	-	1
Suicide (7211)	-	-
Suspicious Auto (7123)	13	8
Suspicious Person (7123)	5	3
Telephone Threat (2820)	-	-
Theft from Motor Veh (0710)	-	2
Theft of Motor Veh (0910)	1	-
Theft Over \$500 (0815)	1	-
Theft Under \$500 (0825)	-	-
Traffic Complaint (7521)	5	11
Turned in Weapon/Ammo (7160)	-	1
Village Ord. Violation (7500)	2	2
Well Being Check (7045)	7	8
Total:	605	630
Crime Prevention Notices	111	98
Case Reports	31	31
Traffic Stops	272	196
Number of Citations issued	109	72
Number of Persons Issued Citations	66	49

39 houses are currently on the Vacation Watch list and are checked regularly.

BILLS



VILLAGE OF
RIVERWOODS
 ESTD 1959

March 03, 2023

TO: Kris Ford, Mayor
 Village Trustees
 Village Attorney Bruce Huvad

FROM: Moses Diaz

RE: Council Report for March 07, 2023

Attached are the invoices for approval at the March 7, 2023 BOT Meeting:

Fund Number	Fund Name	Total	Comments
001	General Fund	95,101.19	
104	MFT	0.00	
119	SSA19	3,200.00	
122	SSA 22	0.00	
126	SSA 26	0.00	
128	SSA 28	0.00	
130	SSA 30	0.00	
424	SSA24 Debt Service Fund	35,076.08	
430	SSA30 Debt Service Fund	4,114.39	
501	Water Fund	37,042.24	
502	Sewer Fund	125.18	
503	TIF #1	2,576.00	
504	TIF #2	1,414.00	
505	Capital Projects Fund Escrow	0.00	
701	Fund	0.00	
Total to be approved		178,649.08	

INVOICE REGISTER FOR VILLAGE OF RIVERWOODS

POST DATES 12/31/2022 - 03/02/2023

POSTED AND UNPOSTED

OPEN

Invoice Number

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Vendor 0505 - ABT ELECTRONICS							
0228301CPBI 00014401	ABT ELECTRONICS DISPLAY MONITOR 001-110-60510	02/28/2023 MDIAZ OFFICE EXPENSE		1,744.00 1,744.00	1,744.00	Open	N 03/01/2023
Total Vendor 0505 - ABT ELECTRONICS				<u>1,744.00</u>	<u>1,744.00</u>		
Vendor 0497 - AXON INTERPRISE, INC.							
INUS115906 00014367	AXON INTERPRISE, INC. TASER EQUIPMENT 001-110-50070	11/15/2022 MDIAZ POLICE OFFICERS EQUIP.		2,103.00 2,103.00	2,103.00	Open	N 12/31/2022
Total Vendor 0497 - AXON INTERPRISE, INC.				<u>2,103.00</u>	<u>2,103.00</u>		
Vendor 0634 - AZAVAR AUDIT							
156668 00014365	AZAVAR AUDIT MUNICIPAL UTILITY TAX AUDIT PROGRAM 001-101-50360	02/15/2023 MDIAZ MUNICIPAL UTILITY TAX AUDIT PROGRAM		28.06 28.06	28.06	Open	N 02/22/2023
Total Vendor 0634 - AZAVAR AUDIT				<u>28.06</u>	<u>28.06</u>		
Vendor 0320 - B&F CONSTRUCTION CODE SERVICES							
17302 00014377	B&F CONSTRUCTION CODE SERVICES INSPECTIONS, JAN23 001-102-50345	02/21/2023 MDIAZ INSPECTIONS, JAN23		1,873.98 1,873.98	1,873.98	Open	N 02/23/2023
Total Vendor 0320 - B&F CONSTRUCTION CODE SERVICES				<u>1,873.98</u>	<u>1,873.98</u>		
Vendor 0014 - BADGER METER INC							
80121306 00014400	BADGER METER INC WATER METER EXPENSE 501-000-51000	02/28/2023 MDIAZ WATER METER EXPENSE		903.90 903.90	903.90	open	N 03/01/2023
Total Vendor 0014 - BADGER METER INC				<u>903.90</u>	<u>903.90</u>		

INVOICE REGISTER FOR VILLAGE OF RIVERWOODS

POST DATES 12/31/2022 - 03/02/2023

POSTED AND UNPOSTED

OPEN

Invoice Number

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Vendor 0751 - BAXTER & WOODMAN NATURAL RESOURCES LLC							
0243345							
00014366	BAXTER & WOODMAN NATURAL RESOURCES FORESTER SERVICES 001-102-50350	02/20/2023 MDIAZ FORESTER SERVICES		6,863.75	6,863.75	Open	N 02/22/2023
Total Vendor 0751 - BAXTER & WOODMAN NATURAL RESOURCES LLC				<u>6,863.75</u>	<u>6,863.75</u>		
Vendor 0043 - BRUCE DAYNO							
230220XREIMB							
00014376	BRUCE DAYNO PLATES 001-110-60510	02/20/2023 MDIAZ OFFICE EXPENSE		23.53	23.53	Open	N 02/23/2023
Total Vendor 0043 - BRUCE DAYNO				<u>23.53</u>	<u>23.53</u>		
Vendor 0024 - CENTRAL MANAGEMENT SERVICES LGHP							
230301CMS							
00014417	CENTRAL MANAGEMENT SERVICES LGHP HEALTH INSURANCE 001-101-40100 001-110-40100	02/24/2023 MDIAZ INSURANCE - HEALTH INSURANCE - HEALTH		14,054.00	14,054.00	Open	N 03/02/2023
Total Vendor 0024 - CENTRAL MANAGEMENT SERVICES LGHP				<u>14,054.00</u>	<u>14,054.00</u>		
Vendor 0026 - CHASE BANK							
230101SSA24BOND							
00014370	CHASE BANK PRINCIPAL & INTEREST BOND PAYMENT, 09/01/2022 424-000-70200 424-000-70210	01/01/2023 MDIAZ INTEREST ON BONDS BOND PRINCIPAL		35,076.08	35,076.08	Open	N 02/23/2023
Total Vendor 0026 - CHASE BANK				<u>35,076.08</u>	<u>35,076.08</u>		
Vendor 0718 - COMCAST BUSINESS							
230215COMCASTX7							
00014358	COMCAST BUSINESS VILLAGE CABLE, INTERNET, FAX 001-101-50710	02/15/2023 MDIAZ VILLAGE CABLE, INTERNET, FAX		484.36	484.36	Open	N 02/22/2023

INVOICE REGISTER FOR VILLAGE OF RIVERWOODS

POST DATES 12/31/2022 - 03/02/2023

POSTED AND UNPOSTED
OPEN

Invoice Number

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Vendor 0718 - COMCAST BUSINESS							
230208	COMCAST BUSINESS	02/08/2023		62.59	62.59	Open	N
00014362	PHONE, OFF-SITE LIFT STATION - 4 TIMBERW MDIAZ 502-000-50710	UTILITIES		62.59			02/22/2023
230219COMCASTX1							
00014385	COMCAST BUSINESS	02/19/2023		62.59	62.59	Open	N
	PHONE, OFF-SITE LIFT STATION - 1805 TRI MDIAZ 502-000-50710	PHONE, OFF-SITE LIFT STATION - 1805 TRI		62.59			02/28/2023
Total Vendor 0718 - COMCAST BUSINESS				<u>609.54</u>	<u>609.54</u>		
Vendor 0038 - COMED							
230220	COMED	02/20/2023		27.51	27.51	Open	N
00014380	UTILITY EXPENSE - ELECTRIC 501-000-50710	MDIAZ UTILITY EXPENSE - ELECTRIC		27.51			02/24/2023
Total Vendor 0038 - COMED				<u>27.51</u>	<u>27.51</u>		
Vendor 0668 - DEPARTMENT OF MOTOR VEHICLES							
230224	DEPARTMENT OF MOTOR VEHICLES	02/24/2023		5.00	5.00	Open	N
00014381	RECORD REQUEST - CALIFORNIA DMV 001-110-90900	MDIAZ RECORD REQUEST - CALIFORNIA DMV		5.00			02/24/2023
Total Vendor 0668 - DEPARTMENT OF MOTOR VEHICLES				<u>5.00</u>	<u>5.00</u>		
Vendor 0276 - DIGITAL CURRENCY SYSTEMS							
QB110789	DIGITAL CURRENCY SYSTEMS	03/01/2023		1,010.57	1,010.57	Open	N
00014399	IT CONSULTANT - MONTHLY RETAINER 001-101-50365	MDIAZ IT CONSULTANT - MONTHLY RETAINER		1,010.57			03/01/2023
Total Vendor 0276 - DIGITAL CURRENCY SYSTEMS				<u>1,010.57</u>	<u>1,010.57</u>		
Vendor 0056 - GARVEY'S OFFICE PRODUCTS							

INVOICE REGISTER FOR VILLAGE OF RIVERWOODS

POST DATES 12/31/2022 - 03/02/2023

POSTED AND UNPOSTED

OPEN

Invoice Number

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Vendor 0056 - GARVEY'S OFFICE PRODUCTS							
PINV2388323 00014363	GARVEY'S OFFICE PRODUCTS OFFICE SUPPLIES 001-101-60510	02/22/2023 MDIAZ OFFICE SUPPLIES		57.78 57.78	57.78	Open	N 02/22/2023
PINV2387318 00014369	GARVEY'S OFFICE PRODUCTS OFFICE SUPPLIES 001-110-60510	02/20/2023 MDIAZ OFFICE SUPPLIES		30.09 30.09	30.09	Open	N 02/22/2023
PINV2389435 00014378	GARVEY'S OFFICE PRODUCTS OFFICE SUPPLIES 001-110-60510	02/24/2023 MDIAZ OFFICE SUPPLIES		161.95 161.95	161.95	Open	N 02/24/2023
PINV2389664 00014379	GARVEY'S OFFICE PRODUCTS OFFICE SUPPLIES 001-110-60510	02/24/2023 MDIAZ OFFICE SUPPLIES		57.63 57.63	57.63	Open	N 02/24/2023
PINV2391260 00014396	GARVEY'S OFFICE PRODUCTS OFFICE SUPPLIES 001-101-60510	03/01/2023 MDIAZ OFFICE SUPPLIES		300.06 300.06	300.06	Open	N 03/01/2023
PINV2391366 00014397	GARVEY'S OFFICE PRODUCTS OFFICE SUPPLIES 001-101-60510	03/01/2023 MDIAZ OFFICE SUPPLIES		9.29 9.29	9.29	Open	N 03/01/2023
PINV2391212 00014398	GARVEY'S OFFICE PRODUCTS OFFICE SUPPLIES 001-110-60510	03/01/2023 MDIAZ OFFICE SUPPLIES		152.70 152.70	152.70	Open	N 03/01/2023
PINV2392062 00014404	GARVEY'S OFFICE PRODUCTS OFFICE SUPPLIES 001-101-60510	03/02/2023 MDIAZ OFFICE SUPPLIES		19.59 19.59	19.59	Open	N 03/02/2023
Total Vendor 0056 - GARVEY'S OFFICE PRODUCTS				789.09	789.09		

Vendor 0057 - GEWALT HAMILTON

INVOICE REGISTER FOR VILLAGE OF RIVERWOODS

POST DATES 12/31/2022 - 03/02/2023

POSTED AND UNPOSTED

OPEN

Invoice Number

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Vendor 0057 - GEWALT HAMILTON							
9770.002 - 1 00014406	GEWALT HAMILTON GENERAL VILLAGE ENGINEERING 001-101-50320	02/28/2023 MDIAZ GENERAL VILLAGE ENGINEERING		15,101.12 15,101.12	15,101.12	Open	N 03/02/2023
9770.008 - 4 00014407	GEWALT HAMILTON VILLAGE WIDE STORMWATER STUDY 001-101-50320	02/24/2023 MDIAZ VILLAGE WIDE STORMWATER STUDY		13,891.00 13,891.00	13,891.00	Open	N 03/02/2023
9770.264 - 1 00014408	GEWALT HAMILTON IEPA MS4 INSPECTION COORDINATION 001-104-50433	02/24/2023 MDIAZ IEPA MS4 INSPECTION COORDINATION		186.00 186.00	186.00	Open	N 03/02/2023
9770.345 - 1 00014409	GEWALT HAMILTON 2022 DEERFIELD ROAD WATERMAIN 501-000-80202	02/24/2023 MDIAZ 2022 DEERFIELD ROAD WATERMAIN		3,072.50 3,072.50	3,072.50	Open	N 03/02/2023
9770.348 - 2 00014410	GEWALT HAMILTON SAUNDERS RD WATER MAIN REPLACEMENT 501-000-80202	02/24/2023 MDIAZ SAUNDERS RD WATER MAIN REPLACEMENT		12,826.00 12,826.00	12,826.00	Open	N 03/02/2023
9770.523 - 1 00014411	GEWALT HAMILTON ASSORTED LOT REVIEWS 2023 001-102-50320	02/24/2023 MDIAZ ASSORTED LOT REVIEWS 2023		718.50 718.50	718.50	Open	N 03/02/2023
9770.600 - 1 00014412	GEWALT HAMILTON WATER OPS GENERAL 501-000-50320	02/24/2023 MDIAZ WATER OPS GENERAL		3,259.17 3,259.17	3,259.17	Open	N 03/02/2023
9770.604 - 31 00014413	GEWALT HAMILTON WATER SYSTEM OPERATIONS 501-000-50320	02/24/2023 MDIAZ WATER SYSTEM OPERATIONS		12,134.16 12,134.16	12,134.16	Open	N 03/02/2023
9770.606 - 1 00014414	GEWALT HAMILTON UTILITY BILLING 501-000-50320	02/24/2023 MDIAZ UTILITY BILLING		4,819.00 4,819.00	4,819.00	Open	N 03/02/2023

INVOICE REGISTER FOR VILLAGE OF RIVERWOODS

POST DATES 12/31/2022 - 03/02/2023

POSTED AND UNPOSTED
OPEN

Invoice Number

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Vendor 0057 - GEWALT HAMILTON							
9770.811 - 1 00014415	GEWALT HAMILTON TIF 1 - THORNTONS 503-000-50320	02/24/2023 MDIAZ TIF 1 - THORNTONS		2,576.00	2,576.00	Open	N 03/02/2023
9770.821 - 1 00014416	GEWALT HAMILTON TIF 2 - FEDERAL LIFE 503-000-50320	02/24/2023 MDIAZ TIF 2 - FEDERAL LIFE		1,414.00	1,414.00	Open	N 03/02/2023
Total Vendor 0057 - GEWALT HAMILTON				<u>69,997.45</u>	<u>69,997.45</u>		
Vendor 0737 - GOVHR USA LLC							
4130811 00014359	GOVHR USA LLC CONSULTANT 001-101-50360	02/16/2023 MDIAZ CONSULTANT		8,610.00	8,610.00	Open	N 02/22/2023
Total Vendor 0737 - GOVHR USA LLC				<u>8,610.00</u>	<u>8,610.00</u>		
Vendor 0754 - HOWARD SIMON							
12380780 00014383	HOWARD SIMON PAYROLL SERVICES, 02/28/2023 001-101-50370	02/27/2023 MDIAZ PAYROLL SERVICES, 02/28/2023		125.47	125.47	Open	N 02/27/2023
Total Vendor 0754 - HOWARD SIMON				<u>125.47</u>	<u>125.47</u>		
Vendor 0096 - KIESLER'S POLICE SUPPLY INC							
IN207258 00014360	KIESLER'S POLICE SUPPLY INC AMMO 001-110-50070	02/02/2023 MDIAZ POLICE OFFICERS EQUIP.		2,591.90	2,591.90	Open	N 02/22/2023
Total Vendor 0096 - KIESLER'S POLICE SUPPLY INC				<u>2,591.90</u>	<u>2,591.90</u>		
Vendor 0108 - LAKE COUNTY STORMWATER MGT.							

INVOICE REGISTER FOR VILLAGE OF RIVERWOODS

POST DATES 12/31/2022 - 03/02/2023

POSTED AND UNPOSTED

OPEN

Invoice Number

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Vendor 0108 - LAKE COUNTY STORMWATER MGT.							
INV-00069229 00014395	LAKE COUNTY STORMWATER MGT. FY2023 DRWW MEMBERSHIP DUES (DES PLAINES MDIAZ 001-101-50610	02/17/2023		1,369.25	1,369.25	Open	N 03/01/2023
				1,369.25			
Total Vendor 0108 - LAKE COUNTY STORMWATER MGT.				<u>1,369.25</u>	<u>1,369.25</u>		
Vendor 0115 - LUND INDUSTRIES							
102981 00014390	LUND INDUSTRIES REMOVE ALL EMERGENCY LIGHTING & EQUIP - MDIAZ 001-110-50010	02/27/2023		375.00	375.00	Open	N 02/28/2023
				375.00			
Total Vendor 0115 - LUND INDUSTRIES				<u>375.00</u>	<u>375.00</u>		
Vendor 0609 - MALKO							
7165 00014361	MALKO HARDWARE - MAINTENANCE 001-101-60542	02/15/2023		624.00	624.00	Open	N 02/22/2023
				624.00			
Total Vendor 0609 - MALKO				<u>624.00</u>	<u>624.00</u>		
Vendor 0531 - MELISSA C.WACH							
230301WACH 00014418	MELISSA C.WACH FEBRUARY 2023 PROSECUTION LEGAL FEES MDIAZ 001-110-50330	03/01/2023		5,958.00	5,958.00	Open	N 03/02/2023
				5,958.00			
Total Vendor 0531 - MELISSA C.WACH				<u>5,958.00</u>	<u>5,958.00</u>		
Vendor 0125 - MICHAEL P.MURRIN							
230228MURRIN 00014419	MICHAEL P.MURRIN PLUMBING INSPECTIONS FOR FEBRUARY 2023 MDIAZ 001-102-50380	02/28/2023		280.00	280.00	open	N 03/02/2023
				280.00			
Total Vendor 0125 - MICHAEL P.MURRIN				<u>280.00</u>	<u>280.00</u>		

INVOICE REGISTER FOR VILLAGE OF RIVERWOODS

POST DATES 12/31/2022 - 03/02/2023

POSTED AND UNPOSTED

OPEN

Invoice Number

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Vendor 0650 - MOTOROLA SOLUTIONS-STARCOM121							
6432420220301 00014371	MOTOROLA SOLUTIONS-STARCOM121 RADIO MAINTENANCE 001-110-50220	06/01/2022 MDIAZ DISPATCH SERVICES		861.00 861.00	861.00	Open	N 12/31/2022
6639420220601 00014372	MOTOROLA SOLUTIONS-STARCOM121 RADIO MAINTENANCE 001-110-50220	09/01/2022 MDIAZ DISPATCH SERVICES		846.00 846.00	846.00	Open	N 12/31/2022
Total Vendor 0650 - MOTOROLA SOLUTIONS-STARCOM121				<u>1,707.00</u>	<u>1,707.00</u>		
Vendor 0142 - NORTHSIDE COMMUNITY BANK							
230201SSA30BOND 00014391	NORTHSIDE COMMUNITY BANK PRINCIPAL & INTEREST BOND PAYMENT, 08/01/2023 430-000-70200 430-000-70210	02/01/2023 MDIAZ INTEREST ON BONDS BOND PRINCIPAL		4,114.39 475.95 3,638.44	4,114.39	Open	N 02/28/2023
Total Vendor 0142 - NORTHSIDE COMMUNITY BANK				<u>4,114.39</u>	<u>4,114.39</u>		
Vendor 0154 - PERSPECTIVES							
104786 00014405	PERSPECTIVES EAP ANNUAL MEMBERSHIP, 03/01/2023 - 02/28/24 001-101-50610	03/01/2023 MDIAZ ANNUAL MEMBERSHIP, 03/01/23 - 02/28/24		1,188.00 1,188.00	1,188.00	Open	N 03/02/2023
Total Vendor 0154 - PERSPECTIVES				<u>1,188.00</u>	<u>1,188.00</u>		
Vendor 0134 - QUADIENT, INC.							
N9819504 00014386	QUADIENT, INC. POSTAGE EQUIPMENT - LEASE PAYMENT 001-101-60512	02/18/2023 MDIAZ POSTAGE EQUIPMENT - LEASE PAYMENT		947.97 947.97	947.97	Open	N 02/28/2023
Total Vendor 0134 - QUADIENT, INC.				<u>947.97</u>	<u>947.97</u>		
Vendor 0165 - RAY O'HERRON CO., INC.							

INVOICE REGISTER FOR VILLAGE OF RIVERWOODS

POST DATES 12/31/2022 - 03/02/2023

POSTED AND UNPOSTED
OPEN

Invoice Number

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Vendor 0165 - RAY O'HERRON CO., INC.							
2251764 00014364	RAY O'HERRON CO., INC. POLICE OFFICERS EQUIP. 001-110-50070	02/13/2023 MDIAZ		10.99	10.99	Open	N 02/22/2023
		POLICE OFFICERS EQUIP.		10.99			
2231182 00014388	RAY O'HERRON CO., INC. POLICE OFFICERS EQUIP. 001-110-50070	11/03/2022 MDIAZ		974.55	974.55	Open	N 12/31/2022
		POLICE OFFICERS EQUIP.		974.55			
2232399 00014389	RAY O'HERRON CO., INC. POLICE OFFICERS EQUIP. 001-110-50070	11/10/2022 MDIAZ		187.15	187.15	Open	N 12/31/2022
		POLICE OFFICERS EQUIP.		187.15			
Total Vendor 0165 - RAY O'HERRON CO., INC.				<u>1,172.69</u>	<u>1,172.69</u>		
Vendor 0631 - SE INC.							
23-32211 00014402	SE INC. BUILDING CLEANING - MARCH 2023 001-101-50110	03/01/2023 MDIAZ		1,150.00	1,150.00	Open	N 03/01/2023
	001-110-50110	BUILDING CLEANING - MARCH 2023		750.00			
		BUILDING CLEANING - MARCH 2023		400.00			
Total Vendor 0631 - SE INC.				<u>1,150.00</u>	<u>1,150.00</u>		
Vendor 0179 - STERLING CODIFIERS /AMERICAN LEGAL							
23591 00014384	STERLING CODIFIERS /AMERICAN LEGAL WEB HOSTING FOR CODIFYING 001-101-50610	02/27/2023 MDIAZ		351.46	351.46	Open	N 02/27/2023
		CODIFICATION FEE		351.46			
Total Vendor 0179 - STERLING CODIFIERS /AMERICAN LEGAL				<u>351.46</u>	<u>351.46</u>		
Vendor 0182 - SUPERFLEET MASTER CARD PROGRAM							
230208 00014387	SUPERFLEET MASTER CARD PROGRAM MONTHLY FUEL 001-110-60550	02/08/2023 MDIAZ		395.32	395.32	Open	N 02/28/2023
		MONTHLY FUEL		395.32			
Total Vendor 0182 - SUPERFLEET MASTER CARD PROGRAM				<u>395.32</u>	<u>395.32</u>		

INVOICE REGISTER FOR VILLAGE OF RIVERWOODS

POST DATES 12/31/2022 - 03/02/2023

POSTED AND UNPOSTED
OPEN

Invoice Number

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Vendor 0182 - SUPERFLEET MASTER CARD PROGRAM							
				395.32	395.32		
Vendor 0190 - THE BLUE LINE							
44492							
00014374	THE BLUE LINE	02/22/2023		397.00	397.00	Open	N
	PART-TIME POLICE OFFICER RECRUITMENT LIS MDIAZ						02/23/2023
	001-110-50090	PT POLICE OFFICER RECRUITMENT LISTING		397.00			
44491							
00014375	THE BLUE LINE	02/22/2023		397.00	397.00	Open	N
	LATERAL POLICE OFFICER RECRUITMENT LISTI MDIAZ						02/23/2023
	001-110-50090	LATERAL POLICE OFFICER RECRUITMENT LISTI		397.00			
Total Vendor 0190 - THE BLUE LINE				<u>794.00</u>	<u>794.00</u>		
Vendor 0667 - USIC LOCATING SERVICES,LLC							
559607							
00014392	USIC LOCATING SERVICES,LLC	12/31/2022		1,200.10	1,200.10	Open	N
	LOCATING SERVICES	MDIAZ					12/31/2022
	001-102-50360	LOCATING SERVICES		1,200.10			
553315							
00014393	USIC LOCATING SERVICES,LLC	11/30/2022		1,754.09	1,754.09	Open	N
	LOCATING SERVICES	MDIAZ					12/31/2022
	001-102-50360	LOCATING SERVICES		1,754.09			
540278							
00014394	USIC LOCATING SERVICES,LLC	09/30/2022		2,943.20	2,943.20	Open	N
	LOCATING SERVICES	MDIAZ					12/31/2022
	001-102-50360	LOCATING SERVICES		2,943.20			
570635							
00014403	USIC LOCATING SERVICES,LLC	02/28/2023		784.33	784.33	Open	N
	LOCATING SERVICES	MDIAZ					03/02/2023
	001-102-50360	LOCATING SERVICES		784.33			
Total Vendor 0667 - USIC LOCATING SERVICES,LLC				<u>6,681.72</u>	<u>6,681.72</u>		
Vendor 0717 - VALLECILLOS, JOSE							

INVOICE REGISTER FOR VILLAGE OF RIVERWOODS

POST DATES 12/31/2022 - 03/02/2023

POSTED AND UNPOSTED

OPEN

Invoice Number

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Vendor 0717 - VALLECILLOS, JOSE							
7968 00014368	VALLECILLOS, JOSE SSA 19 SNOW REMOVAL - 122523 & 0125,29,3 MDIAZ 119-000-50180	02/08/2023		3,200.00	3,200.00	Open	N 02/22/2023
				3,200.00			
Total Vendor 0717 - VALLECILLOS, JOSE				<u>3,200.00</u>	<u>3,200.00</u>		
Vendor 0206 - VERIZON WIRELESS							
9927857547 00014382	VERIZON WIRELESS TELEPHONE EXPENSE 001-101-50520 001-110-50520	02/16/2023		652.45	652.45	Open	N 02/27/2023
				218.11			
				434.34			
Total Vendor 0206 - VERIZON WIRELESS				<u>652.45</u>	<u>652.45</u>		

# of Invoices:	61	# Due: 61	Totals:	177,398.08	177,398.08
# of Credit Memos:	0	# Due: 0	Totals:	0.00	0.00
Net of Invoices and Credit Memos:				177,398.08	177,398.08

--- TOTALS BY FUND ---

001 GENERAL	93,850.19	93,850.19
119 HIAWATHA WOODS	3,200.00	3,200.00
424 SSA 24	35,076.08	35,076.08
430 SSA 30 DSF	4,114.39	4,114.39
501 CONSOLIDATED WATER FUND	37,042.24	37,042.24
502 SEWER FUND	125.18	125.18
503 MILWAUKEE/DEERFIELD TIF	3,990.00	3,990.00

--- TOTALS BY DEPT/ACTIVITY ---

000	83,547.89	83,547.89
101 ADMINISTRATION	46,235.09	46,235.09
102 BUILDING DEPARTMENT	16,417.95	16,417.95
104 ROAD & BRIDGE & STORM WATER	186.00	186.00
110 POLICE	31,011.15	31,011.15

INVOICE REGISTER FOR VILLAGE OF RIVERWOODS

POST DATES 02/21/2023 - 02/23/2023

POSTED AND UNPOSTED

PREVIOUSLY PAID DUE TO TIME

SENSITIVITY

Invoice Number

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Vendor 0760 - NORTHWESTERN UNIVERSITY							
22391 00014373	NORTHWESTERN UNIVERSITY TRAINING 001-110-50630	02/09/2023 MDIAZ TRAINING EXPENSE		1,100.00 1,100.00	0.00	Paid	Y 02/23/2023
Total Vendor 0760 - NORTHWESTERN UNIVERSITY				<u>1,100.00</u>	<u>0.00</u>		
Vendor 0173 - SECRETARY OF STATE							
230221CONFVCS 00014357	SECRETARY OF STATE CONFIDENTIAL SERVICES PROGRAM - 001-110-50010	02/21/2023 MDIAZ CONFIDENTIAL SVCS PROG, 2019 CHEVY TAHOE		151.00 151.00	0.00	Paid	Y 02/21/2023
Total Vendor 0173 - SECRETARY OF STATE				<u>151.00</u>	<u>0.00</u>		

# of Invoices:	2	# Due: 0	Totals:	1,251.00	0.00
# of Credit Memos:	0	# Due: 0	Totals:	0.00	0.00
Net of Invoices and Credit Memos:				1,251.00	0.00

--- TOTALS BY FUND ---

001 GENERAL	1,251.00	0.00
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--- TOTALS BY DEPT/ACTIVITY ---

110 POLICE	1,251.00	0.00
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NEW BUSINESS

Village Operations - 2023 Budget Summary

- The Village manages to the budget but spending authority is the appropriations ordinance presented at the next meeting (which has the budget as its foundation).
- Detailed budget was distributed 2/6 for review and comment
 - Squad car correction
 - No other comments/changes except place marker for possible Teska funding added into appropriations (\$100K)
- Highlights
 - The Budget includes a Village staffing increase and COLA increases for the non-represented staff
 - General Fund revenues are budgeted to approximate the 2022 actual experience.
 - Water and Sewer Funds budget reflects the updated GHA project recommendations discussed at the Finance Workshop

Surplus/Deficit			
	2022 Budget	2022 Projected	2023 Budget
General Fund			
Administration	\$991,470	\$1,584,852	\$1,469,436
Building	\$25,443	\$52,909	(\$188,723)
R&B (PW)	\$1,779	(\$80,703)	(\$61,000)
Woodland	(\$40,500)	(\$84,939)	(\$68,200)
Police	(\$825,065)	(\$746,967)	(\$823,903)
Drainage	(\$26,800)	(\$2,500)	(\$2,500)
Total	\$126,328	\$722,652	\$325,110
MFT	\$100,500	\$49,225	\$63,901
Water	(\$109,812)	(\$322,923)	(\$967,980)
Sewer	(\$39,629)	\$311,583	(\$54,015)

General Fund

Account Department	FY20	FY21	FY22		FY23			Surplus/Deficit			
	Actual	Actual	Budget	YTD	Projected	Budget	Budget Variance	%age Change	2022 Budget	2022 Projected	2023 Budget
Revenue By Department											
Administration	2,139,912	2,124,069	2,047,466	1,885,788	2,535,408	2,560,750	25,342				
Building	128,684	177,307	371,940	270,148	360,197	275,500	(84,697)				
R&B (PW)	23,743	23,905	20,000	22,662	24,000	24,000	0				
Woodland	7,943	45,600	28,500	4,070	6,181	11,000	4,819				
Police	749,480	1,063,563	1,268,050	1,088,048	1,276,650	1,321,952	45,302				
Drainage	0	0	0	0	0	0	0				
Total General Fund Revenue:	3,049,762	3,434,444	3,735,956	3,270,716	4,202,437	4,193,202	(9,235)				
Expenditures By Department											
Administration	937,734	959,379	1,055,996	775,551	950,556	1,091,314	140,758				
Building	200,976	160,312	346,497	230,467	307,289	464,223	156,934				
R&B (PW)	306,738	342,412	18,221	91,812	104,703	85,000	(19,703)				
Woodland	106,253	40,359	69,000	83,957	91,120	79,200	(11,920)				
Police	1,942,033	1,844,225	2,093,115	1,496,036	2,023,617	2,145,855	122,239				
Drainage	4,800	15,876	26,800	2,173	2,500	2,500	0				
Total General Fund Expenditures:	3,498,534	3,362,564	3,609,628	2,679,996	3,479,785	3,868,092	388,308				
SubTotal Surplus/(Deficit)	(448,772)	71,880	126,328	590,721	722,652	325,110	(397,543)				
Transfers Out	1,151,336	1,000,000	4,000,000	0	3,000,000	0	0				
Net Surplus/(Deficit):	(1,600,108)	(928,120)	(3,873,672)	590,721	(2,277,348)	325,110	(397,543)				
Expenditures By Category											
Salary & Wages	1,558,092	1,477,713	1,589,739	1,163,989	1,545,294	1,893,700	348,406				
Benefits	415,024	390,099	497,892	283,421	431,022	552,311	121,290				
Contractual	1,422,106	1,364,380	1,347,122	1,113,426	1,354,391	1,317,581	(36,810)				
Commodities	47,381	60,908	147,375	82,010	104,000	83,000	(21,000)				
Miscellaneous	55,931	69,464	27,500	37,151	45,078	21,500	(23,578)				
Total General Fund Expenditures:	3,498,534	3,362,564	3,609,628	2,679,996	3,479,785	3,868,092	388,308				

General Fund

Administration	\$991,470	\$1,584,852	\$1,469,436
Building	\$25,443	\$52,909	(\$188,723)
R&B (PW)	\$1,779	(\$80,703)	(\$61,000)
Woodland	(\$40,500)	(\$84,939)	(\$68,200)
Police	(\$825,065)	(\$746,967)	(\$823,903)
Drainage	(\$26,800)	(\$2,500)	(\$2,500)
Total	\$126,328	\$722,652	\$325,110

MFT	\$100,500	\$49,225	\$63,901
Water	(\$109,812)	(\$322,923)	(\$967,980)
Sewer	(\$39,629)	\$311,583	(\$54,015)

Administration

Account	Title	FY20	FY21	FY22		FY23		%age Change
		Actual	Actual	Budget	YTD	Projected	Budget	
Revenue								
001-0101-30020	Pers Property Replace Tax	1,845	3,530	2,000	4,808	7,000	6,000	
001-0101-30030	Home Rule Tax	160,054	229,502	200,000	208,037	270,000	275,000	
001-0101-30040	Municipal Sales Tax	203,894	273,257	250,000	255,071	320,000	300,000	
001-0101-30050	Local Use Sales Tax	156,777	146,762	145,000	113,351	150,000	150,000	
001-0101-30070	State Income Tax	409,559	520,641	395,352	482,986	583,020	550,000	
001-0101-xxxxx	Municipal Automobile Renting Tax	0	0	0	0	8,500	9,000	
001-0101-xxxxx	Cannabis Tax	0	0	0	5,241	6,000	6,000	
001-0101-30200	Hotel Tax	35,405	60,484	131,328	96,695	145,000	145,000	
001-0101-30210	Utility Tax - Electric	281,051	281,047	250,000	214,446	295,000	295,000	
001-0101-30220	Utility Tax - Gas	94,563	111,887	100,000	138,844	165,000	165,000	
001-0101-30250	Excise Tax	287,768	231,191	214,661	174,186	240,000	260,000	
001-0101-302xx	Municipal Fuel Tax	0	0	0	0	0	80,000	
001-0101-30300	Cell Tower Lease	34,846	0	0	0	0	0	
001-0101-30310	Vernon Township Replac Tax	323	288	250	644	750	750	
001-0101-30400	Liquor License	19,000	17,500	7,500	5,932	15,000	15,000	
001-0101-30410	Business License Fees	525	685	0	625	1,000	1,000	
001-0101-30415	Burglar Alarm Fees	0	0	0	40	0	0	
001-0101-30450	Cable TV Franchise Fee	85,505	80,525	80,000	83,786	110,000	110,000	
001-0101-30460	Telephone Franchise Fee	5,373	4,917	4,000	0	0	0	
001-0101-30800	Interest Revenue	198,658	141,029	161,700	55,140	160,000	175,000	
001-0101-30801	Bond Premium W/O	0	0	0	0	0	0	
001-0101-30810	Admin. Hearing	2,760	4,533	3,000	732	2,500	2,500	
001-0101-30820	Recycling Rebate (Swalco)	0	0	0	83	100	0	
001-0101-30850	Reimbursement	0	340	500	0	8,263	0	
001-0101-30860	SSA Admin Fee	0	0	3,000	0	2,500	2,500	
001-0101-30900	Misc. Revenue / General Fund	160,740	13,033	10,000	10,605	10,000	10,000	
001-0101-30901	Credit Card Convenience Fee	1,266	2,919	1,500	1,761	3,000	3,000	
001-0101-30990	Transfers - In	0	0	87,675	32,775	32,775	0	
Total Department Revenue:		2,139,912	2,124,069	2,047,466	1,885,788	2,535,408	2,560,750	0
Expenditures								
001-0101-40001	Salary -Elected Officials	53,500	54,833	65,723	37,500	40,000	40,000	
001-0101-40010	Salary - Staff	138,469	138,898	104,403	73,589	104,000	312,500	
SubTotal Salaries & Wages:		191,969	193,731	170,125	111,089	144,000	352,500	0
001-0101-40002	FICA Exp - Elected Officials	4,093	4,272	5,061	2,869	3,060	3,060	
001-0101-40040	FICA - Staff	9,948	10,448	8,040	5,630	7,956	26,974	
001-0101-40060	IMRF - Staff	9,779	19,776	16,588	4,710	10,140	20,600	
001-0101-40100	Insurance - Health	10,398	12,299	19,000	6,318	8,650	50,300	
SubTotal Benefits:		34,218	46,796	48,689	19,526	29,806	100,934	0
001-0101-40110	Property,Liability & Excess Ins.	28,849	3,363	33,272	(250)	33,200	71,630	
001-0101-40120	Unemployment - Insurance	2,174	1,092	2,000	2,313	2,300	2,000	
001-0101-40130	Workers Comp - Insurance	2,210	96	1,157	1,200	1,200	0	
001-0101-50010	Auto - Repairs & Maintenance	2,825	(19,160)	1,000	72	1,000	0	
001-0101-50110	Building - Cleaning	8,488	9,910	8,500	7,930	9,000	9,000	
001-0101-50114	Building - HVAC Maintenance	0	0	0	17,995	18,000	18,000	
001-0101-50115	Building - Repairs	1,227	14,021	3,000	12,227	15,000	15,000	
001-0101-50116	Building - Pest Control	750	1,000	1,000	763	1,000	1,000	
001-0101-50120	Building - Equipment	8,903	5,234	7,500	32,143	35,000	8,000	
001-0101-50130	Grounds - Village Property	62,211	63,084	40,000	55,856	60,000	60,000	
001-0101-50142	Woodland Preserve - Grounds	0	0	2,000	1,062	2,000	2,000	
001-0101-50210	Signs	707	8,647	2,500	5,978	6,000	6,000	
001-0101-50300	Audit Expense	0	0	25,000	0	0	25,000	
001-0101-50310	Accounting Expense	79,784	99,990	83,928	104,813	125,000	15,000	
001-0101-50319	Credit Card Charges & Fees	1,943	249	500	1,031	1,300	1,500	
001-0101-50320	Engineer Expense	80,075	93,460	90,000	56,488	60,000		
001-0101-50328	Admin Hearing - Prosecutor	5,125	4,000	5,000	6,458	7,000	7,000	
001-0101-50329	Admin Hearing - Judge	2,710	5,309	5,000	500	1,000	1,000	
001-0101-50330	Legal Expense	125,988	153,836	175,000	88,512	100,000	150,000	
001-0101-50350	Ecologist / Forester Expense	40,240	28,257	40,000	23,741	30,000	30,000	
001-0101-50360	Other Prof.Services	3,968	13,354	10,000	29,039	30,000	10,000	
001-0101-50370	Payroll Services	3,790	4,533	1,000	3,200	4,000	2,000	
001-0101-50510	Postage Expense	1,601	5,760	5,000	4,695	5,500	5,500	
001-0101-50520	Telephone Expense	10,831	6,208	11,500	16,212	20,000	20,000	
001-0101-50540	Printing Expense	3,658	(95)	2,500	0	0	0	

001-0101-50551	BOT & Village Meeting Expense	5,234	3,536	5,000	1,508	2,000	2,000
001-0101-50570	Advertising Expense - Legal	1,666	3,593	2,000	442	1,000	1,000
001-0101-50580	Village Voice Expense	31,245	26,470	30,500	24,435	30,000	30,000
001-0101-50600	Senior Transportation	225	60	300	95	250	250
001-0101-50601	Senior Gas Tax Rebate	265	235	300	231	300	300
001-0101-50610	Membership/Subscription	15,715	7,865	11,000	9,118	11,000	15,000
001-0101-50620	Travel & Meeting Expense	1,710	802	2,850	1,457	1,700	1,700
001-0101-50630	Training Expense	1,499	(1,399)	3,000	0	0	0
001-0101-50640	Ord.Books & Maps	2,069	0	2,000	5,404	6,000	6,000
001-0101-50710	Utilities	32,727	4,914	35,000	3,989	5,000	5,000
001-0101-60542	Hardware - Maintenance	2,844	1,833	0	5,616	6,000	6,000
001-0101-60543	Software - Maintenance	19,256	16,775	0	3,272	3,500	3,500
001-0101-60549	Website - Maintenance	9,937	7,718	7,500	4,991	7,000	7,000
001-0101-60650	Village Membership - NSSRA	45,084	43,231	50,000	44,123	50,000	50,000
001-0101-60652	Village Membership - SWALCO	0	0	1,500	0	0	0
	SubTotal Contractual:	647,533	617,782	707,307	576,658	691,250	587,380
							0
001-0101-60510	OfficeSupplies	7,157	4,530	10,000	4,628	5,000	5,000
001-0101-60511	Office Equipment - Maintenance	2,255	1,140	2,500	2,405	2,500	2,500
001-0101-60512	Office Equipment - Lease	3,069	4,108	4,200	2,505	4,000	4,000
001-0101-60540	Hardware	7,635	3,882	0	351	500	500
001-0101-60541	Software	1,190	19,206	87,675	46,396	60,000	25,000
	SubTotal Commodities:	21,306	32,866	104,375	56,285	72,000	37,000
							0
001-0101-60700	Village Events	3,268	3,408	7,500	6,158	7,500	7,500
001-0101-90160	Donations	2,000	47,591	10,000	2,000	2,000	2,000
001-0101-90900	Misc.Expense	37,440	17,205	8,000	3,835	4,000	4,000
	SubTotal Miscellaneous:	42,708	68,204	25,500	11,993	13,500	13,500
							0
	Total Department Expenditures:	937,734	959,379	1,055,996	775,551	950,556	1,091,314
							0
	Department Surplus (Deficit)	1,202,178	1,164,690	991,470	1,110,237	1,584,852	1,469,436
							0
001-0101-90800	Transfers Out To Capital Fund	1,151,336	1,000,000	3,000,000	0	3,000,000	0
001-0101-xxxxx	Transfer Out To TIF #1	0	0	1,000,000	0	0	0
	SubTotal Transfers Out:	1,151,336	1,000,000	4,000,000	0	3,000,000	0

Building Department

Account	Title	FY20	FY21	FY22		FY23		Budget Variance	%age Change
		Actual	Actual	Budget	YTD	Projected	Budget		
Revenue									
001-0102-30500	Construction Fee / Review Fee	97,821	175,558	307,000	259,792	346,389	250,000		
001-0102-30501	Outside Consulting	15,171	(7,007)	15,000	0	0	0		
001-0102-30502	Admin Overhead	33	0	1,710	0	0	0		
001-0102-30510	Engineer Fee	1,283	0	10,000	0	0	0		
001-0102-30520	Ecologist/Forester	0	0	4,000	0	0	0		
001-0102-30540	Special Inspection	0	0	0	1,411	1,881	2,000		
001-0102-30541	Plumbing Fee	2,072	685	20,000	0	0	5,000		
001-0102-30542	Fire Dept Inspect or Review	0	0	8,000	0	0	8,000		
001-0102-30560	Cert.Of Occupancy	2,200	0	0	1,300	1,733	2,000		
001-0102-30561	Temp.Cert Of Occ Residential	1,800	0	0	0	0	0		
001-0102-30562	Temp.Cert Of Occ Commerical	0	0	0	0	0	0		
001-0102-30570	Elevator Permits	4,987	5,880	5,280	6,580	8,773	7,000		
001-0102-30574	Rental Property Regis.	1,619	930	450	240	320	500		
001-0102-30575	Vacant Property Regist. Fee	1,500	750	500	500	667	500		
001-0102-30771	Code Violation	178	0	0	0	0	0		
001-0102-30810	Admin. Hearings	0	0	0	0	0	0		
001-0102-30850	Reimbursement	0	0	0	0	0	0		
001-0102-30900	Misc. Revenue/Building	20	510	0	325	433	500		
	Total Department Revenue:	128,684	177,307	371,940	270,148	360,197	275,500		
Expenditures									
001-0102-40010	Salary - Staff	129,643	99,614	164,100	101,743	135,657	257,800		
	SubTotal Salaries & Wages:	129,643	99,614	164,100	101,743	135,657	257,800	0	
001-0102-40040	FICA - Staff	9,904	7,621	12,636	7,783	10,378	19,723		
001-0102-40060	IMRF - Staff	10,277	3,528	16,000	3,146	4,194	21,700		
001-0102-40100	Insurance - Health	28,742	0	35,000	0	0	38,000		
	SubTotal Benefits:	48,923	11,148	63,636	10,929	14,572	79,423	0	
001-0102-50010	Auto - Repairs & Maintenance	819	94	0	0	0	0		
001-0102-50320	Engineer Expense	2,859	840	10,000	45,567	60,755	10,000		
001-0102-50330	Legal Expense	0	0	0	503	670	1,000		
001-0102-50340	Elevator Inspections	2,448	2,150	1,760	2,964	3,952	4,000		
001-0102-50341	Fire Department Expense	0	330	8,000	3,363	4,484	0		
001-0102-50350	Ecologist/Forester Expense	1,725	17,863	4,000	115	153	4,000		
001-0102-50351	Tree Removal Health & Safety	0	0	0	44,628	59,503	50,000		
001-0102-50360	Other Prof.Services	7,064	17,958	60,000	12,951	17,268	50,000		
001-0102-50350	Outside Consulting	0	0	15,000	3,570	4,760	0		
001-0102-50380	Plumbing Inspection Fees	4,200	6,230	20,000	(273)	(363)	3,000		
001-0102-50540	Printing Expense	1,069	585	0	47	62	0		
001-0102-50610	Membership/Subscription	0	0	0	0	0	0		
001-0102-50620	Travel & Meeting Expense	1,500	3,500	0	0	0	0		
001-0102-50630	Training Expense	0	0	0	0	0	0		
	SubTotal Contractual:	21,684	49,550	118,760	113,433	151,244	122,000	0	
001-0102-60550	Gasoline For Village Car	188	0	0	0	0	0		
	SubTotal Commodities:	188	0	0	0	0	0	0	
001-0102-90900	Misc.Expense	538	0	0	4,362	5,815	5,000		
	SubTotal Miscellaneous:	538	0	0	4,362	5,815	5,000	0	
	Total Department Expenditures:	200,976	160,312	346,497	230,467	307,289	464,223	0	
	Department Surplus (Deficit)	(72,292)	16,995	25,443	39,681	52,909	(188,723)	0	

Road & Bridge (PW)

Account	Title	FY20	FY21	FY22		FY23		Budget Variance	%age Change
		Actual	Actual	Budget	YTD	Projected	Budget		
Revenue									
001-0104-30010	Property Tax	23,743	23,905	20,000	22,662	24,000	24,000		
001-0104-30900	Misc. Revenue	0	0	0	0	0	0		
	Total Department Revenue:	23,743	23,905	20,000	22,662	24,000	24,000	0	
Expenditures									
001-0104-40010	Salary - Staff	10,721	1,645	15,514	11,305	12,500	0		
	SubTotal Salaries & Wages:	10,721	1,645	15,514	11,305	12,500	0	0	
001-0104-40040	FICA - Staff	820	126	1,195	865	950	0		
001-0104-40060	IMRF - Staff	1,710	172	1,512	350	525	0		
001-0104-40100	Insurance - Health	0	0	0	0	0	0	0	
	SubTotal Benefits:	2,530	298	2,707	1,214	1,475	0	0	
001-0104-50140	Maintenance - Streets	189,011	164,285	0	6,860	7,000	10,000		
001-0104-50160	Maintenance - Culverts	2,600	0	0	0	0	0	0	
001-0104-50170	Maintenance - Bike Path	0	0	0	0	0	0	0	
	Landscape Services	0	0	0	0	0	19,000		
001-0104-50130	Grounds - Village	0	593	0	5,050	5,050	5,000		
001-0104-50180	Snow Removal	83,308	150,478	0	6,347	7,000	12,000	0	
001-0104-50210	Signs	693	3,206	0	0	0	0	0	
001-0104-50320	Engineer Expense	14,197	17,088	0	30,162	33,000	15,000		
001-0104-50351	Tree Removal Health & Safety	0	(410)	0	249	300	0	0	
001-0104-50360	Other Prof.Services	0	0	0	0	0	0	0	
001-0104-50433	Pollution Control/ NPDES	2,523	3,642	0	4,899	5,000	5,000		
001-0104-50720	Street Lighting	1,155	1,588	0	6,549	13,000	18,000		
	SubTotal Contractual:	293,487	340,470	0	60,115	70,350	84,000	0	
001-0104-90900	Misc.Expense	0	0	0	19,178	20,378	1,000	0	
	SubTotal Miscellaneous:	0	0	0	19,178	20,378	1,000	0	
	Total Department Expenditures:	306,738	342,412	18,221	91,812	104,703	85,000	0	
	Department Surplus (Deficit)	<u>(282,995)</u>	<u>(318,508)</u>	<u>1,779</u>	<u>(69,150)</u>	<u>(80,703)</u>	<u>(61,000)</u>	<u>0</u>	

Road & Bridge (PW)

Account	Title	FY20	FY21	FY22		FY23		Budget Variance	%age Change
		Actual	Actual	Budget	YTD	Projected	Budget		
Revenue									
Total Department Revenue:		0	0	0	0	0	0	0	
Expenditures									
001-0105-50160	Maintenance - Culverts	0	10,804	20,000	0	0	0		
001-0105-50320	Engineer Expense	0	272	2,000	2,173	2,500	2,500		
001-0105-50330	Legal Expense	0	0	0	0	0	0		
001-0105-60659	Membership & Subscriptions -	0	4,800	4,800	0	0	0		
	SubTotal Contractual:	0	15,876	26,800	2,173	2,500	2,500		
001-0105-90900	Misc.Expense	4,800	0	0	0	0	0		
	SubTotal Miscellaneous:	4,800	0	0	0	0	0		
Total Department Expenditures:		4,800	15,876	26,800	2,173	2,500	2,500	0	
Department Surplus (Deficit)		(4,800)	(15,876)	(26,800)	(2,173)	(2,500)	(2,500)	0	

Woodland

Account	Title	FY20	FY21	FY22		FY23		Budget Variance	%age Change
		Actual	Actual	Budget	YTD	Projected	Budget		
Revenue									
001-0106-30580	Ecologist/Forester Consult Fees	2,280	2,825	3,000	2,125	3,000	3,000		
001-0106-30581	Tree Removal Permit Fee	0	0	0	0	0	0		
001-0106-30582	Tree Removal Mitigation Fee	438	31,700	20,000	0	0	5,000		
001-0106-30583	Prescribed Burn Permit	0	450	0	100	100	0		
001-0106-30584	Application Fee	5,225	3,475	5,000	1,770	3,000	3,000		
001-0106-30590	Grants	0	0	0	0	0	0		
001-0106-30771	Code Violations	0	6,850	0	75	75	0		
001-0106-30900	Misc. Revenue / Woodland Mgt	0	300	500	0	6	0		
	Total Department Revenue:	7,943	45,600	28,500	4,070	6,181	11,000	0	
Expenditures									
001-0106-50800	Prescribed Burn	8,518	2,615	4,000	6,660	7,200	7,000		
001-0106-50810	Ecologist/Forester Consult	10,153	5,173	10,000	19,332	20,000	15,000		
001-0106-50820	Canopy Thinning	17,446	2,500	10,000	9,520	10,000	10,000		
001-0106-50830	Invasive Removal	23,919	11,072	25,000	24,320	25,000	25,000		
001-0106-50850	Canopy Trees Planting	15,162	10,895	8,000	8,150	8,150	8,200		
001-0106-50860	Native Seeding & Planting	18,506	4,105	8,000	13,779	14,000	10,000		
001-0106-50870	Rain Garden	6,343	4,000	4,000	1,680	3,386	4,000		
	SubTotal Contractual:	100,047	40,359	69,000	83,441	87,736	79,200	0	
001-0106-50880	Plant Sale Donation	0	0	0	0	0	0		
001-0106-90900	Misc.Expense	6,206	0	0	516	3,385	0		
	SubTotal Miscellaneous:	6,206	0	0	516	3,385	0	0	
	Total Department Expenditures:	106,253	40,359	69,000	83,957	91,120	79,200	0	
	Department Surplus (Deficit)	(98,310)	5,241	(40,500)	(79,887)	(84,939)	(68,200)	0	

Police

Account	Title	FY20	FY21	FY22		FY23		Budget Variance	%age Change
		Actual	Actual	Budget	YTD	Projected	Budget		
Revenue									
001-0110-30010	Property Tax	523,597	772,392	988,800	874,375	988,800	1,028,352		
001-0110-30350	Special Use Fee	58,700	74,488	96,000	70,420	96,000	100,050		
001-0110-30360	Administrative Tow	22,000	29,660	25,000	17,500	28,000	28,000		
001-0110-30670	911 Surcharge	0	0	0	0	0	0		
001-0110-30710	Circuit Court Fines	105,418	108,927	120,000	108,703	143,000	143,000		
001-0110-30730	Report Copies	565	320	750	575	700	950		
001-0110-30750	False Alarm Fines	175	600	500	125	150	100		
001-0110-30770	Patrol Violations	11,065	29,360	25,000	1,502	2,000	2,300		
001-0110-30780	Burglar Alarm Reg.	3,155	9,751	9,500	8,180	9,500	7,700		
001-0110-30800	Interest Revenue	0	10	0	0	0	0		
001-0110-30900	Misc.Revenue / Police	23,805	32,132	1,000	6,668	7,000	10,000		
001-0110-30910	Misc.Grants	1,000	5,923	1,500	0	1,500	1,500		
001-0110-30990	Transfers In	0	0	0	0	0	0		
	Total Department Revenue:	749,480	1,063,563	1,268,050	1,088,048	1,276,650	1,321,952	0	
Expenditures									
001-0110-40010	Salary - Staff	1,225,759	1,182,723	1,240,000	939,853	1,253,137	1,283,400		
	SubTotal Salaries & Wages:	1,225,759	1,182,723	1,240,000	939,853	1,253,137	1,283,400	0	
001-0110-40040	FICA - Staff	91,397	89,780	94,860	68,122	95,865	98,180		
001-0110-40060	IMRF - Staff	96,858	90,437	118,000	58,021	121,304	111,399		
001-0110-40100	Insurance - Health	141,098	151,641	170,000	125,609	168,000	162,375		
	SubTotal Benefits:	329,353	331,857	382,860	251,752	385,169	371,954	0	
001-0110-40110	Property,Liability & Excess Ins.	14,845	2,469	26,742	0	0	0		
001-0110-40115	Property - Insurance	1,760	175	1,899	0	0	0		
001-0110-40121	Portable Equipment - Insurance	539	0	549	0	0	0		
001-0110-40125	Automobile - Insurance	6,774	0	6,864	0	0	7,115		
001-0110-40130	Workers Comp - Insurance	64,460	4,385	52,623	0	0	49,000		
001-0110-50010	Auto - Repairs & Maintenance	15,812	19,771	20,000	18,368	22,000	20,000		
001-110-50020	Radio Maintenance	0	0	0	0	0	0		
001-0110-50070	Police Officers Equip.	37,693	24,740	42,000	27,411	30,000	42,000		
001-0110-50080	Alcohol & Tobacco Compliance	0	0	150	0	150	150		
001-0110-50090	Employee Hiring Exp.	1,698	1,218	2,300	1,197	1,300	2,300		
001-0110-50110	Building - Cleaning	6,834	5,766	7,000	4,731	5,800	7,000		
001-0110-50116	Building - Pest Control	750	600	700	458	600	700		
001-0110-50117	Fire Monitoring Expense	1,556	1,445	1,000	370	700	1,000		
001-0110-50120	Building - Equipment	14,624	6,048	7,000	5,964	6,500	7,000		
001-0110-50220	Dispatch Services	101,539	145,962	149,378	113,241	153,000	157,590		
001-0110-50230	Animal Control	1,650	860	1,000	870	1,000	1,000		
001-0110-50290	Drug Seizure Expense	0	0	0	0	0	0		
001-0110-50328	Admin. Hearing Prosecutor	2,250	0	0	0	0	0		
001-0110-50329	Admin. Hearing Judge	0	0	0	0	0	0		
001-0110-50330	Legal Expense	25,000	28,443	35,000	54,251	70,000	71,496		
001-0110-50360	Other Prof.Services	0	826	1,000	0	0	1,000		
001-0110-50400	Crime Lab Services	8,087	8,161	8,200	8,161	8,161	8,200		
001-0110-50510	Postage Expense	855	695	1,000	481	700	1,000		
001-0110-50520	Telephone Expense	8,315	4,899	6,200	2,679	3,000	8,000		
001-0110-50610	Membership/Subsription	10,049	11,009	12,000	9,057	11,000	15,000		
001-0110-50620	Travel & Meeting Expense	6	487	700	221	400	700		
001-0110-50630	Training Expense	10,280	4,956	9,000	6,557	7,000	9,000		
001-0110-50710	Utilities	1,106	1,347	1,250	991	1,200	1,250		
001-0110-60510	Office Expense	5,357	6,315	6,500	5,848	6,200	6,500		
001-0110-60511	Office Equip. - Maint. & Repairs	1,639	1,735	3,000	1,299	1,400	3,000		
001-0110-60542	Hardware - Maintenance	1,170	1,625	5,500	4,612	5,000	5,500		
001-0110-60543	Software - Maintenance	8,648	11,812	11,500	5,752	11,000	11,500		
001-0110-60545	Internet Expense/Cable/Email	6,059	4,594	5,200	5,087	5,200	5,500		
	SubTotal Contractual:	359,355	300,344	425,255	277,605	351,311	442,501	0	
001-0110-60540	Hardware	2,608	0	6,000	360	1,000	6,000		
001-0110-60541	Software	1,931	1,389	2,000	756	1,000	2,000		
001-0110-60550	Gasoline	21,348	26,653	35,000	24,608	30,000	38,000		
	SubTotal Commodities:	25,887	28,042	43,000	25,724	32,000	46,000	0	
001-0110-90900	Misc.Expense	1,679	1,260	2,000	1,102	2,000	2,000		
	SubTotal Miscellaneous:	1,679	1,260	2,000	1,102	2,000	2,000	0	
	Total Department Expenditures:	1,942,033	1,844,225	2,093,115	1,496,036	2,023,617	2,145,855	0	
	Department Surplus (Deficit)	(1,192,553)	(780,662)	(825,065)	(407,988)	(746,967)	(823,903)	0	

MFT

Account	Title	FY20	FY21	FY22			FY23		%age Change	Notes
		Actual	Actual	Budget	YTD	Projected	Budget	Variance		
	<i>Beginning Balance</i>			915,987	915,987	915,987	965,241			
Revenue										
104-0000-30080	Motor Fuel Tax Revenue	213,596	143,406	100,000	108,607	87,000	91,000	(9,000)	-9.00%	
104-0000-XXXX	Transportation Renewal Revenue	0	0	0	0	61,500	72,000	72,000	100.00%	move all TRF to new account
104-0000-30090	Motor Fuel Tax REBUILD	0	80,403	0	45,559	40,201	40,201	40,201	100.00%	
104-0000-30800	Interest Revenue	758	419	500	415	553	700	200		
	Total Department Revenue:	214,354	224,228	100,500	154,582	189,255	203,901	103,401		
Expenditures										
104-0000-50180	Snow Removal	0	0	0	126,383	140,000	140,000			
104-0000-50320	Engineer Expense	14,018	96,993	0	0	0	0			
	SubTotal Contractual:	14,018	96,993	0	126,383	140,000	140,000			
	Total Department Expenditures:	14,018	96,993	0	126,383	140,000	140,000	0		
	Department Surplus (Deficit)	200,336	127,236	100,500	28,199	49,255	63,901	103,401		
	<i>Ending Balance</i>					965,241	1,029,143			

Do you have a resolution to expense MFT as required?

Calendar Year 2021	Per Capita	CY 2022	FY22 Budget	
MFT Allotment	3660	23.80	87,108	
Transportation Renewal Revenue	3660	16.80	61,488	
Rebuild Illinois			40,201	Annually til FY25
Calendar Year 2022	Per Capita	CY 2023	FY23 Budget	
MFT Allotment	3790	24.20	91,718	
Transportation Renewal Revenue	3790	19.00	72,010	
Rebuild Illinois			40,201	Annually til FY25

Water - 501

Account	Title	FY20	FY21	FY22		FY23		%age Change
		Actual	Actual	Budget	YTD	Projected	Budget	
	<i>Beginning Balance</i>							
	Revenue							
501-0000-30600	Water Sales & Penalty	1,051,223	998,162	1,100,000	783,402	1,020,000	1,122,000	
501-0000-30610	Meter Cost & Install	29,250	1,580	2,000	0	2,000	2,000	
501-0000-30620	Tap On Fees	0	0	0	0	0	0	
501-0000-30800	Interest Revenue	26,894	6,501	20,000	6,480	7,500	7,500	
501-0000-30900	Misc. Revenue	0	0	0	0	0	0	
501-0000-30990	Transfers - In	0	0	0	0	0	0	
	Total Department Revenue:	1,107,367	1,006,243	1,122,000	789,882	1,029,500	1,131,500	0
	Expenditures							
501-0000-40010	Salary - Staff	34,419	13,550	27,438	3,102	5,000	50,725	
	SubTotal Salaries & Wages:	34,419	13,550	27,438	3,102	5,000	50,725	0
501-0000-40120	Health Insurance	1,794	4,186	0	0	0	8,375	
501-0000-40040	FICA - Staff	2,530	1,029	2,113	237	350	3,800	
501-0000-40060	IMRF - Staff	1,372	12,314	2,675	156	300	2,280	
	SubTotal Benefits:	5,696	17,529	4,787	394	650	14,455	0
501-0000-50122	Publ Wks Exp - Swanson Water Treatment	59,008	46,756	0	14,797	15,000	15,000	
501-0000-50123	Public Works - GIS Technology	29,520	0	0	0	0	0	
501-0000-50130	Grounds - Village	0	0	0	0	0	0	
501-0000-50190	Maintenance & Supplies	13,358	12,863	0	3,412	4,000	0	
501-0000-50319	Credit Card Fees	0	0	0	0	0	0	
501-0000-50320	Engineer Expense	25,246	67,373	0	87,067	104,673	105,000	
501-0000-50350	Forester Expense	0	0	0	0	0	0	
501-0000-50360	Professional Services	46,990	115,211	22,596	17,762	29,000	36,400	
501-0000-50430	Water Test - IEPA	1,000	0	0	0	0	0	
501-0000-50431	Water Test - City Of Waukegan	0	0	0	0	0	0	
501-0000-50432	Water Test - Suburban Lab	300	0	0	0	0	0	
501-0000-50510	Postage Expense	3,215	1,176	0	0	0	1,500	
501-0000-50520	Telephone Expense	281	521	0	2	0	0	
501-0000-50540	Printing Expense	1,828	521	0	0	0	0	
501-0000-50570	Advertising Expense - Legal	0	0	0	0	0	0	
501-0000-50710	Utility Expense	105,013	(92,609)	0	223	500	500	
501-0000-50750	Water Purchase - Deerfield	36,409	3,367	800	19,829	24,000	25,000	
501-0000-50760	Water Purchase - Lincolnshire	219	29	240	37	100	100	
501-0000-50770	Water Purchase - Northbrook	717,911	723,577	900,000	511,326	775,000	850,000	
	SubTotal Contractual:	1,040,298	878,785	923,636	654,455	952,273	1,033,500	0
501-0000-51xxx	Meter Expense	0	0	0	0	0	0	
501-0000-60543	Software - Maintenance	1,813	1,221	0	1,909	2,000	2,000	
	SubTotal Commodities:	1,813	1,221	0	1,909	2,000	2,000	
501-0000-90900	Miscellaneous Expense	0	0	0	225,361	350,000	0	
501-0000-99999	Water Fund Expenses	271,340	3,698	32,071	0	0	0	
	SubTotal Miscellaneous:	271,340	3,698	32,071	225,361	350,000	0	0
501-0000-80200	Building and Land Improvements	0	0	143,880	0	0	0	
501-0000-80201	Water Mains	0	0	0	0	0	850,000	
501-0000-80202	Water Distribution	0	0	100,000	0	0	0	
501-0000-80205	Equipment	0	0	0	0	0	0	
501-0000-80210	Other Capital Outlay	0	411,527	0	42,507	42,500	148,800	
	SubTotal Capital Outlay:	0	411,527	243,880	42,507	42,500	998,800	0
	Total Department Expenditures:	1,353,566	1,326,311	1,231,812	927,727	1,352,423	2,099,480	0
	Department Surplus (Deficit)	(246,199)	(320,068)	(109,812)	(137,845)	(322,923)	(967,980)	0

Ending Balance

** Most of the items need to be moved elsewhere. This makes it difficult as auditors generally look at misc accounts as capital outlay. Misc expense should always be nominal.

Sewer - 502

Account	Title	FY20	FY21	FY22		FY23		%age Change
		Actual	Actual	Budget	YTD	Projected	Budget	
	<i>Beginning Balance</i>						-	
	Revenue							
502-0000-30620	Tap On Fees	5,880	0	4,000	0	0	0	
502-0000-30641	Sewer Fees	325,583	314,588	340,000	233,335	300,000	284,000	
502-0000-30650	Transmission Revenue	7,784	7,784	8,000	0	0	0	
502-0000-30680	Replacement Reserve	168,721	305,219	100,000	150,927	181,254	180,000	
502-0000-30800	Interest Revenue	13,323	3,221	11,000	3,211	3,500	3,750	
	Total Department Revenue:	521,291	630,813	463,000	387,473	484,754	467,750	0
	Expenditures							
502-0000-40010	Salary - Staff	35,511	13,550	27,438	3,102	5,000	50,725	
	SubTotal Salaries & Wages:	35,511	13,550	27,438	3,102	5,000	50,725	0
502-0000-40130	Health Insurance	598	598	0	0	0	8,380	
502-0000-40040	FICA - Staff	2,702	1,029	2,113	237	350	3,800	
502-0000-40060	IMRF - Staff	521	11,461	2,675	156	300	2,280	
	SubTotal Benefits:	3,821	13,088	4,787	394	650	14,460	0
502-0000-50100	Grinder Pump Maintenance	100,563	83,499	0	0	0	0	
502-0000-50150	Maintenance - Utility System	0	4,083	188,000	0	0	0	
502-0000-50190	Maintenance - Supplies	0	102,012	0	0	0	0	
501-0000-50319	Credit Card Fees	0	0	0	0	0	0	
502-0000-50320	Engineer Expense	14,398	7,094	0	7,438	12,064	15,000	
502-0000-50330	Legal Expense	0	0	0	0	0	0	
502-0000-50360	Professional Services	0	8,241	22,596	16,756	24,857	30,000	
502-0000-50420	Sewer Connection Charge	0	0	0	0	0	0	
502-0000-50421	Annual San Sewer Trans Fee	3,125	0	3,500	0	0	0	
502-0000-50510	Postage Expense	3,215	716	0	0	0	1,500	
502-0000-50520	Telephone Expense	3,108	4,380	0	337	400	400	
502-0000-50540	Printing	0	0	0	0	0	0	
502-0000-90900	Misc.Expense	171	0	0	123,260	117,200	0	
502-0000-50710	Utilities	27,169	17,735	0	9,169	13,000	15,000	
	SubTotal Contractual:	151,749	227,760	214,096	156,960	167,521	61,900	0
502-0000-80210	Other Capital Outlay	0	0	0	0	0	394,680	
502-0000-80230	Sewer System Distribution	0	0	210,000	0	0	0	
502-0000-80205	Equipment	0	0	0	0	0	0	
502-0000-99999	Sewer Fund Expenses	272,032	0	46,307	0	0	0	
	SubTotal Capital Outlay:	272,032	0	256,307	0	0	394,680	0
	Total Department Expenditures:	463,113	254,398	502,629	160,455	173,171	521,765	0
	Department Surplus (Deficit)	58,178	376,415	(39,629)	227,018	311,583	(54,015)	0

Ending Balance

** Most of the items need to be moved elsewhere. Misc expense should be nominal.

Capital Project Fund - 505

Account	Title	FY20	FY21	FY22		FY23		%age Change
		Actual	Actual	Budget	YTD	Projected	Budget	
	<i>Beginning Balance</i>							
	Revenue							
505-0000-30584	Application Fee	0	0	(1,200)	0	0		
505-0000-30910	Grants	0	150,100	0	0	0		
505-0000-30920	ARPA Grant	0	0	0	242,367	242,367		
505-0000-30960	Transfers In	1,151,336	1,000,000	3,000,000	0	3,000,000		
	Total Department Revenue:	1,151,336	1,150,100	2,998,800	242,367	3,242,367	0	0
	Expenditures							
505-0000-50320	Engineer Expense	6,190	464	20,000	286	1,000		
505-0000-50321	Architect Expense	54,566	2,200	2,500	0	0		
505-0000-50330	Legal Expense	840	0	0	0	0		
505-0000-50350	Forester Expense	0	0	0	0	0		
505-0000-50360	Professional Services	1,886	0	0	0	0		
505-0000-50361	Contractor Expense	508,987	40,505	470,000	0	0		
505-0000-50553	Meeting/Consultants	0	0	0	0	0		
505-0000-50590	Recorder Fee	0	0	0	0	0		
505-0000-50710	Utilities	0	0	0	0	0		
	SubTotal Contractual:	572,469	43,169	492,500	286	1,000	0	0
505-0000-80100	Capital Expenditures	0	0	0	0		88,350	
505-0000-801xx	Other Improvements	0	0	0	0	290,900		
505-0000-80150	Water Tower Maintenance	194,355	15,084	0	0	0		
505-0000-80201	New Building Construction	0	420	236,237	0	0		
505-0000-90900	Misc.Expense	164,946	1,630	5,000	37,700	40,000		
	SubTotal Capital Outlay:	359,301	17,134	241,237	37,700	330,900	88,350	0
	Total Department Expenditures:	931,770	60,303	733,737	37,986	331,900	88,350	
	Department Surplus (Deficit)	219,566	1,089,797	2,265,063	204,381	2,910,467	(88,350)	0

Ending Balance

Capital: Squad Car

TIF #1 (Milwaukee/Deerfield) 503

Account	Title	FY20	FY21	FY22		FY23		%age Change
		Actual	Actual	Budget	YTD	Projected	Budget Variance	
	<i>Beginning Balance</i>						-	
	Revenue							
503-0000-30015	TIF Property Tax	68,667	35,575	80,000	73,151	73,150	75,000	
503-0000-30950	Gain on Sale of Assets	0	0	0	217,199	217,199	0	
	Transfer from General Fund			1,000,000	0	0	0	
503-0000-30805	Debt Proceeds	0	0	0	0	0	0	
	Total Department Revenue:	68,667	35,575	1,080,000	290,349	290,349	75,000	0
	Expenditures							
503-0000-50320	Engineer Expense	5,740	0	15,000	2,699	5,000	15,000	
503-0000-50330	Legal Expense	8,472	9,180	40,000	88,814	97,000	50,000	
503-0000-50350	Forester Expense	0	0	0	0	0	0	
503-0000-50360	Professional Services	0	0	10,000	4,678	5,000	10,000	
503-0000-90900	Misc.Expense	0	1,000	0	0	0	0	
	SubTotal Contractual:	14,212	10,180	65,000	96,191	107,000	75,000	0
503-0000-80100	Other Capital Outlay	0	0	0	0	0	0	
503-0000-80200	Land Improvements	0	0	0	0	0	0	
	SubTotal Capital Outlay:	0	0	0	0	0	0	0
	Total Department Expenditures:	14,212	10,180	65,000	96,191	107,000	75,000	0
	Department Surplus (Deficit)	54,455	25,395	1,015,000	194,158	183,349	0	0
	<i>Ending Balance</i>							

TIF #2 - 504

Account	Title	FY20	FY21	FY22		FY23		%age Change
		Actual	Actual	Budget	YTD	Projected	Budget	
	<i>Beginning Balance</i>						-	
	Revenue							
503-0000-30015	TIF Property Tax	22,400	0	0	5,495	5,500	6,000	
503-0000-30805	Debt Proceeds	0	0	0	0	0	0	
	Total Department Revenue:	22,400	0	0	5,495	5,500	6,000	0
	Expenditures							
503-0000-50320	Engineer Expense	16,033	2,335	15,000	941	3,500	15,000	
503-0000-50330	Legal Expense	3,264	3,083	40,000	46,760	75,000	75,000	
503-0000-50360	Professional Services	0	0	25,000	0	0	0	
503-0000-90900	Misc. Expense	0	0	0	0	0	0	
	SubTotal Contractual:	19,297	5,417	80,000	47,701	78,500	90,000	0
503-0000-80100	Other Capital Outlay	0	0	0	0	0	0	
503-0000-80200	Land Improvements	0	0	0	0	0	0	
	SubTotal Capital Outlay:	0	0	0	0	0	0	0
	Total Department Expenditures:	19,297	5,417	80,000	47,701	78,500	90,000	0
	Department Surplus (Deficit)	3,103	(5,417)	(80,000)	(42,206)	(73,000)	(84,000)	0
	<i>Ending Balance</i>							

EE Name	Department	Dept Number	Position	Union	Type	Hourly Rate	Annual Pay	Allocations Department and/or Funds						Total	Diff	Notes	
								Admin 0101	Bldg 0102	R&B (PW) 0104	Water 501	Sewer 502	Police 0110				
Kokkines, Wendy	Admin	101	Cashier/Receptionist		PT	18.00	23,400	11,700				5,850	5,850		23,400	0	50/25/25
Litwin, Dana	Police	110	Records Clerk		FT	21.12	43,930	17,572						26,358	43,930	0	440/60
Powitz, Kimberly	Police	110	Records Clerk		PT	23.97	49,858							49,858	49,858	0	
Bowne, Katie	Admin	101	Asst to Mayor		FT	32.00	66,560	66,560							66,560	0	
Hofeld, Vivian	Bldg	102	Bldg Coordinator		FT	32.00	66,560		66,560						66,560	0	90/10
Stack, Michael	Police	110	Pol Officer	Union	FT	38.00	79,040							79,040	79,040	0	
Diaz, Moses	Admin	101	Financial Analyst		FT	38.94	85,000	63,750			10,625	10,625			85,000	0	75/12.5/12.5
Lee, Wendy	Police	110	Pol Officer	Union	FT	41.78	86,902							86,902	86,902	0	
Martinez, Benny	Police	110	Pol Officer	Union	FT	47.16	98,093							98,093	98,093	0	
Maciareillo, Alfred	Police	110	Pol Officer	Union	FT	50.08	104,166							104,166	104,166	0	
Martinovich, David	Police	110	Pol Officer	Union	FT	50.08	104,166							104,166	104,166	0	
Tyunaitis, Jared	Police	110	Pol Officer	Union	FT	50.08	104,166							104,166	104,166	0	
Kirby, William	Police	110	Pol Officer	Union	FT	52.15	108,472							108,472	108,472	0	
Pfutzenreuter, George	Police	110	Pol Officer	Union	FT	67.98	141,398							141,398	141,398	0	
Dayno, Bruce	Police	110	Police Chief		FT		168,628							168,628	168,628	0	
Durkin, Timothe	Police	110	Pol Officer		PT	37.28	37,280							37,280	37,280	0	
Ford, Kristine	Admin	101	Mayor		FT		40,000	40,000							40,000	0	
Greco,Linda	Police	110	Records Clerk		PT	18.90	18,900							18,900	18,900	0	
Gutwillig, Bradley	Police	110	Pol Officer		PT	37.28	37,280							37,280	37,280	0	
Johnson, Jeffrey	Police	110	Pol Officer		PT	37.28	37,280							37,280	37,280	0	
New Position	ComDev	102	Director		FT		140,000		140,000						140,000	0	
New Position	Admin	101	Finance Director		PT		80,000	64,000			8,000	8,000			80,000	0	90/10/10
Penze, Joan Marie	Police	110	Pol Officer		PT	32.45	32,450							32,450	32,450	0	
Petersen, Joseph	Police	110	Pol Officer		PT	37.28	37,280							37,280	37,280	0	
Shor, Ronald	Police	110	Pol Officer		PT	37.28	37,280							37,280	37,280	0	
Ventrella, John	Police	110	Pol Officer		PT	37.28	37,280							37,280	37,280	0	
Weber, Mark	Police	110	Pol Officer		PT	37.27	37,270							37,270	37,270	0	
New Position	Admin		Village Manager		FT		175,000	78,750	43,750		26,250	26,250			175,000	0	45/25/15/15

	Admin 0101	Bldg 0102	R&B (PW) 0104	Water 501	Sewer 502	Police 0110
Total Wages	342,332	250,310	0	50,725	50,725	
Total FICA	21,225	15,519	0	3,145	3,145	
Total Medicare	4,964	3,629	0	736	736	

All PT calculated at 1000 hours max

COLA: 3%

103.00%						
Total Wages	352,602	257,819	0	52,247	52,247	1,283,400
Total FICA	21,861	15,985	0	3,239	3,239	83,593
Total Medicare	5,113	3,738	0	758	758	19,550

Use Chief's info

Total Wages w/o Police **694,091.92**
 Total FICA 43,033.70
 Total Medicare 10,064.33

Kraly, Russell	Bldg	102	Director		PT		86,238		77,614	8,624					86,238	0	90%/10%
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EE Name	Department	Dept Number	Position	Union	Insurance			Allocations Department and/or Funds						Total	Difference	Notes
					Total Prem	EE Portion	ER Portion	Admin 0101	Bldg 0102	R&B (PW) 0104	Water 501	Sewer 502	Police 0110			
Bowne, Katie	Admin	101	Asst to Mayor		1,149.00	0.00	1,149.00	1,149						1,149	0	
Diaz, Moses	Admin	101	Financial Analyst		2,986.00	445.50	2,540.50	1,905				318	318	2,541	0	75/12.5/12.5
Lee, Wendy	Police	110	Pol Officer	Union	2,312.00	277.00	2,035.00							2,035	0	
Martinez, Benny	Police	110	Pol Officer	Union	2,986.00	445.50	2,540.50							2,541	0	
Maciareillo, Alfred	Police	110	Pol Officer	Union	1,348.00	0.00	1,348.00							1,348	0	
Martinovich, David	Police	110	Pol Officer	Union	2,312.00	277.00	2,035.00							2,035	0	
Tyunaitis, Jared	Police	110	Pol Officer	Union	1,204.00	0.00	1,204.00							1,204	0	
Pfutzenreuter, George	Police	110	Pol Officer	Union	2,743.00	409.25	2,333.75							2,334	0	
Dayno, Bruce	Police	110	Police Chief		2,312.00	277.00	2,035.00							2,035	0	
New Position	ComDev	102	Director		2,986.00	445.50	2,540.50		2,541					2,541	0	
New Position	Admin	101	Village Manager		2,986.00	445.50	2,540.50	1,143	635		381	381		2,541	0	45/25/15/15
								Admin 0101	Bldg 0102	R&B (PW) 0104	Water 501	Sewer 502	Police 0110			
								4,198	3,176	0	699	699	13,531	22,302	0.00	
Annual ER Portion								50,371	38,108	0	8,384	8,384	162,375			

EE Name	Department	Dept Number	Position	Union	Annual Salary	IMRF		Allocations Department and/or Funds						Total	Difference	Notes
						4.50%	8.68%	Admin 0101	Bldg 0102	R&B (PW) 0104	Water 501	Sewer 502	Police 0110			
Kokkines, Wendy	Admin	101	Cashier/Receptionist		23,400	1,053.00	2,031.12	1,015.56				507.78	507.78	2,031.12	0.00	50/25/25
Litwin, Dana	Police	110	Records Clerk		43,930	1,976.83	3,813.09	1,525.24					2,287.85	3,813.09	0.00	40/60
Bowne, Katie	Admin	101	Asst to Mayor		66,560	2,995.20	5,777.41	5,777.41						5,777.41	0.00	
Hofeld, Vivian	Bldg	102	Bldg Coordinator		66,560	2,995.20	5,777.41		5,777.41					5,777.41	0.00	
Diaz, Moses	Admin	101	Financial Analyst		85,000	3,825.00	7,378.00	5,533.50			922.25	922.25		7,378.00	0.00	75/12.5//12.5
Lee, Wendy	Police	110	Pol Officer	Union	86,902	3,910.61	7,543.13					7,543.13	7,543.13	0.00		
Martinez, Benny	Police	110	Pol Officer	Union	98,093	4,414.18	8,514.46					8,514.46	8,514.46	0.00		
Maciareillo, Alfred	Police	110	Pol Officer	Union	104,166	4,687.49	9,041.64					9,041.64	9,041.64	0.00		
Martinovich, David	Police	110	Pol Officer	Union	104,166	4,687.49	9,041.64					9,041.64	9,041.64	0.00		
Tyunaitis, Jared	Police	110	Pol Officer	Union	104,166	4,687.49	9,041.64					9,041.64	9,041.64	0.00		
Kirby, William	Police	110	Pol Officer	Union	108,472	4,881.24	9,415.37					9,415.37	9,415.37	0.00		
Pfutzenreuter, George	Police	110	Pol Officer	Union	141,398	6,362.93	12,273.38					12,273.38	12,273.38	0.00		
Dayno, Bruce	Police	110	Police Chief		168,628	7,588.27	14,636.94					14,636.94	14,636.94	0.00		
New Position	ComDev	102	Director		140,000	6,300.00	12,152.00		12,152.00					12,152.00	0.00	
New Position	Admin	101	Village Manager		175,000	7,875.00	15,190.00	6,835.50	3,797.50		2,278.50	2,278.50		15,190.00	8,354.50	45/25/15/15
								Admin 0101	Bldg 0102	R&B (PW) 0104	Water 501	Sewer 502	Police 0110			
								20,687.20	21,726.91	0.00	4,209.53	4,210.53	81,796.06			



January 25, 2023

Ms. Kristine Ford, CFA
 Mayor
 Village of Riverwoods
 300 Portwine Road
 Riverwoods, IL 60015

Subject: Riverwoods 2023 Woodland Stewardship

Dear Kris:

Baxter & Woodman Natural Resources, LLC (BWNR) is pleased to provide this Proposal related to conducting 2023 woodland stewardship on all Village owned lots. BWNR understands that this work will include three distinct activities including 1) Invasive Species Management, 2) Prescribed Burns, and 3) Invasive & Dead Tree/Shrub Removal along Chianti Trail.

SCOPE ITEMS AND FEE

The Owner shall pay the Engineer for the services performed or furnished a lump sum amount of \$36,237.

2023/2024 Village Lots Woodland Stewardship Cost			
Parcel/Management Tasks	Quantity	Unit Cost	Cost
Chianti Lots 1-3 (6.2 Acres)			
Invasive Species Management (2023 growing season)	1	\$3,402.00	\$3,402.00
Village Hall (5.5 Acres)			
Invasive Species Management (2023 growing season)	1	\$1,535.00	\$1,535.00
Rivenberg Parcel (9.2 Acres)			
Invasive Species Management (2023 growing season)	1	\$2,348.00	\$2,348.00
Woodland Preserve (4.1 Acres)			
Invasive Species Management (2023 growing season)	1	\$1,062.00	\$1,062.00
Ecologist Monitoring & Report			
Monitoring (1 trip/yr) & Summary Memo (2023 growing season)	1	\$1,500.00	\$1,500.00
Subtotal Cost-Invasive Species Management & Monitoring/Memo			\$9,847.00
Chianti Lots 1-3 (6.2 Acres)			
Prescribed Burn (Fall 2023 or Spring 2024)	1	\$8,196.00	\$8,196.00
Village Hall (5.5 Acres)			
Prescribed Burn (Fall 2023 or Spring 2024)	1	\$4,917.00	\$4,917.00
Rivenberg Parcel (9.2 Acres)			
Prescribed Burn (Fall 2023 or Spring 2024)	1	\$5,017.00	\$5,017.00
Woodland Preserve (4.1 Acres)			
Prescribed Burn (Fall 2023 or Spring 2024)	1	\$3,260.00	\$3,260.00
Subtotal Cost-Prescribed Burns			\$21,390.00
Chianti Trail (0.6 Acre)			
Invasive & Dead Tree/Shrub Removal (Winter 2023/2024)	1	\$5,000.00	\$5,000.00
Subtotal Cost-Tree/Shrub Removal			\$5,000.00
TOTAL COST-Invasive Species, Prescribed Burns, Tree/Shrub Removal			\$36,237.00
* Note: All costs are non-prevailing wage			



8678 Ridgefield Road, Crystal Lake, Illinois 60012
www.baxterwoodman.com

Thank you for the opportunity to submit our Proposal for this project. Upon your written authorization to proceed, we will begin working immediately. Please contact Steve Zimmerman at 773-507-0982 or szimmerman@baxterwoodman.com if you should have questions or need additional information.

The attached Standard Terms and Conditions apply to this Proposal. If you find this Proposal acceptable, **please sign and return one copy for our files.**

Sincerely,

BAXTER & WOODMAN NATURAL RESOURCES, LLC

A handwritten signature in blue ink, appearing to read "C.P. McConnell", written over a light blue horizontal line.

Coilin P. McConnell, CWS, DECI
Natural Resources Manager

A handwritten signature in blue ink, appearing to read "Dennis Dabros", written over a light blue horizontal line.

Dennis Dabros, PE
Vice President

Attachment

VILLAGE OF RIVERWOODS, IL

ACCEPTED BY: _____

TITLE: _____

DATE: _____

P:\RIVWD\230211-RW2023 Woodland Stewardship\Contracts\230211_Proposal_RW2023_Woodland_Stewardship.docx

STANDARD TERMS AND CONDITIONS

PLEASE READ THESE STANDARD TERMS AND CONDITIONS (“TERMS”) CAREFULLY BEFORE EXECUTING THE LETTER PROPOSAL PRESENTED BY BAXTER & WOODMAN NATURAL RESOURCES, LLC (“BWNR”). BY EXECUTING THE LETTER PROPOSAL, OWNER AGREES TO BE BOUND BY THESE TERMS, THE PROVISIONS OF THE LETTER PROPOSAL, AND THE PROVISIONS OF ANY DOCUMENT REFERRING TO THESE TERMS OR THE LETTER PROPOSAL, ALL OF WHICH SHALL COLLECTIVELY CONSTITUTE THE “AGREEMENT”.

Owner’s Responsibility – Provide BWNR with all criteria and full information for the “Project”, which is generally otherwise identified in the Letter Proposal. BWNR will rely, without liability, on the accuracy and completeness of all information provided by the Owner including its consultants, contractors, specialty contractors, subcontractors, manufacturers, suppliers and publishers of technical standards (“Owner Affiliates”) without independently verifying that information. The Owner represents and warrants that all known hazardous materials on or beneath the site have been identified to BWNR. BWNR and their consultants shall have no responsibility for the discovery, presence, handling, removal or disposal of, or exposure of persons to, unidentified or undisclosed hazardous materials unless this service is set forth in the Letter Proposal.

Schedule for Rendering Services - The agreed upon services shall be completed within a reasonable amount of time. If BWNR is hindered, delayed or prevented from performing the services as a result of any act or neglect of the Owner, any Owner Affiliate, or force majeure event, BWNR’s work shall be extended and the rates and amounts of BWNR’s compensation shall be equitably adjusted in a written instrument executed by all Parties.

Invoices and Payments - The fees to perform the proposed scope of services constitutes BWNR’s estimate to perform the agreed upon scope of services. Circumstances may dictate a change in scope, and if this occurs, an equitable adjustment in compensation and time shall be agreed upon by all Parties by written agreement. No service for which added compensation will be charged will be provided without first obtaining written authorization from the Owner. BWNR invoices shall be due and owing by Owner in accordance with the terms and provisions of the Local Government Prompt Payment Act (50 ILCS 505/1 *et seq.*).

Opinion of Probable Construction Costs - BWNR’s opinion of probable construction costs represents its reasonable judgment as a professional engineer. Owner acknowledges that BWNR has no control over construction costs or contractor’s methods of determining prices, or over competitive bidding, or market conditions. BWNR cannot and does not guarantee that proposals, bids, or actual construction costs will not vary from BWNR’s opinion of probable construction costs.

Standards of Performance – (1) The standard of care for all services performed or furnished by BWNR will be the same care and skill ordinarily used by professionals practicing under similar circumstances, at the same time and in the same locality on similar projects. BWNR makes no warranties, express or implied, in connection with its services; (2) BWNR shall be responsible for the technical accuracy of its services and documents; (3) BWNR shall use reasonable care to comply with applicable laws, regulations, and Owner-mandated standards; (4) BWNR may employ such sub-consultants as BWNR deems necessary to assist in the performance or furnishing of the services, subject to reasonable, timely, and substantive objection by Owner; (5) BWNR is not acting as a municipal advisor as defined by the Dodd-Frank Act. BWNR shall not provide advice or have any responsibility for municipal financial products or securities.

Insurance - BWNR will maintain insurance coverage with the following limits and Certificates of Insurance will be provided to the Owner upon written request:

Worker’s Compensation	\$1 million each occurrence	
Automobile Liability:	\$1 million combined single limit	
Commercial General Liability:	\$1 million each occurrence	\$2 million general aggregate
Excess Umbrella Liability	\$5 million each occurrence	\$5 million general aggregate
Professional Liability:	\$5 million per claim	\$5 million aggregate

In no event will BWNR’s collective aggregate liability under or in connection with this Agreement or its subject matter, based on any legal or equitable theory of liability, including breach of contract, tort (including negligence), strict liability and otherwise, exceed the contract sum to be paid to BWNR’s under this Agreement. Any claim against BWNR arising out of this Agreement may be asserted by the Owner, but only against the entity and not against BWNR’s directors, officers, shareholders or employees, none of whom shall bear any liability and may not be subject to any claim.

Indemnification and Mutual Waiver – (1) To the fullest extent permitted by law, BWNR shall indemnify and hold harmless the Owner and its officers and employees from claims, costs, losses, and damages (“Losses”) caused by the Project, provided that such Losses are attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property, including the loss of use resulting therefrom, but only to the extent caused by any grossly negligent act or omission of BWNR; (2) To the fullest extent permitted by law, Owner shall indemnify and hold harmless BWNR and its officers, directors, employees, agents and consultants from and against any and all Losses (including but not limited



to all fees and charges of engineers, architects, attorneys, and other professionals, and all court, arbitration, or other dispute resolution costs) arising out of or relating to the Project provided that any such Losses are attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property, including the loss of use resulting therefrom, but only to the extent arising out of or occurring in connection with the Owner's, or Owner's officers, directors, employees, consultants, agents, or others retained by or under contract to the Owner, negligent act or omission, willful misconduct, or breach of this Agreement; (3) To the fullest extent permitted by law, Owner and BWNR waive against each other, and the other's employees, officers, directors, insurers, and consultants, any and all claims for or entitlement to special, incidental, indirect, enhanced, punitive, or consequential damages, in each case regardless of whether such party was advised of the possibility of such losses or damages or such losses or damages were otherwise foreseeable, and notwithstanding the failure of any agreed or other remedy of its essential purpose; (4) In the event Losses or expenses are caused by the joint or concurrent fault of the BWNR and Owner, they shall be borne by each party in proportion to its respective fault, as determined by a mediator or court of competent jurisdiction; (5) The Owner acknowledges that BWNR is a business corporation and not a professional service corporation, and further acknowledges that the corporate entity, as the party to this contract, expressly avoids contracting for individual responsibility of its officers, directors, or employees. The Owner and BWNR agree that any claim made by either party arising out of any act of the other party, or any officer, director, or employee of the other party in the execution or performance of the Agreement, shall be made solely against the other party and not individually or jointly against such officer, director, or employees.

Termination - Either party may terminate this Agreement upon ten (10) business days' written notice to the other party in the event of failure by the other party to comply with the terms of the Agreement through no fault of the terminating party. A condition precedent to termination shall be conformance with the Dispute Resolution terms below. If this Agreement is terminated, Owner shall receive reproducible copies of drawings, developed applications and other completed documents upon written request. Owner shall be liable, and shall promptly pay BWNR, for all services and reimbursable expenses rendered through the effective date of suspension/termination of services.

Use of Documents – All BWNR documents (data, calculations, reports, Drawings, Specifications, Record Drawings and other deliverables, whether in printed form or electronic media format, provided by BWNR to Owner pursuant to this Agreement) are instruments of service and BWNR retains ownership and property interest therein (including copyright and right of reuse). Owner shall not rely on such documents unless in printed form, signed or sealed by BWNR or its consultant. Electronic format of BWNR's design documents may differ from the printed version and BWNR bears no liability for errors, omissions or discrepancies. Reuse of BWNR's design documents is prohibited and Owner shall defend and indemnify BWNR from all claims, damages, losses and expenses, including attorney's fees, consultant/expert fees, and costs arising out of or resulting from said reuse. Project documents will be kept for time periods set forth in BWNR's document retention policy after Project closeout.

Successors, Assigns, and Beneficiaries – Nothing in this Agreement shall be construed to create, impose, or give rise to any duty owed by Owner or BWNR to any third party, including any lender, contractor, subcontractor, supplier, manufacturer, other individual, entity or public body, or to any surety for or employee of any of them. All duties and responsibilities undertaken pursuant to this Agreement are for the sole and exclusive benefit of the Owner and BWNR and not for the benefit (intended, unintended, direct or indirect) of any other entity or person.

Dispute Resolution - All disputes between the Parties shall first be negotiated between executives who have authority to settle the dispute for a period of thirty (30) days. If unresolved, disputes shall be then submitted to mediation as a condition precedent to litigation. The mediation session shall be held within forty-five (45) days of the retention of the mediator, and last for at least one (1) full mediation day, before any party has the option to withdraw from the process. If mediation is unsuccessful, litigation may be pursued in the federal courts of the United States or the courts of the State of Illinois, in each case located in the County of McHenry.

Miscellaneous Provisions – (1) This Agreement is to be governed by the law of the state of Illinois without giving effect to any choice or conflict of law provision or rule that would require or permit the application of the laws of any jurisdiction other than those of the State of Illinois; (2) all notices must be in writing and shall be deemed effectively served upon the other party when sent by certified mail, return receipt requested; (3) all express representations, waivers, indemnifications, and limitations of liability included in this Agreement will survive its completion and/or termination for any reason; (4) any provision or part of the Agreement held to be void or unenforceable under any laws or regulations shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon the Owner and BWNR, which agree that the Agreement shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that expresses the intention of the stricken provision; (5) a party's non-enforcement of any provision shall not constitute a waiver of the provision, nor shall it affect the enforceability of that provision or of the remainder of this Agreement; (6) to the fullest extent permitted by law, all causes of action arising under this Agreement shall be deemed to have accrued, and all statutory periods of limitation shall commence, no later than the date of substantial completion, which is the point where the Project can be utilized for the purposes for which it was intended; (7) this Agreement, together with any other documents incorporated herein by reference, constitutes the sole and entire agreement of the parties with respect to the subject matter of this Agreement and supersedes all prior and contemporaneous understandings, agreements, representations and warranties, both written and oral, with respect to such subject matter; (8) no amendment to or modification of this Agreement is effective unless it is in writing and signed by each party.



Proposal

RIVERWOODS COMMUNITY GARDEN
845 SAUNDERS ROAD
RIVERWOODS, ILLINOIS 60015

Garden Preparation and Educational Visits 2023
845 Saunders Road Riverwoods, Illinois 60015

Est ID: EST3644230
Date: Feb-09-2023

Email: barbshimberg@gmail.com
Phone: 847-922-7130

The Organic Gardener Ltd. hereby proposes to furnish the materials and perform the labor necessary for the completion of the following:

SITE PREPARATION	\$1,450.00
<ul style="list-style-type: none">• Aerate existing soil• Install fresh layer of compost• Amend soil with organic fertilizer & conditioner• Refresh bluestone path• Materials delivery and labor	
IRRIGATION SYSTEM UPKEEP	\$250.00
<ul style="list-style-type: none">• Start up system at beginning of season, install timer• Make repairs/adjustments as necessary, monitor system throughout season• Shut down system at end of season, remove and store timer	
THREE EDUCATIONAL VISITS	\$400.00
<ul style="list-style-type: none">• 3 Educational visits throughout the season approximately 1 - 1.5 hours long each for a total of \$400	
Subtotal	\$2,100.00
Taxes	\$0.00
Estimate Total	\$2,100.00

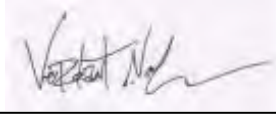
Payment Agreements:

The parties signed below agree to the terms of this proposal for the sums as listed. The Organic Gardener Ltd. reserves the right to cancel the terms of this proposal if no response is received within 30 days of proposal date.

Forms of payment accepted include credit card and check. If you elect to pay by check, please make payable to: The Organic Gardener Ltd.

Thank you.

Contractor:



Verd Nolan

Client:

Signature Date:

02/09/2023

Signature Date:

Email: verd@theorganicgardener.net

OLD BUSINESS

COMMITTEE
REPORTS
