



BOT 2-7-23

FINAL

PACKET





Board of Trustees Meeting
Final Agenda
300 PORTWINE ROAD, RIVERWOODS, IL
February 7, 2023
7:30 P.M.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF MINUTES
 - a. Board of Trustees January 24, 2022
5. APPROVAL OF BILLS
6. TREASURER'S REPORT AND FINANCE COMMITTEE'S REPORT
7. DIRECTOR OF COMMUNITY SERVICES REPORT
8. CONSULTANTS' REPORTS
 - a. ATTORNEY'S REPORT
 - b. ENGINEER'S REPORT
 - c. ECOLOGIST'S REPORT
9. PLAN COMMISSION REPORT
10. ZONING BOARD OF APPEALS REPORT
11. POLICE REPORT
12. INFORMATION ITEMS & COMMENTS FROM THE PRESIDENT

13. NEW BUSINESS
 - a. Approval of a Donation to the Deerfield Parents Network for After Prom Activities for \$1000
 - b. Approval of an Easement for the Placement of the Riverwoods Village sign on the Thorntons property
 - c. Authority to Engage a Firm to Provide Transition Support During a Search for the Replacement of the Acting Finance Director

14. OLD BUSINESS

15. VISITORS WISHING TO ADDRESS THE BOARD

16. COMMITTEE REPORTS

- | | |
|---------------------------------------|-------------------|
| a. Legal and Police | Trustee Haber |
| b. Communications | Trustee Dikin |
| c. Building and Utilities/Storm Water | Trustee Jamerson |
| d. Woodlands/Ecology | Trustee Eastmond |
| e. Land Use and Roads | Trustee Hollander |
| f. Finance/Economic Development | Trustee Clayton |

17. EXECUTIVE SESSION

- a. Litigation, Acquisition, Property, and Personnel

18. ESTABLISH TIME AND DATE FOR NEXT MEETING

- a. February 21, 2023 - 7:30 PM

19. ADJOURNMENT

MINUTES

Village of Riverwoods
Board of Trustees Meeting
January 24, 2023
Draft

Present:

Kris Ford, Mayor
Michael Clayton
Liliya Dikin
Andrew Eastmond
Michael Haber
Henry Hollander
Rick Jamerson

Also Present:

Bruce Huvard, Village Attorney
Bruce Dayno, Police Chief
Steve Zimmerman, Village Ecologist
Russ Kraly, Director of Community Services
Katie Bowne, Village Clerk

The meeting was called to order at 7:32 pm

Document Approval

Trustee Eastmond moved to approve the minutes of the January 10, 2023 Board of Trustees meeting. Trustee Jamerson seconded the motion. The motion passed unanimously on a voice vote.

Approval of Bills

Trustee Haber moved to approve the bills. Trustee Dikin seconded the motion. The motion passed by the following vote:

AYES: Clayton, Dikin, Eastmond, Haber, Hollander, Jamerson (6)

NAYS: None (0)

Treasurer's and Finance Committee Report

Trustee Clayton reported that the Village could not reach an employment agreement with GovTemps financial consultant Daniela Partipilo. The Village will recruit for a part time person who can be onsite at Village Hall three days a week. Trustee Clayton requested approval to continue the current GovTemps arrangement through March at a rate up to \$20,000 per month.

Approval of Continuing Finance Consultant Engagement with GovTemps

Trustee Clayton moved to approve the Finance Consultant engagement with GovTemps in an amount up to \$20,000 per month. Trustee Jamerson seconded the motion. The motion passed by the following vote:

AYES: Clayton, Dikin, Eastmond, Haber, Hollander, Jamerson (6)

NAYS: None (0)

Director of Community Services Report

Mr. Kraly reported Thorntons should be ready for a temporary certificate of occupancy next week. One outstanding issue is that they have to show a plan for planting and landscape maintenance.

Holiday Inn had some ceiling leaks from their sprinkler system. They were told they have until Friday to have it operational or they will be shut down.

The restaurant King Shabu Shabu is closing. They will vacate their current space by the end of the month.

Attorney's Report

Mr. Huvard reported Village staff met with Lexington Homes representatives concerning the possible Federal Life development. Some issues that were explored include improving circulation, reducing impervious surfaces and creating recreation areas. An additional topic discussed was the detention basin slope to ensure it supports vegetation. Lexington representatives will not have a revised plan ready for the next Plan Commission meeting.

Engineer's Report

Mr. Kraly noted the Deerfield Road extension will begin on Thursday, January 26, 2023. There were three Thorngate water main breaks and all but the Palmer Court break have been repaired.

Plan Commission Report

Ch. Breitkopf reported the Plan Commission will meet on February 2, 2023 to continue the Public Hearing.

ZBA Report

Ch. Graditor reported the ZBA has not met.

Police Report

The police activity is attached to the end of the minutes. Chief Dayno noted there was a ruse burglary on January 13, 2023. The homeowner called the police and nothing was taken.

Information Items from the President

1. Water Infrastructure Committee Status Report

Mayor Ford explained the water infrastructure committee will meet on Friday with two new resident members. The municipal water survey results will be presented at that meeting.

2. Compensation and Benefits Committee Status Report

Mayor Ford explained there is an Organization Chart in the packet. Mr. Kraly is working on a job description for a full time Director of Community Development position.

3. Riverwoods Residents Association Revitalization

Mayor Ford met with four residents that would like to strengthen the RRA. Mayor Ford shared some of the association's history and past accomplishments with the group.

4. Live streaming Capability Status Report

Trustee Dikin reported that the 2/7 Board of Trustees meeting will be live streamed. The live streaming will be one-way with no participant participation.

New Business

Approval of landscaping design services for the Police Department building by Indigo Ecological Design in an amount not to exceed \$5000.

Mr. Zimmerman explained that the Village is considering landscaping the Police Department building with native plants. Mr. Zimmerman asked Indigo Ecological Design to put together a proposal. Trustee Eastmond consulted with the RPC who think that there are some existing plants that should be preserved. Mr. Zimmerman explained that the area will need to be stripped so it does not look weedy.

Trustee Clayton expressed concern over the description of "formal" plantings and would like the Board to see the design proposal before going out to bid for implementation. Mr. Zimmerman explained the \$4350 is only for the design. He explained the Village will review the design proposal before going out to bid for implementation. Mr. Zimmerman noted "formal" only means planned to ensure there is enough planting space.

Trustee Clayton believes \$4350 is a lot for design work. Mr. Zimmerman noted the proposal includes high-level renderings. Trustee Haber is in favor of the beautification of municipal buildings. He asked if the area is unsightly as the main areas are not visible to residents. Chief Dayno noted the department gets a lot of visitors. Trustee Haber asked for a design implementation rough estimate. Mr. Zimmerman believes it could be \$20,000 but does not know for sure.

Trustee Clayton moved to approve the contract for landscaping design services for the Police Department building by Indigo Ecological Design in an amount not to exceed \$5000 including a design review with the RPC. Trustee Eastmond seconded the motion. The motion passed by the following vote:

AYES: Clayton, Dikin, Eastmond, Haber, Hollander, Jamerson (6)

NAYS: None (0)

Old Business

There was no Old Business.

Visitors wishing to address the Board

Jill Kaplan asked if the Water Infrastructure Task Force meeting will be open to residents. Mayor Ford said the meeting is open and will take place on 1/27 at 1:30 pm at Village Hall.

Julie Varvaro commented that residents who love gardening could design the police department landscaping. She wanted to know why the Village agreed to spend money on professional designers when residents are capable.

Jeff Smith asked what action could be taken about the visible recreational vehicle at 2640 Riverwoods Rd. Mr. Kraly noted that it has been red tagged and there will be a court hearing if there is no action by the homeowner. Mr. Smith also inquired about the possibility of using one company for the design and implementation of the police station landscaping proposal. Mr. Zimmerman explained that there are some design build companies, but Indigo Ecological Design specializes in native plant landscape design exclusively.

Mr. Smith noted residents are still being charged a sewer maintenance fee despite the sewer reserve being flush. He wanted to know why the fee still exists. Trustee Clayton noted the Village is at the target level in the short run, but the ten-year projections show the fee needs to be continued.

Mr. Smith asked if there is a process to review resident concerns. Mayor Ford explained residents may send an email to the Mayor's office (officeofthemayor@rivewoods.gov) or calling the Village is effective too.

Kathryn Romanelli asked the Village to communicate any information about the development of the Baxter property which is directly across from the Thorngate subdivision.

Mary Oler asked if it is possible for Meadowlake to have a meeting with the Trustees and Plan Commission about the vision for the Deerfield Rd./Milwaukee corner. Meadowlake residents have done a lot of brainstorming and would like to see something anchoring the corner to create a sense of destination and uniqueness. Mayor Ford believes a discussion regarding the corner would be useful.

Adjournment

There being no further business to discuss, Trustee Jamerson moved to adjourn the meeting. Trustee Dikin seconded the motion. The motion passed unanimously on a voice vote.

The meeting was adjourned at 8:28 pm

The next regular meeting of the Board of Trustees will take place on February 7, 2023 at 7:30 pm.

Respectfully submitted,

Katie Bowne
Deputy Village Clerk

Transcribed by:
Jeri Cotton

Attachment:
Police Report

MINUTES



Riverwoods Police Incident Analysis Report

Summary by Incident Type

12/19/2022



Activity is Through December 15th of Each Year

| Incident Type | 2022 YTD | This Time 2021 YTD | This Time 2020 YTD |
|--|----------|-----------------------|-----------------------|
| 46 (7503) (Mortorist Assist) | 78 | 76 | 52 |
| 50 PD (7572) (Crash Property Damage) | 73 | 66 | 52 |
| 50 PI (7571) (Crash Personal Injury) | 11 | 7 | 13 |
| 50 Priv Prop (7573) (Crash Private Property) | 8 | 7 | 4 |
| 911 Hang up (7911) | 16 | 19 | 30 |
| Ambulance (7021) | 284 | 198 | 14 |
| Animal Problem (7245) | 66 | 72 | 63 |
| AQA (7001) | 227 | 95 | 213 |
| Armed Robbery (0310) | - | - | - |
| Assault (0500) | 1 | 1 | - |
| Attempt Suicide (7221) | 1 | - | - |
| Battery - Simple (0460) | 2 | 1 | - |
| Battery (0400) | 3 | 1 | - |
| Burg - From Motor Veh (0760) | 2 | - | 5 |
| Burglar Alarm (7082) | 205 | 193 | 193 |
| Burglary - Residential (0625) | 1 | 6 | 5 |
| Burglary (0600) | 2 | 1 | 2 |
| Cell 911 (7912) | 2 | - | 1 |
| Child Seat Inspect (7042) | - | 5 | 1 |
| Construction Comp (7078) | - | 1 | 3 |
| Controlled Substance (2000) | - | - | 1 |
| Credit Card Fraud (1150) | 2 | 2 | 2 |
| Crim Damage to Prop (1310) | 3 | 4 | 3 |
| Crim Sexual Assault (1563) | - | - | 1 |
| Crim Trespass to Land (1300) | - | - | - |
| Crim Trespass to Veh (1360) | - | - | 1 |
| Death Investigation (7231) | 4 | 1 | 2 |
| Deceptive Practice (1110) | 5 | 7 | 6 |
| Domestic Battery (0486) | - | 2 | 3 |
| Domestic Trouble (7130) | 17 | 16 | 9 |
| DUI (2410) | 47 | 64 | 39 |
| Fingerprinting (7039) | 12 | 6 | 4 |
| Fire Alarm (0733) | 39 | 41 | 35 |
| Fire Call (7024) | 28 | 37 | 40 |
| Fireworks Complaints (3001) | 8 | 2 | 3 |
| Forgery (1120) | - | - | 1 |
| Found Animal (7246) | 11 | 17 | 9 |
| Found Prop. (7156) | 2 | 4 | 7 |
| Harassment by Telephone (2825) | 1 | 5 | 5 |
| Hold Up Alarm (7083) | 15 | 28 | 20 |
| Identity Theft (7198) | 15 | 47 | 68 |
| Lock out - Vehicle (7051) | 18 | 25 | 21 |
| Lost / Mislaid Prop (7144) | 9 | 6 | 6 |
| Missing Person (7178) | 2 | 2 | 5 |
| Noise Comp (7078) | 27 | 37 | 23 |
| Notification (7049) | 16 | 18 | 18 |
| Other Comp (7079) | 65 | 59 | 50 |
| Other Investigation (7199) | 35 | 31 | 27 |

| Incident Type | 2022 YTD | This Time 2021 YTD | This Time 2020 YTD |
|------------------------------------|-------------|-----------------------|-----------------------|
| Other Trouble (7139) | 4 | 6 | 1 |
| Parking Complaint (7522) | 25 | 16 | 7 |
| Premise Exam (7041) | 1205 | 1280 | 652 |
| Public Service (7040) | 50 | 39 | 61 |
| Roadway Debris (7250) | 19 | 56 | 26 |
| Solicitor (7063) | 8 | 8 | 12 |
| Suicide (7211) | - | - | - |
| Suspicious Auto (7123) | 56 | 50 | 67 |
| Suspicious Person (7123) | 35 | 27 | 33 |
| Telephone Threat (2820) | - | 1 | 2 |
| Theft from Motor Veh (0710) | 3 | - | - |
| Theft of Motor Veh (0910) | 2 | - | 1 |
| Theft Over \$500 (0815) | 2 | 7 | 1 |
| Theft Under \$500 (0825) | 4 | 7 | 6 |
| Traffic Complaint (7521) | 56 | 58 | 48 |
| Turned in Weapon/Ammo (7160) | 1 | - | - |
| Village Ord. Violation (7500) | 25 | 23 | 26 |
| Well Being Check (7045) | 42 | 40 | 47 |
| Total: | 2910 | 2502 | 2180 |
| Crime Prevention Notices | 515 | 529 | 537 |
| Case Reports | 211 | 264 | 249 |
| Traffic Stops | 1866 | 2094 | 1411 |
| Number of Citations issued | 734 | 626 | 589 |
| Number of Persons Issued Citations | 514 | 562 | 425 |

29 houses are currently on the Vacation Watch list and are checked regularly.

POLICE REPORT



Riverwoods Police Incident Analysis Report

Summary by Incident Type

2/7/2023

Activity Through February 2nd of Each Year

| Incident Type | 2023 YTD | This Time 2022 YTD |
|--|----------|-----------------------|
| 46 (7503) (Mortorist Assist) | 11 | 8 |
| 50 PD (7572) (Crash Property Damage) | 8 | 13 |
| 50 PI (7571) (Crash Personal Injury) | 3 | 1 |
| 50 Priv Prop (7573) (Crash Private Property) | 2 | 1 |
| 911 Hang up (7911) | 1 | 2 |
| Ambulance (7021) | 30 | 29 |
| Animal Problem (7245) | 3 | 6 |
| AOA (7001) | 17 | 25 |
| Armed Robbery (0310) | - | - |
| Assault (0500) | - | - |
| Attempt Suicide (7221) | - | - |
| Battery - Simple (0460) | 1 | - |
| Battery (0400) | 1 | - |
| Burg - From Motor Veh (0760) | - | - |
| Burglar Alarm (7082) | 16 | 18 |
| Burglary - Residential (0625) | 1 | - |
| Burglary (0600) | - | 1 |
| Cell 911 (7912) | - | - |
| Child Seat Inspect (7042) | - | 1 |
| Construction Comp (7078) | - | - |
| Controlled Substance (2000) | - | - |
| Credit Card Fraud (1150) | - | 1 |
| Crim Damage to Prop (1310) | - | - |
| Crim Sexual Assault (1563) | - | - |
| Crim Trespass to Land (1330) | - | - |
| Crim Trespass to Veh (1360) | - | - |
| Death Investigation (7231) | - | - |
| Deceptive Practice (1110) | - | 1 |
| Domestic Battery (0486) | - | - |
| Domestic Trouble (7130) | 2 | - |
| DUI (2410) | 5 | 2 |
| Fingerprinting (7039) | - | - |
| Fire Alarm (0733) | 5 | 4 |
| Fire Call (7024) | 5 | 1 |
| Fireworks Complaints (3001) | - | - |
| Forgery (1120) | - | - |
| Found Animal (7246) | - | - |
| Found Prop. (7156) | - | - |
| Harassment by Telephone (2825) | - | - |
| Hold Up Alarm (7083) | 1 | 2 |
| Identity Theft (7198) | - | 4 |
| Lock out - Vehicle (7051) | 1 | 2 |
| Lost / Mislaid Prop (7144) | 1 | 2 |
| Missing Person (7178) | - | 1 |
| Noise Comp (7078) | 1 | 1 |
| Notification (7049) | 3 | - |
| Other Comp (7079) | 4 | 4 |
| Other Investigation (7199) | - | 2 |

| Incident Type | 2023 YTD | This Time 2022 YTD |
|------------------------------------|-----------------|-------------------------------|
| Other Trouble (7139) | - | - |
| Parking Complaint (7522) | - | 1 |
| Premise Exam (7041) | 142 | 192 |
| Public Service (7040) | 4 | 2 |
| Roadway Debris (7250) | 3 | 1 |
| Solicitor (7063) | - | 1 |
| Suicide (7211) | - | - |
| Suspicious Auto (7123) | 9 | 1 |
| Suspicious Person (7123) | - | 2 |
| Telephone Threat (2820) | - | - |
| Theft from Motor Veh (0710) | - | 2 |
| Theft of Motor Veh (0910) | 1 | - |
| Theft Over \$500 (0815) | - | - |
| Theft Under \$500 (0825) | - | - |
| Traffic Complaint (7521) | 3 | 6 |
| Turned in Weapon/Ammo (7160) | - | 1 |
| Village Ord. Violation (7500) | 1 | 2 |
| Well Being Check (7045) | 3 | 5 |
| Total: | 288 | 348 |
| Crime Prevention Notices | 60 | 63 |
| Case Reports | 14 | 16 |
| Traffic Stops | 142 | 83 |
| Number of Citations issued | 65 | 37 |
| Number of Persons Issued Citations | 34 | 26 |

40 houses are currently on the Vacation Watch list and are checked regularly.

BILLS



VILLAGE OF
RIVERWOODS
 ESTD 1959

February 3,, 2023

TO: Kris Ford, Mayor
 Village Trustees
 Village Attorney Bruce Huvad

FROM: Daniela Partipilo

RE: Council Report for February 7, 2023

Attached is the Invoices to be paid for February 7, 2023, please note the following:

| Fund Number | Fund Name | Total | Comments |
|-----------------------------|-----------------------|-------------------|----------|
| 1 | General Fund | 72,433.73 | |
| 104 | MFT | 1,200.00 | |
| 122 | SSA 22 | 0.00 | |
| 126 | SSA 26 | 0.00 | |
| 128 | SSA 28 | 0.00 | |
| 130 | SSA 30 | 0.00 | |
| 501 | Water Fund | 41,078.42 | |
| 502 | Sewer Fund | 62.59 | |
| 503 | TIF #1 | 0.00 | |
| 504 | TIF #2 | 3,385.00 | |
| 505 | Capital Projects Fund | 7,087.98 | |
| 701 | Escrow Fund | 0.00 | |
| Total to be approved | | 125,247.72 | |

INVOICE REGISTER FOR VILLAGE OF RIVERWOODS

POST DATES 11/14/2022 - 01/31/2023

POSTED AND UNPOSTED
OPEN

Invoice Number

| Inv Ref # | Vendor Description GL Distribution | Invoice Date Entered By | Due Date | Invoice Amount | Amount Due | Status | Posted Post Date |
|---|---|---|----------|----------------------|-----------------|--------|---------------------|
| Vendor 0634 - AZAVAR AUDIT | | | | | | | |
| 156581 00014263 | AZAVAR AUDIT MUNICIPAL UTILITY TAX AUDIT PROGRAM 001-101-50360 | 01/20/2023 MDIAZ MUNICIPAL UTILITY TAX AUDIT PROGRAM | | 28.06 28.06 | 28.06 | Open | N 01/31/2023 |
| Total Vendor 0634 - AZAVAR AUDIT | | | | <u>28.06</u> | <u>28.06</u> | | |
| Vendor 0014 - BADGER METER INC | | | | | | | |
| 80097740 00014220 | BADGER METER INC WATER METER EXPENSE 501-000-51000 | 04/30/2022 MDIAZ WATER METERS EXPENSE | | 958.71 958.71 | 958.71 | Open | N 12/31/2022 |
| 80118800 00014265 | BADGER METER INC WATER METER EXPENSE 501-000-51000 | 01/30/2023 MDIAZ WATER METERS EXPENSE | | 903.05 903.05 | 903.05 | Open | N 01/31/2023 |
| Total Vendor 0014 - BADGER METER INC | | | | <u>1,861.76</u> | <u>1,861.76</u> | | |
| Vendor 0751 - BAXTER & WOODMAN NATURAL RESOURCES LLC | | | | | | | |
| 0242387 00014234 | BAXTER & WOODMAN NATURAL RESOURCES FORESTER SERVICES 001-102-50350 | 01/23/2023 MDIAZ FORESTER SERVICES | | 6,226.88 6,226.88 | 6,226.88 | Open | N 01/24/2023 |
| Total Vendor 0751 - BAXTER & WOODMAN NATURAL RESOURCES LLC | | | | <u>6,226.88</u> | <u>6,226.88</u> | | |
| Vendor 0755 - BEHM ENTERPRISES, INC. | | | | | | | |
| 2822 00014242 | BEHM ENTERPRISES, INC. WATER MAIN REPAIR - 510 MUIRFIELD LN 501-000-50125 | 01/20/2023 MDIAZ WATER MAIN REPAIR - 510 MUIRFIELD LN | | 5,000.00 5,000.00 | 5,000.00 | Open | N 01/26/2023 |
| Total Vendor 0755 - BEHM ENTERPRISES, INC. | | | | <u>5,000.00</u> | <u>5,000.00</u> | | |
| Vendor 0718 - COMCAST BUSINESS | | | | | | | |

INVOICE REGISTER FOR VILLAGE OF RIVERWOODS

POST DATES 11/14/2022 - 01/31/2023

POSTED AND UNPOSTED
OPEN

Invoice Number

| Inv Ref # | Vendor Description GL Distribution | Invoice Date Entered By | Due Date | Invoice Amount | Amount Due | Status | Posted Post Date |
|--|--|--|------------|-----------------|-----------------|--------|---------------------|
| Vendor 0718 - COMCAST BUSINESS | | | | | | | |
| 230115COMCASTX7 | | | | | | | |
| 00014239 | COMCAST BUSINESS | 01/15/2023 | | 484.35 | 484.35 | Open | N |
| | VILLAGE CABLE, INTERNET, FAX | MDIAZ | | | | | 01/25/2023 |
| | 001-101-50710 | VILLAGE CABLE, INTERNET, FAX | | 484.35 | | | |
| 164187242 | | | | | | | |
| 00014240 | | | | | | | |
| | COMCAST BUSINESS | 01/25/2023 | | 771.87 | 771.87 | Open | N |
| | POLICE & VILLAGE HALL TELEPHONE SERVICE | MDIAZ | | | | | 01/25/2023 |
| | 001-101-50520 | TELEPHONE EXPENSE | | 385.94 | | | |
| | 001-110-50520 | TELEPHONE EXPENSE | | 385.93 | | | |
| 230119COMCASTX1 | | | | | | | |
| 00014243 | | | | | | | |
| | COMCAST BUSINESS | 01/19/2023 | | 62.59 | 62.59 | Open | N |
| | PHONE, OFF-SITE LIFT STATION - 1805 TRIL | MDIAZ | | | | | 01/26/2023 |
| | 502-000-50710 | PHONE, OFF-SITE LIFT STATION - 1805 TRIL | | 62.59 | | | |
| Total Vendor 0718 - COMCAST BUSINESS | | | | <u>1,318.81</u> | <u>1,318.81</u> | | |
| Vendor 0038 - COMED | | | | | | | |
| 230120COMEDX011 | | | | | | | |
| 00014241 | COMED | 01/20/2023 | | 28.85 | 28.85 | Open | N |
| | UTILITY EXPENSE - ELECTRIC | MDIAZ | | | | | 01/26/2023 |
| | 501-000-50710 | UTILITY EXPENSE - ELECTRIC | | 28.85 | | | |
| Total Vendor 0038 - COMED | | | | <u>28.85</u> | <u>28.85</u> | | |
| Vendor MISC - DANIELA PARTIPILO | | | | | | | |
| 221202DPARTIPILO | | | | | | | |
| 00014273 | DANIELA PARTIPILO | 12/02/2022 | | 360.00 | 360.00 | Open | N |
| | TRAVEL EXPENSE | MDIAZ | | | | | 12/31/2022 |
| | 001-101-50620 | TRAVEL EXPENSE | | 360.00 | | | |
| Total Vendor MISC - DANIELA PARTIPILO | | | | <u>360.00</u> | <u>360.00</u> | | |
| Vendor UB REFUND - DISCOVER FINANCIAL SERVICE- JACKIE | | | | | | | |
| 01/26/2023 | | | | | | | |
| 00014250 | DISCOVER FINANCIAL SERVICE- JACKIE | 01/26/2023 | 02/08/2023 | 4,254.63 | 4,254.63 | Open | N |
| | UB refund for account: 04-128 | MDIAZ | | | | | 01/26/2023 |
| | 501-000-10390 | ACCOUNTS RECEIVABLE - UB | | 4,254.63 | | | |
| Total Vendor UB REFUND - DISCOVER FINANCIAL SERVICE- JACKIE | | | | <u>4,254.63</u> | <u>4,254.63</u> | | |

INVOICE REGISTER FOR VILLAGE OF RIVERWOODS

POST DATES 11/14/2022 - 01/31/2023

POSTED AND UNPOSTED
OPEN

Invoice Number

| Inv Ref # | Vendor Description GL Distribution | Invoice Date Entered By | Due Date | Invoice Amount | Amount Due | Status | Posted Post Date |
|---|--|----------------------------|--|------------------|------------------|--------|------------------|
| Vendor UB REFUND - DISCOVER FINANCIAL SERVICE- JACKIE | | | | | | | |
| | | | | 4,254.63 | 4,254.63 | | |
| Vendor UB REFUND - DISCOVER FINANCIAL SERVICE/JACKIE D | | | | | | | |
| 01/26/2023 | | | | | | | |
| 00014249 | DISCOVER FINANCIAL SERVICE/JACKIE D | 01/26/2023 | 02/08/2023 | 4,028.76 | 4,028.76 | Open | N |
| | UB refund for account: 04-138 | | MDIAZ | | | | 01/26/2023 |
| | 501-000-10390 | | ACCOUNTS RECEIVABLE - UB | 4,028.76 | | | |
| Total Vendor UB REFUND - DISCOVER FINANCIAL SERVICE/JACKIE D | | | | <u>4,028.76</u> | <u>4,028.76</u> | | |
| Vendor 0049 - ERNIE'S WRECKER SERVICE | | | | | | | |
| 247396 | | | | | | | |
| 00014245 | ERNIE'S WRECKER SERVICE | 01/17/2023 | | 31.48 | 31.48 | Open | N |
| | 2020 DODGE DURANGO - HEADLIGHT | | MDIAZ | | | | 01/26/2023 |
| | 001-110-50010 | | 2020 DODGE DURANGO - HEADLIGHT | 31.48 | | | |
| 247409 | | | | | | | |
| 00014246 | ERNIE'S WRECKER SERVICE | 01/19/2023 | | 483.29 | 483.29 | Open | N |
| | 2020 DODGE DURANGO - OIL CHANGE & REPAIR | | MDIAZ | | | | 01/26/2023 |
| | 001-110-50010 | | 2020 DODGE DURANGO - OIL CHANGE & REPAIR | 483.29 | | | |
| Total Vendor 0049 - ERNIE'S WRECKER SERVICE | | | | <u>514.77</u> | <u>514.77</u> | | |
| Vendor 0757 - FLOCK SAFETY | | | | | | | |
| INV-8505 | | | | | | | |
| 00014272 | FLOCK SAFETY | 01/20/2023 | | 11,200.00 | 11,200.00 | Open | N |
| | FALCON | | MDIAZ | | | | 01/31/2023 |
| | 001-110-60540 | | SAFETY CAMERA | 11,200.00 | | | |
| Total Vendor 0757 - FLOCK SAFETY | | | | <u>11,200.00</u> | <u>11,200.00</u> | | |
| Vendor 0638 - FRONTLINE PUBLIC SAFETY SOLUTIONS | | | | | | | |
| FL23157 | | | | | | | |
| 00014244 | FRONTLINE PUBLIC SAFETY SOLUTIONS | 01/24/2023 | | 995.00 | 995.00 | Open | N |
| | SOFTWARE - POLICY TRACKER | | MDIAZ | | | | 01/26/2023 |
| | 001-110-60541 | | SOFTWARE - POLICY TRACKER | 995.00 | | | |
| Total Vendor 0638 - FRONTLINE PUBLIC SAFETY SOLUTIONS | | | | <u>995.00</u> | <u>995.00</u> | | |
| Vendor 0056 - GARVEY'S OFFICE PRODUCTS | | | | | | | |

INVOICE REGISTER FOR VILLAGE OF RIVERWOODS

POST DATES 11/14/2022 - 01/31/2023

POSTED AND UNPOSTED
OPEN

Invoice Number

| Inv Ref # | Vendor Description GL Distribution | Invoice Date Entered By | Due Date | Invoice Amount | Amount Due | Status | Posted Post Date |
|---|---|---|----------|--|---------------|--------|---------------------|
| Vendor 0056 - GARVEY'S OFFICE PRODUCTS | | | | | | | |
| PINV2372755 00014224 | GARVEY'S OFFICE PRODUCTS OFFICE SUPPLIES 001-101-60510 | 01/19/2023 MDIAZ OFFICE SUPPLIES | | 170.06 170.06 | 170.06 | Open | N 01/23/2023 |
| PINV2376963 00014255 | GARVEY'S OFFICE PRODUCTS OFFICE SUPPLIES 001-101-60510 | 01/27/2023 MDIAZ OFFICE SUPPLIES | | 22.57 22.57 | 22.57 | Open | N 01/27/2023 |
| PINV2377584 00014257 | GARVEY'S OFFICE PRODUCTS OFFICE SUPPLIES 001-110-60510 | 01/30/2023 MDIAZ OFFICE SUPPLIES | | 200.92 200.92 | 200.92 | Open | N 01/30/2023 |
| PINV2378362 00014264 | GARVEY'S OFFICE PRODUCTS OFFICE SUPPLIES 001-110-60510 | 01/31/2023 MDIAZ OFFICE SUPPLIES | | 107.78 107.78 | 107.78 | Open | N 01/31/2023 |
| Total Vendor 0056 - GARVEY'S OFFICE PRODUCTS | | | | <u>501.33</u> | <u>501.33</u> | | |
| Vendor 0057 - GEWALT HAMILTON | | | | | | | |
| 9770-304G 00014266 | GEWALT HAMILTON ENGINEERING SERVICES 001-104-50140 001-101-50320 001-104-50433 505-000-50320 505-000-80300 501-000-50360 501-000-50320 001-104-50320 | 12/22/2022 MDIAZ VILLAGE ENGINEER GENERAL ENGINEERING NPDES COMPLIANCE FLATWOODS HERITAGE CENTER 2022 DEERFIELD ROAD WATERMAIN UTILITY BILLING WATER VILLAGE - WIDE STORMWATER STUDY | | 33,736.48 11,402.50 4,425.50 153.00 143.00 6,944.98 554.00 2,872.00 7,241.50 | 33,736.48 | Open | N 12/31/2022 |
| 9770.522 - 8 00014267 | GEWALT HAMILTON ASSORTED LOT REVIEW 001-102-50320 | 12/15/2022 MDIAZ ASSORTED LOT REVIEW | | 286.00 286.00 | 286.00 | Open | N 12/31/2022 |

INVOICE REGISTER FOR VILLAGE OF RIVERWOODS

POST DATES 11/14/2022 - 01/31/2023

POSTED AND UNPOSTED
OPEN

Invoice Number

| Inv Ref # | Vendor Description GL Distribution | Invoice Date Entered By | Due Date | Invoice Amount | Amount Due | Status | Posted Post Date |
|--|--|---|----------|----------------------------|------------------|--------|---------------------|
| Vendor 0057 - GEWALT HAMILTON | | | | | | | |
| 5806.000 - 29 00014268 | GEWALT HAMILTON GENERAL MISC MAINTENANCE 501-000-50360 | 12/20/2022 MDIAZ GENERAL MISC MAINTENANCE | | 12,340.46 12,340.46 | 12,340.46 | Open | N 12/31/2022 |
| 5806.100 - 1 00014269 | GEWALT HAMILTON NOV 2022 - 121 VALVES @ \$50 EACH 501-000-50360 | 12/20/2022 MDIAZ NOV 2022 - VALVE TURNING | | 6,050.00 6,050.00 | 6,050.00 | Open | N 12/31/2022 |
| Total Vendor 0057 - GEWALT HAMILTON | | | | <u>52,412.94</u> | <u>52,412.94</u> | | |
| Vendor 0737 - GOVHR USA LLC | | | | | | | |
| 4115216 00014225 | GOVHR USA LLC CONSULTANT 001-101-50360 | 01/19/2023 MDIAZ CONSULTANT | | 10,640.00 10,640.00 | 10,640.00 | Open | N 01/23/2023 |
| Total Vendor 0737 - GOVHR USA LLC | | | | <u>10,640.00</u> | <u>10,640.00</u> | | |
| Vendor 0754 - HOWARD SIMON | | | | | | | |
| 12378274 00014213 | HOWARD SIMON PAYROLL SERVICES, 01/13/2023 001-101-50370 | 01/12/2023 MDIAZ PAYROLL SERVICES, 01/13/2023 | | 295.91 295.91 | 295.91 | Open | N 01/23/2023 |
| Total Vendor 0754 - HOWARD SIMON | | | | <u>295.91</u> | <u>295.91</u> | | |
| Vendor 0078 - ILLINOIS MUNICIPAL LEAGUE | | | | | | | |
| 01012023IML 00014262 | ILLINOIS MUNICIPAL LEAGUE 2023 IML MEMBERSHIP DUES 001-101-50610 | 01/01/2023 MDIAZ 2023 IML MEMBERSHIP DUES | | 450.00 450.00 | 450.00 | Open | N 01/30/2023 |
| Total Vendor 0078 - ILLINOIS MUNICIPAL LEAGUE | | | | <u>450.00</u> | <u>450.00</u> | | |
| Vendor 0646 - ILLINOIS OFFICE OF THE ATTORNEY GEN | | | | | | | |

INVOICE REGISTER FOR VILLAGE OF RIVERWOODS

POST DATES 11/14/2022 - 01/31/2023

POSTED AND UNPOSTED

OPEN

Invoice Number

| Inv Ref # | Vendor Description GL Distribution | Invoice Date Entered By | Due Date | Invoice Amount | Amount Due | Status | Posted Post Date |
|--|--|----------------------------|------------|-----------------|-----------------|--------|---------------------|
| Vendor 0646 - ILLINOIS OFFICE OF THE ATTORNEY GEN | | | | | | | |
| 230118IAG 00014216 | ILLINOIS OFFICE OF THE ATTORNEY GEN SEX OFFENDER RESISTRATION FEE DISBURSEME MDIAZ 001-110-30850 | 01/18/2023 | | 30.00 | 30.00 | Open | N 01/23/2023 |
| | SEX OFFENDER RESISTRATION FEE DISBURSEME | | | 30.00 | | | |
| Total Vendor 0646 - ILLINOIS OFFICE OF THE ATTORNEY GEN | | | | <u>30.00</u> | <u>30.00</u> | | |
| Vendor 0341 - ILLINOIS PROSECUTOR SERVICES,LLC | | | | | | | |
| 230130-ICOG2023 00014261 | ILLINOIS PROSECUTOR SERVICES,LLC ICOG 2023 ON-LINE YEARLY SUBSCRIPTION MDIAZ 001-110-50610 | 01/30/2023 | | 125.00 | 125.00 | Open | N 01/30/2023 |
| | ICOG 2023 ON-LINE YEARLY SUBSCRIPTION | | | 125.00 | | | |
| Total Vendor 0341 - ILLINOIS PROSECUTOR SERVICES,LLC | | | | <u>125.00</u> | <u>125.00</u> | | |
| Vendor 0465 - ILLINOIS STATE POLICE | | | | | | | |
| 230118ISP 00014215 | ILLINOIS STATE POLICE SEX OFFENDER RESISTRATION FEE DISBURSEME MDIAZ 001-110-30850 | 01/18/2023 | | 30.00 | 30.00 | Open | N 01/23/2023 |
| | SEX OFFENDER RESISTRATION FEE DISBURSEME | | | 30.00 | | | |
| Total Vendor 0465 - ILLINOIS STATE POLICE | | | | <u>30.00</u> | <u>30.00</u> | | |
| Vendor 0087 - JACKIE BORCHEW | | | | | | | |
| 230124JACKIEB 00014230 | JACKIE BORCHEW VILLAGE VOICE / WINTER 2023 ISSUE MDIAZ 001-101-50580 | 01/24/2023 | | 2,000.00 | 2,000.00 | Open | N 01/24/2023 |
| | VILLAGE VOICE / WINTER 2023 ISSUE | | | 2,000.00 | | | |
| Total Vendor 0087 - JACKIE BORCHEW | | | | <u>2,000.00</u> | <u>2,000.00</u> | | |
| Vendor UB REFUND - JIA ZHOU | | | | | | | |
| 01/26/2023 00014251 | JIA ZHOU UB refund for account: 01-078 MDIAZ 501-000-20110 | 01/26/2023 | 02/08/2023 | 19.37 | 19.37 | open | N 01/26/2023 |
| | ACCOUNTS PAYABLE | | | 19.37 | | | |
| Total Vendor UB REFUND - JIA ZHOU | | | | <u>19.37</u> | <u>19.37</u> | | |

INVOICE REGISTER FOR VILLAGE OF RIVERWOODS

POST DATES 11/14/2022 - 01/31/2023

POSTED AND UNPOSTED

OPEN

Invoice Number

| Inv Ref # | Vendor Description GL Distribution | Invoice Date Entered By | Due Date | Invoice Amount | Amount Due | Status | Posted Post Date |
|--|--|--|----------|-----------------|-----------------|--------|---------------------|
| Vendor 0404 - LAKE COUNTY STATE'S ATTORNEY'S OFFI | | | | | | | |
| 433 | | | | | | | |
| 00014238 | LAKE COUNTY STATE'S ATTORNEY'S OFFI | 01/17/2023 | | 1,995.00 | 1,995.00 | Open | N |
| | FORENSIC LABORATORY - ANNUAL MEMBERSHIP | MDIAZ | | | | | 01/24/2023 |
| | 001-110-50610 | FORENSIC LABORATORY - ANNUAL MEMBERSHIP | | 1,995.00 | | | |
| Total Vendor 0404 - LAKE COUNTY STATE'S ATTORNEY'S OFFI | | | | <u>1,995.00</u> | <u>1,995.00</u> | | |
| Vendor 0640 - M&G GRAPHICS | | | | | | | |
| 11844011 | | | | | | | |
| 00014270 | M&G GRAPHICS | 01/31/2023 | | 2,970.00 | 2,970.00 | Open | N |
| | VILLAGE VOICE NEWLETTER JAN/FEB 2023 | MDIAZ | | | | | 01/31/2023 |
| | 001-101-50580 | VILLAGE VOICE NEWLETTER JAN/FEB 2023 | | 2,970.00 | | | |
| Total Vendor 0640 - M&G GRAPHICS | | | | <u>2,970.00</u> | <u>2,970.00</u> | | |
| Vendor 0616 - MID-STATES ORGANIZED CRIME INFORMAT | | | | | | | |
| 2024464-IN | | | | | | | |
| 00014248 | MID-STATES ORGANIZED CRIME INFORMAT | 01/24/2023 | | 100.00 | 100.00 | Open | N |
| | MOCIC MEMBERSHIP 2023 | MDIAZ | | | | | 01/26/2023 |
| | 001-110-50610 | MOCIC MEMBERSHIP 2023 | | 100.00 | | | |
| Total Vendor 0616 - MID-STATES ORGANIZED CRIME INFORMAT | | | | <u>100.00</u> | <u>100.00</u> | | |
| Vendor 0126 - MIDWEST METER INC | | | | | | | |
| 0150956-IN | | | | | | | |
| 00014252 | MIDWEST METER INC | 01/19/2023 | | 3,750.00 | 3,750.00 | Open | N |
| | BEACON BILLING INTEGRATION - WATER SYSTE | MDIAZ | | | | | 01/26/2023 |
| | 501-000-80210 | BEACON BILLING INTEGRATION - WATER SYSTE | | 3,750.00 | | | |
| 0150647-IN | | | | | | | |
| 00014253 | MIDWEST METER INC | 01/11/2023 | | 290.64 | 290.64 | Open | N |
| | CELLULAR - WATER SYSTEM | MDIAZ | | | | | 01/26/2023 |
| | 501-000-80210 | CELLULAR - WATER SYSTEM | | 290.64 | | | |
| 0149841-CM | | | | | | | |
| 00014254 | MIDWEST METER INC | 12/13/2022 | | (58.50) | (58.50) | Open | N |
| | CELLULAR - WATER SYSTEM | MDIAZ | | | | | 12/31/2022 |
| | 501-000-80210 | CELLULAR - WATER SYSTEM | | (58.50) | | | |
| Total Vendor 0126 - MIDWEST METER INC | | | | <u>3,982.14</u> | <u>3,982.14</u> | | |

INVOICE REGISTER FOR VILLAGE OF RIVERWOODS

POST DATES 11/14/2022 - 01/31/2023

POSTED AND UNPOSTED
OPEN

Invoice Number

| Inv Ref # | Vendor Description GL Distribution | Invoice Date Entered By | Due Date | Invoice Amount | Amount Due | Status | Posted Post Date |
|--|--|--|----------|----------------|------------|--------|---------------------|
| Vendor 0126 - MIDWEST METER INC | | | | | | | |
| Vendor 0131 - NAPA AUTO PARTS | | | | | | | |
| 114094 | | | | | | | |
| 00014260 | NAPA AUTO PARTS | 01/29/2023 | | 51.19 | 51.19 | Open | N |
| | AUTO PARTS-KEY FOB BATTERY, SILICONE SPR MDIAZ | | | | | | 01/30/2023 |
| | 001-110-50010 | AUTO PARTS-KEY FOB BATTERY, SILICONE SPR | | 51.19 | | | |
| Total Vendor 0131 - NAPA AUTO PARTS | | | | 51.19 | 51.19 | | |
| Vendor 0449 - NORTH SHORE GAS | | | | | | | |
| 230116NSGASX066 | | | | | | | |
| 00014222 | NORTH SHORE GAS | 01/16/2023 | | 86.45 | 86.45 | Open | N |
| | UTILITIES EXPENSE - GAS | MDIAZ | | | | | 01/23/2023 |
| | 501-000-50710 | UTILITIES EXPENSE - GAS | | 86.45 | | | |
| 230116NSGASX191 | | | | | | | |
| 00014223 | NORTH SHORE GAS | 01/16/2023 | | 789.04 | 789.04 | Open | N |
| | UTILITIES EXPENSE - GAS | MDIAZ | | | | | 01/23/2023 |
| | 001-101-50710 | UTILITIES EXPENSE - GAS | | 789.04 | | | |
| Total Vendor 0449 - NORTH SHORE GAS | | | | 875.49 | 875.49 | | |
| Vendor 0232 - NORTHFIELD PLUMBING INC | | | | | | | |
| 33062 | | | | | | | |
| 00014259 | NORTHFIELD PLUMBING INC | 01/25/2023 | | 214.48 | 214.48 | Open | N |
| | WOMEN'S RESTROOM REPAIRS | MDIAZ | | | | | 01/30/2023 |
| | 001-101-50115 | WOMEN'S RESTROOM REPAIRS | | 214.48 | | | |
| Total Vendor 0232 - NORTHFIELD PLUMBING INC | | | | 214.48 | 214.48 | | |
| Vendor 0566 - NORTHWEST COMMUNITY HOSPITAL | | | | | | | |
| 29098 | | | | | | | |
| 00014237 | NORTHWEST COMMUNITY HOSPITAL | 01/01/2023 | | 81.00 | 81.00 | Open | N |
| | PHYSICAL EXAM AND DRUG TEST | MDIAZ | | | | | 01/24/2023 |
| | 001-110-50090 | PHYSICAL EXAM AND DRUG TEST | | 81.00 | | | |
| Total Vendor 0566 - NORTHWEST COMMUNITY HOSPITAL | | | | 81.00 | 81.00 | | |
| Vendor 0606 - OFFICE OF THE ILLINOIS STATE TREASU | | | | | | | |

INVOICE REGISTER FOR VILLAGE OF RIVERWOODS

POST DATES 11/14/2022 - 01/31/2023

POSTED AND UNPOSTED
OPEN

Invoice Number

| Inv Ref # | Vendor Description GL Distribution | Invoice Date Entered By | Due Date | Invoice Amount | Amount Due | Status | Posted Post Date |
|--|--|--|----------|----------------|------------|--------|---------------------|
| Vendor 0606 - OFFICE OF THE ILLINOIS STATE TREASU | | | | | | | |
| 230118ISTR 00014214 | OFFICE OF THE ILLINOIS STATE TREASU | 01/18/2023 | | 5.00 | 5.00 | Open | N |
| | SEX OFFENDER RIGISTRATION FEES, 01/16/23 MDIAZ | | | | | | 01/23/2023 |
| | 001-110-30850 | SEX OFFENDER RIGISTRATION FEES, 01/16/23 | | 5.00 | | | |
| Total Vendor 0606 - OFFICE OF THE ILLINOIS STATE TREASU | | | | 5.00 | 5.00 | | |
| Vendor 0148 - ORPHANS OF THE STORM | | | | | | | |
| 230102ORPHANS 00014235 | ORPHANS OF THE STORM | 01/02/2023 | | 200.00 | 200.00 | Open | N |
| | ANIMAL CONTROL | MDIAZ | | | | | 01/24/2023 |
| | 001-110-50230 | ANIMAL CONTROL | | 200.00 | | | |
| Total Vendor 0148 - ORPHANS OF THE STORM | | | | 200.00 | 200.00 | | |
| Vendor 0714 - POWERDMS, INC. | | | | | | | |
| INV-28415 00014112 | POWERDMS, INC. | 11/14/2022 | | 550.00 | 550.00 | Open | N |
| | POWERDMS STANDARDS FOR ILEAP | MDIAZ | | | | | 11/14/2022 |
| | 001-110-60543 | POWERDMS STANDARDS FOR ILEAP | | 550.00 | | | |
| Total Vendor 0714 - POWERDMS, INC. | | | | 550.00 | 550.00 | | |
| Vendor 0217 - PURE POWER | | | | | | | |
| 10726 00014217 | PURE POWER | 01/23/2023 | | 997.55 | 997.55 | Open | N |
| | RENEWAL OF ANNUAL MAINTENANCE CONTRACT | MDIAZ | | | | | 01/23/2023 |
| | 001-110-50120 | RENEWAL OF ANNUAL MAINTENANCE CONTRACT | | 997.55 | | | |
| Total Vendor 0217 - PURE POWER | | | | 997.55 | 997.55 | | |
| Vendor 0161 - QUICK KILL EXTERMINATING | | | | | | | |
| 306419 00014228 | QUICK KILL EXTERMINATING | 01/18/2023 | | 263.00 | 263.00 | open | N |
| | QUARTERLY PEST PREVENTION | MDIAZ | | | | | 01/23/2023 |
| | 001-101-50116 | QUARTERLY PEST PREVENTION | | 263.00 | | | |

INVOICE REGISTER FOR VILLAGE OF RIVERWOODS

POST DATES 11/14/2022 - 01/31/2023

POSTED AND UNPOSTED

OPEN

Invoice Number

| Inv Ref # | Vendor Description GL Distribution | Invoice Date Entered By | Due Date | Invoice Amount | Amount Due | Status | Posted Post Date |
|---|--|--|----------|-----------------|-----------------|--------|---------------------|
| Vendor 0161 - QUICK KILL EXTERMINATING | | | | | | | |
| 306056 | | | | | | | |
| 00014236 | QUICK KILL EXTERMINATING | 01/18/2023 | | 158.00 | 158.00 | Open | N |
| | QUARTERLY PEST PREVENTION | MDIAZ | | | | | 01/24/2023 |
| | 001-110-50116 | QUARTERLY PEST PREVENTION | | 158.00 | | | |
| Total Vendor 0161 - QUICK KILL EXTERMINATING | | | | <u>421.00</u> | <u>421.00</u> | | |
| Vendor 0631 - SE INC. | | | | | | | |
| 22-31816 | | | | | | | |
| 00014098 | SE INC. | 12/06/2022 | | 460.50 | 460.50 | Open | N |
| | SPECIAL EVENTS | MDIAZ | | | | | 12/22/2022 |
| | 001-101-60700 | SPECIAL EVENTS | | 460.50 | | | |
| 22-31826 | | | | | | | |
| 00014099 | SE INC. | 12/15/2022 | | 292.08 | 292.08 | Open | N |
| | BUILDING REPAIR | MDIAZ | | | | | 12/22/2022 |
| | 001-110-50111 | BUILDING REPAIR | | 292.08 | | | |
| 22-31913 | | | | | | | |
| 00014233 | SE INC. | 12/28/2022 | | 499.63 | 499.63 | Open | N |
| | INSTALL INSULATION BATHROOM CEILING - PO | MDIAZ | | | | | 12/31/2022 |
| | 001-110-50111 | INSTALL INSULATION BATHROOM CEILING - PD | | 499.63 | | | |
| 22-32010 | | | | | | | |
| 00014247 | SE INC. | 01/23/2023 | | 1,500.00 | 1,500.00 | Open | N |
| | SNOW REMOVAL 012223 | MDIAZ | | | | | 01/26/2023 |
| | 001-101-50180 | SNOW REMOVAL 012223 | | 150.00 | | | |
| | 001-110-50180 | SNOW REMOVAL 012223 | | 150.00 | | | |
| | 104-000-50180 | SNOW REMOVAL 012223 | | 1,200.00 | | | |
| 22-32093 | | | | | | | |
| 00014258 | SE INC. | 02/01/2023 | | 1,150.00 | 1,150.00 | Open | N |
| | BUILDING CLEANING - FEBRUARY 2023 | MDIAZ | | | | | 01/30/2023 |
| | 001-101-50110 | BUILDING CLEANING - FEBRUARY 2023 | | 750.00 | | | |
| | 001-110-50110 | BUILDING CLEANING - JFEBRUARY 2023 | | 400.00 | | | |
| Total Vendor 0631 - SE INC. | | | | <u>3,902.21</u> | <u>3,902.21</u> | | |

Vendor 0182 - SUPERFLEET MASTER CARD PROGRAM

INVOICE REGISTER FOR VILLAGE OF RIVERWOODS

POST DATES 11/14/2022 - 01/31/2023

POSTED AND UNPOSTED

OPEN

Invoice Number

| Inv Ref # | Vendor Description GL Distribution | Invoice Date Entered By | Due Date | Invoice Amount | Amount Due | Status | Posted Post Date |
|---|---------------------------------------|--|----------|----------------|------------|--------|---------------------|
| Vendor 0182 - SUPERFLEET MASTER CARD PROGRAM | | | | | | | |
| 230108SUPERFLEE | | | | | | | |
| 00014226 | SUPERFLEET MASTER CARD PROGRAM | 01/08/2023 | | 769.49 | 769.49 | Open | N |
| | MONTHLY FUEL | MDIAZ | | | | | 01/23/2023 |
| | 001-110-60550 | MONTHLY FUEL | | 769.49 | | | |
| Total Vendor 0182 - SUPERFLEET MASTER CARD PROGRAM | | | | 769.49 | 769.49 | | |
| Vendor 0189 - TESKA ASSOCIATES INC | | | | | | | |
| 12893 | | | | | | | |
| 00014219 | TESKA ASSOCIATES INC | 01/19/2023 | | 3,385.00 | 3,385.00 | Open | N |
| | LEXINGTON REVIEWS | MDIAZ | | | | | 01/23/2023 |
| | 504-000-50360 | LEXINGTON REVIEWS | | 3,385.00 | | | |
| Total Vendor 0189 - TESKA ASSOCIATES INC | | | | 3,385.00 | 3,385.00 | | |
| Vendor 0756 - TSI INCORPORATED | | | | | | | |
| 91574010 | | | | | | | |
| 00014271 | TSI INCORPORATED | 01/25/2023 | | 217.10 | 217.10 | Open | N |
| | FIT TEST ADAPTER | MDIAZ | | | | | 01/31/2023 |
| | 001-110-60511 | OFFICE EQUIPMENT - MAINTENANCE & REPAIRS | | 217.10 | | | |
| Total Vendor 0756 - TSI INCORPORATED | | | | 217.10 | 217.10 | | |
| Vendor 0206 - VERIZON WIRELESS | | | | | | | |
| 9925477277 | | | | | | | |
| 00014256 | VERIZON WIRELESS | 01/16/2023 | | 692.19 | 692.19 | Open | N |
| | TELEPHONE EXPENSE | MDIAZ | | | | | 01/30/2023 |
| | 001-101-50520 | TELEPHONE EXPENSE | | 248.88 | | | |
| | 001-110-50520 | TELEPHONE EXPENSE | | 443.31 | | | |
| Total Vendor 0206 - VERIZON WIRELESS | | | | 692.19 | 692.19 | | |
| Vendor 0729 - WEX BANK | | | | | | | |
| 86279268 | | | | | | | |
| 00014227 | WEX BANK | 01/06/2023 | | 1,516.81 | 1,516.81 | Open | N |
| | MONTHLY FUEL | MDIAZ | | | | | 01/23/2023 |
| | 001-110-60550 | MONTHLY FUEL | | 1,516.81 | | | |
| Total Vendor 0729 - WEX BANK | | | | 1,516.81 | 1,516.81 | | |

INVOICE REGISTER FOR VILLAGE OF RIVERWOODS

POST DATES 11/14/2022 - 01/31/2023

POSTED AND UNPOSTED
OPEN

Invoice Number

| Inv Ref # | Vendor Description GL Distribution | Invoice Date Entered By | Due Date | Invoice Amount | Amount Due | Status | Posted Post Date |
|-----------|---------------------------------------|-------------------------|----------|----------------|------------|--------|------------------|
|-----------|---------------------------------------|-------------------------|----------|----------------|------------|--------|------------------|

Vendor 0729 - WEX BANK

| | | | | |
|-----------------------------------|--------------|---------|------------|------------|
| # of Invoices: | 58 # Due: 58 | Totals: | 125,306.22 | 125,306.22 |
| # of Credit Memos: | 1 # Due: 1 | Totals: | (58.50) | (58.50) |
| Net of Invoices and Credit Memos: | | | 125,247.72 | 125,247.72 |

--- TOTALS BY FUND ---

| | | |
|-----------------------------|-----------|-----------|
| 001 GENERAL | 72,433.73 | 72,433.73 |
| 104 MFT | 1,200.00 | 1,200.00 |
| 501 CONSOLIDATED WATER FUND | 41,078.42 | 41,078.42 |
| 502 SEWER FUND | 62.59 | 62.59 |
| 504 TIF # 2 | 3,385.00 | 3,385.00 |
| 505 CAPITAL PROJECT FUND | 7,087.98 | 7,087.98 |

--- TOTALS BY DEPT/ACTIVITY ---

| | | |
|---------------------------------|-----------|-----------|
| 000 | 52,813.99 | 52,813.99 |
| 101 ADMINISTRATION | 25,108.29 | 25,108.29 |
| 102 BUILDING DEPARTMENT | 6,512.88 | 6,512.88 |
| 104 ROAD & BRIDGE & STORM WATER | 18,797.00 | 18,797.00 |
| 110 POLICE | 22,015.56 | 22,015.56 |

NEW BUSINESS

**Village of Riverwoods
Contribution or Donation Request Form**

Date: 1.25.23

Organization Name: DHS After Prom Party

Address:1959 Waukegan Rd. Deerfield, IL 60015

Telephone: 224-632-3000

Email:jkletwat@yahoo.com

Contact name: Julie Letwat

Amount requested: \$1000

Organization type:

Government or quasi-government

Illinois not-for-profit corporation; if 501(c)(3) please attach determination letter

Community organization, please describe type Deerfield High School

Religious or political affiliation, please describe _____

Other, please describe _____

Describe the organization's purpose and how funds will be used:

The "After Prom Party" is a substance-free, late night celebrations for DHS seniors and their dates. Seniors not attending Prom are still welcome. This event is free for all seniors and their dates. Attendees check in and remain at the celebration until 3:00am the following morning.

Describe the organization's association with Riverwoods (office in Riverwoods, employees or volunteers are residents, recipients of service or benefit are residents):

Volunteers for this event are all DHS parents, including many residents of Riverwoods.

Describe the service or benefit provided to the Riverwoods community (include details such as the number or percentage of residents who will benefit, whether the benefit is short or long term, whether the service or benefit addresses a particular need or desire of the

community, the impact to the community if not funded, or any indirect benefit to the community):

The DHS After Prom Party serves as a safe alternative to post Prom parties where students are driving, possibly under the influence, putting themselves and others in grave danger. This event is fully funded by the generosity of local donations. Parents fundraise for this event annually in hopes of raising \$20,000. Without these generous donations, this incredible event would not be possible.

Describe financial need and/or alternative sources of funding:

The After Prom Party is 100% funded by donations.

Please indicate if organization has made any prior request to the Village of Riverwoods and if so, when the request was made and outcome of the request:

The DHS After Prom Party requests a donation from the Village of Riverwoods annually and are generously given \$1000.

Please attach a current financial statement of the organization, including audited financials if available. If the organization has previously received a contribution or donation from the Village of Riverwoods, please provide an income and expense statement reflecting the use of the funds received and the financial condition of the organization.

N/A

Please indicate if anyone in the organization is a Village of Riverwoods employee or member of the Riverwoods Board of Trustees and if so, please identify:

No one that we know in the organization is a Village of Riverwoods employee or member of the Riverwoods Board of Trustees.

Additional information or documentation for any question may be attached if necessary to provide an adequate response.

Thank you in advance for your generosity.

**Village of Riverwoods
Contribution and Donation Policy**

Charitable contributions or donations may be made at the discretion of the Village of Riverwoods Board of Trustees.

Qualifications

1. Contributions or donations to religious organizations, political organizations, or to individuals will not be considered.
2. Recipients must have some demonstrated association with the Riverwoods community.

Process for Consideration

1. All recipients are required to complete the attached form for each contribution or donation.
2. Completed applications will be considered by the Mayor and Finance Committee which will make a recommendation to the Board of Trustees.
3. A representative from the organization must appear, if requested, before the Village of Riverwoods Board of Trustees to present the request and answer questions.
4. Requests for contributions or donations will be considered on a case-by-case basis.
5. Contributions and donations are made for one calendar year only.

Criteria Favoring Consideration May Include:

1. The recipient organization provides a direct benefit or complement to a Village of Riverwoods program.
2. The recipient organization provides a service or benefit to the community.
3. The recipient organization addresses a particular need or desire of the community.
4. The recipient organization has an office or base in Riverwoods.
5. The recipient organization has employees or volunteers who are Riverwoods residents.
6. The recipient organization has a financial need which cannot be satisfied by alternative sources.
7. There will be a negative impact to Riverwoods residents if the request is not funded.
8. A high percentage of the funds contributed or donated to the recipient organization directly benefit Riverwoods residents.
9. The recipient organization provides an indirect benefit or value to the community.

I have read all of the information above and verify that the information provided is true and correct.

Signature: *Julie Letwat*

Relationship to organization: Corporate Fundraising Chair
Date: 1/24/2023

After recording, return to:

Village Administrator
Village of Riverwoods
300 Portwine Road
Riverwoods, IL 60015

Signage Easement Agreement

This Signage Easement Agreement (“**Agreement**”) is made this ____ day of _____, 2023 (“**Effective Date**”) by and between NLA Riverwoods, LLC, a Delaware limited liability company, 105 Tallapoosa Street, Suite 307, Montgomery, Alabama 36104 (the “**Grantor**”) and the Village of Riverwoods, an Illinois municipal corporation, 300 Portwine Road, Riverwoods, Illinois 60015, (the “**Grantee**”), and together with the Grantor, (the “**Parties**”). The following recitals form the basis for this Agreement and are made a material part hereof:

RECITALS

WHEREAS, Grantor is the owner in fee simple of a tract of land commonly known as 1055 N. Milwaukee Avenue, Village of Riverwoods, Lake County, Illinois, which land is more particularly described in Exhibit “A” attached hereto and incorporated herein (hereinafter referred to as “**Grantor’s Property**”);

WHEREAS, Grantor has leased the Grantor’s Property to Thorntons LLC (“**Thorntons**”) for the development and operation of a convenience store and fuel station (the “**Thorntons Development**”) pursuant to that certain Ground Lease Agreement between Grantor as lessor and Thorntons as lessee dated as of March 25, 2021 (the “**Thorntons Lease**”);

WHEREAS, as condition to the Grantee’s grant of all required approvals for the Thorntons Development, Thorntons has agreed to install a so-called “gateway sign” for the benefit of Grantee on that ten foot by five foot portion of the Grantor’s Property identified as the “Signage Easement Area” generally depicted on Exhibit “B” attached hereto and incorporated herein (such gateway sign, together with any and all other improvements associated therewith, hereinafter collectively referred to as the “**Village Gateway Sign**”), this Agreement is necessary to permit the Grantee the right to enter onto the Grantor Property for the purposes of operating, maintaining, repairing, reconstructing and replacing the Village Gateway Sign to be installed thereupon by Thorntons.

WHEREAS, Grantee desires an easement to operate, maintain, repair, reconstruct and replace the Village Gateway Sign following Thorntons’ initial installation thereof and to obtain a right of way across Grantor’s Property to allow Grantee and/or its employees, agents and contractors to perform such operation, maintenance, repair, reconstruction and replacement of the Village Gateway Sign as further described herein.

NOW THEREFORE, intending to be legally bound, the Parties agree as follows

AGREEMENT

1. **Grant of Signage Easement and Right of Way.** For and in consideration of One Dollar (\$1.00) and other valuable consideration, the receipt and sufficiency of which is hereby acknowledged, and in consideration of the mutual covenants and agreements hereinafter set forth, the Grantor, its successors and assigns, does hereby grant and convey to Grantee, its successors, assigns, a perpetual exclusive right to operate, maintain, repair and replace the Village Gateway Sign installed upon that portion of the Grantor's Property identified as the "Village Sign Easement Area" on Exhibit "B" (the "**Easement**" or "**Easement Area**") together with a right of way over, across and upon Grantor's Property to access the Easement Area for the foregoing purposes.

2. **Term.** Each covenant and undertaking in this Agreement, including with limitation the Easement granted herein, shall run with the Grantor Property and shall be binding upon the owner thereof and its successors-in-title; until Grantee has provided notice, in writing, of the abandonment of the Easement and Grantee has removed the Village Gateway Sign from the Grantor's Property which removal shall be completed by Grantee within thirty (30) days following Grantor's receipt of said notice, upon which date this Agreement shall automatically terminate and be of no further force and effect without the requirement that an instrument effecting such termination be recorded in the official records of Lake County, Illinois. Notwithstanding the foregoing, upon the termination of this Agreement as provided above, Grantor shall have the right, but not the obligation, to record an instrument terminating this Agreement in the official records and Grantee hereby covenants and agrees to execute any such instrument to effect such termination.

3. **Use, Maintenance and Construction upon the Easement.**

3.1. Costs/Lien-Free Construction. Grantee shall bear and promptly pay without the imposition of any lien or charge on or against all or any portion of the Easement and/or the Grantor's Property, all costs and expenses of construction and maintenance of the Village Gateway Sign and, the exercise of any easement rights granted under this Agreement. Grantee shall be solely responsible for the payment of any lien or charge and, the Grantor's attorneys' fees and costs in the event a lien and/or charge is filed against the Easement and/or the Grantor's Property in conjunction with the Grantee's use of the Easement Area.

3.2. Maintenance. Grantee shall be solely responsible for the maintenance of the Village Gateway Sign within the Easement created by this Agreement and agrees to bear all costs and liabilities related to the same, including, but not limited to, all costs associated with: operation, maintenance, upkeep, construction, removal, relocation, testing and/or remediation of the Village Gateway Sign, with no contribution from the Grantor or Thorntons. Grantee shall perform all necessary maintenance so as to keep the Village Gateway Sign at all times in safe and good order and repair, at Grantee's sole cost and expense. Aesthetic maintenance (including but not limited to the mowing of lawns, grasses and the trimming of bushes and shrubs) shall not be performed by Grantee.

3.3. Restoration. Within ten (10) days following completion of any construction activities within the Easement, Grantee shall repair and restore the surface of all areas of the Grantor's Property disturbed by the Grantee to as near as reasonably possible the condition that existed prior to Grantee's activity within the Easement, such work to be completed at the sole expense of Grantee.

4. **Indemnification.** Grantee shall indemnify, defend, and hold Grantor, Thorntons and their respective successors and assigns, transferees, employees, agents, lessees, contractors, subcontractors, as well as trustees, beneficiaries, relatives, partners, officers, directors and related or affiliated entities harmless from any and all liability, liens, demands, judgments, suits, attorneys' fees, costs and claims of any kind or character arising out of, in connection with, or relating to Grantee's operations under the terms

of this Agreement, including, but not limited to, the construction, installation, maintenance, replacement, repair or removal of the Village Gateway Sign on the Grantor's Property, claims for injury to or death of any persons, damage, loss or destruction of any property, real or personal, any breach of this Agreement by the indemnifying party. Grantee further covenants and agrees to defend any suits brought against Grantor on any claims, and to pay any judgment against Grantor resulting from any suit or suits arising from Grantee's operations under the terms of this Agreement. Grantor and/or Thorntons, if such party so elects, shall have the right to participate, at its sole expense, in its defense in any suit or suits in which it may be a party, without relieving Grantee of the obligation to defend Grantor and/or Thorntons, as applicable. It is the intention of Grantee, Grantor and Thorntons that Grantee shall not be liable to Grantor or Thorntons in respect of (and the foregoing indemnity shall not cover) any claim to the extent the same resulted from the willful misconduct or bad faith of the Grantor and/or Thorntons as applicable. This provision shall survive the termination of the Agreement.

5. **Insurance.** Prior to Grantee's entry upon Grantor's Property and the commencement of any work within the Easement Area, Grantee shall cause its contractor(s) to provide to Grantor, a certificate of insurance evidencing that the Village and/or its contractors are maintaining commercial general liability coverage on an occurrence basis with a minimum single limit of One Million Dollars (\$1,000,000.00) for bodily injury, including death resulting therefrom, personal injury, property damage, advertising injury and contractual liability coverage recognizing this Agreement, products and/or completed operations liability, and that such insurance is in full force and effect. Such certificate shall also confirm that the Grantor, Thorntons and their respective lenders have been named as an additional insured under such policy. The foregoing insurance required to be carried by the Village shall be with insurers qualified to do business in the state where the Grantor's Property is located and which have an AM Best rating of "A-XV" or better, or the equivalent thereof. The Village's insurance policies shall provide a minimum of thirty (30) days written notice by the insurance company to the Grantor, Thorntons and their respective lenders prior to cancellation, termination, non-renewal, or any change in such insurance. Any errors, omissions or misrepresentations by the Village that may invalidate coverage to Grantor or Thorntons shall not prejudice such parties' rights under the aforementioned insurance required of the Village. Notwithstanding any other provision of this Agreement to the contrary, the obligations of the Village under this Section 5 shall survive the expiration or earlier termination of the Term of this Agreement.

6. **Title.** Grantor represents and warrants that it has good title to the Easement Area, free of all liens, mortgages and encumbrances.

7. **Successors and Assigns.** The respective rights and duties herein of Grantor and Grantee shall inure to the benefit of, and shall be binding upon, the respective successors, assigns, heirs, personal representatives, lessees, licensees and/or tenants of Grantor and Grantee. Grantor and Grantee, as used herein, shall be deemed to be plural, when required to be so. It is mutually agreed that this Agreement contains and expresses all of the agreements and understandings of the Parties in regard to the subject matter thereof, and no implied covenant, agreement or obligation shall be read into this Agreement or imposed upon the parties or either of them.

8. **Notice.** All notices, demands, deliveries and communications under this Agreement shall be delivered or sent by: (i) first class or certified mail, postage prepaid, return receipt requested or (ii) nationally recognized overnight carrier to the parties first designated above or to such other address as either party may designate in writing in accordance with this section. Notices shall be deemed given three (3) business days after being mailed or one (1) business day after delivery to the overnight carrier. In addition, during the period of construction and/or installation of the Village Gateway Sign, the parties hereto agree to send a copy of all notices sent pursuant to this Agreement to Thorntons LLC at the following address: Thorntons LLC, 2600 James Thornton Way, Louisville, Kentucky 40205, Attention: Chief Legal Officer and General Counsel – Legal Notice Enclosed.

9. **Third-Parties.** Except as otherwise expressly provided herein, the Parties do not intend to confer any benefit hereunder on any person, firm or corporation other than parties hereto. Nothing contained in this Agreement shall be construed as creating any rights in the general public or as dedicating for public use any portion of the Grantor's Property.

10. **Entire Agreement.** This Agreement constitutes the entire agreement between Parties and supersedes all prior verbal agreements, representations or understandings pertaining to the subject matter of this Agreement and may only be modified by a written agreement signed by all parties.

11. **Waiver; Time of the Essence.** No waiver of any right hereunder shall be binding upon any party to this Agreement, unless such waiver is in writing and signed by all parties against whom enforcement thereof is sought. No failure of any party hereto to exercise any power or right granted hereunder or to insist upon strict compliance with any obligation specified herein, and no custom or practice at variance with the terms herewith, shall constitute a waiver of said right or power, or of the right of such party to demand exact compliance with the terms hereof. Time is of the essence of this Agreement.

12. **Modifications.** The Parties expressly reserve the right to modify or terminate the provisions of this Agreement in their sole discretion; provided, however, this Agreement may only be so modified, amended, changed, supplemented, or terminated by a written document entered into and executed by Grantor and Grantee, and by Thorntons (or its successor) so long as its Thorntons Lease shall be in effect (such entity being an intended third party beneficiary of the rights and obligations of Grantor contained herein), including their respective successors and assigns, and recorded in the official records of the Office of the Recorder of Deeds for Lake County, Illinois.

13. **Severability.** Each provision of this Agreement and the application thereof to Grantor's Property is hereby declared to be independent of and severable from the remainder of this Agreement. If any provision contained herein shall be held to be invalid or to be unenforceable or not to run with the land, such holding shall not affect the validity or enforceability of the remainder of this Agreement. In the event the validity or enforceability of any provision of this Agreement is held to be dependent upon the existence of a specific legal description, the parties agree to promptly cause such legal description to be prepared.

14. **Governing Law.** The laws of the State of Illinois in which the lands are located shall govern the interpretation, validity, performance and enforcement of this Agreement. The prevailing Party as determined by the court shall also be entitled to recover its reasonable attorney fees, expenses and costs.

15. **Counterparts.** This Agreement may be executed in one or more counterparts, each of which shall be deemed original, and all of which together shall constitute one and the same instrument. If, for any reason, any party named herein fails to execute this Agreement, it shall, nevertheless, be binding upon the signing parties.

[Remainder of Page Left Intentionally Blank. Signatures to Follow.]

IN WITNESS WHEREOF, Grantee hereby acknowledges that it understands and agrees to all the contents, terms, conditions, restrictions, and effects of this instrument and grants this Agreement by executing this document on the ____ day of _____ 20 ____.

GRANTEE:

VILLAGE OF RIVERWOODS,
an Illinois municipal corporation

By: _____
Kristine L. Ford, Mayor

STATE OF ILLINOIS)
) SS
COUNTY OF _____)

I, the undersigned, a Notary Public in and for the County and State aforesaid, DO HEREBY CERTIFY, that the above named Kristine L. Ford, as Mayor of the Village of Riverwoods, an Illinois municipal corporation, the Grantee under the foregoing instrument, personally known or identified to me to be the same person whose name is subscribed to the foregoing instrument appeared before me this day in person and acknowledged that she signed and delivered the said instrument as her free and voluntary act, and the free and voluntary act of such corporation, and pursuant to proper authority granted therefor, for the uses and purposes therein set forth.

GIVEN under my hand and notarial seal this ____ day of _____, 20 ____.

Notary Public

Commission Expires: _____

EXHIBIT "A"

LEGAL DESCRIPTION OF THE GRANTOR'S PROPERTY

Parcel 1:

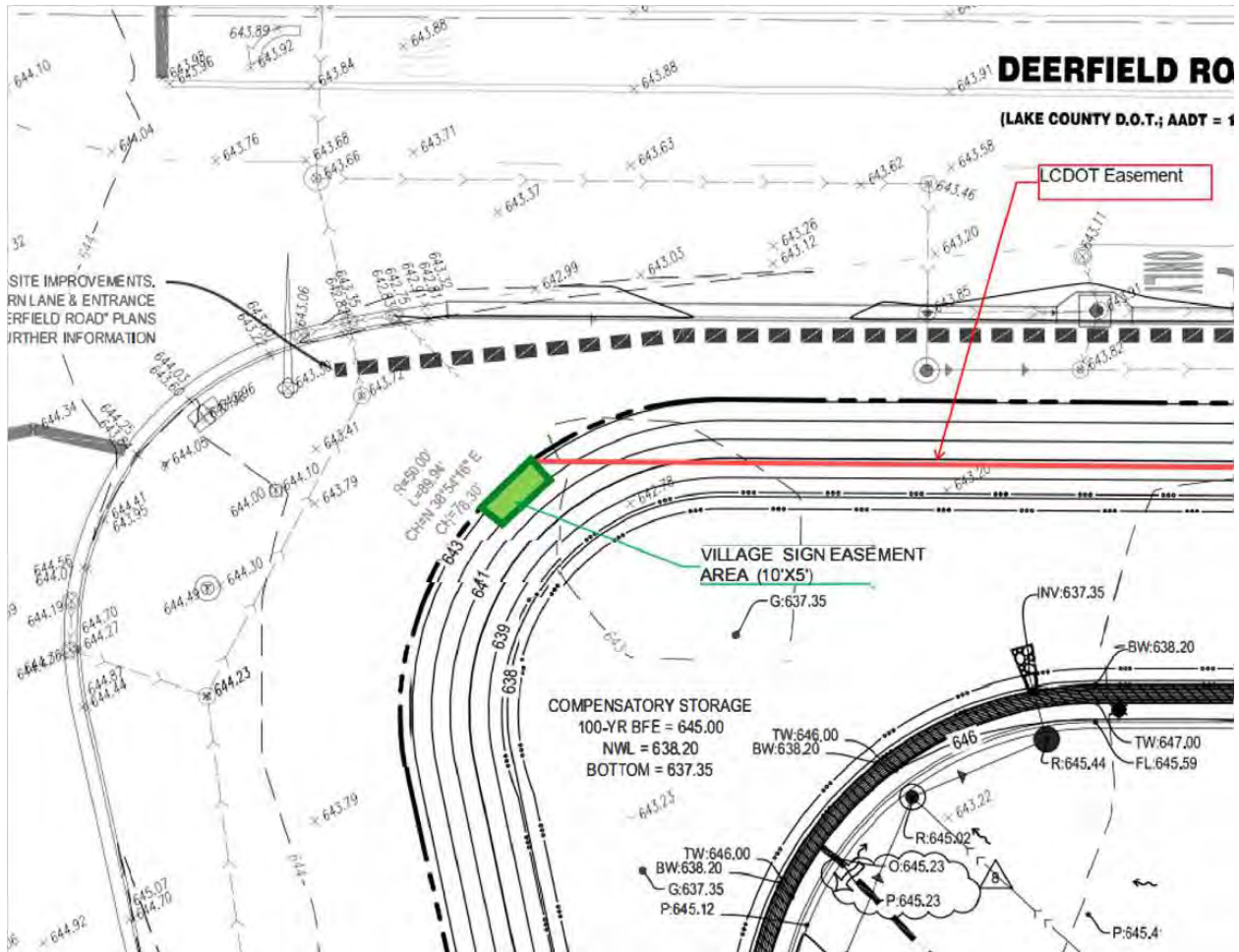
Lot 1 in Riverwoods Retail Development, being a subdivision of part of the North half of Section 35, Township 43 North, Range 11 East of the Third Principal Meridian, according to the plat thereof recorded December 5, 2007 as Document 6277862 in Lake County, Illinois.

PIN: 15-35-105-002

Common Address: 1055 Milwaukee Avenue, Riverwoods, Illinois 60015

EXHIBIT "B"

GENERAL DEPICTION OF THE EASEMENT





IL 21/US 45
Milwaukee Ave

WOODMAN'S
- MARKETS -
OPEN 24 HOURS

LIQUOR

NO MEMBERSHIP FEE!



OLD BUSINESS

COMMITTEE
REPORTS
