



**BOT 1-10-23
FINAL**

PACKET





Board of Trustees Meeting
FINAL Agenda
300 PORTWINE ROAD, RIVERWOODS
January 10, 2023
7:30 P.M.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF MINUTES
 - a. Board of Trustees December 20, 2022
5. APPROVAL OF BILLS
6. TREASURER'S REPORT
7. DIRECTOR OF COMMUNITY SERVICES REPORT
8. CONSULTANTS' REPORTS
 - a. ATTORNEY'S REPORT
 - b. ENGINEER'S REPORT
9. PLAN COMMISSION REPORT
10. ZONING BOARD OF APPEALS REPORT
11. POLICE REPORT
12. INFORMATION ITEMS & COMMENTS FROM THE PRESIDENT
13. NEW BUSINESS
 - a. Approval of An Ordinance Amending Provisions of the Village Code Concerning Delinquent Payment of Water Supply User Charges (Second Reading, Approval)
 - b. Approval of a Proposal to Purchase and Install Equipment for Live Streaming Audio Visual Capability
14. OLD BUSINESS
15. VISITORS WISHING TO ADDRESS THE BOARD

16. COMMITTEE REPORTS

- | | |
|---------------------------------------|-------------------|
| a. Legal and Police | Trustee Haber |
| b. Communications | Trustee Dikin |
| c. Building and Utilities/Storm Water | Trustee Jamerson |
| d. Woodlands/Ecology | Trustee Eastmond |
| e. Land Use and Roads | Trustee Hollander |
| f. Finance/Economic Development | Trustee Clayton |

17. EXECUTIVE SESSION

- a. Litigation, Acquisition, Property, and Personnel

18. ESTABLISH TIME AND DATE FOR NEXT MEETING

- a. January 24, 2023 - 7:30 PM

19. ADJOURNMENT

MINUTES

Village of Riverwoods
Board of Trustees Meeting
December 20, 2022
Draft

Present:

Kris Ford, Mayor
Michael Clayton
Liliya Dikin
Andrew Eastmond
Henry Hollander
Rick Jamerson

Absent:

Michael Haber

Also Present:

Bruce Huvard, Village Attorney
Bruce Dayno, Police Chief
Katie Bowne, Deputy Village Clerk
Carissa Smith, Village Engineer
Hal Roseth, Village Treasurer

The meeting was called to order at 7:32 pm

Document Approval

Trustee Jamerson moved to approve the minutes of the December 6, 2022 Board of Trustees meeting. Trustee Hollander seconded the motion. The motion passed unanimously on a voice vote.

Approval of Bills

Trustee Jamerson moved to approve the bills. Trustee Hollander seconded the motion. Mayor Ford reported the bills were run from the newly implemented BS&A software system and have additional descriptions included. Trustee Jamerson expressed concern that services were contracted and billed for GovTemps above what had been approved by the Trustees. He noted these invoices exceeded the Mayor's purchasing limit. Mayor Ford will review the GovTemps bills. The motion passed by the following vote:

AYES: Clayton, Dikin, Eastmond, Hollander, Jamerson (5)

NAYS: None (0)

Treasurer's and Finance Committee Report

Mr. Roseth reported the overall portfolio yield increased from an average of 0.5 percent to about 2.5 percent. He believes the average yield will increase another percent. The current projected return on the portfolio will be about \$95,000.

Trustee Clayton presented highlights from the financial statements through the end of November. The sewer fund is running more than \$300,000 over budget while the water fund is more than \$100,000 under the budgeted amount.

Attorney's Report

Mr. Huvard noted the Village will meet with Lake County Public Works in January to discuss sewer maintenance services. Village representatives met with Lexington Homes and Meadowlake residents where Lexington presented a revised site plan for the potential Federal Life development.

Engineer's Report

Ms. Smith explained the contractor for the Deerfield Road path was concerned about the condition of the path so they cold-patched it temporarily to help mitigate the trip hazards. An overlay will be added in the spring.

SWALCO Report

Walter Willis, Executive Director of SWALCO gave a presentation on the Composting Connection Podcast which may be customized for a nominal fee. Additionally, he cited that in cooperation with SWALCO, the Riverwoods Preservation Council is sponsoring an educational recycling webinar on Jan.18. The two agencies will also work together on a reuse program. Mr. Willis noted SWALCO is in good shape financially.

Trustee Jamerson noted many Riverwoods residents do not have yard waste pickup due to the lot sizes. Residents have the ability for food scrap pickup through LRS but it is an additional charge.

Plan Commission Report

Ch. Breitkopf reported the Plan Commission will meet on January 5, 2023 but the hearing will most likely be continued to February 2, 2023.

ZBA Report

The ZBA has not met.

Police Report

The police activity is attached to the end of the minutes.

Information Items from the President

2023 Board of Trustees Meeting Dates

Mayor Ford noted the January meetings were moved to the second and fourth weeks. There will not be a meeting on July 4.

Trustee Jamerson met with the contractor and is working on equipment that can be used for Zoom meetings. There is now a plan in the works.

New Business

Approval of the purchase of a replacement Police Department Squad SUV and related equipment

Chief Dayno reported the department is seeking approval to purchase a new police vehicle and equipment to replace a 2019 Chevrolet Tahoe. The State of Illinois purchasing contract price was higher than the price provided by Highland Park Ford.

Trustee Jamerson moved to approve the purchase of a 2023 Police Interceptor Ford Explorer Hybrid from Highland Park Ford in an amount not to exceed \$46,207 plus \$18,000 for vehicle stripping, equipment and installation from Lund Industries for a total of \$64,207. Trustee Clayton seconded the motion. The motion passed by the following vote:

AYES: Clayton, Dikin, Eastmond, Haber, Hollander, Jamerson (6)

NAYS: None (0)

Approval of Ordinance 22-12-13 amending provisions of the Village Code concerning delinquent payment of water supply user charges

Trustee Jamerson moved for First Reading of the Ordinance. Trustee Clayton seconded the motion. The motion passed unanimously on a voice vote.

Mr. Huvard explained the Village is trying to work with residents on a payment plan when they are delinquent on their water bills. The proposed language is an attempt to provide additional tools for the Village. Trustee Hollander noted this would only apply to future bills.

Approval of the position and job description for a Finance Director

Mayor Ford explained that Daniela Partipilo is a consultant working as the Finance Director. Ms. Partipilo is discovering a lot of finance issues that need immediate attention. The proposed Finance Director position will be a part-time role. Trustee Jamerson expressed concern that there is not a direction for staffing needs in general. He believes the Finance Director responsibilities could be part of a Village Administrator role. Mayor Ford believes this position needs to be filled before other positions can be considered. The compensation and benefits committee will look at an organizational chart. Mayor Ford recognizes the need for other Village full-time positions but wants the finance department to be running properly since it is an integral part of operations.

Trustee Clayton moved to approve the position and job description for a Finance Director. Trustee Hollander seconded the motion. Trustee Clayton understands Trustee Jamerson's concerns but believes the position needs to be filled now. Trustee Hollander noted that during the summer finance workshop an organizational chart was listed as a priority. He would like an organizational chart within the next few months. The motion passed with a voice vote with Trustee Jamerson in dissent.

Old Business

There was no Old Business.

Visitors wishing to address the Board

Laurie Breitkopf thanked Chief Dayno for obtaining hybrid vehicle estimates for the new Police Department SUV.

Josh Balonick, of Woodland Lane, has been trying to get municipal water for eight years. Mr. Balonick understands that not everyone wants municipal water but he believes it is a safety issue because there are no fire hydrants near his street. Fire hydrants should be accessible to all residents. Mr. Balonick suggested bringing the pipes to his street and allow those that want municipal water to tap on but all of his neighborhood would benefit from the addition of hydrants.

Russ Romanelli, of Glen Eagles Lane, likes the newly implemented electronic newsletter. He thinks it is well done and he looks forward to receiving it. President Romanelli thanked Trustee Dikin for her efforts on behalf of the digital publication.

Adjournment

There being no further business to discuss, Trustee Jamerson moved to adjourn the meeting. Trustee Clayton seconded the motion. The motion passed unanimously on a voice vote.

The meeting was adjourned at 8:40 pm

The next regular meeting of the Board of Trustees will take place on January 10, 2023 at 7:30 pm.

Respectfully submitted,

Katie Bowne
Deputy Village Clerk

Transcribed by:
Jeri Cotton

Attachment:
Police Report



Riverwoods Police Incident Analysis Report

Summary by Incident Type

12/19/2022



Activity is Through December 15th of Each Year

Incident Type	2022 YTD	This Time 2021 YTD	This Time 2020 YTD
46 (7503) (Mortorist Assist)	78	76	52
50 PD (7572) (Crash Property Damage)	73	66	52
50 PI (7571) (Crash Personal Injury)	11	7	13
50 Priv Prop (7573) (Crash Private Property)	8	7	4
911 Hang up (7911)	16	19	30
Ambulance (7021)	284	198	14
Animal Problem (7245)	66	72	63
AQA (7001)	227	95	213
Armed Robbery (0310)	-	-	-
Assault (0500)	1	1	-
Attempt Suicide (7221)	1	-	-
Battery - Simple (0460)	2	1	-
Battery (0400)	3	1	-
Burg - From Motor Veh (0760)	2	-	5
Burglar Alarm (7082)	205	193	193
Burglary - Residential (0625)	1	6	5
Burglary (0600)	2	1	2
Cell 911 (7912)	2	-	1
Child Seat Inspect (7042)	-	5	1
Construction Comp (7078)	-	1	3
Controlled Substance (2000)	-	-	1
Credit Card Fraud (1150)	2	2	2
Crim Damage to Prop (1310)	3	4	3
Crim Sexual Assault (1563)	-	-	1
Crim Trespass to Land (1300)	-	-	-
Crim Trespass to Veh (1360)	-	-	1
Death Investigation (7231)	4	1	2
Deceptive Practice (1110)	5	7	6
Domestic Battery (0486)	-	2	3
Domestic Trouble (7130)	17	16	9
DUI (2410)	47	64	39
Fingerprinting (7039)	12	6	4
Fire Alarm (0733)	39	41	35
Fire Call (7024)	28	37	40
Fireworks Complaints (3001)	8	2	3
Forgery (1120)	-	-	1
Found Animal (7246)	11	17	9
Found Prop. (7156)	2	4	7
Harassment by Telephone (2825)	1	5	5
Hold Up Alarm (7083)	15	28	20
Identity Theft (7198)	15	47	68
Lock out - Vehicle (7051)	18	25	21
Lost / Mislaid Prop (7144)	9	6	6
Missing Person (7178)	2	2	5
Noise Comp (7078)	27	37	23
Notification (7049)	16	18	18
Other Comp (7079)	65	59	50
Other Investigation (7199)	35	31	27

Incident Type	2022 YTD	This Time 2021 YTD	This Time 2020 YTD
Other Trouble (7139)	4	6	1
Parking Complaint (7522)	25	16	7
Premise Exam (7041)	1205	1280	652
Public Service (7040)	50	39	61
Roadway Debris (7250)	19	56	26
Solicitor (7063)	8	8	12
Suicide (7211)	-	-	-
Suspicious Auto (7123)	56	50	67
Suspicious Person (7123)	35	27	33
Telephone Threat (2820)	-	1	2
Theft from Motor Veh (0710)	3	-	-
Theft of Motor Veh (0910)	2	-	1
Theft Over \$500 (0815)	2	7	1
Theft Under \$500 (0825)	4	7	6
Traffic Complaint (7521)	56	58	48
Turned in Weapon/Ammo (7160)	1	-	-
Village Ord. Violation (7500)	25	23	26
Well Being Check (7045)	42	40	47
Total:	2910	2502	2180
Crime Prevention Notices	515	529	537
Case Reports	211	264	249
Traffic Stops	1866	2094	1411
Number of Citations issued	734	626	589
Number of Persons Issued Citations	514	562	425

29 houses are currently on the Vacation Watch list and are checked regularly.

POLICE REPORT

BILLS



VILLAGE OF
RIVERWOODS
ESTD 1959

January 6, 2023

TO: Kris Ford, Mayor
Village Trustees
Village Attorney Bruce Huvad
FROM: Daniela Partipilo
RE: Finance Department Updates

Village staff has been working on implementation of the Village's new software, BS&A, during the month of December and continuing into January.

The BS&A software has been well received by staff and the user-friendliness is much appreciated as compared to the old software.

The first part of implementation concentrated on General Ledger, Accounts Payable and Cash Receipting.

The workflow that is available for all modules has made accounts payable much more streamlined. The scanned invoices are attached to the vendor file on the software. All department heads approve with the ability to view those invoices. The final approval stage is then set to Finance Department and/or the Mayor's Office. This is a great improvement to the previously used system that had multiple steps and multiple folders on the Village's network.

This change has made it possible to get invoices on the council report much more quickly.

I am working on developing customized reports for the Board and Finance Committee and hope to have those finalized for the January 24 meeting.

This week's implementation concentrated on Utility Billing. The first billing from BS&A occurred. I have attached a copy of the new look bill. Please note the addition of a usage graph, beginning and ending meter reads as well as the consumption for the billing period.

Training included staff from GHA, Dana Litwin and myself. There will be continued training and discussions between GHA and Village staff on new procedures and an understanding of areas of responsibilities for both.

Next week will be the final implementation of the Community Development module which will include building permits, accounts receivable (for alarm permits and miscellaneous), business licenses and all other licenses.

The Finance Department is working on reviewing current procedures and implementing changes to ensure best practices as recommended by GFOA (Government Finance Officer Association) and establish good internal controls.

The January 15 payroll will also be a change in procedure. Staff has received training on entering time directly onto the Howard Simon portal which eliminates manual entries. Supervisors have been trained to review and approve payroll so that it becomes a very seamless process.

I am working with Howard Simon to develop the payroll import directly into our general ledger system which previously had been completed through manual multi-line journal entry. Also, the setup has been complete to allocate expenses automatically for more efficient work.

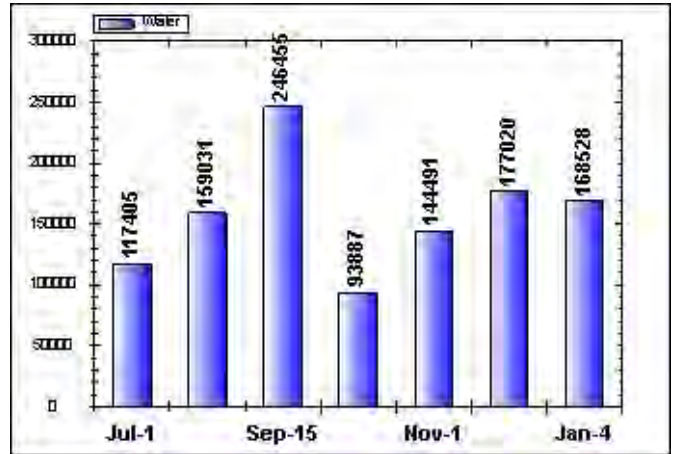
The budget has been developed and reviewed by Trustee Clayton and Mayor Ford. Revisions have been made and will now be re-reviewed with a final product within the next month.

Water Consumption History in Gallons



Village of Riverwoods
 300 Portwine Road
 Riverwoods, IL 60015
 Phone: (847) 945-3990

COMMERCIAL CUSTOMER
 MILWAUKEE AVE
 RIVERWOODS, IL 60015



Activity Since Last Bill

Previous Balance	\$5,092.72
Payments	\$1,336.48
Adjustments/Fees	\$0.00
Penalty	\$0.00
Balance Forward	\$3,756.24
Current Charges	\$1,941.08
TOTAL DUE	\$5,697.32

Service Address: MILWAUKEE AVE		PIN #: 08732	
Bill Date	Account Number	Billing Period	Due Date
01/04/2023	00-000	10/01/2022 - 12/31/2022	01/31/2023
CURRENT CHARGES			
Description	Prior Reading	Current Reading	Amount
WATER	1,338,926	1,507,454	\$1,365.08
SEWER			\$576.00
Current Charges			\$5,697.32
<p>Please call 847-945-3990 during Village Hall hours (Monday thru Friday 8:30am to 1:30pm) for bill questions. You can pay your bill on our website, by mail or in person. Lobby drop box also available 24/7. A 10% penalty is added to the water and sewer bill if the payment is not received by the due date. The Village of Riverwoods reserves the right to discontinue service for non-payment. A termination fee, reconnection fee and the total amount due including penalty must be paid before service will be resumed.</p>			

Please detach and return bottom portion with payment.



Village of Riverwoods
 300 Portwine Road
 Riverwoods, IL 60015
 Phone: (847) 945-3990

Make checks payable to
 Village of Riverwoods
 or pay online at riverwoods.gov

Account Number	ACCOUNT NUMBER
Service Address	
Due Date	01/31/2023
Total Due	\$5,697.32
Amount Enclosed	<input type="text"/>

Village of Riverwoods
 300 Portwine Road
 Riverwoods, IL 60015

VILLAGE OF RIVERWOODS - WARRANT LIST
 JANUARY 10, 2023

Invoice Number

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Vendor 0711 - AA SERVICE CO. HEATING AND COOLING							
88468716 00014114	AA SERVICE CO. HEATING AND COOLING FURNACE SERVICE 001-110-50120	12/23/2022 MDIAZ FURNACE SERVICE		302.50 302.50	302.50	Open	N 12/31/2022
Total Vendor 0711 - AA SERVICE CO. HEATING AND COOLING				302.50	302.50		
Vendor 0117 - AL MACIAREILLO							
221218x0117 00014103	AL MACIAREILLO OFFICE EXPENSE - PAPER TOWELS 001-110-60510	12/18/2022 MDIAZ OFFICE EXPENSE - PAPER TOWELS		11.87 11.87	11.87	Open	N 12/27/2022
Total Vendor 0117 - AL MACIAREILLO				11.87	11.87		
Vendor 0751 - BAXTER & WOODMAN NATURAL RESOURCES LLC							
0241862 00014111	BAXTER & WOODMAN NATURAL RESOURCES ENGINEERING 001-102-50350	12/19/2022 MDIAZ ENGINEERING		4,585.00 4,585.00	4,585.00	Open	N 12/31/2022
Total Vendor 0751 - BAXTER & WOODMAN NATURAL RESOURCES LLC				4,585.00	4,585.00		
Vendor 0747 - BROOKS-ALLAN							
46285 00014105	BROOKS-ALLAN POLICE OFFICERS EQUIP. 001-110-50070	12/19/2022 MDIAZ POLICE OFFICERS EQUIP.		726.86 726.86	726.86	Open	N 12/27/2022
Total Vendor 0747 - BROOKS-ALLAN				726.86	726.86		
Vendor 0337 - CANYON CONTRACTING INC							
1729 00014091	CANYON CONTRACTING INC GRAVEL & BOULDER INSTALL 122-000-50140	12/07/2022 MDIAZ GRAVEL & BOULDER INSTALL		4,750.00 4,750.00	4,750.00	open	N 12/22/2022
Total Vendor 0337 - CANYON CONTRACTING INC				4,750.00	4,750.00		

VILLAGE OF RIVERWOODS - WARRANT LIST
JANUARY 10, 2023

Invoice Number Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Vendor 0024 - CENTRAL MANAGEMENT SERVICES LGHP							
230101CMS 00014132	CENTRAL MANAGEMENT SERVICES LGHP HEALTH INSURANCE 001-101-40100 001-110-40100	01/01/2023 MDIAZ INSURANCE - HEALTH INSURANCE - HEALTH		9,430.00 1,149.00 8,281.00	9,430.00	Open	N 01/04/2023
Total Vendor 0024 - CENTRAL MANAGEMENT SERVICES LGHP				9,430.00	9,430.00		
Vendor 0718 - COMCAST BUSINESS							
221208COMCASTX1 00014087	COMCAST BUSINESS PHONE SERVICE 502-000-50710	12/08/2022 MDIAZ TELEPHONE		58.15 58.15	58.15	Open	N 12/21/2022
221215COMCASTX7 00014108	COMCAST BUSINESS VILLAGE CABLE, INTERNET, FAX 001-101-50710	12/15/2022 MDIAZ VILLAGE CABLE, INTERNET, FAX		476.61 476.61	476.61	Open	N 12/27/2022
221224COMCASTX1 00014109	COMCAST BUSINESS INTERNET EXPENSE/CABLE /EMAIL 001-110-60545 001-110-50520	12/24/2022 MDIAZ INTERNET EXPENSE/CABLE /EMAIL TELEPHONE EXPENSE		479.04 419.04 60.00	479.04	Open	N 01/03/2023
221226COMCASTX1 00014121	COMCAST BUSINESS INTERNET 502-000-50710	12/26/2022 MDIAZ INTERNET		214.35 214.35	214.35	Open	N 01/04/2023
221219COMCASTX1 00014129	COMCAST BUSINESS PHONE, OFF-SITE LIFT STATION - 1805 TRIL 502-000-50710	12/19/2022 MDIAZ UTILITIES - PHONE		62.56 62.56	62.56	Open	N 01/04/2023
161954421 00014131	COMCAST BUSINESS POLICE & VILLAGE HALL TELEPHONE SERVICE 001-101-50520 001-110-50520	12/15/2022 MDIAZ TELEPHONE EXPENSE TELEPHONE EXPENSE		758.19 379.10 379.09	758.19	Open	N 12/31/2022
Total Vendor 0718 - COMCAST BUSINESS				2,048.90	2,048.90		

VILLAGE OF RIVERWOODS - WARRANT LIST
JANUARY 10, 2023

Invoice Number Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Vendor 0038 - COMED							
221219COMEDX011 00014102	COMED UTILITY EXPENSE - ELECTRIC 501-000-50710	12/19/2022 MDIAZ UTILITY EXPENSE - ELECTRIC		26.64 26.64	26.64	Open	N 12/27/2022
Total Vendor 0038 - COMED				26.64	26.64		
Vendor 0049 - ERNIE'S WRECKER SERVICE							
247317 00014113	ERNIE'S WRECKER SERVICE LUBE OIL & FILTER 001-110-50010	12/28/2022 MDIAZ LUBE OIL & FILTER - 2019 TAHOE		71.87 71.87	71.87	Open	N 12/28/2022
Total Vendor 0049 - ERNIE'S WRECKER SERVICE				71.87	71.87		
Vendor 0052 - FINISH LINE AUTOMOTIVE							
37710 00014107	FINISH LINE AUTOMOTIVE SQUAD REPAIR 001-110-50010	11/17/2022 MDIAZ SQUAD REPAIR		600.00 600.00	600.00	Open	N 12/27/2022
Total Vendor 0052 - FINISH LINE AUTOMOTIVE				600.00	600.00		
Vendor 0056 - GARVEY'S OFFICE PRODUCTS							
PINV2361966 00014092	GARVEY'S OFFICE PRODUCTS OFFICE SUPPLIES 001-110-60510	12/22/2022 MDIAZ OFFICE SUPPLIES		5.52 5.52	5.52	Open	N 12/22/2022
PINV2360113 00014095	GARVEY'S OFFICE PRODUCTS OFFICE SUPPLIES 001-110-60510	12/18/2022 MDIAZ OFFICE SUPPLIES		31.84 31.84	31.84	Open	N 12/22/2022
PINV2361408 00014096	GARVEY'S OFFICE PRODUCTS OFFICE SUPPLIES 001-101-60510	12/21/2022 MDIAZ OFFICE SUPPLIES		17.98 17.98	17.98	Open	N 12/22/2022

VILLAGE OF RIVERWOODS - WARRANT LIST
JANUARY 10, 2023

Invoice Number

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Vendor 0056 - GARVEY'S OFFICE PRODUCTS							
PINV2361406 00014097	GARVEY'S OFFICE PRODUCTS OFFICE SUPPLIES 001-101-60510	12/21/2022 MDIAZ OFFICE SUPPLIES		217.46 217.46	217.46	Open	N 12/22/2022
PINV2362931 00014115	GARVEY'S OFFICE PRODUCTS OFFICE SUPPLIES 001-101-60510	12/28/2022 MDIAZ OFFICE SUPPLIES		73.66 73.66	73.66	Open	N 12/31/2022
Total Vendor 0056 - GARVEY'S OFFICE PRODUCTS				346.46	346.46		
Vendor 0737 - GOVHR USA LLC							
4099900 00014116	GOVHR USA LLC CONSULTANT 001-101-50360	12/22/2022 MDIAZ CONSULTANT		8,820.00 8,820.00	8,820.00	Open	N 12/31/2022
4091437 00014117	GOVHR USA LLC CONSULTANT 001-101-50360	12/08/2022 MDIAZ CONSULTANT		7,070.00 7,070.00	7,070.00	Open	N 12/31/2022
4104115 00014118	GOVHR USA LLC DIRECT HIRE FEE 001-101-50360	12/08/2022 MDIAZ DIRECT HIRE FEE - MOSES DIAZ		4,403.85 4,403.85	4,403.85	Open	N 01/04/2023
Total Vendor 0737 - GOVHR USA LLC				20,293.85	20,293.85		
Vendor 0034 - HUWARD LAW FIRM							
300.001.024 00014122	HUWARD LAW FIRM LEGAL EXPENSE 001-101-50330	01/02/2023 MDIAZ LEGAL EXPENSE-GENERAL MATTERS		9,720.00 9,720.00	9,720.00	Open	N 12/31/2022
300.503.001.012 00014123	HUWARD LAW FIRM REDEVELOPMENT / JRB COMPLIANCE 502-000-50330	01/02/2023 MDIAZ LEGAL EXPENSE		1,050.00 1,050.00	1,050.00	Open	N 12/31/2022

VILLAGE OF RIVERWOODS WARRANT LIST
JANUARY 10, 2023

Invoice Number Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Vendor 0034 - HUVARD LAW FIRM							
300.504.002.008 00014124	HUVARD LAW FIRM TIF#2 LEXINGTON 503-000-50330	01/02/2023 MDIAZ LEGAL EXPENSE		2,887.50 2,887.50	2,887.50	Open	N 12/31/2022
Total Vendor 0034 - HUVARD LAW FIRM				13,657.50	13,657.50		
Vendor 0641 - LAUTERBACH & AMEN,LLP							
73469 00014133	LAUTERBACH & AMEN,LLP MONTHLY ACCOUNTING SERVICES 001-101-50310	12/11/2022 DPARTIPILO MONTHLY ACCOUNTING SERVICES		15,395.00 15,395.00	15,395.00	Open	N 12/31/2022
Total Vendor 0641 - LAUTERBACH & AMEN,LLP				15,395.00	15,395.00		
Vendor 0531 - MELISSA C.WACH							
230102WACH 00014120	MELISSA C.WACH LEGAL FEES 001-110-50330	01/02/2023 MDIAZ PROSECUTORIAL FEES		5,958.00 5,958.00	5,958.00	Open	N 12/31/2022
Total Vendor 0531 - MELISSA C.WACH				5,958.00	5,958.00		
Vendor 0125 - MICHAEL P.MURRIN							
221100X0125 00014094	MICHAEL P.MURRIN PLUMBING SERVICES 001-102-50380	11/30/2022 MDIAZ PLUMBING SERVICES		0.00 490.00	0.00	Void	N 12/22/2022
Total Vendor 0125 - MICHAEL P.MURRIN				0.00	0.00		
Vendor MISC - NANCY ROSETH							
221215REIMB2585 00014136	NANCY ROSETH REIMBURSEMENT 001-106-50860	12/15/2022 MDIAZ REIMBURSEMENT		577.50 577.50	577.50	open	N 12/31/2022
Total Vendor MISC - NANCY ROSETH				577.50	577.50		

VILLAGE OF RIVERWOODS - WARRANT LIST
JANUARY 10, 2023

Invoice Number

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Vendor 0136 - NORTH EAST MULTI-REGIONAL TRAINING							
315864 00014106	NORTH EAST MULTI-REGIONAL TRAINING POLICE TRAINING 001-110-50630	12/12/2022 MDIAZ POLICE TRAINING		160.00 160.00	160.00	Open	N 12/27/2022
Total Vendor 0136 - NORTH EAST MULTI-REGIONAL TRAINING				160.00	160.00		
Vendor 0449 - NORTH SHORE GAS							
221213NSGASX191 00014089	NORTH SHORE GAS UTILITIES - GAS 001-101-50710	12/13/2022 MDIAZ UTILITIES - GAS		1,012.76 1,012.76	1,012.76	Open	N 12/21/2022
221213NSGASX066 00014090	NORTH SHORE GAS UTILITIES - GAS 501-000-50710	12/13/2022 MDIAZ UTILITY EXPENS - GAS		160.27 160.27	160.27	Open	N 12/21/2022
Total Vendor 0449 - NORTH SHORE GAS				1,173.03	1,173.03		
Vendor 0133 - QUADIENT FINANCE USA, INC.							
221213QUAD 00014086	QUADIENT FINANCE USA, INC. POSTAGE 001-101-50510	12/13/2022 MDIAZ POSTAGE EXPENSE		500.00 500.00	500.00	Open	N 12/21/2022
Total Vendor 0133 - QUADIENT FINANCE USA, INC.				500.00	500.00		
Vendor 0631 - SE INC.							
22-31812 00014088	SE INC. INSTALLELD BALLARDS POLICE BLDG 001-110-50111	12/06/2022 MDIAZ INSTALLELD BALLARDS POLICE BLDG		133.50 133.50	133.50	Open	N 12/21/2022
22-31825 00014100	SE INC. INSTALL FENCE & SIGNS 001-104-50130	12/15/2022 MDIAZ INSTALL FENCE & SIGNS		2,080.41 2,080.41	2,080.41	Open	N 12/22/2022
Total Vendor 0631 - SE INC.				2,213.91	2,213.91		

VILLAGE OF RIVERWOODS - WARRANT LIST
 JANUARY 10, 2023

Invoice Number

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Vendor 0631 - SE INC.							
Vendor MISC - SPRINT							
LCI-337151							
00014110	SPRINT	06/01/2020		150.00	150.00	open	N
	TOWER SEARCH	MDIAZ					12/31/2022
	001-110-90900	TOWER SEARCH		150.00			
Total Vendor MISC - SPRINT				150.00	150.00		
Vendor 0182 - SUPERFLEET MASTER CARD PROGRAM							
221208SUPERFLEE							
00014085	SUPERFLEET MASTER CARD PROGRAM	12/08/2022		1,129.77	1,129.77	open	N
	MONTHLY FUEL	MDIAZ					12/21/2022
	001-110-60550	MONTHLY FUEL		1,129.77			
Total Vendor 0182 - SUPERFLEET MASTER CARD PROGRAM				1,129.77	1,129.77		
Vendor 0183 - SUPERIOR INDUSTRIAL SUPPLY INC							
184695							
00014127	SUPERIOR INDUSTRIAL SUPPLY INC	12/28/2022		226.45	226.45	open	N
	COPY PAPER, PAPER TOWELS, TOILET TISSUE	MDIAZ					12/31/2022
	001-101-60510	COPY PAPER, PAPER TOWELS, TOILET TISSUE		226.45			
Total Vendor 0183 - SUPERIOR INDUSTRIAL SUPPLY INC				226.45	226.45		
Vendor 0200 - TRAVELERS INSURANCE							
221216SSA28							
00014128	TRAVELERS INSURANCE	12/16/2022		474.00	474.00	open	N
	POLICY# 4F425899 RENEW, 1/5/23-1/5/24	MDIAZ					01/04/2023
	128-000-50360	POLICY# 4F425899 RENEW, 1/5/23-1/5/24		474.00			
Total Vendor 0200 - TRAVELERS INSURANCE				474.00	474.00		
Vendor 0206 - VERIZON WIRELESS							
9923099082							
00014130	VERIZON WIRELESS	12/16/2022		714.56	714.56	open	N
	TELEPHONE EXPENSE	MDIAZ					12/31/2022
	001-101-50520	TELEPHONE EXPENSE		290.72			
	001-110-50520	TELEPHONE EXPENSE		423.84			

VILLAGE OF RIVERWOODS - WARRANT LIST
 JANUARY 10, 2023

Invoice Number Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Vendor 0206 - VERIZON WIRELESS							
Total Vendor 0206 - VERIZON WIRELESS				714.56	714.56		
Vendor 0209 - VILLAGE OF NORTHBROOK							
230104NBK 00014125	VILLAGE OF NORTHBROOK WATER PURCHASE 501-000-50770	01/04/2023 MDIAZ WATER PURCHASE		37,902.85	37,902.85	Open	N 12/31/2022
Total Vendor 0209 - VILLAGE OF NORTHBROOK				37,902.85	37,902.85		
Vendor MISC - ZIRKIN MAOR							
221227REIMB1330 00014134	ZIRKIN MAOR REIMBURSEMENT 001-106-50860	12/27/2022 MDIAZ REIMBURSEMENT		274.50	274.50	Open	N 12/31/2022
Total Vendor MISC - ZIRKIN MAOR				274.50	274.50		
# of Invoices: 43 # Due: 42 # of Credit Memos: 0 # Due: 0 Net of Invoices and Credit Memos:				Totals: 123,701.02 Totals: 0.00 123,701.02	123,701.02 0.00 123,701.02		
--- TOTALS BY FUND ---							
	001 GENERAL			76,114.70	76,114.70		
	122 SSA 22 TIMBERS ROAD			4,750.00	4,750.00		
	128 SSA 28 ROAD MAINT.			474.00	474.00		
	501 CONSOLIDATED WATER FUND			38,089.76	38,089.76		
	502 SEWER FUND			1,385.06	1,385.06		
	503 MILWAUKEE/DEERFIELD TIF			2,887.50	2,887.50		
--- TOTALS BY DEPT/ACTIVITY ---							
	000			47,586.32	47,586.32		
	101 ADMINISTRATION			49,752.59	49,752.59		
	102 BUILDING DEPARTMENT			4,585.00	4,585.00		
	104 ROAD & BRIDGE & STORM WATER			2,080.41	2,080.41		
	106 WOODLAND MANAGEMENT			852.00	852.00		
	110 POLICE			18,844.70	18,844.70		

NEW BUSINESS

VILLAGE OF RIVERWOODS

ORDINANCE NO. 23-01-01

**AN ORDINANCE AMENDING PROVISIONS OF THE VILLAGE CODE
CONCERNING DELINQUENT PAYMENT OF WATER SUPPLY USER CHARGES**

WHEREAS, the Village of Riverwoods (the "Village") is a home rule municipality in accordance with the Constitution of the State of Illinois of 1970;

WHEREAS, the Village has the authority to adopt ordinances and to promulgate rules and regulations that pertain to its government and affairs that protect the health, safety and welfare of its citizens; and

WHEREAS, certain provisions of the Riverwoods Village Code govern the procedures to be used to enforce the payment of delinquent water supply system charges; and

WHEREAS, the President and Board of Trustees find that these provisions should be adjusted to coordinate with the system for administrative adjudication now conducted by the Village and to revise certain billing and collection practices.

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF RIVERWOODS:

SECTION ONE: The facts, statements and findings contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

SECTION TWO: Section 7-2B-7 of the Riverwoods Village Code is hereby amended and restated in its entirety, to read as follows:

7-2B-7: DISCONNECTION OF WATER SUPPLY FOR DELINQUENT PAYMENT OF WATER SUPPLY USER CHARGES: Notwithstanding any other provisions of this chapter to the contrary, the remedy by enforcement of the lien for unpaid water bills and charges shall not be exclusive of any other legal remedy to collect the amount due and unpaid for water consumed or furnished to the person liable therefor. The water supply of the premises against which the water service charges remain unpaid may be cut off by the village and such service discontinued conditioned on the following terms and conditions:

A. The account or portion thereof remains unpaid for a period of four (4) months after the billing date; provided, however, if the owner or occupant liable for the account has voluntarily entered into an agreement with the village acknowledging liability and agreeing to pay unpaid water bills pursuant to a payment plan, then upon further default by such owner or occupant (whether the default consists of late payment or underpayment of the agreed installments in the payment plan or of the current water bill), the requirement that the account or portion thereof remain unpaid for a period of four (4) months after the billing date ~~and the condition of a bill~~ shall no longer apply as a

condition to water cut-off, and the village may proceed immediately with the (15) days' written notice specified in subsection B below following such default.

B. The village gives to the owner or occupant of the premises at least fifteen (15) days' written notice of its intention to cut off and discontinue water service.

C. Before water service is renewed to the premises, the owner or occupant thereof shall pay in full the delinquent balance of all water services furnished to such premises up to the date of the renewed services, and in addition to such payment, pay to the village a service charge for restoring service as set forth from time to time in the fee schedule.

D. The water service shall be renewed to the said premises within twenty four (24) hours after such payment has been made.

SECTION THREE: Section 7-2B-8 is hereby added to the Riverwoods Village Code, to read as follows:

7-2B-8: PENALTIES. Any owner of any premises in the village who fails to pay water supply user charges when due for more than thirty (30) ~~sixty (60)~~ days following the billing date shall be guilty of an offense and subject to the penalty provisions of Section 7-2-9 of this chapter. ~~fined not less than seventy five dollars (\$75.00) nor more than two hundred dollars (\$200.00) for each such offense; and a separate offense shall be deemed committed on each day during or on which the violation occurs or continues.~~ The owner of such premises shall be liable notwithstanding that a lessee or occupant was in control of the premises. The foregoing penalties may be waived, reduced or deferred by the village pursuant to a payment plan agreement but may be imposed upon any breach of the payment plan agreement.

SECTION FOUR: This Ordinance shall be in full force and effect from and after its passage, approval and publication in the manner provided by law.

AYES:

NAYS:

PASSED & APPROVED this 10th day of January 2023.

Village President

Attest:

Village Clerk



PROPOSAL NUMBER:

F-211-REV2

DATE:

December 20, 2022

PROPOSAL SUBMITTED TO

Attn: Village of Riverwoods

WORK TO BE PERFORMED AT

Village of Riverwoods
300 Portwine Rd
Riverwoods, IL 60015



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Dear Village of Riverwoods:

Malko Communication Services (Malko) is pleased to submit our proposal for AV conferencing system. Pricing breakouts below are considered for a full scope for the build as laid out per your request. Anything not contained in the documents are outside of the scope of work and will be treated as an engineering change order.

Pricing Overview

Base Scope:	\$10,970.00
(Optional) Wireless Presentation Unit:	\$3,040.00



Scope of Work Summary

Riverwoods Townhall

- Supply and install Logitech Tap for Zoom (Riverwoods IT to setup the CPU)
- Supply and install Wireless Bluetooth keyboard.
- Supply and install HDMI to USB extender.
- Supply and install USB cable from PC to DSP audio.
- Supply and install Crestron DM HDMI Output card.
- Supply and install (1) Middle Atlantic U shelf in existing rack.
- Use existing camera located in the back of the room.
- Custom Biamp & Crestron programming to integrate existing Audio and Video to a small form PC. (Video Recording will be as is, using the existing Equipment in place)
- Tune and Training provided by Malko Communications.

Riverwoods Townhall (Alternate)

- Supply and install a Mersive wireless presentation device for video sharing locally.
- Custom Biamp & Crestron programming by Malko Communications.



Clarifications/Exclusions

General

- A scope review is required upon acceptance of this proposal. Pricing may be adjusted if modifications are required and agreed upon by all parties.
- Labor is guaranteed to be as specified, and the scope of work (SOW) to be performed in accordance with drawings and specifications submitted for scope of work (SOW) and completed in a substantial workmanlike manner.
- If as-builds are required, the most current (including all field condition changes) disc on Auto Cad 2000 will be furnished by customer with no charge at the time of proposal acceptance. If Cad files are not available, as-builds will be marked by hand, scanned, and provided via email or in person.
- Photographs are not included.
- Dumpsters are provided by others and available for use.
- No Coring Included in this quotation.
- No Training time included for working around asbestos abatement team.
- No Wall Sleeves included.
- All electrical requirements are to be provided by "others".
- Offsite or long term of equipment storage is not included.
- This proposal is based on working on a Non-phased project.
- Please note that work cannot begin until a permit is secured, if required.
- Demolition is not included unless noted in SOW.
- Debris will be removed to floor serving, centrally located "gondolas" furnished and maintained by others.
- All outside work is excluded. Unless noted in SOW
- Equipment and/or furniture protection is not included.
- No allowance has been included for the presence of hazardous materials I.e. Asbestos.
- We have not included any provisions for "cutover".
- "Notwithstanding anything contained in the contract documents to the contrary, we reserve the right to negotiate a fair and equitable contract, including review of any contract form, insurance specifications and supplementary general conditions which were included in the bid package."
- Lift rental is NOT included



General (cont'd.)

- DAS, Fire Alarm, Paging, AV, CATV, Video Surveillance, Access Control systems not referenced in the above scope of work are excluded.
- Cross connects are not included.
- Copper distribution is not included unless noted in SOW.
- We excluded the removal and replacement of ceiling tiles which may be required as part of this work. If in fact, we are directed to do so we will not be responsible for any damages to the tiles.

Schedule, Access, and Working Timeframes

- Estimated start of project is TBD and pricing is based on an uninterrupted workschedule.
- At least (10) business days of notice prior to the desired project start date will be provided.
- 2nd & 3rd shift, overtime, weekend, and holiday work are excluded.
- Any required security and or supervision fees are not included.
- Security and site access will be coordinated in advance by others and will not impair construction progress. Any downtime resulting from expected site access delay is billable on a T&M basis.
- Uninhibited, free, and clear access to floors and areas will be forecasted and coordinated in advance by others.
- A dedicated contact will be provided for any onsite questions during planned working timeframes.
- Any supervision or management fees by 3rd parties is not included in this proposal.

Payments

- If required, bid bond, performance bond, permits and fees will be at additional costs.
- Taxes will be billed on the final invoice. Taxes are considered involved in this project unless a tax-exempt certificate is provided upon acceptance of this proposal.
- Late payments may be subject to interest.
- Progress Billing will be agreed upon in advance of PO creation and will mirror project milestones.



Any alteration or deviation from above specifications involving extra costs, will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control.

Proposal is valid for 30 days from date quoted

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature: _____ Date: _____



Malko Terms to Agreement

Confidential Information. Malko Company now owns and will hereafter develop, compile and own certain proprietary techniques, trade secrets, and confidential information which have great value in its business.

Protection of Company Information. Client agrees that at all times during or subsequent to the performance of the Services, Client will keep confidential and not divulge, communicate, or use Malko's Company Information including system design. Client further agrees not to cause the transmission, removal, or transport of tangible embodiments of, or electronic files containing, Company Information from Company's principal place of business, without prior written approval of Company.

Company Property. All materials, including without limitation documents, drawings, drafts, notes, designs, computer media, electronic files and lists, including all additions to, deletions from, alterations of, and revisions in the foregoing (together the "**Materials**"), which are furnished to Client by the Malko Company or which are developed in the process of performing the Services. Remains the property of Malko.

Representations and Warranties. Contractor represents and warrants to Company that (a) Contractor has full power and authority to enter into this Agreement including all rights necessary to make the foregoing assignments to Company; that in performing under the Agreement; (b) Contractor will not violate the terms of any agreement with any third party; and (c) the Services and any work product thereof are the original work of Contractor, do not and will not infringe upon, violate or misappropriate any patent, copyright, trade secret, trademark, contract, or any other publicity right, privacy right, or proprietary right of any third party. Contractor shall defend, indemnify and hold Company and its successors, assigns and licensees harmless from any and all claims, actions and proceedings, and the resulting losses, damages, costs and expenses (including reasonable attorneys' fees) arising from any claim, action or proceeding based upon or in any way related to Contractor's, or Contractor's employees, breach or alleged breach of any representation, warranty or covenant in this Agreement, and/or from the acts or omissions of Contractor or Contractor's employees.

Engineering Change Orders. Malko will not proceed on any changes orders unless approved in writing per Malko's change order provided.

Any alteration or deviation from above specifications involving extra costs, will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control.



NOTICE: THIS PROPOSAL IS CONTINGENT ON A LACK OF IMPACT BY THE CORONA VIRUS NATIONAL EMERGENCY. Given the existence of the coronavirus pandemic, Malko will use its best efforts to staff and supply this project to be able to hit the scheduled completion date but reserves the right to seek an excusable extension of time if Malko or its subcontractors and suppliers are unable to maintain planned crew sizes due to the illness, supply shortages or Governmental restraints on Business, travel and/or assembly. To the extent that the project is suspended pursuant to the terms of the proposal, we intend to seek additional costs associated with the suspension.

As more cases of the coronavirus are being reported globally, officials have been warned that it may be impossible to fully contain the virus now that infections are spreading. Efforts to contain the virus are resulting in the partial or full shutdown of manufacturing facilities throughout the world, seemingly mostly so in Asia (China, South Korea, etc.) As the extent and impact of these manufacturing disruptions are ongoing, Malko Communications Services will make efforts to determine if supply chain disruptions have occurred up to award time and to offer substitutions that may be more readily available. While we will do our best to find alternative sources in the event of an unavoidable supply chain disruption, and while we will try to give you as much notice as possible under these difficult circumstances, we are confident that you understand that these events and their consequences are largely beyond our control. Thank you for your understanding from all the Malko team.

OLD BUSINESS

COMMITTEE
REPORTS

Riverwoods Website Traffic Report

Report Date: Dec. 31, 2022

Trustee [Liliya Dikin](#)

Total website visitors: Jan 1, 2022 - Dec 31, 2022 20,818
 Website visitors Dec 1, 2022 - Dec 31, 2022 2,059

348 Newsletter subscribers

Geographic location of website visitors | Top 10 Countries

Oct 29- Nov 29, 2022

Dec 1- Dec 31, 2022 (last 30 days)

Country	Users
	3,192 % of Total: 100.00% (3,192)
1. United States	2,927 (91.58%)
2. Canada	150 (4.69%)
3. Norway	28 (0.88%)
4. India	19 (0.59%)
5. Germany	15 (0.47%)
6. Philippines	10 (0.31%)
7. United Kingdom	6 (0.19%)
8. Netherlands	6 (0.19%)
9. Mexico	5 (0.16%)
10. Pakistan	4 (0.13%)

Country	Users
	2,063 % of Total: 100.00% (2,063)
1. United States	1,728 (83.68%)
2. Canada	145 (7.02%)
3. Ukraine	72 (3.49%)
4. Germany	26 (1.26%)
5. India	12 (0.58%)
6. Philippines	12 (0.58%)
7. Norway	11 (0.53%)
8. Seychelles	7 (0.34%)
9. France	6 (0.29%)
10. Fiji	5 (0.24%)

IL Traffic Oct 29- Nov 29, 2022

IL Traffic Dec 1- Dec 31, 2022 (last 30 days)

	Users
	1,485 % of Total: 46.52% (3,192)
1. Chicago	553 (34.69%)
2. Deerfield	166 (10.41%)
3. Highland Park	138 (8.66%)
4. Lincolnshire	86 (5.40%)
5. (not set)	68 (4.27%)
6. Riverwoods	51 (3.20%)
7. Waukegan	46 (2.89%)
8. Northbrook	39 (2.45%)
9. Winnetka	33 (2.07%)
10. Buffalo Grove	32 (2.01%)

	Users
	922 % of Total: 44.69% (2,063)
1. Chicago	338 (34.67%)
2. Deerfield	100 (10.26%)
3. Highland Park	95 (9.74%)
4. Lincolnshire	46 (4.72%)
5. Riverwoods	39 (4.00%)
6. (not set)	36 (3.69%)
7. Waukegan	36 (3.69%)
8. Buffalo Grove	16 (1.64%)
9. Winnetka	16 (1.64%)
10. Northbrook	15 (1.54%)

The location reflects the users' physical location during the time he/she accessed the website. If the website is accessed by someone who is physically near the town's border, it's not uncommon for their location to be picked up by the neighboring towns (i.e. Lincolnshire, Deerfield, Bannockburn, etc.)

This report will be presented again in April 2023 to show traffic comparison to 2022, and will be published quarterly thereafter.

25 Most frequently visited pages

Oct 29- Nov 29, 2022

Dec 1 - Dec 31 (last 30 days)

Page Title	Pageviews
	11,962 <small>% of Total: 100.00% (11,962)</small>
1. Riverwoods, Illinois Home Page Riverwoods Illinois	2,424 (20.26%)
2. Your Email Subscriptions Riverwoods Illinois	1,334 (11.15%)
3. Lexington Homes Riverwoods Reserve Project Riverwoods Illinois	630 (5.27%)
4. Meetings Riverwoods Illinois	453 (3.79%)
5. Calendar Riverwoods Illinois	440 (3.68%)
6. News Riverwoods Illinois	419 (3.50%)
7. Search Riverwoods Illinois	369 (3.08%)
8. Confirm subscription Riverwoods Illinois	339 (2.83%)
9. Building Department Riverwoods Illinois	205 (1.71%)
10. Plan Commission Regular Meeting Nov. 10, 2022 - 7:30 pm Riverwoods Illinois	199 (1.66%)
11. Elected Officials Riverwoods Illinois	194 (1.62%)
12. Access Denied / User log in Riverwoods Illinois	181 (1.51%)
13. Police Department Riverwoods Illinois	168 (1.40%)
14. Contact Us Riverwoods Illinois	153 (1.28%)
15. Government Riverwoods Illinois	149 (1.25%)
16. Board of Trustees Regular Meeting Nov. 15, 2022 - 7:30 pm Riverwoods Illinois	146 (1.22%)
17. Dashboard Riverwoods Illinois	142 (1.19%)
18. Residents & Community Riverwoods Illinois	130 (1.09%)
19. Job Openings Riverwoods Illinois	129 (1.08%)
20. Board of Trustees Regular Meeting Nov. 1, 2022 - 7:30 pm Riverwoods Illinois	124 (1.04%)
21. Committees & Commissions Riverwoods Illinois	119 (0.99%)
22. Board of Trustees Riverwoods Illinois	114 (0.95%)
23. Police Officers Save a Life Performing CPR Riverwoods Illinois	110 (0.92%)
24. Trees & Woodlands Ecology Riverwoods Illinois	99 (0.83%)
25. Public Safety Riverwoods Illinois	95 (0.79%)

Page Title	Pageviews
	7,578 <small>% of Total: 100.00% (7,578)</small>
1. Riverwoods, Illinois Home Page Riverwoods Illinois	1,833 (24.19%)
2. Calendar Riverwoods Illinois	426 (5.62%)
3. Meetings Riverwoods Illinois	351 (4.63%)
4. Search Riverwoods Illinois	295 (3.89%)
5. Dashboard Riverwoods Illinois	241 (3.18%)
6. News Riverwoods Illinois	200 (2.64%)
7. Board of Trustees Regular Meeting Dec. 6, 2022 - 7:30 pm Riverwoods Illinois	160 (2.11%)
8. Contact Us Riverwoods Illinois	155 (2.05%)
9. Your Email Subscriptions Riverwoods Illinois	145 (1.91%)
10. Building Department Riverwoods Illinois	135 (1.78%)
11. Police Department Riverwoods Illinois	129 (1.70%)
12. Riverwoods Illinois	128 (1.69%)
13. Board of Trustees Regular Meeting Dec. 20, 2022 - 7:30 pm Riverwoods Illinois	122 (1.61%)
14. Elected Officials Riverwoods Illinois	104 (1.37%)
15. Board of Trustees Riverwoods Illinois	88 (1.16%)
16. Nature Play Area Coming to Village Campus Riverwoods Illinois	86 (1.13%)
17. Vacation Watch Service by Riverwoods Police Department Riverwoods Illinois	83 (1.09%)
18. Forms, Permits, and Applications Riverwoods Illinois	81 (1.07%)
19. Government Riverwoods Illinois	79 (1.04%)
20. Residents & Community Riverwoods Illinois	79 (1.04%)
21. Village to Purchase Flock Automatic License Plate Reader Cameras Riverwoods Illinois	77 (1.02%)
22. Committees & Commissions Riverwoods Illinois	74 (0.98%)
23. Plan Commission Regular Meeting Dec. 1, 2022 - 7:30 pm Riverwoods Illinois	73 (0.96%)
24. Job Openings Riverwoods Illinois	69 (0.91%)
25. Plan Commission Regular Meeting Jan. 5, 2023 - 7:30 pm Riverwoods Illinois	65 (0.86%)

*** In drilling through more in-depth reports, the majority of these pages were accessed by users who received the electronic newsletter, as these topics/articles were referenced in the newsletter. We have 348 newsletter subscribers to date.

Since the website is still fairly new, this data is still considered fairly “raw,” being only a very high level indicator of traffic sources and content searched. It should not be used as a basis for determining content development without reviewing more in-depth reports, which will help eliminate outliers. Quality data takes time to compile and these reports will become more definitive over the course of the next year, as search and content solidifies.

This report will be presented again in April 2023 to show traffic comparison to 2022, and will be published quarterly thereafter.