



**BOT 12-6-22
PRELIMINARY
PACKET**





Board of Trustees Meeting
FINAL Agenda
300 PORTWINE ROAD, RIVERWOODS, IL
December 6, 2022
7:30 P.M.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF MINUTES
 - a. Board of Trustees November 15, 2022
5. APPROVAL OF BILLS
6. TREASURER'S REPORT
7. DIRECTOR OF COMMUNITY SERVICES REPORT
8. CONSULTANTS' REPORTS
 - a. ATTORNEY'S REPORT
 - b. ENGINEER'S REPORT
9. PLAN COMMISSION REPORT
10. ZONING BOARD OF APPEALS REPORT
11. POLICE REPORT
12. INFORMATION ITEMS & COMMENTS FROM THE PRESIDENT
13. VISITORS WISHING TO ADDRESS THE BOARD
14. NEW BUSINESS
 - a. Approval of Tax Levy Ordinance 22-12-09 for the Village of Riverwoods for the Fiscal Year Beginning January 1, 2022 and Ending December 31, 2022
 - b. Approval of an Ordinance of the Village of Riverwoods, Lake County, IL abating the 2022 Tax Levy for \$342,000 Special Service Area No. 35 Special Tax Bonds, Series 2021 of said Village
 - c. Approval of an Ordinance of the Village of Riverwoods, Lake County, IL abating the 2022 Tax Levy for \$60,000 Special Service Area No. 27 Special Tax Bonds, Series 2014, of said Village
 - d. Approval of an Ordinance of the Village of Riverwoods, Lake County, IL abating the 2022 Tax Levy for \$644,000 Special Service Area No. 26 Special Tax Bonds, Series 2013, of said Village
 - e. Presentation of a Proposal for the Play Area in the Flatwoods Heritage Center at a Quoted Cost of \$290,876 with an annual inspection fee of \$1000
 - f. Approval of the Description for the approved Finance Analyst position
 - g. Approval of the Purchase of ALPR Cameras from Flock Group, Inc. at a Quoted Cost of \$19,900 with an Annual Recurring Quoted Cost of \$17,500

15. OLD BUSINESS

16. COMMITTEE REPORTS

- | | |
|---------------------------------------|-------------------|
| a. Legal and Police | Trustee Haber |
| b. Communications | Trustee Dikin |
| c. Building and Utilities/Storm Water | Trustee Jamerson |
| d. Woodlands/Ecology | Trustee Eastmond |
| e. Land Use and Roads | Trustee Hollander |
| f. Finance/Economic Development | Trustee Clayton |

17. EXECUTIVE SESSION

- a. Litigation, Acquisition, Property, and Personnel

18. ESTABLISH TIME AND DATE FOR NEXT MEETING

- a. December 20, 2022 - 7:30 PM

19. ADJOURNMENT

MINUTES

Village of Riverwoods
Board of Trustees Meeting
November 15, 2022
Draft

Present:

Kris Ford, Mayor
Michael Clayton (present electronically)
Liliya Dikin
Andrew Eastmond
Michael Haber
Henry Hollander
Rick Jamerson

Also Present:

Bruce Huvard, Village Attorney
Bruce Dayno, Police Chief
Katie Bowne, Deputy Village Clerk
Russ Kraly, Director of Community Services
Carissa Smith, Village Attorney
Steve Zimmerman, Village Ecologist

The meeting was called to order at 7:30 pm

Document Approval

Trustee Jamerson moved to approve the minutes of the October 25, 2022 Workshop meeting. Trustee Dikin seconded the motion. The motion passed unanimously on a voice vote.

Trustee Jamerson moved to approve the minutes of the November 1, 2022 Board of Trustees meeting. Trustee Haber seconded the motion. The motion passed unanimously on a voice vote.

Approval of Bills

Trustee Jamerson moved to approve the bills. Trustee Haber seconded the motion. The motion passed by the following vote:

AYES: Clayton, Dikin, Eastmond, Haber, Hollander, Jamerson (6)

NAYS: None (0)

Treasurer and Finance Committee Report

Trustee Clayton noted the financial statements are in the packet. He noted the cash position is stable and revenue continues to exceed expenses.

Director of Community Services Report

Mr. Kraly noted Thorntons stored the Village sign and when construction allows will install it. Thorntons started working on their canopy on a Sunday, which is not allowed. Mr. Kraly asked the Trustees whether Thorntons could work inside on a Sunday. Trustee Jamerson believes if the Village has an Ordinance, it should be enforced. Trustee Haber suggested revisiting the Ordinance for commercial properties.

Village Attorney Report

Mr. Huvad reported the tax levy Ordinance and three SSA abatement Ordinances will be on the next agenda. He has been in touch with SB Friedman and they have done a lot of work on the fiscal impact analysis.

After the Plan Commission hearing, Lexington Homes asked for more time so they can redesign their proposal. They asked whether the Village is still interested in affordable housing and a townhouse development on the site. Trustee Hollander noted the concept of townhomes seems like a reasonable project for that property. If requested by the initial purchaser, Lexington committed to putting elevators in the units. Trustee Hollander does not believe the Village should allow accommodations to the Woodland Ordinance. Trustee Eastmond agrees it is important to keep the Woodlands Ordinance intact, as that is what makes Riverwoods special. He asked if the property could only be used for storm water management. Trustee Jamerson does not believe the Village has the ability to purchase the property for storm water detention and expressed concern about changing the Woodland Protection Ordinance because other properties could make a similar request. Trustee Jamerson is not against a townhome proposal, but believes it should be looked at on a case-by-case basis. Riverwoods should not be an exclusively single-family home community. Trustee Jamerson is not opposed to affordable housing. Trustee Haber believes Lexington Homes has a good understanding of the residents' opinions.

Mr. Huvad noted when a governmental unit has a social media site, it becomes a public forum and is subject to the local records retention act and FOIA. The Village may want to set ground rules for their social media site. The liability carriers are getting concerned with governmental units hosting social media sites. The Village may want to adopt a more extensive social media policy.

Engineer's Report

Ms. Smith noted the Village paths were started. The permits for the water main extension across from Elevate Care should be here toward the end of the week.

Ms. Smith reported all the hydrants have been replaced and the improvements have been completed for this year. The lead service report is due in April. Ms. Smith noted the leak detention program is required for Lake Michigan water.

Ecologist's Report

Mr. Zimmerman summarized what has been going on this year with the woodlands. He reviewed and approved six developments, provided 38 residential consultations resulting in 43 cost share applications,

reviewed 160 tree removal applications, reported seven woodland violations and reviewed the Tree and Woodlands Ordinance. Mr. Zimmerman explained he now has another ecologist working with him.

Trustee Hollander asked about the landscaping for Deerfield Road after the trees are removed. Mr. Zimmerman will revisit this when the County brings it to the table.

Trustee Jamerson asked Mr. Zimmerman to review the cost-share program requirement that shrub and tree planting has to be done by a landscaper because many residents may want to do the planting themselves.

Plan Commission Report

Ch. Breitkopf reported the Plan Commission met on November 10, 2022 to continue the hearing on the Lexington Homes project. Most residents that spoke were against making changes to the Woodland Protection Ordinance.

ZBA Report

The ZBA has not met.

Police Report

The police activity is attached to the end of the minutes. Trustee Jamerson asked about the increase in domestic trouble calls. Chief Dayno noted there were multiple calls from a few locations.

Fire Protection Report

Chief Krueger urged fried turkey connoisseurs to be careful. He asked residents to be cognizant of fireplaces, holiday lights and fish trees during the upcoming holiday season.

Information Items from the President

Status Report on Finance Department Staffing

Mayor Ford held interviews for the vacant finance analyst position and is hopeful to have someone hired in December.

Trustee Hollander asked about the possibility of streaming the meetings. Mayor Ford noted there was a meeting today with a professional group that specializes in putting in live streaming in schools and other organizations.

Visitors wishing to address the Board

Art Gordon was not aware that Lexington was revamping their proposal. He provided a recap of the message provided by the residents. Mr. Gordon noted they have 500 signed petitions from residents opposed to the development. He demands transparency and wants to know the general direction of the

Trustees moving forward. Trustee Hollander noted the information available to the Board and Plan Commission is also available to residents.

David Oler is disappointed regarding the Zoning changes being considered for the Lexington Corporation. The Trustees are still interested in having townhomes in Riverwoods. Trustee Hollander noted the Village is not interested; rather, will consider. He believes there are places in Riverwoods that are not adjacent to existing residential neighborhoods, that could handle townhouses. Mr. Oler is dismayed the Lexington proposal is being marketed with the claim of providing subsidized units while they are manipulating the process to get more density. He is not happy with what has been built on the gateway to the Village.

Julie Donley explained a brochure from the library highlights the woods and rich, natural environment of Riverwoods. She hopes the Trustees will uphold the standards.

Ruby Gand Seidita explained some of her fellow high school classmates read about a similar affordable housing proposal in Deerfield and it was discussed as a case study. She believes affordable housing is good for the Village and provides diversity. Ms. Gand Seidita noted Riverwoods should consider affordable housing with or without this development.

Mary Oler believes this is a tough decision. She works with people who live in Section 8 housing every day. Ms. Oler would like to preserve the unique opportunity to live in this beautiful setting and is in favor of inclusive housing. She noted the Shoppes of Riverwoods have not been good neighbors to Meadowlake residents. Ms. Oler believes many of the Trustees want to uphold the Woodlands Ordinance. Ms. Oler noted that without parks, the residents will come into the Meadowlake and have a negative impact on the homeowners and the fragile ecosystem.

New Business

- a. Approval of Alliant Proposal for Property Casualty Insurance Program Effective December 1, 2022 through December 1, 2023

Insurance representative Kathy Jurisic explained the Village secured a lower renewal rate due to starting the process early. The proposed renewal premium had less than a five (5) percent increase. Ms. Jurisic was able to use a different company for cyber security insurance and keep the rate similar to the current rate due to the Village's performance and training protocols. The liability insurance coverage increased from \$7 million to \$10 million due to the environment.

Trustee Hollander asked if the personnel manual would be reviewed. Mr. Huvard explained the insurance company put the Village in touch with a legal company with whom the Village consulted.

Trustee Jamerson asked why the Village only went out to ICRMT. Ms. Jurisic explained the early renewal rate received was so favorable that she wanted to lock in that rate.

Trustee Haber questioned why the equipment values decreased. Ms. Jurisic explained some of the equipment installed in the vehicles was moved to the auto coverage policy.

Trustee Ford noted the Village is getting better cyber security coverage. Trustee Jamerson asked about the dependent security loss section. Ms. Jurisic explained that is for business interruption due to a dependent (third party entity) breach that causes business interruption to the Village.

Trustee Jamerson moved to approve the Alliant proposal for property casualty insurance program with the excess liability at \$10 million at a cost of \$127,750. Trustee Haber seconded the motion. The motion passed by the following vote:

AYES: Clayton, Dikin, Eastmond, Haber, Hollander, Jamerson (6)

NAYS: None (0)

- b. Approval of a Proposal for Milling of the Deerfield Road Pathway at a Cost Not to Exceed \$4,000

Ms. Smith noted the contractor is willing to complete the project this year, weather permitting.

Trustee Jamerson moved to approve the proposal for milling of the Deerfield Road pathway at a cost not to exceed \$4000. Trustee Haber seconded the motion. The motion passed by the following vote:

AYES: Clayton, Dikin, Eastmond, Haber, Hollander, Jamerson (6)

NAYS: None (0)

- c. Approval of a Proposal for Continuation of the Leak Detection Program at a Cost Not to Exceed \$5500.

Ms. Smith noted this is a requirement from the EPA for municipalities using Lake Michigan water.

Trustee Haber moved to approve the proposal for continuation of the leak detection program at a cost not to exceed \$5500. Trustee Jamerson seconded the motion. The motion passed by the following vote:

AYES: Clayton, Dikin, Eastmond, Haber, Hollander, Jamerson (6)

NAYS: None (0)

Old Business

There was no Old Business.

Adjournment

There being no further business to discuss, Trustee Jamerson moved to adjourn the meeting. Trustee Haber seconded the motion. The motion passed unanimously on a voice vote.

The meeting was adjourned at 9:07 pm

The next regular meeting of the Board of Trustees will take place on December 6, 2022 at 7:30 pm.

Respectfully submitted,

Katie Bowne
Deputy Village Clerk

Transcribed by:
Jeri Cotton

Attachment:
Police Report
Building Report

MINUTES



Riverwoods Police Incident Analysis Report

Summary by Incident Type

11/15/2022



Activity is Through November 10th of Each Year

Incident Type	2022 YTD	This Time 2021 YTD	This Time 2020 YTD
46 (7503) (Mortorist Assist)	68	71	48
50 PD (7572) (Crash Property Damage)	68	59	48
50 PI (7571) (Crash Personal Injury)	10	7	11
50 Priv Prop (7573) (Crash Private Property)	7	7	4
911 Hang up (7911)	13	18	25
Ambulance (7021)	252	176	137
Animal Problem (7245)	62	68	55
AOA (7001)	212	177	194
Armed Robbery (0310)	-	-	-
Assault (0500)	1	1	-
Attempt Suicide (7221)	1	-	-
Battery - Simple (0460)	2	1	-
Battery (0400)	1	1	-
Burg - From Motor Veh (0760)	2	-	4
Burglar Alarm (7082)	188	168	175
Burglary - Residential (0625)	4	6	5
Burglary (0600)	-	1	2
Call 911 (7912)	1	-	1
Child Seat Inspect (7042)	6	4	1
Construction Comp (7078)	-	1	3
Controlled Substance (2000)	-	-	1
Credit Card Fraud (1150)	2	2	2
Crim Damage to Prop (1310)	2	2	3
Crim Sexual Assault (1563)	-	-	1
Crim Trespass to Land (1330)	-	-	-
Crim Trespass to Veh (1360)	-	-	-
Death Investigation (7231)	3	1	2
Deceptive Practice (1110)	5	7	6
Domestic Battery (0486)	-	2	2
Domestic Trouble (7130)	17	12	9
DUI (2410)	42	55	38
Fingerprinting (7039)	12	6	4
Fire Alarm (0733)	34	39	34
Fire Call (7024)	23	31	35
Fireworks Complaints (3001)	8	2	3
Forgery (1120)	-	-	1
Found Animal (7246)	9	15	9
Found Prop. (7156)	2	3	5
Harassment by Telephone (2825)	1	3	4
Hold Up Alarm (7083)	14	23	19
Identity Theft (7198)	13	47	41
Lock out - Vehicle (7051)	16	21	18
Lost / Mislaid Prop (7144)	9	5	5
Missing Person (7178)	2	2	5
Noise Comp (7078)	26	35	22
Notification (7049)	15	16	18
Other Comp (7079)	61	52	42
Other Investigation (7199)	30	31	25

Incident Type	2022 YTD	This Time 2021 YTD	This Time 2020 YTD
Other Trouble (7139)	4	5	1
Parking Complaint (7522)	22	15	7
Premise Exam (7041)	1090	1146	520
Public Service (7040)	49	34	57
Roadway Debris (7250)	18	52	23
Solicitor (7063)	8	8	12
Suicide (7211)	-	-	-
Suspicious Auto (7123)	51	42	60
Suspicious Person (7123)	32	24	29
Telephone Threat (2820)	-	1	1
Theft from Motor Veh (0710)	2	-	-
Theft of Motor Veh (0910)	2	-	1
Theft Over \$500 (0815)	2	5	1
Theft Under \$500 (0825)	4	7	6
Traffic Complaint (7521)	51	51	43
Turned in Weapon/Ammo (7160)	1	-	2
Village Ord. Violation (7500)	18	21	24
Well Being Check (7045)	36	37	44
Total:	2638	2276	1896
Crime Prevention Notices	462	473	507
Case Reports	153	239	209
Traffic Stops	1693	2203	1260
Number of Citations issued	652	750	528
Number of Persons Issued Citations	453	514	375

13 houses are currently on the Vacation Watch list and are checked regularly.

POLICE REPORT



Riverwoods Police Incident Analysis Report

Summary by Incident Type

12/6/2022



Activity is Through December 1st of Each Year

Incident Type	2022 YTD	This Time 2021 YTD	This Time 2020 YTD
46 (7503) (Mortorist Assist)	73	72	51
50 PD (7572) (Crash Property Damage)	73	65	51
50 PI (7571) (Crash Personal Injury)	11	7	13
50 Priv Prop (7573) (Crash Private Property)	8	7	4
911 Hang up (7911)	14	18	26
Ambulance (7021)	269	188	141
Animal Problem (7245)	65	73	60
AOA (7001)	222	186	204
Armed Robbery (0310)	-	-	-
Assault (0500)	1	1	-
Attempt Suicide (7221)	1	-	-
Battery - Simple (0460)	2	1	-
Battery (0400)	3	1	-
Burg - From Motor Veh (0760)	2	-	4
Burglar Alarm (7082)	200	187	184
Burglary - Residential (0625)	4	6	5
Burglary (0600)	2	1	2
Cell 911 (7912)	2	-	1
Child Seat Inspect (7042)	7	4	1
Construction Comp (7078)	-	1	3
Controlled Substance (2000)	-	-	1
Credit Card Fraud (1150)	2	2	2
Crim Damage to Prop (1310)	3	3	3
Crim Sexual Assault (1563)	-	-	1
Crim Trespass to Land (1330)	-	-	-
Crim Trespass to Veh (1360)	-	-	-
Death Investigation (7231)	3	1	2
Deceptive Practice (1110)	5	7	6
Domestic Battery (0486)	-	2	3
Domestic Trouble (7130)	17	14	9
DUI (2410)	48	60	39
Fingerprinting (7039)	12	6	4
Fire Alarm (0733)	37	40	35
Fire Call (7024)	28	34	38
Fireworks Complaints (3001)	8	2	3
Forgery (1120)	-	-	1
Found Animal (7246)	10	16	9
Found Prop. (7156)	2	3	6
Harassment by Telephone (2825)	1	4	5
Hold Up Alarm (7083)	15	25	20
Identity Theft (7198)	13	47	57
Lock out - Vehicle (7051)	17	23	19
Lost / Mislaid Prop (7144)	9	5	6
Missing Person (7178)	2	2	5
Noise Comp (7078)	26	37	23
Notification (7049)	15	17	18
Other Comp (7079)	62	56	47
Other Investigation (7199)	34	31	26

Incident Type	2022 YTD	This Time 2021 YTD	This Time 2020 YTD
Other Trouble (7139)	4	5	1
Parking Complaint (7522)	25	16	7
Premise Exam (7041)	1173	1209	587
Public Service (7040)	49	37	59
Roadway Debris (7250)	18	54	25
Solicitor (7063)	8	8	12
Suicide (7211)	-	-	-
Suspicious Auto (7123)	56	47	66
Suspicious Person (7123)	34	25	30
Telephone Threat (2820)	-	1	1
Theft from Motor Veh (0710)	2	-	-
Theft of Motor Veh (0910)	2	-	1
Theft Over \$500 (0815)	2	7	1
Theft Under \$500 (0825)	4	7	6
Traffic Complaint (7521)	55	55	47
Turned in Weapon/Ammo (7160)	1	-	3
Village Ord. Violation (7500)	20	22	25
Well Being Check (7045)	37	40	47
Total:	2818	2788	2056
Crime Prevention Notices	491	501	529
Case Reports	202	254	230
Traffic Stops	1786	2318	1338
Number of Citations issued	696	786	572
Number of Persons Issued Citations	483	535	408

22 houses are currently on the Vacation Watch list and are checked regularly.

BILLS

**Village of Riverwoods
Council Approval Report
(Council Approval Report)**

Vendor										
InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance	
954	AA Service Co. Heating and Cooling, 550 Anthony Trail, Northbrook, IL, 60062									
85213171	11/14/22	Furnace Maintenance	12/07/22	\$1,161.00	\$1,161.00	001-0110-50120	Building - Equipment	\$7,000.00	(\$489.01)	
					\$1,161.00					
704	Axon Interprise, Inc., PO Box 29661, Department 2018, Phoenix, AZ, 850389661									
INUS115509	11/14/22	Tasers	12/07/22	\$2,103.00	\$2,103.00	001-0110-50070	Police Officers Equip.	\$42,000.00	\$10,182.89	
INUS119242	11/28/22	Holster	12/07/22	\$23.69	\$23.69	001-0110-50070	Police Officers Equip.	\$42,000.00	\$10,182.89	
					\$2,126.69					
997	Baxter and Woodman Natural Resources LLC, PO Box 6192, Carol Stream, IL, 60197-6192									
0240846	11/21/22	Wetland Delineator Consulting	12/07/22	\$7,782.88	\$7,782.88	001-0102-50350	Ecologist/Forester Expen	\$4,000.00	(\$3,897.64)	
					\$7,782.88					
	CAIS, LLC, PO Box 986532, Dept 0127, Boston, MA, 02298-6532									
4916720	11/21/22	Robinwood Lane SSA Insurance	12/07/22	\$652.00	\$652.00	128-0000-40130	Workers Compensation -	\$0.00	(\$652.00)	
					\$652.00					
40	Canon Solutions America Inc, 15004 Collections Center Drive, Chicago, IL, 60693-0150									
595381	11/27/22	Copier Maintenance	12/07/22	\$135.94	\$135.94	001-0110-60511	Office Equipment - Maint	\$3,000.00	\$1,223.39	
598256	11/01/22	Copier Maintenance	12/07/22	\$162.65	\$162.65	001-0110-60511	Office Equipment - Maint	\$3,000.00	\$1,223.39	
					\$298.59					
996	Chamber of Commerce- DBR, 655 Deerfield Rd, STE 100-310, Deerfield, IL, 60015									
23675	12/01/22	2023 Membership	12/07/22	\$590.00	\$590.00	001-0101-50610	Membership/Subscription	\$11,000.00	\$1,844.69	
					\$590.00					
57	Christopher B.Burke, Dept.20-8051, P.O.Box 5998, Carol Stream, IL, 60197-5998									
179390	11/14/22	Environmental Resource Specialist	12/07/22	\$550.00	\$550.00	001-0102-50320	Engineer Expense	\$10,000.00	(\$36,116.55)	
					\$550.00					
989	CivicPlus LLC, PO Box 1572, Manhattan, KS, 66505									
247348	11/29/22	Municode Website Subscription	12/07/22	\$2,100.00	\$2,100.00	001-0101-60549	Website - Maintenance	\$7,500.00	\$2,808.71	
					\$2,100.00					
962	Comcast Business, Comcast, PO BOX 37601, Philadelphia, PA, 19101-0601									
159739071	11/15/22	Village Telephone Expense	12/07/22	\$385.81	\$385.81	001-0101-50520	Telephone Expense	\$11,500.00	(\$5,723.68)	
159739071	11/15/22	PD Telephone Expense	12/07/22	\$372.38	\$372.38	001-0110-50520	Telephone Expense	\$6,200.00	\$2,723.98	
					\$758.19					
489	David Martinovich, , , ,									
11.17.22	11/17/22	Reimbursement for Case No. 2020-1260	12/07/22	\$1,309.09	\$1,309.09	001-0110-50620	Travel & Meeting Expens	\$700.00	(\$1,395.59)	
					\$1,309.09					
95	Ernie's Wrecker Service, 909 S. Milwaukee Ave., Vernon Hills, IL, 60061									
246794	11/07/22	Oil Filter	12/07/22	\$50.99	\$50.99	001-0110-50010	Auto - Repairs & Mainten	\$20,000.00	(\$1,292.36)	
247014	11/28/22	Oil Filter and Brakes	12/07/22	\$727.54	\$727.54	001-0110-50010	Auto - Repairs & Mainten	\$20,000.00	(\$1,292.36)	

**Village of Riverwoods
Council Approval Report
(Council Approval Report)**

Vendor		InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance	
							\$778.53					
109	Garvey's Office Products, P.O.Box 5678, Carol Stream, IL, 60197-5678											
PINV2346982	11/16/22	Pens, paper, Ink, Coffee		12/07/22	\$389.52	\$389.52	001-0101-60510	Office Expense	\$10,000.00	\$8,717.74		
PINV2348523	11/18/22	Paper		12/07/22	\$15.65	\$15.65	001-0101-60510	Office Expense	\$10,000.00	\$8,717.74		
							\$405.17					
389	Giametta Snow Plowing, 22786 Erhart, Grayslake, IL, 60030											
10.31.22	10/31/22	Snow Services 2022-2023		12/07/22	\$3,100.00	\$3,100.00	122-0000-50180	Snow Removal	\$0.00	(\$3,354.00)		
							\$3,100.00					
Harley Rosenthal, 1700 Portage Pass, Deerfield, IL, 60015												
880 Blackhawk Ref	11/22/22	Utility Overpayment Refund		12/07/22	\$4.53	\$4.53	501-0000-30600	Water Sales & Penalty	\$1,100,000.00	\$88,769.12		
							\$4.53					
IGFOA, 800 Roosevelt Rd, Bldg C312, Glen Ellyn, IL, 60137												
11/29/22	11/29/22	Daniela Partipilo Membership		12/07/22	\$150.00	\$150.00	001-0101-50610	Membership/Subscription	\$11,000.00	\$1,844.69		
							\$150.00					
162	Jackie Borchew, 2685 Edgewood Court, Riverwoods, IL, 60015											
Nov-Dec 2022	11/16/22	Village Voice Expense- Nov-Dec 2022		12/07/22	\$2,250.00	\$2,250.00	001-0101-50580	Village Voice Expense	\$30,500.00	(\$16.08)		
							\$2,250.00					
166	Jeri Cotton, 30 Montebello Drive, Vernon Hills, IL, 60061											
Aug- Nov 2022	08/04/22	Meeting Minutes		12/07/22	\$1,331.68	\$1,331.68	001-0101-50360	Other Prof.Services	\$10,000.00	(\$52,590.87)		
							\$1,331.68					
Kevin Gwinnup, 16465 Crown Point, Chargin Falls, OH, 44023												
2405 Spyglass Hill	11/15/22	Utility Overpayment Refund		12/07/22	\$477.00	\$477.00	501-0000-30600	Water Sales & Penalty	\$1,100,000.00	\$88,769.12		
							\$477.00					
187	Lake County Division Of Transportation, 600 W.Winchester Rd., Libertyville, IL, 60048											
430032805	11/22/22	Traffic Signal Maintenance		12/07/22	\$346.50	\$346.50	502-0000-90900	Misc.Expense	\$46,307.40	(\$67,197.29)		
							\$346.50					
869	Lauterbach & Amen,LLP, 668 North River Rd., Naperville, IL, 60563											
72128	11/10/22	October Accounting Services		12/07/22	\$15,395.00	\$15,395.00	001-0101-50310	Accounting Expense	\$108,928.00	(\$12,660.23)		
							\$15,395.00					
868	M&G Graphics, 3500 West 38th Street, Chicago, IL, 60632-3306											
11620011	11/17/22	Village Voice Expense- Printing		12/07/22	\$3,830.81	\$3,830.81	001-0101-50580	Village Voice Expense	\$30,500.00	(\$16.08)		
							\$3,830.81					
211	MARIO AGUILAR LANDSCAPING, 621 W.Pacifif Ave, Waukegan, IL, 60085											
390 11.1.22	11/01/22	Street Cleaning		12/07/22	\$150.00	\$150.00	128-0000-50140	Maintenance - Streets	\$0.00	(\$150.00)		
							\$150.00					

**Village of Riverwoods
Council Approval Report
(Council Approval Report)**

Vendor		InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
234	NAPA Auto Parts, PO Box 5066, Rockford, IL, 61125										
085001		10/26/22	Fuse	12/07/22	\$132.84	\$132.84	001-0110-50010	Auto - Repairs & Mainten	\$20,000.00		(\$1,292.36)
092508		11/18/22	Antifreeze	12/07/22	\$40.47	\$40.47	001-0110-50010	Auto - Repairs & Mainten	\$20,000.00		(\$1,292.36)
						\$173.31					
652	North Shore Gas, P.O.Box 6050, Carol Stream, IL, 60015-3898										
x1910 11.10.22		11/10/22	Natural gas	12/07/22	\$365.80	\$365.80	001-0101-50710	Utilities	\$35,000.00		\$30,721.49
x0667 11.10.22		11/10/22	Natural Gas	12/07/22	\$77.48	\$77.48	501-0000-90900	Misc.Expense	\$32,070.72		(\$298,425.54)
						\$443.28					
785	Northwest Community Hospital, ATTN: OEHS-Accounts Receivable, 21481 N. Rand Rd., Kildeer, IL, 60047										
28978		11/02/22	Lead Level Testing	12/07/22	\$60.00	\$60.00	001-0110-50360	Other Prof.Services	\$1,000.00		\$940.00
						\$60.00					
251	NSSRA, 1221 County Line Rd, Highland Park, IL, 60035										
695		09/30/22	Village Membership - NSSRA	12/07/22	\$3,298.56	\$3,298.56	001-0101-60650	Village Membership - NS	\$50,000.00		\$2,578.10
						\$3,298.56					
255	O'Herron Co.,Inc, 3549 North Vermillion St., Danville, IL, 61834-1070										
2232760		11/11/22	Vest Armor Carrier	12/07/22	\$931.27	\$931.27	001-0110-50070	Police Officers Equip.	\$42,000.00		\$10,182.89
						\$931.27					
387	Pure Power, 1872 Techny RD., Northbrook, IL, 60062										
9233		11/18/22	Generator Maintenance	12/07/22	\$5,453.98	\$5,453.98	501-0000-90900	Misc.Expense	\$32,070.72		(\$298,425.54)
						\$5,453.98					
239	Quadient, Inc., P.O.Box 123682, Dallas, TX, 75312-3682										
N9681301		11/20/22	Postage Expense	12/07/22	\$947.97	\$947.97	001-0101-50510	Postage Expense	\$5,000.00		(\$2,222.14)
						\$947.97					
560	Ralph, Schwab & Schiever, Chtd., 3 Hawthorn Parkway, Suite 200, Vernon Hills, IL, 60061										
93685		10/26/22	Annual Report Review	12/07/22	\$118.50	\$118.50	128-0000-50360	Other Prof.Services	\$0.00		(\$2,719.50)
						\$118.50					
939	RES Great Lakes, LLC, P.O Box 256, Brodhead, WI, 53520										
IN32424		10/31/22	Yearly Herbiciding and Perscribed Burn Review	12/07/22	\$1,500.00	\$1,500.00	001-0101-50350	Ecologist / Forester Expe	\$40,000.00		\$22,710.87
						\$1,500.00					
578	Selden Fox, LTD., 619 Enterprise Drive, Oak Brook, IL, 60523-8835										
223694		11/21/22	2021 Audit	12/07/22	\$5,000.00	\$5,000.00	001-0101-50310	Accounting Expense	\$108,928.00		(\$12,660.23)
						\$5,000.00					
340	The Village Printer, 33505 Gagewood Court, Grayslake, IL, 60030										
10.27.22		10/27/22	Business Cards	12/07/22	\$1,145.00	\$1,145.00	001-0110-50070	Police Officers Equip.	\$42,000.00		\$10,182.89
						\$1,145.00					

**Village of Riverwoods
Council Approval Report
(Council Approval Report)**

Vendor		InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
348 Travelers Insurance, P.O.Box 660317, Dallas, TX, 75266-0317		4464VA168- 2023	11/21/22	SSA 19 Worker's Comp Insurance	12/07/22	\$960.00	\$960.00	119-0000-40130	Workers Compensation -	\$0.00	(\$960.00)
		8355R7148 11.14.	11/14/22	SSA 22 Workers Comp Insurance	12/07/22	\$1,151.00	\$1,151.00	122-0000-40130	Workers Compensation -	\$0.00	(\$1,151.00)
							\$2,111.00				
900 USIC Locating Services,LLC, P.O.Box 715409, Cincinnati, OH, 45271-5409		546952	10/31/22	Locating Services	12/07/22	\$3,167.27	\$3,167.27	001-0102-50360	Other Prof.Services	\$75,000.00	\$53,968.71
							\$3,167.27				
998 USPS, 707 Osterman Ave, Deerfield, IL, 60015-4421		Permit 65 11.20.22	11/20/22	Permit Renewal 2023	12/07/22	\$275.00	\$275.00	001-0101-50510	Postage Expense	\$5,000.00	(\$2,222.14)
							\$275.00				
366 Verizon Wireless, P.O.Box 16810, Newark, NJ, 07101-6810		9920717290	11/16/22	Telephone Expense	12/07/22	\$715.93	\$715.93	001-0101-50520	Telephone Expense	\$11,500.00	(\$5,723.68)
							\$715.93				
Total Bills To Pay:							\$70,888.73				



VILLAGE OF RIVERWOODS
COUNCIL REPORT
12.06.2022

Checks		<u>\$ 70,888.73</u>	70,888.73
ACH Payments			
ComEd	x0142		
	x0118	\$ 25.48	
	x3002		
	x7145		
	x6136		
	x7113	\$ 90.77	
	x0085	\$ 70.75	
Comcast Business	x1861	\$ 58.15	
	x1176	\$ 58.15	
	x1128		
	x7836	\$ 476.61	
	x1226		
	x1010		
Superfleet		\$ 984.31	
Chase Credit Card		\$ 2,406.93	
USPS Postage		\$ 399.31	
Central Management Services			
			<u>4,570.46</u>
Total payments to be approved			\$ 75,459.19

NEW BUSINESS

ORDINANCE NO. 22-12-09

AN ORDINANCE FOR THE LEVY OF TAXES FOR THE VILLAGE OF RIVERWOODS FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2022, AND ENDING DECEMBER 31, 2022

BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF RIVERWOODS, LAKE COUNTY, ILLINOIS, as follows:

SECTION ONE: CORPORATE PURPOSES. For general corporate purposes, the Village of Riverwoods requires to be raised by taxation for the fiscal year beginning January 1, 2022 and ending December 31, 2022, the sums hereinafter set forth, or so much thereof as may be authorized by law, which sums are hereby levied upon all property subject to taxation within the municipality as that property is assessed and equalized for the current fiscal year, and for such purposes as herein specified for the Village of Riverwoods for such fiscal year, within the total appropriations heretofore legally made pursuant to Ordinance No. 21-03-05, adopted by the President and Board of Trustees of the Village of Riverwoods, on March 15, 2022, and being indicated herein by being placed in separate columns under the heading "2022 Tax Levy", which appears over the same and being as follows:

	<u>2022 Appropriation</u>	<u>2022 Tax Levy</u>
General Fund		
Administration	1,379,507	-
Building Dept.	398,470	-
Road & Bridge	20,954	-
Drainage	30,820	-
Woodland Management	79,350	-
Planning/Land Use	0	-
Other Financing Uses	4,650,000	-
Police Department	2,407,082	1,037,000
	Total Corporate Levy	1,037,000**
Motor Fuel Tax Fund	519,325	-
Consolidated Water Fund	1,431,584	-
Sewer Fund	578,023	-
Milwaukee/Deerfield TIF Allocation Fund	1,065,000	-
Deerfield Road TIF Allocation Fund	92,000	-
Capital Projects Fund	4,469,924	-

**The corporate levy assessed by the Village of Riverwoods is levied in accordance with the home rule powers of the Village, in the sum of One Million Thirty-Seven Thousand Dollars (\$1,037,000.00). The levy is made in accordance with Attachment A hereto.

Ordinance. The special taxes to be imposed upon each taxable parcel shall be determined in accordance with the Special Tax Roll.

SSA 30 Levy \$ 3,768

SECTION THIRTEEN. SPECIAL TAX FOR SPECIAL SERVICE AREA #31 - ROAD MAINTENANCE FUND. Pursuant to SSA Ordinance No. 16-12-26, adopted December 6, 2016, authorizing the Village to levy special taxes pursuant to the Special Tax Roll described therein, there is hereby levied upon all of the taxable property within Special Service Area No. 31, for the fiscal year ending December 31, 2022, the total sum of \$0.00 for the purpose of providing the special services described in the Ordinance. The special taxes to be imposed upon each taxable parcel shall be determined in accordance with the Special Tax Roll.

SSA 31 Levy \$ 0.00

SECTION FOURTEEN. SPECIAL TAX FOR SPECIAL SERVICE AREA #32 - ROAD MAINTENANCE FUND. Pursuant to SSA Ordinance No. 17-03-03, adopted March 21, 2017, authorizing the Village to levy special taxes pursuant to the Special Tax Roll described therein, there is hereby levied upon all of the taxable property within Special Service Area No. 32, for the fiscal year ending December 31, 2022, the total sum of \$0.00 for the purpose of providing the special services described in the Ordinance. The special taxes to be imposed upon each taxable parcel shall be determined in accordance with the Special Tax Roll.

SSA 32 Levy \$0.00

SECTION FIFTEEN. SPECIAL TAX FOR SPECIAL SERVICE AREA #33 - ROAD MAINTENANCE FUND. Pursuant to SSA Ordinance No. 19-07-13, adopted July 16, 2019, authorizing the Village to levy special taxes pursuant to the Special Tax Roll described therein, there is hereby levied upon all of the taxable property within Special Service Area No. 33, for the fiscal year ending December 31, 2022, the total sum of \$0.00 for the purpose of providing the special services described in the Ordinance. The special taxes to be imposed upon each taxable parcel shall be determined in accordance with the Special Tax Roll.

SSA 33 Levy \$0.00

SECTION SIXTEEN. SPECIAL TAX FOR SPECIAL SERVICE AREA #34 - ROAD MAINTENANCE FUND. Pursuant to SSA Ordinance No. 20-07-12, adopted July 21, 2020, authorizing the Village to levy special taxes pursuant to the Special Tax Roll described therein, there is hereby levied upon all of the taxable property within Special Service Area No. 34, for the fiscal year ending December 31, 2022, the total sum of \$0.00 for the purpose of providing the special services described in the Ordinance. The special taxes to be imposed upon each taxable parcel shall be determined in accordance with the Special Tax Roll.

SSA 34 Levy \$0.00

SECTION SEVENTEE. SPECIAL TAX FOR SPECIAL SERVICE AREA #35 - ROAD MAINTENANCE FUND. Pursuant to SSA Ordinance No. 21-09-17, adopted September 14, 2022, authorizing the Village to levy special taxes pursuant to the Special Tax Roll described therein, there is hereby levied upon all of the taxable property within Special Service Area No. 35, for the fiscal year ending December 31, 2022, the total sum of \$0.00 for the purpose of providing the special services described in the Ordinance. The special taxes to be imposed upon each taxable parcel shall be determined in accordance with the Special Tax Roll.

SECTION EIGHTEEN. BOND ORDINANCES FOR SPECIAL SERVICE AREAS Nos. 22, 25, 26, 27, 30, 31, 32, 34 and 35 of the VILLAGE OF RIVERWOODS. The County Clerk of Lake County, Illinois is referred to certain bond ordinances set forth below under which certain monies have previously been appropriated and levied for certain purposes within the special service areas of the Village of Riverwoods as described below. Taxes levied under such bond ordinances are in addition to any annual maintenance taxes levied in certain of such special service areas as noted above.

Bonds for SSA #22 (Timberwood, Timberleaf, Timberline)

Pursuant to Ordinance No. 21-09-18 adopted September 14, 2021, the Village of Riverwoods authorized the issuance of special service area bonds and the levy of non-ad valorem special taxes in accordance with a Special Tax Roll, to pay the principal of and interest on said bonds. The County Clerk of Lake County, Illinois is referred to the bond ordinance for the amount so levied. The last year for which taxes shall be levied pursuant to such bond ordinance is the year 2035.

Bonds for SSA #25 (East Course)

Pursuant to Ordinance No. 13-09-20 adopted September 17, 2013, the Village of Riverwoods authorized the issuance of special service area bonds and the levy of non-ad valorem special taxes in accordance with a Special Tax Roll, to pay the principal of and interest on said bonds. The County Clerk of Lake County, Illinois is referred to the bond ordinance for the amount so levied. The last year for which taxes shall be levied pursuant to such bond ordinance is the year 2022.

Bonds for SSA #26 (Kenilwood)

Pursuant to Ordinance No. 13-09-21 adopted September 17, 2013, the Village of Riverwoods authorized the issuance of special service area bonds and the levy of non-ad valorem special taxes in accordance with a Special Tax Roll, to pay the principal of and interest on said bonds. The County Clerk of Lake County, Illinois is referred to the bond ordinance for the amount so levied. The last year for which taxes shall be levied pursuant to such bond ordinance is the year 2022.

Bonds for SSA #27 (Windlake Terrace)

Pursuant to Ordinance No. 14-02-03 adopted February 18, 2014, the Village of Riverwoods authorized the issuance of special service area bonds and the levy of non-ad valorem special taxes in accordance with a Special Tax Roll, to pay the principal of and interest on said bonds. The County Clerk of Lake County, Illinois is referred to the bond ordinance for the amount so levied. The last year for which taxes shall be levied pursuant to such bond ordinance is the year 2022.

Bonds for SSA #30 (Burr Oak)

Pursuant to Ordinance No. 16-04-08 adopted April 19, 2016, the Village of Riverwoods authorized the issuance of special service area bonds and the levy of non-ad valorem special taxes in accordance with a Special Tax Roll, to pay the principal of and interest on said bonds. The County Clerk of Lake County, Illinois is referred to the bond ordinance for the amount so levied. The last year for which taxes shall be levied pursuant to such bond ordinance is the year 2025.

Bonds for SSA #31 (Sherry Hazelnut)

Pursuant to Ordinance No. 17-07-08 adopted July 5, 2017, the Village of Riverwoods authorized the issuance of special service area bonds and the levy of non-ad valorem special taxes in accordance with a Special Tax Roll, to pay the principal of and interest on said bonds. The County Clerk of Lake County, Illinois is referred to the bond ordinance for the amount so levied. The last year for which taxes shall be levied pursuant to such bond ordinance is the year 2026.

Bonds for SSA #32 (Timber Trail)

Pursuant to Ordinance No. 17-07-09 adopted July 5, 2017, the Village of Riverwoods authorized the issuance of special service area bonds and the levy of non-ad valorem special taxes in accordance with a Special Tax Roll, to pay the principal of and interest on said bonds. The County Clerk of Lake County, Illinois is referred to the bond ordinance for the amount so levied. The last year for which taxes shall be levied pursuant to such bond ordinance is the year 2026.

Bonds for SSA #34 (Kingswood)

Pursuant to Ordinance No. 20-09-15 adopted September 15, 2020, the Village of Riverwoods authorized the issuance of special service area bonds and the levy of non-ad valorem special taxes in accordance with a Special Tax Roll, to pay the principal of and interest on said bonds. The County Clerk of Lake County, Illinois is referred to the bond ordinance for the amount so levied. The last year for which taxes shall be levied pursuant to such bond ordinance is the year 2029.

Bonds for SSA #35 (Clendenin)

Pursuant to Ordinance No. 21-09-19 adopted September 14, 2021, the Village of Riverwoods authorized the issuance of special service area bonds and the levy of non-ad valorem special taxes in accordance with a Special Tax Roll, to pay the principal of and interest on said bonds. The County Clerk of Lake County, Illinois is referred to the bond ordinance for the amount so levied. The last year for which taxes shall be levied pursuant to such bond ordinance is the year 2030.

SECTION NINETEEN. NECESSITY. Each of said sums and the aggregate thereof are deemed necessary by the President and Board of Trustees to defray the necessary expenses and liabilities of said Village for the fiscal year ending December 31, 2022.

SECTION TWENTY. FILING OF CERTIFIED COPY. The Village Clerk be and is hereby directed to file with the County Clerk of Lake County, Illinois, a duly certified copy of this ordinance as provided by law.

SECTION TWENTY-ONE. HOME RULE. This levy ordinance is adopted pursuant to the procedures set forth in the Illinois Municipal Code, provided, however, any tax limitation or other substantive limitations as to tax levies in the Illinois Municipal Code in conflict with this ordinance shall not be applicable to this ordinance pursuant to Section 6 of Article VII of the Constitution of the State of Illinois, and provided further, if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or unconstitutional, such decisions shall not affect the validity of the remaining portion of this ordinance.

SECTION TWENTY-TWO. NUMBER OF ORDINANCE - WHEN EFFECTIVE. This ordinance shall be known as Ordinance No. 22-12-__, and shall be in full force and effect from and after its passage and approval as required by law.

ADOPTED this 6th day of December 2022, pursuant to a roll call vote as follows:

AYES:

NAYS:

APPROVED by me this 6th day of December 2022.

Kristine L. Ford, Village President

Attest:

Moiria K. Bowne, Deputy Clerk

PUBLISHED IN PAMPHLET FORM BY AUTHORITY OF THE CORPORATE AUTHORITIES OF THE VILLAGE
OF RIVERWOODS, LAKE COUNTY, ILLINOIS

**ATTACHMENT A
VILLAGE OF RIVERWOODS TAX LEVY FOR 2022**

POLICE DEPARTMENT APPROPRIATIONS

Police Department			
001-0110-40040	Salary - Staff	1,240,000	1,426,000
001-0110-40060	FICA - Staff	94,860	109,089
001-0110-40100	IMRF - Staff	118,000	135,700
001-0110-40110	Insurance - Health	170,000	195,500
001-0110-40115	Property, Liability & Excess Ins.	26,742	30,753
001-0110-40121	Property - Insurance	1,899	2,184
001-0110-40125	Portable Equipment - Insurance	549	631
001-0110-40130	Automobile - Insurance	6,864	7,894
001-0110-50010	Workers Comp - Insurance	52,623	60,516
001-0110-50070	Auto - Repairs & Maintenance	20,000	23,000
001-0110-50080	Police Officers Equip.	42,000	48,300
001-0110-50090	Alcohol & Tobacco Compliance	150	173
001-0110-50110	Employee Hiring Exp.	2,300	2,645
001-0110-50116	Building - Cleaning	7,000	8,050
001-0110-50117	Building - Pest Control	700	805
001-0110-50120	Fire Monitoring Expense	1,000	1,150
001-0110-50220	Building - Equipment	7,000	8,050
001-0110-50230	Dispatch Services	149,378	171,785
001-0110-50290	Animal Control	1,000	1,150
001-0110-50328	Drug Seizure Expense	0	0
001-0110-50329	Admin. Hearing Prosecutor	0	0
001-0110-50330	Admin. Hearing Judge	0	0
001-0110-50360	Legal Expense	35,000	40,250
001-0110-50400	Other Prof. Services	1,000	1,150
001-0110-50510	Crime Lab Services	8,200	9,430
001-0110-50520	Postage Expense	1,000	1,150
001-0110-50610	Telephone Expense	6,200	7,130
001-0110-50620	Membership/Subscription	12,000	13,800

001-0110-50630	Travel & Meeting Expense	700	805
001-0110-50710	Training Expense	9,000	10,350
001-0110-60510	Utilities	1,250	1,438
001-0110-60511	Office Expense	6,500	7,475
001-0110-60540	Office Equip. - Maint. & Repairs	3,000	3,450
001-0110-60541	Hardware	6,000	6,900
001-0110-60542	Software	2,000	2,300
001-0110-60543	Hardware - Maintenance	5,500	6,325
001-0110-60545	Software - Maintenance	11,500	13,225
001-0110-60550	Internet Expense/Cable/Email	5,200	5,980
001-0110-80210	Gasoline	35,000	40,250
001-0110-90900	Capital Outlay	0	0
001-0110-80210	Misc.Expense	2,000	2,300
Police Expense		2,093,115	2,407,082

ORDINANCE NO. 22--12-__

AN ORDINANCE of the Village of Riverwoods, Lake County, Illinois, abating the 2022 Tax Levy for \$342,000 Special Service Area No. 35 Special Tax Bonds, Series 2021, of said Village.

WHEREAS the President and Board of Trustees (the “*Board*”) of the Village of Riverwoods, Lake County, Illinois (the “*Village*”), does hereby find and determine as follows:

A. Pursuant to an ordinance of the Village (the “*Bond Ordinance*”) adopted on the 14th day of September 2021, by the Board, the Village has issued Special Service Area No. 35 Special Tax Bonds, Series 2021, in the original aggregate principal amount of \$342,000 (the “*Bonds*”). All capitalized terms used but not defined herein shall have the meanings given to such terms in the Bond Ordinance.

B. Section 9 of the Bond Ordinance sets forth a 2022 Tax Levy for the payment of principal of and interest on the Bonds in the amount of \$20,250.00. The taxes so levied, together with all other Special Taxes are pledged and may be used solely for the purpose of paying the principal of and interest and redemption premium, if any, on the Bonds (the “*Pledged Taxes*”).

C. The Board hereby finds that funds on deposit in the Project Fund are in the approximate amount of \$72,108.37, that all costs of the Project have been paid and that the money remaining on deposit in the Project Fund should be deposited into the Bond Fund, and as a result of such transfer, the Board finds there are now sufficient funds in the Bond Fund to allow for the abatement of the Pledged Taxes in the amount set forth in this Ordinance.

D. The Village may from time to time abate the levy of Pledged Taxes. The Board finds that, as the Bonds are not subject to optional redemption, the abatement of Pledged Taxes as provided herein will best serve to implement the provisions of the Bond Ordinance.

E. The Board intends now to abate \$7,900.00 of the levy of Pledged Taxes for the year 2022 (the “2022 Levy”).

NOW, THEREFORE, Be It Ordained by the President and Board of Trustees of the Village of Riverwoods, Lake County, Illinois, in the exercise of its home rule powers, as follows:

Section 1. Incorporation of Preambles. The Board hereby finds that the recitals contained in the preambles to this Ordinance are true, correct and complete and does incorporate them into this Ordinance by this reference.

Section 2. Transfer of Funds. The Board hereby directs that all sums on deposit in the Project Fund shall be immediately deposited into the Bond Fund.

Section 3. Abatement Declarations.

A. The 2022 Levy in the amount of \$20,250.00 is abated by the amount of \$7,900.00 and thereby reduced to \$12,350.00.

B. The Village Clerk is hereby authorized and directed to file a certified copy of this abatement Ordinance with the County Clerk of The County of Lake (the “County Clerk”); and such filing shall constitute full and proper authority for the County Clerk to abate the 2022 Levy by the sum of \$7,900.00.

Section 4. County Clerk to Abate. Upon the filing of this abatement Ordinance, the County Clerk as aforesaid shall abate the 2022 Levy by the sum of \$7,900.00.

Section 5. Severability. If any section, paragraph or provision of this Ordinance shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Ordinance.

Section 6. Repeal. All ordinances or parts thereof in conflict herewith be and the same are hereby repealed, and this Ordinance shall be in full force and effect immediately upon its adoption and approval.

Adopted: December 6, 2022.

AYES: _____

NAYS: _____

ABSENT: _____

Approved by me this 6th day of December, 2022.

Kristine L. Ford, President of the
Village of Riverwoods, Lake County, Illinois

ATTESTED and FILED in my office the
6th day of December, 2022.

Moira K. Bowne, Deputy Clerk of the
Village of Riverwoods, Lake County, Illinois

Recorded in the Village Records on December 7, 2022.

ORDINANCE NO. 22-12-__

AN ORDINANCE of the Village of Riverwoods, Lake County, Illinois, abating the 2022 Tax Levy for \$60,000 Special Service Area No. 27 Special Tax Bonds, Series 2014, of said Village.

WHEREAS the President and Board of Trustees (the “*Board*”) of the Village of Riverwoods, Lake County, Illinois (the “*Village*”), do hereby find and determine as follows:

A. Pursuant to an ordinance of the Village (the “*Bond Ordinance*”) adopted on the 14th day of February 2014, by the Board, the Village has issued Special Service Area No. 27 Special Tax Bonds, Series 2014, in the original aggregate principal amount of \$60,000 (the “*Bonds*”). All capitalized terms used but not defined herein shall have the meanings given to such terms in the Bond Ordinance.

B. Section 9 of the Bond Ordinance sets forth a 2022 Tax Levy for the payment of principal of and interest on the Bonds in the amount of \$7,600.00. The taxes so levied, together with all other Special Taxes are pledged and may be used solely for the purpose of paying the principal of and interest and redemption premium, if any, on the Bonds (the “*Pledged Taxes*”).

C. Pursuant to Ordinance No. 17-12-14, adopted December 5, 2017, the Board found that all costs of the Project had been paid and that the money remaining on deposit in the Project Fund should be deposited into the Bond Fund and authorized a transfer of money into the Bond Fund for such purpose, and as a result of such transfer, the Board finds there are now sufficient funds in the Bond Fund to allow for the abatement of the Pledged Taxes in the amount set forth in this Ordinance.

D. The Village may from time to time abate the levy of Pledged Taxes. The Board finds that, as the Bonds are not subject to optional redemption, the abatement of Pledged Taxes as provided herein will best serve to implement the provisions of the Bond Ordinance.

E. The Board intends now to abate \$1,667 of the levy of Pledged Taxes for the year 2022 (the “2022 Levy”).

NOW, THEREFORE, Be It Ordained by the President and Board of Trustees of the Village of Riverwoods, Lake County, Illinois, in the exercise of its home rule powers, as follows:

Section 1. Incorporation of Preambles. The Board hereby finds that the recitals contained in the preambles to this Ordinance are true, correct and complete and does incorporate them into this Ordinance by this reference.

Section 2. Abatement Declarations.

A. The 2022 Levy in the amount of \$7,600.00 is abated by the amount of \$1,667.00 and thereby reduced to \$5,933.00.

B. The Village Clerk is hereby authorized and directed to file a certified copy of this abatement Ordinance with the County Clerk of The County of Lake (the “*County Clerk*”); and such filing shall constitute full and proper authority for the County Clerk to abate the 2022 Levy by the sum of \$1,667.00.

Section 3. County Clerk to Abate. Upon the filing of this abatement Ordinance, the County Clerk as aforesaid shall abate the 2022 Levy by the sum of \$1,667.00.

Section 4. Severability. If any section, paragraph or provision of this Ordinance shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Ordinance.

Section 5. Repeal. All ordinances or parts thereof in conflict herewith be and the same are hereby repealed, and this Ordinance shall be in full force and effect immediately upon its adoption and approval.

Adopted: December 6, 2022.

AYES: _____

NAYS: _____

ABSENT: _____

Approved by me this 6th day of December, 2022.

Kristine. L Ford, President of the
Village of Riverwoods, Lake County, Illinois

ATTESTED and FILED in my office the
6th day of December, 2022.

Moiria K. Bowne, Deputy Clerk of the
Village of Riverwoods, Lake County, Illinois

Recorded in the Village Records on December 7, 2022.

ORDINANCE NO. 22-12-__

AN ORDINANCE of the Village of Riverwoods, Lake County, Illinois, abating the 2022 Tax Levy for \$644,000 Special Service Area No. 26 Special Tax Bonds, Series 2013, of said Village.

WHEREAS the President and Board of Trustees (the “*Board*”) of the Village of Riverwoods, Lake County, Illinois (the “*Village*”), does hereby find and determine as follows:

A. Pursuant to an ordinance of the Village (the “*Bond Ordinance*”) adopted on the 17th day of September 2013, by the Board, the Village has issued Special Service Area No. 26 Special Tax Bonds, Series 2013, in the original aggregate principal amount of \$644,000 (the “*Bonds*”). All capitalized terms used but not defined herein shall have the meanings given to such terms in the Bond Ordinance.

B. Section 9 of the Bond Ordinance sets forth a 2022 Tax Levy for the payment of principal of and interest on the Bonds in the amount of \$83,812.06. The taxes so levied, together with all other Special Taxes are pledged and may be used solely for the purpose of paying the principal of and interest and redemption premium, if any, on the Bonds (the “*Pledged Taxes*”).

C. Pursuant to Ordinance No. 17-12-13, adopted December 5, 2017, the Board found that all costs of the Project had been paid and that the money remaining on deposit in the Project Fund should be deposited into the Bond Fund and authorized a transfer of money into the Bond Fund for such purpose, and as a result of such transfer, the Board finds there are now sufficient funds in the Bond Fund to allow for the abatement of the Pledged Taxes in the amount set forth in this Ordinance.

D. The Village may from time to time abate the levy of Pledged Taxes. The Board finds that, as the Bonds are not subject to optional redemption, the abatement of Pledged Taxes as provided herein will best serve to implement the provisions of the Bond Ordinance.

E. The Board intends now to abate \$17,667 of the levy of Pledged Taxes for the year 2022 (the “2022 Levy”).

NOW, THEREFORE, Be It Ordained by the President and Board of Trustees of the Village of Riverwoods, Lake County, Illinois, in the exercise of its home rule powers, as follows:

Section 1. Incorporation of Preambles. The Board hereby finds that the recitals contained in the preambles to this Ordinance are true, correct and complete and does incorporate them into this Ordinance by this reference.

Section 2. Abatement Declarations.

A. The 2022 Levy in the amount of \$83,812.06 is abated by the amount of \$17,667.00 and thereby reduced to \$66,145.06.

B. The Village Clerk is hereby authorized and directed to file a certified copy of this abatement Ordinance with the County Clerk of The County of Lake (the “*County Clerk*”); and such filing shall constitute full and proper authority for the County Clerk to abate the 2022 Levy by the sum of \$17,667.00.

Section 3. County Clerk to Abate. Upon the filing of this abatement Ordinance, the County Clerk as aforesaid shall abate the 2022 Levy by the sum of \$17,667.00.

Section 4. Severability. If any section, paragraph or provision of this Ordinance shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Ordinance.

Section 5. Repeal. All ordinances or parts thereof in conflict herewith be and the same

are hereby repealed, and this Ordinance shall be in full force and effect immediately upon its adoption and approval.

Adopted: December 6, 2022.

AYES: _____

NAYS: _____

ABSENT: _____

Approved by me this 6th day of December, 2022.

Kristine L. Ford, President of the
Village of Riverwoods, Lake County, Illinois

ATTESTED and FILED in my office the
6th day of December, 2022.

Moiria K. Bowne, Deputy Clerk of the
Village of Riverwoods, Lake County, Illinois

Recorded in the Village Records on December 7, 2022.

Contract for Play Area in the Flatwoods Heritage Center

Background:

At the May 19, 2020 meeting of the Board of Trustees, a plan was laid out for the Flatwoods Heritage Center on the property north of the Village Hall. The project was broken out into several parts including a base bid and 7 alternate bids. The base bid and 5 of the 7 alternates were approved by the Board to be built. The two alternates that were deferred were the play area and the fencing along Portwine Road. At that time, the play area budget was \$233,184 and the low bid was \$255,308. The fence budget was \$15,000 and the low bid was \$7,310.

The play area should become a destination for the residents and will thus increase the overall usage of the Flatwoods Heritage Center. While there are some people that use the Center, the lack of something to do beside sit under the shelter has restricted its use. There has been an influx of new residents with children over the last two and a half years and many have asked about a play area.

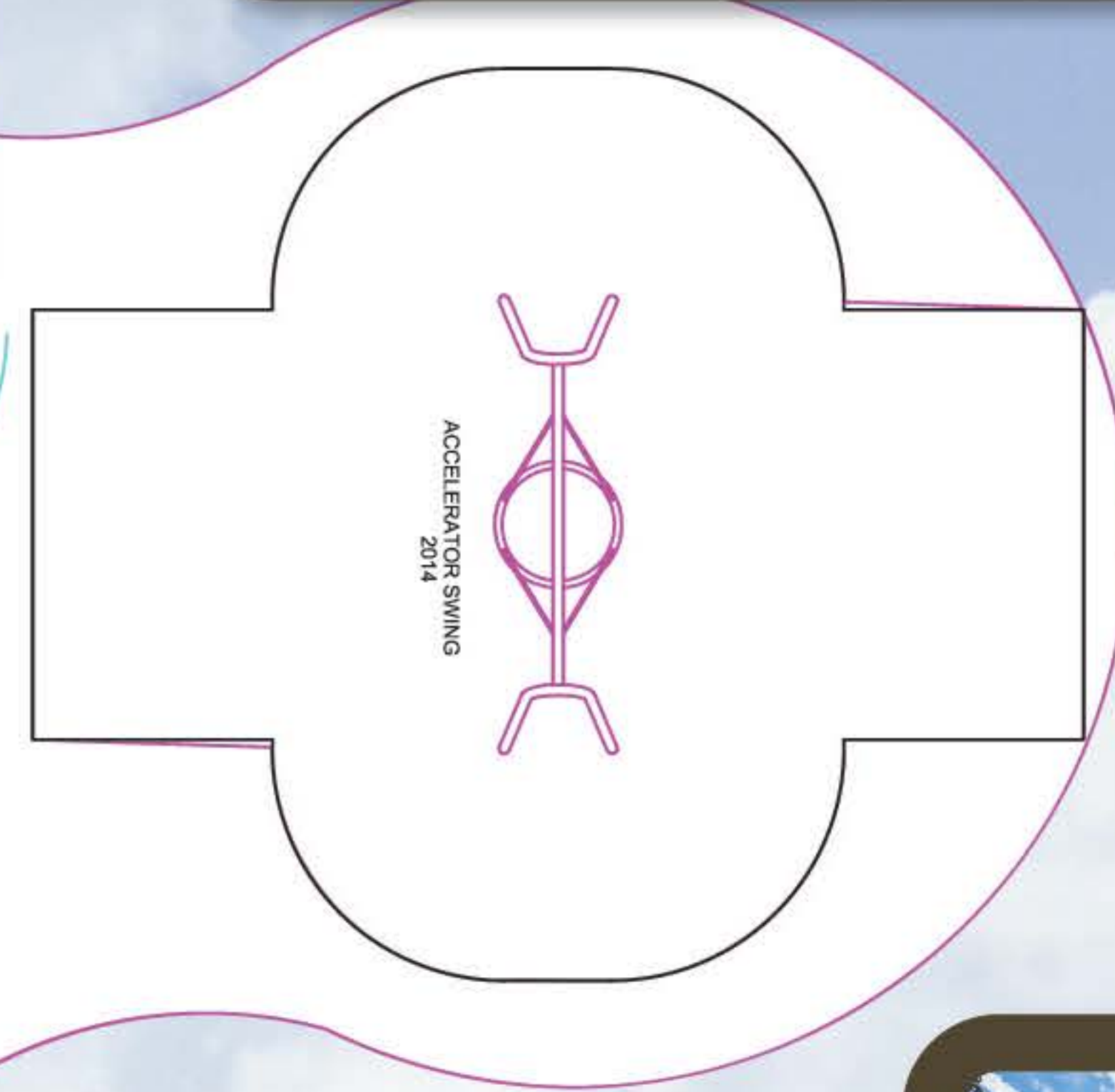
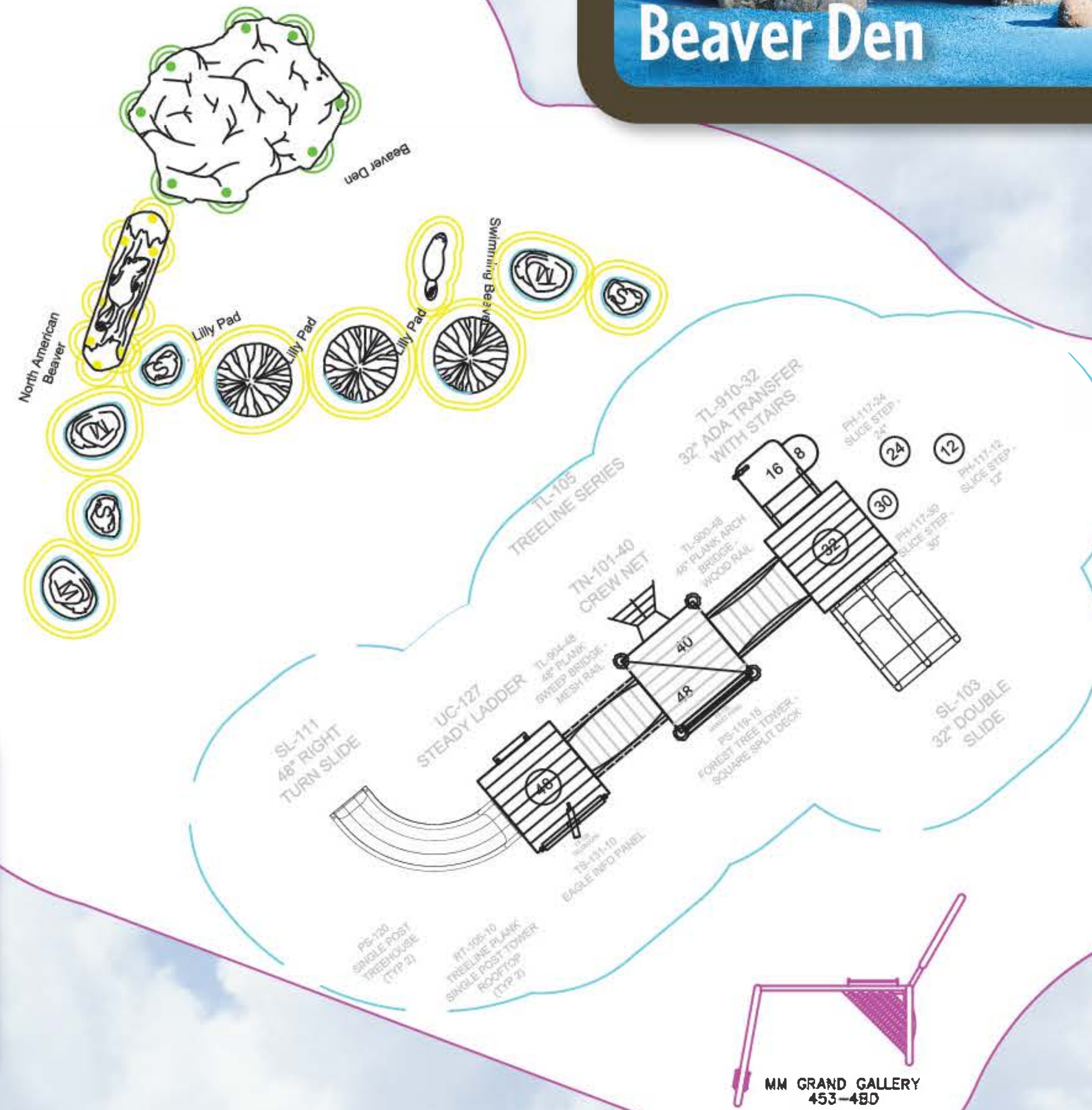
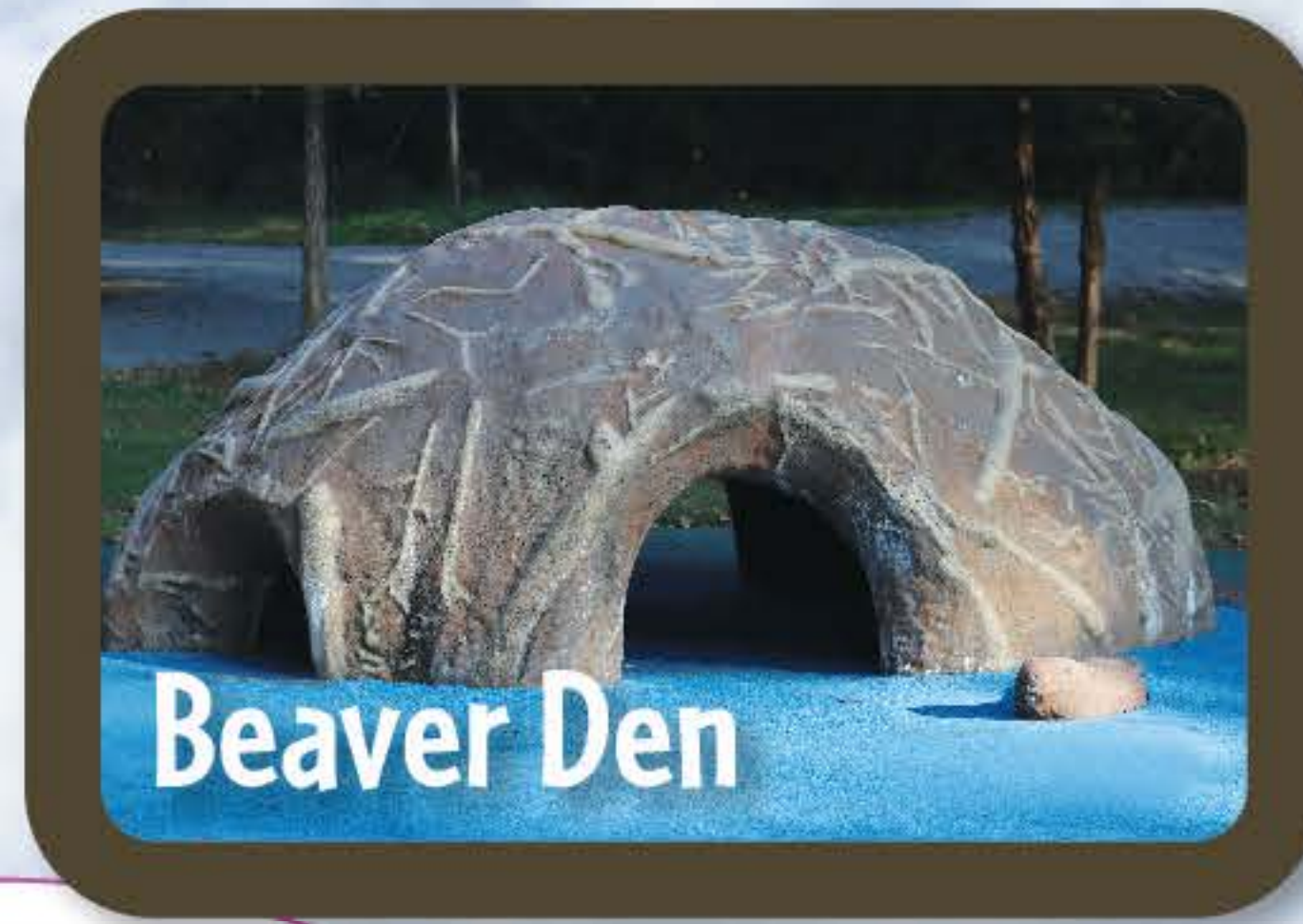
A committee was formed to investigate the completion of the Flatwoods Heritage Center. There was much discussion regarding how to go about the design of the area and how to engage a contractor. The design, bid, build concept used to create the existing Flatwoods Heritage Center was determined to not be the best method for this type of project. A play area requires a specialized expertise. Our Village Engineer has worked with several companies and highly recommended Team REIL for a design/build approach. Team REIL has been in business for 30 years and has designed and built many play areas and has built the football fields for both Deerfield High School and Loyola Academy. They have acquired the lowest national pricing on the playground equipment. The committee began working with Team REIL and created three alternative play area layouts.

During the recent Halloween Party, attendees were shown the three options and were asked to fill out questionnaires indicating their preferences. Over 100 questionnaires were submitted. A hybrid combination of two of the plans was created by the committee based on the responses we received.

Team REIL priced the new plan, and the result is attached.

The Quotation from Team REIL totals \$290,876.00 and includes \$21,500 in allowances for unforeseen circumstances. The annual maintenance and safety inspection is \$1,000 per year. In order to start this project in May or June, the equipment will have to be ordered by December 31st. A price increase for the equipment will also take effect on January 1, 2023. A fence along the east side of the play area is not included in this proposal but will most likely be necessary.

Recommendation: Approve the proposal with attorney review of the contract.



EQUIPMENT QUOTATION

17421 Marengo Rd. Union, IL 60180
 Ph: 888-GET-REIL Fax: 815-923-4303



Quote No	Quote Date
166898	10/25/2022

Salesperson
Mike Cederlund

Bill To:	Site Location:
Village of Riverwoods 300 Portwine Rd. Riverwoods, IL 60015 Contact: <u>Kris Ford</u> Phone: <u>(847) 945-3990</u> Fax: <u>(847) 945-4059</u> Email: _____	Scope of Work Site work, surfacing and combination playground equipment

Notes:

Description	Qty	Rate/Unit	Amount
Site Excavation	1.00	4,850.00	4,850.00
Concrete Curb 8x8 curb	240.00	80.00	19,200.00
Drainage Allowance	1.00	6,500.00	6,500.00
5" compacted stone base	2,950.00	6.00	17,700.00
No Fault Poured in Place rubber	2,950.00	20.50	60,475.00
Restoration Allowance	1.00	5,000.00	5,000.00
Extra Allowance	1.00	10,000.00	10,000.00
Themed Concpets 2-12 structure feature 1	1.00	62,545.00	62,545.00
UPC-Free standing Play Feature 2	1.00	29,007.00	29,007.00
Miracle_Accelatorator Group Swing	1.00	9,850.00	9,850.00
Miracle_MM Grand Gallery	1.00	13,899.00	13,899.00
Freight Charges	1.00	11,300.00	11,300.00
Installation of Playground Equipment	1.00	51,250.00	51,250.00
Sourcewell Coop Discount	1.00	-10,700.00	-10,700.00

EQUIPMENT QUOTATION

17421 Marengo Rd. Union, IL 60180
 Ph: 888-GET-REIL Fax: 815-923-4303



Quote No	Quote Date
166898	10/25/2022

Salesperson
Mike Cederlund

Bill To:	Site Location:
Village of Riverwoods 300 Portwine Rd. Riverwoods, IL 60015	
Contact: <u>Kris Ford</u> Phone: <u>(847) 945-3990</u> Fax: <u>(847) 945-4059</u> Email: _____	Scope of Work Site work, surfacing and combination playground equipment

Notes:

Description	Qty	Rate/Unit	Amount
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Subtotal: 290,876.00

Sales Tax (If Applicable) 0.00

Quote Total: \$ 290,876.00

Due to the volatile manufacturing market, the above equipment prices are only valid for 7 days

Lead Times are now extended due to manufacturing delays

Unless otherwise specified the above prices do not include installation or Sales Tax.

TERMS: For those who have established credit with us
 Terms are full payment within 30 days, no retainage, from the date of shipment. Should payment not be received within 30 days, we agree to pay 1 1/2% per month interest on the unpaid balance.

For those who do not have established credit at time of order,
 Orders under \$3,000 require payment in full at time of order, all other orders will be 50% down payment with order and balance prior to shipping.

Should the payment not be received within the above terms, we agree to pay all attorneys' fees and other collection costs, which the seller may incur to insure that this account, including any accrued interest is collected in full.

Accepted by:

EQUIPMENT QUOTATION

17421 Marengo Rd. Union, IL 60180
 Ph: 888-GET-REIL Fax: 815-923-4303



Quote No	Quote Date
167145	11/22/2022

Salesperson
Mike Cederlund

Bill To:	Site Location:
Village of Riverwoods 300 Portwine Rd. Riverwoods, IL 60015 Contact: <u>Kris Ford</u> Phone: <u>(847) 945-3990</u> Fax: <u>(847) 945-4059</u> Email: _____	_____ Scope of Work Yearly Playground Inspection

Notes: **Any repairs will be time and material.

Description	Qty	Rate/Unit	Amount
Playground Inspection_Yearly	1.00	1,000.00	1,000.00

Subtotal: 1,000.00

Sales Tax (If Applicable) 0.00

Quote Total: \$ 1,000.00

Due to the volatile manufacturing market, the above equipment prices are only valid for 7 days

Lead Times are now extended due to manufacturing delays
 Unless otherwise specified the above prices do not include installation or Sales Tax.

TERMS: For those who have established credit with us
 Terms are full payment within 30 days, no retainage, from the date of shipment. Should payment not be received within 30 days, we agree to pay 1 1/2% per month interest on the unpaid balance.

For those who do not have established credit at time of order,
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Should the payment not be received within the above terms, we agree to pay all attorneys' fees and other collection costs, which the seller may incur to insure that this account, including any accrued interest is collected in full.

Accepted by:

14. NEW BUSINESS

f. Approval of a Position Description for a Finance Analyst

Background

As discussed at the October 11 Board of Trustees meeting, there is a need to staff the Finance area. There were no specific job descriptions for positions within the Finance area. It was determined that our first need is for a full time person to perform the basic functions. This position will support a Finance Director. The search for a Finance Director can be delayed as the consultant has the ability to take on that role. The Board approved the position of Finance Analyst on October 11, but not the description of the position.

There has been a search for a Finance Analyst based upon the draft of the position seen by the Board in October. After further review of the earlier position description, there were revisions, but none changing the basic requirements, skills or experience required of the position. There was one agreed upon candidate with whom we are in discussions. Salary requirements are within the Finance area budget.

Recommendation

Approval of the position description.

Finance Analyst

(Exempt)

Job Title: Finance Analyst

Department: Administration

General Purpose and Function: Performs all duties related to the financial records of the Village of Riverwoods including, but not limited to, accounts receivable and payable, monthly bank reconciliations, the annual audit process, disbursements/deposits, payroll-related and bond transactions; and providing information to the Finance Director, the Mayor, Finance Trustee, Department Head or others as directed.

Supervision Received: Reports to the Finance Director

Supervision Exercised: None

Essential Duties and Responsibilities:

- Review and reconcile all accounts receivable from governmental entities, agreements with commercial entities, residents, and other sources. Make appropriate entries in the General Ledger.
- Reconcile all bank accounts, and maintain records on a daily basis.
- Review and reconcile all accounts payable including the preparation of bills for approval by the appropriate department heads and reporting to the Board of Trustees. Make appropriate entries in the General Ledger assisting Department Heads in assigning accounting codes where needed.
- Final processing and recording of approved bill payments including resolving questions or issues, preparing checks or other payment process, and sending out payments.
- Establish payment arrangements and payment plans with private and commercial residents under the direction of the Finance Director and with the appropriate approvals.
- Administer any Escrow Accounts tracking disbursements and receipts and preparing a reconciliation, where requested.
- Administer any Performance Bonds tracking deposits, and preparing reconciliation and authorized refunds.
- Produce month end close reports including the reconciliation of all bank accounts, reconciliation of tax revenues with municipal and state allocation records, current statement of cash investments, and total expenses paid during the month and submit to the Finance Director for review and approval.

- Coordinate with the Financial Director to produce monthly summary revenue and expense reports by Fund and a statement of cash position.
- Prepare Journal entry from the payroll register as reported from the payroll service (Howard Simon Payroll Services) and submit to the Finance Director for review and approval.
- Prepare monthly report for health insurance, and submit any employer-sponsored retirement plan reports and payments to include IMRF and 457 Plan as reported from the payroll register for each payroll or as required.
- Coordinate with the Financial Director on periodic budget status reports.
- Assist the Finance Director to prepare information and work with Auditors for annual audit and MFT audit.

Perform other related duties as assigned.

Work Environment

The work environment typifies a general small office where individuals are expected to work closely together and assist where and when needed.

Tools and Equipment

Equipment to be used: personal computers, copy and scanning machines, fax machines, calculators, telephone systems, bank deposit machines.

Required Minimum Qualifications

- Must possess a Bachelor's or Associate's degree in finance or accounting or equivalent work experience in an accounting/finance department
- Minimum 5 years of work experience in an office environment specifically in a financial or accounting department
- Knowledge or experience with general bookkeeping for fund accounting, including all functions for Accounts Payable and Accounts Receivable
- Excellent computer skills with a wide variety of software including Microsoft Office, Adobe Acrobat and Excel
- Excellent oral and written skills
- Detail oriented with skills in managing and maintaining data
- Experience working in a team environment
- Independent judgment balanced with acceptance of alternative ideas
- Customer service skills

Additional Desired Requirements

- Municipal government experience working specifically in accounting/finance
- Familiarity with accounting software systems
- Additional professional certifications and/or formal education

NEW BUSINESS

Approval to enter into an agreement with Flock Group Inc. for the purchase seven automatic license plate recognition (ALPR) cameras.

Issue: The purchase of seven ALPR Cameras covering all exits from the Village to assist in identifying vehicles involved in criminal activity.

Recommendation: Approve accepting the quote from Flock Group Inc in 2023 in the amount of \$19,900 for year 1 and 17,500 recurring. The purchase was included in the projected 5 year budget the Police Department supplied to Trustee

Background: Flock Safety's ALPR cameras can provide actionable, accurate evidence that increases case clearance rates. Searches can be conducted by vehicle make, color, type, license plate, state of the license plate, missing plate, covered plate, paper plate, and unique vehicle details like roof racks, bumper stickers, and more.

Riverwoods Police currently have access to search nearby agencies which so far has helped us to identify and cite the driver of one vehicle that left the scene of a crash in Riverwoods.

Flock Safety customers own all of the footage they collect with Flock devices; Flock will not share or sell any customer data with third parties. Every search conducted in the Flock Safety system requires a specific reason for a traceable audit conducted by law enforcement leadership, constituents, or municipal government.

Documents attached: Quote, Contract, Flock Presentation

Responsibility: Chief Dayno



flock safety

Flock Safety

- Based in Atlanta, GA
- Cameras made in the USA
- Live in 150+ cities in Illinois
- 65+ in Lake & Cook County alone
- Help solve 700-900 crimes a day





2000+

Cities with private cameras



3%

Crimes in U.S. are solved with Flock



1500+

Agency relationships across the U.S.



155+

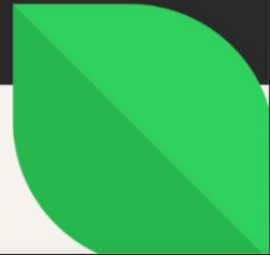
Agencies in Illinois



60%

Reduction in crime in six months*

*Global Newswire Press Release with Cobb County Police Department



Flock is Privacy Focused and Ethically Designed

1. 30 day retention - No more, No Less
2. We NEVER sell data. Period.
3. Only the owners of the cameras can determine who has access to the footage
4. Built in auditing and compliance

Real Time Stolen Vehicle Alerts

Flock Alerts on Stolen Vehicles, Stolen Plates, Active Warrants, Fake Plates & Custom Hot Lists & More

Plate
Date

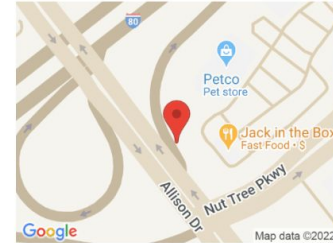
GA RLC7937
9/13/2022, 8:46:33 AM
9 hours ago

List Name
Case Number
Reason

RTCC Demo
ABCDEF
Stolen Vehicle

Camera
Network

#04 - I-80 Onramp - NB - Allison Drive
Flock RTCC Demo - LPR Cameras





**Solar &
Existing Pole**



**Electric &
Existing Pole**



**Solar &
Flock Pole**

Subscription: \$2,500

per camera, per year*

Annual Subscription Includes

Camera Hardware

- ✓ *Automatic License Plate Reader*
- ✓ *Solar or DC Power*
- ✓ *Mounting Equipment*
- ✓ *Maintenance Warranty*

Hosting & Analytics

- ✓ *Cloud Hosting & LTE Connectivity*
- ✓ *Unlimited User Licenses*
- ✓ *Hotlist Integration & Alerts*
- ✓ *Ongoing Software Enhancements*

**five (5) camera minimum | one time installation fee per camera = \$350*

**Flock Safety does not provide electrical services | electrical work not included in price*

**FLOCK GROUP INC.
SERVICES AGREEMENT
ORDER FORM**

This Order Form together with the Terms (as defined herein) describe the relationship between Flock Group Inc. (“**Flock**”) and the customer identified below (“**Agency**”) (each of Flock and Customer, a “**Party**”). This order form (“**Order Form**”) hereby incorporates and includes the “GOVERNMENT AGENCY AGREEMENT” attached (the “**Terms**”) which describe and set forth the general legal terms governing the relationship (collectively, the “**Agreement**”). The Terms contain, among other things, warranty disclaimers, liability limitations and use limitations.

The Agreement will become effective when this Order Form is executed by both Parties (the “**Effective Date**”).

Agency: IL - Riverwoods PD Legal Entity Name:	Contact Name: Bruce Dayno
Address: 845 Saunders Rd Riverwoods, Illinois 60015	Phone: (847) 945-1130 E-Mail: bdayno@villageofriverwoods.com
Expected Payment Method:	Billing Contact: (if different than above)

Initial Term: 12 months Renewal Term: 12 months	Billing Term: Annual payment due Net 30 per terms and conditions
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Name	Price	QTY	Subtotal
Falcon	\$2,500.00	7.00	\$17,500.00
Professional Services - Standard Implementation Fee	\$350.00	7.00	\$2,450.00

(Includes one-time fees)

Year 1 Total \$19,900.00

Recurring Total: \$17,500.00

I have reviewed and agree to the Customer Implementation Guide on Schedule B at the end of this agreement.

By executing this Order Form, Agency represents and warrants that it has read and agrees all of the terms and conditions contained in the Terms attached. The Parties have executed this Agreement as of the dates set forth below.

FLOCK GROUP, INC.

Agency: IL - Riverwoods PD

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

flock safety

GOVERNMENT AGENCY AGREEMENT

This Government Agency Agreement (this “**Agreement**”) is entered into by and between Flock Group, Inc. with a place of business at 1170 Howell Mill Rd NW Suite 210, Atlanta, GA 30318 (“**Flock**”) and the police department or government agency identified in the signature block of the Order Form (“**Agency**”) (each a “**Party**,” and together, the “**Parties**”).

RECITALS

WHEREAS, Flock offers a software and hardware situational awareness solution for automatic license plates, video and audio detection through Flock’s technology platform (the “**Flock Service**”), and upon detection, the Flock Services are capable of capturing audio, video, image, and recording data and can provide notifications to Agency upon the instructions of Non-Agency End User (as defined below) (“**Notifications**”);

WHEREAS, Agency desires access to the Flock Service on existing cameras, provided by Agency, or Flock provided Flock Hardware (as defined below) in order to create, view, search and archive Footage and receive Notifications, including those from Non-Agency End Users of the Flock Service (where there is an investigative or bona fide lawful purpose) such as schools, neighborhood homeowners associations, businesses, and individual users;

WHEREAS, Flock deletes all Footage on a rolling thirty (30) day basis, excluding Wing Replay which is deleted after seven (7) days. Agency is responsible for extracting, downloading and archiving Footage from the Flock System on its own storage devices for auditing for prosecutorial/administrative purposes; and

WHEREAS, Flock desires to provide Agency the Flock Service and any access thereto, subject to the terms and conditions of this Agreement, solely for the awareness, prevention, and prosecution of crime, bona fide investigations by police departments, and archiving for evidence gathering (“**Permitted Purpose**”).

AGREEMENT

NOW, THEREFORE, Flock and Agency agree that this Agreement, and any addenda attached hereto or referenced herein, constitute the complete and exclusive statement of the Agreement of the Parties with respect to the subject matter of this Agreement, and replace and supersede all prior agreements, term sheets, purchase orders, correspondence, oral or written communications and negotiations by and between the Parties.

1. DEFINITIONS

Certain capitalized terms, not otherwise defined herein, have the meanings set forth or cross-referenced in this Section 1.

1.1 “**Advanced Search**” means the provision of Services, via the web interface using Flock’s software applications, which utilize advanced evidence delivery capabilities including convoy analysis, multi-geo search, visual search, cradlepoint integration for automatic vehicle location, and common plate analysis.

1.2 “**Agency Data**” means the data, media and content provided by Agency through the Services. For the avoidance of doubt, the Agency Data will include the Footage.

1.3 “**Agency Generated Data**” means the messages, text, illustrations, files, images, graphics, photos, comments, sounds, music, videos, information, content, ratings, reviews, data, questions, suggestions, other information or materials posted, uploaded, displayed, published, distributed, transmitted, broadcasted, or otherwise made available on or submitted through the Wing Suite.

1.4. “**Agency Hardware**” means the third-party camera owned or provided by Agency and any other physical elements that interact with the Embedded Software and the Web Interface to provide the Services.

1.5. “**Aggregated Data**” means information that relates to a group or category of individuals, from which any potential individuals’ personal identifying information has been permanently “anonymized” by commercially available standards to irreversibly alter data in such a way that a data subject (i.e., individual person or impersonal entity) can no longer be identified directly or indirectly.

1.6 “**Authorized End User(s)**” means any individual employees, agents, or contractors of Agency accessing or using the Services through the Web Interface, under the rights granted to Agency pursuant to this Agreement.

1.7 “**Deployment Plan**” means the strategic geographic mapping of the location(s) and implementation of Flock Hardware, and/or other relevant Services required under this Agreement.

1.8 “**Documentation**” means text and/or graphical documentation, whether in electronic or printed format, that describe the features, functions and operation of the Services which are provided by Flock to Agency in accordance with the terms of this Agreement.

1.9 “**Embedded Software**” means the software and/or firmware embedded or preinstalled on the Flock Hardware or Agency Hardware.

1.10 “**Falcon Flex**” means an infrastructure-free, location-flexible license plate reader camera that enables the Agency to self-install.

1.11 “**Flock Hardware**” means the Flock cameras or device, pole, clamps, solar panel, installation components, and any other physical elements that interact with the Embedded Software and the Web Interface to provide the Flock Services.

1.12 “**Flock IP**” means the Services, the Documentation, the Embedded Software, the Installation Services, and any and all intellectual property therein or otherwise provided to Agency and/or its Authorized End Users in connection with the foregoing.

1.13 “**Flock Safety Falcon™**” means an infrastructure-free license plate reader camera that utilizes Vehicle Fingerprint™ technology to capture vehicular attributes.

1.14 “**Flock Safety Raven™**” means an audio detection device that provides real-time alerting to law enforcement based on programmed audio events such as gunshots, breaking glass, and street racing.

1.15 “**Flock Safety Sparrow™**” means an infrastructure-free license plate reader camera for residential roadways that utilizes Vehicle Fingerprint™ technology to capture vehicular attributes.

1.17 “**Footage**” means still images, video, audio and other data captured by the Flock Hardware or Agency Hardware in the course of and provided via the Services.

1.18 “**Hotlist(s)**” means a digital file containing alphanumeric license plate related information pertaining to vehicles of interest, which may include stolen vehicles, stolen vehicle license plates, vehicles owned or associated with wanted or missing person(s), vehicles suspected of being involved with criminal or terrorist activities, and other legitimate law enforcement purposes. Hotlist also includes, but is not limited to, national data (i.e. NCIC) for similar categories, license plates associated with AMBER Alerts or Missing Persons/Vulnerable Adult Alerts, and includes manually entered license plate information associated with crimes that have occurred in any local jurisdiction.

1.19 “**Implementation Fee(s)**” means the monetary fees associated with the Installation Services, as defined below.

1.20 “**Installation Services**” means the services provided by Flock for installation of Agency Hardware and/or Flock Hardware, including any applicable installation of Embedded Software on Agency Hardware.

1.21 “**Non-Agency End User(s)**” means any individual, entity, or derivative therefrom, authorized to use the Services through the Web Interface, under the rights granted to pursuant to the terms (or to those materially similar) of this Agreement.

1.22 “**Services**” or “**Flock Services**” means the provision, via the Web Interface, of Flock’s software applications for automatic license plate detection, alerts, audio detection, searching image records, video and sharing Footage.

1.23 “**Support Services**” means Monitoring Services, as defined in Section 2.10 below.

1.24 “**Usage Fee**” means the subscription fees to be paid by the Agency for ongoing access to Services.

1.25 “**Web Interface**” means the website(s) or application(s) through which Agency and its Authorized End Users can access the Services, in accordance with the terms of this Agreement.

1.26 “**Wing Suite**” means the Flock interface which provides real-time access to the Flock Services, location of Flock Hardware, Agency Hardware, third-party cameras, live-stream video, Wing Livestream, Wing LPR, Wing Replay, alerts and other integrations.

1.27 “**Wing Livestream**” means real-time video integration with third-party cameras via the Flock interface.

1.28 “**Wing LPR**” means software integration with third-party cameras utilizing Flock’s Vehicle Fingerprint Technology™ for license plate capture.

1.29 “**Wing Replay**” means enhanced situational awareness encompassing Footage retention, replay ability, and downloadable content from Hot Lists integrated from third-party cameras.

1.30 “*Vehicle Fingerprint™*” means the unique vehicular attributes captured through Services such as: type, make, color, state registration, missing/covered plates, bumper stickers, decals, roof racks, and bike racks.

2. SERVICES AND SUPPORT

2.1 **Provision of Access.** Subject to the terms of this Agreement, Flock hereby grants to Agency a non-exclusive, non-transferable right to access the features and functions of the Services via the Web Interface during the Term, solely for the Authorized End Users. The Footage will be available for Agency’s designated administrator, listed on the Order Form, and any Authorized End Users to access and download via the Web Interface for thirty (30) days. Authorized End Users will be required to sign up for an account and select a password and username (“*User ID*”). Flock will also provide Agency with the Documentation to be used in accessing and using the Services. Agency shall be responsible for all acts and omissions of Authorized End Users, and any act or omission by an Authorized End User which, if undertaken by Agency, would constitute a breach of this Agreement, shall be deemed a breach of this Agreement by Agency. Agency shall undertake reasonable efforts to make all Authorized End Users aware of the provisions of this Agreement as applicable to such Authorized End User’s use of the Services and shall cause Authorized End Users to comply with such provisions. Flock may use the services of one or more third parties to deliver any part of the Services, (such as using a third party to host the Web Interface for cloud storage or a cell phone provider for wireless cellular coverage) which makes the Services available to Agency and Authorized End Users. Warranties provided by said third party service providers are the agency’s sole and exclusive remedy and Flock’s sole and exclusive liability with regard to such third-party services, including without limitation hosting the Web Interface. Agency agrees to comply with any acceptable use policies and other terms of any third-party service provider that are provided or otherwise made available to Agency from time to time.

2.2 **Embedded Software License.** Subject to all terms of this Agreement, Flock grants Agency a limited, non-exclusive, non-transferable, non-sublicensable (except to the Authorized End Users), revocable right to use the Embedded Software as installed on the Flock Hardware or Agency Hardware; in each case, solely as necessary for Agency to use the Services.

2.3 **Documentation License.** Subject to the terms of this Agreement, Flock hereby grants to Agency a non-exclusive, non-transferable right and license to use the Documentation during the Term in connection with its use of the Services as contemplated herein, and under Section 2.5 below.

2.4 **Wing Suite License.** Subject to all terms of this Agreement, Flock grants Agency a limited, non-exclusive, non-transferable, non-sublicensable (except to the Authorized End Users), revocable right to use the Wing Suite software and interface.

2.5 **Usage Restrictions.**

2.5.1 **Flock IP.** The permitted purpose for usage of the Flock Hardware, Agency Hardware, Documentation, Services, support, and Flock IP are solely to facilitate gathering evidence that could be used in a lawful criminal investigation by the appropriate government agency (“*Permitted Purpose*”). Agency will not, and will not permit any Authorized End Users to, (i) copy or duplicate any of the Flock IP; (ii) decompile, disassemble, reverse engineer, or otherwise attempt to obtain or perceive the source code from which any software component of any of the Flock IP is compiled or interpreted, or apply any other process or procedure to derive the source code of any software included in the Flock IP; (iii) attempt to modify, alter, tamper with or repair any of the Flock IP, or attempt to create any derivative product from any of the foregoing; (iv) interfere or attempt to interfere in any manner with the functionality or proper working of any of the Flock IP; (v) remove, obscure, or alter any notice of any intellectual property or proprietary right appearing on or contained within any of the Services or Flock IP; (vi) use the Services, support, Flock Hardware, Documentation, or the Flock IP for anything other than the Permitted Purpose; or (vii) assign, sublicense, sell, resell, lease, rent, or otherwise transfer, convey, pledge as security, or otherwise encumber, Agency’s rights under Sections 2.1, 2.2, 2.3, or 2.4.

2.5.2. **Flock Hardware.** Agency understands that all Flock Hardware is owned exclusively by Flock, and that title to any Flock Hardware does not pass to Agency upon execution of this Agreement. Except for Falcon Flex products, which are designed for self-installation, Agency is not permitted to remove, reposition, re-install, tamper with, alter, adjust or otherwise take possession or control of Flock Hardware. Notwithstanding the notice and cure period set for in Section 6.3, Agency agrees and understands that in the event Agency is found to engage in any of the restricted actions of this Section 2.5.2, all warranties herein shall be null and void, and this Agreement shall be subject to immediate termination (without opportunity to cure) for material breach by Agency.

2.6 **Retained Rights; Ownership.** As between the Parties, subject to the rights granted in this Agreement, Flock and its licensors retain all right, title and interest in and to the Flock IP and its components, and Agency acknowledges that it neither owns nor acquires any additional rights in and to the foregoing not expressly granted by this Agreement. Agency further acknowledges that Flock retains the right to use the foregoing for any purpose in Flock’s sole discretion. There are no implied rights.

2.7 **Suspension.**

2.7.1 **Service Suspension.** Notwithstanding anything to the contrary in this Agreement, Flock may temporarily suspend Agency’s and any Authorized End User’s access to any portion or all of the Flock IP or Flock Service if Flock reasonably determines that (a) there is a threat or attack on any of the Flock IP by Agency; (b) Agency’s or any Authorized End User’s use of the Flock IP disrupts or poses a security risk to the Flock IP or any other customer or vendor of Flock; (c) Agency or any Authorized End User is/are using the Flock IP for fraudulent or illegal activities; (d) Agency has violated any term of this provision, including, but not limited to, utilizing the Services for

anything other than the Permitted Purpose; or (e) any unauthorized access to Flock Services through Agency's account ("**Service Suspension**"). Agency shall not be entitled to any remedy for the Service Suspension period, including any reimbursement, tolling, or credit.

2.7.2 Service Interruption. Services may be interrupted in the event that: (a) Flock's provision of the Services to Agency or any Authorized End User is prohibited by applicable law; (b) any third-party services required for Services are interrupted; (c) if Flock reasonably believe Services are being used for malicious, unlawful, or otherwise unauthorized use; (d) there is a threat or attack on any of the Flock IP by a third party; or (e) scheduled or emergency maintenance ("**Service Interruption**"). Flock will make commercially reasonable efforts to provide written notice of any Service Interruption to Agency and to provide updates regarding resumption of access to Flock Services. Flock will use commercially reasonable efforts to resume providing access to the Services as soon as reasonably possible after the event giving rise to the Service Interruption is cured. Flock will have no liability for any damage, liabilities, losses (including any loss of data or profits), or any other consequences that Agency or any Authorized End User may incur as a result of a Service Interruption. To the extent that the Service Interruption is not caused by Agency's direct actions or by the actions of parties associated with the Agency, the expiration of the Term will be tolled by the duration of the Service Interruption (for any continuous suspension lasting at least one full day) prorated for the proportion of cameras on the Agency's account that have been impacted. For example, in the event of a Service Interruption lasting five (5) continuous days, Agency will receive a credit for five (5) free days at the end of the Term.

2.8 Installation Services.

2.8.1 Designated Locations. For installation of Flock Hardware, excluding Falcon Flex products, prior to performing the physical installation of the Flock Hardware, Flock shall advise Agency on the location and positioning of the Flock Hardware for optimal license plate image capture, as conditions and location allow. Flock may consider input from Agency regarding location, position and angle of the Flock Hardware ("**Designated Location**") and collaborate with Agency to design the Deployment Plan confirming the Designated Locations. Flock shall have final discretion on location of Flock Hardware. Flock shall have no liability to Agency resulting from any poor performance, functionality or Footage resulting from or otherwise relating to the Designated Locations or delay in installation due to Agency's delay in confirming Designated Locations, in ordering and/or having the Designated Location ready for installation including having all electrical work preinstalled and permits ready, if necessary. After installation, any subsequent changes to the Deployment Plan ("**Reinstalls**") will incur a charge for Flock's then-current list price for Reinstalls, as listed in the then-current Reinstall policy (available at <https://www.flocksafety.com/reinstall-fee-schedule>) and any equipment fees. For clarity, Agency will receive prior notice and provide approval for any such fees. These changes include but are not limited to re-positioning, adjusting of the mounting, re-angling, removing foliage, replacement, changes to heights of poles, regardless of whether the need for Reinstalls related to vandalism, weather, theft, lack of criminal activity in view, and the like. Flock shall have full discretion on decision to reinstall Flock Hardware.

2.8.2 Agency Installation Obligations. Agency agrees to allow Flock and its agents reasonable access in and near the Designated Locations at all reasonable times upon reasonable notice for the purpose of performing the installation work. Although Flock Hardware is designed to utilize solar power, certain Designated Locations may require a reliable source of 120V or 240V AC power. In the event adequate solar power is not available, Agency is solely responsible for costs associated with providing a reliable source of 120V or 240V AC power to Flock Hardware. Flock will provide solar options to supply power at each Designated Location. If Agency refuses recommended solar options, Agency waives any reimbursement, tolling, or credit for any suspension period of Flock Services due to low solar power. Additionally, Agency is solely responsible for (i) any permits or associated costs, and managing the permitting process of installation of cameras or AC power; (ii) any federal, state, or local taxes including property, license, privilege, sales, use, excise, gross receipts, or other similar taxes which may now or hereafter become applicable to, measured by or imposed upon or with respect to the installation of the Flock Hardware, its use (excluding tax exempt entities), or (iii) any other supplementary cost for services performed in connection with installation of the Flock Hardware, including but not limited to contractor licensing, engineered drawings, rental of specialized equipment, or vehicles, third-party personnel (i.e. Traffic Control Officers, Electricians, State DOT-approved poles, etc., if necessary), such costs to be approved by the Agency (“**Agency Installation Obligations**”). In the event that a Designated Location for Flock Hardware requires permits, Flock may provide the Agency with a temporary alternate location for installation pending the permitting process. Once the required permits are obtained, Flock will relocate the Flock Hardware from the temporary alternate location to the permitted location at no additional cost. Without being obligated or taking any responsibility for the foregoing, Flock may pay and invoice related costs to Agency if Agency did not address them prior to the execution of this Agreement or a third party requires Flock to pay. Agency represents and warrants that it has, or shall lawfully obtain, all necessary right title and authority and hereby authorizes Flock to install the Flock Hardware at the Designated Locations and to make any necessary inspections or tests in connection with such installation.

2.8.3 Flock’s Obligations. Installation of Flock Hardware shall be installed in a workmanlike manner in accordance with Flock’s standard installation procedures, and the installation will be completed within a reasonable time from the time that the Designated Locations are confirmed. Upon removal of Flock Hardware, Flock shall restore the location to its original condition, ordinary wear and tear excepted. Following the initial installation of the Flock Hardware and any subsequent Reinstalls or maintenance operations, Flock’s obligation to perform installation work shall cease; however, for the sole purpose of validating installation, Flock will continue to monitor the performance of Flock Hardware for the length of the Term and will receive access to the Footage for a period of seven (7) business days after the initial installation for quality control and provide any necessary maintenance. Labor may be provided by Flock or a third-party. Flock is not obligated to install, reinstall, or provide physical maintenance to Agency Hardware. Notwithstanding anything to the contrary, Agency understands that Flock will not provide installation services for Falcon Flex products.

2.8.4 Ownership of Hardware. Flock Hardware shall remain the personal property of Flock and will be removed upon the natural expiration of this Agreement at no additional cost to Agency. Agency shall not perform any acts which would interfere with the retention of title of the Flock Hardware by Flock. Should Agency default on any

payment of the Flock Services, Flock may remove Flock Hardware at Flock's discretion. Such removal, if made by Flock, shall not be deemed a waiver of Flock's rights to any damages Flock may sustain as a result of Agency's default and Flock shall have the right to enforce any other legal remedy or right.

2.9 Hazardous Conditions. Unless otherwise stated in the Agreement, Flock's price for its services under this Agreement does not contemplate work in any areas that contain hazardous materials, or other hazardous conditions, including, without limit, asbestos, lead, toxic or flammable substances. In the event any such hazardous materials are discovered in the designated locations in which Flock is to perform services under this Agreement, Flock shall have the right to cease work immediately in the area affected until such materials are removed or rendered harmless.

2.10 Support Services. Subject to the payment of fees, Flock shall monitor the performance and functionality of Flock Services and may, from time to time, advise Agency on changes to the Flock Services, Installation Services, or the Designated Locations which may improve the performance or functionality of the Services or may improve the quality of the Footage. The work, its timing, and the fees payable relating to such work shall be agreed by the Parties prior to any alterations to or changes of the Services or the Designated Locations ("**Monitoring Services**"). Flock will use commercially reasonable efforts to respond to requests for support. Flock will provide Agency with reasonable technical and on-site support and maintenance services ("**On-Site Services**") in-person or by email at support@flocksafety.com, at no additional cost. Notwithstanding anything to the contrary, Agency is solely responsible for installation of Falcon Flex products. Agency further understands and agrees that Flock will not provide monitoring services or on-site services for Falcon Flex.

2.11 Special Terms. From time to time, Flock may offer certain special terms related to guarantees, service and support which are indicated in the proposal and on the Order Form and will become part of this Agreement, upon Agency's prior written consent ("**Special Terms**"). To the extent that any terms of this Agreement are inconsistent or conflict with the Special Terms, the Special Terms shall control.

2.12 Upgrades to Platform. Flock may, in its sole discretion, make any upgrades to system or platform that it deems necessary or useful to (i) maintain or enhance (a) the quality or delivery of Flock's products or services to its agencies, (b) the competitive strength of, or market for, Flock's products or services, (c) such platform or system's cost efficiency or performance, or (ii) to comply with applicable law. Parties understand that such upgrades are necessary from time to time and will not materially change any terms or conditions within this Agreement.

3. RESTRICTIONS AND RESPONSIBILITIES

3.1 Agency Obligations. Flock will assist Agency Authorized End Users in the creation of a User ID. Agency agrees to provide Flock with accurate, complete, and updated registration information. Agency may not select as its User ID a name that Agency does not have the right to use, or another person's name with the intent to impersonate that person. Agency may not transfer its account to anyone else without prior written permission of Flock. Agency

will not share its account or password with anyone and must protect the security of its account and password. Unless otherwise stated and defined in this Agreement, Agency may not designate Authorized End Users for persons who are not officers, employees, or agents of Agency. Authorized End Users shall only use Agency-issued email addresses for the creation of their User ID. Agency is responsible for any activity associated with its account. Agency shall be responsible for obtaining and maintaining any equipment and ancillary services needed to connect to, access or otherwise use the Services. Agency will, at its own expense, provide assistance to Flock, including, but not limited to, by means of access to, and use of, Agency facilities, as well as by means of assistance from Agency personnel to the limited extent any of the foregoing may be reasonably necessary to enable Flock to perform its obligations hereunder, including, without limitation, any obligations with respect to Support Services or any Installation Services.

3.2 Agency Representations and Warranties. Agency represents, covenants, and warrants that Agency will use the Services only in compliance with this Agreement and all applicable laws and regulations, including but not limited to any laws relating to the recording or sharing of video, photo, or audio content. Although Flock has no obligation to monitor Agency's use of the Services, Flock may do so and may prohibit any use of the Services it believes may be (or alleged to be) in violation of the foregoing.

4. CONFIDENTIALITY; AGENCY DATA

4.1 Confidentiality. To the extent allowable by applicable FOIA and state-specific Public Records Acts, each Party (the "**Receiving Party**") understands that the other Party (the "**Disclosing Party**") has disclosed or may disclose business, technical or financial information relating to the Disclosing Party's business (hereinafter referred to as "**Proprietary Information**" of the Disclosing Party). Proprietary Information of Flock includes non-public information regarding features, functionality and performance of the Services. Proprietary Information of Agency includes non-public data provided by Agency to Flock or collected by Flock via the Flock Hardware or Agency Hardware, to enable the provision of the Services, which includes but is not limited to geolocation information and environmental data collected by sensors. The Receiving Party agrees: (i) to take the same security precautions to protect against disclosure or unauthorized use of such Proprietary Information that the Party takes with its own proprietary information, but in no event will a Party apply less than reasonable precautions to protect such Proprietary Information, and (ii) not to use (except in performance of the Services or as otherwise permitted herein) or divulge to any third person any such Proprietary Information. Flock's use of the Proprietary Information may include processing the Proprietary Information to send Agency alerts, or to analyze the data collected to identify motion or other events. The Disclosing Party agrees that the foregoing shall not apply with respect to any information that the Receiving Party can document (a) is or becomes generally available to the public, or (b) was in its possession or known by it prior to receipt from the Disclosing Party, or (c) was rightfully disclosed to it without restriction by a third party, or (d) was independently developed without use of any Proprietary Information of the Disclosing Party. Nothing in this Agreement will prevent the Receiving Party from disclosing the Proprietary Information pursuant to any judicial or governmental order, provided that the Receiving Party gives the Disclosing

Party reasonable prior notice of such disclosure to contest such order. For clarity, Flock may access, use, preserve and/or disclose the Footage to law enforcement authorities, government officials, and/or third parties, if legally required to do so or if Flock has a good faith belief that such access, use, preservation or disclosure is reasonably necessary to: (a) comply with a legal process or request; (b) enforce this Agreement, including investigation of any potential violation thereof; (c) detect, prevent or otherwise address security, fraud or technical issues; or (d) protect the rights, property or safety of Flock, its users, a third party, or the public as required or permitted by law, including respond to an emergency situation. Flock may store deleted Footage in order to comply with certain legal obligations, but such retained Footage will not be retrievable without a valid court order.

4.2 Agency Data. As between Flock and Agency, all right, title and interest in the Agency Data, belong to and are retained solely by Agency. Agency hereby grants to Flock a limited, non-exclusive, royalty-free, worldwide license to (i) use the Agency Data and perform all acts with respect to the Agency Data as may be necessary for Flock to provide the Flock Services to Agency, including without limitation the Support Services set forth in Section 2.10 above, and a non-exclusive, perpetual, irrevocable, worldwide, royalty-free, fully paid license to use, reproduce, modify, display, and distribute the Agency Data as a part of the Aggregated Data, (ii) disclose the Agency Data (both inclusive of any Footage) to enable law enforcement monitoring for elected law enforcement Hotlists as well as provide Footage search access to law enforcement for investigative purposes only, and (iii) and obtain Aggregated Data as set forth below in Section 4.5. As between Agency and Non-Agency End Users that have prescribed access of Footage to Agency, each of Agency and Non-Agency End Users will share all right, title and interest in the Non-Agency End User Data. This Agreement does not by itself make any Non-Agency End User Data the sole property or the Proprietary Information of Agency. Flock will automatically delete Footage older than thirty (30) days. Agency has a thirty (30) day window to view, save and/or transmit Footage to the relevant government agency prior to its deletion. Notwithstanding the foregoing, Flock automatically deletes Wing Replay after seven (7) days, during which time Agency may view, save and/or transmit such data to the relevant government agency prior to deletion. Flock does not own and shall not sell Agency Data.

4.3 Agency Generated Data in Wing Suite. Parties understand that Flock does not own any right, title, or interest to third-party video integrated into the Wing Suite. Flock may provide Agency with the opportunity to post, upload, display, publish, distribute, transmit, broadcast, or otherwise make available on or submit through the Wing Suite, messages, text, illustrations, files, images, graphics, photos, comments, sounds, music, videos, information, content, ratings, reviews, data, questions, suggestions, or other information or materials produced by Agency. Agency shall retain whatever legally cognizable right, title, and interest that Agency has in Agency Generated Data. Agency understands and acknowledges that Flock has no obligation to monitor or enforce Agency's intellectual property rights to Agency Generated Data. To the extent legally permissible, Agency grants Flock a non-exclusive, perpetual, irrevocable, worldwide, royalty-free, fully paid license to use, reproduce, modify, display, and distribute the Agency Generated Data for the sole purpose of providing Flock Services. Flock does not own and shall not sell Agency Generated Data.

4.4 Feedback. If Agency provides any suggestions, ideas, enhancement requests, feedback, recommendations or other information relating to the subject matter hereunder, Agency hereby assigns (and will cause its agents and representatives to assign) to Flock all right, title and interest (including intellectual property rights) with respect to or resulting from any of the foregoing.

4.5 Aggregated Data. Flock shall have the right to collect, analyze, and anonymize Agency Data and Agency Generated Data to create Aggregated Data to use and perform the Services and related systems and technologies, including the training of machine learning algorithms. Agency hereby grants Flock a non-exclusive, worldwide, perpetual, royalty-free right (during and after the Term hereof) to use and distribute such Aggregated Data to improve and enhance the Services and for other development, diagnostic and corrective purposes, other Flock offerings, and crime prevention efforts. Parties understand that the aforementioned license is required for continuity of Services. No rights or licenses are granted except as expressly set forth herein. Flock does not sell Aggregated Data.

5. PAYMENT OF FEES

5.1.1 Software Product Fees. For Order Forms listing Wing Suite, Advanced Search and other software-only products, Agency will pay Flock the fees for the Initial Term (as described on the Order Form attached hereto) on or before the 30th day from the date of invoice. For any Renewal Terms, Agency shall pay invoice on or before the 30th day from the date of renewal invoice.

5.1.2 Hardware Product Fees. For Order Forms listing Falcon, Sparrow, Raven and Falcon Flex products, Agency will pay Flock fifty percent (50%) of the fees for the Initial Term as set forth on the Order Form on or before the 30th day from date of invoice. Upon commencement of installation, Flock will issue an invoice for twenty-five percent (25%) of total fees, and Agency shall pay on or before 30th day following date of invoice. Upon completion of installation, Flock will issue an invoice for the remaining balance and Agency shall pay on or before 30th day following date of final invoice. Flock is not obligated to commence the Installation Services unless and until the first payment has been made and shall have no liability resulting from any delay related thereto. For any Renewal Terms, Agency shall pay the total invoice on or before the 30th day from the date of renewal invoice.

5.2 Notice of Changes to Fees. Flock reserves the right to change the fees or applicable charges and to institute new charges and fees on subsequent terms by providing sixty (60) days' notice prior to the end of such Initial Term or Renewal Term (as applicable) to Agency (which may be sent by email).

5.3 Invoicing, Late Fees; Taxes. Flock may choose to bill through an invoice, in which case, full payment for invoices must be received by Flock thirty (30) days after the receipt of invoice. If Agency is a non-tax-exempt entity, Agency shall be responsible for all taxes associated with Services other than U.S. taxes based on Flock's net income. If Agency believes that Flock has billed Agency incorrectly, Agency must contact Flock no later than sixty (60) days after the closing date on the first billing statement in which the error or problem appeared, in order to

receive an adjustment or credit. Agency acknowledges and agrees that a failure to contact Flock within this sixty (60) day period will serve as a waiver of any claim Agency may have had as a result of such billing error.

6. TERM AND TERMINATION

6.1 **Term.** The initial term of this Agreement shall be for the period of time set forth on the Order Form and shall commence at the time outlined in this section below (the “*Term*”). Following the Term, unless otherwise indicated on the Order Form, this Agreement will automatically renew for successive renewal terms of the greater of one year or the length set forth on the Order Form (each, a “*Renewal Term*”) unless either Party gives the other Party notice of non-renewal at least thirty (30) days prior to the end of the then-current term.

- a. For Wing Suite products: the Term shall commence upon execution of this Agreement and continue for one (1) year, after which, the Term may be extended by mutual consent of the Parties, unless terminated by either Party.
- b. For Falcon and Sparrow products: the Term shall commence upon first installation and validation of Flock Hardware.
- c. For Raven products: the Term shall commence upon first installation and validation of Flock Hardware.
- d. For Falcon Flex products: the Term shall commence upon execution of this Agreement.
- e. For Advanced Search products: the Term shall commence upon execution of this Agreement.

6.2 **Termination for Convenience.** At any time during the agreed upon Term, either Party may terminate this Agreement for convenience. Termination for convenience of the Agreement by the Agency will be effective immediately. Termination for convenience by Agency will result in a one-time removal fee of \$500 per Flock Hardware. Termination for convenience by Flock will not result in any removal fees. Upon termination for convenience, a refund will be provided for Flock Hardware, prorated for any fees for the remaining Term length set forth previously. Wing Suite products and Advanced Search are not subject to refund for early termination. Flock will provide advanced written notice and remove all Flock Hardware at Flock’s own convenience, within a commercially reasonable period of time upon termination. Agency’s termination of this Agreement for Flock’s material breach of this Agreement shall not be considered a termination for convenience for the purposes of this Section 6.2.

6.3 **Termination.** Notwithstanding the termination provisions in Section 2.5.2, in the event of any material breach of this Agreement, the non-breaching Party may terminate this Agreement prior to the end of the Term by giving thirty (30) days prior written notice to the breaching Party; provided, however, that this Agreement will not terminate if the breaching Party has cured the breach prior to the expiration of such thirty (30) day period. Either Party may terminate this Agreement, without notice, (i) upon the institution by or against the other Party of insolvency, receivership or bankruptcy proceedings, (ii) upon the other Party's making an assignment for the benefit of creditors, or (iii) upon the other Party's dissolution or ceasing to do business. Upon termination for Flock’s material breach, Flock will refund to Agency a pro-rata portion of the pre-paid fees for Services not received due to such termination.

6.4 No-Fee Term. Flock will provide Agency with complimentary access to Hotlist alerts, as further described in Section 4.2 (“*No-Fee Term*”). In the event a Non-Agency End User grants Agency access to Footage and/or notifications from a Non-Agency End User, Agency will have access to Non-Agency End User Footage and/or notifications until deletion, subject to a thirty (30) day retention policy for all products except Wing Replay, which is subject to a seven (7) day retention policy. Flock may, in their sole discretion, provide access or immediately terminate the No-Fee Term. The No-Fee Term will survive the Term of this Agreement. Flock, in its sole discretion, can determine to impose a price per No-Fee Term upon thirty (30) days’ notice to Agency. Agency may terminate any No-Fee Term or access to future No-Fee Terms upon thirty (30) days’ notice.

6.5 Survival. The following Sections will survive termination: 2.5, 2.6, 3, 4, 5, 6.4, 7.3, 7.4, 8.1, 8.2, 8.3, 8.4, 9.1 and 9.6.

7. REMEDY; WARRANTY AND DISCLAIMER

7.1 Remedy. Upon a malfunction or failure of Flock Hardware or Embedded Software (a “*Defect*”), Agency must notify Flock’s technical support as described in Section 2.10 above. If Flock is unable to correct the Defect, Flock shall, or shall instruct one of its contractors to repair or replace the Flock Hardware or Embedded Software suffering from the Defect. Flock reserves the right in their sole discretion to refuse or delay replacement or its choice of remedy for a Defect until after it has inspected and tested the affected Flock Hardware provided that such inspection and test shall occur within a commercially reasonable time, but no longer than seven (7) business days after Agency notifies the Flock of a known Defect. In the event of a Defect, Flock will repair or replace the defective Flock Hardware at no additional cost to Agency. Absent a Defect, in the event that Flock Hardware is lost, stolen, or damaged, Agency may request that Flock replace the Flock Hardware at a fee according to the then-current Reinstall policy (<https://www.flocksafety.com/reinstall-fee-schedule>). Agency shall not be required to replace subsequently lost, damaged or stolen Flock Hardware, however, Agency understands and agrees that functionality, including Footage, will be materially affected due to such subsequently lost, damaged or stolen Flock Hardware and that Flock will have no liability to Agency regarding such affected functionality nor shall the Usage Fee or Implementation Fees owed be impacted. Flock is under no obligation to replace or repair Flock Hardware or Agency Hardware.

7.2 Exclusions. Flock will not provide the remedy described in Section 7.1 if Agency has misused the Flock Hardware, Agency Hardware, or Service in any manner.

7.3 Warranty. Flock shall use reasonable efforts consistent with prevailing industry standards to maintain the Services in a manner which minimizes errors and interruptions in the Services and shall perform the Installation Services in a professional and workmanlike manner. Services may be temporarily unavailable for scheduled maintenance or for unscheduled emergency maintenance, either by Flock or by third-party providers, or because of

other causes beyond Flock's reasonable control, but Flock shall use reasonable efforts to provide advance notice in writing or by e-mail of any scheduled service disruption.

7.4 Disclaimer. THE REMEDY DESCRIBED IN SECTION 7.1 ABOVE IS AGENCY'S SOLE REMEDY, AND FLOCK'S SOLE LIABILITY, WITH RESPECT TO DEFECTIVE EMBEDDED SOFTWARE. FLOCK DOES NOT WARRANT THAT THE SERVICES WILL BE UNINTERRUPTED OR ERROR FREE; NOR DOES IT MAKE ANY WARRANTY AS TO THE RESULTS THAT MAY BE OBTAINED FROM USE OF THE SERVICES. EXCEPT AS EXPRESSLY SET FORTH IN THIS SECTION, THE SERVICES ARE PROVIDED "AS IS" AND FLOCK DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE AND NON-INFRINGEMENT. THIS DISCLAIMER OF SECTION 7.4 ONLY APPLIES TO THE EXTENT ALLOWED BY THE GOVERNING LAW OF THE STATE MENTIONED IN SECTION 9.6.

7.5 Insurance. Flock will maintain commercial general liability policies with policy limits reasonably commensurate with the magnitude of Flock's business risk. Certificates of Insurance can be provided upon request.

7.6 Force Majeure. Parties are not responsible or liable for any delays or failures in performance from any cause beyond their control, including, but not limited to acts of God, changes to law or regulations, embargoes, war, terrorist acts, acts or omissions of third-Party technology providers, riots, fires, earthquakes, floods, power blackouts, strikes, supply chain shortages of equipment or supplies, weather conditions or acts of hackers, internet service providers or any other third Party acts or omissions. Force Majeure includes the novel coronavirus Covid-19 pandemic, and the potential spread of variants, which is ongoing as of the date of the execution of this Agreement.

8. LIMITATION OF LIABILITY; NO FEE TERM; INDEMNITY

8.1 Limitation of Liability. NOTWITHSTANDING ANYTHING TO THE CONTRARY, FLOCK AND ITS SUPPLIERS (INCLUDING BUT NOT LIMITED TO ALL HARDWARE AND TECHNOLOGY SUPPLIERS), OFFICERS, AFFILIATES, REPRESENTATIVES, CONTRACTORS AND EMPLOYEES SHALL NOT BE RESPONSIBLE OR LIABLE WITH RESPECT TO ANY SUBJECT MATTER OF THIS AGREEMENT OR TERMS AND CONDITIONS RELATED THERETO UNDER ANY CONTRACT, NEGLIGENCE, STRICT LIABILITY, PRODUCT LIABILITY, OR OTHER THEORY: (A) FOR ERROR OR INTERRUPTION OF USE OR FOR LOSS OR INACCURACY, INCOMPLETENESS OR CORRUPTION OF DATA OR FOOTAGE OR COST OF PROCUREMENT OF SUBSTITUTE GOODS, SERVICES OR TECHNOLOGY OR LOSS OF BUSINESS; (B) FOR ANY INDIRECT, EXEMPLARY, INCIDENTAL, SPECIAL OR CONSEQUENTIAL DAMAGES; (C) FOR ANY MATTER BEYOND FLOCK'S ACTUAL KNOWLEDGE OR REASONABLE CONTROL INCLUDING REPEAT CRIMINAL ACTIVITY OR INABILITY TO CAPTURE FOOTAGE OR IDENTIFY AND/OR CORRELATE A LICENSE PLATE WITH THE FBI DATABASE; (D) FOR ANY PUBLIC DISCLOSURE OF PROPRIETARY INFORMATION MADE IN GOOD FAITH; (E) FOR CRIME PREVENTION; OR (F) FOR ANY AMOUNTS THAT, TOGETHER WITH AMOUNTS ASSOCIATED WITH

ALL OTHER CLAIMS, EXCEED THE FEES PAID AND/OR PAYABLE BY AGENCY TO FLOCK FOR THE SERVICES UNDER THIS AGREEMENT IN THE TWELVE (12) MONTHS PRIOR TO THE ACT OR OMISSION THAT GAVE RISE TO THE LIABILITY, IN EACH CASE, WHETHER OR NOT FLOCK HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. THIS LIMITATION OF LIABILITY OF SECTION 8 ONLY APPLIES TO THE EXTENT ALLOWED BY THE GOVERNING LAW OF THE STATE MENTIONED IN SECTION 9.6.

8.2 Additional No-Fee Term Requirements. IN NO EVENT SHALL FLOCK'S AGGREGATE LIABILITY, IF ANY, ARISING OUT OF OR IN ANY WAY RELATED TO THE COMPLIMENTARY NO-FEE TERM AS DESCRIBED IN SECTION 6.4 EXCEED \$100, WITHOUT REGARD TO WHETHER SUCH CLAIM IS BASED IN CONTRACT, TORT (INCLUDING NEGLIGENCE), PRODUCT LIABILITY OR OTHERWISE. Parties acknowledge and agree that the essential purpose of this Section 8.2 is to allocate the risks under the No-Fee Term described in Section 6.4 and limit potential liability given the aforementioned complimentary service, which would have been substantially higher if Flock were to assume any further liability other than as set forth herein. Flock has relied on these limitations in determining whether to provide the complementary No-Fee Term. The limitations set forth in this Section 8.2 shall not apply to claims or damages resulting from Flock's other obligations under this Agreement.

8.3 Responsibility. Each Party to this Agreement shall assume the responsibility and liability for the acts and omissions of its own employees, deputies, officers, or agents, in connection with the performance of their official duties under this Agreement. Each Party to this Agreement shall be liable (if at all) only for the torts of its own officers, agents, or employees.

9. INDEMNIFICATION

Agency hereby agrees to indemnify and hold harmless Flock against any damages, losses, liabilities, settlements and expenses in connection with any claim or action that arises from an alleged violation of Section 3.1, a breach of this Agreement, Agency's Installation Obligations, Agency's sharing of any data in connection with the Flock system, Flock employees or agent or Non-Agency End Users, or otherwise from Agency's use of the Services, Flock Hardware, Agency Hardware and any Embedded Software, including any claim that such actions violate any applicable law or third Party right. Although Flock has no obligation to monitor Agency's use of the Services, Flock may do so and may prohibit any use of the Services it believes may be (or alleged to be) in violation of Section 3.1 or this Agreement.

10. MISCELLANEOUS

10.1 Compliance With Laws. The Agency agrees to comply with all applicable local, state and federal laws, regulations, policies and ordinances and their associated record retention schedules, including responding to any

subpoena request(s). In the event Flock is legally compelled to comply with a judicial order, subpoena, or government mandate, to disclose Agency Data or Agency Generated Data, Flock will provide Agency with notice.

10.2 Severability. If any provision of this Agreement is found to be unenforceable or invalid, that provision will be limited or eliminated to the minimum extent necessary so that this Agreement will otherwise remain in full force and effect.

10.3 Assignment. This Agreement is not assignable, transferable or sublicensable by either Party, without prior consent. Notwithstanding the foregoing, either Party may assign this Agreement, without the other Party's consent, (i) to any parent, subsidiary, or affiliate entity, or (ii) to any purchaser of all or substantially all of such Party's assets or to any successor by way of merger, consolidation or similar transaction.

10.4 Entire Agreement. This Agreement, together with the Order Form(s), the then-current Reinstall policy (<https://www.flocksafety.com/reinstall-fee-schedule>), Deployment Plan(s), and any attached addenda are the complete and exclusive statement of the mutual understanding of the Parties and supersedes and cancels all previous written and oral agreements, communications and other understandings relating to the subject matter of this Agreement, and that all waivers and modifications must be in a writing signed by both Parties, except as otherwise provided herein. None of Agency's purchase orders, authorizations or similar documents will alter the terms of this Agreement, and any such conflicting terms are expressly rejected. In the event of any conflict of terms found in this Agreement or any other terms and conditions, the terms of this Agreement shall prevail.

10.5 Relationship. No agency, partnership, joint venture, or employment is created as a result of this Agreement and Agency does not have any authority of any kind to bind Flock in any respect whatsoever. Flock shall at all times be and act as an independent contractor.

10.6 Governing Law; Venue. This Agreement shall be governed by the laws of the State in which the Agency is located. The Parties hereto agree that venue would be proper in the chosen courts of the State of which the Agency is located. The Parties agree that the United Nations Convention for the International Sale of Goods is excluded in its entirety from this Agreement.

10.7 Publicity. Upon prior consent from Agency, Flock has the right to reference and use Agency's name and trademarks and disclose the nature of the Services provided hereunder in each case in business and development and marketing efforts, including without limitation on Flock's website.

10.8 Export. Agency may not remove or export from the United States or allow the export or re-export of the Flock IP or anything related thereto, or any direct product thereof in violation of any restrictions, laws or regulations of the United States Department of Commerce, the United States Department of Treasury Office of Foreign Assets Control, or any other United States or foreign agency or authority. As defined in Federal Acquisition Regulation ("FAR"), section 2.101, the Services, the Flock Hardware and Documentation are "commercial items" and

according to the Department of Defense Federal Acquisition Regulation (“DFAR”) section 252.2277014(a)(1) and are deemed to be “commercial computer software” and “commercial computer software documentation.” Flock is compliant with FAR Section 889 and does not contract or do business with, use any equipment, system, or service that uses the enumerated banned Chinese telecommunication companies, equipment or services as a substantial or essential component of any system, or as critical technology as part of any Flock system. Consistent with DFAR section 227.7202 and FAR section 12.212, any use, modification, reproduction, release, performance, display, or disclosure of such commercial software or commercial software documentation by the U.S. Government will be governed solely by the terms of this Agreement and will be prohibited except to the extent expressly permitted by the terms of this Agreement.

10.9 Headings. The headings are merely for organization and should not be construed as adding meaning to the Agreement or interpreting the associated sections.

10.10 Authority. Each of the below signers of this Agreement represent that they understand this Agreement and have the authority to sign on behalf of and bind the Parties they are representing.

10.11 Notices. All notices under this Agreement will be in writing and will be deemed to have been duly given when received, if personally delivered; when receipt is electronically confirmed, if transmitted by email; the day after it is sent, if sent for next day delivery by recognized overnight delivery service; and upon receipt, if sent by certified or registered mail, return receipt requested.

FLOCK NOTICES ADDRESS:

1170 HOWELL MILL ROAD, NW SUITE 210
ATLANTA, GA 30318
ATTN: LEGAL DEPARTMENT
EMAIL: legal@flocksafety.com

AGENCY NOTICES ADDRESS:

ADDRESS:

ATTN:
EMAIL:

Name	Lat	Lng
#01 Porwine @ Lake Cook (NB)	42.15448224	-87.89727413
#02 Saunders @ Lake Cook (NB)	42.1551446	-87.88414496
#03 Deerfield @ Milwaukee (EB)	42.16776371	-87.91910842
#04 Deerfield @ Saunders (WB)	42.16742794	-87.88199654
#05 Cty W24 @ Indian Trail (SB)	42.1781033	-87.90208757
#06 Duffy @ Rose Terrace (EB)	42.18932293	-87.90444028
#07 Duffy @ Saunders (WB)	42.18924729	-87.88356008

OLD BUSINESS

COMMITTEE
REPORTS

Geographic location of website visitors | Top 10 Countries

Jan 1- Nov 29, 2022 (Year to date)

Country ?	Acquisition	
	Users ? ↓	New Users ?
	18,759 % of Total: 100.00% (18,759)	18,599 % of Total: 100.05% (18,590)
1. United States	16,409 (87.85%)	16,344 (87.88%)
2. Canada	1,387 (7.43%)	1,386 (7.45%)
3. India	180 (0.96%)	179 (0.96%)
4. South Africa	86 (0.46%)	86 (0.46%)
5. United Kingdom	60 (0.32%)	59 (0.32%)
6. Philippines	59 (0.32%)	56 (0.30%)
7. Germany	56 (0.30%)	56 (0.30%)
8. Netherlands	50 (0.27%)	50 (0.27%)
9. Russia	50 (0.27%)	49 (0.26%)
10. Pakistan	36 (0.19%)	36 (0.19%)

Oct 29- Nov 29, 2022 (last 30 days)

Country ?	Users ? ↓	New Users ?
		3,192 % of Total: 100.00% (3,192)
1. United States	2,927 (91.58%)	2,728 (91.12%)
2. Canada	150 (4.69%)	150 (5.01%)
3. Norway	28 (0.88%)	28 (0.94%)
4. India	19 (0.59%)	19 (0.63%)
5. Germany	15 (0.47%)	15 (0.50%)
6. Philippines	10 (0.31%)	9 (0.30%)
7. United Kingdom	6 (0.19%)	6 (0.20%)
8. Netherlands	6 (0.19%)	6 (0.20%)
9. Mexico	5 (0.16%)	4 (0.13%)
10. Pakistan	4 (0.13%)	3 (0.10%)

U.S. Traffic Oct 1- Nov 29, 2022 (last 30 days)

	Users ? ↓	New Users ?
		2,927 % of Total: 91.70% (3,192)
1. Illinois	1,485 (45.39%)	1,247 (45.71%)
2. Virginia	443 (13.54%)	441 (16.17%)
3. Texas	134 (4.10%)	103 (3.78%)
4. New York	106 (3.24%)	101 (3.70%)
5. Wisconsin	100 (3.06%)	69 (2.53%)
6. Iowa	81 (2.48%)	49 (1.80%)
7. Missouri	74 (2.26%)	46 (1.69%)
8. (not set)	68 (2.08%)	68 (2.49%)
9. Oklahoma	64 (1.96%)	43 (1.58%)
10. Kansas	59 (1.80%)	39 (1.43%)

IL Traffic Oct 29- Nov 29, 2022 (last 30 days)

City ?	Acquisition	
	Users ? ↓	New Users ?
	1,485 % of Total: 46.52% (3,192)	1,247 % of Total: 41.68% (2,992)
1. Chicago	553 (34.69%)	436 (34.96%)
2. Deerfield	166 (10.41%)	125 (10.02%)
3. Highland Park	138 (8.66%)	110 (8.82%)
4. Lincolnshire	86 (5.40%)	69 (5.53%)
5. (not set)	68 (4.27%)	57 (4.57%)
6. Riverwoods	51 (3.20%)	40 (3.21%)
7. Waukegan	46 (2.89%)	36 (2.89%)
8. Northbrook	39 (2.45%)	34 (2.73%)
9. Winnetka	33 (2.07%)	22 (1.76%)
10. Buffalo Grove	32 (2.01%)	32 (2.57%)

While the majority of traffic is from within the United States, the location of the website user reflects the users' physical location during the time he/she accessed the website. Users can be accessing the page from work, the gym or other areas, especially on their mobile devices. If the website is accessed by someone who is physically near the town's border, it's not uncommon for their location to be picked up by the neighboring towns (i.e. Lincolnshire, Deerfield, Bannockburn, etc.)

This report will be presented again in January 2023 to show traffic comparison to 2022, and then will be published quarterly.

25 Most frequently visited pages

Jan 1- Nov 29, 2022 (Year to date)

Oct 29- Nov 29, 2022 (last 30 days)

Page Title	Pageviews	Unique Pageviews
	68,897 <small>% of Total: 100.00% (68,897)</small>	52,640 <small>% of Total: 100.00% (52,640)</small>
1. Riverwoods, Illinois Home Page Riverwoods Illinois	16,550 (24.02%)	12,170 (23.12%)
2. Calendar Riverwoods Illinois	3,378 (4.90%)	3,289 (6.25%)
3. Search Riverwoods Illinois	3,174 (4.61%)	2,470 (4.69%)
4. Meetings Riverwoods Illinois	2,466 (3.58%)	1,887 (3.58%)
5. Board of Trustees Regular Meeting Riverwoods Illinois	2,398 (3.48%)	1,768 (3.36%)
6. Building Department Riverwoods Illinois	1,713 (2.49%)	1,365 (2.59%)
7. Police Department Riverwoods Illinois	1,700 (2.47%)	1,230 (2.34%)
8. Contact Us Riverwoods Illinois	1,626 (2.36%)	1,401 (2.66%)
9. News Riverwoods Illinois	1,602 (2.33%)	1,166 (2.22%)
10. Forms, Permits, and Applications Riverwoods Illinois	1,444 (2.10%)	1,214 (2.31%)
11. Your Email Subscriptions Riverwoods Illinois	1,392 (2.02%)	566 (1.08%)
12. Elected Officials Riverwoods Illinois	1,135 (1.65%)	881 (1.67%)
13. Dashboard Riverwoods Illinois	1,082 (1.57%)	417 (0.79%)
14. Job Openings Riverwoods Illinois	1,025 (1.49%)	916 (1.74%)
15. Access Denied / User log in Riverwoods Illinois	1,014 (1.47%)	906 (1.72%)
16. Trees & Woodlands Ecology Riverwoods Illinois	929 (1.35%)	751 (1.43%)
17. Building Permit Application Riverwoods Illinois	857 (1.24%)	606 (1.15%)
18. New Residents Riverwoods Illinois	848 (1.23%)	691 (1.31%)
19. Government Riverwoods Illinois	833 (1.21%)	645 (1.23%)
20. Tree Removal Permit Application Riverwoods Illinois	819 (1.19%)	569 (1.08%)
21. Residents & Community Riverwoods Illinois	818 (1.19%)	701 (1.33%)
22. Public Safety Riverwoods Illinois	801 (1.16%)	587 (1.12%)
23. Ecological Cost Share Programs Riverwoods Illinois	732 (1.06%)	524 (1.00%)
24. Lexington Homes Riverwoods Reserve Project Riverwoods Illinois	630 (0.91%)	509 (0.97%)
25. Board of Trustees Riverwoods Illinois	625 (0.91%)	544 (1.03%)

Page Title	Pageviews	Unique Pageviews
	11,962 <small>% of Total: 100.00% (11,962)</small>	9,066 <small>% of Total: 100.00% (9,066)</small>
1. Riverwoods, Illinois Home Page Riverwoods Illinois	2,424 (20.26%)	1,794 (19.79%)
2. Your Email Subscriptions Riverwoods Illinois	1,334 (11.15%)	531 (5.86%)
3. Lexington Homes Riverwoods Reserve Project Riverwoods Illinois	630 (5.27%)	509 (5.61%)
4. Meetings Riverwoods Illinois	453 (3.79%)	368 (4.06%)
5. Calendar Riverwoods Illinois	440 (3.68%)	423 (4.67%)
6. News Riverwoods Illinois	419 (3.50%)	303 (3.34%)
7. Search Riverwoods Illinois	369 (3.08%)	301 (3.32%)
8. Confirm subscription Riverwoods Illinois	339 (2.83%)	321 (3.54%)
9. Building Department Riverwoods Illinois	205 (1.71%)	159 (1.75%)
10. Plan Commission Regular Meeting Nov. 10, 2022 - 7:30 pm Riverwoods Illinois	199 (1.66%)	154 (1.70%)
11. Elected Officials Riverwoods Illinois	194 (1.62%)	160 (1.76%)
12. Access Denied / User log in Riverwoods Illinois	181 (1.51%)	142 (1.57%)
13. Police Department Riverwoods Illinois	168 (1.40%)	119 (1.31%)
14. Contact Us Riverwoods Illinois	153 (1.28%)	144 (1.59%)
15. Government Riverwoods Illinois	149 (1.25%)	122 (1.35%)
16. Board of Trustees Regular Meeting Nov. 15, 2022 - 7:30 pm Riverwoods Illinois	146 (1.22%)	109 (1.20%)
17. Dashboard Riverwoods Illinois	142 (1.19%)	58 (0.64%)
18. Residents & Community Riverwoods Illinois	130 (1.09%)	112 (1.24%)
19. Job Openings Riverwoods Illinois	129 (1.08%)	119 (1.31%)
20. Board of Trustees Regular Meeting Nov. 1, 2022 - 7:30 pm Riverwoods Illinois	124 (1.04%)	100 (1.10%)
21. Committees & Commissions Riverwoods Illinois	119 (0.99%)	101 (1.11%)
22. Board of Trustees Riverwoods Illinois	114 (0.95%)	103 (1.14%)
23. Police Officers Save a Life Performing CPR Riverwoods Illinois	110 (0.92%)	98 (1.08%)
24. Trees & Woodlands Ecology Riverwoods Illinois	99 (0.83%)	89 (0.98%)
25. Public Safety Riverwoods Illinois	95 (0.79%)	80 (0.88%)

Since the website is still fairly new, this data is still considered fairly “raw,” being only a very high level indicator of traffic sources and content searched. It should not be used as a basis for determining content development without reviewing more in-depth reports, which will help eliminate outliers. Quality data takes time to compile and these reports will become more definitive over the course of the next year, as search and content solidifies.

This report will be presented again in January 2023 to show traffic comparison to 2022, and then will be published quarterly.

