

Village of Riverwoods  
Board of Trustees Meeting  
January 16, 2024  
Final

Present:

Kris Ford, Mayor  
Michael Clayton  
Liliya Dikin  
Andrew Eastmond  
Jeff Smith

Absent:

Henry Hollander  
Rick Jamerson

Also Present:

Bruce Huvard, Village Attorney  
Bruce Dayno, Police Chief  
Stephen Witt, Director of Community Services  
Tony Vasquez, Finance Director  
Hal Roseth, Treasurer

The meeting was called to order at 7:30 pm

Document Approval

Trustee Eastmond moved to approve the minutes of the January 2, 2024 Board of Trustees meeting. Trustee Smith seconded the motion. The motion passed unanimously on a voice vote.

Treasurer's and Finance Committee Report

Trustee Clayton moved to approve the bills. Trustee Dikin seconded the motion. The motion passed by the following vote:

AYES: Clayton, Dikin, Eastmond, Smith (4)

NAYS: None (0)

Mr. Roseth presented highlights from the treasurer's report. He noted interest rates are currently static but the Village's investment portfolio remains favorable.

Director of Community Services Report

Mr. Witt informed everyone that January is National Radon Action month. Radon is a radioactive gas that results from the breakdown of uranium in the Earth's crust. Radon is the number one cause of

cancer in people that have never smoked. Mr. Witt urged everyone to have their homes tested. Radon mitigation systems are required in all new construction homes in Riverwoods.

### Plan Commission Report

Plan Commission Chairperson Laurie Breitkopf reported the Plan Commission met on January 4, 2024 to discuss Planned Unit Developments (PUDs). They will meet again on February 1, 2024 to continue the discussion.

### Zoning Board of Appeals Report

The ZBA did not meet.

### Police Report

The police activity is attached to the end of the minutes. Chief Dayno noted all of the Flock cameras are installed except for the one on Duffy and Riverwoods Road due to a JULIE issue. The installation of that camera will be rescheduled. Chief Dayno is training the officers on the cameras. Right after they were installed, there was an incident where a resident was on the highway and realized they were being followed. They went to their house and the person left. The resident contacted the police department and the Flock camera retrieved the license plate and the department resolved the issue.

### Information Items from the President

#### Status of a Trustee Workshop Regarding Roles and Responsibilities

Mayor Ford met with Teska Associates, who are preparing a draft for a workshop regarding roles and responsibilities. She is looking at holding the workshop before the first Board of Trustees meeting in April.

### New Business

#### Approval of Ordinance O-24-01-01 Regulating Unscheduled Stops

The origin of the Ordinance lies with chartered buses coming to Illinois primarily from Texas with people who crossed the U.S. border and were seeking asylum. Often, travelers were let off the buses without provisions for housing or transportation to facilities established for their care. Chicago now has an intake center to handle the unscheduled stops, and the various emergency management agencies provide resources. Chicago passed an Ordinance which allows the impounding of buses making unscheduled pre-arranged stops. Neighboring communities have now seen similar unscheduled buses arriving, and have now also passed Ordinances requiring buses making non-scheduled stops to get prior approval. The intention is to prevent and deter buses from letting passengers off without a plan for their welfare.

Chief Dayno noted most drop-offs to date have been in communities with train stations. While it is unlikely Riverwoods would be a drop-off location, Chief wanted to be prepared, and so spoke with The

Landing Zone in Chicago. He was assured The Landing Zone would receive passengers 24/7. He also contacted local school bus companies as a backup for transportation into the city. The Landing Zone may also send out buses.

Mayor Ford and senior staff participated in a virtual meeting with other Lake County municipalities. A major concern is that people would be left in the cold or at secondary sites such as community centers and religious facilities without the proper facilities for care. The Village is not well-suited to process asylum seekers. As Chief Dayno noted earlier, Village should have a plan and an Ordinance in place that recognizes the dignity and well-being of the travelers.

Trustee Clayton moved to waive the first reading of the Ordinance. Trustee Smith seconded the motion. The motion passed unanimously by a voice vote.

Trustee Dikin moved for Second Reading and adoption of the Ordinance concerning transportation of asylum seekers. Trustee Clayton seconded the motion. Trustee Eastmond requested a minor wording amendment to the motion. The amendment was accepted. The motion, as amended, passed by the following vote:

AYES: Clayton, Dikin, Eastmond, Smith (4)

NAYS: None (0)

#### Resolution R-24-01-01 Approving an Agreement not to Enforce Declaration of Covenants and Restrictions

This topic was discussed at the last meeting in December. The Declaration affects parcels in the Parkway North development. The Declaration gives the Village of Riverwoods the right to enforce a setback from the center line of Saunders Road. The Declaration expires in February of 2025. Venn Point, represented by Mr. Nick Marietti, has requested the Village consider an earlier waiver.

In December, the Trustees agreed it may be reasonable to not enforce the Declaration of Covenants and Restrictions until the Village of Deerfield approves a final plan consistent with what has been previously presented to Riverwoods regarding building height. The proposed Resolution states the Village will not enforce the restrictions against this development and will execute a full release at the time a final site plan, that is consistent with the concept site plan that was shown to Riverwoods, is approved by the Village of Deerfield. At the time of the release, the developer will pay the Village of Riverwoods \$25,000 as a landscaping payment which will offset the cost of trees and landscaping on the west side of Saunders Road. Mr. Marietti is in agreement with the concept of the agreement.

Trustee Clayton moved to adopt the Resolution approving an agreement not to enforce the Declaration of Covenants and Restrictions. Trustee Smith seconded the motion. Trustee Clayton asked if Deerfield was making a request of the Village. Mr. Huvard explained Deerfield's position was they would not act upon the application without the waiver. The motion passed by the following vote:

AYES: Clayton, Dikin, Eastmond, Smith (4)

NAYS: None (0)

## Old Business

Ordinance O-24-01-02 Amending the Village Code concerning Registration of Certain Residential Properties

Trustee Dikin moved for Second Reading and adoption of the Ordinance amending the Village Code concerning registration of certain residential properties. Trustee Smith seconded the motion. Mr. Huvard noted the penalty section was corrected to reflect each day could be considered a separate violation after 15 days. The motion passed by the following vote:

AYES: Eastmond, Smith, Ford (3)

NAYS: Clayton, Dikin (2)

## Visitors wishing to address the Board

There were no visitors wishing to address the Board.

## Adjournment

There being no further business to discuss, Trustee Smith moved to adjourn the meeting. Trustee Dikin seconded the motion. The motion passed unanimously on a voice vote.

The meeting was adjourned at 8:43 pm

The next regular meeting of the Board of Trustees will take place on February 6, 2024 at 7:30 pm.

Respectfully submitted,

Transcribed by:  
Jeri Cotton

Attachment:  
Police Report



# Riverwoods Police Incident Analysis Report

## Summary by Incident Type

1/16/2024

Activity Through January 10th of Each Year

Incident Type	2024 YTD	This Time 2023 YTD
46 (7503) (Mortorist Assist)	1	3
50 PD (7572) (Crash Property Damage)	4	-
50 PI (7571) (Crash Personal Injury)	1	-
50 Priv Prop (7573) (Crash Private Property)	-	1
911 Hang up (7911)	1	-
Ambulance (7021)	14	6
Animal Problem (7245)	1	-
AQA (7001)	3	7
Armed Robbery (0310)	-	-
Assault (0500)	-	-
Attempt Suicide (7221)	-	-
Battery - Simple (0460)	-	-
Battery (0400)	-	-
Burg - From Motor Veh (0760)	-	-
Burglar Alarm (7082)	7	4
Burglary - Residential (0625)	-	-
Burglary (0600)	-	-
Cell 911 (7912)	-	-
Child Seat Inspect (7042)	-	-
Construction Comp (7078)	-	-
Controlled Substance (2000)	-	-
Credit Card Fraud (1150)	-	-
Crim Damage to Prop (1310)	-	-
Crim Sexual Assault (1563)	-	-
Crim Trespass to Land (1330)	-	-
Crim Trespass to Veh (1360)	-	-
Death Investigation (7231)	-	-
Deceptive Practice (1110)	-	-
Domestic Battery (0486)	-	-
Domestic Trouble (7130)	-	-
DUI (2410)	2	1
Fingerprinting (7039)	-	-
Fire Alarm (0733)	2	1
Fire Call (7024)	1	1
Fireworks Complaints (3001)	-	-
Forgery (1120)	-	-
Found Animal (7246)	-	-
Found Prop. (7156)	-	-
Harassment by Telephone (2825)	-	-
Hold Up Alarm (7083)	-	-
Identity Theft (7198)	-	-
Lock out - Vehicle (7051)	-	-
Lost / Mislaid Prop (7144)	-	-
Missing Person (7178)	-	-
Noise Comp (7078)	1	-
Notification (7049)	-	-
Other Comp (7079)	1	1
Other Investigation (7199)	1	-

<b>Incident Type</b>	<b>2024 YTD</b>	<b>This Time 2023 YTD</b>
Other Trouble (7139)	-	-
Parking Complaint (7522)	-	-
Premise Exam (7041)	74	44
Public Service (7040)	-	1
Roadway Debris (7250)	-	2
Solicitor (7063)	-	-
Suicide (7211)	-	-
Suspicious Auto (7123)	2	2
Suspicious Person (7123)	1	-
Telephone Threat (2820)	-	-
Theft from Motor Veh (0710)	-	-
Theft of Motor Veh (0910)	-	-
Theft Over \$500 (0815)	1	-
Theft Under \$500 (0825)	1	-
Traffic Complaint (7521)	3	2
Turned in Weapon/Ammo (7160)	-	-
Village Ord. Violation (7500)	-	-
Well Being Check (7045)	2	2
<b>Total:</b>	<b>124</b>	<b>78</b>
Crime Prevention Notices	25	21
Case Reports	5	1
Traffic Stops	62	48
Number of Citations issued	17	25
Number of Persons Issued Citations	9	16

30 houses are currently on the Vacation Watch list and are checked regularly.