

Village of Riverwoods
Board of Trustees Meeting
June 6, 2023
APPROVED

Present:

Kris Ford, Mayor
Michael Clayton
Andrew Eastmond
Henry Hollander
Jeff Smith

Absent:

Liliya Dikin
Rick Jamerson

Also Present:

Bruce Huvad, Village Attorney
Bruce Dayno, Police Chief
Carissa Smith, Village Engineer
Katie Bowne, Village Clerk

1. CALL TO ORDER

The meeting was called to order at 7:20pm.

2. APPROVAL OF MINUTES

a. Board of Trustees May 16, 2023

Trustee Clayton moved to approve the minutes of the May 16, 2023 Board of Trustees Meeting. Trustee Hollander seconded the motion. The motion passed unanimously on a voice vote.

b. Board of Trustees Special Meeting May 25, 2023

Trustee Hollander moved to approve the minutes of the May 25, 2023 Board of Trustees Special Meeting. Trustee Clayton seconded the motion. The motion passed unanimously on a voice vote.

3. TREASURER AND FINANCE REPORT

a. Approval of Bills

Trustee Clayton moved to approve the bills. Trustee Hollander seconded the motion. The motion passed by the following vote:

AYES: Clayton, Eastmond, Hollander, Smith (4)

NAYS: None (0)

4. DIRECTOR OF COMMUNITY SERVICES REPORT

No report.

5. CONSULTANTS' REPORTS

a. ATTORNEY'S REPORT

Attorney had no report, noting that all items for discussion are included in the agenda.

b. ENGINEER'S REPORT

Village Engineer Carissa Smith reported that she recently had a preliminary meeting with the Lake County Department of Transportation regarding the Duffy and Riverwoods Road improvements. Conceptually, Lake County is planning to redo the Riverwoods Road paths during its resurfacing project.

Ms. Smith suggested utilizing the road program to patch specific areas that require urgent attention until Lake County begins their planned path work. Trustee Eastmond agreed that patching and waiting until Lake County resurfaces Saunders Rd. was a suitable course of action.

Ms. Smith reported a West Course Drive water main break occurred last Sunday morning (6/4). The issue is now resolved and water service has been restored.

c. ECOLOGIST'S REPORT

No report.

6. PLAN COMMISSION REPORT

Chairman Breitkopf reported that the Plan Commission met on June 1 and discussed the issue of short-term rentals. The discussion will be continued at the July 6 meeting. Mayor Ford noted that an article previously authored by Chairman Breitkopf on affordable

housing had been recirculated to the BOT because of its importance and well written content.

7. ZONING BOARD OF APPEALS REPORT

No report.

8. POLICE REPORT

Chief Dayno noted that the police activity report was included in the meeting packet. Additionally, he reported that the police conducted several alcohol and tobacco compliance checks on 5/20/23 using an underage agent. An employee of the Deerfield Golf Course sold to the underage agent which resulted in a citation and the employee's dismissal.

In a separate 5/29/23 incident, the Deerfield Golf Course reported an intoxicated patron who was causing a disturbance. The person intentionally broke the glass door to the clubhouse. This suspect was arrested and charged with criminal damage to property.

The department auctioned off a 2014 Chevrolet Tahoe police vehicle for \$9,010.50. After paying the 3% auction commission, the department received \$8740.18. Officer Al Maciareillo was awarded the Tactical Patrol Officer Designation presented by the Illinois Tactical Officers Association. Officer Maciareillo earned this designation, reserved for the most advanced skillset officers, after completing a series of critical patrol objectives and certifications.

Chief Dayno asked the Board how they felt about Sunday landscaping. The current permissible hours for landscaping equipment are between 7am and 7pm on weekdays and 8:30am to 5pm on Saturday. The police are being called out due to landscapers cutting grass on Sundays but occasionally a resident will be reported when cutting their own grass.

Trustee Hollander commented that he disliked the idea of regulating what one can do in their own home but clarified that the Sunday landscaping ban should apply only to third parties not homeowners. This was corroborated by Trustee Smith. Trustee Clayton noted residents use chainsaws and other loud machinery on Sundays which often make more noise than lawn mowers. Village Attorney Huvad will amend the current ordinance for the Board to review.

9. INFORMATION ITEMS & COMMENTS FROM THE PRESIDENT

a. Update on the Proposal Received from Lexington Homes for the Development of the Federal Life Property

Mayor Ford reported that the Board heard Lexington's presentation for the Federal Life property on May 25. Consideration of Lexington's proposal will continue during the June 20 meeting. Attorney Huvad reported that Lexington has been asked to review some architectural choices in terms of

colors and materials. Bob Hammer, frequent Village architectural consultant, has been asked for his recommendations as well which will hopefully be received in time for the next meeting.

b. Discussion on the Proposal under Review by the Deerfield Plan Commission for the Baxter Property

Mayor Ford reported that she has asked Village Attorney Huvad to review the Bridge Industrial proposal and provide a high-level overview. She encouraged the Trustees to look at the Village in its entirety, seeking the facts while being cognizant of their neighbors. Mayor Ford noted that the Board would be seeking and retaining several experts to consult on the matter. Mayor Ford noted that Mr. Huvad's memo is in the final packet but requested that he highlight some key issues for public record.

The information contained in Mr. Huvad's memo is all publicly available. He noted the importance of minimizing environmental impacts and indicated that there were some general deficiencies in adhering to baseline health and environmental guidelines. Additionally, commerce properties can have a range of associated impacts prompted by increased traffic, particularly in increasing the volume of potentially dangerous particulates in the area.

10. NEW BUSINESS

a. Approval of a Proposal from Gewalt Hamilton Associates, Inc. (GHA) for the repair and replacement of the sewer lining

Village Engineer Smith reported that this proposal was part of a Municipal Partnership Initiative (MPI), which allows multiple municipalities to be on one bid.

Trustee Clayton moved to approve the proposal. Trustee Hollander seconded the motion.

AYES: Clayton, Eastmond, Hollander, Smith (4)

NAYS: None (0)

b. Saunders Road Water Main Project Bid Results and Recommendations

Village Engineer Smith reported that the estimated project costs were \$1.6 million but the bid results came in at \$2.4 million.

The engineer's recommendation was to proceed with a phased approach with a rebid later this year and construction in early 2024.

Trustee Clayton moved to approve the motion. Trustee Hollander seconded the motion. The motion passed by the following vote:

AYES: Clayton, Eastmond, Hollander, Smith (4)

NAYS: None (0)

c. Approval of a Contract for Public Works Services by Pinestone.

Trustee Hollander moved to approve the Pinestone Contract. Trustee Smith seconded the motion. The motion passed by the following vote:

AYES: Clayton, Eastmond, Hollander, Smith (4)

NAYS: None (0)

d. Approval of a Contract for Janitorial Service by Raccoon Cleaning Services

Trustee Clayton moved to approve the Janitorial Services contract by Raccoon Cleaning Services. Trustee Hollander seconded the motion. The motion passed by the following vote:

AYES: Clayton, Eastmond, Hollander, Smith (4)

NAYS: None (0)

e. Approval of an Ordinance Amending the Village Code Concerning Soliciting

Attorney Huvad reported that the definition of soliciting would have prevented a salesperson going door to door attempting to sell magazine subscriptions however that this had some First Amendment implications. As a result of this, the ordinance no longer prevented individuals selling books and magazines so it needs amending.

Trustee Clayton moved to waive first reading. Trustee Eastmond seconded the motion. The motion passed unanimously on a voice vote.

Trustee Clayton moved for second reading and adoption. Trustee Smith seconded. Ordinance 23-06-08 passed by the following vote:

AYES: Clayton, Eastmond, Hollander, Smith (4)

NAYS: None (0)

11. OLD BUSINESS

a. Discussion of Construction of a Pathway to the Demonstration Center

It was agreed that GHA would provide a current bid for a pathway.

12. VISITORS WISHING TO ADDRESS THE BOARD

Thorngate resident Les Raff sought clarification on the solicitor ordinance. Attorney Huvad recommended Mr. Raff check with his association attorney to confirm if solicitation can occur in a private community such as Thorngate. Mr. Raff asked if there were any concrete steps that the Board could take to support Thorngate's opposition to the Bridge proposal.

Thorngate resident Youssef Yomtoob asked if Attorney Huvad's memo will be shared with the Deerfield Board and Zoning Commission. Trustee Hollander noted that this was being done in a coordinated fashion with Thorngate.

Thorngate resident Bonnie Marcus stated that the upcoming development project posed a danger to the local community and noted that the Board needed to support the residents strongly.

Barb Raff, Thorngate HOA President, encouraged all Trustee to read the Bridge proposal. She requested financial support from the BOT and stressed that the issue is timely. She implored the Board to help now.

Trustee Hollander requested patience from the local community and reported that things are being done although perhaps not at the speed preferred by some residents.

Thorngate resident Svetlana Berger has asthma and fears she would not be able to breathe clean air if the development were to be approved.

Resident Sherry Graditor is opposed to the Bridge proposal and does not live anywhere near Thorngate.

COMMITTEE REPORTS

a. Finance/Economic Development Trustee Clayton

Trustee Clayton reported that first quarter results would be available the following day and the audit is on track to be presented to the Board on June 20 however no draft has been received.

Trustee Clayton also stated that the Water Fund preliminary projections are complete and Board recommendations are in progress. He said that recruitment for a Finance Director has begun with someone due to be hired by August. The TIF loan repayments are being organized. Finally, the finance team is investigating several loan repayments that were lost in the system and bank accounts are being cleaned up to address misallocated funds.

b. Communications Trustee Dikin

No report.

c. Woodlands/Ecology/Legal Trustee Eastmond

No report.

d. Land Use and Roads Trustee Hollander

Trustee Hollander reported that he met with the owners of Wolters Kluwer and was impressed by their environmental sensitivity. They would like to sell to new owners who have a similar sensitivity. Trustee Hollander noted that, despite this, there is little control over who buys the property. Trustee Hollander thinks the property will be a residential project, as opposed to commercial but nothing is set.

e. Building and Utilities/Storm Water Trustee Jamerson

No report.

f. Community Services Trustee Smith

No report.

13. EXECUTIVE SESSION

a. Litigation, Acquisition, Property, and Personnel

14. ESTABLISH TIME AND DATE FOR NEXT MEETING

a. June 20, 2023 - 6:30 PM

The next meeting is scheduled for June 20 at 6:30pm.

15. ADJOURNMENT

Trustee Clayton moved to adjourn. Trustee Smith seconded. Motion passed unanimously on a voice vote.



Riverwoods Police Incident Analysis Report

Summary by Incident Type

6/6/2023

Activity Through June 1st of Each Year

Incident Type	2023 YTD	This Time 2022 YTD
46 (7503) (Mortorist Assist)	33	42
50 PD (7572) (Crash Property Damage)	30	36
50 PI (7571) (Crash Personal Injury)	11	6
50 Priv Prop (7573) (Crash Private Property)	3	2
911 Hang up (7911)	3	8
Ambulance (7021)	148	104
Animal Problem (7245)	17	25
AOA (7001)	75	98
Armed Robbery (0310)	-	-
Assault (0500)	-	-
Attempt Suicide (7221)	-	1
Battery - Simple (0460)	1	1
Battery (0400)	1	1
Burg - From Motor Veh (0760)	-	-
Burglar Alarm (7082)	124	78
Burglary - Residential (0625)	3	2
Burglary (0600)	1	1
Cell 911 (7912)	-	1
Child Seat Inspect (7042)	2	3
Construction Comp (7078)	1	-
Controlled Substance (2000)	-	-
Credit Card Fraud (1150)	1	2
Crim Damage to Prop (1310)	6	-
Crim Sexual Assault (1563)	-	-
Crim Trespass to Land (1330)	1	-
Crim Trespass to Veh (1360)	-	-
Death Investigation (7231)	1	2
Deceptive Practice (1110)	4	2
Domestic Battery (0486)	-	-
Domestic Trouble (7130)	12	9
DUI (2410)	19	25
Fingerprinting (7039)	7	1
Fire Alarm (0733)	19	12
Fire Call (7024)	20	12
Fireworks Complaints (3001)	1	-
Forgery (1120)	-	-
Found Animal (7246)	2	5
Found Prop. (7156)	3	-
Harassment by Telephone (2825)	1	-
Hold Up Alarm (7083)	12	5
Identity Theft (7198)	4	7
Lock out - Vehicle (7051)	5	7
Lost / Mislaid Prop (7144)	2	6
Missing Person (7178)	1	2
Noise Comp (7078)	10	12
Notification (7049)	8	7
Other Comp (7079)	32	26
Other Investigation (7199)	14	10

Incident Type	2023 YTD	This Time 2022 YTD
Other Trouble (7139)	2	-
Parking Complaint (7522)	3	3
Premise Exam (7041)	768	651
Public Service (7040)	25	16
Roadway Debris (7250)	12	8
Solicitor (7063)	10	1
Suicide (7211)	-	-
Suspicious Auto (7123)	27	24
Suspicious Person (7123)	15	12
Telephone Threat (2820)	-	-
Theft from Motor Veh (0710)	-	2
Theft of Motor Veh (0910)	1	-
Theft Over \$500 (0815)	2	-
Theft Under \$500 (0825)	2	1
Traffic Complaint (7521)	24	21
Turned in Weapon/Ammo (7160)	1	1
Village Ord. Violation (7500)	10	7
Well Being Check (7045)	21	16
Total:	1561	1324
Crime Prevention Notices	277	232
Case Reports	78	85
Traffic Stops	707	809
Number of Citations issued	296	338
Number of Persons Issued Citations	195	232

7 houses are currently on the Vacation Watch list and are checked regularly.