

Village of Riverwoods  
Board of Trustees Meeting  
January 18, 2022

**APPROVED**

Present:

Michael Clayton  
Liliya Dikin  
Michael Haber  
Henry Hollander  
Rick Jamerson  
Kris Ford, Mayor

Absent:

Andrew Eastmond

Also Present:

Bruce Dayno, Police Chief  
Patrick Glenn, Village Engineer  
Bruce Huvad, Village Attorney  
Daphne Paras, Village Clerk  
Russ Kraly, Director of Community Services

The meeting was called to order at 7:30 pm

Document Approval

Trustee Haber moved to approve the minutes of the January 4, 2022 Board of Trustees meeting and Public Hearing. Trustee Hollander seconded the motion. The motion passed by the following vote:

AYES: Clayton, Dikin, Haber, Hollander, Jamerson (5)

NAYS: None (0)

Approval of Bills

Trustee Clayton moved to approve the bills. Trustee Hollander seconded the motion. Mayor Ford noted a correction. The motion passed by the following vote:

AYES: Clayton, Dikin, Haber, Hollander, Jamerson (5)

NAYS: None (0)

Treasurer and Finance Committee Report

Trustee Clayton noted the budget numbers should be ignored in this meeting's Council Report. Mayor Ford asked Trustee Clayton to invite representatives from JP Morgan to the second meeting in February.

### Attorney's Report

Mr. Huvad received a petition from the owner of the 37 acres to annex into the Village. The petition is conditional upon having an annexation agreement. There are a series of steps to move forward, including zoning hearings for a possible 326,000 square foot distribution center and expanding the TIF district to include the entire site. Mr. Huvad noted this is a sizable undertaking that will require input from the Trustees and residents. Based on the initial budget, the amount of real estate increment will be substantial. He is trying to gather as much information as possible.

### Engineer's Report

Mr. Glenn and his team will meet with the design team from Lexington Homes as well as Lake County DOT. The site has intertwined storm water requirements. Mr. Glenn is hopeful he will have the information to quantify the available storage. Trustees Jamerson noted part of the storm water requirement is for the parcel while part of it is for the road. Mr. Glenn explained the parties informally agree the goal is to provide the County's storm water management needs in one construction project.

Mr. Glenn reported HBK is still performing water meter upgrades. There are about 35 customers that will need manual leads. Mayor Ford noted the Village is receiving a number of calls about bills and asked residents to be patient. Trustee Dikin will add information to the website.

### Plan Commission Report

Ch. Laurie Breitkopf reported the Plan Commission did not meet this month. She believes the issues of the distribution center, aside from smells, light, noise and traffic include emissions. Ch. Breitkopf is looking for best practices in regards to emissions as well.

### Police Report

Chief Dayno indicated the police activity report is attached to the end of the minutes. He noted Deerfield created a new report, that filters alphabetically. The Ordinance violations include things going to administrative hearings. The administrative hearing process will no longer handle vehicle related violations; rather, will be noise ordinance violations or not cleaning up after a pet. Chief Dayno may remove that line from the report in the future, as the number will be negligible. Administrative hearings will take place every other month. If there are no hearings, it will be cancelled. Trustee Haber suggested revisiting the retention agreement with the prosecutor. Mayor Ford noted the billing would be on a time basis.

### Information items from the President

#### 1. Building Update

Mayor Ford reported the fire alarm is back in working order. She will sign a contract with Lakeland HVAC Automation for the new thermostats and controller for the HVAC system.

### Visitors wishing to address the Board

Chief Dayno read the comments received via email.

June Melber, 1100 Wigham Road, is opposed to building a gas station on the corner of Deerfield and Milwaukee.

Jan Douglas, Duffy Lane, is opposed to another gas station in the area. She questioned the purpose of having a more attractive use for the lot.

### New Business

#### 1. Ordinance 22-01-01 Approving the Fee Schedule for Fiscal Year 2022

Mr. Kraly noted the changes are highlighted in yellow. The updates include the tobacco store, video gaming, terminal fees, raffle tickets, registration fees and liquor licenses. Trustee Dikin questioned the rental property registration fee, as it differs from what is on the website.

Trustee Haber moved to waive the First Reading of the Ordinance approving the fee schedule for fiscal year 2022. Trustee Dikin seconded the motion. The motion passed by the following vote:

AYES: Clayton, Dikin, Haber, Hollander, Jamerson (5)

NAYS: None (0)

Trustee Haber moved to adopt the Ordinance approving the fee schedule for fiscal year 2022. Trustee Clayton seconded the motion. The motion passed by the following vote:

AYES: Clayton, Dikin, Haber, Hollander, Jamerson (5)

NAYS: None (0)

#### 2. Approval to accept the quote from Idemia for the upgrade/reconfiguration of the existing LiveScan

Chief Dayno explained LiveScan is an inkless electronic system to capture fingerprints and other demographic information and transmit it to State police and the FBI. The Village purchased a LiveScan 10 years ago, and it is coming to end of life. A new LiveScan would cost about \$20,000. Although our version is no longer supported, it can be upgraded and reconfigured for \$15,502. Chief Dayno noted this is a budgeted capital expense.

Trustee Jamerson moved for accept the quote from Idema for the upgrade and reconfiguration of the existing LiveScan. Trustee Haber seconded the motion. The motion passed by the following vote:

AYES: Clayton, Dikin, Haber, Hollander, Jamerson (5)

NAYS: None (0)

#### 3. Approval of Engagement of SB Freidman to prepare TIF Report and Redevelopment Plan for 37-acre landfill parcel

Mr. Huvard reported SB Friedman specializes in TIF and redevelopment reporting. They worked with the Village on both of the existing TIF projects. It is an all-encompassing engagement for the redevelopment project area including economic factors and land-use. The Village cannot act on the TIF without this report. The expense is eligible for reimbursement. Trustee Clayton questioned the advantage of adding TIF #3 rather than expanding TIF #1. Mr. Huvard noted most of the acreage adds to the Village.

Trustee Haber moved to approve the engagement of SB Friedman to prepare a TIF report and redevelopment plan for the 37 acre landfill parcel. Trustee Jamerson seconded the motion. The motion passed by the following vote:

AYES: Clayton, Dikin, Haber, Hollander, Jamerson (5)

NAYS: None (0)

### Old Business

#### 1. Introduction to the new Village website

Trustee Dikin showed features of the new Village website including the calendar, Village news, agendas and minutes, Ordinances, bill and citation payment and permits and forms. There is a lot of useful information on the website and the website will continue to be updated. Mayor Ford and the Trustees thanked Trustee Dikin for all her hard work.

#### 2. Ordinance 22-01-02 Amending Provisions Of Article B of Chapter 5 Of The Riverwoods Zoning Ordinance Adding Automobile Service Station and Convenience Store as Allowed Uses in a Mixed Use Planned Development

Mr. Huvard noted the Text Amendment would amend the provisions of the Riverwoods Zoning Ordinance so an automobile service station and convenience store *can* be allowed uses in a mixed-use PUD. It was formerly allowed and removed. The entire site, including Cube Smart, are a mixed use planned development.

Mr. Huvard noted some changes to the site plan to allow for eight pumps instead of ten pumps, to create a larger area for landscaping and detention. The Village drafted and recorded a reciprocal easement agreement to provide an orderly means of egress and ingress as well as the shared access roads within the development. The Village may take the outlot and alter it to serve the needs of the 37 acres. Andy Goodman from Thorntons confirmed agreement with the reciprocal easement agreement.

Trustee Haber noted the two plans have some other differences including the number of parking spaces, trash bin location, mountable curbs, etc.

Trustee Haber moved for second reading and adoption of an Ordinance Amending Provisions of Article B of Chapter 5 of the Riverwoods Zoning Ordinance Adding Automobile Service Station and Convenience Store as Allowed Uses in a Mixed Use Planned Development. Trustee Clayton seconded the motion. The motion passed by the following vote:

AYES: Clayton, Dikin, Haber, Hollander, Jamerson (5)  
NAYS: None (0)

3. Ordinance 22-01-03 Amending the Provisions of the Special Use Previously Granted in Ordinance No. 16-02-02 to Authorize an Automobile Service Station and Convenience Store for Lot One

Trustee Haber moved for Second Reading and adoption of the Ordinance Amending the Provisions of the Special Use previously granted in Ordinance 16-02-02 to authorize an automobile service station and convenience store for lot One. Trustee Clayton seconded the motion. The motion passed by the following vote:

AYES: Clayton, Dikin, Haber, Hollander, Jamerson (5)  
NAYS: None (0)

Comments from the Board

Trustee Jamerson reported Poached Egg is having a ribbon cutting on January 25, 2022 at 11:30 am. Mayor Ford will speak. The Village is happy to have them in town.

Adjournment

There being no further business to discuss, Trustee Haber moved to adjourn the meeting. Trustee Jamerson seconded the motion. The motion passed unanimously by the following vote:

AYES: Clayton, Dikin, Haber, Hollander, Jamerson (5)  
NAYS: None (0)

The meeting was adjourned at 8:53 pm.

The next regular meeting of the Board of Trustees will take place on February 1, 2022 at 7:30 pm.

Respectfully submitted,

Daphne Paras  
Village Clerk

Transcribed by:  
Jeri Cotton

Attachments:  
Police Report



# Riverwoods Police Incident Analysis Report

## Summary by Incident Type

1/18/2022



Activity is Through January 13th of Each Year

Incident Type	Since Last Report 12/31/21	2022 YTD	This Time 2021 YTD	This Time 2020 YTD
46 (7503) (Mortorist Assist)	3	3	1	1
50 PD (7572) (Crash Property Damage)	8	8	-	3
50 PI (7571) (Crash Personal Injury)	-	-	-	1
50 Priv Prop (7573) (Crash Private Property)	-	-	-	-
911 Hang up (7911)	2	2	1	1
Ambulance (7021)	15	15	7	14
Animal Problem (7245)	2	2	6	1
AOA (7001)	9	7	6	7
Armed Robbery (0310)	-	-	-	-
Assault (0500)	-	-	-	-
Attempt Suicide (7221)	-	-	-	-
Battery - Simple (0460)	-	-	-	-
Battery (0400)	-	-	-	-
Burg - From Motor Veh (0760)	-	-	-	-
Burglar Alarm (7082)	9	8	5	12
Burglary - Residential (0625)	-	-	-	-
Burglary (0600)	-	-	-	-
Cell 911 (7912)	-	-	-	-
Child Seat Inspect (7042)	-	-	-	-
Construction Comp (7078)	-	-	-	-
Controlled Substance (2000)	-	-	-	-
Credit Card Fraud (1150)	-	-	-	-
Crim Damage to Prop (1310)	-	-	-	-
Crim Sexual Assault (1563)	-	-	-	-
Crim Trespass to Land (1330)	-	-	-	-
Crim Trespass to Veh (1360)	-	-	-	-
Death Investigation (7231)	-	-	-	-
Deceptive Practice (1110)	-	-	-	-
Domestic Battery (0486)	-	-	-	-
Domestic Trouble (7130)	-	-	-	5
DUI (2410)	1	1	1	2
Fingerprinting (7039)	-	-	-	1
Fire Alarm (0733)	2	2	-	3
Fire Call (7024)	-	-	1	2
Fireworks Complaints (3001)	-	-	-	-
Forgery (1120)	-	-	-	-
Found Animal (7246)	-	-	-	-
Found Prop. (7156)	-	-	-	-
Harassment by Telephone (2825)	-	-	-	-
Hold Up Alarm (7083)	-	-	-	1
Identity Theft (7198)	2	2	6	-
Lock out - Vehicle (7051)	-	-	1	-
Lost / Mislaid Prop (7144)	1	1	1	-
Missing Person (7178)	1	1	-	-
Noise Comp (7078)	1	1	-	-
Notification (7049)	-	-	-	1
Other Comp (7079)	2	2	1	-

<b>Incident Type</b>	<b>Since Last Report 12/31/21</b>	<b>2022 YTD</b>	<b>This Time 2021 YTD</b>	<b>This Time 2020 YTD</b>
Other Investigation (7199)	1	1	-	1
Other Trouble (7139)	-	-	-	-
Parking Complaint (7522)	-	-	2	-
Premise Exam (7041)	96	90	57	39
Public Service (7040)	1	1	2	2
Roadway Debris (7250)	-	-	-	1
Solicitor (7063)	-	-	-	-
Suicide (7211)	-	-	-	-
Suspicious Auto (7123)	1	1	1	1
Suspicious Person (7123)	1	1	-	1
Telephone Threat (2820)	-	-	-	-
Theft from Motor Veh (0710)	-	-	-	-
Theft of Motor Veh (0910)	-	-	-	-
Theft Over \$500 (0815)	-	-	1	-
Theft Under \$500 (0825)	-	-	-	-
Traffic Complaint (7521)	4	4	1	1
Turned in Weapon/Ammo (7160)	-	-	-	-
Village Ord. Violation (7500)	1	1	-	-
Well Being Check (7045)	3	3	4	1
<b>Total:</b>	<b>166</b>	<b>157</b>	<b>105</b>	<b>102</b>
Crime Prevention Notices	37	35	23	12
Case Reports	7	7	11	8
Traffic Stops	15	13	38	95
Persons Issued Citations	12	11	37	50
Citations Issued	12	11	11	27
Ordinance Violations	-	-	-	17

31 houses are currently on the Vacation Watch list and are checked regularly.