

Village of Riverwoods
Board of Trustees Meeting
November 15, 2022

APPROVED

Present:

Kris Ford, Mayor
Michael Clayton (present electronically)
Liliya Dikin
Andrew Eastmond
Michael Haber
Henry Hollander
Rick Jamerson

Also Present:

Bruce Huvard, Village Attorney
Bruce Dayno, Police Chief
Katie Bowne, Deputy Village Clerk
Russ Kraly, Director of Community Services
Carissa Smith, Village Attorney
Steve Zimmerman, Village Ecologist

The meeting was called to order at 7:30 pm

Document Approval

Trustee Jamerson moved to approve the minutes of the October 25, 2022 Workshop meeting. Trustee Dikin seconded the motion. The motion passed unanimously on a voice vote.

Trustee Jamerson moved to approve the minutes of the November 1, 2022 Board of Trustees meeting. Trustee Haber seconded the motion. The motion passed unanimously on a voice vote.

Approval of Bills

Trustee Jamerson moved to approve the bills. Trustee Haber seconded the motion. The motion passed by the following vote:

AYES: Clayton, Dikin, Eastmond, Haber, Hollander, Jamerson (6)

NAYS: None (0)

Treasurer and Finance Committee Report

Trustee Clayton noted the financial statements are in the packet. He noted the cash position is stable and revenue continues to exceed expenses.

Director of Community Services Report

Mr. Kraly noted Thorntons stored the Village sign and when construction allows will install it. Thorntons started working on their canopy on a Sunday, which is not allowed. Mr. Kraly asked the Trustees whether Thorntons could work inside on a Sunday. Trustee Jamerson believes if the Village has an Ordinance, it should be enforced. Trustee Haber suggested revisiting the Ordinance for commercial properties.

Village Attorney Report

Mr. Huvad reported the tax levy Ordinance and three SSA abatement Ordinances will be on the next agenda. He has been in touch with SB Friedman and they have done a lot of work on the fiscal impact analysis.

After the Plan Commission hearing, Lexington Homes asked for more time so they can redesign their proposal. They asked whether the Village is still interested in affordable housing and a townhouse development on the site. Trustee Hollander noted the concept of townhomes seems like a reasonable project for that property. If requested by the initial purchaser, Lexington committed to putting elevators in the units. Trustee Hollander does not believe the Village should allow accommodations to the Woodland Ordinance. Trustee Eastmond agrees it is important to keep the Woodlands Ordinance intact, as that is what makes Riverwoods special. He asked if the property could only be used for storm water management. Trustee Jamerson does not believe the Village has the ability to purchase the property for storm water detention and expressed concerned about changing the Woodland Protection Ordinance because other properties could make a similar request. Trustee Jamerson is not against a townhome proposal, but believes it should be looked at on a case-by-case basis. Riverwoods should not be an exclusively single-family home community. Trustee Jamerson is not opposed to affordable housing. Trustee Haber believes Lexington Homes has a good understanding of the residents' opinions.

Mr. Huvad noted when a governmental unit has a social media site, it becomes a public forum and is subject to the local records retention act and FOIA. The Village may want to set ground rules for their social media site. The liability carriers are getting concerned with governmental units hosting social media sites. The Village may want to adopt a more extensive social media policy.

Engineer's Report

Ms. Smith noted the Village paths were started. The permits for the water main extension across from Elevate Care should be here toward the end of the week.

Ms. Smith reported all the hydrants have been replaced and the improvements have been completed for this year. The lead service report is due in April. Ms. Smith noted the leak detention program is required for Lake Michigan water.

Ecologist's Report

Mr. Zimmerman summarized what has been going on this year with the woodlands. He reviewed and approved six developments, provided 38 residential consultations resulting in 43 cost share applications,

reviewed 160 tree removal applications, reported seven woodland violations and reviewed the Tree and Woodlands Ordinance. Mr. Zimmerman explained he now has another ecologist working with him.

Trustee Hollander asked about the landscaping for Deerfield Road after the trees are removed. Mr. Zimmerman will revisit this when the County brings it to the table.

Trustee Jamerson asked Mr. Zimmerman to review the cost-share program requirement that shrub and tree planting has to be done by a landscaper because many residents may want to do the planting themselves.

Plan Commission Report

Ch. Breitkopf reported the Plan Commission met on November 10, 2022 to continue the hearing on the Lexington Homes project. Most residents that spoke were against making changes to the Woodland Protection Ordinance.

ZBA Report

The ZBA has not met.

Police Report

The police activity is attached to the end of the minutes. Trustee Jamerson asked about the increase in domestic trouble calls. Chief Dayno noted there were multiple calls from a few locations.

Fire Protection Report

Chief Krueger urged fried turkey connoisseurs to be careful. He asked residents to be cognizant of fireplaces, holiday lights and fresh trees during the upcoming holiday season.

Information Items from the President

Status Report on Finance Department Staffing

Mayor Ford held interviews for the vacant finance analyst position and is hopeful to have someone hired in December.

Trustee Hollander asked about the possibility of streaming the meetings. Mayor Ford noted there was a meeting today with a professional group that specializes in putting in live streaming in schools and other organizations.

Visitors wishing to address the Board

Art Gordon was not aware that Lexington was revamping their proposal. He provided a recap of the message provided by the residents. Mr. Gordon noted they have 500 signed petitions from residents opposed to the development. He demands transparency and wants to know the general direction of the

Trustees moving forward. Trustee Hollander noted the information available to the Board and Plan Commission is also available to residents.

David Oler is disappointed regarding the Zoning changes being considered for the Lexington Corporation. The Trustees are still interested in having townhomes in Riverwoods. Trustee Hollander noted the Village is not interested; rather, will consider. He believes there are places in Riverwoods that are not adjacent to existing residential neighborhoods, that could handle townhouses. Mr. Oler is dismayed the Lexington proposal is being marketed with the claim of providing subsidized units while they are manipulating the process to get more density. He is not happy with what has been built on the gateway to the Village.

Julie Donley explained a brochure from the library highlights the woods and rich, natural environment of Riverwoods. She hopes the Trustees will uphold the standards.

Ruby Gand Seidita explained some of her fellow high school classmates read about a similar affordable housing proposal in Deerfield and it was discussed as a case study. She believes affordable housing is good for the Village and provides diversity. Ms. Gand Seidita noted Riverwoods should consider affordable housing with or without this development.

Mary Oler believes this is a tough decision. She works with people who live in Section 8 housing every day. Ms. Oler would like to preserve the unique opportunity to live in this beautiful setting and is in favor of inclusive housing. She noted the Shoppes of Riverwoods have not been good neighbors to Meadowlake residents. Ms. Oler believes many of the Trustees want to uphold the Woodlands Ordinance. Ms. Oler noted that without parks, the residents will come into the Meadowlake and have a negative impact on the homeowners and the fragile ecosystem.

New Business

- a. Approval of Alliant Proposal for Property Casualty Insurance Program Effective December 1, 2022 through December 1, 2023

Insurance representative Kathy Jurisic explained the Village secured a lower renewal rate due to starting the process early. The proposed renewal premium had less than a five (5) percent increase. Ms. Jurisic was able to use a different company for cyber security insurance and keep the rate similar to the current rate due to the Village's performance and training protocols. The liability insurance coverage increased from \$7 million to \$10 million due to the environment.

Trustee Hollander asked if the personnel manual would be reviewed. Mr. Huvard explained the insurance company put the Village in touch with a legal company with whom the Village consulted.

Trustee Jamerson asked why the Village only went out to ICRMT. Ms. Jurisic explained the early renewal rate received was so favorable that she wanted to lock in that rate.

Trustee Haber questioned why the equipment values decreased. Ms. Jurisic explained some of the equipment installed in the vehicles was moved to the auto coverage policy.

Trustee Ford noted the Village is getting better cyber security coverage. Trustee Jamerson asked about the dependent security loss section. Ms. Jurisic explained that is for business interruption due to a dependent (third party entity) breach that causes business interruption to the Village.

Trustee Jamerson moved to approve the Alliant proposal for property casualty insurance program with the excess liability at \$10 million at a cost of \$127,750. Trustee Haber seconded the motion. The motion passed by the following vote:

AYES: Clayton, Dikin, Eastmond, Haber, Hollander, Jamerson (6)

NAYS: None (0)

- b. Approval of a Proposal for Milling of the Deerfield Road Pathway at a Cost Not to Exceed \$4,000

Ms. Smith noted the contractor is willing to complete the project this year, weather permitting.

Trustee Jamerson moved to approve the proposal for milling of the Deerfield Road pathway at a cost not to exceed \$4000. Trustee Haber seconded the motion. The motion passed by the following vote:

AYES: Clayton, Dikin, Eastmond, Haber, Hollander, Jamerson (6)

NAYS: None (0)

- c. Approval of a Proposal for Continuation of the Leak Detection Program at a Cost Not to Exceed \$5500.

Ms. Smith noted this is a requirement from the EPA for municipalities using Lake Michigan water.

Trustee Haber moved to approve the proposal for continuation of the leak detection program at a cost not to exceed \$5500. Trustee Jamerson seconded the motion. The motion passed by the following vote:

AYES: Clayton, Dikin, Eastmond, Haber, Hollander, Jamerson (6)

NAYS: None (0)

Old Business

There was no Old Business.

Adjournment

There being no further business to discuss, Trustee Jamerson moved to adjourn the meeting. Trustee Haber seconded the motion. The motion passed unanimously on a voice vote.

The meeting was adjourned at 9:07 pm

The next regular meeting of the Board of Trustees will take place on December 6, 2022 at 7:30 pm.

Respectfully submitted,

Katie Bowne
Deputy Village Clerk

Transcribed by:
Jeri Cotton

Attachment:
Police Report
Building Report



Riverwoods Police Incident Analysis Report

Summary by Incident Type

11/15/2022



Activity is Through November 10th of Each Year

Incident Type	2022 YTD	This Time 2021 YTD	This Time 2020 YTD
46 (7503) (Mortorist Assist)	68	71	48
50 PD (7572) (Crash Property Damage)	68	59	48
50 PI (7571) (Crash Personal Injury)	10	7	11
50 Priv Prop (7573) (Crash Private Property)	7	7	4
911 Hang up (7911)	13	18	25
Ambulance (7021)	252	176	137
Animal Problem (7245)	62	68	55
AOA (7001)	212	177	194
Armed Robbery (0310)	-	-	-
Assault (0500)	1	1	-
Attempt Suicide (7221)	1	-	-
Battery - Simple (0460)	2	1	-
Battery (0400)	3	1	-
Burg - From Motor Veh (0760)	2	-	4
Burglar Alarm (7082)	188	168	175
Burglary - Residential (0625)	4	6	5
Burglary (0600)	2	1	2
Call 911 (7912)	1	-	1
Child Seat Inspect (7042)	6	4	1
Construction Comp (7078)	-	1	3
Controlled Substance (2000)	-	-	1
Credit Card Fraud (1150)	2	2	2
Crim Damage to Prop (1310)	2	2	3
Crim Sexual Assault (1563)	-	-	1
Crim Trespass to Land (1330)	-	-	-
Crim Trespass to Veh (1360)	-	-	-
Death Investigation (7231)	3	1	2
Deceptive Practice (1110)	5	7	6
Domestic Battery (0486)	-	2	2
Domestic Trouble (7130)	17	12	9
DUI (2410)	42	55	38
Fingerprinting (7039)	12	6	4
Fire Alarm (0733)	34	39	34
Fire Call (7024)	23	31	35
Fireworks Complaints (3001)	8	2	3
Forgery (1120)	-	-	1
Found Animal (7246)	9	15	9
Found Prop. (7156)	2	3	5
Harassment by Telephone (2825)	1	3	4
Hold Up Alarm (7083)	14	23	19
Identity Theft (7198)	13	47	41
Lock out - Vehicle (7051)	16	21	18
Lost / Mislaid Prop (7144)	9	5	5
Missing Person (7178)	2	2	5
Noise Comp (7078)	26	35	22
Notification (7049)	15	16	18
Other Comp (7079)	61	52	42
Other Investigation (7199)	30	31	25

Incident Type	2022 YTD	This Time 2021 YTD	This Time 2020 YTD
Other Trouble (7139)	4	5	1
Parking Complaint (7522)	22	15	7
Premise Exam (7041)	1090	1146	520
Public Service (7040)	49	34	57
Roadway Debris (7250)	18	52	23
Solicitor (7063)	8	8	12
Suicide (7211)	-	-	-
Suspicious Auto (7123)	51	42	60
Suspicious Person (7123)	32	24	29
Telephone Threat (2820)	-	1	1
Theft from Motor Veh (0710)	2	-	-
Theft of Motor Veh (0910)	2	-	1
Theft Over \$500 (0815)	2	5	1
Theft Under \$500 (0825)	4	7	6
Traffic Complaint (7521)	51	51	43
Turned in Weapon/Ammo (7160)	1	-	2
Village Ord. Violation (7500)	18	21	24
Well Being Check (7045)	36	37	44
Total:	2638	2626	1896
Crime Prevention Notices	462	473	507
Case Reports	193	239	209
Traffic Stops	1693	2203	1260
Number of Citations issued	652	750	528
Number of Persons Issued Citations	453	514	375

13 houses are currently on the Vacation Watch list and are checked regularly.