

Village of Riverwoods  
Board of Trustees Meeting  
October 25, 2022

**APPROVED**

Present:

Kris Ford, Mayor  
Michael Clayton (present electronically)  
Liliya Dikin  
Andrew Eastmond  
Michael Haber  
Henry Hollander  
Rick Jamerson

Also Present:

Bruce Dayno, Police Chief  
Bruce Huvad, Village Attorney  
Katie Bowne, Deputy Village Clerk  
Russ Kraly, Director of Community Services  
Carissa Smith, Village Engineer

The meeting was called to order at 7:30 pm

Document Approval

Trustee Jamerson moved to approve the minutes of the October 11, 2022 Board of Trustees meeting. Trustee Haber seconded the motion. The motion passed unanimously on a voice vote.

Approval of Bills

Trustee Jamerson moved to approve the bills. Trustee Haber seconded the motion. The motion passed by the following vote:

AYES: Clayton, Dikin, Eastmond, Haber, Hollander, Jamerson (6)

NAYS: None (0)

Treasurer and Finance Committee Report

Trustee Clayton noted the general fund is ahead of the budgeted amount due to the nature of financial reporting.

Director of Community Services Report

Mr. Kraly reported Thorntons construction is moving along. They just received a work order for the transformer. There is a three-lot subdivision being considered on Duffy Lane. 1400 Saunders has been sold.

### Engineer's Report

Ms. Smith provided updates on the Village path rehabilitation. The water main extension work on Deerfield will begin in the next few weeks. The parts have been ordered for the reservoir repair.

### Plan Commission Report

Ch. Breitkopf reported the Plan Commission will meet on November 10, 2022 to continue the hearing on the Lexington Homes project.

### Police Report

Chief Dayno noted the police activity is attached to the end of the minutes. The department conducted alcohol and tobacco compliance checks using an underage agent. Smoke Shop Pipes & Stuff sold tobacco products to the underage agent and was cited. Kogii Kogii and Tandoor Curry Hotspot sold alcohol to the underage agent and were cited.

### Information Items from the President

#### 1. Status Report on Staffing/Structuring of the Finance Department

Mayor Ford has reviewed resumes and has had several Zoom screening interviews for a finance analyst to perform the day-to-day duties.

#### 2. Status Report on Village Ecologist Position

Mayor Ford noted the Village is trying to establish a rapport with Steve Zimmerman's new firm, Baxter & Woodman. Mr. Huvard noted his former employer, RES, does not have an issue with this. Mayor Ford asked for a consensus from the Board.

### Visitors wishing to address the Board

Mayor Ford noted everything on Lexington Homes is at the Plan Commission level and there are no action items for the Board at this time.

Marvin Himmelstein asked what the Lexington development would add to the Village. Mr. Huvard noted the Trustees cannot engage outside the hearing process. Mr. Himmelstein noted the development does not present any open space. He questioned what revenue would be generated from the development. Mr. Himmelstein also asked about the Meadowlake water main. Ms. Smith noted the water main in question is the 30-foot extension along Deerfield Road. She noted they have done an analysis and there are some older water mains that need to be addressed as well.

Julie Donley expressed concern about the proposed 69 townhomes. She moved to Riverwoods for the woodlands and single family homes on one acre lots. She is concerned about flooding and traffic.

Mayor Ford noted the Plan Commission will take those things into account once a proposal is received from Lexington Homes.

Lora Millman asked if the Village could enact an ordinance to prevent the burning of leaves in Riverwoods. Mr. Huvard noted the Lincolnshire Riverwoods Fire Protection District has established restrictions. Trustee Jamerson noted the fire department has to be contacted and there are burning size and height restrictions. Ms. Millman noted leaves on the ground are helpful to the environment.

Julie Varvaro noted burning leaves is essential to clear areas and restore vegetation.

Christy Sherman suggested having a permit required for leaf burning as it could generate revenue for the Village.

Carol Hincker is a 23-year Indian Trails subdivision resident who has a well. Ms. Hincker relayed that being forced to connect to municipal water would be a hardship. Trustee Jamerson noted the Village will put out a survey and urged all residents to complete the survey.

Russ Romanelli asked if there has been any opportunity to develop the Federal Life property into single-family homes instead of townhomes. Mayor Ford noted the Village has not received any plans from the property owner. Typically, the property owner brings plans to the Village that they feel they can sell.

Larry Robbins, Meadowlake resident, believes the proposed Lexington Homes development is astounding and there will be many negative consequences. It will likely ruin the quality of life for Meadowlake residents plus many wildlife species will be destroyed.

Mary Oler stated her opinion that the Meadowlake subdivision will be adversely affected by the proposed Lexington Homes development. The request to remove the buffer zone and push the boundaries will dominate the landscape. Ms. Oler also has a lot of safety concerns. The Lexington Homes proposal has no green space and the Lexington residents will come into Meadowlake to walk and swim. She also does not believe the faux tudor style fits in with the style of homes in Meadowlake.

Randy Yaffe, Meadowlake resident, is concerned about the possible flooding and safety issues that the proposed Lexington development may bring to his subdivision.

### New Business

1. Approval of Contract for the Rehabilitation of the Deerfield Road Pathway with Maneval Construction Company in the amount \$147,551.50

Ms. Smith explained the bids included alternatives and Maneval was the low bidder. The project includes the overlay and will be completed in early spring due to weather concerns.

Trustee Haber asked why the surface could not be ground this year and resurfaced in the spring. Ms. Smith noted that would be an extra cost, as the original bid included a two-inch lip. She can ask for a cost for removal. Trustee Jamerson suggested they provide a price just for the areas that have buckled.

Trustee Jamerson moved to approve the contract for rehabilitation of the Deerfield Road pathway with Maneval Construction in the amount not to exceed \$147,551.50. Trustee Haber seconded the motion. The motion passed by the following vote:

AYES: Clayton, Dikin, Eastmond, Haber, Jamerson (5)

NAYS: Hollander (1)

## 2. Approval of a Contract with GHA for Utility Billing Services

Trustee Jamerson moved to approve the contract for utility billing services with Gewalt Hamilton. Trustee Haber seconded the motion.

Trustee Haber questioned whether this would be a permanent move. Mayor Ford explained it could be a year or longer, but she believes the Village needs to move forward with GHA taking over utility billing. Trustee Haber suggested having a time limit on this, based on what the financial analyst could handle. Trustee Jamerson agreed. Trustee Haber suggested having a termination date in the agreement so the Village is forced to address the issue after one year.

The motion, as amended, passed by the following vote:

AYES: Dikin, Eastmond, Haber, Hollander, Jamerson (5)

NAYS: Clayton (1)

## 3. Approval of Settlement Agreement for unpaid taxes with ComEd in the amount of \$4,448.00

Mr. Huvad reported the Village works with an auditing firm to ensure the Village receives the appropriate amount of taxes.

Trustee Haber moved to approve the settlement agreement for unpaid taxes with ComEd in the amount of \$4448. Trustee Jamerson seconded the motion. The motion passed by the following vote:

AYES: Clayton, Dikin, Eastmond, Haber, Hollander, Jamerson (6)

NAYS: None (0)

## Old Business

There was no Old Business.

## Good of the Order

Trustee Dikin believes the Village has the responsibility of maintaining public roads and keeping them clear of shrubs. She asked if there is a better way to ensure there are no obstructions for drivers, cyclists and pedestrians. Trustee Dikin suggested cutting down the shrubs in areas where there is buckthorn so the Village does not have to spend more money to maintain those areas. She does not believe there is a process in place to maintain these areas. Trustee Haber suggested there is no mechanism in place to

survey the roads for obstructions. Mayor Ford will bring forth some long-term plans as well as a capital improvement program so the Village can more efficiently address the issue of public road maintenance.

Trustee Jamerson expressed concern about having interim, part-time personnel in positions **for over 18 months** that previously were full-time. He believes the Village should hire staff rather than outsourcing and using temporary personnel.

### Adjournment

There being no further business to discuss, Trustee Jamerson moved to adjourn the meeting. Trustee Haber seconded the motion. The motion passed unanimously on a voice vote.

The meeting was adjourned at 8:35 pm

The next regular meeting of the Board of Trustees will take place on November 1, 2022 at 7:30 pm.

Respectfully submitted,

Katie Bowne  
Deputy Village Clerk

Transcribed by:  
Jeri Cotton

Attachment:  
Police Report



# Riverwoods Police Incident Analysis Report

## Summary by Incident Type

### 10/25/2022



Activity is Through October 20th of Each Year

Incident Type	2022 YTD	This Time 2021 YTD	This Time 2020 YTD
46 (7503) (Mortorist Assist)	67	64	45
50 PD (7572) (Crash Property Damage)	63	48	47
50 PI (7571) (Crash Personal Injury)	10	7	11
50 Priv Prop (7573) (Crash Private Property)	6	7	3
911 Hang up (7911)	13	17	24
Ambulance (7021)	226	160	127
Animal Problem (7245)	55	59	55
AOA (7001)	205	162	178
Armed Robbery (0310)	-	-	-
Assault (0500)	1	1	-
Attempt Suicide (7221)	1	-	-
Battery - Simple (0460)	2	1	-
Battery (0400)	3	1	-
Burg - From Motor Veh (0760)	2	-	4
Burglar Alarm (7082)	176	155	167
Burglary - Residential (0625)	4	2	5
Burglary (0600)	2	1	2
Cell 911 (7912)	1	-	1
Child Seat Inspect (7042)	6	4	1
Construction Comp (7078)	-	1	2
Controlled Substance (2000)	-	-	1
Credit Card Fraud (1150)	2	1	2
Crim Damage to Prop (1310)	2	1	2
Crim Sexual Assault (1563)	-	-	1
Crim Trespass to Land (1330)	-	-	-
Crim Trespass to Veh (1360)	-	-	-
Death Investigation (7231)	3	1	2
Deceptive Practice (1110)	5	5	5
Domestic Battery (0486)	-	2	2
Domestic Trouble (7130)	14	11	8
DUI (2410)	39	51	35
Fingerprinting (7039)	9	6	3
Fire Alarm (0733)	33	36	34
Fire Call (7024)	21	28	33
Fireworks Complaints (3001)	8	1	3
Forgery (1120)	-	-	1
Found Animal (7246)	7	13	8
Found Prop. (7156)	2	2	5
Harassment by Telephone (2825)	1	3	3
Hold Up Alarm (7083)	12	20	17
Identity Theft (7198)	12	47	28
Lock out - Vehicle (7051)	16	20	18
Lost / Mislaid Prop (7144)	9	5	5
Missing Person (7178)	2	2	4
Noise Comp (7078)	25	34	22
Notification (7049)	15	14	18
Other Comp (7079)	55	51	35
Other Investigation (7199)	25	27	22

<b>Incident Type</b>	<b>2022 YTD</b>	<b>This Time 2021 YTD</b>	<b>This Time 2020 YTD</b>
Other Trouble (7139)	4	5	1
Parking Complaint (7522)	18	12	7
Premise Exam (7041)	1053	1043	486
Public Service (7040)	45	33	57
Roadway Debris (7250)	15	41	21
Solicitor (7063)	7	8	12
Suicide (7211)	-	-	-
Suspicious Auto (7123)	48	39	58
Suspicious Person (7123)	30	23	27
Telephone Threat (2820)	-	1	1
Theft from Motor Veh (0710)	2	-	-
Theft of Motor Veh (0910)	1	-	1
Theft Over \$500 (0815)	2	5	1
Theft Under \$500 (0825)	4	6	5
Traffic Complaint (7521)	47	46	42
Turned in Weapon/Ammo (7160)	1	-	1
Village Ord. Violation (7500)	13	20	22
Well Being Check (7045)	36	35	44
<b>Total:</b>	<b>2486</b>	<b>2388</b>	<b>1775</b>
Crime Prevention Notices	452	449	491
Case Reports	181	221	184
Traffic Stops	1583	2088	1148
Number of Citations issued	607	706	488
Number of Persons Issued Citations	423	490	338

11 houses are currently on the Vacation Watch list and are checked regularly.