

Village of Riverwoods
Board of Trustees Meeting
October 11, 2022

APPROVED

Present:

Kris Ford, Mayor
Michael Clayton
Liliya Dikin
Andrew Eastmond
Michael Haber
Henry Hollander
Rick Jamerson

Also Present:

Bruce Dayno, Police Chief
Bruce Huvad, Village Attorney
Katie Bowne, Deputy Village Clerk

The meeting was called to order at 7:30 pm

Document Approval

Trustee Jamerson moved to approve the minutes of the September 20, 2022 Board of Trustees meeting. Trustee Hollander seconded the motion. The motion passed unanimously on a voice vote with Trustees Clayton and Haber abstaining.

Approval of Bills

Trustee Jamerson moved to approve the bills. Trustee Hollander seconded the motion. The motion passed by the following vote:

AYES: Clayton, Dikin, Eastmond, Haber, Hollander, Jamerson (6)

NAYS: None (0)

Treasurer and Finance Committee Report

Trustee Clayton indicated the Mobil station has not paid any municipal gas tax this year. They have not contacted the Village and currently owe approximately \$7500. Mayor Ford explained the Village has talked with Mr. Abbott and will discuss the matter further with him. Trustee Clayton noted this is a consumer tax.

Engineer's Report

Mayor Ford reported the Deerfield Path bids have been received and a report will be ready for the next meeting.

Plan Commission Report

Ch. Breitkopf reported the Plan Commission met on October 6, 2022 to discuss the Federal Life property. They plan to have three public hearings. There were a number of Meadowlake residents present who expressed concern about the loss of screening and water.

Zoning Board of Appeals

Ch. Graditor reported the ZBA did not meet.

Police Report

Chief Dayno noted the police activity is attached to the end of the minutes. On October 7, 2022, there was an attempted residential burglary. The resident did not open the door and people attempted to break down her door.

- Presentation on Flock camera equipment

Chief Dayno noted Flock Cameras are used for license plate recognition. He is looking into the possibility of purchasing up to seven Flock cameras to be used when there is a crime in the area.

Dan Murdock with Flock Camera Systems explained they have been in business for six years selling motion cameras to identify vehicle license plates involved in crimes. 3 percent of crimes in the US are solved with Flock cameras. They have a 30-day retention and never sell data. The camera owners determine who has access to the data and there is built-in auditing for compliance. Chief Dayno noted the Village entered into a Memorandum of Understanding last year with other agencies.

Mr. Murdock explained alerts are sent on stolen vehicles, stolen plates, active warrants, flake plates, custom hot lists, amber alerts, silver alerts and more. There is a \$2500 subscription fee per camera per year that includes the automatic license plate reader, solar or DC power, mounting equipment, maintenance warranty, cloud hosting and LTE connectivity, unlimited user licenses, hotlist integration and alerts and ongoing software enhancements. It is Flock's responsibility to ensure Riverwoods has working cameras. There is a one-time installation fee of \$350 per camera, but electrical services are not included in the fees.

Resident Mike Lane asked if there is a regular service for the cameras. Mr. Murdock explained the cameras will alert the company if there is an issue and are replaced every three to four years. Mr. Lane asked how the security photos are encrypted. Mr. Murdock noted they have not been hacked, but will follow up with Chief Dayno. Chief Dayno asked if the Trustees would be interested in this service. Trustee Eastmond believes the public will need to be educated that these cameras are for safety and are not red-light cameras. Chief Dayno noted the Village would have cameras on vehicles exiting the Village for use as an investigative tool. Mr. Murdock noted other municipalities are also installing cameras. The Trustees would like to look further into this.

Resident Scott Acre noted there has been a lot of crime near the Mobil station. Chief Dayno noted the Mobil station has a camera and the information was put into the Flock System in Northbrook. There

was enough information to narrow the vehicles down to ten possible cars, but none turned out to be the suspect vehicle upon closer examination. If Riverwoods had cameras, we may have had a better outcome. Mr. Acre suggested a test run in a smaller area. Mr. Lane asked how fast the information is available to the police. Mr. Murdock explained they can get the information in 8 to 15 seconds.

Information Items from the President

1. Report on survey of private wells

Mayor Ford discussed the well testing program for the 1/3 of the Village that does not use municipal water. Several years ago, the Village began a voluntary program to monitor the depth of available well water. This year, a water quality test was added. The water levels have increased and range from 44 feet to 86 feet. 1/3 of the wells tested required follow up due to bacteria.

2. Water meter project

Mayor Ford reported all the residential water meters have been changed out and the residential portion of the project is complete.

Visitors wishing to address the Board

Cooper Solomon asked why the Trustees approved the new gas station on Deerfield and Milwaukee. Trustee Haber explained the Trustees tried to get a different type of amenity for the residents. Unfortunately, there were no better options that came to the Village.

Ms. Graditor explained that there will be an area for charging electric vehicles at the new gas station.

Owen Lane asked what education prepared the Trustees for their job. Trustee Jamerson explained the Trustees all come from different backgrounds but they all have a desire to serve and better the community.

Jill Kaplan is a 35-year resident of the Indian Trails subdivision. There are 42 households in her neighborhood and a majority of them are against changing to municipal water.

Ernie Kaplan noted the odds of his well going bad are less than municipal water from Northbrook water going bad.

Paul Bolton is an emergency room pediatrician and is not interested in getting Lake Michigan water because he believes it is not as safe or clean as his well water.

Guy Hincker has lived in the Indian Trails subdivision for 22 years and reiterated that he and many other residents do not want municipal water.

Rich Koomjian was a Trustee when water levels were tracked 12 years ago. There was no long-term trend of water levels decreasing each year. The Board worked with the Vernon Woods Association and polled the residents. 2/3 of the residents on wells were not in favor of municipal water. It would be a tremendous mistake to move forward without polling the residents that will be affected.

Mayor Ford noted there will be a feasibility study and a resident municipal water connection survey. Ms. Kaplan believes residents will need to pay for a connection and does not want the expense. Trustee Jamerson noted the Village has not forced any residents to connect to a main. Many newer residents are asking for municipal water. Trustee Jamerson urged residents to fill out the survey when it becomes available.

Diane Phyllis asked if there would be a financial cost to bring in the water mains even if a resident does not want municipal water. Mr. Huvad explained the Village needs to look at the costs, funding sources and feasibility. Trustee Haber noted if mains are installed, there would most likely be a cost to residents.

Alan Fortcamp of Savatree would be happy to diagnose and treat resident trees as he is a certified arborist.

New Business

1. Approval of Approval of Contracts for Maintenance of Village Hall

Mayor Ford noted there are two contracts. The first is an extension of the painting contract for issues that were noted after the initial proposal. Trustee Jamerson noted this work will need to be done every 5-6 years. Trustee Haber questioned whether the staining and varnishing of the beams was included in the original proposal.

Trustee Jamerson moved to approve the contract for Village Hall painting in the amount not to exceed \$13,120. Trustee Haber seconded the motion. The motion passed by the following vote:

AYES: Clayton, Dikin, Eastmond, Haber, Hollander, Jamerson (6)

NAYS: None (0)

Trustee Jamerson questioned the proposal as this work was reviewed by the architect and general contractor. Trustee Haber noted the former proposal included scraping, power washing and removing the stain where needed. This is the same as the existing proposal. Deputy Clerk Bowne explained they did not power wash the building. Trustee Jamerson questioned whether the Village is paying twice. Mayor Ford noted Pete the Painter was the only bidder. Trustee Jamerson suggested asking the painter what the difference is between the proposals. Trustee Haber noted there are some inconsistencies in the proposals.

Trustee Jamerson moved to approve the contract for Village Hall venting and repair in the amount not to exceed \$6480. Trustee Clayton seconded the motion. The motion passed by the following vote:

AYES: Clayton, Dikin, Eastmond, Hollander, Jamerson (5)

NAYS: Haber (1)

2. Approval of Engagement of Consultant for Assistance in the Transition and Staffing of the Finance Department

Mayor Ford asked for approval of an extended GovTemps contract to assist with the finance department transition. Mr. Huvad explained the request is for an extension of GovTemps leased employee Daniela Partipilo on an hourly basis. Trustee Jamerson noted that L&A is leaving at the end of the year. Trustee Clayton does not understand how a leased GovTemps employee will provide a solution. Mayor Ford explained that Daniela will oversee the hiring of a financial analyst. The Village did not receive any responses from the RFP. Daniela assessed the Village's needs and presented a preliminary report to the Board. She suggested hiring a finance director and a financial analyst. Time is of the essence. Trustee Haber noted Daniela is a consultant and will do what the Village needs. Mayor Ford will make some requests based on the Village's needs and Daniela will fulfill those needs.

Trustee Haber moved to call the question. Trustee Jamerson seconded the motion. The motion passed by the following vote:

AYES: Clayton, Dikin, Eastmond, Haber, Hollander, Jamerson (6)

NAYS: None (0)

Trustee Haber moved to extend the contract for assistance in the transition of staffing for the finance department in an amount not to exceed \$10,000 per month through December 31, 2022. Trustee Jamerson seconded the motion. The motion passed by the following vote:

AYES: Dikin, Eastmond, Haber, Hollander, Jamerson (5)

NAYS: Clayton (1)

3. Approval of a Position Description for a Finance Analyst

Mr. Huvad explained Daniela helped develop the position description. The previous position description was for an Accounting/Office Manager.

Trustee Clayton moved to continue discussion at the next Board of Trustees meeting. Trustee Dikin seconded the motion.

Trustee Haber believes the position description is comprehensive and was surprised the entire Board is required to vote on this. Mr. Huvad explained it is part of the personnel manual. Trustee Clayton believes there are some aspects of the position that may not fit within the entire Village Hall organization. He questioned whether one person could complete all of these tasks. Trustee Hollander suggested approving the position without a description to give administration the ability to further develop the job description.

Trustee Clayton withdrew his motion. Trustee Hollander moved to approve the position of Finance Analyst. Trustee Clayton seconded the motion. The motion passed unanimously on a voice vote.

Old Business

There was no Old Business.

Standing Committee Reports

Communications – Trustee Dikin reported the electronic newsletter is in development. She went over the website raw data traffic report. She noted 20 percent of building permit applications are being completed online. Trustee Dikin suggested posting the entire Board packet rather than just the agenda, on the Village website.

Building and Utilities/Storm Water – Trustee Jamerson noted the construction value has almost doubled from last year.

Trustee Jamerson will solicit resident opinions on the play area design during the 10/22/22 Village Halloween party. Once a design is selected, he will get pricing.

Woodlands/Ecology – Trustee Eastmond noted the Village Ecologist will be presenting at an upcoming Board meeting.

Finance/Economic Development – Trustee Clayton is working on the 5-year projections. He met with Gewalt Hamilton about changes to the sewer and water projections.

Good of the Order

Trustee Hollander believes it is difficult to hear at these meetings. He asked if something can be done to improve the acoustics at a reasonable cost.

The Trustees wished Trustee Dikin a belated Happy Birthday.

Adjournment

There being no further business to discuss, Trustee Haber moved to adjourn the meeting. Trustee Jamerson seconded the motion. The motion passed unanimously on a voice vote.

The meeting was adjourned at 10:03.

The next regular meeting of the Board of Trustees will take place on October 25, 2022 at 7:30 pm. A finance workshop meeting will precede the meeting at 5:30 pm.

Respectfully submitted,

Katie Bowne
Deputy Village Clerk

Transcribed by:
Jeri Cotton

Attachment:
Police Report
Building Report



Riverwoods Police Incident Analysis Report

Summary by Incident Type

10/11/2022



Activity is Through October 6th of Each Year

Incident Type	2022 YTD	This Time 2021 YTD	This Time 2020 YTD
46 (7503) (Mortorist Assist)	66	62	42
50 PD (7572) (Crash Property Damage)	58	45	46
50 PI (7571) (Crash Personal Injury)	10	7	11
50 Priv Prop (7573) (Crash Private Property)	6	7	3
911 Hang up (7911)	12	17	23
Ambulance (7021)	214	146	121
Animal Problem (7245)	52	56	49
AOA (7001)	197	151	170
Armed Robbery (0310)	-	-	-
Assault (0500)	1	1	-
Attempt Suicide (7221)	1	-	-
Battery - Simple (0460)	2	1	-
Battery (0400)	3	1	-
Burg - From Motor Veh (0760)	2	-	4
Burglar Alarm (7082)	165	143	162
Burglary - Residential (0625)	4	1	5
Burglary (0600)	2	1	2
Cell 911 (7912)	1	-	1
Child Seat Inspect (7042)	6	4	1
Construction Comp (7078)	-	1	2
Controlled Substance (2000)	-	-	1
Credit Card Fraud (1150)	2	1	2
Crim Damage to Prop (1310)	2	1	2
Crim Sexual Assault (1563)	-	-	1
Crim Trespass to Land (1330)	-	-	-
Crim Trespass to Veh (1360)	-	-	-
Death Investigation (7231)	3	1	2
Deceptive Practice (1110)	5	5	5
Domestic Battery (0486)	-	2	2
Domestic Trouble (7130)	13	11	8
DUI (2410)	35	49	33
Fingerprinting (7039)	8	6	3
Fire Alarm (0733)	30	32	32
Fire Call (7024)	21	26	32
Fireworks Complaints (3001)	8	1	3
Forgery (1120)	-	-	1
Found Animal (7246)	7	12	8
Found Prop. (7156)	1	2	4
Harassment by Telephone (2825)	1	3	3
Hold Up Alarm (7083)	11	17	16
Identity Theft (7198)	11	47	24
Lock out - Vehicle (7051)	14	19	18
Lost / Mislaid Prop (7144)	8	5	5
Missing Person (7178)	2	2	4
Noise Comp (7078)	24	29	21
Notification (7049)	15	14	18
Other Comp (7079)	53	49	31
Other Investigation (7199)	23	26	20

Incident Type	2022 YTD	This Time 2021 YTD	This Time 2020 YTD
Other Trouble (7139)	4	4	1
Parking Complaint (7522)	16	12	7
Premise Exam (7041)	1007	991	451
Public Service (7040)	42	30	54
Roadway Debris (7250)	13	41	19
Solicitor (7063)	5	8	12
Suicide (7211)	-	-	-
Suspicious Auto (7123)	46	33	56
Suspicious Person (7123)	27	21	27
Telephone Threat (2820)	-	1	1
Theft from Motor Veh (0710)	2	-	-
Theft of Motor Veh (0910)	1	-	1
Theft Over \$500 (0815)	1	5	1
Theft Under \$500 (0825)	4	6	4
Traffic Complaint (7521)	44	45	38
Turned in Weapon/Ammo (7160)	1	-	1
Village Ord. Violation (7500)	13	19	22
Well Being Check (7045)	35	34	43
Total:	2360	2254	1679
Crime Prevention Notices	431	433	474
Case Reports	162	215	172
Traffic Stops	1503	1970	1067
Number of Citations issued	572	673	464
Number of Persons Issued Citations	407	468	318

8 houses are currently on the Vacation Watch list and are checked regularly.

