

Village of Riverwoods
Board of Trustees Meeting
August 2, 2022
APPROVED

Present:

Michael Clayton
Liliya Dikin
Andrew Eastmond
Henry Hollander
Rick Jamerson
Kris Ford, Mayor

Absent:

Michael Haber

Also Present:

Bruce Dayno, Police Chief
Bruce Huvad, Village Attorney
Katie Bowne, Deputy Village Clerk

The meeting was called to order at 7:30 pm

Swearing In

Deputy Village Clerk Katie Bowne swore in Michael Stack as a new police officer in the Village.

Document Approval

Trustee Jamerson moved to approve the minutes of the July 19, 2022 Board of Trustees meeting. Trustee Clayton seconded the motion. The motion passed unanimously on a vote, with Trustee Jamerson abstaining.

Trustee Jamerson moved to approve the minutes of the July 19, 2022 workshop meeting. Trustee Clayton seconded the motion. There was a minor correction. The motion passed unanimously on a voice vote as corrected, with Trustee Jamerson abstaining.

Approval of Bills

Trustee Jamerson moved to approve the bills. Trustee Clayton seconded the motion. The motion passed by the following vote:

AYES: Clayton, Dikin, Eastmond, Hollander, Jamerson (5)
NAYS: None (0)

Treasurer's Report

Trustee Clayton has not received a final copy of the audit.

Plan Commission Report

Ch. Breitkopf reported the Plan Commission will meet on August 11, 2022 to continue the discussion on affordable housing and density.

Zoning Board of Appeals

Ch. Graditor reported the ZBA did not meet.

Police Report

Chief Dayno noted the police activity is attached to the end of the minutes. On June 30, 2022 there was a burglary to auto at Ravinia Green Country Club. The suspect was arrested on July 29, 2022. There was another burglary to motor vehicle occurred on June 30, 2022.

Information items from the President

The annual IML Conference will be in September.

Visitors wishing to address the Board

Maddie Wolf, a new resident, came to Riverwoods for the low population and is surprised residents have not talked about the potential density increase as discussed at the 7/19/22 BOT workshop. She asked how residents have been made aware of the potential population increase. Trustee Hollander explained this topic arose during the last few months. The next Plan Commission meeting is devoted to this issue.

New Business

1. Approval of a Resolution Choosing to have the Village Clerk Appointed by the Village President with the Concurrence of the Village Board

Mr. Huvad explained the municipal code allows the Village to decide whether the Village Clerk should be appointed or elected. The municipal code requires adoption of a resolution to make the Village Clerk an appointed position. The position will be under the direct supervision of the Village President. A definition of duties needs to be established.

Trustee Hollander asked if the Trustees would vote on the appointment. Mr. Huvad explained the position would be appointed with the concurrence of the Board. Mayor Ford noted any new position would be approved by the Board.

Trustee Jamerson moved to adopt Resolution 22-08-03 choosing to have the Village Clerk appointed by the Village President with concurrence of the Village Board. Trustee Hollander seconded the motion. The motion passed by the following vote:

AYES: Clayton, Dikin, Eastmond, Hollander, Jamerson (5)

NAYS: None (0)

2. Approval of an Ordinance Amending the Riverwoods Animal Control Ordinance – First Reading

Mr. Huvard explained the Village has provisions for dogs running at large or attacking an individual. The ordinance needs to be updated. Lake County has an animal control ordinance and has jurisdiction. The Lake County Health Department has more expertise than the Village. To protect the rights of all involved, the proposed ordinance provides for an adjudication process.

When Trustee Dikin asked about recent Village incidents, Chief Dayno noted a dog attacked another dog. The Village worked with Lake County, who declared the dog dangerous. The resident could not keep the dog contained, so the resident found a new home for the dog outside of Riverwoods.

Trustee Jamerson moved for first reading of the ordinance. Trustee Dikin seconded the motion. The motion passed unanimously on a voice vote.

3. Discussion Regarding Strategic Organizational Assessment and Initiatives

Mayor Ford explained this is part of changing the role of the Village Clerk. She has spoken with current as well as former Village Managers and consultants to discuss what staffing might benefit Riverwoods. One area the Village needs assistance is general administrative help including property management, developing additional resident services and implementing events that bring the community together. The finance area is in immediate need of assistance.

Trustee Clayton thinks it is an opportune time to properly resource the finance area. It would be useful to look at the length of the agreements with the consultants who provide that function. As part of the overall assessment, we should address the finance needs.

4. Discussion of Certain Planning Issues: Housing Density and Affordable Housing

Trustee Clayton distributed a sheet to help understand the impact of population growth in the Village. The Village needs to do an in-depth study. On the positive side of population growth include increased State income distributions, property tax increments, sales tax, utility tax, MFT and local use tax from the State. There is also a one-time building permit and fee increase.

The negative impacts include increasing the number of police officers and equipment, police force pension costs (if the Village population goes over 5000), infrastructure maintenance costs, Village staff increases and snow removal costs. The one-time costs include police pension funding contributions, the Village's share of the infrastructure expansion, TIF assistance and the cost of a special census.

Mayor Ford noted density could be a reality in the future, and the Village should know the facts and costs. Trustee Clayton believes the Village should come up with a template that can be used for other developments.

The Village needs to understand what development will mean to the Lake Michigan water allocation. Trustee Jamerson noted the Village is at approximately 70 percent of their water allocation.

Lee Brown, President of Teska Associates, Inc. has worked with the Village on land use. He suggested the valuation of the fiscal impact of development is important. The Village should determine the impact and cost to the Village. Mr. Brown noted the shift has occurred from brick-and-mortar stores to ecommerce. The Village will get a greater portion of sales tax, so additional sales tax will be realized with more homes in the community. Density is important, but the number of bedrooms in a unit is more important. There are three different property developments that could impact the Village at this time. They are Wolters Kluwer, 37 acres and the Federal Life property. Trustee Clayton noted the Village also needs to consider the TIF.

Trustee Eastmond questioned whether there are any regulations that would impact what could come out of the development and whether there is anything constraining the Village. The population numbers could increase exponentially, so it is wise to plan for the future. The Village is planning for the future. Mr. Brown noted the Village has influence on the density and mix of uses. The opportunities that present themselves include addressing the affordable housing standards.

Mayor Ford explained the next step is to understand the economics of increased density.

Old Business

There was no old business.

Committee Reports

Communications – Trustee Dikin noted the woodlands, tree removal and cost share applications are available on the Village website.

Building and Utilities/Storm Water – Trustee Jamerson noted the building report is in the packet. Thorntons has started construction, which added greatly to the construction value. The permit fees are also up.

Woodlands/Ecology – Trustee Eastmond and Mayor Ford discussed when the Village Ecologist should report to the Trustees. He believes Mr. Zimmerman should come to a Board of Trustees meeting twice a year, in the Spring and Fall. Trustee Eastmond provided an update: 25 ecological consults in 2022; cost share program generated \$57,000 in reimbursements.

Trustee Jamerson noted enforcement is an issue.

Lands and Road Use – Trustee Hollander reported the County started sending out letters to properties affected by the Deerfield Road project. Trustee Hollander also stated he received an offer to provide an electric charger for the Village. More research is needed before moving forward on the electric charger proposal.

Finance and Economic Development – Trustee Clayton noted the Village has a detailed update from Gewalt Hamilton with a 10-year plan for the sewer system. Within the General Fund, there is \$1.6 million assigned to the Sewer Fund. At a future meeting, he will request removal of the \$1.6 assignment to the General Fund.

Adjournment

There being no further business to discuss, Trustee Clayton moved to adjourn the meeting. Trustee Jamerson seconded the motion. The motion passed by the following voice vote:

AYES: Clayton, Dikin, Eastmond, Hollander, Jamerson (5)

NAYS: None (0)

The meeting was adjourned at 8:57 pm.

The next regular meeting of the Board of Trustees will take place on August 16, 2022 at 7:30 pm.

Respectfully submitted,

Katie Bowne
Deputy Village Clerk

Transcribed by:
Jeri Cotton

Attachment:
Police Report
Building Report



Riverwoods Police Incident Analysis Report

Summary by Incident Type

7/19/2022



Activity is Through July 14th of Each Year

Incident Type	2022 YTD	This Time 2021 YTD	This Time 2020 YTD
46 (7503) (Mortorist Assist)	55	46	30
50 PD (7572) (Crash Property Damage)	41	33	38
50 PI (7571) (Crash Personal Injury)	8	4	10
50 Priv Prop (7573) (Crash Private Property)	3	5	2
911 Hang up (7911)	11	10	13
Ambulance (7021)	138	92	101
Animal Problem (7245)	39	39	31
AOA (7001)	150	100	113
Armed Robbery (0310)	-	-	-
Assault (0500)	1	1	-
Attempt Suicide (7221)	1	-	-
Battery - Simple (0460)	2	1	-
Battery (0400)	1	-	-
Burg - From Motor Veh (0760)	1	-	1
Burglar Alarm (7082)	116	100	109
Burglary - Residential (0625)	2	1	2
Burglary (0600)	1	-	1
Cell 911 (7912)	1	-	1
Child Seat Inspect (7042)	3	3	1
Construction Comp (7078)	-	1	2
Controlled Substance (2000)	-	-	1
Credit Card Fraud (1150)	2	1	2
Crim Damage to Prop (1310)	1	1	2
Crim Sexual Assault (1563)	-	-	1
Crim Trespass to Land (1330)	-	-	-
Crim Trespass to Veh (1360)	-	-	-
Death Investigation (7231)	2	-	2
Deceptive Practice (1110)	3	2	3
Domestic Battery (0486)	-	2	2
Domestic Trouble (7130)	11	8	7
DUI (2410)	31	30	19
7142	3	3	3
Fire Alarm (0733)	17	23	23
Fire Call (7024)	13	19	22
Fireworks Complaints (3001)	6	1	3
Forgery (1120)	-	-	1
Found Animal (7246)	6	10	5
Found Prop. (7156)	-	2	2
Harassment by Telephone (2825)	-	2	1
Hold Up Alarm (7083)	7	11	12
Identity Theft (7198)	7	44	5
Lock out - Vehicle (7051)	10	11	16
Lost / Mislaid Prop (7144)	7	3	2
Missing Person (7178)	2	2	2
Noise Comp (7078)	19	14	8
Notification (7049)	9	10	13
Other Comp (7079)	36	36	23
Other Investigation (7199)	15	22	17

Incident Type	2022 YTD	This Time 2021 YTD	This Time 2020 YTD
Other Trouble (7139)	2	4	1
Parking Complaint (7522)	6	6	4
Premise Exam (7041)	781	718	319
Public Service (7040)	23	22	42
Roadway Debris (7250)	9	20	11
Solicitor (7063)	2	5	4
Suicide (7211)	-	-	-
Suspicious Auto (7123)	33	25	40
Suspicious Person (7123)	16	12	18
Telephone Threat (2820)	-	-	-
Theft from Motor Veh (0710)	2	-	-
Theft of Motor Veh (0910)	-	-	-
Theft Over \$500 (0815)	-	4	-
Theft Under \$500 (0825)	2	5	3
Traffic Complaint (7521)	30	27	27
Turned in Weapon/Ammo (7160)	1	-	1
Village Ord. Violation (7500)	9	14	17
Well Being Check (7045)	19	19	25
Total:	1716	1574	1164
Crime Prevention Notices	306	302	362
Case Reports	111	145	104
Traffic Stops	1062	1413	658
Number of Citations issued	428	471	278
Number of Persons Issued Citations	296	334	188

4 houses are currently on the Vacation Watch list and are checked regularly.