

Village of Riverwoods  
Board of Trustees Meeting  
July 5, 2022  
**APPROVED**

Present:

Michael Clayton  
Andrew Eastmond  
Michael Haber  
Henry Hollander  
Rick Jamerson  
Kris Ford, Mayor

Absent:

Liliya Dikin

Also Present:

Bruce Dayno, Police Chief  
Bruce Huvad, Village Attorney  
Carissa Smith, Village Engineer

The meeting was called to order at 7:30 pm

Moment of Silence

Those in attendance observed a moment of silence for those killed and injured in Highland Park.

Document Approval

Trustee Clayton moved to approve the minutes of the June 21, 2022 Board of Trustees meeting. Trustee Jamerson seconded the motion. The motion passed by the following vote:

AYES: Clayton, Eastmond, Haber, Hollander, Jamerson (5)

NAYS: None (0)

Approval of Bills

Trustee Jamerson moved to approve the bills. Trustee Haber seconded the motion. There were a couple questions from the Trustees. The motion passed by the following vote:

AYES: Clayton, Eastmond, Haber, Hollander, Jamerson (5)

NAYS: None (0)

Trustee Jamerson would like the Trustees to consider allowing certain bills to be paid in advance of the meeting by making a motion to allow payments be made for certain vendors throughout the year. He thinks it would streamline the process and make paying bills smoother. Trustee Hollander noted this

streamlined approach would allow the Trustees to focus on the significant bills. Mayor Ford explained the bills on the list have already gone through an approval process. If the Board and Village Attorney agree, she will work on a process.

#### Treasurer's Report

Trustee Clayton reported on the sewer fund. One reason the fund is growing is that some of the projects have been deferred. In 2018, Gewalt Hamilton prepared a sanitary sewer assessment and 10-year maintenance and modernization program. Over the next few weeks, that program will be updated and analyzed before preparing a recommendation for the Board.

#### Attorney's Report

Mr. Huvard received word from the company hired to audit utility companies about recording tax payments due to the Village. There were a few minor settlements. They found \$2000+ due to the Village from ComEd.

Mr. Huvard noted the Village closed on the property with Thorntons. They paid the initial purchase price, legal and engineering costs through May. They hope to get permits at the end of July.

#### Engineer's Report

Ms. Smith conditionally approved Thorntons for the engineering photometrics.

#### Plan Commission Report

Ch. Breitkopf reported the Plan Commission will not meet this month.

#### Zoning Board of Appeals

Ch. Graditor reported the ZBA did not meet.

#### Police Report

Chief Dayno noted the police activity is attached to the end of the minutes. Several Riverwoods police officers responded to the tragedy in Highland Park. The department continues to assist.

#### Information items from the President

There is a workshop scheduled before the next meeting. Aside from administration, they will discuss development.

#### Visitors wishing to address the Board

There were no visitors wishing to address the Board on non-agenda items.

## New Business

### 1. Approval of Contract for the Repair/Replacement of the Water Main Serving Businesses and Residents in West Riverwoods not to Exceed \$130,000

Ms. Smith explained there was a water main break on June 25, 2022. The water main had to be shut down before it was fixed. June 30, 2022, another water main break occurred in a similar location. The same procedure was followed and the water main is up and running. The concern with the water main breaks is an interruption in service and boil order. It also impacts Elevate, who runs dialysis, causing a life-safety concern. This is phase one of a multi-phase approach to allow minimal impact for any future breaks that may occur.

Ms. Smith explained when water mains break, the valve is shut down then fixed. When the valve is turned back on, there is instant pressure that shows defects in the pipes. The cause of back-to-back water main breaks is from this effect.

Trustee Jamerson clarified the matter in front of the Trustees is the emergency connection rather than replacing the water main on Chicory. The water main replacement has to follow a different path while this is closing the loop. Trustee Jamerson noted Lake County will widen Deerfield Road in this area and questioned whether this is outside the pavement. Mr. Huvad explained one element of the emergency authorization is that the Board does not have the time to go through the competitive bidding process. Chicory Lane would be done through the normal process.

Trustee Hollander questioned whether the proposed extension and two new valves would still be required for the Chicory water main. Ms. Smith explained it would still be required. Trustee Haber asked if there is anything the Village should consider for potential expanded usage for the Federal Life property. Ms. Smith explained this extension will be overly adequate for their use. Trustee Jamerson noted if there is another break along Chicory, most residents would still get water with the extension.

Meadowlake resident Brian Meltzer asked how the Village could service the properties not affected by the break. Ms. Smith explained when the added valves in the proposed extension and existing water main would enable water to service the properties on the western portion of the system. Mr. Meltzer is concerned if the breaks occur in the winter. He urged the Board to replace the Chicory water main as soon as possible.

Meadowlake resident David Oler asked about the schedule to replace the Chicory Lane water main. He asked if it is possible to prioritize Chicory Lane to be on the same schedule. Mr. Huvad explained it is not possible to have the County and IEPA issue emergency permits. Mayor Ford believes this has to be a phased approach. They are in process of putting together the second phase, which includes Chicory Lane. Ms. Smith explained it will take about a month to complete a full design. Then, the Village needs to pull permits. She believes the Chicory Lane water main can be installed in the Fall, which would be prior to freezing weather, as long as the Village gets approval from the IEPA.

Meadowlake resident Matthew Eisenstein asked if the plan to replace the water main in Chicory has been started. Ms. Smith explained the design can be started once the emergency extension and valves

have been installed. Mayor Ford explained the Village wants to move forward with the extension, which is necessary for the Chicory replacement.

Meadowlake resident Art Borden asked if there is a time of year the work cannot be performed. Ms. Smith explained water mains can be worked on year-round.

Meadowlake resident Ed Ruddy explained a number of kids play in the lake. The lake is typically clean. There is now lint silt, which creates a thick bottom layer that feels like quicksand. The water main breaks have a negative impact on the houses. He is concerned and feels this needs to be completed as soon as possible.

Meadowlake resident Warren Himmelstein asked if both designs could be completed simultaneously. Ms. Smith explained there are two different processes. The extension will occur quicker, but the full water main replacement requires more design. Mr. Himmelstein asked if this is an emergency because of the lake. This is for the health of the residents of Meadowlake and the health of the lake. Ms. Smith explained they can apply for an expedited permit from the IEPA. She noted once the permit is complete, the project goes to bid which takes four weeks. The bid is awarded and the documentation is put together before the contractor can start. This takes an additional two weeks or more.

Trustee Clayton moved to approve the contract for repair/replacement of the water main serving businesses and residents in West Riverwoods in an amount not to exceed \$130,000. Trustee Jamerson seconded the motion. Trustee Haber does not believe the \$5000 buffer is enough. He suggested a larger buffer. Trustee Clayton updated his motion to approve the contract for repair/replacement of the water main serving businesses and residents in West Riverwoods in an amount not to exceed \$150,000. Trustee Jamerson seconded the motion. The motion passed by the following vote:

AYES: Clayton, Eastmond, Haber, Hollander, Jamerson (5)

NAYS: None (0)

Mr. Meltzer asked about other water main replacements. Mayor Ford explained that is part of a larger capital plan. Mr. Meltzer noted the other streets in Meadowlake also need to be replaced. Mayor Ford will take that under consideration. Trustee Haber noted there are other areas in the Village that need water mains and the Village has to prioritize the other areas as well.

Mr. Huvard explained the engineers project where the needed replacements will occur and prepare a 10-year plan. It is a puzzlement to make the projections and revisions are made as needed.

### Old Business

There was no Old Business.

### Standing Committee Reports

Legal and Police – Trustee Haber reported the police negotiations are complete.

Communications – Chief Dayno read an email from Trustee Dikin. She expressed her condolences for the victims of Highland Park. Trustee Dikin is completing the work on the web forms and wants to streamline some internal policies. She hopes to publish a calendar on the website.

Building and Utilities/Storm Water – Trustee Jamerson noted the building report is in the packet. The Village is 25 percent above 2021 in permit value. The permit fees are close to double last year. Trustee Jamerson noted supply chain issues continue to plague the industry.

### Adjournment

There being no further business to discuss, Trustee Jamerson moved to adjourn the meeting. Trustee Haber seconded the motion. The motion passed by the following vote:

AYES: Clayton, Eastmond, Haber, Hollander, Jamerson (5)

NAYS: None (0)

The meeting was adjourned at 8:35 pm.

The next regular meeting of the Board of Trustees will take place on July 19, 2022 at 7:30 pm in person. A Workshop Meeting will precede the Board of Trustee meeting at 6:00 pm.

Respectfully submitted,

Katie Bowne  
Deputy Village Clerk

Transcribed by:  
Jeri Cotton

Attachment:  
Police Report  
Building Report



# Riverwoods Police Incident Analysis Report

## Summary by Incident Type

**7/5/2022**



Activity is Through June 30th of Each Year

Incident Type	2022 YTD	This Time 2021 YTD	This Time 2020 YTD
46 (7503) (Mortorist Assist)	53	41	28
50 PD (7572) (Crash Property Damage)	40	31	37
50 PI (7571) (Crash Personal Injury)	6	3	10
50 Priv Prop (7573) (Crash Private Property)	3	3	2
911 Hang up (7911)	10	9	11
Ambulance (7021)	128	82	96
Animal Problem (7245)	36	36	29
AOA (7001)	131	93	104
Armed Robbery (0310)	-	-	-
Assault (0500)	1	-	-
Attempt Suicide (7221)	1	-	-
Battery - Simple (0460)	2	1	-
Battery (0400)	1	-	-
Burg - From Motor Veh (0760)	1	-	1
Burglar Alarm (7082)	107	90	101
Burglary - Residential (0625)	2	-	2
Burglary (0600)	1	-	1
Cell 911 (7912)	1	-	1
Child Seat Inspect (7042)	3	3	1
Construction Comp (7078)	-	1	2
Controlled Substance (2000)	-	-	1
Credit Card Fraud (1150)	2	1	2
Crim Damage to Prop (1310)	1	1	2
Crim Sexual Assault (1563)	-	-	1
Crim Trespass to Land (1330)	-	-	-
Crim Trespass to Veh (1360)	-	-	-
Death Investigation (7231)	2	-	2
Deceptive Practice (1110)	3	2	3
Domestic Battery (0486)	-	2	2
Domestic Trouble (7130)	10	8	7
DUI (2410)	29	25	18
Fingerprinting (7039)	3	3	3
Fire Alarm (0733)	14	23	20
Fire Call (7024)	12	18	22
Fireworks Complaints (3001)	1	-	3
Forgery (1120)	-	-	1
Found Animal (7246)	5	9	5
Found Prop. (7156)	-	1	2
Harassment by Telephone (2825)	-	2	1
Hold Up Alarm (7083)	5	10	10
Identity Theft (7198)	7	42	5
Lock out - Vehicle (7051)	10	10	13
Lost / Mislaidd Prop (7144)	7	3	2
Missing Person (7178)	2	2	2
Noise Comp (7078)	16	14	7
Notification (7049)	8	10	13
Other Comp (7079)	30	30	21
Other Investigation (7199)	14	20	17

<b>Incident Type</b>	<b>2022 YTD</b>	<b>This Time 2021 YTD</b>	<b>This Time 2020 YTD</b>
Other Trouble (7139)	1	4	1
Parking Complaint (7522)	5	6	4
Premise Exam (7041)	734	659	301
Public Service (7040)	21	19	41
Roadway Debris (7250)	9	17	10
Solicitor (7063)	2	3	4
Suicide (7211)	-	-	-
Suspicious Auto (7123)	31	21	39
Suspicious Person (7123)	14	12	17
Telephone Threat (2820)	-	-	-
Theft from Motor Veh (0710)	2	-	-
Theft of Motor Veh (0910)	-	-	-
Theft Over \$500 (0815)	-	4	-
Theft Under \$500 (0825)	2	4	3
Traffic Complaint (7521)	28	23	26
Turned in Weapon/Ammo (7160)	1	-	1
Village Ord. Violation (7500)	8	14	17
Well Being Check (7045)	17	18	23
<b>Total:</b>	<b>1583</b>	<b>1433</b>	<b>1096</b>
Crime Prevention Notices	290	284	329
Case Reports	105	131	94
Traffic Stops	1025	1354	586
Number of Citations issued	414	442	231
Number of Persons Issued Citations	286	323	153

6 houses are currently on the Vacation Watch list and are checked regularly.

