

Village of Riverwoods
Board of Trustees Meeting
June 21, 2022
APPROVED

Present:

Michael Clayton
Liliya Dikin
Andrew Eastmond
Michael Haber
Henry Hollander
Rick Jamerson
Kris Ford, Mayor

Also Present:

Bruce Dayno, Police Chief
Bruce Huvad, Village Attorney
Katie Bowne, Deputy Village Clerk
Carissa Smith, Village Engineer

The meeting was called to order at 7:30 pm

Document Approval

Trustee Haber moved to approve the minutes of the May 17, 2022 Board of Trustees meeting. Trustee Jamerson seconded the motion. The motion passed by the following vote:

AYES: Clayton, Dikin, Eastmond, Haber, Hollander, Jamerson (6)

NAYS: None (0)

Approval of Bills

Trustee Jamerson moved to approve the bills. Trustee Clayton seconded the motion. There were a couple questions from the Trustees. The motion passed by the following vote:

AYES: Clayton, Dikin, Eastmond, Haber, Hollander, Jamerson (6)

NAYS: None (0)

Treasurer's Report

Trustee Clayton noted the summary of revenues and expenses is in the packet. May was a good month due to receipt of sales tax and reduced expenditures. The Village is slightly ahead of budget for the year. Cash increased in May as well. Trustee Jamerson asked about the target balance of the Sewer Fund. Trustee Clayton will prepare a review of the Sewer Fund.

The Village will be launching the 5-year forecast update that will provide a foundation for the upcoming budget work.

Director of Community Services Report

The Village is moving forward with the second notices for the hazardous trees. The Village has achieved two-thirds compliance.

Attorney's Report

Mr. Huvard reported the Village closed on the property with Thorntons today. They hope to break ground in July and hope to open by the end of the year.

Engineer's Report

Ms. Smith met with the engineers for the Duffy Lane subdivision. She will send an email to the SSAs to see if they want to be part of the annual road program. The deadline for responses will be July 15th. Trustee Jamerson asked about breaking out the Village's portion of the road program for MFT funds. Ms. Smith noted there will be minimal road repairs for the Village this year. Trustee Clayton noted the Village is saving MFT funds for Saunders Road as well as snow removal. Ms. Smith noted there are 20 meters that still need to be replaced.

Plan Commission Report

The Plan Commission will not meet this month. Mr. Huvard explained Wolters Kluwer has contacted the Village about possible uses for their property. There will be further discussions with the Village and Plan Commission.

Zoning Board of Appeals

Ch. Graditor reported the ZBA did not meet.

Police Report

No report.

Information items from the President

Request for Board Workshop for Discussion of Village Administration

Mayor Ford will send out dates for a workshop to discuss Village administration.

Event Planning

Deputy Clerk Bowne noted there will be a North Shore Line concert on July 15th at 11:30 am. There will also be a community garage sale event on August 20th in partnership with the RPC. Trustee Dikin suggested expanding the garage sale to include local artists and crafters.

Visitors wishing to address the Board

Deputy Clerk Bowne read an email from Thorngate residents Kathryn and Russ Romanelli regarding the maintenance of the bike bath on the east side of Riverwoods Road that is in need of repaving and shrub/tree trimming.

New Business

1. Approval of Agreement with Metropolitan Alliance of Police, Chapter 330, for 2022-2024
Mr. Huvard reported the Village has an agreement with the police union. The basic structure of the agreement is similar to past years. There is a letter from the Village's Special Counsel Ted Clark, which summarizes the changes. Most of the changes are economic. All of the salaries are retroactive to January 1, 2022.

Chief Dayno discussed the field training officer (FTO) pay. He explained it is typical for an FTO to receive a stipend for the time they spend training officers.

Trustee Jamerson moved to approve the agreement with the Metropolitan Alliance of Police, Chapter 330, for 2022 - 2024. Trustee Clayton seconded the motion. The motion passed by the following vote:

AYES: Clayton, Dikin, Eastmond, Haber, Hollander, Jamerson (6)

NAYS: None (0)

2. Approval of an Agreement with Gewalt Hamilton Associates, Inc. (GHA) for Utility Billing Services

Mayor Ford is exploring the possibility of GHA taking over utility billing from L&A. She noted GHA answers resident questions and is knowledgeable of the current billing system. In addition, the meter transition is nearly complete and GHA is familiar with the new BS&A software that will be implemented later this year. Mayor Ford will discuss this with L&A to work out the details. Mayor Ford will come back to the Board with more detail.

Old Business

1. Approval of Change Order with BS&A to Provide for Electronic Timesheet

Mayor Ford noted the travel expense has been removed and there will be remote training rather than on-site. She indicated the amount is around \$4000, which is less than the Mayor's spending limit. Trustee Haber questioned why it was not been included in the original proposal. Mayor Ford explained it was an oversight.

2. Status of Bids and Planning for Paths on Village Hall Campus, Deerfield Road and Riverwoods Road

Ms. Smith explained the bid for the Village Hall paths went out June 14, 2022 and will be opened on July 12, 2022 for completion in September. The Deerfield Road bid includes removing the path and restoring it to vegetation with an alternate bid of a limestone screen. After further discussion, Ms. Smith is adding an HMA overlay as a third alternate. She believes it will last 2-3 years. Trustee Hollander noted the County has delayed the Deerfield Road project until 2025. Ms. Smith noted the alternates will allow the Trustees to vet out the options and make a sound decision. Ms. Smith explained the Riverwoods path is a maintenance repair and replace. This path will go to bid on July 28th with the bid opening of August 18th. All of the construction would begin after Labor Day.

Good of the Order

Trustee Hollander reported the properties impacted by the Deerfield Road project has been decreased from more than 60 to approximately 30. They are expecting some design approval this month. Trustee Hollander asked them for a heads-up before the County sends letters for land acquisition. He noted Sanders Road has been delayed another year. Trustee Hollander noted the Village used to have a program to measure selected wells 3-4 times a year. The program will be restarting. More details will be published in the Village Voice.

Trustee Jamerson noted a long-time Riverwoods resident passed away recently. His widow wanted Trustee Jamerson to pass along that the Fire Protection District was wonderful and compassionate.

Adjournment

There being no further business to discuss, Trustee Hollander moved to adjourn the meeting. Trustee Clayton seconded the motion. The motion passed by the following vote:

AYES: Clayton, Dikin, Eastmond, Haber, Hollander, Jamerson (6)

NAYS: None (0)

The meeting was adjourned at 8:44 pm.

The next regular meeting of the Board of Trustees will take place on July 5, 2022 at 7:30 pm via Zoom.

Respectfully submitted,

Katie Bowne
Deputy Village Clerk

Transcribed by:
Jeri Cotton