

Village of Riverwoods
Board of Trustees Meeting
March 1, 2022
APPROVED

Present:

Michael Clayton
Liliya Dikin
Andrew Eastmond
Michael Haber
Henry Hollander
Rick Jamerson
Kris Ford, Mayor

Also Present:

Bruce Dayno, Police Chief
Bruce Huvad, Village Attorney
Katie Bowne, Deputy Village Clerk
Russ Kraly, Director of Community Services
Carissa Smith, Village Engineer

The meeting was called to order at 7:30 pm

Moment of Silence

Those present observed a moment of silence in respect for those in Ukraine.

Document Approval

Trustee Jamerson moved to approve the minutes of the February 15, 2022 Board of Trustees meeting. Trustee Haber seconded the motion. The motion passed by the following vote:

AYES: Clayton, Dikin, Eastmond, Haber, Hollander, Jamerson (6)

NAYS: None (0)

Approval of Bills

Trustee Jamerson moved to approve the bills. Trustee Hollander seconded the motion. Trustee Jamerson asked about the Advanced Automation bill. Ms. Smith explained this is one of three bills for the water meter swap project. The motion passed by the following vote:

AYES: Clayton, Dikin, Eastmond, Haber, Hollander, Jamerson (6)

NAYS: None (0)

Director of Community Services Report

Mr. Kraly reported Lucas has worked with 33 residents for hazardous trees and has 22 remaining. Lucas and two other companies provided bids for tree removal on Village property and right of way. Lucas was the lowest bidder at \$21,000.

Trustee Jamerson moved to award the Village property and right of way tree removal project to Lucas Tree in an amount not to exceed \$21,000. Trustee Haber seconded the motion. The motion passed by the following vote:

AYES: Clayton, Dikin, Eastmond, Haber, Hollander, Jamerson (6)

NAYS: None (0)

Mr. Kraly reported Village Ecologist Steve Zimmerman looked at the property at 1400 Saunders Road. The property owner has expressed interest in possibly donating the wetland property to the Village. Mr. Zimmerman believes the property has quality wetlands that will not require a lot of maintenance. He suggested the property owner clean out the dead trees and branches. Mr. Huvard explained two or three homes could be built on the 10-acre property and wetlands on the rest of the property could be secured with restrictions noted in the plat of subdivision. Part of the restriction could be that the homes built on the property would be responsibility for the maintenance of the wetlands. The Trustees did not see a clear-cut benefit to accepting the donation as there could be flooding, liability issues and future maintenance expenses.

Attorney's Report

Mr. Huvard reported the Public Hearing for the Appropriations Ordinance will be published for the next Board of Trustees meeting. He noted Thorntons is preparing their final engineering drawings.

Engineer's Report

Ms. Smith received a letter from the County for Thorntons. Staff is doing a meter inventory in the Village.

Plan Commission Report

Ch. Laurie Breitkopf reported the Plan Commission will not meet in March. Mr. Huvard has received traffic information on the proposed distribution center. He will summarize this information for the next Board of Trustees meeting. The developer was not ready for a meeting this month.

Police Report

The police activity report is attached to the end of the minutes. Chief Dayno reported on February 25, 2022 officers responded to a report of an attempted residential burglary in Thorngate. The offenders broke a window and fled on foot to where they were picked up by a vehicle. Entry was not gained to the property.

Chief Dayno discussed the possibility of purchasing fuel locally. Officers are currently purchasing fuel at the Speedway because Mobil is more expensive. Chief Dayno noted the Village receives a 5% fleet

discount at Speedway. Mr. Abbott, the owner of the Mobil on Saunders will give the Village a 7-cent discount as well as the tax saving. Chief Dayno noted there would be an additional cost to purchase from Mobil, but the top tier gas could result in fewer repairs and in increase in the miles per gallon which could actually save the Village money. Trustee Hollander noted Thorntons is not part of the top tier program, but would suggest looking at their prices as well.

Information items from the President

1. Discussion regarding the development of a Village Administrator/Manager position

Mayor Ford reported development of a Village Manager position will take a bit more research to see exactly what needs to be done in Riverwoods. She noted the Village will also need additional staff.

2. Clean-Up Day

Mayor Ford reported the Village and RPC will have the plant sale and clean-up day on May 14, 2022.

Visitors wishing to address the Board

There were no visitors wishing to address the Board in person, via Zoom or comments received via email.

New Business

1. Approval of a donation to the Deerfield Parent Network After Prom Party

Mayor Ford reported the last donation was \$500.

Trustee Haber moved to approve the donation to the Deerfield Parent Network After Prom Party. Trustee Jamerson seconded the motion.

Trustee Clayton noted last time this was discussed, there were some questions about the amount of the contribution in conjunction with the number of students. He believes this should go through the correct process.

Trustee Haber withdrew the motion and Trustee Jamerson withdrew the second.

2. Resolution 22-03-05 authorizing a transfer from the General Fund to the Capital Projects Fund

The fund balance policy has been passed. This is the execution of the transfer.

Trustee Clayton moved to approve the Resolution. Trustee Jamerson seconded the motion. The motion passed by the following vote:

AYES: Clayton, Dikin, Eastmond, Haber, Hollander, Jamerson (6)

NAYS: None (0)

Old Business

There was no Old Business.

Items from the Board

Mayor Ford noted the next meeting may be held in person. She reported Chief Dayno and Deputy Clerk Bowne are the designees for the Open Meetings Act. Please contact them with questions.

Standing Committee Reports

Legal and Police – Trustee Haber reported there is some progress in the police contract. There will be another meeting later in the month.

Communications – Trustee Dikin met with Mr. Zimmerman regarding the woodlands-related permit applications. She is working on having fillable pdf forms on the Village website.

Building and Utilities/Storm Water – Trustee Jamerson reported the building report is attached to the minutes. The permit fees have increased over 2020 and 2021. Trustee Jamerson is working with Ms. Smith on storm water management.

Adjournment

There being no further business to discuss, Trustee Jamerson moved to adjourn the meeting. Trustee Clayton seconded the motion. The motion passed unanimously by the following vote:

AYES: Clayton, Dikin, Eastmond, Haber, Hollander, Jamerson (6)

NAYS: None (0)

The meeting was adjourned at 8:23 pm.

The next regular meeting of the Board of Trustees will take place on March 15, 2022 at 7:30 pm.

Respectfully submitted,

Katie Bowne
Deputy Village Clerk

Transcribed by:
Jeri Cotton

Attachments:
Police Report
Building Report



Riverwoods Police Incident Analysis Report

Summary by Incident Type

3/1/2022



Activity is Through February 24th of Each Year

Incident Type	Since Last Report 02/11/22	2022 YTD	This Time 2021 YTD	This Time 2020 YTD
46 (7503) (Mortorist Assist)	8	20	18	13
50 PD (7572) (Crash Property Damage)	4	20	13	22
50 PI (7571) (Crash Personal Injury)	1	3	-	4
50 Priv Prop (7573) (Crash Private Property)	-	1	1	-
911 Hang up (7911)	1	3	1	2
Ambulance (7021)	7	38	25	47
Animal Problem (7245)	1	11	14	10
AOA (7001)	12	41	25	34
Armed Robbery (0310)	-	-	-	-
Assault (0500)	-	-	-	-
Attempt Suicide (7221)	-	-	-	-
Battery - Simple (0460)	-	-	-	-
Battery (0400)	-	-	-	-
Burg - From Motor Veh (0760)	-	-	-	-
Burglar Alarm (7082)	7	25	35	39
Burglary - Residential (0625)	1	1	-	1
Burglary (0600)	-	1	-	-
Cell 911 (7912)	-	-	-	1
Child Seat Inspect (7042)	-	1	-	1
Construction Comp (7078)	-	-	-	-
Controlled Substance (2000)	-	-	-	-
Credit Card Fraud (1150)	-	1	-	-
Crim Damage to Prop (1310)	-	-	-	-
Crim Sexual Assault (1563)	-	-	-	1
Crim Trespass to Land (1330)	-	-	-	-
Crim Trespass to Veh (1360)	-	-	-	-
Death Investigation (7231)	-	1	-	-
Deceptive Practice (1110)	1	2	1	-
Domestic Battery (0486)	-	-	-	2
Domestic Trouble (7130)	3	3	4	6
DUI (2410)	2	5	2	11
Fingerprinting (7039)	-	-	-	3
Fire Alarm (0733)	1	5	7	10
Fire Call (7024)	3	5	6	8
Fireworks Complaints (3001)	-	-	-	-
Forgery (1120)	-	-	-	1
Found Animal (7245)	1	1	-	-
Found Prop. (7156)	-	-	-	1
Harassment by Telephone (2825)	-	-	1	-
Hold Up Alarm (7083)	-	2	2	4
Identity Theft (7198)	-	4	27	2
Lock out - Vehicle (7051)	-	2	4	4
Lost / Mislaid Prop (7144)	-	2	1	2
Missing Person (7178)	1	2	1	1
Noise Comp (7078)	1	2	-	1
Notification (7049)	-	-	3	6
Other Comp (7079)	3	8	8	1

Incident Type	Since Last Report 02/11/22	2022 YTD	This Time 2021 YTD	This Time 2020 YTD
Other Investigation (7199)	2	6	6	7
Other Trouble (7139)	-	-	-	-
Parking Complaint (7522)	-	1	2	1
Premise Exam (7041)	81	311	173	138
Public Service (7040)	2	4	12	3
Roadway Debris (7250)	-	1	2	1
Solicitor (7063)	-	1	-	2
Suicide (7211)	-	-	-	-
Suspicious Auto (7123)	6	8	4	13
Suspicious Person (7123)	-	2	2	4
Telephone Threat (2820)	-	-	-	-
Theft from Motor Veh (0710)	-	2	-	-
Theft of Motor Veh (0910)	-	-	-	-
Theft Over \$500 (0815)	-	-	2	-
Theft Under \$500 (0825)	-	-	-	2
Traffic Complaint (7521)	3	11	4	6
Turned In Weapon/Ammo (7160)	-	1	-	1
Village Ord. Violation (7500)	-	2	-	-
Well Being Check (7045)	1	8	9	8
Total:	153	568	415	424
Crime Prevention Notices	16	86	89	134
Case Reports	8	29	45	41
Traffic Stops	56	165	312	357
Number of Citations issued	25	67	72	130
Number of Persons Issued Citations	18	46	54	80

40 houses are currently on the Vacation Watch list and are checked regularly.

