

Village of Riverwoods
Board of Trustees Meeting
December 21, 2021

APPROVED

Present:

Michael Clayton
Liliya Dikin
Andrew Eastmond
Henry Hollander
Rick Jamerson
Kris Ford, Mayor

Absent:

Michael Haber

Also Present:

Bruce Dayno, Police Chief
Patrick Glenn, Village Engineer
Russ Kraly, Director of Community Services
Bruce Huvad, Village Attorney
Hal Roseth, Village Treasurer

The meeting was called to order at 7:32 pm

Presentation of RRA Citizen of the Year Award

Jill Kaplan, president of the Riverwoods Resident Association presented the 2021 RRA Citizen of the Year award to Shelia Hollander. Ms. Hollander has spearheaded many projects throughout the Village since 2004. She has also been an active member of the RPC for many years.

Ms. Hollander thanked everyone for this honor. Mayor Ford noted there is a plaque at Village Hall commemorating this honor.

Document Approval

Trustee Jamerson moved to approve the minutes of the December 7, 2021 Board of Trustees meeting and Public Hearing. Trustee Dikin seconded the motion. The motion passed by the following vote:

AYES: Clayton, Dikin, Eastmond, Hollander, Jamerson (5)

NAYS: None (0)

Approval of Bills

Trustee Jamerson moved to approve the bills. Trustee Hollander seconded the motion. There were questions from the Trustees. The motion passed by the following vote:

AYES: Clayton, Dikin, Eastmond, Hollander, Jamerson (5)

NAYS: None (0)

Treasurer and Finance Committee Report

Village Treasurer Hal Roseth reported the Village has accumulated a nice cash position. Investment Advisor Danielle would like the Village investments to extend out 2-3 years. The Village's overall portfolio yield is at 1.47 percent and the Village has \$5 million in cash. Mr. Roseth believes the Village will maintain the current average yield rate. Mayor Ford asked for a year-end presentation in the first quarter of 2022.

Trustee Clayton noted the November financial reports will be sent out when they are ready.

Director of Community Services Report

Mr. Kraly will send out letters regarding the hazardous tree survey. He is working on making changes to the fee schedule and will have it ready next month.

Attorney's Report

Mr. Huvad has worked on technical issues with the people looking at the 37 acres. He is looking for solutions so they will annex into the Village.

Engineer's Report

1. National Pollution Discharge Elimination System Presentation

Karolina Cho, Wetland Specialist with Gewalt Hamilton presented a report on the NPDES. She explained that MS4 is necessary to keep stormwater clean and the environment healthy. The NPDES requires a permit for the discharge of stormwater. The permit requires four minimum control measures including public education and outreach, public involvement, illicit discharge detection and elimination, construction site stormwater runoff control, post-construction stormwater management for new development and redevelopment and pollution prevention for municipal operations.

Trustee Hollander noted there will be a Public Hearing in February regarding the resurfacing of Saunders Road.

Plan Commission Report

Ch. Laurie Breitkopf reported the Plan Commission recommended approval of the application at 240 Saunders Road.

Police Report

Chief Dayno indicated the police report is attached to the end of the minutes.

Information items from the President

1. Phase II of the Heritage Flatwoods Center

Mayor Ford noted the Village will look at Phase II at next year and will explore grants for the project. Trustee Jamerson noted some Riverwoods residents have expressed an interest in a play yard.

2. Update on Website Development

Trustee Dikin reported the new Village website is moving very quickly. There was a premature website launch last Friday. She provided a quick demonstration of the site, which is much more intuitive than the previous site.

Visitors wishing to address the Board

There were no visitors wishing to address the Board.

New Business

1. Approval of a Service Contract with Resource Environmental Solutions (RES) for 2022 woodland stewardship program on village properties for \$31,237

Mayor Ford noted this is part of the ten-year plan.

Trustee Jamerson moved for approval of a service contract with Resource Environmental Solutions (RES) for 2022 woodland stewardship program on village properties for \$31,237. Trustee Clayton seconded the motion. The motion passed by the following vote:

AYES: Clayton, Dikin, Eastmond, Hollander, Jamerson (5)

NAYS: None (0)

2. Approval of the 2022 Budget

Trustee Clayton presented the information included in the Board packet, which was built up from individual financial accounts and the financial workshop. In summary, the operating budget for the General Fund shows a surplus for 2022. Revenue is up and expenditures are up less, due to the reclassification of the snow plowing expense to the MFT fund. Trustee Jamerson asked about the sewer and water fund inconsistencies. Mayor Ford explained this is a guideline for the Village.

Trustee Jamerson moved for approval of the 2022 budget. Trustee Hollander seconded the motion. The motion passed by the following vote:

AYES: Clayton, Dikin, Eastmond, Hollander, Jamerson (5)

NAYS: None (0)

3. Ordinance Amending Provisions of Article D of Chapter 5 of the Riverwoods Zoning Ordinance Concerning the Office and Research Compatible District

Mr. Huvad explained this is the Center for Holistic Medicine property, located at 240 Saunders Road. The property, which used to be a house, was annexed into the Village. The Village created an exception for a medical office use in the residential area, adjoining a non-residential neighborhood and on a major street. Mr. Huvad noted the Comprehensive Plan recommends this parcel be zoned as Office Compatible.

Trustee Clayton moved to waive the First Reading of an Ordinance Amending Provisions of Article D of Chapter 5 of the Riverwoods Zoning Ordinance Concerning the Office and Research Compatible District. Trustee Jamerson seconded the motion. The motion passed by the following vote:

AYES: Clayton, Dikin, Eastmond, Hollander, Jamerson (5)

NAYS: None (0)

Trustee Jamerson moved for Second Reading and adoption of the Amending Provisions of Article D of Chapter 5 of the Riverwoods Zoning Ordinance Concerning the Office and Research Compatible District. Trustee Clayton seconded the motion. The motion passed by the following vote:

AYES: Clayton, Dikin, Eastmond, Hollander, Jamerson (5)

NAYS: None (0)

4. Ordinance Classifying 240 Saunders Road to the Office and Research Compatible District and Granting a Special Use for a Health Center Special Use in the Village of Riverwoods

Trustee Jamerson moved to waive the First Reading of the Ordinance Classifying 240 Saunders Road to the Office and Research Compatible District and Granting a Special Use for a Health Center Special Use in the Village of Riverwoods. Trustee Clayton seconded the motion. The motion passed by the following vote:

AYES: Clayton, Dikin, Eastmond, Hollander, Jamerson (5)

NAYS: None (0)

Trustee Jamerson moved for Second Reading and adoption of the Ordinance Classifying 240 Saunders Road to the Office and Research Compatible District and Granting a Special Use for a Health Center Special Use in the Village of Riverwoods. Trustee Clayton seconded the motion. The motion passed by the following vote:

AYES: Clayton, Dikin, Eastmond, Hollander, Jamerson (5)

NAYS: None (0)

5. Resolution approving the purchase of a vacant strip of land adjoining South Robinwood Lane

Mr. Huvad noted there is a strip of land running parallel to South Robinwood Lane which is a great location for a water main. The Village was asked to acquire the strip of land for nominal consideration from the current owners.

Trustee Jamerson moved to adopt the Resolution approving the purchase of a vacant strip of land adjoining South Robinwood Lane. Trustee Clayton seconded the motion. The motion passed by the following vote:

AYES: Clayton, Dikin, Eastmond, Hollander, Jamerson (5)

NAYS: None (0)

Old Business

1. Ordinance establishing the Class L liquor licenses in the Village of Riverwoods

Mr. Huvad noted the Trustees asked about the limitation on the display area for alcohol should be 10 percent of the floor area or the building perimeter. He does not believe the alcohol area would be excessive if the perimeter was considered rather than the floor area. Mr. Huvad noted the conditions could be adjusted in the future if the Village believes there is a problem.

Trustee Hollander moved for Second Reading and adoption of Ordinance establishing the Class L liquor licenses in the Village of Riverwoods. Trustee Jamerson seconded the motion. The motion passed by the following vote:

AYES: Clayton, Dikin, Eastmond, Hollander, Jamerson (5)

NAYS: None (0)

Comments from the Board

Mayor Ford wished everyone a Happy Holiday and Happy New Year.

Trustee Hollander suggested the Village consider requiring vaccinations before allowing in-person attendance at Village meetings. Mayor Ford will look into it and poll the Board privately. Former Mayor Norris suggested allowing non-vaccinated people to attend the meeting in a separate room.

Adjournment

There being no further business to discuss, Trustee Jamerson moved to adjourn the meeting. Trustee Clayton seconded the motion. The motion passed unanimously by the following vote:

AYES: Clayton, Dikin, Eastmond, Hollander, Jamerson (5)

NAYS: None (0)

The meeting was adjourned at 8:42 pm.

The next regular meeting of the Board of Trustees will take place on January 4, 2022 at 7:30 pm.

Respectfully submitted,

Daphne Paras
Village Clerk

Transcribed by:
Jeri Cotton

Attachments:
Police Report



Riverwoods Police Incident Analysis Report

Summary by Incident Type

12/21/2021



Activity is Through December 16th of Each Year

Incident Type	Since 12/03/21	2021 YTD	This Time 2020 YTD	This Time 2019 YTD
0260 Criminal Sexual Assault	-	-	1	1
0460 Simple Battery	-	2	-	1
0486 Domestic Battery	-	2	3	3
0560 Simple Assault	-	1	-	-
0610 Burglary	-	1	1	-
0625 Residential Burglary	-	6	5	3
0760 Burglary From Motor Vehicle	-	7	5	3
0810 Theft Over \$500	-	7	1	5
0820 Theft Under \$500	-	-	6	3
0910 Motor Vehicle Theft	-	-	1	1
1110 Deceptive Practices	-	7	6	6
1120 Forgery	-	-	1	2
1150 Credit Card Fraud	-	2	2	2
1310 Criminal Damage to Property	1	4	3	7
1330 Criminal Damage to Land	-	-	-	-
1360 Criminal Trespass-Vehicle	-	-	1	-
1811 Poss. Cannabis <30 grams	-	-	1	2
2000 Controlled Substance	-	-	1	2
2410 DUI	4	64	40	56
2820 Telephone Threats	-	1	2	-
2825 Harassment by Telephone	1	5	5	4
3001 Fireworks Complaint	-	11	17	3
7001 Assist Other Agency	4	190	214	199
7021 Ambulance Call	9	199	141	211
7024 Fire Call	2	36	39	46
7033 Fire Alarm	-	40	35	50
7039 Fingerprinting	-	6	4	2
7040 Public Service	2	39	60	32
7041 Premise Exam	49	1261	642	716
7042 Child Seat Install/Inspect	1	5	1	4
7045 Well Being Check	-	40	47	44
7049 Notifications	1	18	18	17
7051 Vehicle Lock Out	-	23	23	47
7062 Noise Complaints	-	37	23	28
7063 Solicitor Complaints	-	8	12	12
7078 Construction Complaint	3	1	3	3
7079 Other Complaints	-	60	52	55
7082 Burglar Alarm	5	192	192	265
7083 Hold Up Alarm	2	27	20	21
7121 Suspicious Auto	2	48	66	51
7123 Suspicious Person	2	28	33	29
7130 Domestic Trouble	2	16	9	11
7139 Other Problem	-	5	1	10
7144 Lost/Mislaidd Property	-	6	6	10
7156 Found Property	1	4	7	14
7160 Turned in Weapon/Ammo	-	-	3	1
7178 Missing Person	-	2	5	2
7198 Identity Theft	-	47	65	7

Incident Type	Since 12/03/21	2021 YTD	This Time 2020 YTD	This Time 2019 YTD
7199 Other Investigation	-	32	27	33
7231 Death Investigation	-	1	2	1
7245 Animal Problem	3	78	64	79
7246 Found Animal	1	17	9	9
7250 Roadway Debris	-	55	26	24
7500 Village Ordinance Violation	-	22	26	10
7503 Motorist Assist	2	76	52	108
7521 Traffic Complaint	3	58	49	57
7522 Parking Complaint	-	16	7	15
7571 Traffic Accident PI	1	7	13	18
7572 Traffic Accident PD	-	66	52	163
7573 Traffic Accident PP	-	7	4	24
7911 911 Hang Up	1	19	28	28
Total:	102	2912	2182	2560
Crime Prevention Notices	10	525	537	429
Case Reports	10	264	251	272
Traffic Stops	60	2367	1412	2794
Persons Issued Citations	26	561	425	716
Citations Issued	39	825	590	1010
Ordinance Violations	-	487	87	346

53 houses are currently on the Vacation Watch list and are checked regularly.