

Village of Riverwoods
Board of Trustees Meeting
December 7, 2021

APPROVED

Present:

Michael Clayton
Liliya Dikin
Andrew Eastmond
Michael Haber
Henry Hollander
Rick Jamerson
Kris Ford, Mayor

Also Present:

Bruce Dayno, Police Chief
Patrick Glenn, Village Engineer
Russ Kraly, Director of Community Services
Bruce Huvard, Village Attorney
Daphne Paras, Village Clerk

The meeting reconvened at 7:30 pm

Document Approval

Trustee Haber moved to approve the minutes of the November 16, 2021 Board of Trustees meeting and Public Hearing. Trustee Hollander seconded the motion. The motion passed by the following vote:

AYES: Clayton, Dikin, Eastmond, Haber, Hollander, Jamerson (6)

NAYS: None (0)

Approval of Bills

Trustee Haber moved to approve the bills. Trustee Clayton seconded the motion. There were a few questions by the Trustees. The motion passed by the following vote:

AYES: Clayton, Dikin, Eastmond, Haber, Hollander, Jamerson (6)

NAYS: None (0)

Treasurer and Finance Committee Report

Trustee Clayton noted the Village received grant money. There are issues in some of the water meter readings and the Village is working on a work-around. Trustee Clayton noted BS&A is working through Mr. Huvard's questions.

Director of Community Services Report

Mr. Kraly and Mayor Ford met with Urban Forest Management regarding the tree survey bids. The low bidder was Lucas Trees. They will have four crews ready to start on January 10, 2022. A resident contacted Trustee Jamerson asking about the protocol for appealing the removal request.

Mr. Kraly reported Poached Egg will open in the former Sweet Basil location.

Attorney's Report

Mr. Huvard reported the Village received sketch drawings from Lexington Homes. Lee Brown will review the sketches and hopes to have a workshop session with the Plan Commission. Trustee Eastmond asked if affordable housing has been addressed. Mr. Huvard has been in contact with a not-for-profit organization that handles affordable housing.

Engineer's Report

Mr. Glenn reported there are a few outstanding punch list items, but the paving has been completed. He noted about 550 meters have been upgraded and should be complete in 2022.

Plan Commission Report

Ch. Laurie Breitkopf reported the Plan Commission met on Thursday, December 2, 2022 to conclude the Public Hearing for the wellness center. They also discussed the Lexington Homes proposal and are in favor of having affordable housing incorporated into the proposal.

Police Report

Chief Dayno indicated the police report is attached to the end of the minutes.

Visitors wishing to address the Board

Chief Dayno read an email from Matthew Katz regarding Thorntons. He is concerned that the gas station is unnecessary. He believes climate change should be considered and the Village should promote more sustainable businesses. Mr. Katz believes there are already five other gas stations within a one (1) mile radius of Riverwoods. In addition, gas consumption will be reduced with the popularity of electric vehicles. He believes the Village should be working toward reducing emissions.

New Business

1. Ordinance 21-12-26 approving the Levy of taxes for the Village of Riverwoods for the Fiscal Year beginning January 1, 2021 and ending December 31, 2021

Mr. Huvard presented three small changes to the Ordinance. He noted this is the annual tax levy Ordinance, which was preceded by a truth in taxation Hearing in November. The levy amount is \$988,800. He noted the levy for SSA 33 will be zero.

Trustee Hollander moved to waive the First Reading of the Ordinance approving the Levy of taxes for the Village of Riverwoods for the Fiscal Year beginning January 1, 2021 and ending December 31, 2021. Trustee Clayton seconded the motion. The motion passed by the following vote:

AYES: Clayton, Dikin, Eastmond, Haber, Hollander, Jamerson (6)

NAYS: None (0)

Trustee Haber moved for Second Reading and adoption of the Ordinance approving the Levy of taxes for the Village of Riverwoods for the Fiscal Year beginning January 1, 2021 and ending December 31, 2021 Trustee Jamerson seconded the motion. The motion passed by the following vote:

AYES: Clayton, Dikin, Eastmond, Haber, Hollander, Jamerson (6)

NAYS: None (0)

2. Ordinance 21-12-27 abating the 2021 tax levy for \$644,000 for Special Service Area 26 special tax bonds, Series 2013 of the Village of Riverwoods.

Trustee Haber moved to waive the First Reading of the Ordinance abating the 2021 tax levy for \$644,000 for Special Service Area 26 special tax bonds, Series 2013 of the Village of Riverwoods. Trustee Jamerson seconded the motion. The motion passed by the following vote:

AYES: Clayton, Dikin, Eastmond, Haber, Hollander, Jamerson (6)

NAYS: None (0)

Trustee Haber moved for Second Reading and adoption of the Ordinance abating the 2021 tax levy for \$644,000 for Special Service Area 26 special tax bonds, Series 2013 of the Village of Riverwoods. Trustee Jamerson seconded the motion. The motion passed by the following vote:

AYES: Clayton, Dikin, Eastmond, Haber, Hollander, Jamerson (6)

NAYS: None (0)

3. Ordinance 21-12-28 abating the 2021 tax levy for \$60,000 for Special Service Area 27 special tax bonds, Series 2014 of the Village of Riverwoods.

Trustee Haber moved to waive the First Reading of an Ordinance abating the 2021 tax levy for \$60,000 for Special Service Area 27 special tax bonds, Series 2014 of the Village of Riverwoods. Trustee Jamerson seconded the motion. The motion passed by the following vote:

AYES: Clayton, Dikin, Eastmond, Haber, Hollander, Jamerson (6)

NAYS: None (0)

Trustee Haber moved for Second Reading and adoption of the Ordinance abating the 2021 tax levy for \$60,000 for Special Service Area 27 special tax bonds, Series 2014 of the Village of Riverwoods. Trustee Jamerson seconded the motion. The motion passed by the following vote:

AYES: Clayton, Dikin, Eastmond, Haber, Hollander, Jamerson (6)

NAYS: None (0)

4. Ordinance 21-12-29 amending the Village Fee Schedule to Add Certain License Fees

Mr. Huvard explained the Board recently approved some new uses at Shoppes of Riverwoods. This Ordinance will include licenses that were discussed. The Village matched the fees from the Village of Hoffman Estates.

Trustee Haber moved to waive the First Reading of the Ordinance amending the Village Fee Schedule to Add Certain License Fees. Trustee Jamerson seconded the motion. The motion passed by the following vote:

AYES: Clayton, Dikin, Eastmond, Haber, Hollander, Jamerson (6)

NAYS: None (0)

Trustee Haber moved for Second Reading and adoption of the Ordinance amending the Village Fee Schedule to Add Certain License Fees. Trustee Clayton seconded the motion. The motion passed by the following vote:

AYES: Clayton, Dikin, Eastmond, Haber, Hollander, Jamerson (6)

NAYS: None (0)

5. Ordinance amending provisions of Article B of Chapter 5 of the Riverwoods Zoning Ordinance adding automobile service station and convenience store as allowed uses in a Mixed Use Planned Development

Mr. Huvard provided a short history of the site and request. There were a number of issues with the site, including compensatory storage, road improvement and access challenges. The Board executed a redevelopment agreement with GMX. In the past, an automobile service station was an allowable use in a mixed use planned development. It was removed as an allowable use and must be allowed in the Zoning Ordinance.

Trustee Haber moved for First Reading of the Ordinance amending provisions of Article B of Chapter 5 of the Riverwoods Zoning Ordinance adding automobile service station and convenience store as allowed uses in a Mixed Use Planned Development

. Trustee Hollander seconded the motion. The motion passed by the following vote:

AYES: Clayton, Dikin, Eastmond, Haber, Hollander, Jamerson (6)

NAYS: None (0)

6. Ordinance amending the provisions of the Special Use previously granted in Ordinance 16-02-02 to authorize an automobile service station and convenience store for Lot One.

Mr. Huvard noted this is for lot one, which is Cube Smart, as well as a potential automobile service station and convenience store.

Trustee Hollander moved for First Reading of the Ordinance amending the provisions of the Special Use previously granted in Ordinance 16-02-02 to authorize an automobile service station and convenience store for Lot One. Trustee Haber seconded the motion. The motion passed by the following vote:

AYES: Clayton, Dikin, Eastmond, Haber, Hollander, Jamerson (6)

NAYS: None (0)

Village resident Lora Millman believes Thorntons should have electric charging stations at their facility and believes it should be revisited. Mr. Huvad explained there is language in the Ordinance encouraging electric charging stations. They do not mandate a specific number of charging stations. Thorntons stated at the Plan Commission that they would look at the demand but have spaces available for electric charging stations. Trustee Hollander asked if the other gas stations within the Village would be held to the same standard. Mr. Huvad noted this applicant is asking for specific relief. He believes it would need to be discussed further both internally and with the developer. Trustee Dikin noted most people with an electric vehicle charge them at home or at shopping centers. It takes more than 5 minutes to charge a vehicle. Trustee Haber noted there are a number of charging stations at Woodmans which are rarely used.

Village resident Matthew Eisenstein expressed concern about the aesthetics of the site. Cube Smart is an unattractive building with little landscaping and the landscaping at Shoppers of Riverwoods has not been maintained. He asked that the Thorntons' aesthetics fit more into the community. Mayor Ford noted they have to submit a landscaping plan. Mr. Eisenstein would like to ensure the landscaping is maintained and aesthetically pleasing. David Shimberg agreed. He noted the aesthetics of Cube Smart were not maintained. Mr. Shimberg believes the Village should make it look like it fits in Riverwoods as it is the entrance into the Village. He believes the Village should ask Thorntons to put in rapid chargers.

7. Ordinance establishing the Class L Liquor Licenses in the Village of Riverwoods

Mr. Huvad explained the proposed Thorntons service station and the existing Mobil station are both interested in having liquor licenses. The Village has two liquor licenses—one for beer and wine only and one that is not limited. One of the requirements is not to sell anything between 2:00 am and 8:00 am. He noted some communities limit the display area allowed for wine and beer. Trustee Haber suggested limiting the display area to 10 percent of the retail space rather than 10 percent of the building. Andrew Goodman, principal with GMX Real Estate Group, did the calculation with Thorntons, and found 440 square feet was fine, but anything less than 440 square feet would have to be discussed with them. Trustee Haber believes it would be nice to know the difference between 10 percent of the building versus 10 percent of the retail space. He believes the wine and beer area is incidental. Trustee Jamerson believes they will need some space for mechanics as well. Mr. Huvad suggested holding a First Reading to allow time to provide additional information.

Trustee Haber moved for First Reading of the Ordinance establishing the Class L Liquor Licenses in the Village of Riverwoods. Trustee Jamerson seconded the motion. The motion passed by the following vote:

AYES: Clayton, Dikin, Eastmond, Haber, Hollander, Jamerson (6)

NAYS: None (0)

8. Ordinance 21-12-30 authorizing the sale of surplus personal property

Trustee Haber moved to waive the First Reading of the Ordinance authorizing the sale of surplus personal property. Trustee Jamerson seconded the motion. The motion passed by the following vote:

AYES: Clayton, Dikin, Eastmond, Haber, Hollander, Jamerson (6)

NAYS: None (0)

Trustee Haber moved for Second Reading and adoption of the Ordinance authorizing the sale of surplus personal property. Trustee Jamerson seconded the motion. The motion passed by the following vote:

AYES: Clayton, Dikin, Eastmond, Haber, Hollander, Jamerson (6)

NAYS: None (0)

Old Business

1. Ordinance 21-12-31 Amending Section 8-7-3 of the Riverwoods Village Code by Revising Specific Code Amendments to the 2018 International Residential Code and amending Ordinances Nos. 19-09-16 and 10-4-6.

Mr. Huvad explained amendments to published codes have to wait 30 days until they can be adopted.

Trustee Jamerson moved for Second Reading and adoption of the Ordinance Amending Section 8-7-3 of the Riverwoods Village Code by Revising Specific Code Amendments to the 2018 International Residential Code and amending Ordinance Nos. 19-09-16 and repealing Ordinance 10-4-6. Trustee Haber seconded the motion. The motion passed by the following vote:

AYES: Clayton, Dikin, Eastmond, Haber, Hollander, Jamerson (6)

NAYS: None (0)

2. Approval of the audit settlement agreement with North Shore Gas

Mr. Huvad explained the Village is precluded from auditing for two years, but can go back until December 31, 2020 after the two years have passed. Trustee Haber explained operative language was the effective release date.

Trustee Haber moved to approve the audit settlement agreement with North Shore Gas. Trustee Jamerson seconded the motion. The motion passed by the following vote:

AYES: Clayton, Dikin, Eastmond, Haber, Hollander, Jamerson (6)

NAYS: None (0)

Standing Committee Reports

Legal & Police – Trustee Haber reported they had their first meeting regarding the new police contract. There will be another meeting and negotiation will continue.

Communications & IT – Trustee Dikin reported the Village was approved for the Riverwoods.gov domain and they are in process of setting up hosting for the new website. They are in the final stages of content migration for the new website and training has started. The new site is much more intuitive.

Building and Utilities/Storm Water – Trustee Jamerson reported the building report is attached. He noted the Village permit fees bounced back to the 2019 volume. The value is down because there is a lot of residential work versus more commercial work in 2019.

Woodlands & Ecology – Trustee Eastmond is still working on the Village Hall and Flatwoods Campus use policy. Mayor Ford reported the Village received the Trail Tails signs today and Jackie Borchew will be working on them later this week.

Adjournment

There being no further business to discuss, Trustee Hollander moved to adjourn the meeting. Trustee Haber seconded the motion. The motion passed unanimously by the following vote:

AYES: Clayton, Dikin, Eastmond, Haber, Hollander, Jamerson (6)

NAYS: None (0)

The meeting was adjourned at 8:45 pm.

The next regular meeting of the Board of Trustees will take place on December 21, 2021 at 7:30 pm.

Respectfully submitted,

Daphne Paras
Village Clerk

Transcribed by:
Jeri Cotton

Attachments:
Police Report
Building Report



Riverwoods Police Incident Analysis Report

Summary by Incident Type

12/7/2021



Activity is Through December 2nd of Each Year

Incident Type	Since 11/12/21	2021 YTD	This Time 2020 YTD	This Time 2019 YTD
0260 Criminal Sexual Assault	-	-	1	1
0460 Simple Battery	-	2	-	1
0486 Domestic Battery	-	2	3	3
0560 Simple Assault	-	1	-	-
0610 Burglary	-	1	1	-
0625 Residential Burglary	-	6	5	3
0760 Burglary From Motor Vehicle	-	-	4	3
0810 Theft Over \$500	2	7	1	4
0820 Theft Under \$500	-	7	6	3
0910 Motor Vehicle Theft	-	-	1	1
1110 Deceptive Practices	-	7	6	6
1120 Forgery	-	-	1	2
1150 Credit Card Fraud	-	2	2	2
1310 Criminal Damage to Property	1	3	3	7
1330 Criminal Damage to Land	-	-	-	-
1360 Criminal Trespass-Vehicle	-	-	-	-
1811 Poss. Cannabis <30 grams	-	-	1	2
2000 Controlled Substance	-	-	1	2
2410 DUI	5	60	40	53
2820 Telephone Threats	-	1	1	-
2825 Harassment by Telephone	1	4	5	4
3001 Fireworks Complaint	-	11	17	3
7001 Assist Other Agency	10	186	206	194
7021 Ambulance Call	12	190	141	202
7024 Fire Call	3	34	37	43
7033 Fire Alarm	-	40	35	49
7039 Fingerprinting	-	6	4	2
7040 Public Service	2	37	59	31
7041 Premise Exam	60	1212	589	691
7042 Child Seat Install/Inspect	-	4	1	4
7045 Well Being Check	3	40	47	43
7049 Notifications	1	17	18	17
7051 Vehicle Lock Out	2	23	21	47
7062 Noise Complaints	2	37	23	28
7063 Solicitor Complaints	-	8	12	12
7078 Construction Complaint	-	1	3	3
7079 Other Complaints	4	57	50	51
7082 Burglar Alarm	18	187	186	257
7083 Hold Up Alarm	2	25	20	21
7121 Suspicious Auto	5	46	66	53
7123 Suspicious Person	1	26	31	28
7130 Domestic Trouble	2	14	9	11
7139 Other Problem	-	5	1	10
7144 Lost/Mislaid Property	1	6	6	10
7156 Found Property	-	3	6	13
7160 Turned in Weapon/Ammo	-	-	3	1
7178 Missing Person	-	2	5	2
7198 Identity Theft	-	47	58	7

