

Village of Riverwoods  
Board of Trustees Meeting  
August 3, 2021  
**APPROVED**

Present:

Michael Clayton  
Liliya Dikin  
Andrew Eastmond  
Michael Haber  
Henry Hollander  
Rick Jamerson  
Kris Ford, Mayor

Also Present:

Bruce Dayno, Police Chief  
Patrick Glenn, Village Engineer  
Bruce Huvad, Village Attorney  
Russ Kraly, Director of Community Services

Call to Order: 7:30 pm

Document Approval

Trustee Hollander moved to approve the minutes of the July 20, 2021 Board of Trustees meeting. Trustee Jamerson seconded the motion. The motion passed unanimously on a voice vote.

Approval of Bills

Trustee Dikin moved to approve the bills. Trustee Jamerson seconded the motion. The motion passed by the following vote:

AYES: Clayton, Dikin, Eastmond, Haber, Hollander, Jamerson (6)

NAYS: None (0)

Engineer's Report

Mr. Glenn, Mayor Ford and Trustee Hollander met to discuss the Saunders Road Phase I project. The next step is to meet with IDOT to present the proposed scope of the project. The Village proposes widening the pavement to accommodate bike-friendly shoulders. The Village's comprehensive plan contemplates bicycle facilities along Saunders Road. The travel lanes will remain the same width. As the design progresses, the Village will hold the informational public meeting.

Mr. Glenn reported Lake County Public Works will start the Meadowlake Chicory Lift Station upgrade. He has been in contact with Brian Meltzer and the HOA.

## Plan Commission Report

Mr. Huvard reported the Plan Commission will not meet in August. In September, they will discuss the proposed change to the Ordinances for the Shops of Riverwoods to allow a gaming parlor. He suggested providing for a possible remote meeting in the notice.

## Police Report

Chief Dayno indicated the Police Activity Report is attached to the end of the minutes. He noted Ordinance 16-10-20 requires the police department to report on all accidents around Café D'Oro, as there was initially a concern about the left turn out of the location. Chief Dayno reported there have been zero accidents attributed to turning left in the past three years. Trustee Hollander suggested removing the requirement. Mr. Huvard will prepare a policy statement for the next meeting.

## Information Items from the President

### 1. September Meeting Dates

Mayor Ford reported the event on Saturday was very successful. She heard a lot of good suggestions from residents, including a community garage sale.

Mayor Ford expressed concern about holding in-person meetings due to the pandemic. Mr. Huvard explained legally, to have remote meetings, the Governor's disaster proclamation has to be extended and the Village President finds it is not prudent or practical to meet in person. The Governor's disaster proclamation expires on August 21, 2021. If it is not extended, the Village will not have the option to meet remotely. The Trustees believe if one needs a mask, the Village should meet remotely. The August 17, 2021 meeting will be on Zoom.

Mayor Ford suggested holding a Committee of the Whole meeting in September to discuss the financial report. Trustee Clayton believes there should be an audit presentation by Miller Cooper as well as a 2021 detailed forecast for the end of the year and a 5-year forecast for the general fund. The Trustees also need have an open discussion on revenue enhancement or expense reductions based on the deficits. Trustee Clayton expressed concern about this being a healthy discussion if there are other items on the agenda. Mr. Huvard suggested holding a separate meeting, as there are other agenda items coming up. The Trustees will meet at 5:30 for the October 5, 2021 meeting.

Mayor Ford noted the September meetings will be held on September 14, 2021 and September 28, 2021 due to holidays.

## Visitors wishing to address the Board

There were not visitors wishing to address the Board on non-agenda items.

## Old Business

Approval of Hazardous Tree Survey Proposal by Urban Forest Management, Inc.

Mayor Ford noted there was a memo suggesting a process for the opt-in/opt-out system so the Village can group people on whether they would work with the Village on removing hazardous trees or if they would remove them independently. There is a mechanism to impose fines or hold administrative court. Trustee Jamerson believes there should be a time table for residents to investigate other options for hazardous tree removal. Trustee Dikin noted certain trees need to be pruned when they are dormant, which also needs to be considered.

Trustee Hollander moved to approve the hazardous tree survey proposal from Urban Forest Management, Inc. Trustee Haber seconded the motion. The motion passed by the following vote:

AYES: Clayton, Dikin, Eastmond, Haber, Hollander, Jamerson (6)

NAYS: None (0)

Mr. Huvad spoke with Rick Alexander, the shelter director at Orphans of the Storm, who was open about the setback easement request. The resident spoke with his architect about an alternate location for the elevator and asked Mr. Huvad to hold off with the easement request.

## New Business

1. Agreement with an alternative energy supplier for municipal water pumping station(s) and sewage lift stations

Trustee Jamerson noted the Village has used an alternative energy supplier for street lights and reservoir lift and pumping stations for many years. The contracts end in August. The Village received firm pricing today. The street lighting contract is going up about \$25 and the pumping/lift station prices go down about \$5000 if the Village goes with Dynegy for the pumping station and Constellation for the street lighting.

Trustee Haber moved to approve Dynegy for the pumping/lift station for a 36-month contract and Constellation Energy for the 36-month street lighting contract. Trustee Jamerson seconded the motion. The motion passed by the following vote:

AYES: Clayton, Dikin, Eastmond, Haber, Hollander, Jamerson (6)

NAYS: None (0)

2. Ordinance 21-08-14 adopting a second amendment to Ordinance 11-10-21 which established the Village of Riverwoods Special Service Area No. 22 to authorize a capital project and the issuance of bonds

Mr. Huvad noted the Village received 15 out of 22 signatures in support of the request.

Trustee Haber moved to waive the First Reading of the Ordinance. Trustee Jamerson seconded the motion. The motion passed unanimously on a voice vote.

Trustee Haber moved for Second Reading and adoption of an Ordinance adopting a second amendment to Ordinance 11-10-21 which established the Village of Riverwoods Special Service Area No. 22 to authorize a capital project and the issuance of bonds. Trustee Hollander seconded the motion. The motion passed by the following vote:

AYES: Clayton, Dikin, Eastmond, Haber, Hollander, Jamerson (6)

NAYS: None (0)

### 3. Ordinance 21-08-15 changing the street address of certain property (2075 Riverwoods Rd.)

Mr. Huvard explained the owner has a 5-digit address and the County would prefer a 4-digit address.

Trustee Haber moved to waive the First Reading of the Ordinance. Trustee Jamerson seconded the motion. The motion passed unanimously on a voice vote.

Trustee Haber moved to adopt the Ordinance changing the street address of certain property. Trustee Clayton seconded the motion. The motion passed by the following vote:

AYES: Clayton, Dikin, Eastmond, Haber, Hollander, Jamerson (6)

NAYS: None (0)

### Standing Committee Reports

Communications & IT – Trustee Dikin audited the existing website and is in contact with companies who build municipal websites. She will make a recommendation to the Board with various alternatives.

Building, Stormwater and Utilities – Trustee Jamerson reported the building report is attached to the minutes. Permit fees are going up year-over-year. Mr. Glenn sent him guidelines for a committee.

Woodlands & Ecology – Trustee Eastmond met with Mayor Ford and representatives from Brushwood. They have outlined a path for funding.

Finance & Economic Development – Trustee Clayton reported the Village filed the OSLED audit on time. The Village will file the financial audit by the end of the month. The Village is transitioning to different accounting software and are very busy with various projects.

Trustee Haber asked if there was a policy for using or reserving the outside campus. Mayor Ford will put together a proposal.

### Adjournment

There being no further business to discuss, Trustee Jamerson moved to adjourn the meeting. Trustee Clayton seconded the motion. The motion passed unanimously on a voice vote.

The meeting was adjourned at 9:25 pm.

The next regular meeting of the Board of Trustees will take place via Zoon on August 17, 2021 at 7:30 pm.

Respectfully submitted,

Daphne Paras  
Village Clerk

Transcribed by:  
Jeri Cotton

Attachments:  
Police Report  
Building Report



# Riverwoods Police Incident Analysis Report



## Summary by Incident Type

8/3/2021

Incident Type	Since Report 07/20/21	2021 YTD	This Time 2020 YTD	This Time 2019 YTD
0260 Criminal Sexual Assault	-	-	1	-
0460 Simple Battery	-	1	-	-
0486 Domestic Battery	-	2	2	3
0560 Simple Assault	-	1	-	-
0610 Burglary	-	-	1	-
0625 Residential Burglary	-	1	2	3
0760 Burglary From Motor Vehicle	-	-	1	1
0810 Theft Over \$500	-	4	-	3
0820 Theft Under \$500	-	5	3	-
0910 Motor Vehicle Theft	-	-	-	1
1110 Deceptive Practices	2	4	4	3
1120 Forgery	-	-	1	1
1150 Credit Card Fraud	-	1	2	2
1310 Criminal Damage to Property	-	1	2	3
1330 Criminal Damage to Land	-	-	-	-
1360 Criminal Trespass-Vehicle	-	-	-	-
1811 Poss. Cannabis <30 grams	-	-	-	1
2000 Controlled Substance	-	-	1	-
2410 DUI	10	41	21	33
2820 Telephone Threats	1	1	-	-
2825 Harassment by Telephone	-	2	1	3
3001 Fireworks Complaint	-	10	16	2
7001 Assist Other Agency	8	111	124	110
7021 Ambulance Call	8	101	104	117
7024 Fire Call	2	21	22	26
7033 Fire Alarm	1	24	25	29
7039 Fingerprinting	1	4	3	2
7040 Public Service	-	22	47	20
7041 Premise Exam	50	798	356	513
7042 Child Seat Install/Inspect	-	3	1	2
7045 Well Being Check	1	22	28	29
7049 Notifications	-	11	15	11
7051 Vehicle Lock Out	1	12	17	27
7062 Noise Complaints	2	16	11	13
7063 Solicitor Complaints	-	5	4	11
7078 Construction Complaint	-	1	2	2
7079 Other Complaints	2	38	26	39
7082 Burglar Alarm	7	109	121	162
7083 Hold Up Alarm	1	12	12	14
7121 Suspicious Auto	1	26	47	33
7123 Suspicious Person	1	13	22	18
7130 Domestic Trouble	-	8	7	8
7139 Other Problem	1	4	1	5
7144 Lost/Mislaid Property	-	3	3	4
7156 Found Property	-	2	2	9
7160 Turned in Weapon/Ammo	-	-	1	-
7178 Missing Person	-	2	4	2
7198 Identity Theft	-	45	19	3

Incident Type	Since Report 07/20/21	2021 YTD	This Time 2020 YTD	This Time 2019 YTD
7199 Other Investigation	-	24	18	18
7231 Death Investigation	-	-	2	1
7245 Animal Problem	3	43	32	48
7246 Found Animal	1	11	5	7
7250 Roadway Debris	4	24	11	15
7500 Village Ordinance Violation	-	15	18	4
7503 Motorist Assist	4	51	33	79
7521 Traffic Complaint	4	32	29	38
7522 Parking Complaint	2	10	5	6
7571 Traffic Accident PI	2	6	10	12
7572 Traffic Accident PD	3	37	38	94
7573 Traffic Accident PP	-	6	2	14
7911 911 Hang Up	3	14	17	18
<b>Total:</b>	<b>126</b>	<b>1760</b>	<b>1302</b>	<b>1622</b>
Crime Prevention Notices	20	341	406	276
Case Reports	10	159	125	152
Traffic Stops	102	1551	739	1713
Persons Issued Citations	30	375	219	448
Citations Issued	47	532	320	625
Ordinance Violations	20	370	78	183

7 houses are currently on the Vacation Watch list and are checked regularly.

