

Village of Riverwoods
Board of Trustees Meeting
August 17, 2021

APPROVED

Present:

Michael Clayton
Liliya Dikin
Andrew Eastmond
Michael Haber
Henry Hollander
Rick Jamerson
Kris Ford, Mayor

Also Present:

Bruce Dayno, Police Chief
Patrick Glenn, Village Engineer
Bruce Huvad, Village Attorney
Russ Kraly, Director of Community Services
Daphne Paras, Village Clerk
Hal Roseth, Village Treasurer

Call to Order: 7:30 pm

Approval of Bills

Trustee Jamerson moved to approve the bills. Trustee Clayton seconded the motion. The motion passed by the following vote:

AYES: Clayton, Dikin, Eastmond, Haber, Hollander, Jamerson (6)

NAYS: None (0)

Treasurer and Finance Committee Report

Mr. Roseth reported the interest rates are at the low end of the spectrum. The current portfolios yield about 1 percent. There have been a lot of maturities with more maturities occurring in the next 90 days. Mr. Roseth is working with Danielle to reinvest the funds. The three-year average is 0.35 percent, but the Village's investments are approximately 0.55 percent.

Village Attorney's Report

Mr. Huvad was recently contacted by the attorney representing a potential developer of the 37 acres and was told they are corresponding with the Village of Buffalo Grove as well as want to talk to us. Trustee Hollander is aware of the concerns that may affect Riverwoods Residents and will do what he can. Trustee Haber asked if there is any strategy the Village could use in respect

to Thorntons that could help persuade the 37 acres to come into Riverwoods instead of Buffalo Grove. Mr. Huvad explained Thorntons would be in Riverwoods by territorial rights.

Engineer's Report

Mr. Glenn explained there will be an ad published for roadwork.

Plan Commission Report

Mr. Huvad reported the Plan Commission did not meet in August. There will be a Public Hearing on September 2, 2021 to consider Zoning Text Amendments to allow a video gaming parlor at the Shops of Riverwoods.

Police Report

Chief Dayno indicated the Police Activity Report is attached to the end of the minutes. Of note, the August 10, 2021 storm resulted in six streets blocked by trees. Three trees were removed by the department and three were removed by Davie Tree Service.

Information Items from the President

1. Grant Applications and Administration

Mayor Ford will look into working with a consultant to explore grants administratively, so the Village can file all reports properly. If the Village has Ordinances, we need to enforce them or get them off the books.

Visitors wishing to address the Board

Trustee Hollander noted the State Farm trailer was supposed to only be allowed during Covid. Mr. Kraly spoke with the agent and asked him to move it. He asked if he could speak a Board meeting. Mr. Kraly explained the Village has not received any complaints. Trustee Jamerson would be interested in finding out who is using the trailer and how many times it is actually moving. He believes it is a movable billboard and would like to see documentation of use. Trustee Jamerson noted the agent also has signs throughout the Village. If the Village has Ordinances, we need to enforce them or get them off the books.

New Business

1. Resolution 21-08-04 Authorizing Execution of Resolutions required for the Village Brokerage Account at JP Morgan and the Conduct of Certain Financial Activities

Mr. Huvad noted this needs to be updated due to the change in administration at the Village.

Trustee Haber moved to adopt the Resolution. Trustee Jamerson seconded the motion. The motion passed by the following vote:

AYES: Clayton, Dikin, Eastmond, Haber, Hollander, Jamerson (6)

NAYS: None (0)

2. Approval of a Change Order with the Contract with Midwest Meter

Mr. Glenn explained in 2010, the Village replaced a number of water meters. Between 70 and 90 of them were installed with plastic fittings. The Village solicited a quote to replace the plastic with brass. As the Village will already have access to residences for the AMR program, Mr. Glenn suggested replacing the plastic fittings at the same time.

Trustee Haber moved to approve the change order to the contract with Midwest Meter in an amount not to exceed \$17,300. Trustee Clayton seconded the motion. The motion passed by the following vote:

AYES: Clayton, Dikin, Eastmond, Haber, Hollander, Jamerson (6)

NAYS: None (0)

3. Approval of the Contract with Lakeshore Recycling Systems

Mr. Huvard explained Lakeshore Recycling Systems (LRS) has been the garbage removal company for the Village since 2012. The last contract extension ended in 2021 and they know the Village well. They previously gave the Village a contract with a 5-7 year option, but the Village opted for 3 years. The current rates being offered are very similar to the previous contract and the rates are lower than Waste Management. Mr. Huvard noted they sent a corrected contract.

Trustee Jamerson moved to approve the contract with Lakeshore Recycling Systems. Trustee Clayton seconded the motion. The motion passed by the following vote:

AYES: Clayton, Dikin, Eastmond, Hollander, Jamerson (5)

NAYS: None (0)

ABSTAIN: Haber

4. Approval of a Contract with Sciarretta Enterprises Inc. for Public Works and Maintenance Services

Mayor Ford explained this contract would allow the Village to have one place to call for repair, maintenance, cleaning, etc. Sciarretta Enterprises acts as the Public Works department in Bannockburn. They would operate similar to a contractor. The Trustees discussed the services. Mayor Ford explained there is a list of services they can provide, but the Village would not necessarily use all the services. Mr. Kraly explained they would be used on an emergency basis. Trustee Jamerson expressed concern about some of the fees and cautioned on how to proceed. The Trustees discussed the cleaning services contract and decided on creating a separate contract for fixed items such as cleaning services.

Trustee Haber moved to approve the contract with Sciarretta Enterprises Inc. for Public Works and Maintenance Services, subject to Village Attorney review and approval. Trustee Jamerson seconded the motion. The motion passed by the following vote:

AYES: Clayton, Dikin, Eastmond, Haber, Hollander, Jamerson (6)

NAYS: None (0)

5. Ordinance 21-08-16 pertaining to the Coronavirus Local Fiscal Recovery Fund for the Village of Riverwoods

Mr. Huvard reported the US Treasury Grant ARPA funds are available to municipalities as part of Corona virus relief efforts. There are a number of terms with this type of grant, including reporting requirements. The Village needs to keep an eye on the specified purposes the funds can be used including carefully documented lost revenue, stormwater sewer or infrastructure improvements. The Village needs to execute the grant agreement, including the conflict-of-interest policy.

Trustee Hollander asked how the Village will determine how to spend the money, if they receive the grant. Mr. Huvard explained the lost revenue can be replaced with any use based on the Board's determination. He believes this is a good opportunity for the Village if they can resolve the reporting challenges. Trustee Clayton noted the Village can layout various alternatives within the scope of the grant as part of the capital plan.

Trustee Clayton moved to waive the First Reading of the Ordinance. Trustee Jamerson seconded the motion. The motion passed by the following vote:

AYES: Clayton, Dikin, Eastmond, Haber, Hollander, Jamerson (6)

NAYS: None (0)

Trustee Haber moved to adopt the Ordinance pertaining to the Coronavirus Local Fiscal Recovery Fund for the Village of Riverwoods. Trustee Clayton seconded the motion. The motion passed by the following vote:

AYES: Clayton, Dikin, Eastmond, Haber, Hollander, Jamerson (6)

NAYS: None (0)

6. Ordinance establishing Village of Riverwoods Special Service Area 35 for Road Improvements benefitting certain properties on Clendenin Lane

Mr. Huvard explained the resident has collected 12 petitions but they need a minimum of 19. The Trustees cannot act tonight.

Old Business

There was no Old Business.

Adjournment

There being no further business to discuss, Trustee Jamerson moved to adjourn the meeting. Trustee Hollander seconded the motion. The motion passed by the following vote:

AYES: Clayton, Dikin, Eastmond, Haber, Hollander, Jamerson (6)

NAYS: None (0)

The meeting was adjourned at 8:40 pm.

The next regular meeting of the Board of Trustees will take place on September 14, 2021 at 7:30 pm.

Respectfully submitted,

Daphne Paras
Village Clerk

Transcribed by:
Jeri Cotton

Attachments:
Police Report



Riverwoods Police Incident Analysis Report



Summary by Incident Type

8/3/2021

Activity is Through August 12th of Each Year

Incident Type	Since Report 08/03/21	2021 YTD	This Time 2020 YTD	This Time 2019 YTD
0260 Criminal Sexual Assault	-	-	1	-
0460 Simple Battery	-	1	-	-
0486 Domestic Battery	-	2	2	3
0560 Simple Assault	-	1	-	-
0610 Burglary	-	-	1	-
0625 Residential Burglary	-	1	2	3
0760 Burglary From Motor Vehicle	-	-	1	1
0810 Theft Over \$500	-	4	-	3
0820 Theft Under \$500	-	5	3	-
0910 Motor Vehicle Theft	-	-	-	1
1110 Deceptive Practices	-	4	4	3
1120 Forgery	-	-	1	1
1150 Credit Card Fraud	-	1	2	2
1310 Criminal Damage to Property	1	2	2	3
1330 Criminal Damage to Land	-	-	-	-
1360 Criminal Trespass-Vehicle	-	-	-	-
1811 Poss. Cannabis <30 grams	-	-	-	1
2000 Controlled Substance	-	-	1	-
2410 DUI	-	37	24	33
2820 Telephone Threats	-	1	-	3
2825 Harassment by Telephone	-	2	1	-
3001 Fireworks Complaint	-	10	16	2
7001 Assist Other Agency	4	115	129	116
7021 Ambulance Call	5	107	105	122
7024 Fire Call	1	21	24	26
7033 Fire Alarm	-	25	26	29
7039 Fingerprinting	-	4	3	2
7040 Public Service	1	23	48	20
7041 Premise Exam	43	841	377	542
7042 Child Seat Install/Inspect	-	3	1	3
7045 Well Being Check	1	23	29	30
7049 Notifications	-	11	15	12
7051 Vehicle Lock Out	-	12	18	31
7062 Noise Complaints	-	16	12	14
7063 Solicitor Complaints	1	6	4	11
7078 Construction Complaint	1	1	2	2
7079 Other Complaints	8	39	26	39
7082 Burglar Alarm	1	117	130	177
7083 Hold Up Alarm	2	13	12	14
7121 Suspicious Auto	2	28	48	36
7123 Suspicious Person	-	15	22	20
7130 Domestic Trouble	1	9	7	8
7139 Other Problem	1	4	1	6
7144 Lost/Mislaid Property	-	3	4	5
7156 Found Property	-	2	3	10
7160 Turned in Weapon/Ammo	-	-	1	-
7178 Missing Person	-	2	4	2
7198 Identity Theft	-	45	21	3

Incident Type	Since Report 08/03/21	2021 YTD	This Time 2020 YTD	This Time 2019 YTD
7199 Other Investigation	-	25	19	20
7231 Death Investigation	-	-	2	1
7245 Animal Problem	2	45	35	51
7246 Found Animal	-	11	6	7
7250 Roadway Debris	10	34	14	15
7500 Village Ordinance Violation	-	15	18	4
7503 Motorist Assist	1	52	34	81
7521 Traffic Complaint	2	34	32	39
7522 Parking Complaint	1	11	6	7
7571 Traffic Accident PI	-	6	10	12
7572 Traffic Accident PD	3	40	38	98
7573 Traffic Accident PP	-	6	2	15
7911 911 Hang Up	-	14	18	19
Total:	92	1849	1367	1708
Crime Prevention Notices	18	348	421	289
Case Reports	2	161	133	162
Traffic Stops	54	1605	787	1814
Persons Issued Citations	12	384	234	476
Citations Issued	18	550	343	659
Ordinance Violations	1	371	79	198

6 houses are currently on the Vacation Watch list and are checked regularly.

