

Village of Riverwoods
Board of Trustees Meeting
October 5, 2021
APPROVED

Present:

Michael Clayton
Liliya Dikin
Andrew Eastmond
Michael Haber
Henry Hollander
Kris Ford, Mayor

Absent:

Rick Jamerson

Also Present:

Bruce Dayno, Police Chief
Patrick Glenn, Village Engineer
Bruce Huvard, Village Attorney
Daphne Paras, Village Clerk

The meeting reconvened at 7:30 pm

Document Approval

Trustee Clayton moved to approve the minutes of the September 28, 2021 Board of Trustees meeting. Trustee Haber seconded the motion. There were a few corrections. The motion passed by the following vote, as amended:

AYES: Clayton, Dikin, Eastmond, Haber, Hollander (5)
NAYS: None (0)

Approval of Bills

Trustee Haber moved to approve the bills. Trustee Clayton seconded the motion. The motion passed by the following vote:

AYES: Clayton, Dikin, Eastmond, Haber, Hollander (5)
NAYS: None (0)

Treasurer and Finance Committee Report

Trustee Haber noted Trustee Clayton's and the Finance Committee's efforts on the presentation showed a lot of work.

Engineer's Report

Mr. Glenn reported the Village is tentatively scheduled to start the street work the week of October 18, 2021, weather permitting. They will send out notices to the affected residents.

Village Ecologist Report

Mayor Ford reported the tree survey has been started and will continue in the next week.

Plan Commission Report

Ch. Laurie Breitkopf reported the Plan Commission will meet on Thursday to consider an amendment to the 2019 Comprehensive Plan to allow townhomes on the Federal Life property. Mr. Huvard noted the amendment would align the Comprehensive Plan with the possible later action of rezoning the property.

Information Items from the President

Mayor Ford reported the Recycle-Rama was a great event.

Visitors wishing to address the Board

There were no visitors wishing to address the Board on non-agenda items.

New Business

1. Approval of Grant Administration Contract

Mayor Ford noted there are a number of funding opportunities available to the Village. The administration of grants, along with the deadlines and paperwork, are difficult. She received a proposal with three levels of service, and believes the Village should consider option three, pending the review and approval of the contract by the Village Attorney in an amount not to exceed \$15,000. Trustee Clayton believes \$5000 more would get some administrative support for the Village. Mayor Ford noted the Village could expand the services, but would like to work on one item first. Once the Village's procedures are in place, they may have a clearer direction.

Trustee Haber moved to approve the grant administration contract option 3 in an amount not to exceed \$15,000 pending review by the Village Attorney. Trustee Clayton seconded the motion. The motion passed by the following vote:

AYES: Clayton, Dikin, Eastmond, Haber, Hollander (5)

NAYS: None (0)

2. Approval of Transition to the .gov Domain

Trustee Dikin reported cybercrime has been a major issue and smaller municipalities often fall prey to cyber-attacks. With the new Village website launch, she believes it would be appropriate to register a

.gov domain. There would be zero cost to register a .gov domain. The existing URL and email addresses would be forwarded for a seamless transition. Trustee Dikin suggested registering the domain Riverwoods.gov.

Trustee Haber moved to approve the transition to the .gov domain. Trustee Hollander seconded the motion. The motion passed by the following vote:

AYES: Clayton, Dikin, Eastmond, Haber, Hollander (5)

NAYS: None (0)

Old Business

There was no Old Business.

Standing Committee Reports

Communications & IT – Trustee Dikin reported the contract for the new website vendor was signed on September 23, 2021. Her goal is to make the new website easy to navigate and understand. The website is a tool that can help optimize some workflows.

Woodlands & Ecology – Trustee Eastmond noted the Village’s relationship with Brushwood is in good shape. The Trail Tales should be completed this week. Trustee Eastmond will start working on a building and campus use policy.

Finance & Economic Development – Trustee Clayton noted the Village has been considering transferring the accounting functions from Assist. They will go with BS&A, a cloud-based system. The Village should receive a quote this week.

Adjournment

There being no further business to discuss, Trustee Haber moved to adjourn the meeting. Trustee Clayton seconded the motion. The motion passed unanimously by the following vote:

AYES: Clayton, Dikin, Eastmond, Haber, Hollander (5)

NAYS: None (0)

The meeting was adjourned at 8:00 pm.

The next regular meeting of the Board of Trustees will take place on October 19, 2021 at 7:30 pm.

Respectfully submitted,

Daphne Paras
Village Clerk

Transcribed by:

**Village of Riverwoods
Building Permits Issued
For Date From 9/1/2021 To 9/30/2021**

Date	Number	Address	Project Type	Project Description	Value	Permit Fee	Plan Review	Contractor	Inspection	Other Fee	Total Fee
9/1/2021	11773	394 Shadow Creek Ln	Residential	Irrigation System	\$0.00	\$300.00	\$80.00	\$0.00	\$0.00	\$0.00	\$380.00
9/1/2021	11774	601 Timber Trl	Residential	Drainline & Sewer Line	\$0.00	\$300.00	\$160.00	\$0.00	\$0.00	\$0.00	\$460.00
9/2/2021	11775	987 Oakhurst Ln	Residential	Roof	\$49,500.00	\$200.00	\$160.00	\$0.00	\$0.00	\$0.00	\$49,860.00
9/7/2021	11776	2 Bareberry Ln	Residential	Steps & Walk	\$2,500.00	\$200.00	\$80.00	\$0.00	\$0.00	\$0.00	\$2,880.00
9/7/2021	11777	724 Interlochen Ct	Residential	Deck	\$22,550.00	\$250.00	\$240.00	\$0.00	\$0.00	\$0.00	\$23,040.00
9/7/2021	11778	2350 Riverwoods Rd	Residential	Electric	\$2,000.00	\$200.00	\$80.00	\$0.00	\$0.00	\$0.00	\$2,280.00
9/7/2021	11779	2371 Legends Ct	Residential	Windows	\$9,869.00	\$148.04	\$80.00	\$0.00	\$0.00	\$0.00	\$10,097.04
9/7/2021	11780	2480 Duffy Ln	Residential	Patios	\$5,000.00	\$250.00	\$160.00	\$0.00	\$0.00	\$0.00	\$5,410.00
9/7/2021	11781	2600 Lake Cook Rd	Commercial	Antenna	\$14,744.00	\$550.00	\$500.00	\$0.00	\$0.00	\$0.00	\$15,794.00
9/30/2021	11782	340 Portwine Rd	Residential	Landscaping	\$0.00	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00
9/9/2021	11782	340 Portwine Rd	Residential	Sprinkler	\$380.00	\$300.00	\$80.00	\$0.00	\$0.00	\$0.00	\$760.00
9/9/2021	11783	1155 Milwaukee	Commercial	New Restaurant	\$64,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$64,000.00
9/9/2021	11784	1922 Thornwood Ln	Residential	Sewer Repair	\$0.00	\$200.00	\$160.00	\$0.00	\$0.00	\$0.00	\$360.00
9/14/2021	11785	2433 Seminole Ct	Residential	Roof	\$14,000.00	\$200.00	\$160.00	\$0.00	\$0.00	\$0.00	\$14,360.00
9/14/2021	11786	2759 Deerfield Rd	Residential	Drain	\$6,999.00	\$200.00	\$160.00	\$0.00	\$0.00	\$0.00	\$7,359.00
9/14/2021	11787	1 Burr Oak Trl	Residential	Driveway & Culvert	\$9,595.00	\$325.00	\$160.00	\$0.00	\$0.00	\$0.00	\$10,080.00
9/14/2021	11788	2755 Edgewood Ln	Residential	Demolition	\$0.00	\$600.00	\$560.00	\$0.00	\$0.00	\$0.00	\$1,160.00
9/14/2021	11789	2130 Robinwood Ln	Residential	Generator	\$9,043.60	\$250.00	\$80.00	\$0.00	\$0.00	\$0.00	\$9,373.60
9/16/2021	11790	2316 Congressional Ln	Residential	Driveway	\$3,175.00	\$225.00	\$160.00	\$0.00	\$0.00	\$0.00	\$3,560.00
9/21/2021	11791	1561 East Course Dr	Residential	In Ground Pool & Spa	\$150,000.00	\$500.00	\$320.00	\$0.00	\$0.00	\$0.00	\$150,820.00
9/21/2021	11792		Residential		\$0.00	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00
9/21/2021	11792	407 Mulfield Ln	Residential	Roof	\$15,286.00	\$200.00	\$160.00	\$0.00	\$0.00	\$0.00	\$15,646.00
9/29/2021	11794	2303 Glen Eagles Ln	Residential	Roof	\$22,300.00	\$200.00	\$160.00	\$0.00	\$0.00	\$0.00	\$22,660.00
9/29/2021	11795	1558 Shawnee Trl	Residential	Roof	\$14,000.00	\$200.00	\$160.00	\$0.00	\$0.00	\$0.00	\$14,360.00
9/29/2021	11796	2620 Duffy Ln	Residential	Windows	\$5,961.00	\$100.00	\$80.00	\$0.00	\$0.00	\$0.00	\$6,141.00
9/29/2021	11797	1325 Woodland Ln	Residential	Roof	\$17,430.00	\$200.00	\$160.00	\$0.00	\$0.00	\$0.00	\$17,790.00
9/29/2021	11798	1980 Saunders Rd	Residential	HVAC	\$4,773.00	\$200.00	\$80.00	\$0.00	\$0.00	\$0.00	\$5,053.00
9/29/2021	11799	300 Thornmeadow Rd	Residential	Roof	\$39,787.00	\$200.00	\$160.00	\$0.00	\$0.00	\$0.00	\$40,147.00
9/29/2021	11800	1830 Robinwood Ln	Residential	Sign	\$4,000.00	\$234.00	\$80.00	\$0.00	\$0.00	\$0.00	\$4,314.00
9/29/2021	11801	2785 Gemini Ln	Residential	Patio Door	\$10,157.00	\$152.36	\$80.00	\$0.00	\$0.00	\$0.00	\$10,389.36
9/30/2021	11802	2287 West Course Dr	Residential	Windows	\$16,802.00	\$249.03	\$80.00	\$0.00	\$0.00	\$0.00	\$17,131.03
9/30/2021	11803		Residential	Driveway	\$0.00	\$225.00	\$160.00	\$0.00	\$0.00	\$0.00	\$385.00
9/30/2021	11804	4 Vernon Trl	Residential	Driveway	\$9,500.00	\$225.00	\$160.00	\$0.00	\$0.00	\$0.00	\$9,885.00
Total Permits:					33	\$7,883.42	\$4,900.00	\$0.00	\$0.00	\$0.00	\$12,783.42
Sept 2020					24	\$3,850.00	\$2,850.00	\$0.00	\$0.00	\$2,000.00	\$8,700.00
YTD 2019					166	\$12,487,959.10	\$138,165.25	\$660.00	\$0.00	\$20,378.00	\$159,583.25
YTD 2020					201	\$5,936,532.24	\$58,481.15	\$10,070.00	\$0.00	\$29,409.00	\$98,190.15
YTD					264	\$6,397,367.30	\$82,769.40	\$38,560.00	\$0.00	\$0.00	\$121,329.40
Inspections					49						
Code Enforcement Actions					0						

Jeri Cotton

Attachment:
Building Report