

Village of Riverwoods
Board of Trustees Meeting
October 19, 2021

APPROVED

Present:

Michael Clayton
Liliya Dikin
Andrew Eastmond
Michael Haber
Henry Hollander
Rick Jamerson
Kris Ford, Mayor

Absent:

Also Present:

Bruce Dayno, Police Chief
Patrick Glenn, Village Engineer
Bruce Huvad, Village Attorney
Daphne Paras, Village Clerk
Russ Kraly, Director of Community Services
Hal Roseth, Village Treasurer

The meeting was called to order at 7:30 pm

Document Approval

Trustee Jamerson moved to approve the minutes of the October 5, 2021 Board of Trustees meeting and Finance Presentation. Trustee Hollander seconded the motion. There were a few corrections. The motion passed by the following vote, as amended:

AYES: Clayton, Dikin, Eastmond, Haber, Hollander (5)

ABSTAIN: Jamerson (1)

NAYS: None (0)

Approval of Bills

Trustee Haber moved to approve the bills. Trustee Clayton seconded the motion. The motion passed by the following vote:

AYES: Clayton, Dikin, Eastmond, Haber, Hollander, Jamerson (6)

NAYS: None (0)

Treasurer and Finance Committee Report

Mayor Ford indicated the Trustees have received the Council Report. The Trustees asked for some clarification and recategorizations.

Mr. Roseth reported there is a slight uptick in rates for the first time in more than a year. The Village's portfolio has an average maturity of 13 months. The current portfolio interest rates are just under 1 percent and the renewal rates are about 0.4 percent. For comparison, the IPTIP funds are currently at 0.23 percent.

Trustee Clayton is working on processes and procedures in response to the audit. They started focusing on cash disbursements and utility billing. Trustee Clayton sent a budget timeline and a template to the Trustees and would like it completed by October 25, 2021.

The General fund was positive \$82,000 this month and cash was up \$623,000 due to receipt of property taxes and the Arba Grant.

Director of Community Services Report

Mr. Kraly will put together an RFP for security cameras in the Village Hall. Mr. Kraly has received plans for three new houses coming into the Village.

Village Attorney's Report

Mr. Huvad noted the Plan Commission will have two hearings on November 4, 2021. The first is for a proposed café and small food market. The second is the beginning of the process to consider Thornton's gas station. Mr. Huvad indicated the Plan Commission will probably need a couple meetings to review Thornton's.

Engineer's Report

Mr. Glenn reported they are getting started with the prep work for the road program. The meter upgrade program is in full swing. They have swapped out equipment in 200 homes.

Plan Commission Report

Ch. Laurie Breitkopf noted the Plan Commission met on October 7, 2021 and discussed an amendment to the Comprehensive Plan for the Federal Life property. The Plan Commission recommended the property be rezoned as business compatible with a mixed-use overlay which could be used for multi-family homes.

Police Report

Chief Dayno noted there was a ruse burglary in Meadowlake. The suspects approached the homeowner about trimming trees at a neighbor's house. There was also an attempt in the same area but the homeowner did not leave their property. There was another ruse burglary attempt but the resident did not open the door.

Information Items from the President

Status of Cleaning Contract with SE Enterprises

Mayor Ford noted the Village received an estimate from SE Enterprises, who will begin 11/1/21.

Review of Miller Cooper Management Letter

Mayor Ford noted the Village responded to the auditor's findings on bank reconciliations, segregation of duties for payroll and employee reimbursement documentation.

Review of Security Systems (Cameras, Locking, Alarms)

Mayor Ford reported the Village is looking at security cameras for Village Hall.

Visitors wishing to address the Board

Josh Balonick has corresponded with Mr. Glenn about getting municipal water to Woodland Lane. There are 20 houses on the street that do not have municipal water. Mr. Balonick noted his across the street neighbor has the ability to get municipal water and offered to grant an easement, but that is not the ideal situation.

Mr. Glenn sent letters to the residents of Little Woodland Lane and received a mixed response of people interested and those not interested in municipal water. There were also some homes that did not respond. Mr. Glenn explained it is almost impossible to come up with a service area where the connection fees would largely fund the project. In this case, if the 17 properties paid the connection fees, the costs would be \$200,000 higher than the amount collected. Mr. Glenn asked the Board for direction on how to rethink water fund participation in these projects as increasing the connection fee to catch up with the increasing construction costs is not feasible.

Mayor Ford noted the Village needs to be aware of the allocations for Lake Michigan water. She asked if the Board wants to come up with options for residents that want water service. Water is an important issue in the Village. Trustee Jamerson noted in the past, he commented the Village needs to crunch numbers. The more people that have water in the Village will increase the money in the water fund. He believes the Board should look at the profits as well and suggested providing a few options would be beneficial. Trustee Jamerson believes the Board should look at what is best for all Village residents. He explained there is a value to having more fire hydrants in South Riverwoods.

Trustee Hollander noted this would have to be a Village-wide initiative. There needs to be some way to make it fair for residents that already paid to be on municipal water. Trustee Haber asked if the residents of Little Woodland want well water or if it is a cost issue. Mr. Balonick explained the issues are financial and fear the well water is causing sickness. He will do anything to get this project off the ground. Trustee Haber noted the bond issues have typically been for 10 years but could be extended to 15 years to make it more affordable. Mayor Ford noted the Village will explore various paths and will get back to Mr. Balonick.

New Business

1. Presentation for Approval of Insurance Proposal from Alliant Insurance Services

Mayor Ford explained this has been a great partnership; Megan Jolly and Catherine Jurizic Easley have been very helpful. Ms. Jolly noted the Village has done a great job. The rates have increased and capacity has decreased. The Village's current insurance provider, ICRMT, gave a 4.9 percent increase over last year's rate. The Worker's Compensation decreased by 10 percent. The cyber liability deductible increased from \$2500 to \$5000.

Trustee Jamerson met with the appraiser and looked at the Meadowlake Reservoir, fire hydrants and grinder pumps and questioned whether they should be insured. Ms. Jolly explained the property valuation is the statement of values with building and property values. The appraisal amounts can be higher than the insured amount. Every fire hydrant does not need to be listed, as part of the policy includes a \$100,000 outdoor limit with a \$5000 deductible. The coverage amounts can be amended throughout the policy term. Trustee Jamerson noted the Meadowlake Reservoir should only be covered for liability, as it is not in use. Ms. Jolly noted the annual premium is \$123,105 for all of the coverages for one year.

Trustee Jamerson moved to approve the insurance proposal from Alliant Insurance Services in an amount not to exceed \$123,105. Trustee Clayton seconded the motion. The motion passed by the following vote:

AYES: Clayton, Dikin, Eastmond, Haber, Hollander, Jamerson (6)

NAYS: None (0)

2. Board Estimate of Amount to be Raised by Village Property Tax in 2021 Tax Levy

Mr. Huvard noted the 20 percent increase in the tax levy would be \$988,800. As it is above 5% over last year's tax levy, there needs to be a Truth in Taxation Hearing.

Trustee Clayton moved to direct preparation of the Truth in Taxation Hearing for a tax levy increase of \$988,800. Trustee Jamerson seconded the motion. The motion passed by the following vote:

AYES: Clayton, Dikin, Eastmond, Haber, Hollander, Jamerson (6)

NAYS: None (0)

3. Approval of clarification to Extension Agreement with Lakeshore Recycling Systems confirming new rates start date of October 1, 2021 and expiration date of September 30, 2026

Mr. Huvard reported the original agreement expired in March 2021. The new agreement started on October 1, 2021. Need to change the date of the expired agreement to September 30, 2021.

Trustee Jamerson moved to approve the extension agreement with Lakeshore Recycling Systems. Trustee Clayton seconded the motion. The motion passed by the following vote:

AYES: Clayton, Dikin, Eastmond, Hollander, Jamerson (5)

NAYS: None (0)

ABSTAIN: Haber (1)

4. An Ordinance Amending Section 8-7-3 of the Riverwoods Village Code by Revising Specific Code Amendments to the 2018 International Residential Code and amending Ordinances Nos. 19-09-16 and 10-4-6

Mr. Huvard noted the published codes were updated in 2019. The sprinkler requirement in residential properties had a technical issue. The proposed Ordinance fixes the issue and updates residences. The purpose is to correct technical issues and have a clearer statement on when automatic fire suppression systems are required. Trustee Jamerson explained the codes are minimum standards so most municipalities tweak them to their liking. The proposed changes are similar to what is required by the Lincolnshire-Riverwoods fire protection district. The Village requires sprinklers in all new single-family homes and some additions.

Trustee Haber moved for First Reading of the Ordinance. Trustee Clayton seconded the motion. The motion passed by the following vote:

AYES: Clayton, Dikin, Eastmond, Haber, Hollander, Jamerson (6)

NAYS: None (0)

5. Approval of a Contract with Malko Communications Services for Audio Visual Services Pending Review by the Village Attorney

Trustee Jamerson noted the wireless microphones have given the Village a lot of issues. It will be more advantageous to have a wired microphone system. The wired microphones will be connected through jacks in the floor. It is a much cleaner system and there will be less maintenance. Trustee Jamerson noted they will also work on the camera system.

Trustee Haber moved to approve the contract with Malko Communications Services for Audio Visual Services pending review by the Village Attorney. Trustee Clayton seconded the motion. The motion passed by the following vote:

AYES: Clayton, Dikin, Eastmond, Haber, Hollander, Jamerson (6)

NAYS: None (0)

Old Business

1. Discussion of the Application for Video Gaming Business Proposed for Shoppes of Riverwoods

Mr. Huvard explained there is a request to amend the Zoning in the Shoppes of Riverwoods including Special Uses, rescind the opt-out and allow video gaming in the Village, create a new class of liquor license so the applicant can get a video gaming license. Tonight, we will get direction to determine whether to bring these Ordinances to a future meeting.

Tony Mestan and Thomas Pekic were present. At the last meeting, there were some questions about the name Baby Vegas. He would have a name change removing the word Vegas. Tom had an idea to name the business Olgas, after his mother. The other question was the validity of the amount of revenue

received by the municipality. The numbers were actual numbers from the Illinois Gaming Board. The municipality with the worst performing gaming parlor receiving \$50,000 per year. Mr. Mestan checked the demand and the nearby locations continue to grow. A lot of municipalities have limitations on signage and they would follow the Village's restrictions. The Village of Oakbrook was originally against gaming, but changed their minds. There is more loitering at a CBD dispensary than a video gaming facility. Baby Vegas does not envision more than seven people at the facility at one time, so crowd control will not be an issue. They have to have a liquor license, as it is a state requirement, but do not sell a lot of alcohol in their other locations.

Trustee Jamerson noted Shoppes of Riverwoods has stringent sign criteria and suggested sending the criteria to the applicants. Mr. Mestan explained he has received both a lease and the sign criteria for the Shoppes of Riverwoods. The Trustees believe the Village Attorney should prepare the paperwork. Trustee Eastmond expressed concern about the potential for other businesses to come into the Shoppes and the Landmark property. Trustee Dikin believes the Village needs to look at the big picture about the future development of the entire parcel.

Mr. Huvad noted the applicant requested the hours of operation be 9 am to 1 am during the week. On Sundays, they could open at noon. Mr. Huvad asked why they would be open until 1:00 am, given the stated demographic. He believes the residents would prefer the closing time to be earlier. Mr. Pekic noted this would allow people on a second shift to patronize their business. Trustee Eastmond does not believe 1:00 am fits with the stated target market of older women. Mr. Mestan explained certain municipalities allow them to be open up to 1:00 am on Fridays and Saturdays. Trustee Haber noted there will be a Baby Vegas in Glenview. Mr. Pekic explained they hope to open that location in January or February. He explained they are a small company and are usually surrounded by national chains such as Verizon and Potbelly. Mr. Pekic asked about the name change. The Trustees do not see a reason for the name change from Baby Vegas. Trustee Jamerson believes it sets it apart from Betty's.

Visitors wishing to address the Board

There were no visitors wishing to address the Board.

Adjournment

There being no further business to discuss, Trustee Haber moved to adjourn the meeting. Trustee Jamerson seconded the motion. The motion passed unanimously by the following vote:

AYES: Clayton, Dikin, Eastmond, Haber, Hollander, Jamerson (6)

NAYS: None (0)

The meeting was adjourned at 9:11 pm.

The next regular meeting of the Board of Trustees will take place on November 2, 2021 at 7:30 pm.

Respectfully submitted,

Daphne Paras

Village Clerk

Transcribed by:
Jeri Cotton